I. CALL TO ORDER

II. MOMENT OF SILENCE

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

   October 16, 2019 Workshop Meeting
   October 23, 2019 Legislative Meeting
   October 23, 2019 Salary Board Meeting

V. EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

VI. DIRECTORS/GUESTS

   A. Melissa Nicholson, Executive Director, Gamut Theatre
      Sharia Benn, Executive Artistic Director, Sankofa African American Theatre Company
      Clark Nicholson, Artistic Director, Gamut Theatre
      Lyeneal Griffin, Resident Theatre Manager, Gamut Theatre

   1. Presentation on Gamut Theatre and Sankofa African American Theatre

VII. PUBLIC PARTICIPATION

VIII. SALARY BOARD – DIANDRA PENA

   A. Controller

   1. Create a Full-Time Temporary Accounting Specialist position, Pay Level 09051, Step 06, Grade 03, Salary $17.82 p/h, effective November 6, 2019.

   B. Sheriff

   1. Abolish a Full-Time Deputy Sheriff (Interim Fill) position, Pay Level 09346, Step 01, Grade 01, Salary $16.89 p/h, effective November 6, 2019.

IX. HUMAN RESOURCES – DIANDRA PENA

   A. Personnel Packet

X. PURCHASING DIRECTOR – RANDY BARATUCCI

   A. Purchase Orders

XI. BUDGET & FINANCE DIRECTOR – MIKE YOHE
A. Investment Report

XII. CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

XIII. SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

XIV. MATTERS REQUIRING BOARD ACTION

A. Repository Bids received from Muwahhideen, Inc. for the following properties:

1. Parcel #08-008-067 (1712B Walnut Street) - $1,000.00
2. Parcel #08-008-068 (1712 Walnut Street) - $1,000.00

B. Repository Bid received from Jeffrey Martin – Parcel #35-072-034 (Willoughby Road) - $1,100.00.

C. Repository Bids received from Jason Snelbaker for the following properties:

1. Parcel #70-001-016 (221 East Street) - $3,076.75
2. Parcel #10-039-027 (2257 Atlas Street) - $1,100.00
3. Parcel #11-002-024 (2044 Susquehanna Street) - $1,100.00
4. Parcel #09-031-014 (1836 Park Street) - $1,100.00
5. Parcel #11-003-041 (2027 Logan Street) - $1,100.00

D. Repository Bid received from James Miller & Karen Miller – Parcel #11-001-026 (2013 N. 2nd Street) - $1,000.00.

E. Repository Bid received from Selman Selimovic – Parcel #10-014-110 (2621 N. 6th Street) - $1,000.00.


G. Purchasing Requirements Compliance Forms for Wildwood Park Visitor Amenity Improvements Grant.

H. Agreement for Legal Services between Dauphin County (Courts) and the Law Offices of Heather L. Paterno for Guardian Ad Litem for Children in Custody proceedings.

I. Juvenile Court Judges Commission/Juvenile Probation Services Grant Agreement between Dauphin County (Probation Services) and the Commonwealth of PA, Juvenile Court Judges’ Commission for the 2019/2020 fiscal year.

J. Repository Bid received from Keemen Copeland – Parcel #02-016-007 (312 Crescent Street) - $1,000.00.

K. Agreement/Bid Documents between Dauphin County (Parks & Recreation) and Redrock Construction, Inc. for the Capital Area Greenbelt Development RR Bridge Rehab in the City of Harrisburg.

L. 2020 Commissioners’ Meeting, Salary Board and Election Board Meeting Schedule.

M. Work Orders for the Greenbelt Safety Improvements (Design/Build Limited to ADA Curb Ramps) Project #97392:

Work Order #17 – adding $155.00 – Balancing completed final measured contract items
Work Order #18 – adding $9,000.00 – convert solar powered signals to electric service

N. Local Share Municipal Grant Program – Unrestricted Funds – Dauphin County Clerk of Courts - $55,047.60.

O. Subrecipient Agreement between Dauphin County and Shalom House for Life Coaches Support Program - $25,000 (CDBG).

P. Subrecipient Agreement between Dauphin County and Williamstown American Legion for Generator Upgrade - $35,217 (CDBG).

Q. Purchase of Service Agreement between Dauphin County (AAA) and Theresa Sellers, RN.

R. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. Cradles to Crayons Learning Center, LLC
   2. Arrow Child and Family Ministries of Texas Corp.

S. Safe Haven Grant between Dauphin County and Commonwealth of Pennsylvania, Department of Human Services.

T. Event Agreement between Dauphin County (Children & Youth) and Harrisburg Mall Limited Partnership.

U. Purchase of Service Agreement between Dauphin County (MH/A/DP) and Rojgar Employment Services, LLC t/d/b/a Rojgar Interpreting & Translating Services.

V. Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Valley Forge Medical Center and Hospital, Inc.

W. Lease Agreement between Dauphin County and De Lage Landen Financial Services, Inc. for one Konica Minolta Digital Copy System at the Human Resources Office.

X. Partial Refund of 2019 Real Estate Taxes – Parcel #24-004-035 (176 E. Hershey Park Dr.) – Hershey Vacations Unlimited - $14,373.59 (Court Order).

Y. Training Proposal from Zelenkofske Axelrod LLC for Subrecipient Monitoring and Segregation of Duties training.


BB. Commitment Letter between Dauphin County (Dauphin County Redevelopment Authority) and Mid Penn Bank for the Frank S. Brown Boulevard Project.

CC. Approval of the HDHP and PPO Renewal Rates for Dauphin County’s participation in the Pennsylvania County Health Insurance Purchasing Cooperative (PCHIP).

DD. Satisfaction Piece for Elena Y. Henninger on the property located at 403 Oak Street, Millersburg, PA 17061 - $5,000.00.
EE. Tenant Estoppel Certificate from Dauphin County to East Main Street Management Company (MDJ Pelino).

FF. Subordination, Non-Disturbance and Attornment Agreement between Dauphin County and Linkbank and KND Holdings LLC (MDJ Pelino).

GG. Sublease-Onsite Food Service Agreement between Catering by Maria, Ltd. and Shalom Food Services, LLC.

HH. 2019 Sick Leave Sell-Back Program.

II. Training Packet.

XV. FORMER BUSINESS

XVI. NEW BUSINESS

XVII. COMMISSIONERS’ DISCUSSION & ACTIONS

XVIII. CORRESPONDENCE

A. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Swatara Township is applying to DEP for a General Permit 11 Registration for the Spring Garden Pipe Replacements Project.

B. Receipt of a copy of a letter from BL Companies to the Dauphin County Planning Commission advising that TLC Work-Based Training Program Inc. is applying to DEP for a NPDES Permit for stormwater discharges associated with the development of 5 lots into a combination of multi-family and single-attached housing with a community center.

C. Receipt of a copy of a letter from DEP to Precision Recyclers, Inc. advising of technical deficiencies regarding General Permit No. WMGR081SC002, APS No. 1000259, Authorization No. 1285339 in the City of Harrisburg.

D. Receipt of a letter from DEP to Rausch Creek Coal Preparation Lykens, LLC regarding Surface Mining Permit no. 22851602T, General NPDES Stormwater permit No. PAM18048, Authorization to Mine No. 32590-22851602-01. The approved transfer application has been incorporated into the permit. The NPDES Stormwater Permit is also issued to address the handling and containment of runoff within this site.

E. Notification from Penn E&R advising that PPL Electric Utilities Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the rebuilding of existing DAUP-PIGR transmission line within Lykens Borough and Wiconisco and Williams Townships (Arch Street to Radar Road).

F. Notification from Herbert, Rowland & Grubic, Inc. advising that Lower Paxton Township is applying to DEP for a General Permit 4 – Registration for Stonebridge Apartments Streambank Restoration Project.


I. Notification from Penn E&R advising that PPL Electric Utilities Corporation is applying to DEP for a NPDES Permit for stormwater discharges associated with the rebuilding of an existing transmission line within Washington and Wiconisco Townships (Stone Hill Road to Plane Street).

J. Notification from PennCore Consulting advising that Linda Stoner is applying to DEP for a General Permit No. 4 for Intake and Outfall Structures for the Hazard/Stoner Drainage Project in Lower Paxton Township.

XIX. PUBLIC PARTICIPATION

XX. ADJOURNMENT

****THE NEXT SCHEDULED MEETING WILL BE WEDNESDAY, NOVEMBER 13, 2019 AT 10:00 A.M. – A COMMISSIONERS’ WORKSHOP MEETING. ****

“THE BOARD RESERVES THE RIGHT, PURSUANT TO ACT 84 OF 1986 AS AMENDED, TO HOLD EXECUTIVE SESSIONS BETWEEN THE TIMES OF THE BOARD’S OPEN MEETINGS FOR ANY PURPOSE AUTHORIZED BY STATUTE.”