



CITY OF ELMHURST
209 NORTH YORK STREET
ELMHURST, ILLINOIS 60126-2759
(630) 530-3030
www.elmhurst.org

December 4, 2023

**RE: COLD WEATHER CONCRETE PROTECTION REQUIRED
(USE OF CALCIUM CHLORIDE IS NOT PERMITTED)**

With the onset of cold weather, this department is requiring the general contractor and/or the concrete sub-contractors to provide a letter, **prior** to pouring, outlining procedures for protection of concrete footings or foundations when the temperature is **less** than 40° and rising for 4 days. The letter should be brought into City Hall, or mailed to Community Development, or emailed to bonds@elmhurst.org. The letter will be kept on file. (Contact the architect of record if you need assistance with proper procedures or methods.) Be sure to indicate the **project address on your letter and we need a separate letter for each project.**

Please note, this will be required annually, so please provide our department with these letters prior to the onset of cold weather. We look forward to receiving these letters of protection in a timely manner in order that we can accommodate your inspection scheduling needs. **NO LETTER, NO INSPECTION**

Also, submit the concrete trucks delivery tickets to this department. Acceptable accelerating admixtures are: **SIKA SET NC by SIKA** and **POZZUTEC 20 + Admixtures by BASF.**

Thank you for your cooperation,
Building Department
(630) 530-3030
Fax (630)530-3127