

Phase II (Small) MS4 Annual Report Form

TPDES General Permit Number TXR040000

A. General Information

Authorization Number: TXR040073

Reporting Year: 5

Annual Reporting Year Option Selected by MS4:

Calendar Year 2019

Permit Year 2018

Fiscal Year: 2019 Last day of fiscal year: (September 30, 2019)

Reporting period beginning date: (month/date/year) 01/01/18

Reporting period end date (month/date/year) 12/31/2018

MS4 Operator Level: 3 Name of MS4: City of DeSoto

Contact Name: John R. Crear, Jr. Telephone Number: (972) 230-9642

Mailing Address: 211 E. Pleasant Run Rd., DeSoto, TX 75115

E-mail Address: jcrear@desototexas.gov

A copy of the annual report was submitted to the TCEQ Region YES X NO
Region the annual report was submitted. TCEQ Region 4

B. Status of Compliance with the MS4 GP and SWMP

1. Provide information on the status of complying with permit conditions:
(TXR040000 Part IV Section B.2.):

	Yes	No	Explain
Permittee is currently in compliance with the SWMP as submitted to and approved by the TCEQ.	X		Permittee is continually working to further mitigate stormwater pollution prevention measures

Permittee is currently in compliance with recordkeeping and reporting requirements.	X	Permittee is keeping documentation of required information.
Permittee meets the eligibility requirements of the permit (e.g., TMDL requirements, Edwards Aquifer limitations, compliance history, etc.)	X	The permittee works closely with the water utilities department to ensure requirements are met.

2. Provide a general assessment of the appropriateness of the selected BMPs. You may use the table below (**See Example 1 in instructions**):

MCM(s)	BMP	BMP is appropriate for reducing the discharge of pollutants in stormwater (Answer Yes or No, and explain.)
1	Public Education, Outreach, and Involvement	Yes, at least once a year in the newsletter educational information on reducing storm water pollutants provided.
1	Public Education, Outreach, and Involvement	Yes, regularly maintained and updated.
1	Public Education, Outreach, and Involvement	Yes, a hotline number established to permit residents to report potential illegal activity.
1	Public Education, Outreach, and Involvement	Yes, the city offers bulk trash pick-up services and other annual waste programs.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Yes, the city established an ordinance to fine violators.
2	Storm Sewer System Map	Yes, this will allow the monitoring of all outfalls into the storm drainage system and correct any identified violations or maintenance needs.
2	IDDE Training	Yes, provides training to city employees to recognize potentially illegal discharging situations.
2	IDDE Response, Investigation, and Inspections	Yes, established process of identifying illegal discharge system results in ending an illegal activity.

2	Spill Response	Yes, in conjunction with the Fire Department the proper containment process is established.
2	OSSF Procedures	Yes, educates employees on the process to handle issue with on-site sewage concerns when they arise.
3	Erosion Control Ordinance and Requirements for Construction Site Contractors	Yes, eliminates pollutants from construction sites into the storm sewer system.
3	Erosion Control Plan Review	Yes, attempts to eliminate any potential illegal site discharges into the storm sewer system.
3	Construction Site Inspection and Enforcement	Yes, ensures construction sites comply with SWWP and City requirements to minimize pollutants in the storm sewer system.
3	Engineering and Construction Staff Training	Yes, keeps employees informed of most current processes of identifying and containing illegal site discharge.
3	Construction Site Inventory	Yes, the inspector keeps daily logs of site activities.
4	Post-Construction Stormwater Ordinance	Yes, this ensures that the developer maintains the site throughout the construction process.
4	Development Review	Yes, this process attempts to alleviate any potential site storm drainage concerns.
4	Structural Control Maintenance	Yes, Continue implementation of maintenance activities according to the developed procedures.
5	Inventory of Facilities and Stormwater Controls	Yes, logs all city facilities that contribute to the discharging into the stormwater system.
5	Employee Training	Yes, Conduct BMP training for the municipal employees responsible for activities that may impact stormwater quality.

5	Disposal of Collected Waste	Yes, Properly dispose of waste materials according to the developed procedures.
5	Contractor Oversight Procedures	Yes, Continue implementation of written procedures to contractually require contractors to comply with the City's stormwater management program best management practices and to provide oversight of
5	Municipal Operations and Maintenance Activity	Yes, this will minimize or eliminate municipality facilities contributing pollutants to the storm sewer system.
5	Storm Sewer System Maintenance	Yes, Continue implementation of scheduled inspection and maintenance activities according to the written procedures.
5	Roadway Pollution Prevention	Yes, Continue street sweeping program for City streets, and implement supplemental activities, as needed, according to the evaluation.
5	Municipal Facility Procedures	Yes, ongoing evaluation of the effectiveness of the City's existing procedures for inspecting and maintaining municipal facilities.

3. Describe progress towards reducing the discharge of pollutants to the maximum extent practicable. Summarize any information used (such as visual observation, amount of materials removed or prevented from entering the MS4, or if required monitoring data, etc.) to evaluate reductions in the discharge of pollutants. You may use the table (**See Example 2 in instructions**):

MCM	BMP	Information Used	Quantity	Units	Does the BMP Demonstrate a Direct Reduction in Pollutants? (Answer Yes or No, and explain.)
1	1.1Public Education	Utility bill and newsletter including stormwater pollution prevention notice at least once a year.	16000	Brochures	No, although this BMP does not result in a direct reduction of pollutants, educating the citizens will eventually reduce litter, hence pollutants

2	3.3 Construction site inspection	Yes, ensures construction sites comply with SWWP and City requirements to minimize pollutants in the storm sewer system.	N/A	N/A	Yes, the ensuring of contractor compliance, without a measuring tool, ensures a reduction in pollutants into the stormwater system.
3	Stormwater Reporting Line	Yes, a hotline number established to permit residents to report potential illegal activity.	N/A	N/A	Yes, the BMP is set up to allow residents to call in when and if any stormwater issues arise.
4	Construction Site Inventory	Yes, the inspector keeps daily logs of site activities.	N/A	N/A	Yes, the ensuring of contractor compliance, without a measuring tool, ensures a reduction in pollutants into the stormwater system.

4. Provide the measurable goals for each of the MCMs, and an evaluation of the success of the implementation of the measurable goals (**See Example 3 in instructions**):

MCM(s)	Measurable Goal(s)	Explain progress toward goal or how goal was achieved If goal was not accomplished please explain
1	Public Education, Outreach, and Involvement	Met Goal, mailed 16000 Brochures with stormwater prevention information in November newsletter.
1	Public Education, Outreach, and Involvement	Met Goal, Continue to revise, update, and maintain the stormwater info. on the website, as needed.
1	Public Education, Outreach, and Involvement	Met Goal, Continue documenting each call and dispatching to appropriate department for proper response.
1	Public Education, Outreach, and Involvement	Met Goal, Continue offering waste cleanup activities (e.g., bulk waste cleanup, household hazardous waste collection, park cleanup).

2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Conduct a review of calls to identify trends (i.e., repeated reports of illegal dumping in certain areas of the City), general needs for reporting line improvement, and areas requiring additional educational or enforcement effort to protect stormwater quality, and update the written procedures accordingly.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Continue enforcement of the illicit discharge ordinance. Conduct education activities, as needed, to inform the public about new ordinance requirements.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Progressing towards end goal of all outfalls being logged. Budgeted monies to contract out the process of logging outfalls within established quadrant map.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Continue IDDE training according to written procedures. Ongoing process with city employees.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Established process of identifying illegal discharge system results in ending an illegal activity. Ongoing process with city employees.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, In-conjunction with the Fire Department the proper containment process is established.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Educates employees on the process to handle issue with on-site sewage concerns when they arise.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Eliminates pollutants from construction sites into the storm sewer system.
2	Illicit Discharge Prohibition/ Elimination Ordinance	Met Goal, Attempts to eliminate any potential illegal site discharges into the storm sewer system.

3	Construction Site Stormwater Runoff Control	Met Goal, Continue implementing construction site inspection and enforcement procedures, including documentation of the inspections and enforcement activities.
3	Construction Site Stormwater Runoff Control	Met Goal, Construction Inspectors keep daily logs of sites and evaluate them for SWWP compliance.
3	Construction Site Stormwater Runoff Control	Met Goal, Continue evaluation of existing construction site inventory procedures.
4	Post-Construction Stormwater Management in New Development and Redevelopment	Met Goal, Continue enforcement of the post-construction stormwater ordinance.
4	Post-Construction Stormwater Management in New Development and Redevelopment	Met Goal, Continue the design review process.
4	Post-Construction Stormwater Management in New Development and Redevelopment	Met Goal, Continue implementation of maintenance activities according to the developed procedures.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Met Goal, Monitored and maintained City-owned and operated facilities having stormwater facilities.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Met Goal, Provided BMP training for the municipal employees responsible for activities that impact stormwater quality.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Met Goal, Properly dispose of waste materials according to the developed procedures.

5	Pollution Prevention and Good Housekeeping for Municipal Operations	Met Goal, Continue implementation of written procedures to contractually require contractors to comply with the City's stormwater management program best management practices and to provide oversight of contractor activities.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Continue developing written procedures, as needed, to perform assessments on municipal operation and maintenance activities and implementing pollution prevention measures that will reduce the discharge of pollutants into stormwater. Include visual inspection procedures and documentation procedures to confirm pollution prevention measures are functioning as intended.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Met Goal, Continue implementation of scheduled inspection and maintenance activities according to the written procedures.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Met Goal, Continue street sweeping program for City streets, and implement supplemental activities, as needed, according to the evaluation.
5	Pollution Prevention and Good Housekeeping for Municipal Operations	Ongoing evaluation and implementation process, of developing an approach to evaluate the effectiveness of the City's existing procedures for inspecting municipal facilities.

C. Stormwater Data Summary

Provide a summary of all information used including any lab results (if sampling was conducted) to assess the success of the SWMP at reducing the discharge of pollutants to the MEP. For example, did the MS4 conduct visual inspections, clean the inlets, look for illicit discharge, clean streets, look for flow during dry weather, etc.? (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(b))

The City performs annual/seasonal visual inspections of areas within various creeks known to have flooding or erosion issues. The city also performs periodic visual inspections of inlets and removes any blockages. All street maintenance crews are instructed to keep aware of illicit discharges at all times. Lastly, both the Parks department with liter crews and the Street Departments street sweeper keep city streets clear of debris daily.

D. Impaired Waterbodies

1. If applicable, explain below any activities taken to address the discharge to impaired waterbodies, including any sampling results and a summary of the small MS4's BMPs used to address the pollutant of concern: (Refer to MS4 General Permit TXR040000 Part IV Section B.2.(c))

N/A

2. Describe the implementation of targeted controls if the small MS4 discharges to an impaired water body with an approved TMDL (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)):

N/A

3. Report the benchmark identified by the MS4 and assessment activities (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(6)):

Benchmark Parameter <i>(Ex: Total Suspended Solids)</i>	Benchmark Value	Description of additional sampling or other assessment activities	Year(s) conducted

4. Provide an analysis of how the selected BMPs will be effective in contributing to achieving the benchmark (Refer to the MS4 General permit TXR040000; Part II Section D.4.(a)(4)):

Benchmark Parameter	Selected BMP	Contribution to achieving Benchmark

5. If applicable, report on focused BMPs to address impairment for bacteria (Refer to the MS4 General Permit TXR040000; Part II Section D.4.(a)(5)):

Description of bacteria-focused BMP	Comments/Discussion
N/A	N/A

6. Assess the progress to determine BMP's effectiveness in achieving the benchmark (Refer to the MS4 General Permit TXR040000; Part II.D.4.(a)(6)):

For example, the MS4 may use the following benchmark indicators:

- number of sources identified or eliminated;
- decrease in number of illegal dumping;
- increase in illegal dumping reporting;
- number of educational opportunities conducted;
- reductions in sanitary sewer flows (SSOs)
- increase in illegal discharge detection through dry screening

Benchmark Indicator	Description/Comments
Have all outfalls logged	With upcoming fiscal year budget contract out the project to log/inventory outfalls.
Increase in illegal dumping reporting	Add information to newsletter to report illegal dumping, keep track of reports.

E. Stormwater Activities

Describe stormwater activities the MS4 operator plans to undertake during the next reporting year. You may use the table below (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(d)):

MCM(s)	BMP	Stormwater Activity	Description/Comments
3	Construction Site Stormwater Runoff Control	Construct a paved road from a two lane to a four lane	The City is converting a 2 lane asphalt road to a four lane concrete paved road with curb and gutter – Pleasant Run Rd.
3	Construction Site Stormwater Runoff Control	Construct a paved road from a two lane to a four lane	The City is converting a 2 lane asphalt road to a four lane concrete paved road with curb and gutter – Westmoreland Rd.
3	Construction Site Stormwater Runoff Control	Construct a paved road from asphalt to concrete	The City is converting a 2 lane asphalt road to a four lane concrete paved road with curb and gutter – Chattey Rd.
3	Construction Site Stormwater Runoff Control	The city's annual repair and replace project for utilities	Repair and Replace water and waste water lines as well repave the road
3	Construction Site Stormwater Runoff Control	The city's annual repair and replace project for utilities	Repair and Replace water and waste water lines as well repave the road
3	Construction Site Stormwater Runoff Control	Construct a paved road from a two lane to a four lane	The City is converting a 2 lane asphalt road to a four lane concrete paved road with curb and gutter – Wintergreen Rd.
3	Construction Site Stormwater Runoff Control	Drainage project within creek to protect city infrastructure	The City is protecting a storm sewer outfall pipe - Whispering Oaks
3	Construction Site Stormwater Runoff Control	Drainage project within creek to protect city infrastructure	The City is protecting a sanitary sewer pipe where topsoil is eroding - Cove Meadow.

3	Construction Site Stormwater Runoff Control	Drainage project within creek to protect city infrastructure	The City is protecting a storm sewer outfall pipe where topsoil is eroding between two homes – Lake Groove Dr.
3	Construction Site Stormwater Runoff Control	Drainage project within creek to protect city infrastructure	The City is protecting a storm sewer culvert pipe and road, where eroding soil may undermine road – Old Hickory Trail

F. SWMP Modifications

- Changes have been made or are proposed to the SWMP since the NOI or the last annual report, including changes in response to TCEQ's review.
☐ Yes ☒ No

If 'Yes', report on changes made to measurable goals and BMPs (Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(e)):

MCM(s)	Measurable Goal(s) or BMP(s)	Implemented or Proposed Changes (Submit NOC as needed)

Note: If changes include additions or substitutions of BMPs, include a written analysis explaining why the original BMP is ineffective or not feasible and why the replacement BMP is expected to achieve the goals of the original BMP.

- Explain additional changes or proposed changes not previously mentioned (i.e. dates, contacts, procedures, annexation of land etc.):

G. Additional BMPs for TMDLs and I-Plans

Provide a description and schedule for implementation of additional BMPs that may be necessary, based on monitoring results, to ensure compliance with applicable TMDLs and implementation plans (Refer to the MS4 General permit TXR040000 Part IV Section B.2.(f)).

BMP	Description	Implementation Schedule (Start Date etc.)	Status / Completion Date (completed, in progress, not started)
N/A			

H. Additional Information

1. Is the permittee relying on another entity to satisfy some of its permit obligations? (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(g))

☐ Yes ☒ No

If 'Yes,' provide the name(s) of other entities and an explanation of their responsibilities (add more spaces or pages if needed):

Name and Explanation:

Name and Explanation:

Name and Explanation:

Name and Explanation:

- 2.a. Is the permittee part of a group sharing a SWMP with other entities?

☐ Yes ☒ No

- 2.b. If 'yes,' is this a system-wide annual report including information for all permittees?

☐ Yes ☐ No

If 'Yes,' list all associated authorization numbers, permittee names, and SWMP responsibilities of each member. (add additional spaces or pages if needed):

Authorization Number: _____ Permittee: _____

Authorization Number: _____

Permittee: _____

Authorization Number: _____

Permittee: _____

Authorization Number: _____

Permittee: _____

I. Construction Activities

1. The number of construction activities that occurred in the jurisdictional area of the MS4 (Notices of intent and site notices received; Refer to the MS4 General Permit TXR040000 Part IV Section B.2.(h)) _____

2a. Does the permittee utilize the optional 7th MCM related to construction?

____ Yes X No

2b. If 'yes,' then provide the following information for this permit year (refer to the MS4 General Permit TXR040000 Part IV Section B.2.(i)):

The number of municipal construction activities authorized under this general permit	

Note: Though the seventh MCM is optional, implementation must be requested on the NOI or on a NOC and approved by the TCEQ.

J. Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (printed): Curtistene S. McCowan Title: Mayor

Signature: Curtistene S. McCowan Date: 3/27/19

Name of MS4 City of DeSoto

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4 City of DeSoto

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Name (printed): _____ Title: _____

Signature: _____ Date: _____

Name of MS4

Note: If this is this a system-wide annual report including information for all permittees, each permittee shall sign and certify the annual report in accordance with 30 TAC §305.128 (relating to Signatories to Reports).