



Public Health Delta & Menominee Counties



Board of Health Meeting

Delta County Boardroom
Escanaba, MI

Meeting Minutes
Tuesday, March 12, 2024

Board Members Present

Tom Trudgeon
Steven Viau
Connie Westrich
John Malnar
Larry Johnson

Board Members Absent

Ray Schebel

Public Health Staff

Mike Snyder, Health Officer/Administrator
Dr. Robert Yin, Medical Director
Lynn Woelffer, Director of Finance
Emily Franks, Clerical Supervisor

1. Call to Order/Roll Call

The regular monthly meeting of the Delta-Menominee District Board of Health (BOH) was held on March 12, 2024. The meeting was called to order at 1:00 p.m. EDT by Chairman Trudgeon. Roll call was taken by the Clerical Supervisor and is recorded above.

2. Approval of Agenda

Mr. Trudgeon noted a date error on Agenda Item #4. The "Approval of the February 12, 2024 Minutes" should be February 13, 2024.
Mr. Malnar moved the March 12, 2024 agenda with the above correction be approved. Motion was supported by Mr. Johnson and carried unanimously.

3. Public Comment

Janet Dault – Requested an extension of her expired well permit issued in 2021. Extension denied by Board.

4. Approval of February 13, 2024 Minutes
Mr. Viau moved that the February 13, 2024 Minutes be approved. Motion was supported by Mr. Malnar and carried unanimously.

5. Personnel Committee
Mr. Trudgeon and Ms. Westrich gave an overview of the Personnel Committee meeting. Ms. Westrich moved that the Nurse Practitioner must go by the number of vacation days listed in the Personnel Manual. Motion was supported by Mr. Trudgeon and carried unanimously.

6. Finance Committee
a. American Express Statements
Mr. Malnar gave an overview of the American Express Statements. Mr. Johnson moved the American Express Statements be acknowledged and placed on file. Motion was supported by Mr. Malnar and carried unanimously.
b. FY24 First Quarter Report
Mr. Johnson gave an overview of the FY24 First Quarter Report. Mr. Malnar moved the FY24 First Quarter Report be acknowledged and placed on file. Motion was supported by Mr. Johnson and carried unanimously.

7. MERS Quarterly and Annual Statements
Mr. Snyder gave an overview of the quarterly and annual statements. Mr. Viau moved the MERS Quarterly and Annual Statements be acknowledged and placed on file. Motion was supported by Mr. Malnar and carried unanimously.

8. Review and Approval of February Check Register
The Board of Health reviewed the February check register. Questions were answered by Mr. Snyder and Ms. Woelffer.
Mr. Viau moved the February check register be acknowledged and placed on file. Motion was supported by Mr. Johnson and carried unanimously.

9. Medical Director's Report

Dr. Robert Yin reported:
• **Monkeypox:** There have been two isolated cases found in Genesee County. No cases have been reported in the U.P.
• **COVID, Influenza and RSV:** COVID & RSV numbers are decreasing, but Influenza numbers are increasing.
CDC has updated new guidance regarding quarantine.
• Stay home and away from others while ill.
• Isolate until symptoms improve and fever-free for 24 hours without the use of fever-reducing medication.
• Recommended to mask for 5 days.

- Wait to test until later rather than earlier.
- COVID strains are now milder and vaccines and treatments are available. This new guidance is not applicable to school-age children, over 65 years of age, or individuals who are immune-compromised. A booster vaccine is now recommended for those over 65 years of age if it has been 4 months since their last dose.

- **Meningococcal Meningitis:**
 - Symptoms: Stiff neck, headache and fever.
 - Prevention: Vaccination between 11-12 years of age.
- **Ground Cinnamon:** Recall indicated possible contamination with lead. Advised to check recall list if you have ground cinnamon in your home.
- **Blastomycosis:** No longer seeing cases.

10. Health Officer's Report

Mr. Snyder reported:

- **PHDM All Staff Meeting:** PHDM offices will be closed Wednesday, March 20th for our All Staff Meeting at the Island Resort & Casino.
- **PHDM Audit:** The on-site portion of the PHDM audit is complete. Anderson-Tackman will be returning March 13, 2024 for the WIC single audit. Thank you to Ms. Woelffer and the Accounting office for your hard work.
- **The Invisible Shield:** Documentary on how Public Health has increased life expectancy and saved lives from disease. Documentary premieres March 26 at 10:00 p.m. ET on PBS.

11. Public Comment (Three Minutes Maximum)

No Public Comment.

- 12. Board Member Comments:**
- Mr. Viau: Are illegals able to receive services at PHDM?
 - Property Contamination?

13. Adjournment

There being no further business, Mr. Viau made a motion to adjourn the meeting at 2:08 p.m. EDT. Motion was supported by Mr. Johnson and carried unanimously.

et:

Chairperson



