DAUPHIN COUNTY MH/ID PROGRAM BOARD
MEETING MINUTES AND PLANNER

MEETING DATE: May 26, 2016

MEETING PLACE: CMU, 1100 South Cameron Street, Harrisburg

ATTENDANCE:
Board Members: Sherri Smith, Judy Vercher, Barbara Biancone, Margaret Houser, Curt Bauer, Glen Bartlett

Staff: Dan Eisenhauer, Paul Geffert, Rose Schultz, Shirley Keith Knox, Renee Robison

Guests: Mike Grier, KSS; Dan Sausman, CMU

MEETING GOALS AND OBJECTIVES:

- Education Topic
- Administrator’s Report
- Committee Reports
- Fiscal Report
- Community Input

DECISIONS:

- Approval of the March 31, 2016, Advisory Board minutes

ACTION TO BE TAKEN:
- None at this time

NEXT MEETING DATE:
July 28, 2016, at CMU, 1100 South Cameron Street, Harrisburg. The agenda will include a presentation, as well as the Administrator’s Report and Committee Reports.

Welcome and Introductions
Judy Vercher called the meeting to order. Judy welcomed everyone in attendance, and introductions followed.

Approval of the March 31, 2016, Board Meeting Minutes
The motion was made and seconded to approve the minutes from the March 31, 2016, meeting.

Administrator’s Report
The following report summarizes major MH/ID program concerns, updates and initiatives over the past two months. MH/ID staff are almost finished with disseminating provider contracts for FY 16-17 and we continue our work on MH/ID/EI collaboration improvement efforts. A HIPAA training for Program staff was completed in April, and a second more detailed training schedule for June of 2016.

State/Department of Human Services Updates
- DHS announced contracts for HealthChoices PH-MCO services and there will be a change in our region as Aetna will not continue to offer a physical health plan as of July 1, 2017; but a new company, Centene, will be operating in our region.
- DHS has received 14 proposals in response to their RFP for Community HealthChoices (managed care for long-term services and supports and for dual-eligible Medicare and Medicaid recipients). Implementation in our zone is scheduled for January of 2019.
- OMHSAS continues work on certifying 16 licensed outpatient MH and D&A Certified Community Behavioral Health Clinics as a part of their SAMHSA funded planning grant.
- OMHSAS convened a group to work on developing BHRS regulations in response to a lawsuit settlement about access to services that include ABA modality for children with autism.
- ODP is working (at an intensive and fast pace) on models for day services, employment and other potential waiver changes for their waiver renewal due to CMS by January of 2017, and ODP is also working to assure these changes accommodate CMS final rule changes for waiver-funded services. County Administrators are active participants in planning efforts with ODP staff for these changes that should result in improved services and a greater focus on the quality of services and improved consumer outcomes.

Crisis Intervention
- Crisis Intervention hired two full-time staff who will split their time between second and third shift. We completed interviews for the vacant clerical position, and still have one full time and one part-time case worker positions to fill.
- Crisis had our annual on-site licensing visit from OMHSAS. Crisis passed the licensing inspection, but we expect some recommendations to improve our documentation regarding staff training. We did get positive feedback from OMHSAS staff about the quality of our program, and the quality of service notes documentation.
- The Compliance committee met in May and a result of a case that had an error in billable time calculation, we investigated and discovered 33 instances where we improperly sent an encounter record to PerformCare for services that were under the 8-minute minimum unit standard. We reported the issue to PerformCare on May 19, and we corrected the editing process that resulted in the error. For context, we submit more than 2,000 billing records to PerformCare per year.

MH Program
• The Children’s MH staff met with all Dauphin County school districts to improve communication and coordination of mental health services to school-age students. Opportunities include school personnel training, creating resource information and improving the delivery of school-based outpatient services in every Dauphin County school district. Board Vice President Sherri Smith has been instrumental in getting folks to the table and articulating school district concerns. This will be an on-going process.

• Monthly meetings between Dauphin County Social Services for Children and Youth (CYS) and Mental Health will resume in June to address opportunities for collaboration in accessing CYS or MH services for children whose parent’s wish to relinquish responsibility, transitioning children in CYS care & custody completing out-of-home care into a community-based home, and relationship building between MH case managers (CMU) and CYS case workers.

• Data collection will begin on the numbers and types of adult residential discharges. Adult residential services are considered to be a time limited program with a goal of stabilization and skill development to achieve permanent and independent housing following approximately a two (2) year stay in licensed residential programming.

• The Bridge Housing Subsidy program developed with the Housing Authority of Dauphin County has had a very gradual implementation during its first year of operation. This is one component of a Mental Health Housing Plan.

• MH staff completed a thorough data analysis of individuals with an MH diagnosis that are involved in the criminal justice system. Next steps include a review of data and recommendations for MH system process improvements.

EI Program

• At the PACA MH/DS committee yesterday we discussed recommendations and potentials solutions to clarify eligibility and staying connected to children that will be transitioning to the ID system. Sherri Smith asked if schools are involved in these discussions and Dan stated that they will be. Early Intervention seems to be the most frustrating for schools.

• A policy is to be voted on by the State Interagency Coordinating Council (SICC) related to elimination of suspension and expulsion of children in Early Childhood settings consistent with federal policy on that issue.

ID Program

• Respite Care information for families is now posted on MH/ID Website
• Project SEARCH: Commissioners honored 7 businesses that hired PS graduates at their public meeting last week.
• ID staff are working with a number of agencies to develop Support Broker Services in our county.
• Supporting Families Throughout the Lifespan is an ODP initiative to improve how we engage consumers and families in planning and natural supports. Nancy Richey is the lead for ODP and she has been presenting to providers, ID Committee, and numerous groups throughout the state. We will meet with Nancy Richey next Tuesday to talk about Lancaster, Cumberland Perry and Dauphin becoming a region to move this forward.
• Resource Fair was held in Upper Dauphin on April 26th. It is the largest fair for folks with special needs and their families in the upper part of our county, and was also attended by a number of legislators.

Board Orientation Discussion
Dan Eisenhauer stated he would like to conduct a 2-hour board orientation. The preferences from the Board were discussed. Dan will schedule this soon.

**Presentation – Early Intervention Services – Shirley Keith Knox**

There was a handout available for this presentation. Early Intervention services are for kids who are diagnosed with a condition or 25% delay. Early Intervention has changed over the years and providers go into the home and work with the caregiver. The focus is working with the family.

The current child count for early intervention is 572. There are 78-90 referrals per month, which is extremely high.

Personnel – total number of employed and contracted personnel is 86. There are 26 contracted agencies and providers and 1 service coordinator agency, which is the CMU.

**How do children get to early intervention?**

Fiscal year 14-15, 750 children were referred to the Dauphin County EI Program.

<table>
<thead>
<tr>
<th>Source</th>
<th>Percentage of Referrals</th>
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<tbody>
<tr>
<td>Hospitals</td>
<td>10.4%</td>
</tr>
<tr>
<td>Physicians</td>
<td>48.2%</td>
</tr>
<tr>
<td>Parents/family members</td>
<td>16.1%</td>
</tr>
<tr>
<td>Child care programs</td>
<td>1.3%</td>
</tr>
<tr>
<td>Headstart/Early headstart</td>
<td>1.2%</td>
</tr>
<tr>
<td>Other social service agencies</td>
<td>65.3%</td>
</tr>
<tr>
<td>Other healthcare providers</td>
<td>2.5%</td>
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<tr>
<td>CONNECT</td>
<td>11.2%</td>
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**PA data – FY 14-15**

Total children in early intervention (birth to 3 years) = 37,121
Total children in early intervention (3 to 5 years) = 52,045

Percent of children who are reaching skill levels as same aged peers:

<table>
<thead>
<tr>
<th></th>
<th>Positive social Relationship skills</th>
<th>Acquisition and use knowledge and skills</th>
<th>Use of appropriate behaviors to meet needs</th>
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</thead>
<tbody>
<tr>
<td>Infants and toddlers</td>
<td>72.21%</td>
<td>78.19%</td>
<td>78.03%</td>
</tr>
<tr>
<td>Preschoolers</td>
<td>87.80%</td>
<td>89.09%</td>
<td>87.82%</td>
</tr>
</tbody>
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Many of these children will require less or no support and function more independently in school and in their community.

It was noted that a lot of kids move in from out-of-state and sometimes these are intensive cases. Not sure if these families are being reached. Schools should be notified or know 6 months before the child is registered for school. Shirley stated that she will talk to Cheryl Gundrum and Jill from CMU about putting a report together for schools to give data without actually giving specific names. Sherri Smith stated that all districts would appreciate that for budgeting and planning. It was noted that EI brochures should also be given to pediatrician offices.
Committee Reports

Adult Mental Health Committee – The minutes from April 18, 2016, meeting were distributed.

Children’s Mental Health Committee – Sherri Smith – The minutes from the April 21, 2016, meeting were distributed. There was a data review for inpatient, partial and crisis services. It was pointed out that spikes in data for youth involved in CYS and JPO could be attributed to not having a discharge resource. PerformCare has alerts in its system for children four years old or younger attempting to go inpatient. These cases require a doctor consultation before approving an inpatient stay.

PAYS Suicide and Depression Data – collecting school district’s 2015 survey results. The 2015 data will be available soon.

Intellectual Disabilities Committee – Margaret Houser– The minutes from the April 5, 2016, committee meeting were distributed. The discussion was about supporting families and providing the right information to families at the right time. The CMU has packets that are prepared for the supports coordinators. An ISP checklist is included in the folder for SCs to use to check off what forms the families choose to remove from the packet.

Nominating Committee – Judy Vercher – This committee has not met.

Executive Committee – Sherri Smith -- This committee has not met.

Fiscal Report

Paul Geffert distributed the Budget vs. Expenses report by cost center. By the end of July, all bills from providers should be submitted.

Community Input and Other Comments

There will be an EI Carnival June 7.

Adjournment

There were no additional comments or announcements, and the meeting was adjourned.