DAUPHIN COUNTY BOARD OF COMMISSIONERS

LEGISLATIVE MEETING

FEBRUARY 26, 2020
10:00 A.M.

MEMBERS PRESENT

Jeff Haste, Chairman
Mike Pries, Vice Chairman
George P. Hartwick, III, Secretary

STAFF PRESENT

Chad Saylor, Chief Clerk; Tim DeFoor, Controller; Joseph A. Curcillo, III, Esq., Solicitor; Fred Lighty, Esq., Solicitor’s Office; Mike Yohe, Director of Budget & Finance; Steve Libhart, Director of Public Safety; Randy Baratucci, Director of Purchasing; J. Scott Burford, Deputy Director; Gerald Feaser, Jr., Director of Voter Registration/Elections; Amy Richards, Press Secretary; DiAndra Pena, Human Resources; Rebecca McCullough, Solicitor’s Office; Larry Moore, Parks & Recreation; Anthea Stebbins, Parks & Recreation; Donna Miller, Commissioners’ Office; Todd Johnson, CID; J. Kiss, Public Safety; Ruby Doub, Commissioners’ Office; Julie Mackey, Commissioners’ Office and Richie-Ann Martz, Assistant Chief Clerk

GUESTS PRESENT

Steve Deck, Sally Zaino, Alexa Korber, Tom Connolly and Charlie Thompson

MINUTES

CALL TO ORDER

Mr. Haste, Chairman of the Board, called the meeting to order at 10:03 a.m.
MOMENT OF SILENCE

Everyone observed a moment of silence.

PLEDGE OF ALLEGIANCE

Commissioner Haste asked if everyone could say a prayer for Vera Cornish’s family. Vera passed away last evening.

Everyone stood for the Pledge of Allegiance.

APPROVAL OF MINUTES

It was moved by Mr. Hartwick and seconded by Mr. Haste that the Board approve the February 5, 2020 Workshop Meeting Minutes, the February 12, 2020 Legislative Meeting Minutes and the February 12, 2020 Public Hearing Minutes; motion carried.

It was moved by Mr. DeFoor and seconded by Mr. Hartwick that the Board approve the February 12, 2020 Salary Board Meeting Minutes; motion carried.

EXECUTIVE SESSIONS HELD BETWEEN MEETINGS

There were no Executive Sessions held between meetings.

DEPARTMENT DIRECTORS/GUESTS

A. Sally Zaino, President of the Manada Conservancy
   Steve Deck, Executive Director of the Tri-County Regional Planning Commission
   Alexa Korber, Planner, Tri-County Regional Planning Commission

   1. Presentation on the 2019 National Resources Inventory Report

Mr. Deck introduced Ms. Zaino and Alexa Korber. They will go through the presentation on a Natural Resources Inventory.

Ms. Zaino indicated that the purpose is two-fold. One for land use planning goals and the other for conservation planning goals. This combines the knowledge of each to improve knowledge base of both into a document that can be shared with policymakers. Manada Conservancy will use it as a foundation of strategic conservation plan. Dauphin County will use it to help facilitate implementation of comprehensive plan and regional growth management plan.

Ms. Korber reported on the GIS capabilities. She reviewed the detail behind the County-wide Growth Areas, Return on Environmental Land Values, Growth and Environment and Conservation Values.
Mr. Haste asked if this will be on the website and if it is updated in real time.

Mr. Deck indicated that it would.

Mr. Hartwick thanked everyone for their hard work. This information will help the next generations.

Mr. Haste indicated that it confirms the importance of the Detweiler tract.

**PUBLIC PARTICIPATION**

There was none.

**SALARY BOARD**

A complete set of Salary Board Meeting Minutes are on file in the Commissioners’ Office.

**HUMAN RESOURCES**

Ms. Pena indicated that she forwarded a new Personnel Listing this morning. The listing adds #3 and #71.

It was moved by Mr. Hartwick and seconded by Mr. Pries that the Board approve the Personnel Packet as presented.

Discussion: Mr. Hartwick noted that Dan Eisenhauer, Administrator of MH/A/DP, has resigned after 18 years. He will be working for PerformCare.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

**PURCHASE ORDERS**

Mr. Baratucci reported that the Voter Registration items that were approved by the oversight Commissioner have been added to the Packet. They are listed on Page 2. The rest of the Packet is what was presented at last week’s meeting.

It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve the Purchase Order Packet as presented.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.
BUDGET & FINANCE DIRECTOR – MIKE YOHE

Mr. Yohe provided the following Report:

Report from the Office of Budget & Finance
February 25, 2020

- **February 14, 2020** transferred $3,546,517.68 to the Payables account and $2,064,983.10 to the Payroll account from the County’s Concentration account for checks issued that week.

- **February 21, 2020** transferred $2,380,615.84 to the Payables account from the County’s Concentration account for checks issued that week.

- Wire Payments since last report: $4,060,646.41

- Debt Service Payments since last report: $0.00

- Term Investments
  - None

- Balance today in PA INVEST: $10,536,220.44 rate 1.677%

- Balance today in First National Bank: $105,744.44 rate 1.510%

- Balance today in S&T Bank: $1,128,124.90 rate 1.590%

- Balance today in Santander Bank: $1,119,504.00 rate 1.610%

- Balance today in Customers Bank: $14,298,629.58 rate 2.400%

- Balance today in PLGIT Prime: $19,849,321.33 rate 1.790%

- Balance today in PLGIT Class: $0.00 rate 1.490%

- Balance today in Riverview Bank: $3,691,721.10 rate .810%


Mr. Yohe noted that this is the low point until taxes come in.

CHIEF CLERK/CHIEF OF STAFF’S REPORT – CHAD SAYLOR

Mr. Saylor noted Items X, Z and AA. New people are taking ownership of some of the properties that are used as polling places. By having an Agreement, this should avoid
any problems in the future. Additional agreements will be presented to cover all the polling places used on election days.

As part of the settlement with the Department of Justice on the ADA compliance issues, the County will be presenting the Board with projects that will make polling places compliant with ADA requirements. These projects will be at polling places that the County has a long-standing relationship with.

Mr. Pries reported that there is a lot of work involved with these new machines and appreciates the work that is being done by Jerry and his staff. Amy is working on outreach for the workers and folks around the County.

Mr. Haste asked if the vendor is providing a video.

Mr. Feaser indicated that they are, and Amy is working to put that together.

Mr. Pries also noted that the State has sites set up as well to assist voters with the new machines.

SOLICITOR’S REPORT – JOSEPH A. CURCILLO, III, ESQ.

Mr. Curcillo had nothing to add report and no questions were asked.

MATTERS REQUIRING BOARD ACTION

A. Purchase of Service Agreement between Dauphin County (Children & Youth) and Adelphoi Village, Inc.

B. Adoption Assistance Agreements #2020-02, #2020-03 and #2020-04.

C. Adoption Assistance Agreement Amendments: #2010-61 – Amendment #1, #2019-40 – Amendment #1 and #2019-41 – Amendment #1.

D. Subsidized Legal Custodianship Agreement #2018-03 – Amendment #2.

E. Amendment #1 to Purchase of Service Agreement between Dauphin County (MH/A/DP) and UPMC Pinnacle Hospitals, Inc.

F. Addendum #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Genesis House, Inc.

G. Master Service Agreement for Health Screenings between Dauphin County and Integrated Corporate Health, LLC d/b/a Integrated Health 21.

H. Agreement to provide professional consulting services between Dauphin County and Maximus Consulting Services, Inc.

I. Satisfaction Piece for Angela M. Leonard on the property located at 3720 Derry Street, Harrisburg, PA  17111 - $3,478.00.
J. Satisfaction Piece for Andrew Carnes and Tricia J. Carnes on the property located at 18 Theodore Drive, Middletown, PA 17057 - $3,000.00.

K. Maintenance and Support Agreement between Dauphin County (Prison/Central Booking) and the PA Chiefs of Police Association and DataWorks Plus for maintenance and support of the Livescan machine and CPIN machine for the year 2020.

L. Services Agreement between Dauphin County (Probation Services) and Brink’s U.S., a Division of Brink’s Incorporated for 2020 services.

M. Planned Maintenance Agreement between Dauphin County (Probation Services) and Automated Logic for the HVAC system at Gibson for the year 2020.

N. Resolution #4 - 2020 appointing George P. Hartwick, III to the SouthCentral LEO Board.

O. Invoice/Contract between Dauphin County (Parks & Recreation) and Party AnimalzFarm (Dauphin County Egg Hunt – April 5, 2020) - $1,463.00.

P. Performance Agreement between Dauphin County (Parks & Recreation) and Leonard Tepsich (Wetlands Festival Live Music – April 25, 2020) - $550.00.

Q. Performance Agreement between Dauphin County (Parks & Recreation) and Ryan Bridge (Wetlands Festival – April 25, 2020) - $700.00.

R. Independent Contractor Agreement between Dauphin County (Parks & Recreation) and Jason Haley (Sunset Summer Movie Series – June 12, 2020) - $150.00.

S. Performance Agreement between Dauphin County (Parks & Recreation) and Morgan Eugene Stambaugh (Cold Spring Union) – (Proudly PA – June 13, 2020) - $1,000.00.

T. Performance Agreement between Dauphin County (Parks & Recreation) and George Bret Alexander (Gentleman East) – (Proudly PA – June 13, 2020) - $2,000.00.

U. Performance Agreement between Dauphin County (Parks & Recreation) and Dan Wolff (Dauphin County BrewFest – July 18, 2020) - $650.00.

V. Performance Agreement between Dauphin County (Parks & Recreation) and John Beacher (Dauphin County BrewFest – July 18, 2020) - $800.00.

W. Agreement of Contract between Dauphin County (Parks & Recreation) and Williams French Fries for the 2020 Music Events.

X. Community Center Rental Agreement between Dauphin County (Elections) and West Hanover Township Parks and Recreation for West Hanover Precinct 2 Polling Place.

Y. Amendment #1 to Purchase of Service Agreement between Dauphin County (Drug & Alcohol) and Harrisburg Area Young Men’s Christian Association, Inc.

Z. Polling Place Agreement between Dauphin County (Elections) and Uptown Partners, L.P. for Harrisburg 11th Ward.

AA. License Agreement between Dauphin County (Elections) and UPMC Pinnacle Hospitals for Harrisburg Ward 1, Precinct 1 Polling Place.

BB. Appointment of Kristi English to the Dauphin County Local Emergency Planning Committee.
It was moved by Mr. Pries and seconded by Mr. Hartwick that the Board approve Items A through CC listed above under Matters Requiring Board Action.

Question: Mr. Haste – Aye; Mr. Pries – Aye and Mr. Hartwick – Aye; motion carried.

FORMER BUSINESS
There was none.

NEW BUSINESS
There was none.

CORRESPONDENCE
The following correspondence was received in the Commissioners’ Office and will be handled by the staff appropriately.

A. Notification from Enbridge advising that Texas Eastern Transmission, L.P. is submitting a Plan Approval Application to DEP for the Grantville Compressor Station (installation of two new natural gas-fired Solar Titan 130 turbines, as well as installation of one 585 HP Waukesha emergency internal combustion engine, three new fuel gas heaters, three new separator vessels used to collect pipeline liquids and three new storage tanks.

B. Notification from the Harrisburg International Airport advising that they are applying to DEP for a NPDES Permit renewal for non-municipal sewage treatment works at the Airport in Lower Swatara Township.

C. Receipt of a copy of a letter from DEP to Hempt Brothers, Inc. advising that Surface Mining Permit No. 7174SM1C9 has been corrected to approve mine reclamation fill as a second option for reclamation.

PUBLIC PARTICIPATION
There was none.

ADJOURNMENT
There being no further business, it was moved by Mr. Hartwick and seconded by Mr. Pries that the Board adjourn; motion carried.