

Permit #: \_\_\_\_\_

City of Elmhurst  
209 N. York St. Elmhurst, IL 60126  
630-530-3030

## Application for Building Permit & Plan Review

Type of work being done: (ex: *Addition – 1 bedroom & 3 baths*)

Date: \_\_\_\_\_

Address: \_\_\_\_\_

**ALL CONTRACTORS/HOMEOWNERS TO PROVIDE SEPARATE TRADE SPECIFIC BONDS**

<b>**Include Name – Address – City – Zip Code** (REQUIRED)</b>	<b><u>Phone Number</u></b>
<b>Owner:</b>	
<b>Architect:</b>	
<b>General:</b>	
<b>General Contr. E-Mail Address: (Required)</b>	
<b>Carpenter:</b>	
<b>Insulation:</b>	
<b>Demolition:</b>	
<b>Excavator:</b>	
<b>Concrete:</b>	
<b>Mason:</b>	
<b>Roofer:</b>	
<b>Plumber:</b>	
<b>Sewer &amp; Drain:</b>	
<b>Electrician:</b>	
<b>HVAC:</b>	
<b>Precast Concrete:</b>	
<b>Steel:</b>	
<b>Landscaper:</b>	
<b>**** A separate permit is required for Alarm &amp; Sprinkler Systems ****</b>	
<b>Fire Alarm:</b>	
<b>Fire Protection (Sprinkler):</b>	
<b>Are you Installing a Driveway:</b> <input type="checkbox"/> - YES <input type="checkbox"/> - NO <input type="checkbox"/> - N/A <b>*Please check one*</b>	

**Approx. Job Cost \$** \_\_\_\_\_

**\*\*All new homes, additions, and detached garages require a Topographic Survey and Grading Plan\*\*  
Plat of Survey is required for all Building Department Permits**

**Residential permits/plans: E-Mail DWF files to [Planreview@elmhurst.org](mailto:Planreview@elmhurst.org)  
Commercial & Fire permits/plans: E-Mail DWF files to [Planreview@elmhurst.org](mailto:Planreview@elmhurst.org)**

The applicant hereby certifies as to the correctness of the above building permit application and that it is in strict compliance with all provisions of the Zoning Ordinance, Building Code and other authorities having jurisdiction, and amendments thereto. All contractors shall furnish bonds as required by City Ordinance.

**All residential permits must be completed within one year from the date of permit issuance.**

**Please Print**

Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

(Owner/Agent/Architect/Contractor)