Call to Order
Mr. Steck called the meeting to order at 12:05 p.m.

Members Included
Matt Steck, Chairman; Patricia Kuharic, Secretary; Karen Smeltz, Treasurer and Catherine Wilsbach

Also present were: George Connor, Executive Director; Mark Stewart, Solicitor; Autumn Gruzlewski, Financial Coordinator and Brooke Echevarria, Grants Coordinator

Absent
None.

Public Participation
None.

Acceptance of Minutes
A motion was made to accept the minutes of the January 17, 2019 minutes as presented.

Motion: Mr. Steck
Second: Ms. Kuharic

Motion passed: 4 - 0, none absent

Acceptance of Financials
The financials will be presented at the March meeting.

Solicitors Report & Action Items
Discussion was had regarding the reorganization discussed last month.
A motion was made to open the nomination for Vice Chairman.

Motion: Mr. Steck
Second: Ms. Kuharic

Motion passed 4 - 0, none absent

The slate was presented as follows:
Chairman- Matthew Steck
Vice Chairman- Patty Kuharic
Secretary- Catherine Wilsbach
Treasurer- Karen Smeltz
Assistant Secretary- George Connor- by unanimous consent by the Board.
A motion was made to accept the slate as presented.

*Motion:* Ms. Wilsbach  
*Second:* Ms. Smeltz

*Motion passed 4 – 0, none absent*

### New Business

**RACP Request Approvals:**
Mr. Connor stated that three different entities - The King Mansion, Whitaker Center & 320 Reily Mixed-Use Development have requested the IDA as a pass-through for their RACP applications. Mr. Connor provided a brief overview of each project. If the entities are awarded, the IDA will collect 1% of the total award amount as the pass-through. The Dauphin County Commissioners are in support of the RACP projects presented. Discussion was had. There is no order of priority for these projects and they will be voted for approval as a package.

A motion was made for the IDA to act as the pass-through capacity for the RACP requests from The King Mansion, The Whitaker Center & 320 Reily Mixed-Use Development.

*Motion:* Ms. Smeltz  
*Second:* Ms. Wilsbach

*Motion passed 4 – 0, none absent*

### Old Business

**Solar Farm Update:**
PPL Electric Utilities has filed their Compliance Plan and will hold the auction for their new power contracts in April. The results will be determined sometime in May to identify the new time of use rates, which are set to begin June 1, 2019. Discussion was had.

**Gaming Program Update:**
The next Gaming Advisory Board meeting is scheduled for February 25, 2019 to discuss recommendations for the 2019 applicants. Those recommendations will then be presented to the Dauphin County Commissioners on February 27, 2019.

**Veterans Building Update:**
The YWCA, a tenant of the building, will be relocating. This will create a vacancy in the front section of the fourth floor of the building.

**DCIB:**
Ms. Gruzlewski is currently working to submit the PIB application. There are no new updates.

**Verizon Cell Tower Request:**
Mr. Stewart received and reviewed a lease agreement from Verizon. There are some revisions to be made by the IDA.
Correspondence/
Miscellaneous Items

The Board was presented with a copy of local community groups that the Insulators Local 23 reach out to, as requested by the Board.

Board Comments:
None.

Adjournment
A motion was made to adjourn the meeting at 12:39 p.m.

Motion: Ms. Smeltz
Second: Ms. Kuharic

Motion passed 3 – 0, none absent