

**TOWN OF ELKTON  
ELKTON TOWN COUNCIL  
ORGANIZATIONAL MEETING  
JANUARY 3, 2023  
5:30 p.m.**

Mayor Joshua J. Gooden called to order the organizational meeting of the Elkton Town Council for January 3, 2023, at 5:30 p.m., held in the Council Chambers, at the Elkton Area Community Center, located at 20593 Blue & Gold Drive, Elkton, Virginia.

Mayor Gooden called the meeting to order. The following Council members and staff were in attendance:

Present: Mayor Joshua J. Gooden, Vice-Mayor Phillip Workman, II, Council Member Virginia Fulginiti, Council Member Rachel Michael, Council Member Aaron Napotnik, and Council Member Steve America.

Absent: Council Member Troy Eppard.

Also Present: Town Attorney Nathan Miller, Chief of Police Dave Harris, Public Works Director Gaither Hurt, Economic & Community Development Director Delores Hammer, Town Treasurer Donna Curry, and Clerk of Council Denise Monger.

Adoption of Amended Agenda

**Council member America moved, seconded by Council member Fulginiti, and carried to adopt the amended agenda.**

**YEAS: V. Fulginiti, P. Workman, II, R. Michael, A. Napotnik, and S. America**

**NAYS: None**

**VOTE: (5 – 0 voice vote) Motion approved**

Introduction of Department Heads and Overview of Current Projects

Chief Harris reported on past endeavors by the department and advised Council of upcoming projects. He provided contact information for the department.

Mr. Hurt briefly discussed eighteen (18) acres of farmland near the wastewater treatment plant that could be leased to an individual party for maintenance. He noted that surplus items from various departments would be identified and presented to Council.

Mrs. Hammer provided Council with her contact information and summary of her various job duties. She asked Council to consider revising several aspects of citizens serving on boards and commissions as follows: set term limits, only one member per household to serve on any board or commission, no town employees to be appointed.

Mrs. Curry provided Council with an overview of the Town's current budget and summarized the ARPA funds previously discussed on many occasions. A public hearing would be held on January 17, 2023, to discuss spending the ARPA funds.

Town Attorney Miller stated that his office is careful about spending public money for legal bills. He briefly discussed his other partners and office staff that assist with his legal representation.

NEW BUSINESS

Appoint Vice-Mayor

**Council member Fulginiti moved, seconded by Council member Michael, and carried to nominate Rick Workman as Vice-Mayor for the Town Council.**

**YEAS: V. Fulginiti, R. Michael, A. Napotnik, and S. America**

**NAYS: None**

**ABSTAIN: P. Workman, II**

**VOTE: (4 – 0 roll call w/ 1 abstention) Motion approved**

Appoint Council Committees

**Council member America moved, seconded by Vice-Mayor Workman, and carried to appoint the Council Committees as presented:**

Special Projects & Economic Development - Aaron Napotnik (Chair), Rick Workman, Troy Eppard

Personnel - Rick Workman (Chair), Virginia Fulginiti, Rachel Michael

Finance - Rachel Michael (Chair), Aaron Napotnik, Steve America

Recreation & Community Center - Virginia Fulginiti (Chair), Steve America, Rick Workman

Public Safety - Steve America (Chair), Troy Eppard, Virginia Fulginiti

Public Utilities - Troy Eppard (Chair), Aaron Napotnik, Rachel Michael

**YEAS: V. Fulginiti, P. Workman, II, R. Michael, A. Napotnik, and S. America**

**NAYS: None**

**VOTE: (5 – 0 voice vote) Motion approved**

Boards and Commissions

This matter was briefly discussed. A resolution would be prepared for adoption at the next Council meeting regarding changes to the Cemetery committee.

Elkton Area Community Center & Recreation Advisory Board

Mayor Gooden stated that the board was created in 2022; however, no members were ever appointed by the Town Council to the board. He noted that Council could appoint members to that board if they chose to.

Restoration of Leadership Team

No Action.

UNFINISHED BUSINESS

Surplus

It was determined no action would be taken on the matter until each department had all items listed; sealed bids or live bids were discussed.

Boundary Line Adjustments

Town Attorney Miller stated that he and Mrs. Hammer had been working on various aspects of several boundary line adjustments in Town. He noted that Hal Benner was preparing a preliminary plat of the areas. He provided the plats to Council. He noted that an agreement would

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need to be prepared with the County regarding the boundary line adjustments and a public hearing held by both.

### Pavilion

Mayor Gooden provided Council with copies of various documents regarding the downtown farmers market / pavilion. He noted that Council would need to approve the site plan work when completed.

### Code updates

Mayor Gooden stated there were a number of Charter and Town Code changes that were needed. He noted that staff would be making recommendations at future meetings.

### Council policy

Mayor Gooden briefly discussed the remote attendance policy which allowed Council members to attend meetings remotely, under certain circumstances. It was determined the Town would keep the current policy which complied with the state code.

### Attendance policy

Mayor Gooden stated that an attendance policy was needed. He noted that Town Council members were in attendance to serve Elkton and absences were a disservice to the residents. He noted there were issues in the past of not having a quorum due to absences which delayed projects and other matters that were time sensitive.

### **CLOSED SESSION**

**Vice-Mayor Workman moved, seconded by Council member Fulginiti, and carried that council go from Regular Session in to Closed Session pursuant to Virginia Code 2.2-3711.A.1 for "Discussion, consideration, or interviews of prospective candidates for employment, assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body" and award of public contract pursuant to Virginia Code 2.2-3711.A.29 for "Discussion of the award of a public contract involving the expenditure of public funds including interviews of bidders or offerors, and discussion of the terms or scope of such contract, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body."**

**YEAS: V. Fulginiti, P. Workman, II, R. Michael, A. Napotnik, and S. America**

**NAYS: None**

**VOTE: (5 – 0 voice vote) Motion approved**

### **OPEN SESSION/MOTION TO CERTIFY CLOSED MEETING**

**Vice-Mayor Workman moved, seconded Council member Fulginiti, that Council go from Closed Session back into Regular Session and Council certify pursuant to Virginia Code § 2.2-3712(D), that to the best of each member's knowledge, as recognized by each Council member's knowledge, as recognized by each Council member's affirmative vote, that only such business matters lawfully exempted from Open Meeting requirements under Virginia Code § 2.2-3711, as were identified in the motion by which the Closed Meeting was convened were heard, discussed, or considered in the Closed Meeting by Council, and that the vote of each individual member of Council be taken by roll call and recorded and included in the minutes of the meeting of the Town Council.**

**YEAS: V. Fulginiti, P. Workman, II, R. Michael, A. Napotnik, and S. America**

**NAYS: None**

**VOTE: (5 – 0 voice vote) Motion approved**

Motion to Adjourn

**Vice-Mayor Workman moved, seconded by Council member America, and carried to adjourn the meeting.**

**YEAS: V. Fulginiti, P. Workman, II, R. Michael, A. Napotnik, and S. America**

**NAYS: None**

**VOTE: (5 – 0 voice vote) Motion approved**

Mayor:   
Joshua J. Gooden

Recorder:   
Denise R. Monger, Clerk