DAUPHIN COUNTY MH/MR PROGRAM
POLICY AND PROCEDURE

Department  X  MH  Policy No.  98-02  Page 1 of 1

_  MR  Effective Date  January 2, 1998

_  Admin  Revision Date

_  Crisis  Approved  [Signature]

Policy: Dauphin County MH/MR Program will only consider payment for adult mental health vocational rehabilitation services after all efforts to secure the Office of Vocational Rehabilitation funding are exhausted.

Procedure: All adults with mental illness being recommended for vocational rehabilitation assessment and/or services must be referred to OVR for funding consideration. On those occasions where OVR rejects the referral or payment, the following steps must be taken:

1. The case manager should contact OVR to ascertain the reason(s) for the rejection.

2. When the rejection is based on the consumer’s lack of readiness to qualify for OVR funding, the case manager should work with the MH/MR contracted vocational provider to address those issues required to have the person accepted by OVR. The case manager will complete an authorization for service enabling the agency to provide services required to help the individual meet OVR expectations.

3. When OVR rejects funding because of financial reasons (budget is limited, person exhausted approved funding period and still needs VR services, special initiative is exhausted), the case manager should request funding through an authorization. MH/MR will approve the authorization request based on the availability of financial resources.