DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

JANUARY 29, 2020
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Randy Baratucci, Director of Purchasing; Mike Yohe, Director of Budget & Finance; Amy Richards, Press Secretary; J. Scott Burford, Deputy Chief Clerk; Fred Lighty, Esq., Solicitor’s Office; Chris Davis, Treasurer’s Office; Gerald Feaser, Jr., Director of Voter Registration/Elections; DiAndra Pena, Human Resources; Donna Miller, Commissioners’ Office; J. Kiss, Public Safety; Kelly Megonnel, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Jean Handley, Jodi Reese, Art Florio, Jim Buckheit and Chris Baker

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:04 a.m.

MOMENT OF SILENCE

Everyone observed a moment of silence.
PLEDGE OF ALLEGIANCE

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the December 30, 2019 Joint Meeting Minutes, the January 8, 2020 Workshop Meeting Minutes and the January 15, 2020 Legislative Meeting Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Pries that the Board approve the January 15, 2020 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

There was none.

PUBLIC PARTICIPATION

There was none.

SALARY BOARD

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

HUMAN RESOURCES

Ms. Pena reported that she provided the Board with an addition yesterday. No questions were asked.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
PURCHASE ORDERS

Mr. Baratucci reported that Pages 11 and 12 are the furniture for MDJ Smith’s Office. There are eight different PO requests. Yesterday, he received a requisition from the Controller’s Office for checks. The requisition was approved by the oversight Commissioner.

Mr. Pries asked when the MDJ Smith Project will be completed.

Mr. Lighty indicated that it is still on schedule, which should be around February 27, 2020.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Purchase Order Packet as amended.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
January 28, 2020

• **January 17, 2020** transferred $4,700,280.93 to the Payables account and $2,055,939.94 to the Payroll account from the County’s Concentration account for checks issued that week.

• **January 24, 2020** transferred $3,384,662.30 to the Payables account from the County’s Concentration account for checks issued that week.

• Wire Payments since last report: $1,046,356.36

• Debt Service Payments since last report: $0.00

• Term Investments
  • None

• Balance today in PA INVEST: $5,533,638.36 rate 1.809%

• Balance today in First National Bank: $105,609.90 rate 1.510%

• Balance today in S&T Bank: $1,126,622.63 rate 1.580%

• Balance today in Santander Bank: $1,117,988.91 rate 1.610%
Balance today in Customers Bank: $14,269,515.04 rate 2.400%
Balance today in Customers Bank: $0.00 rate 2.400%
Balance today in PLGIT Prime: $30,795,517.41 rate 1.790%
Balance today in PLGIT Class: $4,751.92 rate 1.520%
Balance today in Riverview Bank: $3,685,722.97 rate 1.810%

Mr. Hartwick asked if the tax monies have come in and if a TRAN is needed.
Mr. Davis stated that the bills will go out soon.
Mr. Yohe indicated no to the TRAN.


CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor indicated that CAT and RABBIT had a joint meeting yesterday at the Crown Plaza. They met before just to get to know each other. This meeting was more goal oriented. Mr. Farr’s two-year contract is coming to an end and they are working on a continuation of his contract. We can get a full picture of what a consolidated one would look like to see if the County wants to continue to move forward. More information will come forward on this issue.

SOLICITOR’S REPORT – FRED LIGHTY, ESQ.

Mr. Lighty reported that all items reviewed by the Solicitor’s Office for form and legality are ready for Board approval. No questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreement between Dauphin County (AAA) and C&J Catering, LLC.
B. Purchase of Service Agreements between Dauphin County (Children & Youth) and:
   1. The Bair Foundation of Pennsylvania, Inc.
   2. The Devereux Foundation, Inc.
   3. Knowledge Learning Corporation
   4. Perseus House, Inc.
C. Addendum #1 to Purchase of Service Agreement between Dauphin County (Children & Youth) and The Behavioral Health and Wellness Academy, LLC.
D. Amendments to Purchase of Service Agreements between Dauphin County (MH/A/DP) and:
1. Center for Independent Living of Central Pennsylvania, Inc. – Amendment #1
2. Trilogy Integrated Resources, LLC – Amendment #1

E. Repository Bid received from Daniel C. Miller for Parcel #10-039-027 (2257 Atlas Street) - $2,150.00.

F. Repository Bids received from Jason Snelbaker for the following properties:
   1. Parcel #11-003-041 (2027 Logan Street) - $1,000.00
   2. Parcel #11-002-024 (2044 Susquehanna Street) - $1,000.00

G. Repository Bid received from Samson Snelbaker for Parcel #09-031-014 (1836 Park Street) - $1,000.00.


I. PCCD Grant Application – Subgrant Number 28674-2 – Data-Driven Criminal Justice-Crime Analyst - extend the end date to March 31, 2021.

J. Subrecipient Agreement between Dauphin County and Chris “Handles” Franklin Foundation for Rod Brookin Memorial Court – CDBG $7,300.00.

K. Resolution #2 - 2020 approving Stephen Libhart as Designation of Agent for obtaining financial assistance for the Hazard Mitigation Grant Program under the Robert T. Stafford Disaster Relief and Emergency Assistance Act.

L. Planned Maintenance Agreement between Dauphin County (Probation Services) and Cummins Sales and Service for the generator at Gibson – term January 1, 2020 thru December 31, 2020.

M. Pest Management Service Agreement between Dauphin County (Work Release) and Ehrlich Pest Control for the period January 2020 thru January 2021.


O. Radio System Maintenance Agreement between Dauphin County (Public Safety) and Capital Area Communications for the microwave and legacy radio systems.

P. Performance Agreement between Dauphin County (Parks & Recreation) and Doc Fitchey Trout Unlimited (Fly Tying Classes) - February 13 through March 26, 2020 – $160.00 (maximum).

Q. Performance Agreement between Dauphin County (Parks & Recreation) and Kristie M. Smith (Girl and Boy Scout Workshop: Leave No Trace) – March 7, 2020 - $150.00.

R. Subrecipient Agreement between Dauphin County and Steelton Borough for 101 Locust Street Retaining Wall Project – CDBG $87,300.00.

S. Subrecipient Agreement between Dauphin County and Upper Paxton Township for West Pearl Street Flood Damage Realignment Project – CDBG $107,300.00.

T. Satisfaction Piece for Clint M. Kreiger and Michelle L. Kreiger on the property located at 5521 Rodgers Avenue, Harrisburg, PA 17112 - $4,500.00.
U. Satisfaction Piece for Kim S. Lewis on the property located at 1939 Park Street, Harrisburg, PA 17103 - $2,090.00.

V. Satisfaction Piece for Robert E. Gumpher, Jr. and Kyle Y. Over-Gumpher on the property located at 4025 N. 2nd Street, Harrisburg, PA 17110 - $3,031.00.

W. Satisfaction Piece for Hannah B. Murray on the property located at 3601 Montour Street, Harrisburg, PA 17111 - $3,000.00.

X. Dauphin County Juror Parking Agreement between Dauphin County (Courts) and Park Harrisburg for the year 2020.

Y. Annual Service Agreement between Dauphin County (Public Safety) and Tom Stephenson Generator Service, Inc. for generator Maintenance Service at the following sites: Chambers Hill, Blue Mountain, Ellendale, Londonderry, Lykens, Peters Mountain, Reservoir Park, Berry Mountain, Conewago, Fairview, Lower Swatara, Mahantango and Pillow. (Replaces Agreement approved on 1/15/20, Item G under Matters Requiring Board Action.)

Z. Local Share Municipal Grant Program – Unrestricted Funds – Dauphin County General Authority - $150,000 for an annual debt service loan payment on the Dauphin Highlands irrigation system.

AA. Local Share Municipal Grant Program – Unrestricted Funds – Shalom House Transformational Services - $251,500 for repairs to their 1508 Market Street, Harrisburg location (new roof and structural issues and lot acquisition costs for coming phases of the campus expansion project.

BB. Residential Lease between Dauphin County and Diana Brutsky for 1901-A Peters Mountain Road, Dauphin, PA.

CC. Resolution #3-2020 in support of a Citizens Commission for Legislative and Congressional redistricting.

DD. 2018 DCED Emergency Solutions Grant Contract #C000070326 Budget Modification #2 Request.

EE. Appointment of Kristin Varner to the Capital Area Behavioral Health Collaborative Board.

FF. Training Packet.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve Items A through FF listed above under Matters Requiring Board Action, noting that Mr. Haste is voting no on Item CC.

Question: Mr. Haste – Aye (Item CC – Nay); Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS

There was none.
NEW BUSINESS

There was none.

COMMISSIONERS’ DISCUSSION & ACTIONS

Mr. Hartwick discussed the recent deaths of former Harrisburg Mayor Stephen R. Reed, former Mayor Brad Miller, Eddie Albert and Kobe Bryant. It’s been a tough few weeks. Help is available to anyone going through the grieving process.

CORRESPONDENCE

The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Receipt of a copy of a letter from DEP to Halifax Township Supervisors advising that the Lee Sweigard Subdivision project (DEP Code No. A3-22917-208-1, APS ID No. 1007516, Auth ID No. 1298531) is approved. It is the municipality’s responsibility to meet the short-and long-term sewage disposal needs of this tract.

B. Notification from Herbert, Rowland & Grubic, Inc. advising that Derry and Lower Swatara Townships are applying to DEP for a General Permit 11

C. Notification from GEI Consultants, Inc. advising that UGI Utilities, Inc. is applying to DEP for a General Permit 5 for the Hummelstown to Swatara Gas Main Project located in Lower Swatara and Derry Townships and Hummelstown Borough.

D. Notification from Larson Design Group advising that the PA Department of Transportation is applying to DEP for a Joint Permit for Chapter 105 Water Obstruction for the PennDOT Personnel Staging Building located in Reed Township.

E. Receipt of a copy of a letter from DEP to South Hanover Township Board of Supervisors advising that the Plan Revision for Orchard Road Lot 4 Subdivision – DEP Code No. A3-22930-197-2 is approved with comments.

PUBLIC PARTICIPATION

There was none.

ADJOURNMENT

There being no further business, it was moved by Mr. Pries and seconded by Mr. Hartwick that the Board adjourn; motion carried.

Transcribed by: Richie-Ann Martz