

NOTICE TO BIDDERS AND INVITATION FOR BIDS

FOR THE PROVISION OF BANNER BRACKETS

RECEIPT OF BIDS

Sealed bids for the Provision of Banner Brackets will be received by the City of Elmhurst, DuPage County, Illinois, until **10:00 a.m., Local Time, Friday, February 11, 2022**. Thereafter or as soon thereafter as is practicable, all bids received will be publicly opened and the bid prices read aloud. Sealed envelopes or packages containing two (2) hard copies of bids shall be addressed to: Office of the City Clerk, Elmhurst City Hall, 209 N. York Street, Elmhurst, IL, 60126, and shall be marked **“Sealed Bid: Provision of Banner Brackets, Project 22-10”**.

CONTRACT DOCUMENTS

Printed copies of bidding documents, consisting of bid proposals and project specifications are on file at the Office of the City Clerk, Elmhurst, Illinois, upon payment of a non-refundable charge of Five Dollars (\$5.00) (plus \$5.00 mailing charge if required) per set of bidding documents. An electronic version of the bidding documents is available free of charge by contacting the Office of the City Clerk via email at: amanda.melone@elmhurst.org with the subject, “Provision of Banner Brackets, Project 22-10”. All proposals must be submitted in hard-copy on the forms provided and in compliance with the Instructions to Bidders. Submission of a bid shall be conclusive assurance and warranty that the bidder has examined the plans, the site of the work and the local conditions affecting the contract and understands all of the requirements for performance of the work. The bidder will be responsible for all errors in its proposal resulting from failure or neglect to conduct an in-depth examination. The City of Elmhurst will in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder. The bidder shall not take advantage of any errors or omission in the plans or proposal.

Questions may be addressed to Larry Paruszkiewicz, Superintendent Facilities Management, at larry.p@elmhurst.org by Friday, February 4, 2022.

RIGHT TO REJECT BIDS

The City of Elmhurst reserves the right to waive technicalities and to reject any and all proposals for any reason deemed in the best interest of the City of Elmhurst.

AWARD OF CONTRACT

Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder. In determining who the lowest responsive responsible bidder is, the City of Elmhurst will consider all factors which it, in its discretion, deems relevant in determining who the lowest responsive responsible bidder is.

PAYMENT OF PREVAILING WAGES

The general prevailing rate of wages in DuPage County for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor, shall be paid for each craft or type of worker needed to execute the contract or to perform the work.

Dated: This 26th Day of January, 2022

City of Elmhurst

Scott M. Levin, Mayor

James A. Grabowski, City Manager