

# CONSTRUCTION CLOSEOUT CHECKLIST (PRIVATE PROJECTS)

Project Name: \_\_\_\_\_

	Received	Pending	N/A	Checklist Item
1				Affidavit of claims release (all bills paid)
2				Printed set of stamped as-builts drawings & pdf copy of same & shape file.
3				Copies of all SWPPP inspection reports (inspections performed by Contractor)
4				2-year bond beginning from the date of City's final acceptance (provided by developer/owner or individual subs)
5				Vacuum testing reports for manholes
6				Copy of video on all storm and sanitary sewer
7				Copy of pressure test reports for water mains
8				Furnish job site photos and pre-construction videos (if not already furnished)
9				All punchlist items complete
10				All lab invoices and inspector overtime invoices paid for which Contractor is responsible
11				All street signs and street name signs installed (subdivision projects only)
12				Notice of Termination (NOT) for Authorizations under TPDES General Permit TXR150000
13				Street lights installed and energized (subdivision projects only)
14				Copy of all concrete truck tickets (collected by City staff)
15				Copy of all lab test reports (collected by City staff)

**SPECIAL REMARKS:**

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*I have confirmed that all applicable closeout checklist items have been submitted and meet the City of DeSoto requirements.*

\_\_\_\_\_  
Signature (City representative)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title