DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

OCTOBER 9, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Janis Creason, Treasurer; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; DiAndra Pena, Human Resources; Carl Dickson, Director of Parks & Recreation; Jennifer Simpson, Court Administration; Amy Richards, Press Secretary; Fred Lighty, Esq., Solicitor’s Office; Donna Miller, Commissioners’ Office; Rebecca McCullough, Solicitor’s Office; Darian Durkin, Solicitor’s Office; Kelly Megonnel, Commissioners’ Office; Julie Mackey, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Christopher Nafe, Lisa Landis, Brian Pomeroy, Vanessa Salazar, Susan Schultz and Holly Edinger

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:00 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the September 18, 2019 Workshop Meeting Minutes and the September 25, 2019 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the September 25, 2019 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

Mr. Saylor reported that there were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

A. Brian E. Pomeroy, Council Representative, Keystone+Mountain+Lakes Regional Council of Carpenters

1. Sisters in the Brotherhood Pre-Apprentice Program

Mr. Pomeroy introduced Vanessa Salazar and Susan Schultz and they will report on the Sisters in the Brotherhood Program.

They are launching a Pre-Apprentice Program, which can lead to a four-year apprenticeship with the Carpenters Union, allowing a person to earn while they learn. The KML Regional Council of Carpenters provide a fair pay, great benefits and the most up-to-date skills training in the industry. They are hosting an Information Session on October 14, 2019 from 9:00 a.m. to 4:00 p.m. at the Carpenters Training Center in Lebanon, PA. By attending the Pre-Apprentice Program, it provides them with the skills to make themselves marketable and they can learn what it is like to be on a construction site. The provided flyers for the upcoming event. The actual class will begin on November 4 for six weeks.

The Commissioners asked if there is a fee for this program.

Ms. Schultz indicated that there is no fee. Those entering the program are given a $50 a week travel stipend, work boots and if they successfully complete the program, they get a basic set of tools. The program runs Monday through Friday. Requirements are:
18 years of age or older, graduation from high school or GED, drivers license and must pass a drug test. They are looking for women who want to do this as a career. The work is hard and a lot of times the work is outside.

The Commissioners questioned how many slots are available.

Ms. Schultz indicated that there are 12 slots for the program. This is the first time that we are in this area.

**PUBLIC PARTICIPATION**

Lisa Landis raised some concerns for her son, Joshua Landis, who is incarcerated at the Dauphin County Prison. She advised the Board that her son has some medical issues that need to be addressed right away. She spoke to Brian Clark on Tuesday and he informed her that her son has been scheduled to see a doctor today.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Pena reported that she has no additional changes after the ones she distributed yesterday. No questions were asked.

> **It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as previously amended.**

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported that the only new item that was added from last week is on Page 16 for Risk Management. There were a few minor budget adjustments that were made. No questions were asked.

> **It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet.**

> **Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
**BUDGET & FINANCE DIRECTOR – MIKE YOHE**

Mr. Yohe provided the following Report:

**Report from the Office of Budget & Finance**  
**October 8, 2019**

- **September 27, 2019** transferred $5,538,900.35 to the Payables account and $2,072,537.91 to the Payroll account from the County’s Concentration account for checks issued that week.

- **October 4, 2019** transferred $1,820,519.78 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $2,638,220.00

- Debt Service Payments since last report: $376,201.92

- Term Investments  
  - None

- Balance today in PA INVEST: $6,003,616.92 rate 2.056%

- Balance today in First National Bank: $105,077.74 rate 1.510%

- Balance today in S&T Bank: $1,120,076.35 rate 1.820%

- Balance today in Santander Bank: $1,111,359.28 rate 2.030%

- Balance today in Customers Bank: $14,183,458.73 rate 2.400%

- Balance today in Customers Bank: $0.00 rate 2.400%

- Balance today in PLGIT Prime: $70,037,219.58 rate 2.220%

- Balance today in PLGIT Class: $0.00 rate 1.980%

- Balance today in Riverview Bank: $3,667,278.49 rate 2.290%

**No T.R.A.N. Line of Credit required for 2019.**

Mr. Yohe noted that he has one budget meeting remaining and the budget hearings will be scheduled in November.
CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor noted that Item X is gaming money to pay for free bus service for veterans to go to the VA Medical Center.

Mr. Pries thanked Mr. Saylor for a good job as the liaison on the CAT Board, as well as Mr. Farr.

Mr. Haste also thanked Mr. Philbin for his work on this project while he was with CAT.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo reported that everything is ready for approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Subordination Agreement for Jessica A. Laing on the property located at 309 Lewis Street, Harrisburg, PA 17110.

B. Satisfaction Piece for Toren P. Draga and April L. Zinkan on the property located at 221 S. 7th Street, Steelton, PA 17113 - $5,000.00.

C. Satisfaction Piece for Xiao Mei Shi on the property located at 626 S. 25th Street, Harrisburg, PA 17104 - $5,000.00.

D. Satisfaction Piece for Daniel Lugaro, Jr. on the property located at 3729 Canterbury Road, Harrisburg, PA 17110 - $3,000.00.

E. Satisfaction Piece for Tyler J. Vadja on the property located at 163 Second Street, Highspire, PA 17034 - $3,000.00.


G. Agreement for Legal Services between Dauphin County (Courts) and the Law Offices of Mindy S. Goodman (Mindy Goodman) – Dependency and Delinquency Hearing Officer.

H. Change Order #1 – Lobar Site Development Corp. (2019 Superstructure Replacements and Bridge Maintenance) – add of $4,350.00 for tree removal and repair to two spalls with exposed reinforcement at the near deck joint.

I. Annual Business Intelligence Software Maintenance Contract between Dauphin County (Public Safety) and Intergraph Corporation (Hexagon Safety & Infrastructure).

J. Proposal from Core Power and Environment for the purchase and replacement of Capacitors for the Blue Mountain Tower Site (Public Safety).

K. Purchase of Service Agreements between Dauphin County (Children & Youth) and:

1. Children’s Home of Reading, Inc.
2. COBYs Family Services, Inc.
3. County of Chester
4. Diversified Treatment Alternative Centers, LLC
5. Families United Network, Inc.
6. Harborcreek Youth Services, Inc.
7. The Rite of Passage, Inc.
8. Samara: The Center for Individual and Family Growth, Inc.

L. Subsidized Legal Custodianship Agreement #2018-03 – Amendment #1.

M. Purchase of Service Agreement between Dauphin County (Drugs & Alcohol) and Neighborhood Center of the Susquehanna Conference of the United Methodist Church, Inc.

N. Purchase of Service Agreement between Dauphin County (MH/A/DP) and Trilogy Integrated Resources, LLC.

O. Amendments to the following Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. CMU, Inc. – Amendment #5
   2. Elwyn, Inc. – Amendment #1
   3. Gaudenzia, Inc. – Amendment #1
   4. Merakey Pennsylvania, Inc. – Amendment #3
   5. PA Lifesharing, LLC – Amendment #1

P. Amendment #1 to the Homeless Assistance Program (HAP) Fund Agreement between Dauphin County (MH/A/DP) and Gaudenzia, Inc.

Q. Emergency Solutions Grant Agreements between Dauphin County (MH/A/DP) and:
   1. Christian Churches United of the Tri-County Area, Inc.
   2. Capital Area Coalition on Homelessness, Inc.

R. NuTec Design Associates, Inc. for Additional Services Request #4 (MDJ Smith).

S. Work Orders for Project 102757 – Greenbelt 39 to Fort Hunter (Design/Build Limited to ADA Curb Ramps):
   #3 – adding $1,461.00 (perform mill & overlay activities in lieu of full depth)
   #4 – adding $5,632.11 (balancing completed final measured contract items +/- 25%)
   #5 – deducting $1,150.62 (balancing completed final measured contract items)
   #6 – adding $2,718.75 (placement of additional 19mm WMA leveling material)
   #8 – deducting $5,747.95 (balancing completed final measured contract items)
   #9 – adding $145.00 (placement of additional 19 mm WMA leveling material)
   #10 – adding $2,979.08 (line marking removal of 4” striping)

T. Resolution #18-2019 authorizing the Chairman of the Dauphin County Board of Commissioners to execute any Agreements and any Supplemental Agreements or Amendments – Bridge Inventory and Inspection Activity Reimbursement Agreement No. R19080019.

U. Bridge Inventory and Inspection Activity Reimbursement Agreement (R19080019) for Federal-Aid Highway Projects between Dauphin County and the Commonwealth of Pennsylvania Department of Transportation.
V. License Agreement between Dauphin County and UPMC Pinnacle Hospitals for use of 1000 Paxton Street, Harrisburg as a polling location.

W. Contractor Proposal/Contract between Dauphin County and Lee Fence and Outdoor, LLC for repair of gate at the Human Services Building Garage.

X. Local Share Municipal Grant Program – Unrestricted Funds – Dauphin County Veterans Affairs - $50,000 for transportation services to Lebanon VA Medical Center.

Y. Appointment of Glen Bartlett to the Human Services Block Grant Committee (MH/A/DP Board Member). Mr. Bartlett’s term will expire December 31, 2019.


AA. Appointment of Jamien Harvey to the South Central Workforce Development Board, effective August 1, 2019.

BB. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through BB listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick reported on the CIT Training. Local law enforcement is the first line. He referred to an incident where a Capitol Police Officer referred someone for VA services/resources instead of putting them in jail.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Osman Environmental Solutions, LLC advising that Hempt Bros. will be submitted a plan approval application to DEP to request a change to volatile organic
compound (VOC) emission limits for its existing hoe mix asphalt plant from the current value of 30 parts per million to a higher limit of 40 parts per million.

B. Notification from the Harrisburg International Airport advising the Susquehanna Area Regional Airport Authority is applying to DEP for an Individual Permit for Discharges of Stormwater associated with the HIA Stormwater Outfall Permitting Renewal of 12 outfalls.

C. Notification from Integrated Development Partners advising that Hershey High Pointe IDP Partners, LLC is applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of 38 new townhomes, apartment buildings, and associated site improvements at 820 Rhue Haus Lane, Hershey.

D. Notification from Rettew advising that Conewago Township is applying to DEP for a PADEP Chapter 105 General Permit No. 11 – Maintenance, Testing, Repair, Rehabilitation or Replacement of Water Obstructions and Encroachments for the Hertzler Road Bridge.

E. Receipt of a letter from First Light to the PA Public Utility Commission advising of the proposed installation of a Fiber Optics wire line at the Norfolk Southern Railway Company corridor within the public right of way limits of Poorhouse Road/29th Street/State Route 3013 near Harrisburg, PA.

F. Receipt of a letter from First Light to the PA Public Utility Commission advising of the proposed installation of a Fiber Optics wire line at the Middletown & Hummelstown Railroad Company corridor within the public right of way limits of West Second Street in Hummelstown.

G. Notification from Mellott Engineering, Inc. advising that Paxtonia Associates is applying to DEP for a NPDES Permit for the Autumn Ridge Phase IV residential subdivision project in Lower Paxton Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz