

## Minutes

### City of Elmhurst and Elmhurst College Commission Thursday, August 25, 2019 – 4:00 p.m. Conference Room #2 – 2nd Floor

#### 1) Call to Order/Roll call

Chairman Griffin called the meeting to order at 4:05 p.m.

Present: Peter Griffin, Sarah Diamond, Desiree Chen, Richard W. Reichert, Martin Gahbauer Diana Riekse (left at 4:45 pm), Thomas Marcucci

Absent: Gail Robertson

Also in attendance: Elmhurst College President Troy Van Aken, City Manager James Grabowski

#### 2) Public Comment

None

#### 3) Business Before the Committee

##### a) Approval of Minutes from October 18, 2018 Meeting

Motion to approve draft minutes from April 18, 2019 meeting was made by Commissioner Riekse. Commissioner Reichert seconded. Voice vote unanimous. Motion carried.

##### b) Welcome to new member: Martin Gahbauer, Executive Director of the Russell G. Weigund Center for Professional Excellence at Elmhurst College. Chairman Gahbauer introduced himself to the commission and President Van Aken spoke about his role in internships for students at Elmhurst College.

##### c) Jim Paglia event at Elmhurst College

Commissioners discussed the November 8, 2019 event with Jim Paglia, a branding consultant, at Elmhurst College. Commissioners discussed the target market for the networking event as well as ending the event with a networking lunch.

Holly Coffin spoke about the Elmhurst College Internship program and the difference between an internship which must include education and a part time job. Holly also discussed the importance of paying interns.

Commissioners discussed the employer side of internships and how to get employees on board with training an intern and completing necessary evaluations. Holly discussed the benefits of having an intern in the work place which included bringing diversity to the work place and the possibility of gaining a future employee.

Motion to approve the City of Elmhurst and Elmhurst College Commission sponsoring the Jim Paglia event was made by Commissioner Chen. Commissioner Riekse seconded. Voice vote unanimous. Motion carried.

d) Adult summer learning ideas

Commissioner Reichert discussed how to connect Empty Nesters with the college. A three night educational enrichment program to local adults to help create the connection between the community and Elmhurst College was discussed. Possible topics, dates and programs were discussed.

e) CE-EC Commission schedule of meetings

Commissioners discussed amending the meeting dates for the commission due to having a lack of quorum the past 2 years in July. A proposed meeting schedule of the 3<sup>rd</sup> Thursday of the month in February, May, August and November.

Motion to approve the City of Elmhurst and Elmhurst College Commission proposed meeting schedule was made by Commissioner Riekse. Commissioner Marcucci seconded. Voice vote unanimous. Motion carried.

f) City of Elmhurst Public Arts Commission -- September 26 event at A.C. Buehler Library  
Commissioner Griffin spoke about attending the Public Arts Commission Event.

**4) Old Business**

a) Elmhurst College Master Plan

President Van Aken spoke about the upcoming projects for Elmhurst College and the status of Elmhurst College becoming Elmhurst University in July 2020. President Van Aken updated the commission on enrollment and on campus dorm capacity.

**5) Proposed Next Meeting Date – November 21, 2019**

**6) Adjournment**

Commissioner Diamond moved to adjourn the meeting.

Commissioner Chen seconded. Voice vote unanimous. Motion carried.

Meeting Adjourned at 5:19 p.m.