

# PLANNING COMMISSION October 3, 2023

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**\*\* Present:**

** Daniel Talbot / Chairman	** Donna Mowbray
** Dwight Gene Kite / Vice Chairman	** Jennifer McDonald
** Wesley Walls / Secretary	** Dean Tills
** Dorenda Flick	

**Admin:** Delores Hammer/ Zoning Administrator

Dan Talbot called the meeting to order.

I. **Minutes**

Dwight "Gene" Kite made a motion to approve minutes

Dean Tills seconded the motion

Voice Vote: 7-0 in favor

Yeas: Daniel Talbot, Dwight "Gene" Kite, Jennifer McDonald, Wesley Walls, Donna Mowbray, Dorenda Flick, Dean Tills

**Motion Carries**

II. **Short Term Rental – 504 4<sup>th</sup> Street**

Jennifer McDonald made a motion to recommend a joint public hearing with Town Council provided several corrections/changes are made to the submitted documentation prior to the recommended hearing date of November 20, 2023 @ 6 pm.

Donna Mowbray seconded the motion

Voice Vote: 5-1

Yeas: Dwight "Gene" Kite, Jennifer McDonald, Wesley Walls, Donna Mowbray, Dorenda Flick

Nays: Dean Tills

Abstain: Daniel Talbot

**Motion Carries**

**A recommendation will be submitted to Town Council**

III. **Review of Code Book**

Commissioners were asked to review their section of the code book

IV. **212 N. Stuart Avenue**

Nathan Dean spoke and had question regarding meeting required setbacks for a 12'x24' accessory building.

Dorenda Flick made a motion to adjourn

Jennifer McDonald seconded the motion

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Yeas: Daniel Talbot, Dwight "Gene" Kite, Jennifer McDonald, Wesley Walls, Donna Mowbray, Dorenda Flick, Dean Tills

**Motion Carries meeting adjourned**

**The next regular meeting is scheduled for Monday, November 20, 2023 at 20593 Blue and Gold Drive in Council Chambers @ 6:00 pm. If a cancellation occurs you will be notified at least 48 hours prior to the meeting as written in By-Laws, Article VII 7-3.**

Chairman



Daniel Talbot

Secretary



Wesley Walls

Residential 1-4, flood hazard, Yard Sales	Dean Tills
Residential 5-6 (includes: Townhouse & Apts.) Agriculture	Daniel Talbot
Residential 7-8, and Conservation	Dorenda Flick
Business, Industrial. Telecommunications	Wesley Walls
Subdivisions, including Lot Line Adjustments, short term rentals	Jennifer McDonald
Signs, Parking, Definitions, Streets and Alleys	Dwight "Gene" Kite
Zoning Map, Annexation, Home Occupations, Non-conforming Uses, Fences and Exceptions	Donna Mowbray

***Please reference the above table when you receive your agenda each month***

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## Track Permits issued for 2023

Month	Business	Residential	Single family	Duplex	Special Exception
Jan	7	6	3		3
Feb	4		1		
Mar	11	2			
Apr	3	3	1	1	2
May	4	6	2		
Jun	4	5			1
Jul	4	3	1		
Aug	9	4	4	1	
Sep	2	6	1		1
Oct					
Nov					
Dec					
YTD	48	35	13	2	7