

**POLICE / FIRE / QUADCOM
EMERGENCY INFORMATION**



A list of personnel to contact in case of an emergency after your regular closing time is required. The information you supply is for Fire Department and Police Department use only and will be held in the strictest confidence. Please fill out the following information and keep a copy for your records. Copies of this information will be maintained at the police station as well as QuadCom Dispatch Center.

Business Name: _____ PH# _____

Business Address: _____ FAX# _____

Please list the **NAME & PHONE NUMBER** (with area code) of at least three persons having keys to the building and knowledge of its layout and operations.

List in the order to be notified & indicate which key holder is the owner/manager.

	<u>NAME</u>	<u>OWNER/MANAGER</u>	<u>PHONE NUMBER</u>
1 st	_____	_____	_____
2 nd	_____	_____	_____
3 rd	_____	_____	_____

Normal Business Hours:

Monday – Friday: _____ Saturday & Sunday: _____

Property Owner Information

Name: _____ Phone: _____

Address: _____ Suite: _____

City: _____ State _____ Zip _____

If the above emergency information for your business should change, please notify the West Dundee Fire Department at 847-551-3805, between the hours of 8:00 A.M. and 4:30 P.M. After hours information may be given to QuadCom at (847) 428-8784, 24 hours a day.

DATE

SIGNATURE OF OWNER OR MANAGER IS REQUIRED

PRINT NAME AND TITLE:

FOR OFFICE USE ONLY

Card: _____ Alarm: _____ CAD: _____

Date: _____ Date: _____ Date: _____

Opr: _____ Opr: _____ Opr: _____