DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

SEPTEMBER 11, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Fran Chardo, District Attorney; Nick Chimienti, Sheriff; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Fred Lighty, Esq., Solicitor’s Office; Steve Libhart, Director of Public Safety; J. Scott Burford, Deputy Chief Clerk; Amy Richards, Press Secretary; Jennifer Simpson, Court Administration; DiAndra Pena, Human Resources; J. Kiss, Public Safety; Julie Mackey, Commissioners’ Office; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jim Roxbury, Hayden Rigo and Diane Bowman

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the August 21, 2019 Workshop Meeting Minutes and the August 28, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the August 21, 2019 and August 28, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

Mr. Haste introduced and welcomed Julie Wheeler. Ms. Wheeler is a candidate for commissioner in York County.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Pena noted that there were no changes to the Listing. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that he included the two requests from last week. They are listed on Pages 6 and 13. After last week’s meeting, he was given a requisition for the
digitalization of documents in the District Attorney’s Office. The funds to cover this expense will be from his budget and the Forfeiture Fund.

Mr. Chardo noted that the records must be kept forever. It is a one-time expense with a small amount annually to keep up with the process. It is more efficient.

Mr. Hartwick asked if this covers everything.

Mr. Chardo indicated that in murder cases and other major cases, he must also keep a paper copy as a duplicate.

Mr. Baratucci indicated that this will help with the filing system at the warehouse. It is getting full.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

Discussion: Mr. Pries questioned Page 16 – Johnson Controls for the CCTV Cameras – how many cameras.

Mr. Chardo noted that the cameras are at various locations. He is not sure exactly how many. They are looking to expand the locations.

Mr. Haste indicated that he believes there are 19.

Mr. Hartwick asked if these are different than the ones that detect gun-shots.

Mr. Chardo indicated yes.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe presented the following Report:

Report from the Office of Budget & Finance
September 10, 2019

- **August 30, 2019** transferred $4,506,454.03 to the Payables account and $2,066,276.89 to the Payroll account from the County’s Concentration account for checks issued that week.

- **September 6, 2019** transferred $855,946.14 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $3,666,287.84
• Debt Service Payments since last report: $99,578.26

• Term Investments
  • None

• Balance today in PA INVEST: $6,003,616.92 rate 2.170%

• Balance today in First National Bank: $105,077.74 rate 1.510%

• Balance today in S&T Bank: $1,118,143.34 rate 2.070%

• Balance today in Santander Bank: $1,109,258.38 rate 2.250%

• Balance today in Customers Bank: $14,155,509.44 rate 2.400%

• Balance today in Customers Bank: $0.00 rate 2.400%

• Balance today in PLGIT Prime: $74,395,001.30 rate 2.290%

• Balance today in PLGIT Class: $3,506,607.78 rate 2.040%

• Balance today in Riverview Bank: $3,660,903.50 rate 2.360%


He reported that the interest rates are dropping.

Mr. Yohe noted that budget hearings have begun.

**CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR**

Mr. Saylor reported on the election voting systems. An expo was held at Susquehanna Township High School where poll workers and the public could test the machines. There were three vendors that were picked by those in attendance. Those three vendors were sent a RFI. Responses were received and are being reviewed by Mr. Feaser, Mr. Lighty and others. They are expecting an analysis on the different machines. CCAP has been working on funding, which may be through PEDFA. This will provide support for the counties to move forward.

Mr. Pries indicated that Mr. Feaser is doing a fabulous job in reaching out to the top three vendors. All three systems are good. It will be a tough decision to make.
SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything is ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION


B. Intergovernmental Agreement between the PA Department of Health and the County of Dauphin (Public Safety, on behalf of the South Central Task Force) for funding of Medical Reserve Corps activities.

C. Satisfaction Piece for Horace E. Brandenberger and Elizabeth A. Brandenberger on the property located at 132 W. Broad St., Williamstown, PA 17098 - $2,145.00.

D. Satisfaction Piece for Bethzaida Baldera on the property located at 3510 Belair Road, Harrisburg, PA 17109 - $3,000.00.

E. Satisfaction Piece for Simone Santin on the property located at 534 Lincoln Street, Steelton, PA 17113 - $1,730.00.

F. Satisfaction Piece for John F. Rozema, Jr. on the property located at 5020 Constitution Ave., Harrisburg, PA 17109 - $3,000.00.

G. Approval of County sponsorship, for eligibility purposes only, of Local Share Municipal Gaming Grant Applications from the entities identified in the Solicitor’s Report.

H. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Hempfield Behavioral Health, Inc.
   2. Hoffman Homes for Youth, Inc.
   4. Pennsylvania Counseling Services, Inc.
   5. theVillage Services, Inc.
   6. WhimSpire, Inc.
   7. Youth Excel, Inc.

I. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Justice Works Youth Care, Inc.

J. Adoption Assistance Agreements #2019-40 and #2019-41.

K. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. Sovia Therapy, LLC – Amendment #2
   2. Paxton Street Home Benevolent Society, Inc. t/d/b/a Paxton Ministries – Amendment #1

L. Amendment #1 to Homeless Assistance Program (HAP) Fund between Dauphin County (MH/A/DP) and YWCA Greater Harrisburg, Inc.

M. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Hilary Hollier – September 29, 2019 (Celebrate Wildwood) - $125.00.

www.dauphincounty.org
N. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jason Rubinic – September 29, 2019 (Celebrate Wildwood) - $125.00.

O. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Carol Buck – September 29, 2019 (Celebrate Wildwood) - $150.00.

P. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Deniz Martinez – September 29, 2019 (Celebrate Wildwood) - $125.00.

Q. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Nicole Holland – September 29, 2019 (Celebrate Wildwood) - $125.00.

R. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Nicole Holland – October 5, 2019 (Scouts: Outdoor Art) - $125.00.

S. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Mark DeRose – September 29, 2019 (Celebrate Wildwood) - $125.00.

T. Performance Agreement between Dauphin County (Parks & Recreation) and Nathan J. McKelvie – September 29, 2019 (Celebrate Wildwood) - $250.00.

U. Performance Agreement between Dauphin County (Parks & Recreation) and Randall D. Heisley-Cato – September 29, 2019 (Celebrate Wildwood) - $125.00.

V. Performance Agreement between Dauphin County (Parks & Recreation) and Lake Tobias Wildlife Park – September 29, 2019 (Celebrate Wildwood) - $670.00.

W. Performance Agreement between Dauphin County (Parks & Recreation) and Gerald E. Brown – September 29, 2019 (Celebrate Wildwood) - $450.00.

X. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Richard Hylan – September 29, 2019 (Celebrate Wildwood) - $150.00.

Y. Local Share Municipal Grant Program – Unrestricted Funds – Keymark - $40,000 for a digitalizing project in District Attorney’s Office.

Z. Local Share Municipal Grant Program – Unrestricted Funds – South Central PA Works - $65,000 for a Susquehanna A Stemtown Project.


BB. 2019 Tourism Applications:

1. Capital Area Selects - $5,000
2. Capital Area Therapeutic Riding Association - $1,600
3. Capital Area Therapeutic Riding Association - $1,800
4. CD East Boys Basketball/The Rumble at Ross’s - $2,000
5. Central Pennsylvania Youth Ballet - $45,000
6. Children Changing Their Community - $1,400
7. Friends of Fort Halifax Park, Inc. - $3,066.96
8. Friends of the Pennsylvania Farm Show Foundation - $16,500
9. Gratz Borough Parks & Recreation - $7,700
10. Gratz Fair Association - $2,800
11. Harrisburg Area YMCA East Shore Branch - $2,800
12. Harrisburg Area YMCA-Healthy Living - $2,800
13. Harrisburg Area YMCA Camp Curtin Branch - $2,800
14. Harrisburg Downtown Improvement District - $5,500
15. Harrisburg Heat Pro Soccer - $13,500
16. Harrisburg Rugby Football Club - $5,500
17. Harrisburg Symphony Association - $13,600
18. HBCU Planning Committee - $5,500
19. Hershey Figure Skating Club - $8,200
20. Jackhammers Wrestling Club - $2,650
21. Latino Connection - $10,000
22. Londonderry Township - $20,000
23. Motorama Events Races and Shows Hosted by Motorama Productions, Inc. - $30,000
24. Pennsylvania Family Coalition - $2,750
25. Pennsylvania National Horse Show Foundation - $81,800
26. Robert M. Jackson Veterans Center - $5,500
27. Senators Partners LLC d/b/a Harrisburg Senators Baseball Club - $22,000
28. Susquehanna Folk Music Society - $900
29. The Cave Wrestling Gym - $2,800
30. Visit Hershey & Harrisburg - $4,680
31. Susquehanna Township Alumni Association - $2,000
32. Communities in Schools of PA - $25,000
33. Dauphin County Department of Community & Economic Development - $150,000

CC. Subrecipient Agreement between Dauphin County and Tri-County HDC, LTD. for Adams Street Redevelopment Project – Phase II (CDBG $100,000).

DD. Resolution #14 – 2019 approving the Master Agreement, Schedule and Escrow Agreement for the leasing of Sheriff’s vehicles with BB&T Commercial Equipment Capital Corp.; and granting authorization to Donna S. Miller to execute, on behalf of the Board, any necessary documents consistent with this transaction.

EE. Merchant Agreement between Dauphin County (Treasurer) and First National Bank for the processing of credit cards in the Treasurer’s Office.

FF. Appointment of Thomas Ward, Jr. to the Dauphin County Housing Authority. Mr. Ward will be filling an unexpired term – term expires August 26, 2024.

GG. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through GG listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick commended the Parks and Recreation staff for this past weekend’s Jazz Festival. On Saturday, 2,000 people were in attendance. The lineup was fantastic. Nineteen states were represented, which brought tourism dollars to the county.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Livic Civil advising that the Republic Development Corporation is applying to DEP for a Land Use Letter regarding the construction of a Pennsylvania State Police Barracks, including parking, stormwater management facilities, site utility services in Washington Township.

B. Notification from Navarro & Wright advising that they are applying to DEP for a Chapter 105 Water Obstructions and Encroachment Permit and General Permit 3 Bank Rehabilitation, Bank Protection and Gravel Bar Removal for Site 1 and 2 for the Farm Show Rehabilitation Project in the City of Harrisburg.

C. Notification from Navarro & Wright advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new 17,200 square feet storage building on approximately 2.28 acres of the former PA State Hospital Grounds in Susquehanna Township.

D. Notification from York Haven Power Company advising that they filed an application (SBRC Pending No. 2019-084) with the Susquehanna River Basin Commission for project review of the relicensing of the York Haven Hydroelectric Project.

E. Notification from Burget & Associates, Inc. advising that Justin E. & Alyssa A. Wingenfield is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of a new residential dwelling, driveway and related stormwater activities.

PUBLIC PARTICIPATION

There was none.
ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz