



BUILDING AND STANDARDS COMMISSION
MINUTES OF REGULAR MEETING
TOWN CENTER - COUNCIL CHAMBERS
Thursday, January 26, 2023

Present: Brandon Lewis, Chairperson
LaShonda Burnett, Vice Chairperson
Deborah North, Board Member
Hope Stevens, Board Member

Absent: Brandee Jones, Board Member
Tamara Streeter, Board Member
Ivan Jacobs, Board Member
Lisa Speaks, Board Member

Staff Present: Charles Brewer, Managing Director
Douglas Key, Building Official
Charissa Pulgarin , Permit Tech

A.

1. Call to Order
2. Discuss Meeting Item
3. Appoint Chair and Co-Chair

Motion by Chairperson Brandon Lewis, with second by Vice Chairperson LaShonda Burnette to nominate Deborah North as Chairperson and Hope Stevens as Co-Chairperson

AYE: Chairperson Brandon Lewis
Vice Chairperson LaShonda Burnette

Board Member Deborah North
Board Member Hope Stevens
Other: Board Member Brandee Jones (ABSENT)
Board Member Tamara Streeter (ABSENT)
Board Member Ivan Jacobs (ABSENT)
Board Member Lisa Speaks (ABSENT)

B. **PLEDGE OF ALLEGIANCE**

Pledge led by Chairperson Deborah North.

C. **CALL MEETING TO ORDER**

Work session begin at 6:30pm
Board Members and Staff discuss agenda items.
Work session ended 7:00pm

D. **APPROVAL OF MINUTES**

Motion by Board Member Deborah North, with second by Chairperson Brandon Lewis to approve minutes with modifications from the Building and Standards meeting held on August 14, 2014.

AYE: Chairperson Brandon Lewis
Vice Chairperson LaShonda Burnett
Board Member Deborah North
Board Member Hope Stevens
Other: Board Member Brandee Jones (ABSENT)
Board Member Tamara Streeter (ABSENT)
Board Member Ivan Jacobs (ABSENT)
Board Member Lisa Speaks (ABSENT)

1. Minutes of August 14, 2014

E. **PUBLIC HEARING**

1. On September 15, 2022, the Building Official was notified by the fire department of a structure fire located at 1112 W Beltline Rd. Upon an investigation by the Building Official, it was determined that the property is not suitable for occupation. A placard was placed on the property notifying the property owner and public of the unsafe structure.
A certified letter was mailed to the property owner of record per the Dallas County Appraisal District on September 15, 2022. This letter alerted the property owner of concern about an unsafe/sub-standard structure. The letter was returned to the city as, "unclaimed".
The property is currently boarded up at the front façade, but the rear of the structure is open to the elements and allows access to the public. Because of the access, vagrants have been utilizing the structure for shelter.

Building Official Douglas Key gave staff report
The applicant gave a statement
Board members discussed agenda item.

Motion by Vice Chairperson LaShonda Burnett, with second by Chairperson Brandon Lewis to demolish the structure in question within 30 days of the ordinance for Case BAS01-24.

AYE: Chairperson Brandon Lewis
Vice Chairperson LaShonda Burnett
Board Member Deborah North
Board Member Hope Stevens
Other: Board Member Brandee Jones (ABSENT)
Board Member Tamara Streeter (ABSENT)
Board Member Ivan Jacobs (ABSENT)
Board Member Lisa Speaks (ABSENT)

F. **ADJOURNMENT**

Motion by Board Member Deborah North, with second by Chairperson Brandon Lewis to adjourn the regular Building and Standards meeting on Thursday, January 25th, 2024 Motion

AYE: Chairperson Brandon Lewis
Vice Chairperson LaShonda Burnett
Board Member Deborah North
Board Member Hope Stevens
Other: Board Member Brandee Jones (ABSENT)

Board Member Tamara Streeter (ABSENT)

Board Member Ivan Jacobs (ABSENT)

Board Member Lisa Speaks (ABSENT)

Deborah North
Chairperson Building and Standards Commission

Charissa Pulgarin
Permit Technician

Date