MEMBERS PRESENT:
Commissioner Michael H.W. Pries, Chair
Commissioner Jeffrey T. Haste
Commissioner George P. Hartwick, III, Vice-Secretary
President Judge John F. Cherry, Vice-Chair
District Attorney Francis Chardo
Controller Timothy DeFoor
Frank Lavery, Jr., Prison Board Solicitor

MEMBERS ABSENT:
Sheriff Nicholas Chimienti, Jr., Secretary
William Wenner, Magisterial District Judge, Ex-officio Board Member

PRISON STAFF:
Brian Clark, Director of Corrections
Sharon Manton, Litigation & Policy Coordinator/Assistant to Warden

CONTRACTED SERVICES AT DAUPHIN COUNTY PRISON:
None

COUNTY STAFF:
Amy Richards Harinath, Press Secretary

GUESTS:
None

CALL TO ORDER

The April 29, 2020, Prison Board Meeting, held by teleconference, was called to order at 11:24 a.m. by Commissioner Michael Pries. Roll call was conducted.

APPROVAL OF MINUTES

Commissioner Pries called for approval of the February 26, 2020, meeting minutes, which had been previously distributed. There were no corrections or additions to the minutes. Commissioner George Hartwick made a motion to approve the minutes as presented. Controller Timothy DeFoor seconded the motion. There was no discussion. A vote was taken, and the motion passed unanimously.

PRISON BOARD CHAIRMAN’S REPORT

Commissioner Pries had no items to report at this time.
MONTHLY REPORTS

Solicitor’s Update
Frank Lavery, Prison Board Solicitor, provided an overview of recently enacted Act 15 of 2020. The Act allows for this meeting to be held by remote teleconference. Public participation may occur by telecommunication device or by written comment. Due to the short notice from the enactment of Act 15, we are using the latter option for public comment about today’s meeting. Minutes and reports will be posted on the County’s website with an e-mail address for any comments the public wishes to make about the minutes or reports from this meeting. District Attorney Francis Chardo asked whether today’s meeting “counts” as both the March and April monthly meetings. Many of the submitted reports cover statistics and other information for both months. Mr. Lavery responded that today’s meeting is considered April only. A notice of cancellation for the March meeting had been sent out via press release and posted on the County’s website prior to the date of that meeting.

Mr. Lavery further reported there have been three litigation dismissals since the last meeting. Most notably, one of the dismissals was the Rothermel case (mistaken identity). There is one new piece of litigation.

Medical Update
Director of Corrections Brian Clark reported the following information provided by PrimeCare Medical. As of yesterday, there were 16 inmates on watches (7 detox; 9 suicide/mental health). There are 2 pregnant inmates in house (1 in 2nd trimester; 1 in 3rd trimester) and 1 at Work Release (2nd trimester). In the month of March, there were 19 inmates diagnosed with HIV; all 19 are receiving medication for their HIV status. There were 5 suspected cases of MRSA (1 confirmed). One inmate received Subutex.

Commissioner Jeffrey Haste asked Director Clark to pass along his appreciation to PrimeCare Medical for their weekly group briefing calls with their clients. He has been 2/3 of the calls and the data is very interesting. It was particularly interesting to hear the results from the testing PrimeCare conducted on everyone (staff and inmates) in one facility on a given day. Director Clark noted the testing was expensive, but it has been successful in hard-hit facilities. Commissioner Haste stated 17.8% were asymptomatic but tested positive for antibodies. Director Clark echoed his appreciation for the ongoing support and proactive collaboration with PrimeCare Medical. Commissioner Hartwick asked about the benefits from testing an entire facility population. Director Clark responded that it helps guide housing decisions. Commissioner Hartwick suggested this could be something to consider, especially if it is an allowable expense for federal allocation. Controller DeFoor asked about the cost. Director Clark stated one test is approximately $50 and the other is approximately $30 for a total of $80 if both tests are done. Commissioner Haste requested that Director Clark obtain the price from PrimeCare Medical in case it is determined we should proceed with this in the future.

Treatment Update
The following information was received from John Addison, Director of Treatment.

For the month of February:
• Treatment Specialists facilitated 80 groups with general population inmates (27 Support Skills, 28 Addictive Compulsive Behaviors, 20 Violence Intervention, 5 Healthy Relationships). Total attendance in groups was 679.
• 6 inmates completed the Men’s Second Chance Drug/Alcohol Therapeutic Community, 2 inmates completed the Men Establishing New Directions Therapeutic Community (stress and anger), and 1 female completed Relapse Prevention.
• 2 females and 5 males completed the Mazzitti & Sullivan IOP (intensive outpatient drug and alcohol treatment program) on Q2 and Q5 blocks, respectively.
• Through the Prison’s two full-time and two part-time teachers, 32 inmates were enrolled in the Prison’s ASE, ABE, and ESL programs.
• 1 inmate took portions of the GED Ready practice test, 1 inmate took portions of the official GED test, and 1 inmate earned a High School Equivalency Diploma by completing all four portions of the official GED test with a passing score of at least 145.
• Central Dauphin School District at Dauphin County Prison had a total of 29 inmates enrolled between the ages of 15-21 years.
• Religious contacts by chaplains and volunteer chaplains: 421 inmates interviewed for documented religious inventories, 396 brief pastoral care contacts, 104 significant pastoral contacts, and 21 in-depth pastoral counseling sessions; there were no emergency notifications or follow-ups.
• 32 applications for parole were generated and submitted.
• 119 work details were filled.
• 73 inmates were moved to the Work Release Center, and 10 inmates were returned from the Work Release Center.
• UPMC Pinnacle/REACCH Program HIV training was held on G, H and I-Dorms.
• 2 mothers who completed the FATHER to Daughter parenting program were granted a special contact visit with their children.
• 5 sessions of PREA (Prison Rape Elimination Act) training were conducted for volunteers.
• The next Friends and Families Meeting is scheduled for Thursday, June 4, from 5:00 p.m. to 6:00 p.m.

For the months of March and April:
• Due to the COVID-19 pandemic, treatment groups and volunteer programs have been suspended. Therefore, group numbers for March and April reflect lower totals than usual.
• Treatment Supervisors, Treatment Specialists, and Chaplains have been performing the following duties:
  – Providing treatment work, reading materials, and religious items to the inmate population.
  – Scheduling all phone contacts for inmates with probation and parole agencies (Counties/State/Federal).
  – Scheduling all phone contacts for inmates with private attorneys/public defenders/agencies.
  – Printing, delivering, and returning probation and parole NOAV’s and Rules (Counties/State/Federal).
  – Printing, delivering, and returning State parole violations (Counties/State/Federal).
- Printing, delivering, and returning Domestic Relations violations (Counties).
- Scheduling and supervising mental health video/telephone hearings.
- Treatment Specialists facilitated 48 groups with general population inmates (16 Support Skills, 15 Addictive Compulsive Behaviors, 8 Violence Intervention, 3 RASE Project, and 6 Healthy Relationships).
- 3 inmates completed the Men’s Second Chance Drug/Alcohol Therapeutic Community, 7 inmates completed the Men Establishing New Directions Therapeutic Community (stress and anger), and 1 female completed Relapse Prevention.
- Education staff is currently furloughed.
- Religious contacts: 282 inmates interviewed for documented religious inventories, 311 brief pastoral care contacts, 38 significant pastoral contacts, and 5 in-depth pastoral counseling sessions; there were no emergency notifications or follow-ups.
- 29 applications for parole were generated and submitted.
- 155 work details were filled in March; 60 details were filled between April 1-24.
- No inmates were moved to the Work Release Center, and 5 inmates were returned from the Work Release Center.

**Drug Court Update**
The following information was received from Kristin Varner, Director of Drug & Alcohol Services. Within the Dauphin County Drug Court program, a DUI track was generated for those with multiple DUI offenses. These individuals vary in their drug of choice; they are not all primary alcohol use. Out of the 49 drug court participants, 19 are DUI track. This track utilizes sanctions more seriously since these individuals are typically higher functioning and have a larger support network but are often facing three or more DUI charges. Most individuals in this track are employed and have a stable living environment when they enter the program. Therefore, their needs outside of drug and alcohol treatment are much lower than other drug court participants. In 2020, we started with 21 DUI track participants; two have been revoked since then for new charges/other reasons. Overall, we have seen great success in those participants in the DUI track and less sanctions from these individuals, showing a high success rate. Drug Court is meeting via Avaya Spaces, getting drug screened through GEO group and attending on-line support groups.

**Criminal Justice Programming Report**
The following information was received from Dr. Ashley Yinger, Criminal Justice Programming Administrator and Stepping Up/Certified CIT Coordinator, Dauphin County District Attorney’s Office.

For March 25, 2020:

**Team MISA (since prior Prison Board meeting):**
- Added 27 individuals to the list to look at for case planning
  - 20 planning for pre-entry/upcoming court date
  - 7 removed due to charges/out of county barriers
- 2 released from 2020 cases, 1 released from 2019 cases (237 total cases thus far)
- 31 total reincarcerations (out of 365 cases reviewed) (.08%)
- Torrance (MISA-only cases)
  - 1 currently at Torrance from MISA Review (MH Treatment/Restoration)
- 2 will be waiting from MISA list (MH Treatment/Restoration); orders being completed
- 0 waiting for competency evaluations

**Stepping Up Committee:**
- Data Collection: Continuing to work on the four measures of Jail Bookings, Length of Stay, Connections to Treatment, and Recidivism. Will be applying to CSG to be considered an Innovative County once Phase II of the Stadia Project is up and running.
- CIT total trained: 33 Police, 9 Probation, 15 DCP (9 COs, 4 Diversion Specialists, 2 Treatment Specialist), and 2 staff from the DA’s Office (treatment courts). The next one-week training is scheduled to begin May 18, 2020 (21 registered so far—17 Police, 2 Probation, 2 COs).
- Co-Responders: The Harrisburg Police Department position starts 4/6/20. The floater position is posted (Swatara, Susquehanna, Lower Paxton).
- Screenings: Mental health and D&A screenings at the Booking Center

**Diversion Specialists (since prior Prison Board meeting):**
- 2 vacancies; will be covering Monday through Friday, 7:00 a.m. to 10:00 p.m., until the vacancies are filled.
- 232 people assessed. Of those: 215 screenings completed, 5 de-escalation/coordination only, 12 refusals, 5 returned.
  - 73 of those had identified treatment needs (31%)
    - Of those 19 were released to MH/D&A services (26%)
    - 54 went to DCP (18 charges, 11 warrants, 25 state/county detainers) (74%)

For April 29, 2020:

**Stepping Up Committee:**
- The next meeting will be 5/18/20.
- Data Collection: Continuing to work on the four measures of Jail Bookings, Length of Stay, Connections to Treatment, and Recidivism. Will be applying to CSG to be considered an Innovative County once Phase II of the Stadia Project is up and running.
- CIT total trained: 33 Police, 9 Probation, 15 DCP (9 COs, 4 Diversion Specialists, 2 Treatment Specialist), and 2 staff from the DA’s Office (treatment courts). The next one-week training will now be held the week of August 3, 2020. The training originally scheduled for May has to be rescheduled due to COVID (23 registered so far—19 Police, 2 Probation, 2 COs).
- Co-Responders: The position with the Harrisburg Police Department started 4/6/20. The floater position (Swatara, Susquehanna, Lower Paxton) will start 5/18/20. Preliminary data will be reported next month.
- Screenings: Mental health and D&A screenings at the Booking Center
- MH/A/DP: Moving forward in securing Forensic CRR through CSG.

**Team MISA – One year since implementation. Data points from 4/1/19-4/7/20:**
- Total Numbers of Cases assessed: 373
  - 328 cases planned for pre-entry/upcoming court date
  - 45 cases removed due to charges/out of county barriers
- Type of Cases
  - 334 cases of people were incarcerated with upcoming court
  - 39 cases of people were in the community with upcoming court
Releases
- 254 people released post case planning (77%)

Reincarceration
- 40 people returned post MISA planning (12%- took this by total case planned for, not total assessed)

Torrance/Competency Evaluations (MISA only cases)
- 18 OP Competency Evaluations completed (9 went/going to Torrance for treatment)

- 2 vacancies; will be covering Monday through Friday, 7:00 a.m. to 10:00 p.m., until the vacancies are filled.
- 101 people assessed. Of those: 97 screenings completed, 2 de-escalation/coordination only, and 2 refusals.
  - 43 of those had identified treatment needs,
    ▪ Of those, 22 were released to MH/D&A services (51%)
  - Overall, of assessments: 65 released to the community, 35 to DCP.
    ▪ Those who went to DCP: 19 detainees, 16 on charges.

Criminal Justice Advisory Board Update
The following information was received from Catharine Kilgore, CJAB Administrator, District Attorney’s Office:
- CJAB members continue to work on Project LETI (Law Enforcement Treatment Initiative) with the Attorney General’s Office. Updated policies have been received, and a meeting will be scheduled to review and continue the work on this program.
- CJAB members continue to work on Opiate Court, which is planned for late 2020 or early 2021.
- Two grant applications were submitted to PCCD. A project plan has been developed for the reentry grant. The other grant is for an attorney position in the District Attorney’s Office to oversee a Behavioral Health Unit in the DA’s Office and to be dedicated to LETI/Opiate Court.
- Front-end work continues to help with the prison population. Board members received an overview of the work done in the past few years to address diversion opportunities as close to arrest as possible.
- Planning continues for the Reentry Symposium. If this event is held at a hotel, online streaming sessions are being explored as an option.

Personnel Update
The following information was received from Peter Zanella, Human Resources Manager:
- Out of 325 positions, there are 14 vacancies (2 Diversion Specialists, 1 Administration Secretary, 1 Records Officer, 3 Correctional Officers, 3 Lieutenants, 1 Chaplain, 1 part-time Teacher, 1 Treatment Coordinator, and 1 Treatment Specialist).
- Factors affecting overtime, in addition to vacancies, include 14 staff unavailable for work (6 Administrative Leave, 4 Family/Medical Leave, 1 Medical Leave of Absence, 2 Military Leave, and 1 suspension) military duty and trainings, medical transports and hospital coverage. In addition, although not necessarily causing overtime, 72 staff are approved for intermittent FMLA (1 Education, 5 Maintenance, 62 Security, 4 Treatment).
- 6 applications have been received for the Chaplain posting, which ends 5/6/20.
112 applicants are eligible to test for Correctional Officer when the process resumes.
22 applications have been received for the Diversion Specialist posting, which ends 5/6/20.
57 applications have been received for the Lieutenant vacancies; 33 tested; 16 passed the test; interviews are on hold.
218 applications have been received for the Records Officer posting; testing is on hold.
41 applications have been received for the Administration Secretary posting; testing is on hold.
Two vacant positions were abolished: Education Secretary and one Library Specialist.
37 applications have been received for the Treatment Coordinator position; interviews are on hold.
18 applications have been received for the Treatment Specialist posting; interviews are on hold.
A blood drive was held on March 11. There were 28 donors; 18 units were collected, which will help 54 local patients.

DIRECTOR OF CORRECTIONS’ REPORT

Population Update
Director of Corrections Brian Clark reported the population as of 12:02 a.m. was recorded as 832 for the Prison (760 males and 72 females). Work Release had a total of 61 (53 males and 8 females). The combined total was 893.

The multiple entry rates mid-March were 79.2% for the males and 77.2% for the females. The total combined multiple entry rate was 79%. The multiple entry rates mid-April were 78.6% for the males and 68.2% for the females. The total combined multiple entry rate was 77.6%.

Expenditures
Director Clark asked the Board to approve the following expenditures: from February 26 to March 3 totaling a favorable net of $215,604.76, from March 4-10 totaling $970,214.26, from March 11-17 totaling $146,724.53, from March 18-24 totaling $2,181,633.34, from March 25-31 totaling $1,576,617.78, from April 1-7 totaling $619,598.18, from April 8-14 totaling $49,137.79, from April 15-21 totaling $912,042.45, and from April 22-28 totaling $438,901.48. Commissioner Hartwick made a motion to approve the expenditures as presented. District Attorney Chardo seconded the motion. There was no discussion. A vote was taken, and the motion passed unanimously by all voting members. Controller DeFoor abstained. Commissioner Haste abstained in respect to any line items dealing with medical services; he supported the approval of all other expenses.

Director Clark presented several special expenditures for approval from the Jail Fund:

$1,318.24 to Mission BBQ (staff appreciation). He noted Oasis Management Systems is funding $1,000 of this expenditure with a check to us, so the net to the Prison will be $318.24.
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- $5,800.50 to LabSource (half-face respirators)
- $5,950 (KN95 respirator masks), $1,700 (3-ply surgical masks), and $3,600 (80 gallons of hand sanitizer) to Pacific Link
- $2,877.60 to W.B. Mason (hand sanitizer)

Commissioner Hartwick made a motion to approve the above expenditures from the Jail Fund. Commissioner Haste seconded the motion. There was no discussion. A vote was taken, and the motion passed unanimously by all voting members. Controller DeFoor abstained.

Director Clark presented the following special expenditures for approval from the Commissary Account:

- $9,198 to Veritiv (disinfectant sprayer and cleaner)
- $5,824.20 to State Chemical (NDC spray and bottles)
- $223.55 to Express Supply (shop towels)
- $408 and $498 to LabSource (vinyl gloves)
- $1,990 to PA Correctional Industries (inmate masks)

Commissioner Haste made a motion to approve the above expenditures from the Commissary Account. Commissioner Hartwick seconded the motion. There was no discussion. A vote was taken, and the motion passed unanimously by all voting members. Controller DeFoor abstained.

Monthly Issues in Review
Director Clark stated we are assessing options for the Annual Volunteer Recognition Banquet. We will defer celebrating Correctional Employees Week, which will occur next week, until sometime in the fall. It is possible the volunteers may be recognized in conjunction with that.

Director Clark noted that several people have received phone calls about Inmate Capri Welsh. He reported that she has been charged for assault on a Correctional Officer.

The Board previously approved the discontinuation of general employment fingerprints. We will proceed with discontinuing this and will post local resources for the public on the website.

Director Clark asked the Board to approve the following personnel transactions:

- Transfer Elizabeth Manning from Diversion Specialist to the District Attorney’s Office, effective April 3, 2020.
- Promotion of Susan Irvine from Treatment Coordinator to Diversion Coordinator, effective March 23, 2020.
- One-day suspension of Correctional Officer Michael McClurg, Jr., effective March 12, 2020.
- Termination of Probationary Correctional Officer Zachary Thomas, effective March 5, 2020.
- Termination of Correctional Officer Justin Lail, effective March 20, 2020.
- Resignation of Diversion Specialist David Ries, effective March 26, 2020.
• Retirement of Lieutenant Harold Schriever Jr., effective April 5, 2020.
• Retirement of Lieutenant Tim Good, effective May 13, 2020.
• Note that James McClanahan, who was approved for hire as a Correctional Officer starting April 6, declined the position.

District Attorney Chardo made a motion to approve the personnel transactions as presented. Controller DeFoor seconded the motion. There was no discussion. A vote was taken, and the motion passed unanimously.

Board members discussed issues and concerns surrounding the way Work Release residents have been included in the population counts of the Prison. Following the recent furloughs of Work Release residents, those individuals reverted to DCP’s count when they were placed on “ghost status.” This has artificially inflated DCP’s count when they were placed on “ghost status.” This has artificially inflated DCP’s population. Director Clark recommended Work Release population be completely separated from DCP’s numbers in all ways and not included in DCP’s count unless someone is remanded back to DCP or physically in DCP. Currently, direct reports first come to DCP, then Work Release picks them up and takes them to the Work Release Center. He would like to see these individuals report directly to the Work Release Center and be carried solely on their numbers. Further, Director Clark has discussed the concept of an institutional parole officer with Chad Libby, Director of Probation Services. This is a common process in other Counties but one that is not used in Dauphin County. Director Clark suggested we consider changes to this process, as well. Several Board members voiced concurrence that Work Release residents should not be on DCP’s count, and ghosts should not be on the count as if they were currently in the facility. Director Clark pointed out that approximately 40 ghosts, mostly furloughed Work Release residents, are included in the current population number for DCP. Commissioner Haste does not recall specific details, but he recollects past concerns brought us to the current practice. Director Clark stated he already consulted the Records Office staff, but they are not aware why we do it this way. President Judge John Cherry stated he supports excluding ghosts from the count and changing the process for direct reports, if it can be resolved. He pledged the Court’s support in addressing this. Director Clark will follow up with Matt Miller and the Courts to work through changes with the process.

WORK RELEASE DIRECTOR’S REPORT

The following information for Female Work Release was received from Travis Hock, Deputy Director of Work Release. Population as of April 27 was 18 (9 at the Center and 9 on emergency furlough). The March employment rate was 63%; one resident was laid off and three are in treatment court. Two residents are pursuing their GED through SOAR (Skills Opportunity Achievement Responsibility). There is one pregnant resident (2nd trimester). Five evaluations were conducted (3 drug and alcohol, 2 mental health). Treatment program enrollment last month totaled 19 (9 Genesis House, 8 Mazzitti & Sullivan, 1 Naaman Center, and 1 VA). No females escaped since the last Prison Board meeting. Residents completed 32 hours of community service, for a total of 269 year to date. Community service included helping Middletown Youth Club Bingo and outside spring clean-up at the Female Work Release Center.

The following information for Male Work Release was received from Matt Miller, Director of Work Release. Population as of April 27 was 120 (50 at the Center and 70 on emergency
furlough). The March employment rate was 70%; 10 residents were laid off and six are mental health or in treatment court). One resident is attending classes through Central Dauphin School District, and one resident is pursuing his GED through SOAR. Eight evaluations were conducted (all were drug and alcohol). Outpatient treatment program enrollment last month totaled 59 (5 Commonwealth Clinical Group, 30 Genesis House, 1 Mazzitti & Sullivan, 12 Naaman Center, 1 New Passages, 3 PA Counseling, 5 Triad, 1 Gaudenzia, and 1 VA). Residents completed 1,040 hours of community service at non-profit, religious and local government agencies, for a total of 4,367 hours year to date. Community service included Dauphin County Bulk Storage, Grace House Food Bank, Dauphin County Recycling Center, Work Release Center maintenance, Isaiah 61 Ministries, Boys and Girls Club, Kingdom Embassy Food Pantry, Cyrene Lodge, Paxtang Borough, and Fellowship House. There were no escapes since the last report. Escapes for 2020 total two, with one not yet apprehended.

COMMENTS FROM PRISON BOARD MEMBERS/COUNTY STAFF

Commissioner Haste observed it is a blessing for Dauphin County Prison to be in the position we are in, compared to other jails. He complimented everyone for their efforts. Director Clark echoed his comment, indicating he is proud of our staff’s work, as well as their commitment to following directives and being cautious with how we conduct our operation.

PUBLIC COMMENT

Commissioner Pries stated the public will have an opportunity to submit comments and questions following the posting of meeting materials on the County’s website.

ADJOURNMENT

No further business was presented to the Board upon inquiry by Commissioner Pries. On a motion from Commissioner Hartwick and a second from Commissioner Haste, the Prison Board meeting was adjourned by unanimous vote at 11:56 a.m.

Respectfully submitted,

Sharon H. Manton
Litigation & Policy Coordinator/
Assistant to Warden