MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of Public Safety; J. Scott Burford, Deputy Chief Clerk; Amy Harinath, Press Secretary; Fred Lighty, Esq., Solicitor’s Office; Edgar Cohen, Director of Facilities Maintenance; Brian Clark, Director of Corrections; Brenda Hoffer, Prison; Roger Lucas, Prison; Nick Chimienti, Sheriff; Randie Yeager, Human Services Director’s Office; DiAndra Pena, Human Resources; Jean King Marfizo, Register of Wills; Dan Eisenhauer, Administrator of MH/A/DP; Donna Miller, Commissioners’ Office; Jennifer Simpson, Court Administration; J. Kiss, Public Safety; Roxanne Morton, Prison; Bonnie Taylor, Prison; Steven Singleton, Prison; Tim Manmiller, Prison; Rick Armermann, Prison; John Addison, Prison; Ashley Yinger, Prison; Greg Briggs, Prison; Ashley Gallman, Prison; Adriana Vukmanic, Solicitor’s Office; Kelly Megonnel, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Stacy Dove, Rebecca Zelner, Kia Hansard and Lynn Woodward;

MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the April 17, 2019 Workshop Meeting Minutes and the April 24, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoore and seconded by Mr. Hartwick that the Board approve the April 24, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that an Executive Sessions was held this morning to discuss personnel.

DEPARTMENT DIRECTORS/GUESTS

A. Dan Eisenhauer, Administrator, MH/A/DP
   Randie Yeager, Director, Human Services
   Anita Crawford of TrueNorth Wellness
   Stacy Dove of TrueNorth Wellness

   1. Presentation of Proclamation to True North Wellness in honor of Children’s MH Awareness Day

Mr. Eisenhauer discussed children’s mental health awareness and the services that are provided to more than 30 schools in Dauphin County. There are programs that identify children at risk, which then can be referred for assistance. The schools are middle school and high school.

Mr. Hartwick indicated that we need to do a much better job of letting people know the signs to get folks, based on their trauma, the best help as early as possible. The education that is available to prevent someone from taking their life. The County works with many partners such as TrueNorth to provide these services.

Mr. Hartwick read the following Proclamation.
Office of the County Commissioners  
Dauphin County, Pennsylvania  

Proclamation

We, the Dauphin County Board of Commissioners, are proud to join with families, advocates, mental health care professionals and TrueNorth Wellness Services in addressing the complex mental health needs of children, youth and families and eliminating the stigma associated with mental illness;

Whereas, by working together with families and communities, we can provide comprehensive mental health support and services for children and youth with mental health needs;

Whereas, it is appropriate that a day be set apart for directing our attention toward our children’s mental health and well-being;

Whereas, TrueNorth Wellness Services has a unique approach to serving children and young adults with mental health or substance use disorders and effectively caring for the mental health needs of children, young adults and their families in our community;

Therefore, we join with the 275,000 residents of Dauphin County and TrueNorth Wellness Services in recognizing the importance of focusing on mental health and in proudly proclaiming May 9, 2019 to be “Children’s Mental Health Awareness Day” in Dauphin County; we urge all citizens to support children and young adults with mental health or substance use disorders and their families, allowing our children to lead productive and happy lives through early intervention and care in a stigma-free world.

Mr. Pries congratulated everyone on a fantastic job in providing these services.

Mr. Haste indicated that he would like to see these services at an even younger age.

Mr. Eisenhauer stated that they are surveying the schools (kindergarten, first and second grades).

Ms. Dove thanked the Commissioners for the Proclamation and for being positive supporters of mental health.

B. Dauphin County Commissioners

1. Presentation of Proclamation – Corrections Employee Week

Mr. Pries congratulated the Warden, which his title has been changed to Director of Corrections. The Director and the staff at the Prison do a remarkable job. It is a 24/7 operation. He noted that the volunteers had an appreciation dinner last evening.

Mr. Pries read the following Proclamation.

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are delighted to have the opportunity to honor and recognize the invaluable role played by correctional employees in supporting public safety and upholding a safe, secure and humane environment at correctional facilities in Dauphin County and across the Commonwealth;

Whereas, Pennsylvania’s correctional system is the oldest in the nation, and over time, has emerged as a model for other institutions;

Whereas, more than 31,000 highly skilled and dedicated corrections professionals across the state work around the clock to provide safe, secure and efficiently run facilities;

Whereas, in Dauphin County, 251 correctional staff, 43 treatment and 29 support staff, and over 50 contracted medical and food service staff keep the county prison running right each and every day;

Whereas, we recognize the many counselors, clergy, treatment specialists, administrators, medical employees, food service employees, maintenance workers, volunteers, and correctional officers at Dauphin County Prison for their presence and professionalism;

Therefore, we join the 275,000 residents of Dauphin County in acknowledging all employees and volunteers for their tireless efforts to promote public safety and security in our correctional facilities; we applaud them for the demanding -- and often heroic job -- they do; and in grateful tribute to their tremendous service, we do hereby proudly proclaim May 5th through 11th, 2019 to be “National Correctional Employees Week” in Dauphin County.

Mr. Hartwick congratulated the Director and the staff for making progress in bringing the Prison into the 21st century. We still need to work on recidivism. Providing inmates with the right treatment, to help them become a better citizen. Rehabilitation is another factor. He thanked the corrections employees for their dedication and commitment.

Mr. Haste indicated that he knows firsthand the heroics that these employees do, when he was Chairman of the Prison Board. He had an opportunity to talk to a former inmate who was able to get his faith back into his life. We appreciate the work that you do.

Mr. Clark thanked the Board of their comments. He got to know his staff when he was coming through the ranks. He acknowledged the volunteers in all that they do, as well as the Prison Board for granting them the abilities to move forward. He thanked his coworkers—he would not be here today without their commitment.

Mr. Pries noted that the professionalism and training is top notch. He also recognized Mr. DeFoor and Mr. Chimienti (present at today’s meeting) as members of the Prison Board.

(Appplause was given, and pictures were taken.)

C. Rebecca Zelner, Field Director for Marsy’s Law of PA

1. Presentation on Marsy’s Law
Ms. Zelner briefly discussed Marsy’s Law. Marsy was murdered by her ex-boyfriend in the 80’s. He was released on bail, but Marsy’s parents were never informed. While he was on bail, he confronted Marsy’s mother and brother. Pennsylvania is one of 9 states that do not have constitutional rights for victims. The Constitutional Amendment Process in Pennsylvania is: the measure must pass in two consecutive legislative sessions, advertised in two newspapers in each county (90 days prior to each election) and then placed on an election ballot after the second session’s passage. The Passage must be by a major vote of each house, language must be identical in both sessions (no amendments) and no power for the governor to veto. The first passage was in June 2018, the second passage Spring 2019 and the ballot on November 5, 2019.

Mr. Haste indicated that the Board felt it was important for Ms. Zelner to come in for this forum.

Mr. Pries thanked Ms. Zelner for providing this information.

Mr. Hartwick appreciated the update on the status of the amendment.

Ms. Zelner stated that the victims were never asked to be put in that situation. They are looking for support from everyone in the community, including the Commissioners. There are endorsement forms on the website.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Pena noted that there were some changes that were made earlier last week. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that a requisition was added to the Packet. It is listed on Page 17 it covers all the Work Orders that are being approved today for the Greenbelt
Project. An additional requisition was added, which was approved by the oversight Commissioner. It is for one of the elevators in the Courthouse. There was a problem with the controller.

Mr. Cohen noted that some of the older elevators will be replaced down the road.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
May 7, 2019

- April 26, 2019 transferred $3,852,793.99 to the Payables account and $1,986,845.35 to the Payroll account from the County’s Concentration account for checks issued that week.

- May 3, 2019 transferred $1,558,974.68 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $2,819,885.61

- Debt Service Payments since last report: $32,231.26

- Term Investments
  - None

- Balance today in PA INVEST: $1,435.24 rate 2.408%

- Balance today in First National Bank: $104,552.56 rate 1.510%

- Balance today in S&T Bank: $1,111,630.25 rate 2.340%

- Balance today in Santander Bank: $1,101,028.68 rate 2.250%

- Balance today in Customers Bank: $26,012,536.59 rate 2.400%

- Balance today in Customers Bank: $0.00 rate 2.400%

- Balance today in PLGIT Prime: $102,178,471.91 rate 2.520%
• Balance today in Riverview Bank: $3,630,571.89 rate 2.550%


Mr. Yohe noted that he began his Fiscal Year Budget meetings. The public hearing will be held on May 17, 2019.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything on the agenda is ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Affinity Forensic Services, LLC
   2. Community Specialist Corporation, Inc.
   3. Families United Network, Inc.
   4. Kevin Campbell
   5. The Summit School, Inc.


C. Subsidized Legal Custodianship Agreements #2019-07 and #2019-08.

D. Purchase of Service Agreement between Dauphin County (MH/A/DP) and Vision for Equality, Inc.

E. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. Philhaven t/d/b/a Wellspan Philhaven – Amendment #1
   2. CMU, Inc. – Amendment #3

F. Purchase of Service Agreement between Dauphin County and Nutec Design Associates, Inc. (MDJ Smith Project).

G. Letter of Intent between Dauphin County and TEN (The Efficiency Network) to conduct an Investment Grade Audit (IGA) as a part of the Guaranteed Energy Savings Act (GESA).

H. Local Share Municipal Grant Program – Unrestricted Funds – Tabernacle Baptist Church 2020 Vision Project - $76,000.00.

I. Local Share Municipal Grant Program – Unrestricted Funds – Concern About the Children of Harrisburg - $656.06.

K. Repository Bid received from Micah Arter for Parcel #08-003-003 (623 N. 18th Street) – $500.00.

L. Repository Bid received from Jason Snelbaker for Parcel #10-037-002 (415 Schuylkill Street) - $500.00.

M. Partial Refund of 2019 Real Estate Taxes – Parcel #35-024-332 (4333 Secretariat St.) – Donald Anderson - $41.79.

N. Partial Refund of 2019 Real Estate Taxes – Parcel #35-024-331 (4335 Secretariat St.) – Andrew Black - $51.70.

O. Partial Refund of 2019 Real Estate Taxes – Parcel #35-024-330 (4337 Secretariat St.) – Sean Burns - $41.79.


X. Partial Refund of 2019 Real Estate Taxes – Parcel #35-024-326 (4347 Secretariat St.) – Justin Harness - $46.73.


BB. Amendment No. 1 to Subrecipient Agreement between Dauphin County and Pillow
Borough Authority for Water Main Replacement along Market Street (North Side) from Pine Street to Route 225 (CDBG – original total unchanged $116,519.00).

CC. Amendment No. 1 to Subrecipient Agreement between Dauphin County and Pillow Borough Authority for Market Street Water Main Replacement Project (CDBG – original total unchanged $172,646.00).

DD. Work Orders for Project 97392 – Greenbelt Safety Improvements (Design/Build Limited to ADA Curb Ramps):

#1 – adding $7,400 Replace proposed Type C and Type M concrete inlet top Units with Type C and Type M frame and grate
#3 – adding $6,000 Single Face Concrete Barrier
#4 – adding $56,100 Replace the existing brick inlet boxes with cast in place inlets (17)
#5 – adding $4,000 Replace the existing brick inlet boxes with case in place inlet
#6 – adding $23,968.12 25 mm WMA Base, 6" depth and deletion of contract items not needed to complete project
#7 – adding $624 Install type SM-2 flexible delineator posts as indicated within the approved plan set
#8 – deduct $11,558.53 balancing completed final measured contract items
#9 – adding $5,966.40 Excavate and install conduit and wire to provide power to existing street lights along Front Street
#10 – adding $34,432.45 Balancing completed final measured contract items
#11 – adding $11,828.83 Balancing completed final measured contract items
#12 – deduct $43,589.99 Balancing completed final measured contract items
#13 – adding $937.50 Furnishing topsoil within the areas of disturbance due to lack thereof stockpile topsoil
#14 – adding $19,696.60 Furnishing topsoil within the areas of disturbance due to lack thereof stockpile topsoil
#15 – deduct $7,444.55 Balancing completed final measured contract items
#16 – deduct $17,160 Balancing final measured contract items +/- 25%

EE. Agreements for Legal Services (Court Appointed Counsel) between Dauphin County and:

1. Saltzgiver & Boyle (Laurie A. Saltzgiver) – Guardian Ad Litem
2. Guida Law Offices – (Gail Souders) – Guardian Ad Litem

FF. Consent to Assignment of Lease (MDJ G. Johnson).

GG. Stipulation of Settlement – Edison Village LTD Division Housing Associates – Parcel #09-058-001-000-0000.

HH. Subordination Agreement for Juana Rivera on the property located at 5145 Ridgeview Dr., Harrisburg, PA 17112.

II. Satisfaction Piece for Brandie I. Hoerner on the property located at 2 Glen Circle, Hummelstown, PA 17036 - $3,000.00.

JJ. Satisfaction Piece for Stephen T. Ballenger on the property located at 313 Lewis St., Harrisburg, PA 17110 - $3,500.00.

KK. Satisfaction Piece for Katie L. Felmlee on the property located at 2720 Boas St., Harrisburg, PA 17103 - $3,000.00.

LL. License Agreement between Dauphin County and the PA Department of Environmental Protection (DEP File # GP112218112) for two separate bridge crossings in Dauphin
County – Bridge 38 located in Upper Paxton Township and Bridge 40 located in Washington Township.

MM. License Agreement between Dauphin County and the PA Department of Environmental Protection (DEP File # GP112218111) for two separate bridge crossings in Dauphin County – Bridges 7 and 8 in Halifax Township.

NN. Renewal Agreement for Mass Notifications (MN) responder and public alerting services (Software as a Service) between Dauphin County (Public Safety/South Central Task Force-IT Working Group) and Everbridge, Inc.

OO. Authorizing the acceptance of the Leasing Proposal with BB&T Commercial Equipment Capital Corporation for two vehicles for the Sheriff’s Office; and granting authorization to Donna S. Miller to execute, on behalf of the Board, any necessary documents consistent with this transaction and the terms of the proposal.

PP. Addendum #1 to the Program Management Agreement for the Emergency Food Assistance Program (TEFAP) between Dauphin County and the Pennsylvania Department of Agriculture.

QQ. Revised Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Samantha Barnes – BrewFest (July 20, 2019) - $150.00.

RR. Purchase of Service Agreement between Dauphin County (Children & Youth) and Open Door International, Inc.

SS. Ratification to accept the 36-month basis of .992 cents with UGI ES for LVT and .769 cents for LFD with UGI ES for Natural Gas Pricing as recommended by Provident Energy (Consortium).

TT. Submission of the Environmental Review Record for the Public Housing Capital Fund FY 2019 Annual Plan – Dauphin County Housing Authority.

UU. Appointment of Denise Hussar to the Council on Aging Board. Ms. Hussar’s term will expire December 31, 2021.

VV. Appointment of Gary Crissman to the Dauphin County Children & Youth Advisory Board. Mr. Crissman’s term will expire December 31, 2021.

WW. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through WW listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries reported on the advanced notice that Exelon will be closing the TMI Nuclear plant. With this closure, over 675 employees will be affected.

Mr. Hartwick noted that the WIB Board will be working with those employees.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to the Commonwealth Financing Authority Watershed Restoration and Protection Program for the Conewago Creek Stream Restoration Project.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Londonderry Township is applying to the Commonwealth Financing Authority Greenways, Trail and Recreation Program for the Sunset Park Pedestrian Path System, Phase 3 project.

C. Notification from Adrian/Irvette Timms and Joseph/Louise Answine advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of nine (9) single family homes with one residual lot on 170.5 acres located north of the Steinruck and Colebrook Road intersection in Conewago and Londonderry Townships.

D. Notification from C.S. Davidson, Inc. advising that in accordance with Condition Number 11 of the General Permit No. WMGRO88 held by Commonwealth Disposal, Inc. they are providing analytical data relative to one (1) new source of residual waste that is proposed for beneficial reuse on the Arthur Davis Farm in Carrol Township.

E. Notification from Lucknow-Highspire advising that Highspire Terminals – DE LLC is applying to DEP for a Facility-wide Air Quality State-Only Permit renewal to continue operating its Highspire Terminal located in Lower Swatara Township.

F. Notification from Enbridge advising that Texas Eastern Transmission, LP advising that Texas Eastern is applying to DEP to renew its existing NPDES permit for the Grantville Compressor Station located at 429 Station Road, Grantville.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick the Board adjourned; motion carried.