DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

DECEMBER 18, 2019
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; DiAndra Pena, Human Resources; Amy Richards, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Steve Libhart, Director of Public Safety; Brian Clark, Director of Corrections; Edgar Cohen, Director of Facility Maintenance; Jeff Enders, Public Safety; Jennifer Locklier, Human Resources; Chris Davis, Treasurer’s Office; Elizabeth Zeigler, Director of IT; Nick Chimienti, Sheriff; Fred Lighty, Esq., Solicitor’s Office; Matt Krupp, Prothonotary; Jennifer Simpson, Court Administration; Donna Miller, Commissioners’ Office; Pam Rigby, Court Reporters; Cathy Skinner, MDJ Office; Britt Klouser, MDJ Court Administration; Kelly Megonnel, Commissioners’ Office; Ruby Doub, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT


MINUTES
CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:03 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the November 20, 2019 Public Hearing Minutes, the November 27, 2019 Workshop Meeting Minutes, the December 4, 2019 Legislative Meeting Minutes and the December 4, 2019 Public Hearing Minutes; motion carried.

It was moved by Mr. DeFoors and seconded by Mr. Pries that the Board approve the November 27, 2019 Salary Board Meeting Minutes and the December 4, 2019 Salary Board Meeting Minutes; motion carried.

It was moved by Mr. Pries and seconded by Mr. Haste that the Board approve the November 20, 2019 Election Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

A. Dauphin County Commissioners

1. Presentation of Craig Webb Memorial Awards

Mr. Pries welcomed all the friends, families and first responders to the 2019 Craig Webb Memorial Awards. When we are enjoying dinner or at an event and the alarm goes off, we get to stay and finish dinner or enjoy the event, where the first responders are there at a moment notice. We are indebted to you—the toll that it takes on the family members. The amount of time that you give over and over, 24/7 – 365 days a year. Director Steve Libhart and his staff are here. He thanked those in attendance for being here today to show support for the emergency responders, who, day after day, answer calls for help, sacrificing their own safety to save lives. Each year, the local police, fire and EMS councils nominate an outstanding emergency service provider who embody
the spirit of the late Craig Webb, a longtime paramedic who died suddenly 15 years ago today. The award signifies excellence in service and is awarded to those emergency services personnel who go above and beyond the call of duty.

The 2019 honorees are:

Law Enforcement Leader of the Year Award – Timothy C. Shea, Patrol Officer, Lower Swatara Police Department

Fire and Rescue Leader of the Year Award – Glenn A. McCoy, Deputy Fire Chief, Progress Fire Company

EMS Provider of the Year Award – Scott A. Wertz, Flight Paramedic with Life Lion Critical Care and Paramedic with UPMC Life Team Medic 6.

Congratulations to each and everyone on your well-deserved recognition.

Jayme Webb, wife of the late Craig Webb, attended the awards ceremony in the past, but she has relocated to South Carolina. She asked that the following statement be read into the record.

“A fireman rushes into save an elderly person from a burning building. A policeman helps a small child find their parents at the shopping mall. A first responders rescues a person in the throes of a heart attack and gets him or her to the hospital. Each of these people survive. In another scenario each of the people do not survive or find their parents. This weighs heavily on the hearts of each.

No matter the outcome the firemen and women, policemen and women and first responders are there to help and support. In most cases, they are so dedicated, never thinking of themselves and the potential for harm to themselves. They live to help others.

This was clearly the case for my husband Craig Webb. Etched into his headstone at Fort Indiantown Gap are the words, “Lived to serve others.” Craig was never one to sit back and let others do the job. He was always on the scene, whether as a dispatcher, coroner, policeman or first responder. We spent one Christmas on the scene of multiple murders. Only after the last person left the scene did Craig return to our holiday family dinner. Many Sunday dinners were interrupted by a call signal and Craig was out the door and racing to the scene.

Craig was a true role model to new first responders, firemen and policemen. He was highly respected by his peers. I can’t think of anyone who did not love and respect Craig. Craig was always willing to help anyone; he was there for his fellow staff.

Each of you, are here today to be honored as one who follows in the footsteps of Craig. You are the calm voices between what can be chaotic situations. Each of you, like Craig, put yourself in harm’s way to help others and keep them safe. You are valued and appreciated as heroes. Craig is forever my hero and even though I have moved from our home in Middletown to a new home in South Carolina, I am honored to remember Craig and all he did and to honor each of you and what you do for us!”

Mr. Pries introduced Timothy Shea, the Law Enforcement Leader of the Year. He is a recent graduate of HACC and started in his career with the Lower Swatara Township Police Department about 11 months ago. On October 14th, he and his fellow officer, Josh Malott, responded to a domestic incident where an armed man had barricaded
himself and a female inside a home, threatening to kill her. During the incident, Officer Shea was shot in the leg. After applying a tourniquet, he went back into the house. Both Officers Shea and Malott managed to get the woman out safely. For his bravery, Lower Swatara awarded him the Medal of Valor. He also received a Purple Heart for his actions.

(Applause was given.)

Mr. Pries read the following Proclamation:

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are truly honored to recognize Timothy C. Shea as he is presented the 2019 Craig Webb Memorial Award for Law Enforcement Leader of the Year;

Whereas, dedicating his life to serving and protecting the public, Timothy recently graduated from Harrisburg Area Community College’s Law Enforcement Training Program and began his career as a Patrol Officer with the Lower Swatara Police Department;

Whereas, a sterling example of courage and commitment, he, along with fellow officer Josh Malott, responded to a violent domestic dispute, and despite getting seriously injured, managed to safely remove the female victim from the residence;

Whereas, this outstanding emergency responder selflessly devotes his life to making our community a safer place and truly exemplifies the spirit of the late Craig Webb;

Therefore, it is with great pleasure that we join the 275,000 residents of Dauphin County in applauding the heroism of this caring, courageous law enforcement officer and in wishing him well as he continues to protect and serve the community; and in grateful recognition thereof, we do hereby proudly proclaim December 18, 2019 to be “Timothy C. Shea Day” in Dauphin County.

Officer Shea thanked the Board for this award. He indicated that he doesn’t deserve the award. He believes Officer Malott should be the one receiving the award – he is why Officer Shea is here today.

(Applause was given, and pictures were taken.)

Mr. Haste stated that he enjoys doing the Craig Webb Memorials every year. Sometimes it is hard to listen to the stories. We forget about the commitment that these
folks make so we can sit back. He appreciates all that they do. He gave a special thank-you to the families.

He has the honor of recognizing Glenn A. McCoy as Fire and Rescue Leader of the Year. Glenn is currently the Deputy Fire Chief at the Progress Fire Company, where he has served since 1981. In addition to responding to calls for help, Glenn is a fire instructor and certification testing evaluator. He also served on the Susquehanna Township Firemen’s Relief Association and operated McCoy Lawn Care for 10 years. For about five years, Glenn served as a 911 dispatcher for Dauphin County. He is a graduate of Dauphin County Technical School and Harrisburg Area Community College.

(Applause was given.)

Mr. Haste read the following Proclamation:

Office of the County Commissioners
Dauphin County, Pennsylvania

Proclamation

We, the Dauphin County Board of Commissioners, are deeply proud to recognize Glenn A. McCoy as he is presented the 2019 Craig Webb Memorial Award for Fire and Rescue Leader of the Year;

Whereas, fighting fires and saving lives for over 40 years, Glenn has truly devoted his life to public safety and community service;

Whereas, his long and distinguished career began in 1978, when he joined the Lower Swatara Fire Department as a Junior Firefighter, and continues to this day as he serves the Progress Fire Company as Deputy Chief;

Whereas, always going above and beyond the call of duty, Glenn also serves as an instructor at Harrisburg Area Community College, Lancaster County Career and Technology Center and Bucks County Community College;

Whereas, he is a courageous and committed leader who has risked life and limb to serve, save and protect the public;

Therefore, it is with great pleasure that we join with the 275,000 residents of Dauphin County in celebrating the lifelong contributions of firefighter Glenn A. McCoy; he truly exemplifies the finest of American ideals and embodies the spirit of the late Craig Webb; and in grateful recognition thereof, we do hereby proudly proclaim December 19, 2019 to be “Glenn A. McCoy Day” in Dauphin County.
Mr. McCoy thanked the Commissioners. It is quite an honor. He grew up with Craig. He thanked his wife, family, peers and mentors who got him to where he is today.

(Applause was given, and pictures were taken.)

Mr. Hartwick stated that these honorees and other responders often say that someone else should receive the award. These people run towards danger, not away. They put their lives on the line. The first responders here in Dauphin County are one of the best. He would put them up against any other first responders in the United States. They are the best of the best.

He has the honor of recognizing Scott A. Wertz, the EMS Provider of the Year. Scott is a certified flight paramedic with Life Lion and nationally registered EMT. Since 1995, he provided specialized care and treatment, seeing some of the most critical cases, as a flight paramedic for Life Lion. This is Scott’s 2nd Craig Webb Memorial Award for Emergency Medical Services – the first was presented in 2006. He’s a Williams Valley High School, Williamsport Area Community College and Harrisburg Area Community College graduate.

(Applause was given.)

Mr. Hartwick read the following Proclamation:

Office of the County Commissioners  
Dauphin County, Pennsylvania  
Proclamation

We, the Dauphin County Board of Commissioners, are thrilled to honor Scott A. Wertz for more than 25 years of dedicated service in first aid and rescue and to join with his family members, friends and colleagues in recognizing him as the recipient of the 2019 Craig Webb Memorial Award for Emergency Medical Services;

Whereas, Scott has provided rapid, life-saving aid to hundreds of people throughout his distinguished career in emergency medical services;

Whereas, this certified flight paramedic and well-respected leader in his field started his career with the Capital Region EMS in 1991 and now serves Life Lion Critical Care as well as UPMC Life Team Medic 6;

Whereas, Scott has earned numerous honors, including the 2006 Valor in the Line of Duty Wilderness Rescue Award from the Pennsylvania State Fire Commissioner and the 2006 Craig Webb Memorial Award for Emergency Medical Services;
Whereas, Scott demonstrates outstanding leadership, integrity and dependability and provides patients with the highest quality of care;

Therefore, we join the 275,000 residents of Dauphin County in paying tribute to Scott A. Wertz for providing emergency medical care to the ill and injured; we honor and thank him for rendering swift and critical aid each time an emergency strikes; and in grateful recognition thereof, we do hereby proudly proclaim December 20, 2019 to be “Scott A. Wertz Day” in Dauphin County.

Mr. Wertz thanked the Commissioners. He is honored to receive this award. He thanked all that taught and inspired him. It is easy when you work with people who help you – it is a team effort.

(Appplause was given, and pictures were taken.)

B. Jennifer Locklier, Human Resources
Tina Lynch, AFSCME

1. Presentation of AFSCME Contract for Signature (A Vote is Requested 12/18/19)

Ms. Locklier reported that AFSCME and Dauphin County have agreed to the terms of the new Collective Bargaining Agreement. (She introduced Pam Rigby, Cathy Skinner and Britt Klouser.) It is a 4-year Agreement beginning January 1, 2020 through December 31, 2023. To help offset the cost of the wage increases and rising healthcare costs, economic incentive payments remain at the current levels through the new contract and healthcare deductibles, premiums and spousal surcharge amounts will mirror those charged to non-union employees, while capping them at levels acceptable to this bargaining unit. The parties also negotiated terms that expands on the County’s existing “Going Green Initiative” which enhances commuter services for Dauphin County employees. The County has been providing bus passes at no cost to employees taking advantage of CAT and Rabbit buses, but the County will now expand that program to cover part of the cost for train commuters as well. AFSCME indicated that one of their main goals was addressing the Asset Limited Income Restrained Employees (or ALICE households) represented in the bargaining unit. The County agreed to make this a priority and the parties structured wage increases that focused on the lower wage earners while still maintaining the County’s ideals of fiscal responsibility.

Ms. Lynch indicated that everyone worked hard to come up with the best possible contract. She thanked Jennifer for her assistance. She is very happy with this contract.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Agreement between AFSCME Council 90, on behalf of Local 2800, Court-Appointed Non-Professional Employees and Dauphin County for the period January 1, 2020 through December 31, 2023.
Discussion:

Mr. Hartwick noted that this contract should serve as a model. This serves employees that are in different wage situations. Everyone worked hard and came up with a creative approach.

Ms. Lynch noted that Pam, Britt and Cathy are the ones that pushed it to the table. There were some long evenings.

Mr. Pries indicated that we may not always be on the same side, but at the end of the day team approach always works. He thanked everyone for the time that they spent working towards an agreement.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

C. Rich Farr, Executive Director

1. Presentation on Capital Area Transit

Mr. Farr reported that CAT is currently working on a route redesign - key areas of service design. The concepts were bold in order to get public input and some residents were upset. The work will be presented sometime in February – a complete redesign with a lot of input from the community. Included with the information provided to the Commissioners were flyers: New Ways to Pay CAT 2020, Bus Passes On Your Phone and New Rider Alert System. CAT is also working on the Market Square Transfer Center – Pedestrian Safety Improvement Project with PennDOT. They will be looking at the safety and crossing at the appropriate places.

The fixed route ridership has gone up. In 2019 it was 862,941 and so far in 2020 it is 915,562. People using the CAT Bike Rack has increased. There are some areas that need work. He is pleased with the direction that CAT is going in.

Mr. Haste stated that ridership is up.

Mr. Farr indicated that over the last five months is has increased. Seventy-one routes were cancelled because of all kinds of issues. A schedule is printed and CAT pledges to show up at a certain time. It is a continued process.

Mr. Haste asked about Route 23-Elizabethville and if that is being eliminated.

Mr. Farr indicated that CAT will continue to offer Route 23.

Mr. Haste noted that the Board would like to get more public transportation to that area. This Route cannot be eliminated.
Mr. Farr mentioned Para Transit Ridership has increased slightly. CAT wants to make sure all four corners of the County are served.

Mr. Pries thanked Commissioner Haste for his leadership in getting services for our citizens to the VA Hospital.

Mr. Farr indicated that CAT is going in the right direction.

D. Vera Cornish and Nathan Neil
1. Presentation on Destination Dauphin County

Ms. Cornish provided the Commissioners with a copy of the Urban Connection – Destination Dauphin County. It lists the various events that will take place in Dauphin County. The following list represents a snapshot of the collaborations that took place in 2019: Dauphin County Commissioners, Dauphin County Parks & Recreation, Hershey Entertainment & Resorts, LaunchUX, Harrisburg International Airport, PA Turnpike Commission, Penn State Health, UPMC Pinnacle, Harrisburg Regional Chamber, Harrisburg University of Science & Technology, Berks Jazz, Reading Blues, The Singers Lounge, AKA Foundation of Central Pennsylvania, Kidney Foundation of Central Pennsylvania, PA Media Group, Vibrant Pittsburgh, Amma Jo, Sankofa African American Theatre Company, African American Chamber of Commerce, Cultural Cuisines, Broad Street Market, Passage to India, Harrisburg Symphony, Chris Franklin “Handles Foundation”. Their presence was in print, digital, video, social media and live events. Social media platforms included Facebook, LinkedIn and Instagram. Many of these listed use Dauphin County events as a way to get a diverse workforce.

Mr. Neil stated the post engagement rate for the Destination Dauphin County was 4.13%, which is extremely high. On average it is less than ½ of a percent. There were 868 new users and 68,493 people were reached.

Ms. Cornish indicated that this is not all the data. There are videos on Urban Connection. The idea of videos was because of Berks County and then she worked with Dauphin County Parks & Recreation. All of this information can be used when businesses are trying to relocate employees.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.
HUMAN RESOURCES

Ms. Pena indicated that she previously provided the Board with a few changes to the Packet. There were no additional changes.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Revised Personnel Packet.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

PURCHASE ORDERS

Mr. Baratucci reported that there were several additions to the Purchase Order Packet since last week. They are: Page 2 – Service Agreement; Page 4 – Paving at the Coroner’s Office; Page 9 – Ammo for CID; Pages 13 & 14 – Items for the Sheriff’s Office; Pages 15 & 16 – Drug Testing for Probation & Work Release and Page 20 – Key Machine. All additions were approved by the oversight Commissioner.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet, with the above additions.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Bid Award – Office Supply Contract

Mr. Baratucci reported that bids were opened last week for Office Supplies. Two bids were received. The low bid was from Office Basics, which is the current provider. The bid was $74,935.15 (estimated) for the year.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board award the bid for Office Supplies to the low bidder, Office Basics, at an estimated cost of $74,935.15 for the year.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
December 17, 2019
• **December 6, 2019** transferred $2,300,715.33 to the Payables account and $2,713,325.44 to the Payroll account from the County’s Concentration account for checks issued that week.

• **December 13, 2019** transferred $2,674,130.22 to the Payables account from the County’s Concentration account for checks issued that week.

• Wire Payments since last report: $2,462,133.23

• Debt Service Payments since last report: $0.00

• Term Investments
  • None

• Balance today in PA INVEST: $2,030,508.32 rate 1.789%

• Balance today in First National Bank: $105,471.20 rate 1.510%

• Balance today in S&T Bank Money Market: $1,125,074.04 rate 1.580%

• Balance today in Santander Bank: $1,116,471.73 rate 1.760%

• Balance today in Customers Bank: $14,240,459.69 rate 2.400%

• Balance today in Customers Bank: $0.00 rate 2.400%

• Balance today in PLGIT Prime: $45,232,654.80 rate 1.850%

• Balance today in PLGIT Class: $503,948.16 rate 1.590%

• Balance today in Riverview Bank: $3,680,278.17 rate 2.160%

**No T.R.A.N. Line of Credit required for 2019.**

**Adoption of the 2020 Budget**

Mr. Yohe reported that today was the date advertised for the adoption of the 2020 calendar year Budget for Dauphin County. The budget was presented on November 27th and has been available for the 20-day public inspection. There were very little changes made to the summary. There were two payrolls added. There was a drop in the General Fund of $250,000. Page 1 – there is a 1.92% increase in the General Fund. Page 9 – outlines the various tax rates, which remain the same.

Mr. Hartwick asked in the General Fund expenses if the Probation position was included.

Mr. Yohe indicated that it was.
Mr. Hartwick indicated that it is only one year of funding. It may become a General Fund requirement.

Mr. Yohe noted that it is one of the six positions that were included.

**It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adopt the 2020 Calendar Year Budget.**

**Question:** Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

Mr. Yohe noted that he will post it on the website.

**CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR**

Mr. Saylor reported that he has been having conversations with the Commissioners regarding the State mandate for new voting machines. The State made it clear that they will take the County to Court. If the County would lose and it is after the December 31, 2019 deadline, the County would not qualify for funding. He proposed scheduling a special meeting on December 30 or 31 for staff to provide more information about the systems and take a second look. There are requirements for advertisement.

Mr. Pries indicated that he is in support of a special meeting.

Mr. Haste noted that Mr. Saylor knows where he stands on this issue.

Mr. Saylor also noted that the Salary Board approved two part-time clerks for Voter Registration because of the upcoming Presidential Election. The new law regarding absentee ballots and voting by mail will increase the demands of the office. Mr. Feaser and Mr. Saylor will make a presentation to the Board at the special meeting.

**SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.**

Mr. Curcillo reported that everything on the Agenda that was reviewed by the Solicitor’s Office is ready for approval. On Item HH, the acceptance includes a letter explaining the qualifications.

**MATTERS REQUIRING BOARD ACTION**

A. Repository Bids received from Prototyp LLC for the following properties:

1. Parcel #09-053-004 (1709 Market St.) - $1,000.00
2. Parcel #08-004-009 (117 N. 18th St.) - $1,000.00

B. Contract and Statement of Work between Dauphin County (Public Safety) and Intergraph Corporation d/b/a Hexagon Safety & Infrastructure to modify the software licensing to include a Computer Aided Dispatch Training Environment.

C. Amendment to Office of Water Management Grant Agreement No. 4100084116 between Dauphin County (Parks & Recreation) and the Commonwealth of Pennsylvania Department of Environmental Protection for an additional $15,000 for the Paxton Creek Bank Restoration Project.

D. Satisfaction Piece for Nicole L. Nowland on the property located at 1005 Crosby Street, Harrisburg, PA 17112 - $3,000.00.

E. Satisfaction Piece for Regina M. O’Hara on the property located at 6160 Huntingdon Street, Harrisburg, PA 17111 - $3,000.00.

F. Independent Contractor Agreement between Dauphin County (Coroner) and Wayne K. Ross, MD., P.C. for the period January 1, 2020 through December 31, 2020.

G. Coroner’s Office NMS Labs 2020 Fee Schedule.

H. Proposal from Wm. Orr and Sons, Inc. to perform Guide Rail Repair work at Dauphin County Bridge No. 6 - $8,630.00.

I. Resolution #23-2019 – Hiring Freeze promulgated by the Dauphin County Board of Commissioners for all employment positions in the County of Dauphin.


K. Requesting approval for the Dauphin County Bridge Bundling Program Admin Costs of $40,000 from the Dauphin County $5 Registration Fund transferred to the Dauphin County Bridge Bundling Program account.

L. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Bradley Center, Inc.
   2. Child First Family Services, LLC
   4. Hope’s Haven Residential Services, LLC
   5. Open Door International, Inc.
   7. Valley Youth House Committee, Inc.

M. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Families United Network, Inc.

N. Amendment #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and Cradles to Crayons Learning Center, LLC.


P. Purchase of Service Agreements between Dauphin County (Drug & Alcohol) and:
   1. Frances Lavender
   2. Substance Abuse Services, Inc.
Q. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Life Esteem, Inc.

R. Amendment #1 to Purchase of Service Agreement between Dauphin County (Human Services Director’s Office) and Tri County Community Action Commission, Inc.

S. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
   1. Bonnie Quackenbush, MA, CCC-SLP – Amendment #1
   2. CMU, Inc. – Amendment #1
   3. Central PA Therapy Connections, LLC – Amendment #1

T. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County and Purdy Law Office, LLC (Pamela Purdy) – Paternity Counsel.

U. Services Agreement between Dauphin County (Probation Services) and Brink’s U.S. for armored transportation services.

V. Energy Services Contract between Dauphin County and The Efficiency Network, Inc. (TEN).

W. Satisfaction Piece for Eira Andrade on the property located at 3238 Hoffman Street, Harrisburg, PA 17110 - $3,030.00.

X. Subrecipient Agreement between Dauphin County and Pillow Borough Authority for Raw Water Line Replacement (CDBG - $109,706.00).

Y. Work Orders for Project 97392 – Greenbelt Safety Improvements (Design/Build Limited to ADA Curb Ramps):
   #19 – deducting $71.15 (Balancing completed and final measured contract items)
   #20 – deducting $780.00 (Balancing Final Measured completed work items)
   #21 – deducting $1,780.00 (Elimination of work items)

Z. Client Training Proposal/Agreement for Workforce Development & Continuing Education between Dauphin County (Controller) and Harrisburg Area Community College.

AA. Addendum to Contract between Dauphin County and Thomson Reuters for additional internal control and workpaper resources to the auditors in the Controller’s Office.

BB. Approval of The Omnibus Supplement and Amendment To Hotel Tax Agreements and Related Consents.

CC. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and St. Peter’s Evangelical Lutheran Church in Middletown, Inc.

DD. Agreement for Legal Services (Court Appointed Counsel) between Dauphin County and Kerwin & Kerwin, LLP (Shannon Kerwin Sprow) – PCRA Counsel.

EE. Proposal from Aviation Insurance Managers, Inc. to renew insurance for the UAV-Drone Policy.

FF. Work Orders for Project 102757 – Greenbelt 39 to Fort Hunter (Design/Build Limited to ADA Curb Ramps):
#11 – adding $432.50 (Balancing of contract work items)
#12 – adding $3,553.00 (This Work Order eliminates Class 1 Geotextile and replaces with Class 4 Geotextile fabric)

GG. Acceptance of the 2020 Operating Budget for the Parking System.

II. Snow Removal Contract between Dauphin County (Facilities Maintenance) and CWF Services, LLC for the Northern Dauphin Human Services Center.

JJ. Custom Training Services Agreement between Dauphin County (Controller) and Thomson Reuters Inc. for the additional services.

KK. Consultant Agreement between Dauphin County (Economic Development) and Terry R. Haines.

LL. Appointment of Gary Lenker and Tracee Carter to the Affordable Housing Board. Terms will expire December 31, 2021.

MM. Appointment of Randy Greider, Rennie Phillips and Keith Oellig to the Ag Land Preservation Board. Terms will expire December 31, 2022.

NN. Appointment of Virginia Teter, Dharla Maiden and Annamarie Fazzolari to the Council on Aging Board. Terms will expire December 31, 2022.


PP. Appointment of Chad Saylor to the Capital Area Transit Board. Mr. Saylor’s term will expire December 31, 2024.

QQ. Appointment of Mike Pries and Carl Dickson to the Community Board. Terms will expire December 31, 2022.

RR. Appointment of Ed O’Gorman and Tim Wetzel to the Dauphin County Conservation District Board. Terms will expire December 31, 2023.

SS. Appointment of Diane Mulcahy and James Imler to the Fort Hunter Board of Trustees. Terms will expire December 31, 2022.

TT. Appointment of Chad Saylor and J. Scott Burford to the Dauphin County Hospital Authority. Terms will expire December 31, 2024.

UU. Appointment of Randie Yeager, Dan Eisenhauer, Marisa McClellan, Robert Burns, Kristin Varner, Glen Bartlett, Rev. Phillip Deal, Todd Singer, Rocco Cambria and Florence Paige to the Human Services Block Grant Planning & Advisory Committee. Terms will expire December 31, 2021.


WW. Appointment of Jesse Biretz to the Dauphin County Land Bank. Mr. Biretz’s term will expire December 31, 2024.

XX. Appointment of Kelly Gorman to the Merit-Based Hiring System Alternative Dispute
Resolution Panel. Ms. Gorman’s term will expire November 2022.


ZZ. Appointment of Frank Lynch to the Dauphin County Redevelopment Authority. Mr. Lynch’s term will expire December 31, 2024.


BBB. Appointment of Sara Beck and Diane McNaughton to the Dauphin County Library Board. Terms will expire December 31, 2022.


DDD. Appointment of Michael G. Musser, II, Daryl Z. LeHew and Michael Solomon to the Dauphin County Board of Assessment Appeals.

EEE. Appointment of Clint Cullison to the Hershey/Harrisburg Regional Visitors’ Bureau Board. Mr. Cullison’s term will expire December 31, 2022.

FFF. Training Packet.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through FFF listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.

NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Pries indicated that he has been honored to serve as the Chairman of the Prison Board. He noted that Nick Chimienti will not be at the Prison Board Meeting today, because his son is signing with Stoneybrook University.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.
A. Receipt of a letter from Herbert, Rowland & Grubic, Inc. advising that they are preparing a Commonwealth Financing Authority H2O PA Water Supply, Sanitary Sewer and Storm Water Projects Program grant application on behalf of Lower Paxton Township. The proposed project is the 2020 Lower Paxton Drainage Improvements Project: first location is Springford Manor and the second location is the area surrounding Byron Avenue, south of State Route 022.

B. Correction to the Minutes of November 6, 2019 – The Stipulation of Settlement – Renee L. Custer & Meron Yemane – the docket number (2018-CV-07848) is incorrect. The correct Docket No. is 2019-CV-4252-TX.

C. Notification from Snyder, Secary & Associates, Inc. advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the demolition of existing structures and impervious areas followed by the construction of one new warehouse/distribution center in Lower Swatara Township.

D. Notification from Navarro & Wright advising that they are applying to DEP for a NPDES Permit for stormwater discharges associated with the construction of two new buildings on a 2.78-acre site in Susquehanna Township as part of the 2901 Linglestown Road Land Development Project.

E. Notification from Susquehanna Civil advising that the Pennsylvania Turnpike Commission is applying to DEP for a NPDES Permit for the Highspire Service Plaza Truck Parking Expansion Project in Lower Swatara Township.

F. Receipt of a letter from Herbert, Rowland & Grubic, Inc. advising that they are preparing a Commonwealth Financing Authority H2O PA Water Supply, Sanitary Sewer and Storm Water Projects Program grant application on behalf of the Halifax Area Water & Sewer Authority for the Wastewater Treatment Plant Upgrade Project.

G. Receipt of a copy of a letter from DEP to the Lower Swatara Township Commissioners regarding UPS Northeast Regional Hub Development, DEP Code No. A3-22922-199-3, APS ID No. 1000078, AUTH ID No. 1285024. The letter approves the plan revision with some comments.

H. Notification from Steckbeck Engineering & Surveying, Inc. advising that Jeffrey Backenstoes is applying to DEP for a NPDES Permit for stormwater discharges associated with the removal of existing structures and construction of a residential dwelling, garage, equipment shed, and driveway with on-lot sewer and on-lot water and associated stormwater management facilities.

I. Receipt of a letter from the PA Department of Human Services advising that the Fiscal Year 2019-2020 County Human Services Plan has been reviewed and approved.

J. Receipt of a letter from EDC Finance Corporation advising that they and UGI Utilities are pursuing funding from the PIPE program to extend natural gas service lines to the existing full-developed residential Twelve Oaks neighborhood in Lower Swatara Township.

K. Notification from David Miller/Associates, Inc. advising that H-T Partners, LLC is applying to DEP for a NPDES Permit for stormwater discharges associated with the subdivision of approximately 167-acres for 119 single family dwellings, 46 semi-detached dwellings, 125 townhouses and 150 apartments for a total of 440 units (Woodland Hills Phases 6A & 10A) in Middletown Borough, Dauphin County.
L. Receipt of a letter from Herbert, Rowland & Grubic, Inc. advising that they are preparing two Commonwealth Financing Authority H2O PA Water Supply, Sanitary Sewer and Stormwater Projects Program grant applications on behalf of Londonderry Township. The two projects are: Londonderry Estates/Woodcrest Sanitary Sewer Extension Project and Route 230 Sanitary Sewer Extension Project.

M. Receipt of a letter from CGL advising that they are exercising the option to cancel maintenance services with Dauphin County effective December 31, 2019.

N. Notification from AECOM advising that Texas Eastern Transmission, LP is applying to DEP for a Chapter 105 Water Obstruction and Encroachment General Permit for excavation along an existing natural gas pipeline to determine the nature of the anomalies and complete necessary repairs in Middle Paxton Township.

O. Notification from Randy S. Macko advising that he is submitting a renewal application to DEP for a Small Flow Treatment Facility for an existing single-family residence in Jefferson Township.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz