

Return completed hard copy forms to Elmhurst City Hall Attn: Exemplary Youth Service Awards 209 N. York, Elmhurst, IL 60126

Nominator's Name: _____ (Not a family member or self.)

Organization: _____

Address: _____

Phone: _____ Other Phone: _____ E-mail: _____

Volunteer's Grade Category:

Check One: Elementary Middle School High School

Volunteer's Name: _____ E-mail: _____

Address: _____

Home Phone: _____ . Other Phone: _____ Parent/s/Guardian

Name: _____ Age of Volunteer: _____

Address, if different than above: _____

Volunteer's Name: _____ E-mail: _____ Age: _____

To complete the nomination, please answer the questions.

Narrative: Please describe your nomination in 300-500 words, including your responses to the questions below. Be specific. Nominations will be judged anonymously.

Do NOT use the name of the volunteer(s) in the body of your response.

Describe the volunteer activity or service and why it was exemplary. Please include:

- When and where the volunteer activity took place.
- The scope/ range of volunteer activity (the number and variety of tasks that are part of the volunteer effort).
- The duties of the volunteer(s).
- Describe the quality of work/work ethic of the nominee(s), e.g., the work is completed well and on time.
- Describe how the nominee(s) demonstrated leadership, e.g., took initiative, solved problems, was innovative.
- Describe the nominee(s)' commitment to service, e.g., number of people served, length of time served, has spent a large number of hours in one year to complete a complex task, consistent service to project(s) over an extended number of years.
- Other comments about the volunteer(s) and/or their contribution.