



## DeSoto City Council Meeting Agenda

City Council Chambers  
Jim Baugh Government Center  
DeSoto City Hall 211 E. Pleasant Run Road  
DeSoto, TX 75115 (972) 230-9646

**Mayor Rachel L. Proctor**  
**Mayor Pro Tem Andre' Byrd, Sr.**  
**Councilmember Patricia Ledbetter**  
**Councilmember Nicole Raphiel**  
**Councilmember Dinah Marks**  
**Councilmember Crystal Chism**  
**Councilmember Letitia Hughes**

DATE: Tuesday, June 20, 2023

ELECTION PROTOCOL: 5:00pm Council Chambers  
*(Reception immediately following swearing-in ceremony)*

SPECIAL JOINT WORK SESSION: 6:00pm Council Chambers  
*DeSoto Development Corporation*  
*DeSoto Planning & Zoning Commission*  
*(Adjournment of Special Joint Work Session)*

*(Regular City Council Work Session immediately following Special Joint Work Session)*

REGULAR SESSION: 7:00pm Council Chambers

*As authorized by Section 551.071(2) of the Texas Government Code, this meeting may be convened into closed Executive Session for the purpose of seeking confidential legal advice from the City Attorney on any agenda item listed herein. Pursuant to Texas Government Code 551.127, one or more members of the governing body may appear via videoconference call. The presiding officer and a quorum of the City Council will be physically present at this meeting.*

DeSoto City Council Meetings are open to the public and will be live-streamed on DeSoto's website at [www.desototexas.gov](http://www.desototexas.gov) for those wanting to view the meeting online.

Attendees make speak on any item listed on the agenda during that portion of the agenda; however, for topics not scheduled, attendees will speak during Citizen Appearances. The standard time limit is 3 minutes per speaker and may be modified at the Mayor's discretion to maintain an efficient flow of the meeting.

### A. ELECTION PROTOCOL

1. Presentation to former Councilmember Kay Brown-Patrick
2. Presentation to outgoing Councilmember Patricia Ledbetter
3. Consider a Resolution of the City Council of the City of DeSoto, Texas, canvassing the returns and declaring the results of the Run-Off Election held on Saturday, June 10, 2023, in the City of DeSoto for the purpose of electing a Councilmember for Place 2
4. Presentation of Certificate of Election to newly elected Councilmember for Place 2 per the Texas Election Code
5. Conduct Oath of Office for newly elected Councilmember Place 2 per the Texas Consitution

### B. SPECIAL JOINT WORK SESSION WITH DESOTO DEVELOPMENT CORPORATION AND DESOTO PLANNING & ZONING COMMISSION

1. Presentation of updates to the Comprehensive Plan project

C. **ADJOURNMENT OF SPECIAL JOINT WORK SESSION**

D. **REGULAR CITY COUNCIL WORK SESSION**

1. Review of Master Calendar of Events and Special Meetings
2. Review of Regular Agenda items

E. **REGULAR SESSION - CALL TO ORDER**

1. Invocation by: Rev. Bill Olson, One More Time Ministries
2. Pledge of Allegiance led by: Councilmember Nicole Raphiel

F. **ITEMS OF COMMUNITY INTEREST**

1. Pursuant to Texas Government Code Section 551.0415 the City Council may report on the following items: ( 1) expression of thanks, congratulations or condolences; ( 2) information about holiday schedules; 3) recognition of individuals; ( 4) reminders about upcoming City Council events; ( 5) information about community events; and ( 6) announcements involving imminent threat to public health and safety.

2. Liaison Updates

G. **LEGISLATIVE UPDATES**

1. Discuss pending legislation that is being considered by the 88th Legislature and provide guidance to City staff and City Attorney.

H. **CITIZEN APPEARANCES**

The City Council invites citizens to address the Council on any topic not already scheduled on the agenda. Citizens wishing to speak should complete a "Citizen Comment Card" and present it to the City Secretary or return to the Ambassador table prior to the start of the specified agenda item. In accordance with the Texas Open Meetings Act, the City Council cannot take action on items not listed on the agenda. However, your concerns may be addressed by City Staff, placed on a future agenda, or responded to by some other course.

**The standard time limit is 3 minutes per speaker and may be modified at the Mayor's discretion to maintain an efficient flow of the meeting.**

I. **PRESENTATIONS**

1. Presentation of Best Southwest Partnership Scholarship Recipient
2. Presentation of proclamation honoring Juneteenth
3. Presentation of STEP Grant Notification

4. Presentation of the May 2023 Financial Report

J. **CONSENT AGENDA**

Items are listed on the Consent Agenda by the City Manager and are recommended to the City Council for single vote approval. An item( s) may be removed from the Consent Agenda for separate vote at the request of a Councilmember, the Mayor, or the City Manager.

1. **Other Items**

- a. Recognition of proclamation honoring National Homeowner's Month
- b. Recognition of proclamation honoring Park and Recreation Month
- c. Recognition of proclamation honoring Gun Violence Awareness Month
- d. Confirmation of appointment of Brandi Johnson to the Cultural Arts Foundation
- e. Confirmation of appointment of Marchelo Eans to the Cultural Arts Foundation
- f. Confirmation of appointment of Marikay Dewberry to the Cultural Arts Foundation
- g. Consider authorizing the City Manager to negotiate and execute Amendment #1 to the Westmoreland Pump Station ARPA Emergency Power professional services agreement with Garver, LLC in the amount of \$39,840 and ratifying the professional services agreement for a total amount of \$73,490
- h. Consider authorizing the City Manager to negotiate and execute a professional services contract with Garver, LLC in the amount of \$1,901,713.25 for the engineering and design of the Westmoreland Pump Station Rehabilitation Project
- i. Consider authorizing the City Manager to negotiate and execute a purchasing contract with Eagle Labs, Inc. for the purchase of Sodium Hypochlorite and Liquid Ammonium Sulfate for the Westmoreland and Hampton Road Pump Stations in the not-to-exceed amount of \$100,000
- j. Consider authorizing the City Manager to negotiate and execute a janitorial services agreement with UBM Enterprise, Inc. in the amount of \$208,944

K. **PUBLIC HEARINGS**

***The standard time limit is 3 minutes per speaker; however, time limit may be modified at the Mayor's discretion to maintain an efficient flow of the meeting.***

1. Conduct a Public Hearing and consider an Ordinance for a Specific Use Permit (SUP) to allow for a 100-foot Antenna Support Structure on a 0.1291-acre leased portion of Lot 22R-1, Tenderfoot Estates Subdivision. The applicant is Jacobs, representing AT&T Mobility, and the owner is Faith Bible Church of Dallas, Inc. (Case No. Z-1491-23).  
**(This appeal has been officially withdrawn at the request of the Applicant; therefore, the case will not be considered during the City Council Meeting.)**

2. Conduct a Public Hearing and consider an Ordinance to rezone Lot 1, Block 1 in the Cunningham Addition (1000 W. Wintergreen Road) from existing Single Family-15 (SF-15) to Planned Development (PD) with base zoning of SF-15 and deviations in order to allow for a "Wedding, Banquet and Party Facility (Indoor/Outdoor)." The applicant is Jeff Linder of Bannister Engineering and the property owner is H & H Revocable Trust. (Case No. Z-1490-23)
3. Conduct a Public Hearing and consider an Ordinance for the applicant's request to obtain a Specific Use Permit (SUP) to allow for a Crematorium to be constructed and operated on property zoned Light Industrial (LI) and legally described as being Lot 2, Block A in the Lewis Land Addition (1801 Kestrel Ave.). The applicant is New Greater Generation Family Funeral Group, LLC and the property owner is Lewis Land 80, LLC. (Case No. Z-1495-23)

L. **REGULAR AGENDA - New Business**

1. Consider the selection of a Mayor Pro Tem for a one (1) year term as prescribed by the DeSoto Home Rule Charter
2. Consider authorizing the City Manager to negotiate and execute an Interlocal Agreement between the City of DeSoto on behalf of Southwest Regional Communications Center (SWRCC) and the Dallas Independent School District to provide secondary education on behalf of Franklin D Roosevelt High School through their career and technical education program
3. Consider authorizing the City Manager to utilize unspent CDBG-CV grant funding for Utilities and Rental Assistance and negotiate and execute a professional services agreement with The Chocolate MINT Foundation for the administration of the program
4. Consider authorizing the City Manager to negotiate and execute a professional services contract with Rogers Architects PLLC in an amount not to exceed \$860,475 for the design of improvements to implement the Nance Farm Masterplan
5. Consider authorizing the City Manager to negotiate and execute an amendment to the City's interlocal agreement with DeSoto Independent School District to address educational educational disparities supported by American Rescue Plan Act (ARPA) funding

M. **EXECUTIVE SESSION AND RESULTING POTENTIAL ACTION**

No items scheduled for this agenda.

N. **ADJOURNMENT OF REGULAR SESSION**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

The building in which the above meeting will be conducted is wheelchair accessible. Person with disabilities who plan to attend this meeting and may require auxiliary aid or services such as readers or large print, or interpreters for persons who are deaf or hearing impaired, are requested to contact the Office of City Secretary at 972-230-9646 or by E-mail at [athomas@desototexas.gov](mailto:athomas@desototexas.gov) or by calling through a T.D.D. (Telecommunication Device for the Deaf) to Relay Texas 800-732-2989.

I, the undersigned authority, do hereby certify that this Notice of Meeting was posted in accordance with the regulations of the Texas Open Meetings Act on the bulletin board located at the entrance to the City of DeSoto's Jim Baugh Government Center, a place convenient and readily accessible to the general public as well as to the City's website [www.desototexas.gov](http://www.desototexas.gov) and said Notice was posted on the following date and time: **Thursday, June 15, 2023 by 6:30 P.M.** and remained so posted at least two (2) hours after said meeting was convened.



**Alicia Thomas, City Secretary**



DeSoto City Council Meetings are broadcast live in their entirety on DeSoto's City Website [www.desototexas.gov](http://www.desototexas.gov) Government Access Channel 16 available to Spectrum subscribers and Channel 99 available to AT&T U-verses subscribers on the first and third Tuesday of each month at 7:00 p.m. A taped broadcast is aired each day on Channel 16 and Channel 99 at 10:00 a.m., 2:00 p.m., 7:00 p.m., and 11:00 p.m. following the live broadcast. Questions regarding the broadcast schedules or internet viewing should be directed to Kathy Jones, Community Relations Manager, at 972-230-9648. These taped broadcasts are also available to view on the City's website ( [www.desototexas.gov](http://www.desototexas.gov) ) at your convenience.