DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

MAY 22, 2019
10:00 A.M.

MEMBERS PRESENT

Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

Jeff Haste, Chairman (ABSENT)

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Larry Moore, Parks & Recreation; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; J. Scott Burford, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor’s Office; Michelle McKeown, Parks & Recreation; Laura Cullison, Controller’s Office; Donna Miller, Commissioners’ Office; Vince Paese, Controller’s Office; DiAndra Pena, Human Resources; Rebecca McCullough, Solicitor’s Office; Darian Durkin, Solicitor’s Office; Chris Davis, Treasurer’s Office; J. Kiss, Public Safety; Anthea Stebbins, Parks & Recreation; Alexzandria Burns, Commissioners’ Office and Richie-Ann Martz

GUESTS PRESENT

James Roxbury, Sheila Ross, Andy Herring, Janet Reid, Wes Bower, Janet Reed, Lynn Derf, Morgan Dubbs, Jonah Melnic, Adnan Ahmad, Gary Holtzapple, Andy Rebuck, Darren Parr, Rick Dunlap, Karen Costopoulos, Olga Galati, Kirsha Damone

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:06 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the May 1, 2019 Workshop Meeting Minutes and the May 8, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoors and seconded by Mr. Hartwick that the Board approve the May 8, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

A. Carl Dickson & Larry Moore – Parks & Recreation
   1. Parks & Recreation Summer Concert Series & Recognition of Corporate Sponsors

Carl Dickson was unable to attend, but Michelle McKeown took his place. Mr. Moore and Ms. McKeown provided the following information.

They welcomed and thanked all the wonderful sponsors. Without the outstanding community relationships over the years this would never be at the level that it is at today.

The Summer Performing Arts Series features four major festivals. There are free Sunset Movies at different venues throughout the County along with a music night at Lykens Borough Park. The major festivals will feature 2 stages, 10 wineries from the Hershey Harrisburg Wine Country, 50 craft brews, 15 national recording acts and 17 of the area’s elite performing artists. The County has partnered with Bob 94.9 FM and went country for the 2-day Music & Wine Festival. Josh Gracin a semifinalist on American Idol will be performing. Also featured will be Jay Allen, Dion Pride, son of Charlie Pride, and Shelby Nestler's band Make Mine Country. The BrewFest, which has been selling out every year, has scheduled Corinna Joy, Cold Union Spring along with 50 craft brews. The Cultural Fest will feature world renown Shelia E and a handful of local artists. The 13-year-old Jazz & Wine Festival has two Grammy nominee
headliners in Pieces of a Dream and Najee. The genres of music will range from new country, pop, neo-soul, bluegrass, rock, funk, folk, blues, R&B, contemporary and smooth jazz.

This year we have 7 title sponsors, 3 major corporate sponsors, 11 media sponsors, 11 community sponsors and 7 hotels, totaling $148,000 in corporate sponsors. There are 30 trades that consist of marketing and community services, along with 86 free hotel room nights, which total $82,000 in community partnerships. This is a grand total of $230,000 in sponsorships.

(A short PowerPoint presentation on Destination Dauphin County was played.)

Vera Cornish of Urban Connection and Kirsha Damone of the Premier Central Hotel provided comments on the success of the events.

Ms. Cornish noted that this room full of sponsorships represents what it means to be Dauphin County proud. She commended the Commissioners for their vision and leadership. She thanked Carl Dickson, Larry Moore and Michelle McKeown for developing an array of programs that will take place over the upcoming months. These events have made Dauphin County a premier destination. Dauphin County is a great place to live, work and play. On behalf of the sponsors, she thanked the Commissioners for the warm and welcoming environment.

Ms. Damone has been in the hotel business for over 25 years. The changes that have been happening in Dauphin County is unbelievable. These events provide a tremendous opportunity for the hotels in the area. She appreciates the hard work that the staff does in putting these events together and appreciates the Commissioners’ support for tourism.

Mr. Hartwick noted that the County has great partnerships and because of those partnerships the County has been able to build something that is incredible. The Board, back in 2007, wanted to do something for the people who couldn’t travel, due to the downturn in the market. All the events have grown and that happened through the partnerships in the community.

Mr. Pries thanked Jeff and George and former Commissioner Nick DiFrancesco for this vision. He commended the Parks & Recreation staff for making these events better every year. People come from all over to attend them.

Mr. Moore and Ms. McKeown introduced the sponsors who make the festivals and activities possible. (Those in attendance were asked to stand and come forward for pictures.)
Title Sponsors
1. Black History Month Living History School Program, the Cultural Festival & Music Festivals from Highmark Blue Shield: Kathleen McKenzie, Judi Windom and Gary Holtzapple
2. Music & Wine Festival from M&T Bank: Brittany Brock, Erica Pennabaker & Adnan Ahmad
3. Jazz & Wine Festival from PA Housing Finance Agency: Brian Hudson & Melissa Grover
4. Jazz & Wine Festival from PNC Bank: Ellen Kyzer & Kara Costopoulos
5. Music & Wine Festival and Jazz & Wine Festival: Anderson by Renewal Stage, purchased the naming rights of the stages and Wine Glass Sponsor – Linda Johnson & Cortney Sollenberger
6. Sunset Movie Series & Big 33 from Capital Blue Cross: Susan Hubley, Rhonda Laing, Autumn Lang & Jess Lilly
7. BrewFest Title Sponsor from Hershey Harrisburg Regional Tourism Bureau: May Smith & Rick Dunlap

Major Corporate Sponsors
1. Cultural Fest & Egg hunt from the Hershey Company: Katrina Briddell, AJ Petross & Esther Reed
2. Cultural Fest Children’s Corner from Pinnacle Health: Tina Nixon
3. Big 33 Buddies Program, Fan Experience & Charity Golf Outing from Capital BlueCross: Susan Hubley & Rhonda Lang

Media Sponsors
1. Hershey Harrisburg Regional Tourism Bureau: Mary Smith & Rick Dunlap
2. ESPN 92.7 and 101 Fun: Krista Howard
3. 98.9 WQLV: Ric, Jay Dee & Braxton Cooper
4. CBS 21: Betty Bryan
5. Showcase Now: George Sheetz, Kelly Summerford & Phyllis Bennett
6. Urban Connection: Vera Cornish
7. Lamar Advertising: Andy Rebuck
8. WXPN: Wes Bower
9. WITF: Christine Smith
10. The Burg: Lauren Maurer
11. Latino Connection: George Fernandes
12. 94.9: Newman, Nancy & Ron Rhoads

Hotel Sponsors
1. Harrisburg Hilton: Barry Dively & Nick DiFrancesco
2. Days Inn: Richard Tailor & Donna Bacon
3. Hampton Inn Suites & Spring Hill Suites: Olga Galati
4. Crowne Plaza: Darly Carsin
5. Central Hotel: Kirsha Damone & Cassie Webb
6. INDIGO Hotel: Chris Brotherston
Community Partners

1. Hershey Harrisburg Wine Country: Jason Reimer, Mike Wilson & Lynn Day
2. Susquehanna Folk Society: Jess Hayden
3. Central PA Friends of Jazz: Steve Rudolph
4. Filson Water: Jeff Kintz
5. Giant Food Stores: Stacey Miller & Samantha Krepps
6. Lancaster County Solid Waste Management Authority: Allison Vollmer & Lynn Morrison
7. Kegerries Outdoor: Jordan Stephens
8. Planet Fitness: Rick Brown, Jon Casle, Kimberly Laporta & Seth Stoeringer
9. D&S Tree Service: Dave Heidlemark
11. JBM Tent Rental: John Zook & Family

(Applause was given, and pictures were taken.)

Mr. Moore announced the upcoming events: Music & Wine Festival – June 8-9, 2019; BrewFest – July 20, 2019; Cultural Fest – August 2, 2019; Annual Jazz Festival – September 6-8, 2019; Detweiler Park Saturday Walks, Yoga and Special Naturalist Activities; Fort Hunter Day – September 15, 2019; Art in the Wild – running until October 31, 2019 and Free Movie Series – Fridays in June.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Pena noted that there were two changes that were made last week and two additional changes that were made this morning, which were communicated to the respective parties. A new Personnel Listing was distributed this morning.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the personnel Packet.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci noted that there was one item on Page 7 that was pulled until the pricing issue can be resolved. There was one budget adjustment that was made. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Bid Award – Storm Sewer Replacement Project at MDJ Office on Paxton Church Road

Mr. Baratucci reported on a recommendation that was made by Herbert, Rowland & Grubic, Inc. for the Storm Sewer Replacement Project. They have reviewed the bids and have determined that the low bidder is a competent vendor. Therefore, they are recommending that the Board approve the bid submitted by Schuylkill Excavating, LLC.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board award the Bid for the Storm Sewer Replacement Project at MDJ Office on Paxton Church Road to the low qualified bidder, Schuylkill Excavating, LLC, at a bid price of $89,887.42.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
May 21, 2019

- **May 10, 2019** transferred $7,029,897.81 to the Payables account and $2,023,777.61 to the Payroll account from the County’s Concentration account for checks issued that week.

- **May 17, 2019** transferred $2,919,628.68 to the Payables account from the County’s Concentration account for checks issued that week.

- **Wire Payments since last report**: $3,163,016.47

- **Debt Service Payments since last report**: $1,586,306.25

- **Term Investments**
  - None

- **Balance today in PA INVEST**: $1,435.24 rate 2.466%
• Balance today in First National Bank: $104,552.56 rate 1.510%
• Balance today in S&T Bank Money Market: $1,111,630.25 rate 2.340%
• Balance today in Santander Bank: $1,103,046.73 rate 2.250%
• Balance today in Customers Bank: $26,012,536.59 rate 2.400%
• Balance today in Customers Bank: $0.00 rate 2.400%
• Balance today in PLGIT Prime: $97,178,471.91 rate 2.520%
• Balance today in Riverview Bank: $3,630,571.89 rate 2.550%


CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor had no report and no questions were asked.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything is ready for consideration. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Language Line Services, Inc.
   2. Perseus House, Inc.


C. Amendments to Adoption Assistance Agreements #2018-76 – Amendment #1 and #2018-77 – Amendment #1.

D. Amendment #2 to Purchase of Service Agreement between Dauphin County (MH/A/DP) and United Cerebral Palsy of Central Pennsylvania, Inc.

E. Amendment #1 to Homeless Assistance Program (HAP) Fund Agreement between Dauphin County (MH/A/DP) and Brethren Housing Association, Inc.

F. Satisfaction Piece for Jessica M. Johnson on the property located at 228 N. 14th Street, Harrisburg, PA 17103 - $3,000.00.
G. Contract between Dauphin County and Lobar Site Development Corporation for the 2019 Superstructure Replacements and Bridge Maintenance Project.


I. Addendum to Contractor Agreement between Dauphin County (Probation Services) and #1 A LifeSafer, Inc. f/k/a LifeSafer Interlock, Inc.

J. Repository Bids received from Patricia A. Allen for the following properties:
   1. Parcel #09-024-019 (82 Disbrow Street) - $500.00
   2. Parcel #09-024-022 (76 Disbrow Street) - $500.00

K. Repository Bid received from Joseph Frantone for Parcel #71-008-011 (202 W. Market Street) - $500.00.

L. Repository Bid received from Ebony Payne for Parcel #41-017-008 (148 Wilson Street) - $500.00.

M. Agreement between Dauphin County (Public Safety/South Central Task Force-IT Working Group) and Esri Inc. for maintenance and support for the ARC GIS Server and User Software Products.

N. Agreement between Dauphin County (Public Safety/South Central Task Force-IT Working Group) and Toshiba Business Solutions for maintenance of the 8-CP80P DataCard Photo ID Printer and 1-CP80 Photo ID Printer.

O. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County and:
   1. Law Offices of Robert Lieberman (Robert Lieberman) – Guardian Ad Litem
   2. Cunningham, Chenicoff & Warshawsky, P.C. (Veronica Range)

P. Dauphin County Local Share Municipal Grant Agreement between Dauphin County and East Hanover Township - $750,000.

Q. Change Order No. 1 – Administration Building Waterproof Project – adding $478.52 for work due to additional spalls and cracks being found under the existing membrane.


S. Property Damage Release Form between Dauphin County, Access Lift Equipment, Inc., Everest National Insurance Company and Sedgwick Claims Management Services, Inc. in the amount of $21,253.55 for property damage that occurred on August 20, 2018.

T. Submission of Grant Application to Office of Mental Health and Substance Abuse Services (OMHSAS) for two Police Co-Responder positions.


V. Partial Refund of 2019 Real Estate Taxes – Parcel #40-010-041 (672 S. Union St.) – David D. Kern - $88.95.
W. Partial Refund of 2018 Real Estate Taxes – Parcel #14-018-009 (3115 Susquehanna St.) – Airell & Joseph Mazer - $44.95.


Y. Resolution #9-2019 authorizing the submission of the 2019 Action Plan for the Housing and Community Development Programs.

Z. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through Z listed above under Matters Requiring Board Action.

Discussion: Mr. Hartwick noted that Item T is a grant submission to OMHSAS for two Police Co-Responder positions who will identify calls for service where behavioral health might be the underlying factor.

Question: Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries thanked the staff of the Registration & Elections for a seamless Election Day. He congratulated all the winners and thanked all the candidates for putting their name out there for an office.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Steckbeck Engineering & Surveying, Inc. advising that James C. & Heather L. Kirk – c/o Kevin M. George are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a residential dwelling and garage with on lot sewer, water and storm water facilities.

B. Notification from Gannett Fleming advising that Penn State Medical Center is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new connector road across the southern side of the hospital.
C. Receipt of a letter from Herbert, Rowland & Grubic, Inc. advising that Susquehanna Township is applying for a Commonwealth Financing Authority Greenways, Trail and Recreation Program Grant Application for the Boyd Passive Recreational Park – Phase 2 Project.

D. Notification from Herbert, Rowland & Grubic, Inc. advising that the West Hanover Township Sewer Authority is applying to DEP for a Water Quality Management Part II Permit for the proposed Solids Handling Improvements Project.

E. Receipt of the 2018 Annual Municipal Authorities Report for the Susquehanna Area Regional Airport Authority.


PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz