



CITY OF ELMHURST
209 NORTH YORK STREET
ELMHURST, ILLINOIS 60126-2759
(630) 530-3000
www.elmhurst.org

STEVEN M. MORLEY
MAYOR
PATTY SPENCER
CITY CLERK
ELAINE LIBOVICZ
CITY TREASURER
JAMES A. GRABOWSKI
CITY MANAGER

To: Mayor Morley and City Council Members

From: James Grabowski, City Manager

Date: November 1, 2018

Re: Fiscal Year 2019 Budget

I am pleased to submit to the City Council the Fiscal Year 2019 Budget. The budget is typically the municipality's operational plan for the year, and for Elmhurst an outlook for two years.

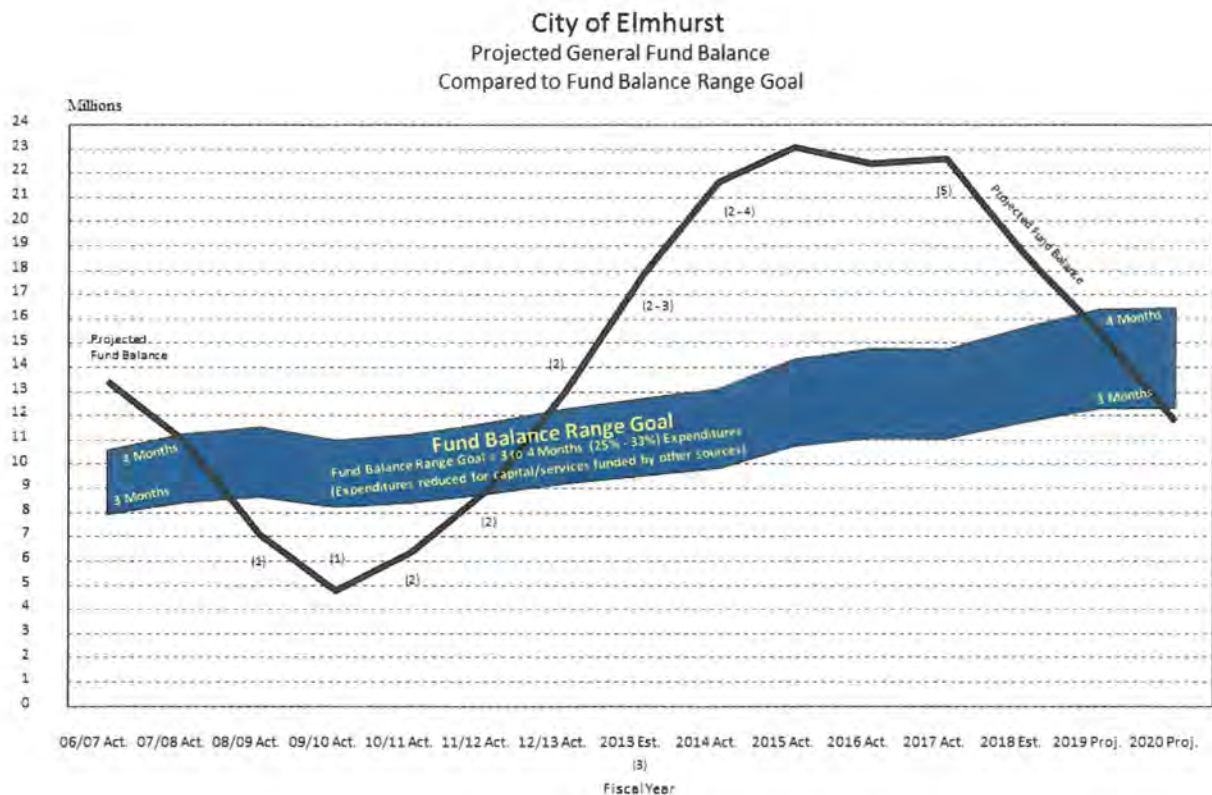
The budget is organized in the following manner:

- Summary information, providing a listing of actual and proposed tax rates, fund balance/net asset summary, a personnel summary, various charts and graphs depicting sources and disposition of funds, and a budget overview of the operating departments of the City.
- Line item detail of the proposed Budget for 2019 by fund, including all revenues and expenditures. Justification forms identify budget details for all items that are in excess of 5% and more than \$2,500 over the previous year's budget.
- Individual fund balance schedules that include prior year actuals, current year estimates and proposed revenues, expenditures and fund balance levels.
- Budget and Financial Policies and Procedures.
- Supplemental information, providing an overview of the City, detailed information on major revenue sources, allocation of interdepartmental charges, fund descriptions and a glossary.

During 2018, the City Council met several times to update the Strategic Management Plan. City staff has utilized the direction generated in the Plan to design department goals and related budget requests for 2019. As a result of the 2015 plan, 2018 achievements resulted in an improved approach to economic development being designed and continued review of the City's revenues. The Planned Development Ordinance and five subareas of the 2009 Comprehensive Plan were all updated, impacting development in areas throughout the City. The City established the Downtown TIF to encourage additional development in the Central

Business District (CBD) after closing the Redevelopment TIF that affected other areas in the CBD. During the year, an additional \$6,400,000 of outside funding was added to the \$10 million CMAQ grant for the train station project which is slated for construction in 2021. The new train station and other facility improvements will provide added value to the growing CBD area. Finally, the City developed and implemented a number of stormwater mitigation options to reduce the impact of flooding issues on residents and businesses.

The City is fortunate, through very thorough oversight of spending and solid revenues, to have a healthy fund balance. Following City Council direction over past budget discussions, we are using fund balance to bridge a gap between revenues and expenditures. This will balance the budget and bring the fund balance within our policy of 25-33% of general fund expenditures. However, the trend of where the fund balance meets the policy range is trending in a dramatic



- (1) Includes Working Cash Fund transfer to General Fund of \$250,000 in FY 2009 and \$700,000 in FY 2010.
 (2) Includes General Fund transfer to Working Cash Fund of \$190,500 (one of five installment payments) to repay loans noted in item (2) above.
 (3) Due to eight month fiscal year for 2013, an average of Actual 2012-13 and Actual 2014 was used for the 2013 Estimate.
 (4) Includes additional \$507,115 in fund balance due to change in accounting rules (+\$1,158,395) and the write-off of an investment (-\$651,280).
 (5) Includes sale of property in FY 2017 for \$1,717,000.

and unsustainable fashion; we most likely cannot rely on fund balance to bridge the gap in 2020. When you review the "two-year-out" column, you'll see that fund balance is projected to drop beneath our policy of 25-33% of expenditures.

Therefore, considerations of revenue increases of taxes or fees, or service cuts will be necessary. Finally, while the City's share of revenue granted through the State of Illinois may see a slight increase from the prior two years because of the end of reductions to State income tax distributions to local governments at June 30, 2019. Not knowing what the State might do in the next Fiscal Year to balance its own budget continues to be of concern.

In reviewing the Capital Improvement Plan, just as I presented at the City Council meeting, there are more projects needing to be completed in the next 10 years than we have the funding for. To accomplish the projects scheduled for the next 2-3 years, we are proposing bond proceeds and IEPA loans. Prior to these projects moving forward, we would need to discuss the revenue sources for the resulting debt service payments. In this budget property tax and water and sewer rate revenue are proposed to fund them. However, staff has some ideas for alternate revenue sources to supplant the property tax; these alternatives will be presented at a later date.

Proposed revenues for the City of Elmhurst for fiscal year 2019 total \$136,826,270. As indicated in the chart on page 9, the largest revenue source is sales, property and utility taxes, comprising \$49,562,050 or 36% of total revenues, an increase of \$247,940 from 2018. Service charges of \$33,196,550, or 24% of total revenues, include \$27,328,650 for water and sewer service charges. The City must continue to monitor legislative proposals that would change how revenues are distributed, especially considering the fiscal condition of the region and the State of Illinois. In addition, a change in the economy where sales tax revenues decline would significantly affect the City's revenue.

In the General Fund, the major operating fund of the City, the proposed budget expenditures are \$67,693,375 for the 2019 fiscal year. Proposed revenues to the General Fund are \$64,444,170 for FY 2019. This requires a use of fund balance of over \$3,000,000, for a projected General Fund balance at the end of FY 2019 of \$11,760,140. It should be noted that \$500,000 will be transferred for storm water purposes, specifically for the voluntary home buyout program. The remaining balance (\$11,260,140) falls within the City's fund balance goal policy of 25% - 33% of operating expenditures. An overview of Elmhurst's General Fund revenue sources is illustrated in the pie chart on page 86.

- Sales Taxes – The FY 2019 municipal 1% sales tax estimate is \$12,996,000 and is projected to increase at the rate of 2.5% compared to the prior year; it is the greatest single source of revenue in the City's General Fund. The City has participated in various economic development activities to encourage a diverse economic base and to mitigate against downturns in a given industry. For example, the national home décor superstore, At Home, opened its Elmhurst location and Elmhurst BMW expanded its sales and service facility in 2018. However, the reliance on sales tax is a reality that must be recognized as a significant factor in reviewing the City's general revenues and expenditures, and in planning for the future. Reliance on sales tax revenue could also challenge the City Council's General Fund balance goals in times when there is a struggling economy, the loss of a commercial business that generates significant sales tax, and/or the loss of local sales tax associated with internet sales that are not stopped at the federal level. In addition to the municipal 1% sales tax, the City levies a 1% Home Rule Sales Tax that funds stormwater and other capital projects, as well as General Fund operations; it is projected that FY2019 revenues will total \$7,308,000 before rebates. Beginning in August 2017, the State of Illinois permanently imposed 2% administrative fee to the City's 1% Home Rule Sales Tax, that administrative fee was reduced to 1.5% in July 2018. The 2019 budget considers the administrative fee in its projections.
- Prepared Food and Beverage Tax – The 1% Prepared Food and Beverage Tax, including packaged alcoholic beverages, has become a consistent and significant contributor to the General Fund. FY 2019 Prepared Food and Beverage Tax is projected to increase 3% over prior year estimated revenues to \$1,434,000.
- Property Taxes – The 2018 tax levy, which will be collected in the summer of 2019 (FY 2019), is budgeted at no increase in the General Fund portion of the tax levy and continued abatement of the debt service portion of the tax levy in its entirety, consistent with the City Council's plan to reduce reliance on property tax to pay debt service. Based on the recommended contribution amounts from the actuarial valuation reports dated January 1, 2018, increases are planned for the fire pension (9.3%) and police pension (4.0%) levies.
- State Income Tax – City Council policy provides that the City of Elmhurst Capital Improvement Fund receives 80% of the City share of State income tax while the General Fund receives the remaining 20% of the revenue. This ongoing source of revenue to the Capital Improvement Fund allows the Fund to respond to the City's infrastructure

requirements. It should be noted that continuation of this revenue source is subject to actions by the Illinois General Assembly and the Governor. Based upon legislation enacted in July 2018, the State kept back 5% of receipts for one year (July 2018-June 2019). During the previous State fiscal year (July 2017-June 2018) the State held back 10%. As a result, while it is anticipated that overall receipts will increase 2% in 2019, assuming the discontinuation of the State take back, revenues are anticipated to increase 6.8% for the year. Of course, it is possible that the State will continue the take back as part of its own budget process.

- Local Motor Fuel Tax – The City applies a 1.5 cents per gallon local Motor Fuel Tax (MFT). The proposed FY 2019 local MFT revenue is \$344,000 and reflects a small increase compared to the estimated FY 2018 revenue amount. The funds are designated for stormwater system improvements. As the number of stations has increased, so has this revenue source; however, the revenue amount the past two years has remained stable.
- Utility Taxes – The Elmhurst telecommunications tax has been combined with the Infrastructure Maintenance Fee for a combined rate of 6% on telephone use. This tax is collected by the State and then distributed to municipalities. Elmhurst allocates the telecommunications tax revenue 75% to the General Fund and 25% to the Capital Improvement Fund. Telecommunications tax revenue continues to struggle due to the expanded use of the internet for telephone services and the reduction of land lines to homes; FY 2018 estimates are 2.3% less than FY 2017 actual amounts. However it is projected that telecommunications tax revenue will stabilize in FY 2019 as those reductions in the number of telephone lines slows down. The electric tax, not changed since 1998, is a tax on kilowatt consumption. The 2018 estimated receipts are 2.3% greater than 2017 and a 1% increase in revenue is projected for FY 2019. The City also converted to a natural gas use tax of 1.5 cents per therm effective June 1, 2003. Therm usage and resulting revenue is very unpredictable as usage is dependent upon weather conditions, particularly in the winter months. Thus, while the 2018 gas use tax revenue estimate increased 11.3% over 2017, FY 2019 has been projected to increase only 1% because of that unpredictability. Excluding any changes in the use tax rates, future revenue growth of the electric and gas use taxes is limited to increase in usage with no effect of increases in electric and natural gas rates.
- Rubbish Collection Revenue – During FY 2018, the City Council approved a five year contract with Republic Services for curbside recycling and rubbish collection services. Projected

revenues for FY 2019 reflect the terms and pricing of the contract. Recently, the City has started to offer curbside composting. This service is directly billed to the customer by Republic and does not affect the budget.

- Licenses and Permits – The City's permit fee schedule is designed to charge a fee for services used and to return a significant percentage of revenue back to the City for expenditures needed to operate the Community Development Department (Building Division and the Planning & Zoning and Economic Development Division) as well as portions of the Public Works and the Fire Departments relative to plan review and inspection services. Most permit fees are updated annually based on C.P.I. The permit fee budget for FY 2019 is projected at \$2,491,400; a 14% increase over the 2018 estimation. It is estimated that a number of large commercial and residential build-outs will take place in 2019. Vehicle license fees are a significant source of revenue (\$1,222,000 annually), and all proceeds from vehicle license sales are designated for street improvements. Finally, Cable Franchise Fee revenues are projected to increase 1%, totaling \$900,000.

Other significant revenue sources recorded in other funds include the following:

- Water and Sewerage Rate Increases – The FY 2019 and FY 2020 budgets anticipate a 2% rate increase from the DuPage Water Commission and usage based upon a five year average. Sewerage rates continue to be impacted by significant infrastructure replacement and upgrades in the collection system and at the wastewater treatment plant. These are due to age of infrastructure, EPA mandates and flood mitigation. Following the comprehensive water rate and sewer rate study, completed in spring 2014, the Capital Investment Recovery Charge (CIRC), to allow for funding of debt service costs based on meter size, continues to be charged.
- Parking System – No fee increases for parking are projected at this time for the over 1,500 daily commuter and paid permit spaces. Total revenue for the Parking System is projected to be \$1,239,300 for FY 2019, of which \$890,800 is attributable to daily and permit fees.
- Motor Fuel Tax – Funds received from the State solely from MFT are restricted by State statute for uses related to roads. The City's share of MFT is projected to be \$1,144,000 in 2019.

- Tax Increment Financing (TIF) Revenues

- 1) TIF III/Route 83 and St. Charles Commercial Development – The Tax Increment Financing revenues projected for this area are anticipated to increase slightly in FY 2019 due to a projected increase in the equalized assessed value. The Budget anticipates expenses related to roadway improvements on West Ave or improvements to the shopping center. This project is also partially funded by a Federal grant. TIF III expires December 31, 2019.
- 2) TIF IV/North York Redevelopment – Property Tax increment is projected to continue to increase significantly in FY 2019 and FY 2020 reflecting the completion of various redevelopment projects. Expenditures in FY 2019 include costs associated with the installation of new sidewalks in the North York Corridor and improvements to I-290 Interchange at York Street. The 2019 Budget also includes costs related to a proposed Façade Renovation Program. This TIF was established in 2012 and expires December 31, 2035.
- 3) TIF V/Church Road-Lake Street Redevelopment – This redevelopment area was approved earlier in 2016 to help the area along Lake Street in under developed areas coinciding with TIF II. The 2019 Budget includes costs related to a proposed Façade Renovation Program.
- 4) Downtown TIF – The Downtown TIF was established in 2018 to further the development of the Central Business District after the closing of TIF I. Because the TIF is newly established, the increment for 2019 is anticipated to be only slightly above the base. Like TIF IV and TIF V, the 2019 Budget provides for a proposed façade renovation program.

Overall, the Equalized Assessed Value (EAV) in Elmhurst increased 7.6% for the 2017 levy and it is projected to increase 5% for the 2018 levy. Looking at the real estate market, it appears that home prices continue to climb, and turn over in a timely fashion. Additional/ “new” EAV from both residential and commercial building in the City also positively impacts the community as those new residents and businesses share in community costs. In 2017, construction added 93

residential units as well as various business build-outs that will add an estimated EAV of \$26,475,000 for the City. Besides At Home and Elmhurst BMW, other businesses that are building or expanding in Elmhurst include Imotorsports, MLE Merchandising and Sign Solutions, Christopher Glass and Aluminum and Fitness Formula Club. Residential construction in the works includes the Opus project, condominiums at 105 Cottage Hill, and condominiums near 183 N. Addison, called Elmhurst ONE 95 Condos.

This fiscal plan continues to follow the results of the 2018 Strategic Plan update and emphasizes stormwater relief through a number of projects and policies, economic development to continue Elmhurst's growth, and sustains the City's strong financial position. This is a sound fiscal plan for the City of Elmhurst for the next Fiscal Year and I request the Council's positive consideration.

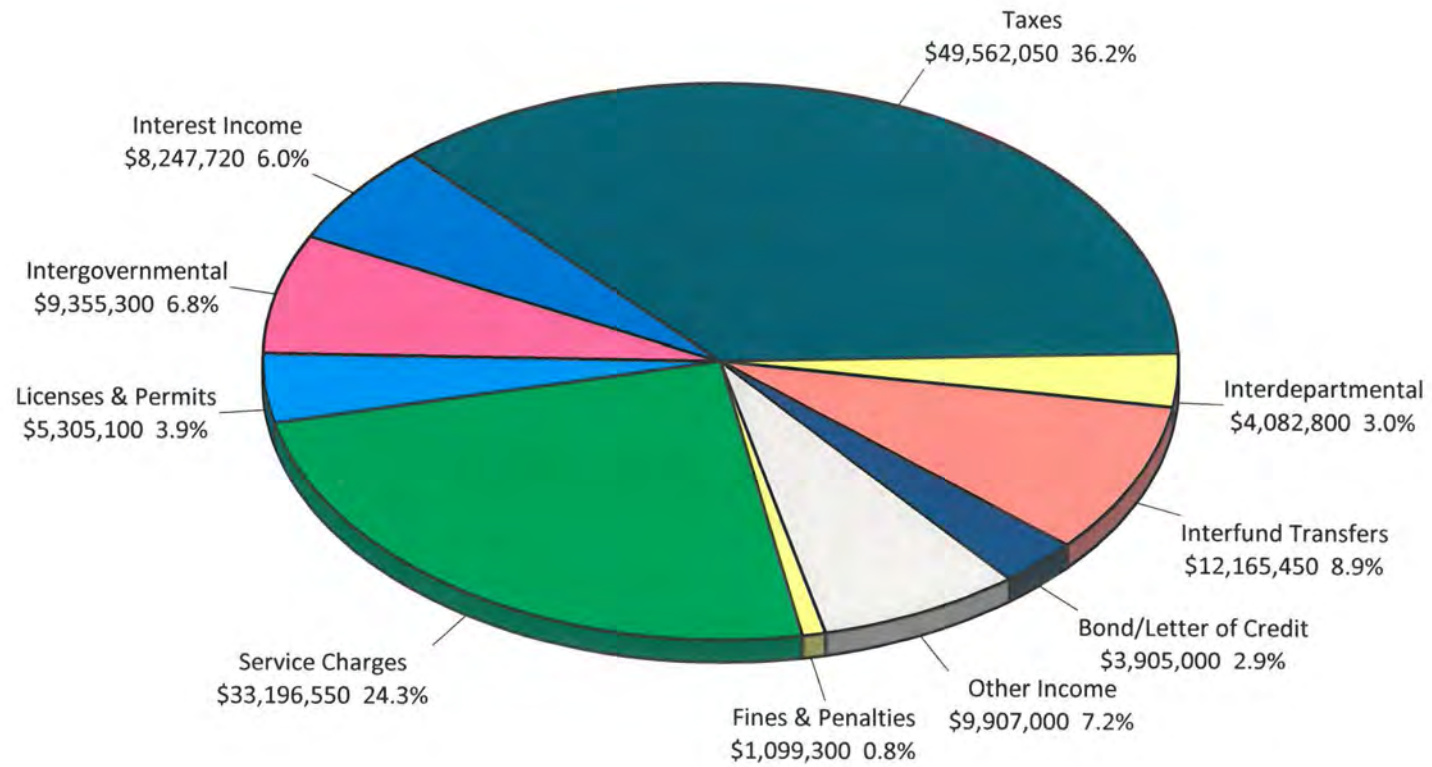
I would like to thank the Finance Department staff, especially Tom Trosien, Laurie Hayes, Ryan Bruns and Jolanta Moryl along with the Department Directors for their input and cooperation during the budget process.

Respectfully submitted,



James A. Grabowski
City Manager

CITY OF ELMHURST
TOTAL REVENUES - ALL FUNDS
2019 PROPOSED BUDGET
\$136,826,270



**CITY OF ELMHURST, ILLINOIS
REVENUE SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET**

	2016 Actual	2017 Actual	2018		2019 Proposed	2020 Proposed
			Budget	Estimated		
Summary By Fund						
General Fund	56,189,240	57,583,252	63,763,380	60,327,162	64,444,170	72,098,495
Capital Improvement Fund	5,942,967	5,763,210	5,688,200	5,642,180	6,100,550	6,232,750
Library Funds (Combined)	11,119,795	9,731,694	9,671,815	9,807,920	10,366,000	10,665,600
Motor Fuel Tax Fund	1,133,820	1,139,423	1,160,500	1,140,650	1,153,000	1,165,000
Stormwater Fund	27,723,288	2,166,216	10,179,000	13,057,800	3,065,700	13,225,600
Redevelopment Projects Fund	1,998,089	2,182,526	2,269,400	2,297,600	-	-
Industrial Dev. Projects Fund	638,984	416,577	-	-	-	-
Rt. 83 Commercial Dev. Fund	487,590	511,833	519,100	552,300	864,800	556,400
North York Redevelopment Fund	1,041,207.40	1,565,629	779,500	2,347,800	1,140,900	1,151,800
Church Rd/Lake St Rdvlp Fund	3,000,121	659,622	1,551,500	2,517,000	401,500	451,300
Downtown Redevelopment	-	-	-	-	1,393,000	900,000
B & I-Debt Service G.O. Bond Fund	1,792,796	6,183,967	3,171,400	4,635,798	3,375,400	3,430,700
B & I-Series 2006 Revenue Bond Fund	537,687	453,193	358,660	562,547	-	-
Municipal Utility Fund	22,095,303	24,633,727	25,838,070	26,285,400	28,409,250	29,918,000
Parking System Fund	1,788,029	2,216,701	2,264,200	3,159,450	1,239,300	2,732,800
Glos Mausoleum Fund	313	375	300	600	600	600
Firemen's Pension Fund	4,564,356	7,606,537	5,106,760	6,148,000	5,890,200	6,224,800
Police Pension Fund	7,058,504	11,054,461	8,207,490	10,801,400	8,968,700	9,474,800
Working Cash Fund	5,439	10,378	8,000	12,800	13,200	13,500
Total Revenues	<u>147,117,528</u>	<u>133,879,321</u>	<u>140,537,275</u>	<u>149,296,407</u>	<u>136,826,270</u>	<u>158,242,145</u>

**CITY OF ELMHURST, ILLINOIS
REVENUE SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET**

	2016 Actual	2017 Actual	2018		2019 Proposed	2020 Proposed
			Budget	Estimated		
TAXES						
General Fund	33,359,789	33,191,058	33,756,350	33,879,930	34,710,400	35,782,300
Capital Improvement Fund	2,181,403	2,212,466	2,240,800	2,176,980	2,225,250	2,284,250
Library Funds (Combined)	7,314,259	7,490,957	7,580,000	7,580,000	7,808,000	8,042,000
Stormwater	885,835	1,800,041	1,806,000	1,782,000	2,492,700	2,550,400
Redevelopment Projects Fund	1,977,527	2,131,652	2,223,400	2,222,400	-	-
Industrial Dev. Projects Fund	626,243	414,737	-	-	-	-
Rt. 83 Commercial Dev. Fund	472,960	488,870	507,500	513,300	528,700	544,500
North York Redevelopment Fund	291,207	313,629	745,000	844,000	1,104,000	1,147,800
Church Rd/Lake St Rdvlp Fund	-	168,141	350,000	315,500	400,000	450,000
Downtown Redevelopment	-	-	-	-	293,000	400,000
	<u>47,109,223</u>	<u>48,211,551</u>	<u>49,209,050</u>	<u>49,314,110</u>	49,562,050	51,201,250
INTERGOVERNMENTAL						
General Fund	1,918,304	1,612,911	4,695,680	2,720,180	3,956,200	5,751,850
Capital Improvement Fund	3,454,707	3,266,450	3,182,400	3,326,000	3,553,000	3,623,000
Library Funds (Combined)	282,238	299,557	230,000	255,150	305,000	305,000
Motor Fuel Tax Fund	1,131,827	1,133,870	1,156,000	1,132,000	1,144,000	1,156,000
Rt. 83 Commercial Dev. Fund	-	-	-	-	324,100	-
North York Redevelopment	-	-	33,000	-	33,000	-
Municipal Utility Fund	813,469	-	-	-	-	-
Parking System Fund	-	-	40,000	-	40,000	40,000
	<u>7,600,545</u>	<u>6,312,788</u>	<u>9,337,080</u>	<u>7,433,330</u>	9,355,300	10,875,850
LICENSES						
General Fund	2,811,575	2,836,533	2,881,100	2,780,700	2,813,700	2,849,700
	<u>2,811,575</u>	<u>2,836,533</u>	<u>2,881,100</u>	<u>2,780,700</u>	2,813,700	2,849,700
PERMITS						
General Fund	2,161,793	2,038,896	1,843,800	2,178,000	2,491,400	2,040,200
	<u>2,161,793</u>	<u>2,038,896</u>	<u>1,843,800</u>	<u>2,178,000</u>	2,491,400	2,040,200

**CITY OF ELMHURST, ILLINOIS
REVENUE SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET**

	2016 Actual	2017 Actual	2018		2019 Proposed	2020 Proposed
			Budget	Estimated		
CHARGES FOR SERVICES						
General Fund	4,760,963	5,133,217	4,837,900	4,854,300	4,851,100	5,247,850
Library Funds (Combined)	119,516	126,614	111,300	116,300	126,000	121,000
Municipal Utility Fund	20,596,271	23,579,832	24,758,400	25,142,000	27,328,650	28,838,050
Parking System Fund	835,568	870,440	868,000	881,100	890,800	899,000
	<u>26,312,318</u>	<u>29,710,103</u>	<u>30,575,600</u>	<u>30,993,700</u>	<u>33,196,550</u>	<u>35,105,900</u>
FINES & PENALTIES						
General Fund	777,851	804,615	803,900	894,950	904,100	913,400
Parking System Fund	207,209	209,308	216,000	193,400	195,200	197,200
	<u>985,060</u>	<u>1,013,923</u>	<u>1,019,900</u>	<u>1,088,350</u>	<u>1,099,300</u>	<u>1,110,600</u>
INTEREST INCOME						
General Fund	82,105	153,121	93,830	346,190	290,620	299,220
Capital Improvement Fund	40,857	68,294	25,000	103,200	106,300	109,500
Library Funds (Combined)	25,705	62,458	30,400	89,070	85,500	85,500
Stormwater Fund	56,440	91,982	23,000	70,800	73,000	75,200
Motor Fuel Tax Fund	1,993	5,553	4,500	8,650	9,000	9,000
Municipal Utility Fund	21,917	49,687	51,500	42,200	17,000	16,000
Parking System Fund	2,523	3,865	3,500	6,200	6,400	6,600
Redevelopment Projects Fund	20,562	50,874	46,000	75,200	-	-
Industrial Dev. Projects Fund	12,742	1,840	-	-	-	-
Rt. 83 Commercial Dev. Fund	3,630	11,963	600	28,000	1,000	900
North York Redevelopment Fund	-	-	1,500	3,800	3,900	4,000
Church Rd/Lake St Rdvlp Fund	121	25,335	1,500	1,500	1,500	1,300
B & I-Series 2006 Revenue Bond Fund	537,687	450,193	358,660	562,547	-	-
Glos Mausoleum Fund	313	375	300	600	600	600
Firemen's Pension Fund	2,327,417	5,113,523	2,500,000	3,544,100	3,094,000	3,299,000
Police Pension Fund	3,463,768	7,047,489	4,019,000	6,539,200	4,545,700	4,847,100
Working Cash Fund	5,439	10,378	8,000	12,800	13,200	13,500
	<u>6,603,218</u>	<u>13,146,930</u>	<u>7,167,290</u>	<u>11,434,057</u>	<u>8,247,720</u>	<u>8,767,420</u>

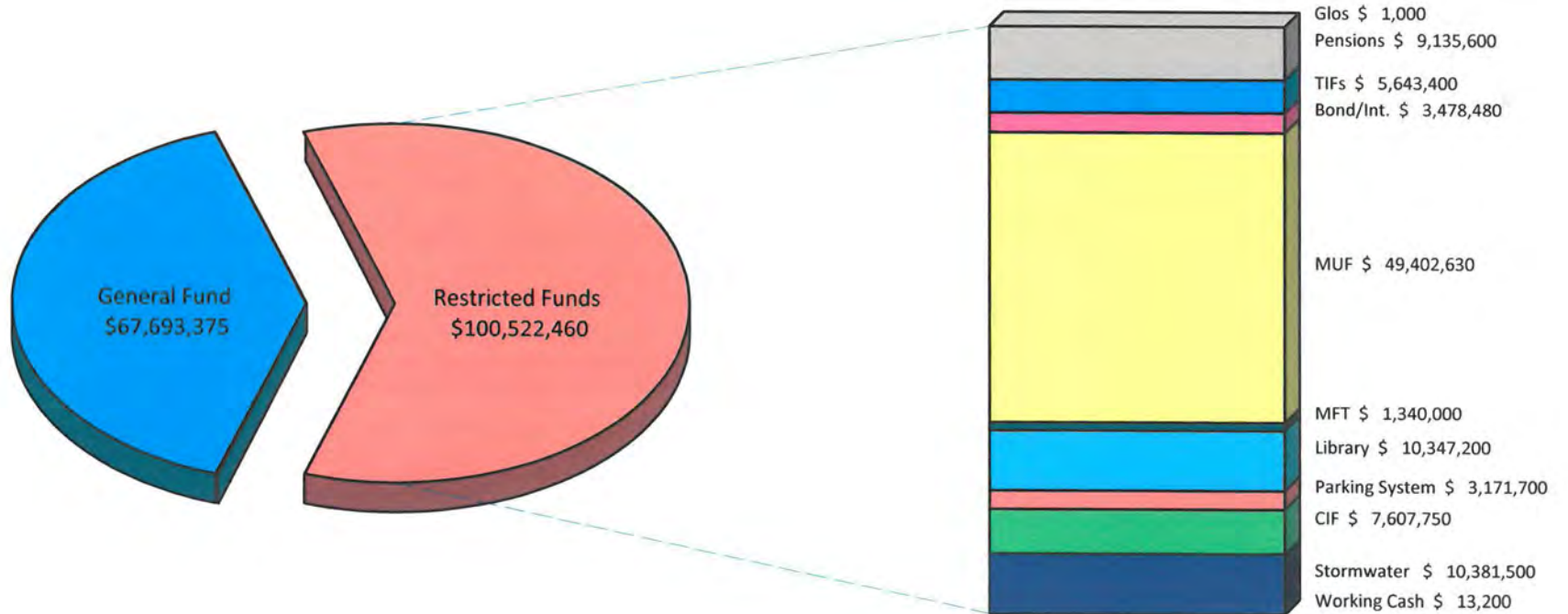
**CITY OF ELMHURST, ILLINOIS
REVENUE SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET**

	2016 Actual	2017 Actual	2018		2019 Proposed	2020 Proposed
			Budget	Estimated		
OTHER INCOME						
General Fund	1,803,552	3,527,927	1,558,900	1,778,300	1,730,200	1,783,500
Capital Improvement Fund	266,000	216,000	240,000	36,000	216,000	216,000
Library Funds (Combined)	114,687	121,224	116,200	116,200	129,500	133,100
Stormwater Fund	-	-	50,000	15,000	-	-
Municipal Utility Fund	663,647	534,277	559,500	562,200	494,200	495,900
Parking System Fund	54,666	145,775	147,600	103,050	106,900	108,500
Rt. 83 Commercial Dev. Fund	11,000	11,000	11,000	11,000	11,000	11,000
Firemen's Pension Fund	2,236,939	2,493,014	2,606,760	2,603,900	2,796,200	2,925,800
Police Pension Fund	3,594,736	4,006,972	4,188,490	4,262,200	4,423,000	4,627,700
	<u>8,745,227</u>	<u>11,056,189</u>	<u>9,478,450</u>	<u>9,487,850</u>	<u>9,907,000</u>	<u>10,301,500</u>
INTERDEPARTMENTAL INCOME						
General Fund	3,554,465	3,478,097	3,666,650	3,667,800	4,082,800	4,363,600
	<u>3,554,465</u>	<u>3,478,097</u>	<u>3,666,650</u>	<u>3,667,800</u>	<u>4,082,800</u>	<u>4,363,600</u>
INTERFUND TRANSFERS						
General Fund	4,958,843	4,806,877	9,105,270	7,226,812	5,808,650	4,180,750
Library Funds (Combined)	3,263,389	1,630,884	1,603,915	1,651,200	1,912,000	1,979,000
Stormwater Fund	878,992	274,193	1,800,000	1,800,000	500,000	500,000
Municipal Utility Fund	-	469,931	468,670	539,000	569,400	568,050
Parking System Fund	688,063	987,313	989,100	1,975,700	-	1,481,500
North York Redevelopment Fund	-	-	-	1,500,000	-	-
Church Rd/Lake St Rdlp Fund	3,000,000	466,146	-	-	-	-
B & I-Debt Service G.O. Bond Fund	1,792,796	2,609,613	3,171,400	4,635,798	3,375,400	3,430,700
B & I-Series 2006 Revenue Bond Fund	-	3,000	-	-	-	-
	<u>14,582,084</u>	<u>11,247,957</u>	<u>17,138,355</u>	<u>19,328,510</u>	<u>12,165,450</u>	<u>12,140,000</u>

**CITY OF ELMHURST, ILLINOIS
REVENUE SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET**

	2016 Actual	2017 Actual	2018		2019 Proposed	2020 Proposed
			Budget	Estimated		
<u>BOND/LETTER OF CR. PROCEEDS</u>						
General Fund	-	-	520,000	-	2,805,000	8,886,125
Stormwater Fund	25,902,021	-	6,500,000	9,390,000	-	10,100,000
North York Redevelopment Fund	750,000	1,252,000	-	-	-	-
Church Rd/Lake St Rdvlp Fund	-	-	1,200,000	2,200,000	-	-
Downtown Redevelopment	-	-	-	-	1,100,000	500,000
B & I-Debt Service G.O. Bond Fund	-	3,574,354	-	-	-	-
	<u>26,652,021</u>	<u>4,826,354</u>	<u>8,220,000</u>	<u>11,590,000</u>	<u>3,905,000</u>	<u>19,486,125</u>
 Total Revenues	 <u><u>147,117,528</u></u>	 <u><u>133,879,321</u></u>	 <u><u>140,537,275</u></u>	 <u><u>149,296,407</u></u>	 <u><u>136,826,270</u></u>	 <u><u>158,242,145</u></u>

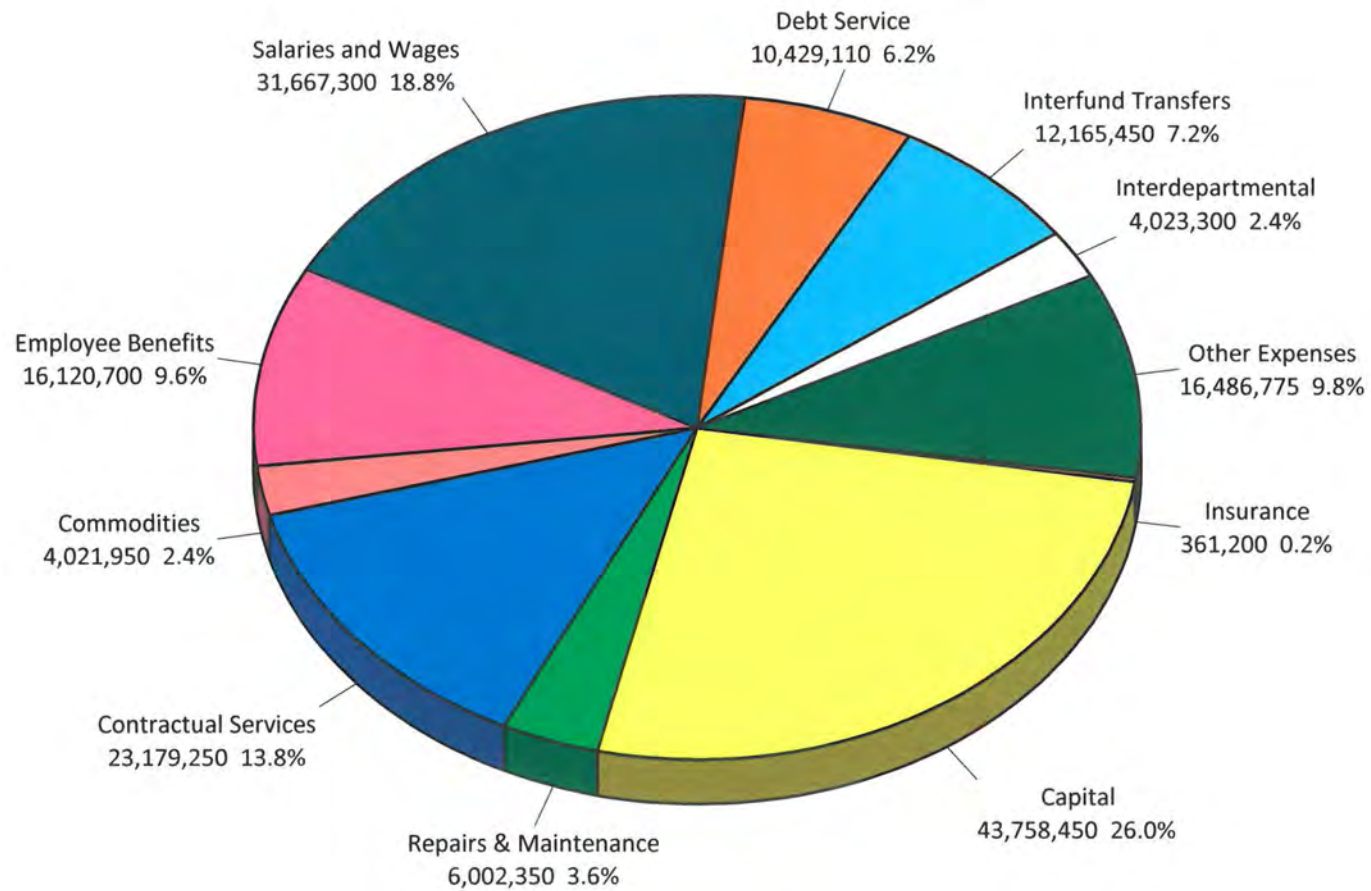
CITY OF ELMHURST
TOTAL EXPENSES BY FUND
2019 PROPOSED BUDGET
\$168,215,835



CITY OF ELMHURST, ILLINOIS
EXPENDITURES SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET

	2016	2017	2018		2019	2020
	Actual	Actual	Budget	Estimated	Proposed	Proposed
<u>Summary By Fund</u>						
General Fund	56,867,855	57,378,660	69,994,565	64,207,325	67,693,375	75,794,300
Capital Improvement Fund	6,700,035	6,751,347	10,965,659	9,045,290	7,607,750	7,222,300
Library Funds (Combined)	10,913,176	10,094,438	10,956,430	10,710,265	10,347,200	10,579,100
Motor Fuel Tax Fund	1,167,418	1,179,922	1,191,500	1,172,400	1,340,000	1,387,800
Municipal Utility Fund	22,355,459	26,837,072	49,551,817	41,049,350	49,402,630	43,725,400
Parking System Fund	2,262,034	2,102,160	3,399,990	3,232,302	3,171,700	4,138,090
Stormwater Fund	14,407,313	13,411,885	11,693,000	9,443,000	10,381,500	12,389,100
Redevelopment Projects Fund	1,200,252	2,066,425	5,991,600	7,959,785	-	-
Industrial Dev. Project Fund	3,106,194	468,109	-	-	-	-
Rt. 83 Commercial Dev. Fund	77,429	76,072	1,755,000	1,760,000	905,000	580,289
North York Redevelopment Fund	1,785,118	161,105	621,700	372,000	3,004,400	1,187,000
Church Rd/Lake St Redevelopment Fund	23,997	4,280,754	1,840,500	1,801,000	436,000	436,000
Downtown Redevelopment Fund	-	-	-	47,500	1,298,000	931,000
B & I Debt Service G.O. Bond Fund	2,683,653	7,121,103	3,648,947	3,324,394	3,478,480	3,855,323
B & I-2006 Revenue Bond Fund	1,840,285	1,840,023	1,839,100	7,052,662	-	-
Glos Mausoleum Fund	-	-	1,000	-	1,000	1,000
Fire Pension Fund	2,773,670	2,904,636	3,187,000	3,129,800	3,403,600	3,626,100
Police Pension Fund	4,860,106	5,204,358	5,550,200	5,416,600	5,732,000	6,088,400
Working Cash Fund	5,185	(5,185)	8,000	28,362	13,200	13,500
Total Expenditures	<u>133,029,177</u>	<u>141,872,884</u>	<u>182,196,008</u>	<u>169,752,035</u>	<u>168,215,835</u>	<u>171,954,702</u>

CITY OF ELMHURST
TOTAL EXPENDITURES BY CLASS - ALL FUNDS
2019 PROPOSED BUDGET
\$168,215,835



CITY OF ELMHURST, ILLINOIS
EXPENDITURES SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET

	2016	2017	2018		2019	2020
	Actual	Actual	Budget	Estimated	Proposed	Proposed
SALARIES AND WAGES						
General Fund	20,167,501	20,507,069	21,341,100	20,671,500	21,775,000	22,497,000
Library Funds (Combined)	3,138,492	3,279,091	3,422,000	3,408,000	3,495,000	3,582,000
Motor Fuel Tax Fund	782,979	839,545	850,200	837,050	990,000	1,026,400
Municipal Utility Fund	4,604,808	4,737,788	4,946,800	4,924,400	5,219,600	5,325,000
Parking System Fund	152,725	165,508	175,300	175,300	187,700	194,800
	<u>28,846,505</u>	<u>29,529,001</u>	<u>30,735,400</u>	<u>30,016,250</u>	31,667,300	32,625,200
EMPLOYEE BENEFITS						
General Fund	11,781,311	12,649,205	12,834,040	12,564,400	13,085,300	13,655,100
Library Funds (Combined)	950,945	987,257	1,022,000	1,023,200	1,002,900	1,051,400
Motor Fuel Tax Fund	163,464	173,659	171,300	168,250	175,000	181,400
Municipal Utility Fund	2,379,428	2,314,428	1,907,300	1,739,950	1,780,000	1,827,400
Parking System Fund	93,461	93,279	83,500	74,100	77,500	80,700
	<u>15,368,609</u>	<u>16,217,828</u>	<u>16,018,140</u>	<u>15,569,900</u>	16,120,700	16,796,000
CONTRACTUAL SERVICES						
General Fund	9,369,620	9,737,551	11,589,010	10,640,250	11,032,050	11,232,200
Library Funds (Combined)	474,138	454,304	473,100	484,950	474,100	482,100
Municipal Utility Fund	9,468,208	10,166,299	11,699,320	11,327,700	11,093,600	10,814,100
Parking System Fund	260,591	278,995	311,620	295,130	326,200	361,620
Redevelopment Projects Fund	81,636	84,334	51,000	53,000	-	-
Industrial Dev. Project Fund	6,194	1,963	-	-	-	-
Rt. 83 Commercial Dev. Fund	3,910	4,709	5,000	10,000	5,000	5,289
North York Redevelopment Fund	112,459	23,354	280,500	14,000	14,000	14,000
Church Rd/Lake St Redevelopment Fund	23,997	30,754	50,500	31,000	51,000	51,000
Downtown Redevelopment Fund	-	-	-	47,500	61,000	61,000
B & I-2006 Revenue Bond Fund	1,860	1,973	2,200	1,007	-	-
Fire Pension Fund	41,137	44,234	45,000	47,200	49,600	52,100
Police Pension Fund	61,766	65,579	70,200	69,200	72,700	76,300
	<u>19,905,514</u>	<u>20,894,049</u>	<u>24,577,450</u>	<u>23,020,937</u>	23,179,250	23,149,709

CITY OF ELMHURST, ILLINOIS
EXPENDITURES SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET

	2016	2017	2018		2019	2020
	Actual	Actual	Budget	Estimated	Proposed	Proposed
COMMODITIES						
General Fund	1,397,973	1,602,952	1,782,160	1,817,700	2,144,250	2,057,600
Library Funds (Combined)	1,019,250	1,019,050	1,104,400	1,107,000	1,085,000	1,100,000
Motor Fuel Tax Fund	220,975	166,718	170,000	167,100	175,000	180,000
Municipal Utility Fund	649,183	4,223,607	5,697,700	5,329,350	577,700	583,700
Parking System Fund	40,553	4,717	40,000	30,000	40,000	40,000
	<u>3,327,934</u>	<u>7,017,044</u>	<u>8,794,260</u>	<u>8,451,150</u>	<u>4,021,950</u>	<u>3,961,300</u>
REPAIRS & MAINTENANCE						
General Fund	1,229,994	1,159,920	1,642,150	1,594,050	1,563,850	1,316,050
Library Funds (Combined)	174,895	227,130	217,000	222,500	252,000	274,000
Municipal Utility Fund	1,014,230	459,875	2,762,165	2,656,200	3,761,700	821,700
Parking System Fund	300,664	194,258	789,000	327,550	423,800	828,500
Glos Mausoleum Fund	-	-	1,000	-	1,000	1,000
	<u>2,719,783</u>	<u>2,041,183</u>	<u>5,411,315</u>	<u>4,800,300</u>	<u>6,002,350</u>	<u>3,241,250</u>
OTHER EXPENSES						
General Fund	1,886,604	1,931,803	2,053,125	1,813,025	1,975,275	1,989,775
Library Funds (Combined)	89,144	95,776	103,100	103,500	103,000	108,000
Municipal Utility Fund	3,201,634	3,507,108	3,110,650	3,507,500	4,319,000	4,812,000
Parking System Fund	669,325	640,863	675,000	675,000	690,000	690,000
Redevelopment Projects Fund	354,390	449,024	3,186,100	454,900	-	-
North York Redevelopment Fund	-	3,853	-	8,500	129,200	129,500
Church Rd/Lake St Redevelopment Fund	-	-	-	-	70,000	70,000
Downtown Redevelopment Fund	-	-	-	-	187,000	190,000
Fire Pension Fund	2,732,533	2,860,402	3,142,000	3,082,600	3,354,000	3,574,000
Police Pension Fund	4,798,340	5,138,779	5,480,000	5,347,400	5,659,300	6,012,100
	<u>13,731,970</u>	<u>14,627,608</u>	<u>17,749,975</u>	<u>14,992,425</u>	<u>16,486,775</u>	<u>17,575,375</u>

CITY OF ELMHURST, ILLINOIS
EXPENDITURES SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET

	2016	2017	2018		2019	2020
	Actual	Actual	Budget	Estimated	Proposed	Proposed
INSURANCE						
General Fund	211,768	220,354	226,800	232,400	240,000	247,900
Library Funds (Combined)	35,066	33,600	35,000	34,000	34,000	37,000
Municipal Utility Fund	65,156	72,247	76,500	84,100	87,200	90,500
	<u>311,991</u>	<u>326,201</u>	<u>338,300</u>	<u>350,500</u>	<u>361,200</u>	<u>375,400</u>
CAPITAL						
General Fund	7,188,956	6,209,959	13,875,550	10,230,300	12,188,450	18,709,875
Library Funds (Combined)	223,122	766,471	1,375,000	1,075,000	365,000	80,000
Municipal Utility Fund	(67,745)	6,205	16,803,250	8,941,500	18,889,800	14,375,600
Parking System Fund	-	-	237,000	179,300	-	-
Stormwater Fund	13,762,782	12,208,273	10,316,000	8,066,000	8,249,000	10,170,000
Redevelopment Projects Fund	286,151	1,055,195	1,280,000	2,025,685	-	-
Industrial Dev. Project Fund	100,000	-	-	-	-	-
Rt. 83 Commercial Dev. Fund	-	-	1,750,000	1,750,000	900,000	575,000
North York Redevelopment Fund	1,638,680	76,012	41,200	30,000	1,941,200	390,000
Church Rd/Lake St Redevelopment Fund	-	4,250,000	1,750,000	1,750,000	175,000	175,000
Downtown Redevelopment Fund	-	-	-	-	1,050,000	650,000
	<u>23,131,947</u>	<u>24,572,115</u>	<u>47,428,000</u>	<u>34,047,785</u>	<u>43,758,450</u>	<u>45,125,475</u>
DEBT SERVICE						
Library Funds (Combined)	1,544,734	1,600,875	1,600,915	1,600,915	1,624,200	1,885,600
Municipal Utility Fund	395,798	729,401	1,890,972	1,876,050	2,946,730	4,279,200
Parking System Fund	644,115	633,246	989,610	1,373,822	1,319,700	1,817,270
Stormwater Fund	465,535	-	-	-	-	-
North York Redevelopment Fund	33,979	57,886	300,000	319,500	920,000	653,500
Church Rd/Lake St Redevelopment Fund	-	-	40,000	20,000	140,000	140,000
Downtown Redevelopment Fund	-	-	-	-	-	30,000
B & I Debt Service G.O. Bond Fund	2,683,653	7,121,103	3,648,947	3,324,394	3,478,480	3,855,323
B & I-2006 Revenue Bond Fund	1,838,425	1,838,050	1,836,900	7,051,655	-	-
	<u>7,606,238</u>	<u>11,980,561</u>	<u>10,307,344</u>	<u>15,566,336</u>	<u>10,429,110</u>	<u>12,660,893</u>

CITY OF ELMHURST, ILLINOIS
EXPENDITURES SUMMARY BY TYPE BY FUND
2019 PROPOSED BUDGET

	2016 Actual	2017 Actual	2018		2019 Proposed	2020 Proposed
			Budget	Estimated		
INTERDEPARTMENTAL						
General Fund	2,751,243	2,707,929	2,850,630	2,843,700	3,189,200	3,382,700
Municipal Utility Fund	644,759	620,114	657,160	662,600	727,300	796,200
Parking System Fund	100,600	91,294	98,960	102,100	106,800	125,200
	<u>3,496,602</u>	<u>3,419,337</u>	<u>3,606,750</u>	<u>3,608,400</u>	<u>4,023,300</u>	<u>4,304,100</u>
TRANSFERS TO OTHER FUNDS						
General Fund	882,886	651,918	1,800,000	1,800,000	500,000	706,100
Capital Improvement Fund	6,700,035	6,751,347	10,965,659	9,045,290	7,607,750	7,222,300
Library Funds (Combined)	3,263,390	1,630,884	1,603,915	1,651,200	1,912,000	1,979,000
Stormwater Fund	178,996	1,203,612	1,377,000	1,377,000	2,132,500	2,219,100
Redevelopment Projects Fund	478,074	477,872	1,474,500	5,426,200	-	-
Industrial Dev. Project Fund	3,000,000	466,146	-	-	-	-
Rt. 83 Commercial Dev. Fund	73,519	71,363	-	-	-	-
Working Cash Fund	5,185	(5,185)	8,000	28,362	13,200	13,500
	<u>14,582,085</u>	<u>11,247,957</u>	<u>17,229,074</u>	<u>19,328,052</u>	<u>12,165,450</u>	<u>12,140,000</u>
Total Expenditures	<u><u>133,029,177</u></u>	<u><u>141,872,884</u></u>	<u><u>182,196,008</u></u>	<u><u>169,752,035</u></u>	<u><u>168,215,835</u></u>	<u><u>171,954,702</u></u>

**Fund Balance and Net Asset Summary
Fiscal Year 2019 Budget**

	Fiscal Year 2018 Estimates						
	Beginning Fund Balance/ Net Assets	Total Revenues	Total Expenses	Ending Fund Balance/ Net Assets	Change in Fund Balance/ Net Assets	% Change	
Funds							
<u>Governmental</u>							
General	22,585,313	60,327,162	64,207,325	18,705,150	(3,880,163)	-17.2%	(a)
Capital Improvement	6,986,011	5,642,180	9,045,290	3,582,901	(3,403,110)	-48.7%	(b)
<u>Special Revenue</u>							
Library Operating	3,717,090	8,145,300	9,106,350	2,756,040	(961,050)	-25.9%	(c)
Library Cap. Repl.	1,267,236	14,000	-	1,281,236	14,000	1.1%	
Library Emp. Appr.	24,405	420	3,000	21,825	(2,580)	-10.6%	
Library G.O. Bond/Int.	1,493,631	1,648,200	1,600,915	1,540,916	47,285	3.2%	
Motor Fuel Tax	573,623	1,140,650	1,172,400	541,873	(31,750)	-5.5%	
<u>Capital Projects</u>							
Stormwater Fund	5,011,118	13,057,800	9,443,000	8,625,918	3,614,800	72.1%	(d)
Redevelopment Proj.	5,662,185	2,297,600	7,959,785	-	(5,662,185)	-100.0%	(e)
Rt. 83 Comm. Dev.	1,271,789	552,300	1,760,000	64,089	(1,207,700)	-95.0%	(f)
North York Dev.	(3,979)	2,347,800	372,000	1,971,821	1,975,800	-	(g)
Church Rd/Lake St Dev.	(645,009)	2,517,000	1,801,000	70,991	716,000	111.0%	(h)
Downtown Dev.	-	-	47,500	(47,500)	(47,500)	0.0%	(i)
<u>Bond and Interest</u>							
Debt Serv. G.O. Bonds	(3)	4,635,798	3,324,394	1,311,401	1,311,404	-	
2006 Rev. Refunding	6,490,115	562,547	7,052,662	-	(6,490,115)	-100.0%	(j)
<u>Enterprise Funds</u>							
Municipal Utility	50,662,361	36,342,250	41,049,350	45,955,261	(4,707,100)	-9.3%	
Parking System	10,663,467	4,041,562	3,232,302	11,472,727	809,260	7.6%	
<u>Trust and Agency</u>							
Glos Mausoleum	35,459	600	-	36,059	600	1.7%	
Fire Pension	43,104,445	6,148,000	3,129,800	46,122,645	3,018,200	7.0%	
Police Pension	63,265,736	10,801,400	5,416,600	68,650,536	5,384,800	8.5%	
Working Cash	1,015,562	12,800	28,362	1,000,000	(15,562)	-1.5%	
Total	223,180,555	160,235,369	169,752,035	213,663,889	(9,516,666)	-4.3%	

Notes/Explanation for changes in fund balance:

- (a) Change due to general increases to operating expenditures, capital expenditure and a \$1,800,000 transfer to Stormwater for property acquisitions.
- (b) Decrease due to transfer of funds for roadway improvements, IT projects, and stormwater projects.
- (c) Decrease due to major building improvement projects.
- (d) Increase due to timing of capital outlay for stormwater improvements funded by the proposed 2018 G.O. Bond.
- (e) Decrease in fund balance due to closing of the Redevelopment Projects Fund.
- (f) Change in fund balance due to timing of expenditures.
- (g) Change in fund balance due to timing of expenditures.
- (h) Increase in fund balance reflects timing of letter of credit proceeds to fund capital improvements.
- (i) TIF established in 2018. Decrease reflects timing of expenditures.

Fund Balance and Net Asset Summary
Fiscal Year 2019 Budget

	Fiscal Year 2019 Projections						
	Beginning Fund Balance/ Net Assets	Total Revenues	Total Expenses	Ending Fund Balance/ Net Assets	Change in Fund Balance/ Net Assets	% Change	
Funds							
<u>Governmental</u>							
General	18,705,150	64,444,170	67,693,375	15,455,945	(3,249,205)	-17.4%	(a)
Capital Improvement	3,582,901	6,100,550	7,607,750	2,075,701	(1,507,200)	-42.1%	(b)
<u>Special Revenue</u>							
Library Operating	2,756,040	8,441,600	8,720,000	2,477,640	(278,400)	-10.1%	(c)
Library Cap. Repl.	1,281,236	15,000	-	1,296,236	15,000	1.2%	
Library Emp. Appr.	21,825	400	3,000	19,225	(2,600)	-11.9%	
Library G.O. Bond/Int.	1,540,916	1,909,000	1,624,200	1,825,716	284,800	18.5%	
Motor Fuel Tax	541,873	1,153,000	1,340,000	354,873	(187,000)	-34.5%	(d)
<u>Capital Projects</u>							
Stormwater Fund	8,625,918	3,065,700	10,381,500	1,310,118	(7,315,800)	-84.8%	(e)
Rt. 83 Comm. Dev.	64,089	864,800	905,000	23,889	(40,200)	-62.7%	(f)
North York Dev.	1,971,821	1,140,900	3,004,400	108,321	(1,863,500)	-94.5%	(f)
Church Rd/Lake St Dev.	70,991	401,500	436,000	36,491	(34,500)	-48.6%	(f)
Downtown Dev.	(47,500)	1,393,000	1,298,000	47,500	95,000	200.0%	(f)
<u>Bond and Interest</u>							
Debt Serv. G.O. Bonds	1,311,401	3,375,400	3,478,480	1,208,321	(103,080)	-7.9%	
<u>Enterprise Funds</u>							
Municipal Utility	45,955,261	49,110,000	49,402,630	45,662,631	(292,630)	-0.6%	
Parking System	11,472,727	1,735,550	3,171,700	10,036,577	(1,436,150)	-12.5%	
<u>Trust and Agency</u>							
Glos Mausoleum	36,059	600	1,000	35,659	(400)	-1.1%	
Fire Pension	46,122,645	5,890,200	3,403,600	48,609,245	2,486,600	5.4%	
Police Pension	68,650,536	8,968,700	5,732,000	71,887,236	3,236,700	4.7%	
Working Cash	1,000,000	13,200	13,200	1,000,000	-	0.0%	
Total	213,663,889	158,023,270	168,215,835	203,471,324	(10,192,565)	-4.8%	

Notes/Explanation for changes in fund balance:

- (a) Decrease due to fund balance levels, general increases to operating expenditures, and a \$500,000 transfer to Stormwater for property acquisitions.
- (b) Decrease due to transfer of funds for roadway improvements, fire equipment and stormwater projects.
- (c) Decrease due to planned capital outlay expenditures.
- (d) Increase due to increase in expenditure to meet the recently approved fund balance policy of 15% of revenues.
- (e) Decrease due to timing of stormwater capital projects funded by 2018 GO Bond proceeds.
- (f) Change due to timing of capital outlay for redevelopment projects.

**Fund Balance and Net Asset Summary
Fiscal Year 2019 Budget**

	Fiscal Year 2020 Projections						
	Beginning			Ending	Change in		
Funds	Fund Balance/ Net Assets	Total Revenues	Total Expenses	Fund Balance/ Net Assets	Fund Balance/ Net Assets	% Change	
<u>Governmental</u>							
General	15,455,945	72,098,495	75,794,300	11,760,140	(3,695,805)	-23.9% (a)	
Capital Improvement	2,075,701	6,232,750	7,222,300	1,086,151	(989,550)	-47.7% (b)	
<u>Special Revenue</u>							
Library Operating	2,477,640	8,674,200	8,690,500	2,461,340	(16,300)	-0.7%	
Library Cap. Repl.	1,296,236	15,000	-	1,311,236	15,000	1.2%	
Library Emp. Appr.	19,225	400	3,000	16,625	(2,600)	-13.5%	
Library G.O. Bond/Int.	1,825,716	1,976,000	1,885,600	1,916,116	90,400	5.0%	
Motor Fuel Tax	354,873	1,165,000	1,387,800	132,073	(222,800)	-62.8% (c)	
<u>Capital Projects</u>							
Stormwater Fund	1,310,118	13,225,600	12,389,100	2,146,618	836,500	63.8% (d)	
Rt. 83 Comm. Dev.	23,889	556,400	580,289	-	(23,889)	-100.0% (e)	
North York Dev.	108,321	1,151,800	1,187,000	73,121	(35,200)	-32.5% (f)	
Church Rd/Lake St Dev.	36,491	451,300	436,000	51,791	15,300	41.9% (f)	
Downtown Dev.	47,500	900,000	931,000	16,500	(31,000)	-65.3% (f)	
<u>Bond and Interest</u>							
Debt Serv. G.O. Bonds	1,208,321	3,430,700	3,855,323	783,698	(424,623)	-35.1%	
<u>Enterprise Funds</u>							
Municipal Utility	45,662,631	47,327,000	43,725,400	49,264,231	3,601,600	7.9%	
Parking System	10,036,577	3,240,300	4,138,090	9,138,787	(897,790)	-8.9%	
<u>Trust and Agency</u>							
Glos Mausoleum	35,659	600	1,000	35,259	(400)	-1.1%	
Fire Pension	48,609,245	6,224,800	3,626,100	51,207,945	2,598,700	5.3%	
Police Pension	71,887,236	9,474,800	6,088,400	75,273,636	3,386,400	4.7%	
Working Cash	1,000,000	13,500	13,500	1,000,000	-	0.0%	
Total	203,471,324	176,158,645	171,954,702	207,675,267	4,203,943	2.1%	

Notes/Explanation for changes in fund balance:

(a) Decrease due to fund balance levels, general increases to operating expenditures, and a \$500,000 transfer to Stormwater for property acquisitions.

(b) Decrease due to transfer for parking fund debt service.

(c) Increase due to increase in expenditure to meet the recently approved fund balance policy of 15% of revenues.

(d) Increase due to timing of additional revenues anticipated for debt service payment.

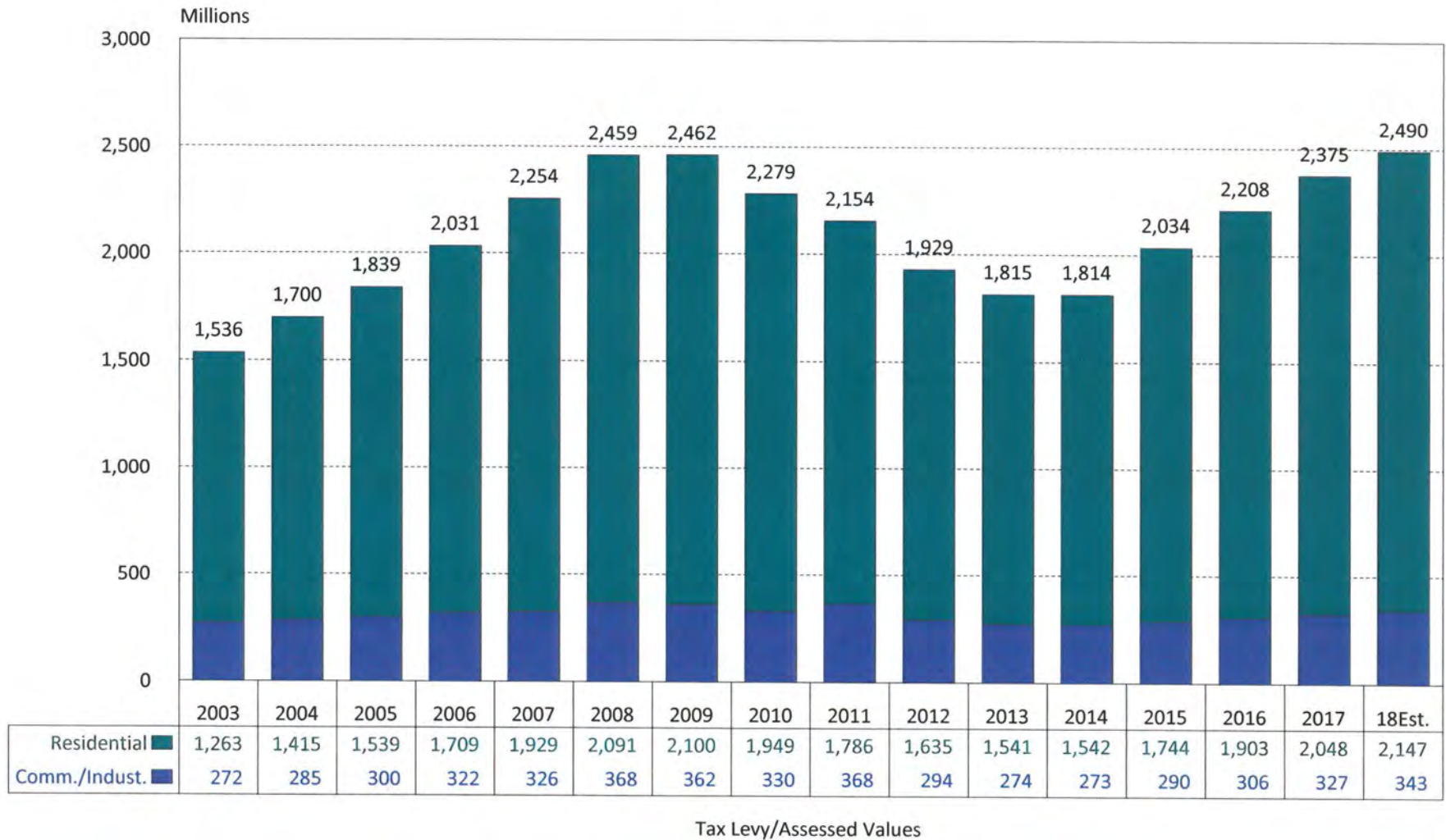
(e) Decrease in fund balance due to closing of the Rt. 83 Commercial Development Fund.

(f) Change due to timing of capital outlay for redevelopment projects.

CITY OF ELMHURST

Equalized Assessed Valuation

2019 Proposed Budget



EAV increased 37.2% for the five year period 2013 - 2018 (est.).
 EAV decreased 26.2% for the five year period 2008 - 2013.
 EAV increased 60.1% for the five year period 2003 - 2008.

**CITY OF ELMHURST
PROPERTY TAX RATES, EXTENSIONS AND ABATEMENTS**

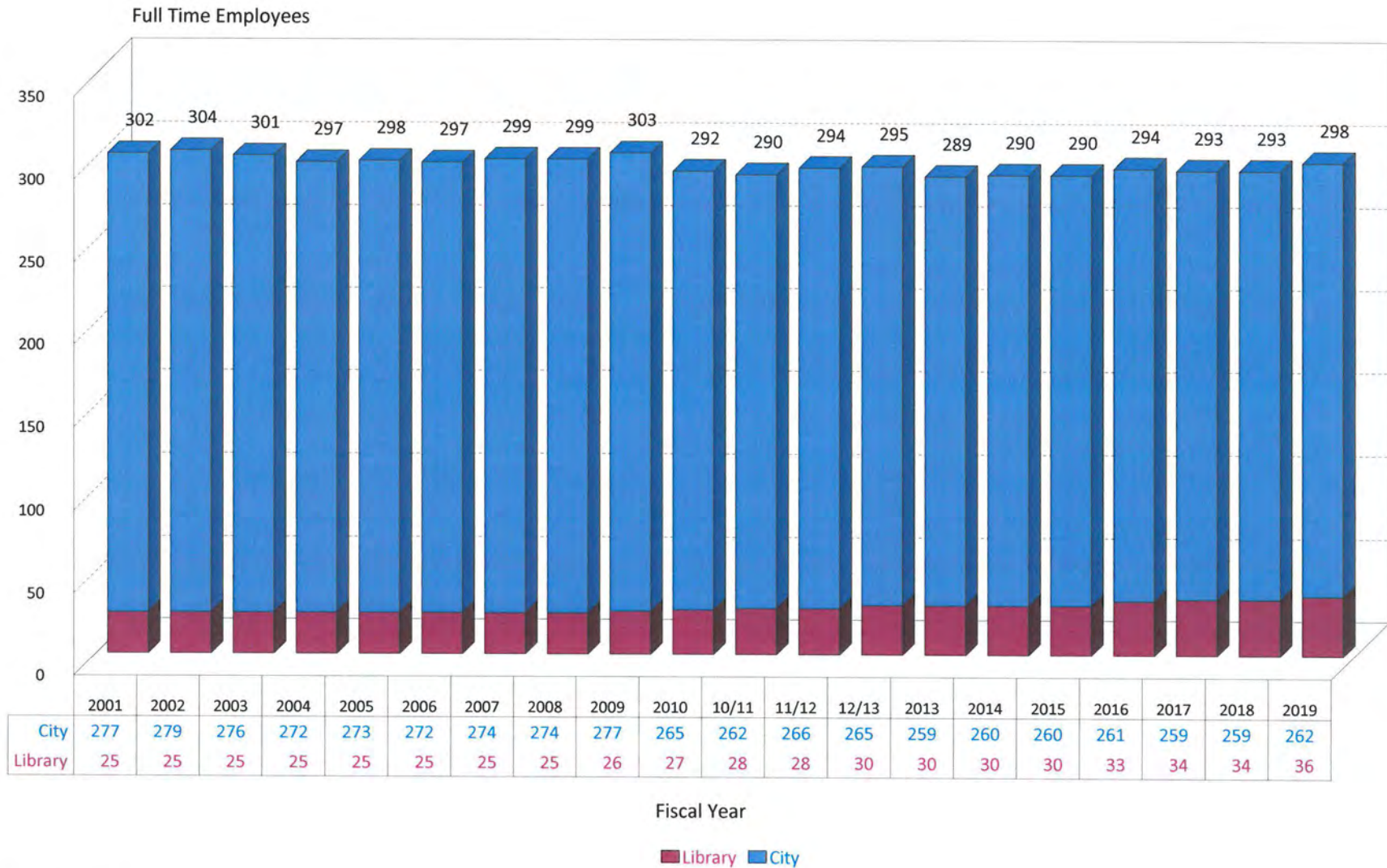
	2014 Actual Levy		2015 Actual Levy		2016 Actual Levy		2017 Actual Levy		2018 Estimated Levy	
	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount	Rate	Amount
General Fund:										
Fire Protection	\$0.2229	\$4,534,027.73	\$0.1633	\$3,321,699.09	\$0.1377	\$3,040,654.41	\$0.1298	\$3,082,652	\$0.119	\$2,960,999
Corporate										
IMRF	0.0424	\$862,461.98	0.0379	\$770,927.10	0.0374	\$825,856.75	0.0330	\$783,725	0.031	\$782,000
Social Security	0.0322	\$654,982.92	0.0299	\$608,198.43	0.0289	\$638,162.04	0.0268	\$636,480	0.027	\$660,400
Ambulance	0.0071	\$144,421.70	0.0070	\$142,387.59	0.0066	\$145,739.43	0.0063	\$149,620	0.008	\$198,800
Fire Pension	0.0922	\$1,875,447.99	0.0889	\$1,808,322.41	0.0924	\$2,040,351.98	0.0907	\$2,154,057	0.094	\$2,329,880
Police Pension	0.1292	\$2,628,068.11	0.1423	\$2,894,536.32	0.1492	\$3,294,594.32	0.1469	\$3,488,765	0.148	\$3,674,752
Subtotal	0.5260	\$10,699,410.43	0.4693	\$9,546,070.94	0.4522	9,985,359	0.4335	10,295,299		10,606,831
Library	0.3976	\$8,087,615.19	0.3600	\$7,322,790.41	0.3399	\$7,505,580.48	0.3224	\$7,656,758	0.313	\$7,807,000
Debt Service	0.0851	\$1,731,026.29	0.0466	\$947,894.54	0.0000	\$0.00	0.0000	\$0	0.000	\$0
Total	\$1.0087	\$20,518,052	\$0.8759	\$17,816,756	\$0.7921	\$17,490,939	\$0.7559	\$17,952,057		\$18,413,831
Assessed Valuation		\$1,814,299,323		\$2,034,108,447		\$2,208,173,134		\$2,374,924,850		\$2,490,423,032
<u>Tax Increment Financing I:</u>										
Assessed Valuation Increment		\$21,875,978		\$23,327,763		\$26,127,472		28,118,989		-
TIF Rate Extended		7.7063/9.4316		8.7027/7.0776		8.4036/6.6381		8.1556/6.3715		-
Real Estate Tax Increment		\$2,010,409		\$1,977,527		\$2,131,652		\$2,222,392		-
<u>Tax Increment Financing II:</u>										
Assessed Valuation Increment		\$8,704,631		\$8,750,561		\$6,179,215		-		-
TIF Rate Extended		7.7858		7.1566		6.7118		-		-
Real Estate Tax Increment		\$677,725		\$626,243		\$414,737		-		-
<u>Tax Increment Financing III:</u>										
Assessed Valuation Increment		\$6,405,660		\$6,682,490		\$7,364,600		8,056,850		-
TIF Rate Extended		7.7063		7.0776		6.6381		6.3715		-
Real Estate Tax Increment		\$493,639		\$472,960		\$488,870		\$513,342		\$528,700
<u>Tax Increment Financing IV:</u>										
Assessed Valuation Increment		\$3,830,670		\$4,045,340		\$4,662,670		14,037,342		-
TIF Rate Extended		7.7858/9.4316		8.7027/7.1566		8.4036/6.7118		8.1556/6.4404/6.3715		-
Real Estate Tax Increment		\$298,248		\$291,207		\$314,939		\$907,175		\$1,170,000
<u>Tax Increment Financing V:</u>										
Assessed Valuation Increment		-		-		\$2,505,150		4,898,790		-
TIF Rate Extended		-		-		6.7118		6.4404		-
Real Estate Tax Increment		-		-		\$168,141		\$315,502		\$400,000
<u>Tax Increment Financing VI:</u>										
Assessed Valuation Increment		-		-		-		-		-
TIF Rate Extended		-		-		-		-		-
Real Estate Tax Increment		-		-		-		-		\$293,000
<u>Tax Abatements for Debt Service</u>										
U Corp Series 08		16,396		-		-		-		-
V Corp Series 09		373,077		373,140		750,880		-		-
W Corp Series 09A		97,218		218,371		268,050		270,000		270,400
X Corp Series 12		629,699		635,993		818,275		825,475		822,275
Y Corp Series 13		1,964,521		2,025,480		1,526,800		1,158,000		591,800
Z Corp Series 14A		302,439		677,163		187,263		576,962		1,908,863
AA Corp Series 14B		221,836		221,600		906,128		887,528		619,028
BB Corp Series 15		-		1,258,700		1,260,800		1,261,000		1,260,600
CC Corp Series 16		-		-		1,066,800		1,160,400		1,247,800
DD Corp Series 17A		-		-		-		672,050		677,500
EE Corp Series 17B		-		-		-		832,554		829,279
Total Abatements for Debt Service		3,605,186		5,410,447		6,784,996		7,643,969		8,227,544

CITY OF ELMHURST

History of Budgeted Full Time Personnel

2019 Proposed Budget

27



2019 As Proposed

**CITY OF ELMHURST
PERSONNEL SUMMARY**

	Actual 2016	Actual 2017	2018		2019 Proposed	2020 Proposed
			As Budgeted	Actual 10/01/18		
<u>CORPORATE</u>						
Administration	5.00	4.00	4.00	4.00	4.00	4.00
Finance	8.00	8.00	8.00	9.00	9.00	9.00
Human Resources	3.00	3.00	3.00	2.00	3.00	3.00
Information Technology	6.00	6.00	6.00	6.00	7.00	7.00
Planning & Zoning	3.00	3.00	3.00	3.00	3.00	3.00
Building	8.00	8.00	8.00	8.00	8.00	8.00
Museum	3.00	3.00	3.00	4.00	4.00	4.00
	<u>36.00</u>	<u>35.00</u>	<u>35.00</u>	<u>36.00</u>	<u>38.00</u>	<u>38.00</u>
<u>POLICE</u>						
Sworn						
Chief - Deputy Chiefs	3.00	3.00	3.00	3.00	3.00	3.00
Sergeants	10.00	10.00	10.00	10.00	10.00	10.00
Patrolmen	55.00	55.00	55.00	54.00	55.00	55.00
Subtotal	<u>68.00</u>	<u>68.00</u>	<u>68.00</u>	<u>67.00</u>	<u>68.00</u>	<u>68.00</u>
Civilian						
Service Officers	10.00	10.00	10.00	9.00	10.00	10.00
Parking Enforcement	2.00	2.00	2.00	2.00	2.00	2.00
Clerks	7.00	7.00	7.00	6.00	7.00	7.00
	<u>87.00</u>	<u>87.00</u>	<u>87.00</u>	<u>84.00</u>	<u>87.00</u>	<u>87.00</u>
<u>FIRE</u>						
Sworn						
Chief - Deputy Chief	2.00	2.00	2.00	2.00	2.00	2.00
Battalion Chiefs	3.00	3.00	3.00	3.00	3.00	3.00
Lieutenants	6.00	6.00	6.00	6.00	6.00	6.00
Firefighters	33.00	33.00	33.00	33.00	33.00	33.00
Subtotal	<u>44.00</u>	<u>44.00</u>	<u>44.00</u>	<u>44.00</u>	<u>44.00</u>	<u>44.00</u>
Civilian - Clerks	1.00	1.00	1.00	1.00	1.00	1.00
	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>	<u>45.00</u>
<u>PUBLIC WORKS</u>						
Administration & Eng.	13.00	13.00	13.00	13.00	13.00	13.00
Street Maintenance	14.00	14.00	14.00	14.00	14.00	14.00
Forestry	9.00	9.00	9.00	9.00	9.00	9.00
Equipment Maintenance	10.00	9.00	9.00	9.00	9.00	9.00
Electrical	7.00	7.00	7.00	7.00	7.00	7.00
Treatment Plant	16.00	16.00	16.00	16.00	16.00	16.00
Utility Maintenance	19.00	19.00	19.00	19.00	19.00	19.00
Building Maintenance	5.00	5.00	5.00	4.00	5.00	5.00
	<u>93.00</u>	<u>92.00</u>	<u>92.00</u>	<u>91.00</u>	<u>92.00</u>	<u>92.00</u>
TOTAL FULL TIME (Excluding Library)	<u>261.00</u>	<u>259.00</u>	<u>259.00</u>	<u>256.00</u>	<u>262.00</u>	<u>262.00</u>
<u>LIBRARY</u>						
Full time	33.00	31.00	34.00	32.00	36.00	36.00
	<u>294.00</u>	<u>290.00</u>	<u>293.00</u>	<u>288.00</u>	<u>298.00</u>	<u>298.00</u>

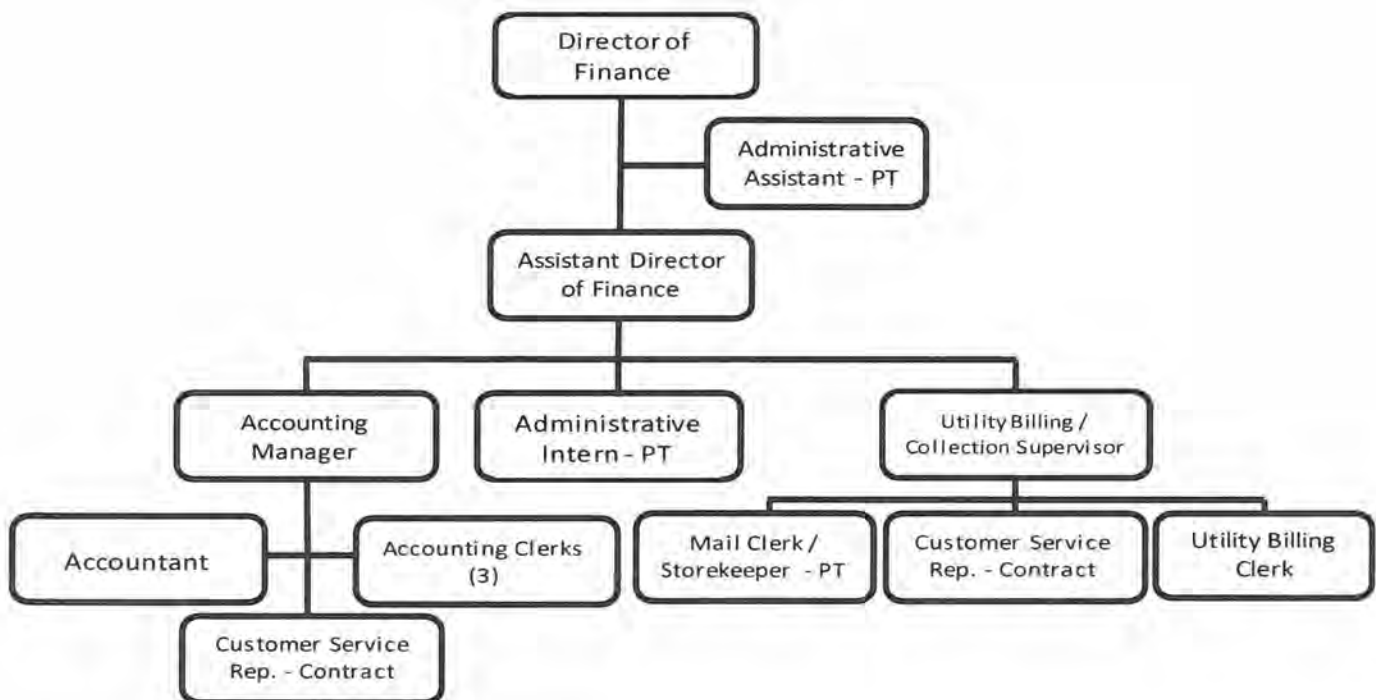
FY 2019
FINANCE DEPARTMENT

Mission

The primary function of the Finance Department is to provide administrative support services to other city departments in the following areas:

- Accounting – to collect, invest and secure all city funds; to develop and maintain sound financial management information systems, policies and practices; and to safeguard city assets.
- Utility Billing- to provide general management for the utility billing, collections and administrative customer service of the City-owned water and sewer utility and refuse contract service.
- Parking System Administration - to provide general management for the collections and administrative customer service of the City-provided public parking system.
- Budget – to coordinate the City-wide budget and prepare all budget documents.

Organizational Chart



2018 Accomplishments

- Received the GFOA Distinguished Budget Presentation Award for the twelfth consecutive year.
- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting Award for the twenty-ninth consecutive year.
- Continued assistance with review and analysis of TIF alternatives.
- Assisted with implementation of an Employee Self Service application offering additional online information and services to employees and reducing data entry.
- Reviewed available efficiencies related to the Vehicle License sticker registration process.
- Issued General Obligation Bond Series 2018 to provide new money for various stormwater and facility improvements. Maintained AAA rating from S&P.
- Continued assistance with Central Business District Parking Program.
- Assisted with the 2018 Community Grant Program.
- Provided utility billing assistance in the implementation of the City-wide water meter change-out project.
- Developed a revised Long-Term Debt Policy.
- Began review of City's Purchasing Policy.

2019 Expectations

- Receive the GFOA Certificate of Achievement for Excellence in Financial Reporting Award for the thirtieth consecutive year.
- Receive the GFOA Distinguished Budget Presentation Award for the thirteenth consecutive year.
- Undertake a financial trend analysis and contingency plan study that prepares for potential revenue changes that may come about via State of Illinois decisions or outside economic forces.
- Develop financial analyses that ensure planned operating expenses and capital projects are supported by sustainable revenues.
- Begin development of a long-term tax and revenue diversification analysis to assess the City's financial weaknesses and vulnerabilities, especially those related to sales and property tax revenue flows.
- Review electric aggregation status and establishment of a new program, as appropriate.
- Assist with the 2019 Community Grant Program.
- Implement online purchase of parking permits.
- Continue with utility billing activities associated with the implementation of the water meter replacement program, including the use of services available to assist customers with understanding their water use.
- Review fees related to credit card services.
- Review fees associated with banking services.
- Continue review of document handling procedures in conjunction with the City's new Document Management System and begin implementation of Laser Fiche project.
- Complete review of City's Purchasing Policy and update accordingly.
- Continue review of financial policies.
- Complete review and implementation, if warranted, of lock box services.

- Complete implementation of an automated time-entry (payroll) system at Public Works facilities, and begin implementation of the system in the Police and Fire departments.
- Identify and implement improvements based on the Central Square (fka Superion/Sunguard) Business Process Review.
- Continue to review and monitor the General Fund financial position including expenditure reduction and revenue enhancement options.
- Review utility billing processing efficiencies, including options for outsourcing.
- Supplement business plan review recommendations as appropriate.

Accounting Division (#110-2006) Summary of Expenditures					
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	425,526	468,200	467,300	486,000	502,700
Employee Benefits	205,491	210,170	206,400	200,100	208,400
Contractual Services	197,780	165,080	166,000	176,200	178,300
Commodities	31,076	39,500	38,900	30,900	33,300
Repairs & Maintenance	0	500	0	0	0
Other Expenses	6,552	14,100	6,400	13,600	13,600
Interdepartmental	103,327	113,690	119,200	120,500	147,800
Total Expenditures	969,752	1,011,240	1,004,200	1,027,300	1,084,100

Explanation of Expenditures

The increase in Salaries and Wages from estimated 2018 to proposed 2019 reflects additional staffing allocations. The increase in Contractual Services anticipates an increase in banking fees. The decrease in Commodities reflects a purchase of equipment in 2018 that will not be repeated in 2019 or 2020.

FY 2019
HUMAN RESOURCES DEPARTMENT

Mission

The Human Resources Department supports the City's mission and ongoing strategic planning by managing the main functional areas of recruitment, employee and labor relations, compensation and benefits, employment law compliance, performance management, and training and development. Human Resources also provides staff liaison support to the Board of Fire and Police Commissioners; administering the police and fire recruitment and promotional processes.

Organizational Chart



2018 Accomplishments

Strategic, Operational, and Resource Planning

- Continued workforce planning, succession planning, and alternative resource options
- Continued business process review project; reviewing the enterprise software applications
- Implemented process improvement and project management initiatives
- Continued implementation records/document management (Laser Fiche) project

Recruitment

- Recruited resources to fill vacancies
- Provided supervisor/management/leadership development
- Developed and strengthened interdepartmental partnerships to cultivate a high performing workforce Facilitated hiring and promoting public safety officers as staff liaison to Board of Fire/Police Commission

Safety

- Managed workers' compensation, auto and general liability claims
- Coordinated and managed the City's third party administrators
- Provided staff support to department safety committees
- Provide work place safety training
- Coordinated annual physical fitness exams and respirator fitness exams for public safety employees

Employee & Labor Relations

- Managed police, fire, and public works labor contracts
- Provided research and analysis for the police and fire collective bargaining
- Provided employee engagement activities
- Administered the employee service award program
- Provide internal employee communication

Compensation and Benefits

- Managed the compensation program
- Implemented Employee Self-Serve electronic payroll – eliminating paper payroll checks
- Implemented new benefit program – Government Insurance Network (GIN) - providing benefit cost savings and automated employee self-service
- Facilitated the Wellness and Insurance Committees

Compliance

- Monitored legislative changes to maintain compliance and reporting requirements
- Updated Employee Policies Handbook

Training and Development

- Provided training and development resources and programs
- Implemented an Enterprise Learning Program for continuous training availability
- Administered the tuition reimbursement program promoting continuing education
- Implemented and trained on a new performance management process and performance evaluation tool

2019 Expectations

Strategic, Operational, and Resource Planning

- Human capital management, resource planning; staffing, succession planning, onboarding, offboarding

Recruitment

- Recruit talent
- Provide organization wide talent development programs
- Provide supervisor/management/leadership development
- Conduct promotional process for public safety staff
- Facilitate hiring and promoting public safety officers as staff liaison to Board of Fire/Police Commission

Safety

- Manage workers' compensation, auto and general liability claims
- Coordinate and manage the City's third party administrators
- Provide staff support to department safety committees
- Provide work place safety training
- Coordinate annual physical fitness and respirator fitness exams for public safety employees

Employee & Labor Relations

- Administer police, fire, and public works labor contracts
- Provide employee engagement activities
- Administer employee service award program

Compensation and Benefits

- Manage Wellness Committee to provide programs with a ROI reducing benefit costs
- Conduct and manage monthly Insurance and Committee meetings
- Perform position audits and update position documentation

Compliance

- Monitor legislative changes and implement compliance procedures and documentation

Training and Development

- Train staff on the new Enterprise Learning Program
- Provide training to implement new performance appraisal system
- Provide annual prevention training programs
- Provide developmental programs
- Develop safety training topics
- Promote and administer tuition reimbursement program

Human Resources Department (#110-2007)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	224,970	229,000	207,300	278,800	253,700
Employee Benefits	109,591	109,800	97,650	134,000	132,100
Contractual Services	124,567	171,210	210,850	124,000	129,000
Commodities	2,961	2,000	2,000	2,000	2,000
Other Expenses	40,040	54,600	54,600	54,600	54,200
Interdepartmental Charges	44,283	48,720	51,000	51,700	63,300
Total Expenditures	546,412	615,330	623,400	645,100	634,300

Explanation of Expenditures

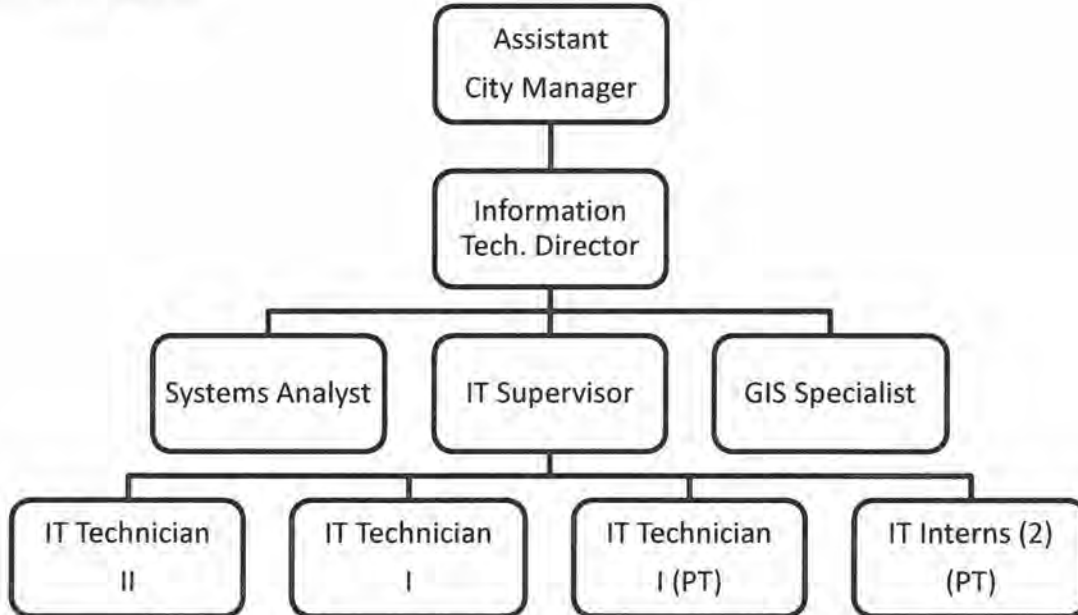
The 2019 Proposed Salaries & Wages and Employee Benefits have increased as a result of a vacant full-time position being filled. In 2018 contract staffing was utilized to assist operations while the hiring process was ongoing, which is reflected by the 2018 Estimated Contractual Services and the decrease to 2019/2020 Proposed.

FY 2019
INFORMATION TECHNOLOGY DEPARTMENT

Mission

The Information Technology (IT) Department manages the City's computer, data, AV, and voice technology systems and provides maintenance/repair services to all City departments and employees. The IT Department secures and retains all City data and provides for disaster recovery and data restoration. The IT Department also provides information and services to the citizens of Elmhurst through the City's website. The IT Department supports eight (8) City facilities directly and other facilities, such as the Library indirectly. Some of the data services provided are E-mail, Internet, Central Square Financial ERP Applications, GIS, Firehouse RMS, Police NetRMS, Mobile CAD, Cyber Security, and various PC applications. The IT Department also maintains the internal telecommunication systems that include VoIP telephone systems, E911 database, voicemail, Verizon cell phones, CCTV, key fob door access systems, Fiber Optic WAN, digital data circuits and iPhone smart phones and mobile Tablets.

Organizational Chart



2018 Accomplishments

- Upgraded to Click2Gov3 for Central Square ERP online transaction webserver.
- Implemented a City Wide Employee Self Service (ESS) for Payroll Checks.
- Install new Time Clocks for Executime Time and Attendance Server at City Garage and WWTP.
- Replaced and migrated 131 Verizon phones City-wide with Verizon Service.
- Installed new Laptops for Fleet Maintenance and Chevin FMS.
- Upgraded Cognos Desktop to Cognos Business Intelligence Server (BI) for data mining.
- Replaced Fire MDT's for Medic 1 and Medic 2.
- Upgraded Police Department Livescan Server and Booking System.
- Remodeled Police Video System for lockup and prisoner cells.
- Upgraded Operator 10 Waste Water Management System.
- Upgraded Sewer Truck to Granite .Net for video televising and telemetry.
- Upgraded Lucity remote client to Samsung Tab devices.
- Converted to all Comcast HD Receivers at Fire Station's 1 and 2.
- Integrated new Water Meter upgrade for Siemens, Watersmart, and Aclara.
- Upgraded Barracuda anti-spam, anti-virus, IDS for e-mail processing.
- Upgraded LEADS/NCIC Data and Illinois Century Network to fiber endpoints.
- Integrated 2 new speed trailers for Police Department.
- Reviewed and updated City-wide Technology Plan from NIU.
- Conducted space planning and office needs assessment.
- Assisted with multi-project analysis of GIS Data for development and Planning/Zoning.
- Conducted numerous software upgrades and enhancements City-wide.
- Researched and met with vendors on new and future IT products for the City.
- Completed 3000 (est.) work orders to internal/external customers.
- Recycled 8,000 lbs. of electronic equipment; 34 Konica Minolta Copier Toners.
- Attended multiple vendor conferences and seminars for product updates.

2019 Expectations

- Implement integration of new DUCOMM CAD/WEB RMS/Mobile MDT/Pervis Fire Station Alerting System (FSAS).
- Upgrade Desktop and Laptops City-wide.
- Upgrade to Office 2016.
- Migrate to new HTML5 user interface for Central Square ERP.
- Upgrade key card access in Police Evidence Room.
- Remodel of Police Department front desk.
- Upgrade parking ticket system to full electronic submission for paper tickets and Zebra printers.
- Migrate users to Executime Time and Attendance at Garage and WWTP.
- Implement space planning an office needs assessment.

Information Technology Department (#110-2008)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	549,575	612,600	576,100	712,300	768,000
Employee Benefits	194,937	209,100	196,100	251,100	266,800
Contractual Services	144,052	162,800	135,500	145,650	121,150
Commodities	80,807	76,000	79,500	83,500	83,500
Repairs & Maintenance	200,504	213,000	203,000	215,000	215,000
Other Expenses	5,685	10,650	10,600	10,650	10,650
Capital Outlay	300,541	550,000	500,000	305,000	646,000
Total Expenditures	1,476,101	1,834,150	1,700,800	1,723,200	2,111,100

Explanation of Expenditures

The 2019/2020 Proposed Salaries & Wages and Employee Benefits reflect the addition of a new full-time position. The additional staffing will allow the department to enhance service provided City-wide and provide capacity for large-scale project implementation. Proposed 2019 Capital Outlay represents routine replacement of City computers, as well as server hardware upgrades.

FY 2019
COMMUNITY DEVELOPMENT DEPARTMENT – PLANNING AND ZONING DIVISION

Mission

The Planning and Zoning Division has primary responsibility for coordination of short and long-range planning activities and the administration of appropriate City ordinances to protect neighborhood character and enhance the quality of life within the context of the City's Comprehensive Plan. Planning and Zoning Division staff serve as a resource to elected and appointed officials, as well as the community at large. Specific responsibilities include development site plan review, policy analysis, subdivision and zoning code administration and enforcement, and general information processing relative to development and redevelopment within the community.

Organizational Chart



2018 Accomplishments

- Updated the Planned Development Ordinance.
- Updated five (5) of the Subareas of the 2009 Comprehensive Plan.
- Transitioned personnel.
- Provided assistance to City Manager and Assistant City Manager and other departments in the planning and review of proposed new development projects, as well as redevelopment proposals in key areas of the City.
- Coordinated with other Community Development staff to review occupancy certificates, fences on corner lots, signage, and other zoning related items.
- Provided assistance to Zoning and Planning Commission/Zoning Board of Appeals, the Development, Planning and Zoning Committee, and the City Council relative to zoning and planning approval requests. Processed 28 applications for ZPC/ZBA cases (as of the writing of this report). Highlights include:

- City of Elmhurst Text Amendments
 - Parking lots, Neighborhood Transition lot area and width.
 - In process: modified cargo containers, food trucks, amenity rooftop decks
- Schiller Court Projecting Signs
- FFC and BMW Sign Variations
- St. Mary's Cemetery Columbarium Variation
- Timothy Christian Parking Lot
- U-Stor-It Variations
- Residential Setback Variations
- Other Activities
 - a. Assisted Historic Preservation Commission.
 - b. Collaborated on the Metra station grants and preliminary implementation studies.
 - c. Finalized Sustainability Plan, and began to track and communicate implementation efforts.
 - d. Presented at the American Planning Association, Illinois Chapter annual conference.
 - e. Presented at the Chaddick Institute.

2019 Expectations

- Update two (2) Sectors of the 2009 Comprehensive Plan.
- Provide assistance to City Manager and Assistant City Manager and other departments in the planning and review of proposed new development projects, as well as redevelopment proposals in key areas of the City.
- Assist Zoning and Planning Commission/Zoning Board of Appeals in the processing and review of applications for zoning and planning approval.
- Assist economic development and business development initiatives within the Industrial Park areas.
- Continue to assist in development and enhancement of existing and proposed TIF districts.
- Work with business and building owners, Elmhurst City Centre and Chamber of Commerce to bring about additional retail improvements projects.
- Continue analysis of downtown parking issues/needs/alternatives, as needed.
- Continue to incorporate technological enhancements, such as GIS/mapping, website updates and e-mail options, into various departmental functions.
- Continue proposing and processing Zoning Ordinance text amendments to address a variety of land use and development issues.
- Review and amend Subdivision Ordinance as needed.
- Continue implementation of the Downtown Plan.
- Continue implementation of the Sustainability Action Plan.
- Continue implementation of the Elmhurst Bicycle Plan, and evaluate the need for updates.
- Where appropriate, pursue redevelopment opportunities in key areas including North York Street, North Avenue at Route 83, York/Vallette, and other locations.
- Begin implementation of the Subarea Plan recommendations.
- Comprehensively review the Zoning Ordinance to identify inconsistencies and potential text amendments.

Planning, Zoning & Economic Development (#110-3015)
Summary of Expenditures

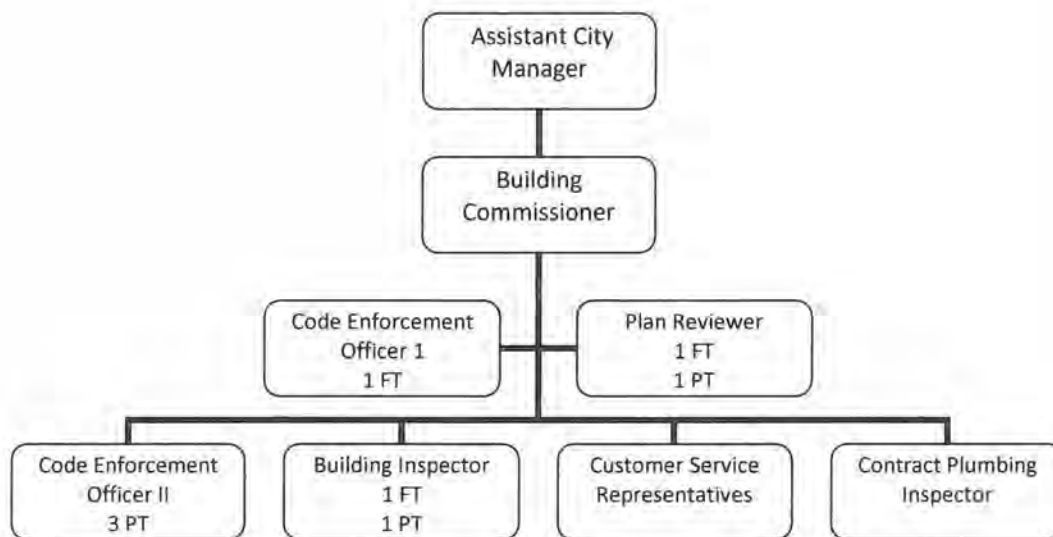
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	283,429	294,400	249,550	262,700	273,200
Employee Benefits	110,423	121,700	100,200	126,000	131,300
Contractual Services	208,550	377,070	220,800	251,950	251,900
Commodities	409	600	600	600	600
Other Expenses	25,279	42,300	34,300	42,300	42,800
Interdepartmental Charges	29,522	32,480	34,000	34,500	42,200
Total Expenditures	657,612	868,550	639,450	718,050	742,000

Explanation of Expenditures

Employee Benefits proposed for 2019/2020 reflect full staffing for the department, when compared to 2018 estimated. During 2018, the Assistant City Planner position was vacant for three months due to a retirement in the division. Contractual Services proposed for 2019/2020 include Professional Services of \$150,000 for continuing updates to the 2009 Comprehensive Plan.

COMMUNITY DEVELOPMENT DEPARTMENT BUILDING AND CODE ENFORCEMENT**Mission**

The primary mission of the Building and Code Enforcement Division is to process permit applications and subsequent inspections for all building activity and Public Works permit activity within the community; and also to monitor and pursue compliance with standards of the adopted codes. This mission is fulfilled by: 1) Monitoring all building activity within the community by means of plan review, permit issuance and construction inspection; 2) Counseling prospective builders and developers relative to code requirements and life/safety issues; 3) Responding to complaints for violations of the Municipal, Property Maintenance or series of adopted Building and Life Safety Codes; and 4) Review and issuance of Public Works permits, providing inspections and documenting that activity.

Organizational Chart**2018 Accomplishments**

- Effectively enforced the adopted ICC Series of Codes and the City of Elmhurst Code Amendments for all construction projects.
- Enforced the State mandated Energy Conservation Code.
- Utilized the Local Adjudication Hearing Process to remedy code enforcement issues and gain code compliance.
- Monitored and inspected all commercial and residential construction activity in the City.
- Received all permit applications and processed for compliance with bonding and registration requirements.
- Reviewed all construction documents prior to issuance of permit for compliance with state, federal and local codes.
- Performed permit tracking and issuance of all permits, as well as all inspections.
- Assisted Virginia Lane Townhome Association in maintaining their property through funds provided by Special Service Area #16.
- Provided code enforcement activity to gain compliance relative to the Elmhurst Municipal Code, Property Maintenance Code and all other applicable codes and ordinances.
- Conducted meetings with developers and builders to promote good working relationships and an understanding of Elmhurst codes early in the planning process.

- Coordinated with Fire Prevention Bureau personnel in a team effort to insure compliance in life safety matters.
- Administered Facade Assistance Rebate Program and coordinated with the staff architectural review team for compliance with the building design guidelines of the downtown plan.
- Administered the Overhead Sewer Program, the Check Valve Reimbursement Program and the I & I Program (Inflow & Infiltration Abatement).

2019 Expectations

This department has several major projects that are being completed, under construction or will be coming to fruition for planning sessions, plan review, permit issuance and construction and/or occupancy. The projects are as follows:

- i. Opus – 100 N. Addison – 6 Story Apartment Building w/162 Units
 - ii. 195 N. Addison – 6 Story Condominium w/20 Units
 - iii. 105 Cottage Hill – 5 Story Condominium w/23 Units
 - iv. Culvers Restaurant – 436 N. York St.
 - v. Aimco – 901-981 Elm Creek Way - 58 Townhomes
 - vi. Lennar - 7-8 Story Apartment Building w/214 Units
 - vii. Rize Properties – 200 N. Addison – 6 Story Condominium w/24 Units
 - viii. New Shell Gas Station – 601 St. Charles Rd.
 - ix. Burger King Remodel – 176 E. Butterfield Rd.
 - x. McDonalds Remodel – 190 E. Butterfield Rd.
 - xi. Developments in the North York TIF District
 - xii. Construction of approximately 90 New Single Family Homes throughout the City
- Initiate and implement Click2Gov for Building Permit Applications online.
 - Enforce Codes and Code Amendments in coordination with the adopted ICC Series of Codes and other State and Federal code mandates.
 - Continue to process building permits, providing plan reviews and consulting with architects and developers.
 - Perform all inspections relative to construction permits issued.
 - Process all contractor registrations and bonds.
 - Issue Certificates of Occupancy for completed projects.
 - Coordinate with the DuPage County Health Department for all requirements relative to food handling establishments.
 - Respond to complaints relative to property maintenance, nuisance, ordinance or other code violations.
 - Issue citations and appear in court, as necessary, to gain code compliance.
 - Administer the Elevator Inspection Program with consultant.
 - Issue elevator certificates twice per year and review inspections of same.
 - Work with real estate owners, City Centre and others to effect additional Façade Renovation projects.
 - Process and issue all Public Works permits.
 - Administer the Overhead Sewer Program, Check Valve Program, I & I Program, review drawings and applications, issue permits, and perform inspections.

Building and Code Enforcement (#110-4025)**Summary of Expenditures**

Description	2017	2018		2019	2020
	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	529,118	597,800	531,600	597,300	619,600
Employee Benefits	225,728	227,500	214,550	195,200	203,400
Contractual Services	68,388	83,020	69,300	84,500	84,500
Commodities	5,136	6,600	6,600	8,600	8,600
Other Expenses	4,656	10,000	9,000	10,000	10,000
Interdepartmental charges	44,283	48,720	51,000	51,700	63,300
Total Expenditures	877,309	973,640	882,050	947,300	989,400

Explanation of Expenditures

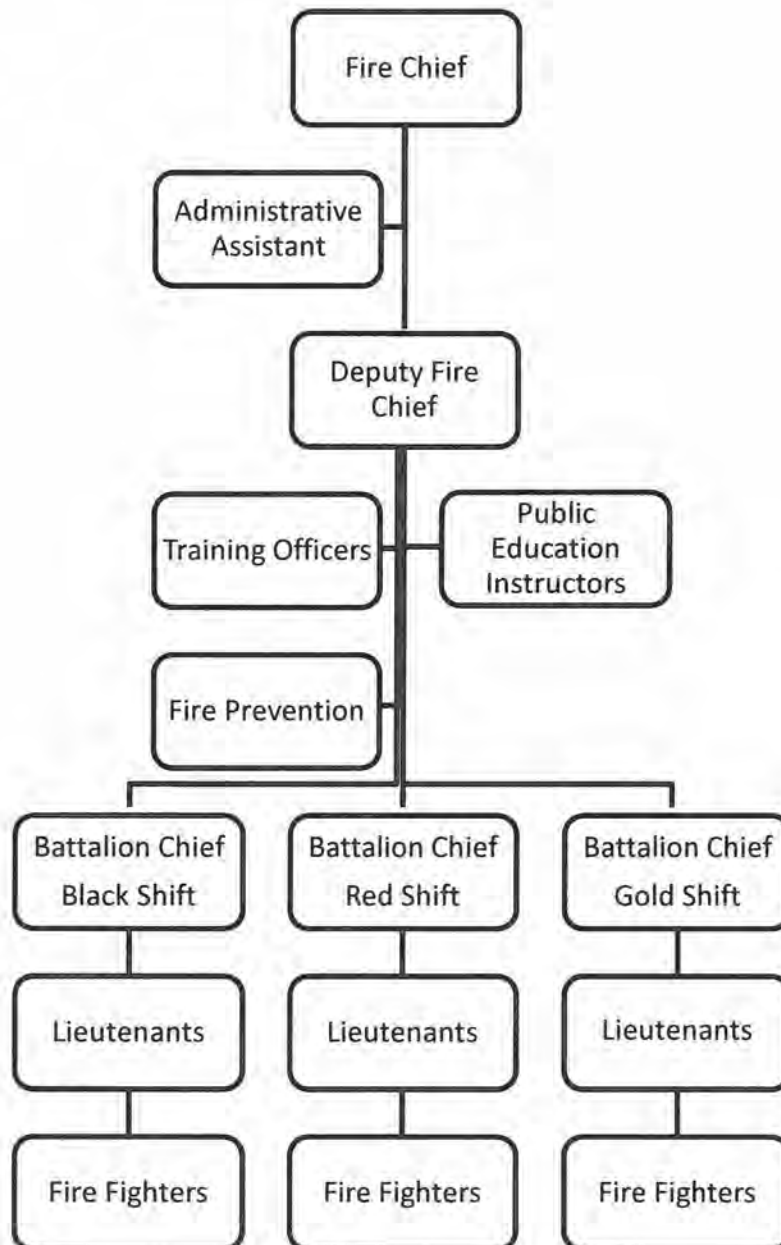
Decreased Employee Benefits for 2019/2020 Proposed represents savings on Health and Dental insurance costs resulting from the City's participation in the Government Insurance Network (GIN), a newly formed intergovernmental joint insurance pool.

FY 2019
FIRE DEPARTMENT

Mission

The Elmhurst Fire Department consists of competent and valued professionals dedicated to providing life safety, emergency services, and educational programs for the protection of life and property in our community. The mission is accomplished by holding devotion to duty, above personal safety and comfort, and continually challenging our members to enhance the quality of services provided.

Organizational Chart



2018 Accomplishments

- As of October 2018, the Fire Department has responded to over 4,657 calls for service.
- The Fire Department was awarded an ISO Class 1 Certification. The certification is awarded after a detailed site visit and grading of the City's fire suppression, training, public education, fire prevention, and water distribution system by the Insurance Services Office.
- In 2018, the Fire Department introduced a new Pierce Fire Engine to its fleet. The one engine replaced both an existing Squad 1 apparatus and an older Engine, which were purchased in 1995 and 2001 respectively.
- The department continued its smoke detector recycling program which has been very successful. There are 5 gallon buckets at each station and at City Hall that are used to ship expired detectors for proper disposal. To date the fire department has recycled over 300 smoke alarms.
- Metro Paramedics and the Elmhurst Fire Department received the 2018 Mission: Lifeline EMS Gold recognition. This award is given by the American Heart Association, which recognizes that pre-hospital personnel are the first providers of care for patients suffering from a STEMI heart attack. The treatment provided and early transport to the catheterization lab is an integral part of the STEMI system, impacting the overall outcome of the patient. This achievement illustrates a commitment to providing guidelines-based care, while meeting high standards of performance.
- The Fire Department instituted a Knox Box residential rental program. The program will allow those with financial and medical necessities, the ability to rent a box that can be hung outside their residence. This box contains a key that only firefighters and paramedics can access, in order to enter their home.
- The Fire Department instituted the "Hydrant Heroes" program which allows residents to adopt a fire hydrant. The program's goal is to help ensure that all fire hydrants are in working order and that the area is kept clear of debris, tall grass, obstructions and snow.
- The DuPage Cycling Club donated an EMS Bike that will be used to provide emergency medical care for large scale events such as the St. Patrick's Day Parade, the Elmhurst Cycling Classic, Rock the Block and the Turkey Trot. The bike will have EMS supplies and an AED that can be used in an emergency.
- The Fire Prevention Bureau conducted the Annual Fire Prevention Poster Contest/Teacher Appreciation Day at Fire Station 2. There were hundreds of posters submitted by each 4th grade class that were reviewed by teachers from throughout District 205.
- Firefighters and Paramedics received the Elmhurst/Edwards Run of the Month for emergency calls they responded to in March and September. The calls involved male patients who were experiencing a heart attack. In both cases, fire and EMS crews worked together to stabilize the patients and successfully transported them to the hospital for further treatment.
- The department purchased and put into service twelve (12) automatic external defibrillators with grant money provided through Elmhurst Toyota. The cost of the

equipment was \$10,000 and each unit will be kept in front line apparatus and utility vehicles.

- The Fire Department started a Fire Explorer program which is open to citizens who want to learn more about the Fire Department and the services that firefighters and paramedics provide to the community.
- The Fire Department implemented the use of epinephrine pens on all front line vehicles. The pens were purchased by Elmhurst hospital and will be used by EMT-B's during appropriate medical emergencies.
- The Fire Department, along with Public Works, accepted a cut-away fire hydrant prop for training. The prop was given to the City by Illinois American Water and will be used to train both fire and public works employees on hydrant operations.
- The Fire Department received a grant through Illinois American Water to purchase five (5) new fire helmets that will replace ones that are damaged and/or past their recommended service life.
- The Fire Department implemented a dive rescue team that will be equipped and trained to respond to swift, ice, and dive rescue incidents. The team is comprised of nine (9) firefighters across three shifts.

2019 Expectations

- Continue efforts to prevent fires and the loss of life and property throughout the City.
- Complete a target hazard and risk analysis assessment for the City and update resources, as needed, to ensure the fire department expands its capabilities as the City continues to grow.
- Seek additional funding and apply for grants through the Federal Emergency Management Agency (FEMA) to help offset the cost of new equipment and resources that are needed, and reduce the impact on the City's General Fund.
- Continue to collaborate with Fire East Chiefs Group and explore ways to provide services on a larger and broader regional basis; reduce costs with group purchases, develop standard operating guidelines, and train together to increase our efficiency during emergency incidents.
- Promote changes in building and other codes that protect firefighter and public health, safety, and general welfare. This includes updating and integrating codes.
- Work with staff and elected officials to review safety issues and ensure that any concerns are addressed in a timely and efficient manner.
- Review programs delivered by the Fire Prevention Bureau and evaluate possibilities for updating the materials to incorporate the latest technology.
- Conduct a feasibility study to examine the relocation of Fire Station 1 and the Fire Training Academy, and explore possible redevelopment sites.
- Continue to share department news and events through the Communications Manager to enhance the marketing and branding of the Elmhurst Fire Department.
- Make available to all employees, resources on physical fitness and wellness via webinars, articles, the Intranet, and appropriate social media to promote the health and wellness of our workforce.

- Continue to update and revise, and rewrite standard operating guidelines to ensure department compliance and increased safety for all members.
- Continue compliance with nationally recognized standards – Insurance Services Office (ISO), National Fire Protection Association (NFPA) and Occupational Safety and Health Association (OSHA) mandates.
- Utilize International Association of Fire Chiefs' (IAFC) accreditation process with the Center for Public Safety Excellence to self-assess the department's forward progress.
- Designate a point person within the Fire Department to ensure implementation of sustainability plan goals and objectives.

Fire Department (#110-4020) Summary of Expenditures					
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	5,063,146	5,160,000	4,924,600	5,116,300	5,209,900
Employee Benefits	3,577,177	3,516,700	3,621,100	3,714,800	3,885,000
Contractual Services	300,251	348,270	357,100	373,300	390,700
Commodities	111,565	84,550	92,000	103,200	92,900
Repairs & Maintenance	81,796	52,000	52,000	117,500	58,000
Other Expenses	77,040	132,250	132,800	136,300	131,100
Insurance	6,335	7,200	7,200	7,400	7,600
Capital Outlay	0	612,700	574,900	815,700	0
Interdepartmental Charges	420,036	443,450	443,200	495,400	528,400
Total Expenditures	9,637,346	10,357,120	10,204,900	10,879,900	10,303,600

Explanation of Expenditures

The 2019 proposed Employee Benefits includes a 9.3% increase in employer contributions to the Firefighters Pension Fund, as determined by the latest actuarial study. However, this increase is mitigated by a decrease in Health and Dental insurance costs resulting from the City's participation in the Government Insurance Network (GIN), a newly formed intergovernmental joint insurance pool. The 2019 Proposed Contractual Services reflects a 5% increase in Du-Comm fees. Increases in 2019 Proposed Commodities represent purchases of a replacement fitness test machine and an additional set of turnout gear. The increase to Repairs & Maintenance for 2019 is due to recommended repairs on the training tower. 2019 Proposed Capital Outlay includes the replacement of a Platform Tower Truck (F 6) and the plymovent system.

FY 2019
POLICE DEPARTMENT

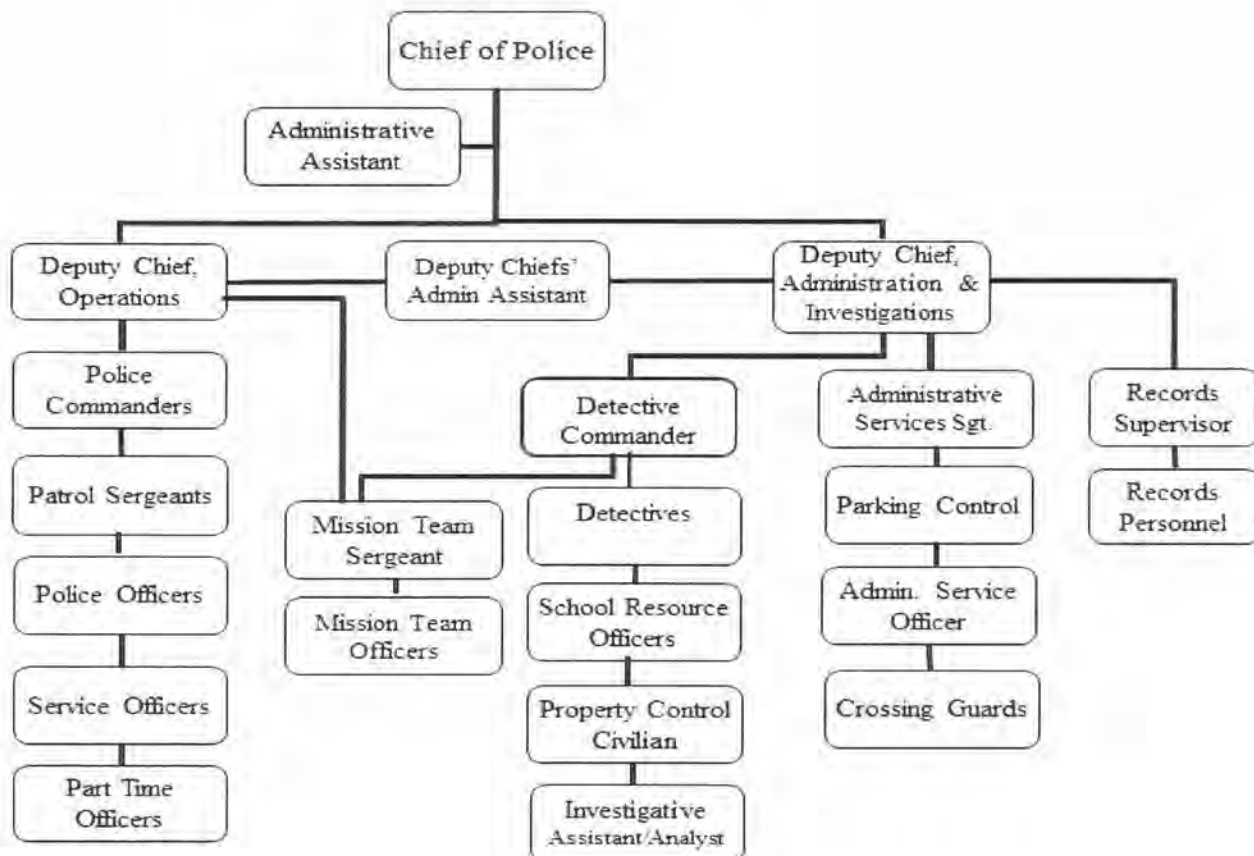
Mission

The primary mission of the Elmhurst Police Department is to provide effective and efficient delivery of law enforcement service to the community. The Police Department achieves this mission by a simple motto, ***"Providing the Best."*** The mission and motto are the guiding principles in the delivery of service to the community.

Department Overview

The Police Department has a budgeted staff of 68 full-time sworn officers, 15 part-time officers, 23 civilian police staff, and 25 part-time crossing guards. The Police Department also participates in many cooperative public safety programs and mutual aid agreements to maximize efficiency and reduce costs in providing public safety to our citizens. These programs include, but are not limited to: DuComm (regional dispatch center for public safety), DEA Task Force (Drug Enforcement Administration), DuPage County Children's Center, DuPage County Major Crimes Task Force (MCTF), DuPage County Accident Reconstruction Task Force (DUCART), Felony Investigative Assistance Team (FIAT) and both the Northern Illinois Police Alarm System (N.I.P.A.S.) and the Illinois Law Enforcement Alarm System (I.L.E.A.S.), which are multi-agency mutual aid compacts to assist in dealing with critical incidents.

Elmhurst Police Table of Organization



2018 Accomplishments

- As of October 1, 2018: The Police Department has provided services on 37,597 incidents. Of those; 12,760 were responses to 9-1-1 calls and 24,837 were police initiated activities.
- The Department investigated and filed 243 felony criminal case charges and 279 criminal misdemeanor case charges. 660 citations were issued for violations of City ordinances.
- Officers investigated 1,286 traffic collisions.
- The Department issued 6,095 traffic violation citations, 5,396 warning citations, and 7,961 parking violation citations. 183 drivers were arrested for Driving Under the Influence (DUI).
- Officers have located and issued 906 crime prevention hazard notices, as well as conducted 3,434 directed patrols of community businesses and facilities.
- To date, the Investigations Division has completed 165 criminal investigations, 42 applicant background investigations, and 82 criminal background checks for City permits.
- Two School Resource Officers provided services to Elmhurst public and private schools during the year, including conducting building security checks and supervision of emergency drills.
- The Department conducted three mass casualty active threat training exercises at Churchville Middle School in coordination with the school district, fire department, and Elmhurst Hospital.
- The Traffic Unit completed its 2018 Sustained Traffic Enforcement Program (STEP) campaign. This program is funded by a grant obtained through the Illinois Department of Transportation. Overnight enforcement resulted in the arrest of over 40 impaired drivers, nearly 300 citations for seatbelt violations and over 200 citations for cell phone use violations.
- The Department purchased and deployed two additional speed radar trailers for traffic calming.
- The Mission Team conducted a successful Heroin Highway drug interdiction operation this Spring in cooperation with approximately twenty area law enforcement agencies.
- The Mission Team conducted a successful multi-day liquor and tobacco compliance check operation in August to ensure retailers had necessary procedures to prevent sales to minors.
- To date in 2018, the Department K9 Unit has located 3,565 grams of cannabis, 1.6 kilograms of heroin, 55 grams of cocaine, and approximately \$9,500 in drug related currency. The K9 Unit also had success in 2018 tracking and apprehending fleeing offenders from crime scenes.
- The Department held two prescription drug take back events (Spring and Fall), partnering with Elmhurst College for the Spring event during their recycling extravaganza.
- The Department became the first municipal police agency in Illinois to fully implement a police epinephrine auto-injector program to treat anaphylaxis pursuant to the Annie LeGere Act.
- The Department continued its award-winning Neighborhood Roll Call program during the summer months, with 1,150 residents attending this year, a 62% increase in attendance over 2017. This initiative has reached approximately 4,000 residents since its start in 2014.
- The Department hired 2 full-time police officers, 2 part-time police officers, and 2 part-time background investigators in 2018.
- Members of the Police Department completed a total of 7,543 hours of training from January thru September, 2018, including but not limited to firearms, legal updates, defensive tactics, and annual certifications. A curriculum based roll call training program continued in 2018 to increase training on department policy and procedure topics.
- Four in-service training dates for department officers were organized. All detectives completed an enhanced sex assault investigation training course per state requirements. Two additional detectives completed cell phone forensic device training. Two supervisors completed the Northwestern University Center for Public Safety Executive Management Program and one supervisor completed the School of Police Staff and Command.
- Four full-time police officers and two part-time police officers completed the Field Training Program. This program trains all newly hired officers on proper patrol operations.

- The Firearms Training Unit conducted monthly training with all department officers. A new range officer was selected and completed 100 hours of training to become a certified pistol and rifle instructor. Additionally, all range officers completed Colt Armorers School in September.
- The Department underwent a Law Enforcement Agency Data System (LEADS) audit in September. The Department was found by the Illinois State Police to be in full compliance with LEADS and NCIC regulations.
- The Department installed a new 12 camera video monitoring system with recording server to enhance the safety and security of the police lockup area.
- The Evidence Unit conducted research, purchased, and trained with a new Forensic Light Source device that has significantly enhanced the ability of evidence technicians to detect trace and latent evidence at crime scenes.
- The Peer Jury Program heard 37 cases involving juveniles and used the restorative justice method to resolve the underlying offenses. Juvenile officers from Downers Grove and Villa Park observed the Elmhurst program in preparation to start their own peer jury programs.
- The Emergency Response Team and Crisis Negotiation Team held regular training sessions and participated in professional training at the Elgin Mental Health Center, Illinois Crisis Negotiation Conference, and Iowa National Conference/Competition.
- The Department joined the DuPage County Crisis Intervention Team Association in January.
- The Department continued teaching Drug Abuse Resistance Education (DARE) in Elmhurst schools, graduating approximately 850 fifth grade students from the program this year.
- The Department continued its many community education and outreach programs to include: Elmhurst Police Explorers, two sessions of the Citizen's Police Academy, Seniors and Law Enforcement Together (SALT), Operation LifeSaver, Bicycle Patrol, Alive at 25, a renewed Lock It or Lose It campaign, bicycle safety, and various community crime prevention presentations.
- The Administrative Division completed a full review of all Department policies and procedures in preparation to meet the standards set by Illinois Law Enforcement Accreditation Program.
- The Administrative Division planned approximately 35 City events throughout the year, to include emergency and traffic control plans.
- The Department became a member of the Felony Investigative Assistance Team (FIAT), providing access to mutual aid resources for major investigations, emergency services, traffic crash reconstruction, digital forensic services, and additional K9 resources.
- The Department completed a Space Needs Analysis of the Elmhurst police station which reported on the existing conditions present and needs of modern police facilities.

2019 Expectations

- Successfully complete formal assessment by the Illinois Law Enforcement Accreditation Program (ILEAP) and be awarded agency accreditation by the Illinois Chiefs of Police Association.
- Implement a computer based policy audit system utilized for accreditation proof retention.
- Continue to participate in the development of the DuPage Justice Information System (DuJIS) project and implement the new dispatch and records management system countywide.
- Research and implement new technology for crime scene and evidence management. Obtain a digital crime scene diagram tool for evidence technicians and a digital evidence storage system for crime scene photos and videos with secure chain of custody safeguards.
- Complete the fixed Automated License Plate Reader expansion program City-wide.
- Apply for and receive a 2019 Sustained Traffic Enforcement Program (STEP) grant from the Illinois Department of Transportation to enhance traffic safety in Elmhurst through the enforcement DUI, safety belt, and distracted driving laws.

- Ensure a minimum level of 50 hours of annual training per sworn officer. Complete School of Police Staff and Command training course for all Sergeants. Complete two Executive Management Program sessions for command level supervisors.
- Establish a formal plan to meet the police facility needs of the Department.
- Complete contract to rent a HVAC chiller system to provide temporary air conditioning for the police facility during warmer seasons.
- Host crisis intervention team (CIT) training at the Elmhurst Police Department to train a significant portion of local officers on operations involving mental health crisis situations.
- Continue digital imaging of past police records from paper and film to digital formats.
- Implement an e-ticketing system for municipal ordinance citations, similar to traffic citations.
- Implement a local fingerprint database system in the police station crime lab based upon LiveScan fingerprint records to increase the efficiency of criminal suspect identification.
- Develop stronger association with mutual aid response organizations by staffing specialty positions in K9, SWAT, Investigations, Forensics, and Accident Reconstruction teams.
- Coordinate physical security assessments and drills with community school, hospital, and business facilities.

Police Department (#110-5030) Summary of Expenditures					
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	9,075,340	9,311,000	9,139,200	9,644,200	10,043,400
Employee Benefits	5,684,806	5,664,300	5,680,000	5,955,000	6,231,100
Contractual Services	1,043,579	1,230,470	1,209,100	1,283,200	1,327,600
Commodities	151,167	171,000	157,000	157,500	158,000
Repairs & Maintenance	137,114	107,000	107,000	107,000	109,000
Other Expenses	342,551	459,800	432,200	438,800	443,800
Insurance	7,012	7,200	7,200	7,400	7,600
Capital Outlay	295,731	1,300,700	660,000	1,602,000	1,733,000
Interdepartmental Charges	822,958	870,050	873,000	967,900	1,044,400
Total Expenditures	17,560,258	19,121,520	18,264,700	20,163,000	21,097,900

Explanation of Expenditures

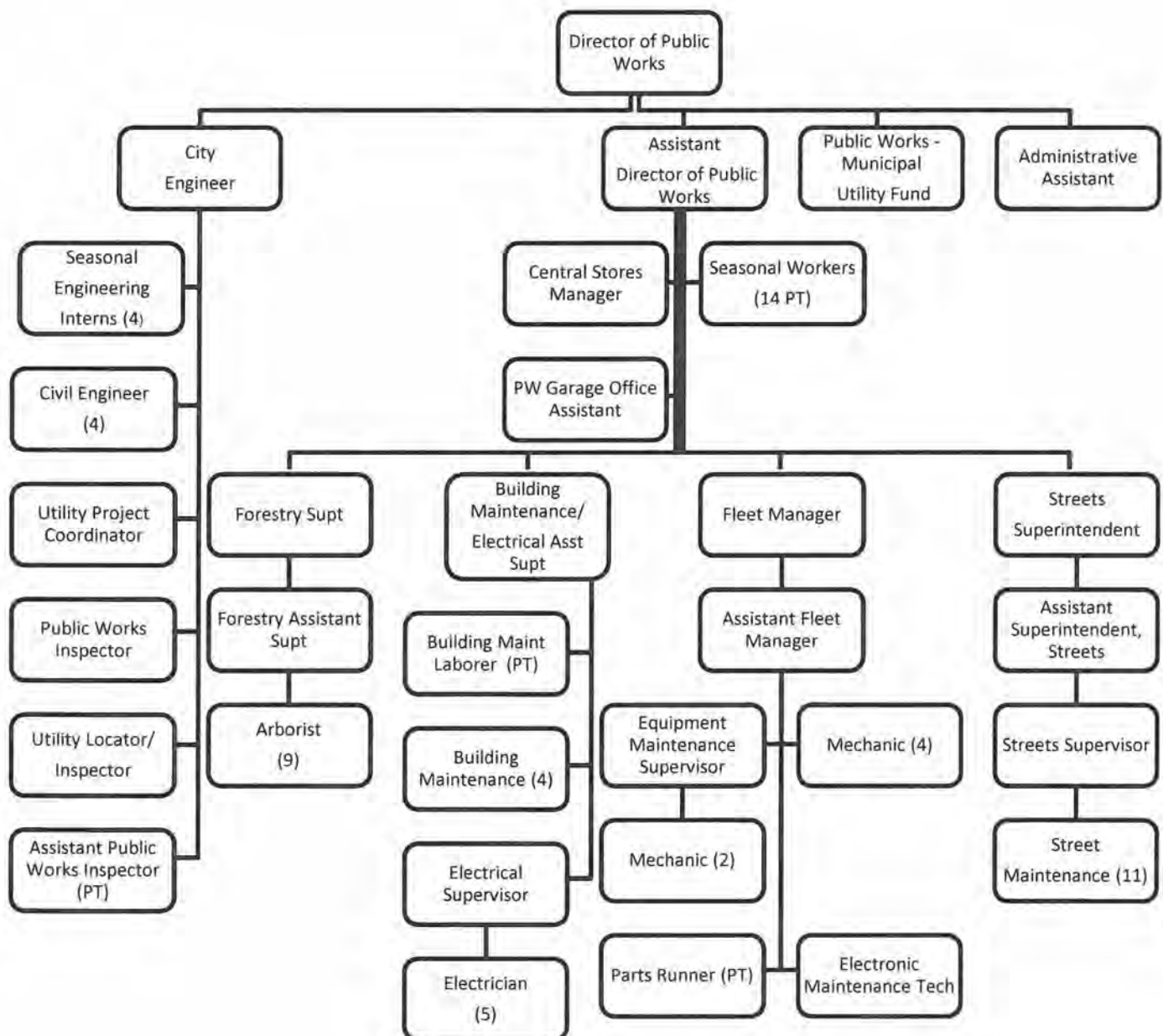
2019 Proposed Salaries & Wages and Employee Benefits represent full staffing. Contractual Services proposed for 2019 have increased from 2018 Estimated as a result of increased Du-Comm fees. The increase includes additional costs relating to a new Records Management System (RMS) and the new Public Safety Communications Center opened in 2018. The 2019 Proposed Capital Outlay includes the replacement of five (5) Police vehicles (CEB pg. 106 & 107), License Plate Reader equipment purchases, replacement of the police station HVAC system (CEB pg. 16), and the repair of columns at the entrance of the Police Station (CEB pg. 17). The increase in Interdepartmental Charges in the 2019 Proposed budget is due to an overall increase to the Central Equipment Maintenance (110-6047-512) budget, primarily due to budgeted increases to fuel costs.

FY 2019
PUBLIC WORKS & WATER/WASTEWATER – GENERAL FUND

Mission

The responsibilities of the Department of Public Works are to maintain the public streets, alleys and parking lots; public buildings and grounds; street lighting and traffic signals; parkway restoration and trees; the distribution of water; the collection of sewage; the collection of solid waste and recycling, including a public awareness program on the need for recycling; and City engineering support services. In addition, Public Works maintains all City-owned equipment, including police and fire vehicles, and communications equipment. The Public Works Department operates through six divisions. A summary of each division and highlights of 2018 accomplishments and 2019 expectations follow.

Organizational Chart



Administration and Engineering Division

The division is responsible for the design and/or review of plans for capital construction projects, as well as construction supervision, inspection and administration of all Public Works projects. This division also maintains utility system records and City maps, and reviews and approves all site plans for private property development.

2018 Accomplishments

- Performed design and coordination of annual City Capital Improvement Projects, including contract paving, watermain replacement, sewer repairs, sidewalk replacement and slabjacking, and asphalt and concrete pavement patching.
- Continued to coordinate engineering services in regards to stormwater as identified by the Comprehensive Flood Plan.
- Continued to work with identified neighborhood public stormwater mitigation projects.
- Continued work with DuPage County and FEMA to revise floodplain maps using an accurate stormwater model and depicting known historical flood levels.
- Coordinated development efforts and inspected construction for various private development including: 172 E. Schiller Street-EEH, 100 Addison Avenue development-Opus, 140 N. Addison Avenue-FFC, 845 N. Larch, Elm Creek Townhomes, 105 Cottage Hill Avenue, 195 N. Addison Avenue, 500 W. Lake Street-BWM, etc.
- Continued to work with the Western O'Hare Bypass work group to discuss improvements to alleviate eastbound North Avenue traffic issues.
- Continued working on traffic sign requests and performing other traffic and parking studies, as needed.
- Assisted residents with drainage problems and supervised the installation of rear yard drains/sump connections/dry wells and provided technical assistance, survey and investigation work regarding street flooding and sanitary sewer back up for residential areas.
- Coordinated construction of the Southwest Elmhurst Stormwater Mitigation Project-Ph. I.
- Coordinated construction of the Southwest Elmhurst Stormwater Mitigation Project-Ph. II.
- Prepared and presented information to the Public Works and Buildings Committee regarding future potential stormwater project planning.
- Coordinated and completed roadway improvements to Poplar Avenue and York Street (downtown); both of which received Federal grant dollars.
- Coordinate construction of the Larch Parking Deck maintenance repairs.
- Coordinated an assessment of the Adelaide Parking Deck for future repair purposes.
- Coordinate engineering design of the West Avenue roadway improvements from St. Charles Road to the UP Railroad.
- Coordinate engineering design of the Spring Road roadway improvements from St. Charles Road to Vallette Street.

2019 Expectations

- Continue design and coordination of annual City Capital Improvement Projects, such as sewer repairs, contract paving, sidewalk replacement, roadway patching and watermain projects.
- Continue to coordinate engineering and construction of identified Comprehensive Flood Plan projects.

- Continue to work with identified neighborhood public stormwater mitigation projects.
- Coordinate final engineering design on future stormwater projects as budgeted and identified by the City Council.
- Continue to maintain the City's stormwater website.
- Coordinate construction for the West Avenue roadway improvements from St. Charles Road to the UP Railroad.
- Coordinate construction for the Spring Road roadway improvements from St. Charles Road to Vallette Street.
- Coordinate the start of the Phase I engineering design for improvements to the York Street and Butterfield Road intersection.
- Coordinate engineering review of drainage ditch systems to create a maintenance program for drainage ditches.
- Coordinate and review requests for new sidewalks in areas where none exist.
- Continue to work with staff of the DuPage County Stormwater group to develop/design additional flood control measures along Salt Creek.
- Continue to work with County staff and FEMA to revise floodplain maps to reflect the use of the Elmhurst Quarry and accurate modeling.
- Continue to work with Western O'Hare Bypass group, Northlake, IDOT and the Illinois Tollway to seek improvements to the eastbound North Avenue traffic issues.
- Begin engineering design efforts for landscape improvements to the east side of the Robert Palmer Drive underpass.
- Coordinate maintenance construction on the Adelaide Parking Deck.
- Coordinate assessment and engineering plans for the Schiller Parking Deck repairs.

Public Works Department - Administration and Engineering (#110-6040)					
Summary of Expenditures					
	2017	2018		2019	2020
Description	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	817,772	840,300	824,850	870,100	900,000
Employee Benefits	1,647,618	1,857,300	1,588,700	1,746,000	1,808,600
Contractual Services	356,513	351,520	264,800	324,600	326,200
Commodities	34,110	46,200	55,000	76,300	76,500
Other Expenses	32,142	32,000	26,800	35,100	35,100
Insurance	10,711	10,400	10,300	10,700	11,000
Capital Outlay	29,272	261,750	318,000	100,000	31,000
Interdepartmental Charges	170,967	179,840	179,900	200,700	214,800
Total Expenditures	3,099,105	3,579,310	3,268,350	3,363,500	3,403,200

Explanation of Expenditures

The 2019 Proposed Capital Outlay is for the replacement of three (3) vehicles. The increase in Interdepartmental Charges in the 2019 Proposed budget is due to an overall increase to the Central Equipment Maintenance (110-6047-512) budget, primarily due to budgeted increases to fuel costs.

Public Works Department - Rubbish Disposal (#110-6045)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Contractual Services	3,173,729	3,242,800	3,149,900	3,182,000	3,278,100
Commodities	-	2,500	2,500	2,500	2,500
Interdepartmental Charges	73,805	81,210	85,000	86,200	105,600
Total Expenditures	3,247,534	3,326,510	3,237,400	3,270,700	3,386,200

Explanation of Expenditures

The 2019 Proposed Contractual Services reflect the terms of the City's agreement with Allied Waste/Republic Services.

Public Works Department - Public Benefit (#110-6048)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Capital Outlay	92,379	2,175,000	140,000	2,110,000	4,700,000
Total Expenditures	92,379	2,175,000	140,000	2,110,000	4,700,000

Explanation of Expenditures

The 2019 Proposed Capital Outlay includes funds for sidewalks, drainage system improvements, Route 83 pedestrian bridge, Prairie Path underpass at York Street, Metra station upgrades, and Larch deck bicycle parking (CEB pg. 55-60).

Street Maintenance Division

This Division is responsible for the repair and maintenance of all streets, alleys, sidewalks, parking lots, manhole structures, signage and pavement markings within the City of Elmhurst corporate limits, excluding Illinois Routes 83, 56, 64, and 20, Grand Avenue, and County Line Road, such roadways being maintained by other government agencies.

2018 Accomplishments

City Work Crews projections:

- Repair about 1,500 asphalt patches and 15,000 potholes.
- Repair about 15 manholes and stormwater inlets, clean numerous stormwater inlets.
- Repair various fences and guardrails.
- Manufacture, replace, and install over 1,500 signs, paint school crosswalks and maintain striping throughout town, re-install traffic wands at railroad crossings, and conduct traffic counts.
- Steam clean and remove gum from sidewalks in the Central Business District. Perform large cleaning operations during overnight hours in areas with high pedestrian traffic.
- Repair sidewalk brick-pavers in numerous locations in the Central Business District.
- Clean/fill tree grates with lava rock and spray for weed control throughout the Central Business District.
- Repair and stain/paint numerous benches and trash receptacles in the Central Business District.
- Remove and relocate flower pots throughout the Central Business District.
- Seal cracks in asphalt pavement in numerous locations.
- Ramp sidewalk trip hazards at various locations.
- Remove graffiti from numerous locations.
- Respond to numerous snow, wind, and rain storms, including debris pick-up after events.
- Clean debris from inlets prior to, during, and after numerous rain storms.
- Make and maintain a supply of sandbags for resident pickup and use during rain events.
- Perform monthly litter pick-up throughout town and remove dead animals from City right-of-way upon request.
- Inspect manholes and inlets, identify deficiencies, and recommend improvements and repairs for the Contract Paving Program.
- Operate City street sweepers to clear debris from streets, clear stormwater inlets before rain storms, to support special events, and to clean debris from traffic accidents.
- Support approximately 200 block parties, numerous film productions, and over 30 special events, including: St. Patrick's Day and Memorial Day Parades, Annie Ryan Run, Jaycee's Carnival, 4 on the 4th Run Bike Race, Elmhurst Cycling Classic, Rock the Block, and the Turkey Trot.
- Deploy message boards as requested for meetings and special events.

Contract Work:

- Patch about 2,500 square yards of concrete pavement (including residential areas and special patching on State routes), 1,000 lineal feet of curb and gutters, 150 square yards of concrete driveways, and 250 square feet of sidewalks.
- Facilitate patching nearly 4,500 square yards of asphalt pavement with the Contract Paving project.
- Apply rejuvenating sealant to over 230,000 square yards (or 15 miles) of asphalt pavement.

- Completed the 2017 Inlet Cleaning project, which included cleaning of inlets and lead lines for the remaining half of the City of Elmhurst.
- Sealcoat City-owned parking lots and perform hot crack filling operations on major roadways with concrete base/asphalt overlays.
- Stripe major roadways paved within the last 5 to 7 years.
- Sweep City streets seven times from May to November, Business District streets weekly, City parking lots monthly, and sweep streets twice in November to pick up leaves.
- Perform mosquito abatement throughout the City.

2019 Expectations

City Work Crews:

- Continue to repair deteriorated asphalt and concrete pavement, curbs and gutters.
- Continue to patch potholes.
- Continue to patch street excavations from utility and home construction.
- Continue to seal cracks in asphalt pavement.
- Continue to address trip hazards as identified.
- Continue to inspect and repair stormwater inlets and manholes.
- Continue to systematically clean inlets in low areas.
- Continue to maintain and repair guardrails, fencing, bollards, benches, trash receptacles, and bike racks.
- Continue to sweep streets to clean up accident, construction, and storm debris and to support special events.
- Continue to maintain traffic signs, pavement markings, and traffic wands.
- Continue to conduct traffic counts.
- Continue to provide barricades and signage for block parties and special events.
- Continue to remove graffiti, clean litter, and remove dead animals from roadways.
- Continue to clean and repair brick-paver sidewalks and perform routine maintenance in the Central Business District.
- Continue to respond to rain, snow, ice, and wind storms.

Contract Work:

- Continue to patch asphalt and concrete pavements, utility trenches, curbs and gutters.
- Monitor inlets throughout town to establish appropriate cleaning cycle.
- Continue to seal coat, rejuvenate, and seal cracks in asphalt pavements and parking lots.
- Continue to repaint pavement markings.
- Continue to sweep City streets, business districts, and parking lots of debris and leaves.

Public Works Department - Street Maintenance Division (#110-6041)

Summary of Expenditures

Description	2017	2018		2019	2020
	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	370,008	382,100	410,450	298,200	306,100
Employee Benefits	71,548	73,900	96,150	48,600	49,900
Contractual Services	1,595,599	2,146,570	1,834,600	1,715,300	1,781,100
Commodities	158,330	209,000	192,500	206,000	193,000
Repairs & Maintenance	111,225	458,000	422,000	272,000	217,000
Capital Outlay	4,335,159	7,439,500	6,971,000	6,267,000	9,895,000
Interdepartmental Charges	509,128	518,790	499,000	602,200	574,100
Total Expenditures	7,150,997	11,227,860	10,425,700	9,409,300	13,016,200

Explanation of Expenditures

Beginning in 2019, the allocation of Streets Division salaries to Motor Fuel Tax (Fund 250) dollars has been increased. As a result, 2019 Proposed Salaries & Wages and Employee Benefits have decreased when compared to prior years. A three year city-wide storm sewer cleaning program was completed in 2018, therefore, 2019 Proposed Contractual Services have decreased to reflect cleaning as needed only. The 2019 Proposed Capital Outlay includes \$3,672,000 in Roadway Improvement projects including asphalt and concrete street resurfacing, parking lot resurfacing, and rehabilitation of Spring Road. Storm Station Improvements of \$1,250,000 are also included in 2019 Proposed Capital Outlay.

Public Works Department - Snow & Ice Removal (#110-6042)

Summary of Expenditures

Description	2017	2018		2019	2020
	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	110,600	303,000	320,900	309,300	317,700
Employee Benefits	22,240	61,300	64,800	54,600	56,100
Contractual Services	9,458	77,820	73,900	77,900	77,900
Commodities	950	24,500	24,500	25,000	25,000
Repairs & Maintenance	59,136	75,000	60,000	80,000	75,000
Capital Outlay	247,180	190,000	-	190,000	-
Interdepartmental Charges	7,773	10,000	10,000	10,000	10,000
Total Expenditures	457,337	741,620	554,100	746,800	561,700

Explanation of Expenditures

The Proposed 2019 Capital Outlay includes the purchase of a Brine Machine originally budgeted in 2018. The machine will be used for an anti-Ice program which will reduce winter maintenance costs. The purchase is contingent receipt of grant funding.

Forestry and Grounds Maintenance Division

This Division is responsible for the care of all public property trees and maintenance of public grounds. This includes the removal of undesirable trees, Dutch Elm diseased trees, and Emerald Ash Borer infested trees; tree planting; tree trimming; weed spraying; brush removal; parkway restoration; mowing and landscape maintenance.

2018 Accomplishments

- Planted 450 new trees.
- Trimmed/serviced over 3,100 parkway trees.
- 1,200 resident service requests were completed.
- Restored approximately 700 parkways damaged by work consisting of stump removal, main breaks, water leaks, damaged electrical cables, auto damage, etc.
- Removed approximately 500 trees (other than DED Elms) for reasons such as hazardous condition, declining health, and the EAB Ash Reduction Program, etc.
- Removed 20 parkway Dutch Elm Diseased elms and continued aggressive monitoring for disease.
- Assisted the Engineering Division by completing necessary tree work on several high-profile stormwater projects.

2019 Expectations

- Plant 600 trees on the City's parkways
- Continue to refine/enhance Dutch Elm Disease field detection and control techniques developed from ongoing observations made the previous DED season.
- Continued peak (summer) season quick response to resident service requests.
- Continue timely restoration of all damaged parkways.
- Go out to bid for, and continue to monitor the City's 3 year contracts and closely monitor City contractors to ensure their work meets deadlines and does not compromise City standards.
- Continue the City-wide contract tree trimming and maintenance schedule based on a regular trim cycle.
- Continue parkway hydroseeding completed in-house to support the Engineering Division contracts.
- Manage the City-wide plan and response to Emerald Ash Borer (EAB) infestation
- Continue to assist the Engineering Division by completing necessary tree work on numerous high-profile stormwater projects.

Public works Department - Forestry Division (#110-6043)

Summary of Expenditures

Description	2017	2018		2019	2020
	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	733,805	741,600	733,500	772,300	802,100
Employee Benefits	176,725	147,300	143,900	133,400	138,700
Contractual Services	456,216	757,750	657,800	807,800	787,800
Commodities	200,741	224,250	224,300	224,300	224,300
Repairs & Maintenance	648	4,000	4,000	4,000	4,000
Capital Outlay	766,334	631,400	631,400	110,000	690,000
Interdepartmental Charges	227,359	232,770	223,900	270,200	257,600
Total Expenditures	2,561,828	2,739,070	2,618,800	2,322,000	2,904,500

Explanation of Expenditures

The increase in 2019 Proposed Contractual Services is attributable to additional landscaping maintenance budgeted on First Street along the Union Pacific Railroad tracks. 2019 Proposed Capital Outlay includes replacement of PW 65 and PW 96 F350 pickup trucks.

Electrical Division

This division is responsible for the maintenance of all municipal street lighting (excluding ComEd lighting), traffic signal maintenance, and the maintenance of various control circuits, minor air conditioning repairs and electrical improvements and repairs at municipal buildings. In addition, this division with the Building Maintenance division has primary responsibility for snow removal in the business districts.

2018 Accomplishments

Public Works Garage

- Ran power to new propane dispensing station.
- Ran new conduit to fuel island.
- Cut in new loops for garage doors and Enter/Exit gates.

City Centre

- Provided additional power for "Rock the Block" event.
- Start-up and winterization of City Centre fountain.
- Set up and take down Holiday tree.
- Completed CBD snow removal

Parking decks

- Completed thorough cleaning of Schiller, Adelaide, Larch, Addison and First Street parking decks.
- Performed snow removal/haul snow off of decks.
- Installed new car charging stations.
- Painted Adelaide parking deck.

Fire Department/Fire Training Tower

- Ran power for washer/dryer units at Fire Station's 1 and 2.
- Replaced lamps and cleaned ceiling fans.

Police Department

- Ran power for security cameras in jail.
- Assist hooking up portable A/C unit.
- Installed flag pole and Light.

Library

- Replaced lamps and ballast for parking lot lighting.

City-wide

- Coordinated contractual structural analysis of decorative street light poles on North Ave.
- Painted streetlight poles on Robert Palmer Drive.
- Continued residential concrete street light pole replacement project.
- Installed additional lighting in the annex parking lot for City Hall.
- Completed yearly thermal scan testing of all City of Elmhurst electrical panels.
- Prepared for special events including parades and festivals.
- Painted traffic signals poles in the CBD area.
- Completed yearly testing of all traffic signal conflict monitors.
- Installed flags on Spring Road of St. Patrick's Day Parade.
- Mounted banners on the Palmer Drive Underpass.
- Checked all street light festoon outlets for Holiday lighting.
- Repaired and maintained street lights and traffic signal systems.
- Removed and installed (6) light poles and fixtures on St. Charles between Rt. 83/Villa.

- Installed 224 LED Cobra head fixtures in Industrial/Church Rd.

City Hall

- Installed employee electric vehicle charging station.
- Ran power for remodeling of the City Hall lunch room.
- Ran conduit for fiber optic cable at City Hall.

2019 Expectations:

- Provide live feed to Police Station for cameras in the Addison Parking Deck.
- Assist police with installation of radar signs in residential areas.
- Run power for license plate readers at various locations.
- Maintain lights for 2019 storm sewer projects.
- Continue street light repair program.
- Continue street light pole painting program.
- Complete the annual thermoscan of all City electrical panels.
- Continue to provide power for City Centre's "Rock the Block" event.
- Continue maintenance of the City Centre fountain and coordination of holiday decorations.
- Continue to assist with set up and take down of Holiday tree.
- Maintain the existing streetlight and traffic signal systems in an efficient manner.
- Install and remove holiday decorations throughout the City.
- Install flags on Spring Road for St. Patrick's Day.
- Continue to prepare for special events, parades and festivals.

Public Works Department - Electrical Division (#110-6044)					
Summary of Expenditures					
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	239,327	249,700	249,400	236,000	244,300
Employee Benefits	62,171	49,300	48,200	40,000	41,400
Contractual Services	188,010	492,530	235,900	302,900	277,600
Commodities	153,413	231,700	271,100	332,600	295,300
Repairs & Maintenance	501	8,500	3,000	8,500	8,500
Capital Outlay	105,610	270,000	10,000	415,000	10,000
Interdepartmental Charges	97,162	98,630	94,900	114,500	109,200
Total Expenditures	846,194	1,400,360	912,500	1,449,500	986,300

Explanation of Expenditures

The 2019 Proposed Capital Outlay budget contains \$260,000 for railroad interconnect improvements (CEB pg. 51) at First Street and Addison Avenue and St. Charles Road at Berkley. Other 2019 Capital includes replacement of PW 8 (F450 dump truck) and PW 130 (electric scissors manlift).

Building Maintenance Division

This division is responsible for the routine maintenance of municipal buildings, parking decks, decorative fountains and city-owned rental property. The building maintenance areas include heating and air conditioning, ventilation, plumbing, janitorial, roofing, and minor building repairs and improvements. This division also assists with the business district snow removal program.

2018 Accomplishments

Police Department

- Coordinated install of temporary AC for police department until final building analysis is conducted.
- Installed new carpet in Administration area.

Fire Department

- Installed all necessary mechanical connections for new commercial washer and dryer units at Fire Stations 1 and 2.
- Installed new roof top HVAC units at Training Tower.

City Hall

- Installed new module wall panel system in conference 2 & 3 this included removing existing wall, floor and ceiling and then reinstalling ceiling after contractor.
- Remodeled kitchen area which included new flooring, cabinets, plumbing and electrical fixtures.
- Installed new carpet Assistant Finance office.
- Upgraded all thermostats to new programmable devices to better control energy usage.

Public Works Garage

- Hosted annual Community food drive and Northern Illinois food pantries.
- Hosted the 1st electronic recycling event.
- Performed extensive roof repairs (over 120 areas) in order to prolong the life until replacement in 2020.
- Assisted in installation of propane fuel island.
- Coordinated several boiler pump replacements for heating system.

History Museum-Education Center

- Installed new boiler at Education Center.
- Re-constructed Museum porch undercarriage and stairs.
- Assisted in several Museum sponsored events which include Craft Beef festival, Exhibit openings and Churchville School House event.

City-wide

- Adelaide painting project in progress.
- Larch sealing and repairs.
- Drain repairs for Metra Station.
- Installation of additional 3" water supply at Addison Deck.
- Installation of new security guardrails at Addison Deck.
- Installation of window security film Addison Deck.
- Conducted both annual and 5 year fire sprinkler and alarm testing at all City properties.
- New air compressor installed Adelaide Deck.
- Complete washing of parking garages and underpasses.
- Completed an average of 71 service requests per month.

- Completed an average of 44 light fixture repairs per month.
- Completed an average of 9 special meeting or event set ups per month.
- In the process of increasing custodial staff for parking deck maintenance.
- City property RPZ testing.

2019 Expectations

- Continue Public Works roof repair assessment.
- Installation of new carpeting for Public Works Administration area.
- Conduct project cost and analysis for installation of 4 – 5 large energy efficient aerodynamic fans for Public works.
- Complete annual fire alarm and sprinkler testing.
- Complete annual fire extinguisher testing.
- Coordinate delivery and installation of temporary chiller for Police Department.
- Tuck point Fire Training Tower.
- Review the cost life expectancy of Station 1 roof top HVAC units for future replacement.
- Review Public Works HVAC chiller for replacement.
- Rpz testing for all City properties.

Public Works Department - Building Maintenance Division (#110-6046)					
Summary of Expenditures					
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	378,197	421,400	382,450	435,300	447,300
Employee Benefits	74,964	80,800	74,500	73,300	75,200
Contractual Services	117,026	156,740	127,600	218,600	219,600
Commodities	39,947	40,100	40,100	40,100	40,100
Repairs & Maintenance	84,330	100,000	150,500	155,000	105,000
Other Expenses	579,310	30,000	30,000	30,000	30,000
Insurance	4,087	4,100	4,000	4,100	4,300
Capital Outlay	-	275,000	260,000	231,250	980,375
Total Expenditures	1,277,861	1,108,140	1,069,150	1,187,650	1,901,875

Explanation of Expenditures

The current custodial services contract expires in 2019, therefore, the 2019 Proposed Contractual Services includes additional funds budgeted for the new contract. The 2019 Proposed Capital Outlay includes replacement of PW 66 (F350 pickup truck) and PW 72 (E250 Cargo Van) as well as funds for an IT space remodel.

Fleet Maintenance Division

This division is responsible for the operation of the Central Garage, coordinates all city equipment replacement lifecycles and maintenance of all city-owned mechanical equipment, including police, fire and public works vehicles; major pump and equipment repairs required for the utilities operation, and mechanical equipment for all public buildings. This division also maintains Elmhurst Park District equipment as a result of a 1993 intergovernmental agreement. In addition, this division is responsible for the operation and maintenance of a fuel dispensing station as well as ordering fuel to maintain an appropriate inventory at all times.

2018 Accomplishments

- Coordinated sale of vehicles and equipment replaced by fleet upgrades for best possible return on investment through vehicle trades.
- The total Biological component of the diesel fuel consumed in FY18 budget year was 8,157 gallons in an effort to reducing greenhouse gas emissions and our dependency on foreign oil.
- The total amount of propane fuel consumed in FY18 budget year from 6/14/18 to 8/13/18 was 2,448 gallons in an effort to reduce greenhouse gas emissions and our dependency on foreign oil. The cost per gallon for propane is \$1.44. The cost per gallon for gasoline is \$2.55. This is a cost savings of \$1.11 per gallon.
- From 1/1/18 – 8/14/18, 4,674 equipment repairs were completed between the City and Park District Fleets. This includes 410 preventative maintenance procedures.
- Coordinated the removal and disposal of aluminum and steel street light poles to be recycled for a total value of \$10,081.62.
- 488 radio and computer repairs/modifications were completed.
- Radio shop (through attrition), has upgraded 99% of all L3 Mobile vision in car video system to HD quality.
- Radio Shop has upgraded all in vehicle MDT's for Police, Fire, Medic's & Rapid Response vehicles to Fujitsu tablets with 4G wireless.
- The Ford IDS, Alldata on line repair manuals, and the Ford Technical Resource Center have also been upgraded.
- Coordinated specifications, purchases, and repairs of Park District equipment and vehicles in accordance with intergovernmental agreement.
- Completed bar coding inventory in Central Stores.
- Completed two stock return programs in Central Stores resulting in \$13,200 of inventory being purged, after updating inventory, this project resulted in a \$3,500 credit.
- Changed fluid filter supplier to a premium brand at comparable prices.
- Continue to review parts inventory and adjust quantities to reduce costs and meet demand.
- Replaced electric vehicle charger at the Addison Parking Deck
- Replaced electric vehicle charger at City Hall
- Installed electric vehicle charger at the Hahn Parking Deck
- Convert 5 City PW vehicle to dual fuel propane through an IEPA Grant
- Installed a propane autogas fill station at the Public Works garage to fuel the 14 converted City PW vehicles for propane gas.
- Replaced three dump trucks for the Streets Div. PW9 and PW34 and PW64.
- Replace two Administrative vehicles E22 and F16
- Replaced one Shoring Trailer for the Utility Div. PW155.

- Replaced one Dump truck for the Forestry Div. PW108.
- Replaced one F250 pick-up truck for the Forestry Div. PW12.
- Replaced one Hot Patch trailer for the Streets Div. PW100.
- Replaced one Morbark Chipper for the Forestry Div. PW37.
- Replaced one Ford Transit Van for Building Maintenance Div. PW164.
- Replaced one Trackless MT5TD for Building Div. PW76.
- Replaced two Speed Trailer/Message Board for Police Dept. PD42 and PD46
- Replaced four Marked Squads for the Police Dept. PD4, PD10, PD11 and PD17.
- Replaced two Parking Enforcement vehicles for the Police Dept. PD34 and PD35.
- Replace one Police Chief vehicle for the Police Dept. PD23.
- One Snap-On diagnostic vehicle analyzer workstation was purchased for the mechanics.
- The Cities fuel island was inspected and passed its annual line leak test for 2018.
- Upgraded the Fuel Master system to the latest version and added propane gas as an additional fuel to monitor.
- All previously staff held ASE, and EVT Certifications were maintained or re-certified in 2018.

2019 Expectations

- Examine best practice and innovative ways to reduce cost to the City.
- Coordinate maintenance and repairs of the entire City fleet vehicles and equipment. To establish a safe and cost effective Fleet.
- Monitor changes in rules and regulations pertaining to Alternate Fuel and Hybrid and propane vehicles. Incorporate Federal and State operational mandates.
- Apply for Alternative fuel vehicle Grants.
- Purge inventory of out- dated parts and supplies in an efficient and cost savings manor.
- Continue to seek competitive bids/quotes for repairs/modifications from area vendors that are not cost effective to be done "in house"
- Expand choices of area vendors for external work to insure cost effectiveness.
- Maintain and upgrade shop equipment to keep pace with changing equipment technology.
- Continue to seek competitive bids/quotes for repairs/modifications from area vendors that are not cost effective to be done "in house."
- Expand choices of area vendors for external work to insure cost effectiveness.
- Improve safety guidelines and shop requirements to reduce accidents and lost workday cases.
- Maintain and upgrade radio communication equipment to keep pace with changing equipment technology for Narrow Band Radio's.
- Standardize communication/emergency lighting for emergency equipment, to reduce costs, downtime and inventory.
- Monitor and maintain equipment replacement schedule according to needs of specific user departments.
- Coordinate specifications, purchases, and repairs of Park District equipment and vehicles in accordance with existing intergovernmental agreement.
- Coordinate vehicle replacement for the 2019 CEB capital budget and vehicle salvage from sales of vehicles and equipment replaced by fleet upgrades for best possible return on investment.

- Maintain accurate and detailed records of all aspects of shop operations and personnel performance.
- Formulate contingency plan for unexpected or extended staff shortages. In order to continue providing superior service to the Cities fleet and "internal customers".
- Coordinate and increase training and education by 50 percent for A.S.E and E.V.T. certifications Blue Seal Certifications.
- Continue to increase technology based training to keep pace with fleet wide industry changes.
- Continue to investigate current as well as upcoming diagnostic equipment and software.
- Inventory all hard parts. (Tires, snow fighting parts, filters, etc.) Return and/or replace inventory with current inventory; and adjust levels as needed.

Public Works Department - Fleet Maintenance Division (#110-6047)
Summary of Expenditures

Description	2017	2018		2019	2020
	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	729,381	753,600	720,800	769,800	788,900
Employee Benefits	145,180	150,300	139,600	133,800	137,100
Contracual Services	97	-	100	100	100
Commodities	560,313	547,000	551,500	775,500	744,000
Repairs & Maintenance	455,838	488,500	457,200	559,000	478,500
Other Expenses	2,900	4,600	4,000	4,600	4,600
Insurance	13,500	14,100	14,400	14,800	15,300
Capital Outlay	37,753	24,500	20,000	42,500	24,500
Total Expenditures	1,944,962	1,982,600	1,907,600	2,300,100	2,193,000

Explanation of Expenditures

The 2019 Proposed Commodities budget reflects increasing costs for diesel and gasoline fuel. In addition, propane purchases and the conversion of 13 trucks/vans to dual fuel operation is budgeted as the City aims to deploy a more responsible and sustainable fleet. 2019 Proposed Repairs & Maintenance include the replacement of one above ground car hoist, two outside high speed garage doors, and a Veeder-Root UST fuel monitoring system.

FY 2019
HISTORY MUSEUM

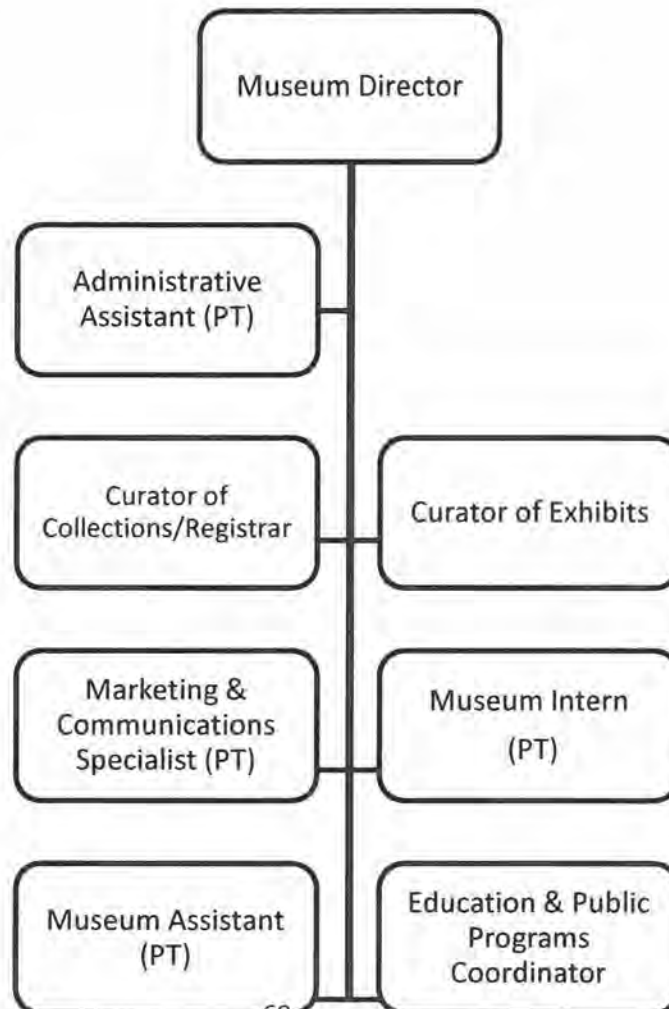
Mission

The mission of the Elmhurst History Museum is to engage people with history through thoughtful collection, enlightening exhibits, and diverse educational experiences. The Museum fills an essential role in the life of the community by revealing the quality of life in years past and providing a basis on which community pride can grow and endure. The Museum fulfills its mission by accomplishing the following:

- Presenting historical concepts and museum collections to the public through exhibits, educational programs, tours, and publications.
- Acquiring and caring for locally significant artifacts, records, documents, photographs, audio-visual materials, and publications related to Elmhurst history.
- Offering cultural, social, and learning opportunities related to the history and heritage of the regional community and the world at large.
- Providing research services to enable an understanding of local history and to make the museum's collections available to the public.
- Maintaining two historically and architecturally significant buildings: the Glos Mansion and the Churchville Schoolhouse.

The EHM works with the Elmhurst Heritage Foundation (EHF), a 501(c)(3) non-profit organization that provides support to and on behalf of the Museum.

Organizational Chart



2018 Accomplishments

- Strong attendance for museum programs and exhibits. As of September 30, museum attendance was already 20% higher than all of 2017, with a full calendar of events still slated for October, November and December.
- The world premiere of the traveling exhibit, *Snoopy and the Red Baron*, March 23-June 17, 2018. Created by the Charles M. Schulz Museum, this limited engagement show, supported by a strong roster of family-friendly programs, drew more than 6,500 patrons in only 12 weeks and received significant press.
- The hiring of Dan Bartlett, the museum's new Curator of Exhibits in April. Dan's first in house exhibit, *Chicago Rink Rats: The Golden Age of Roller Skating*, premiered on July 13 and garnered critical acclaim and significant press. The opening of the exhibit featured a pop-up roller skating rink and drew a crowd of more than 350.
- An Award of Excellence from the Illinois Association of Museums in recognition of the superb programs, supporting events and publicity materials museum staff created to promote and share *Snoopy and the Red Baron*. *Snoopypalooza*, a weeklong program that coincided with Spring Break, helped the museum connect with more than 1,000 patrons in a single week.
- 102 educational programs and events presented through the end of September, with another 35 scheduled for October, November and December. These include dramatic portrayals of historic figures, concerts, lectures, hands on learning opportunities for families, tours, field trips, full immersion experiences at the Churchville One-Room Schoolhouse, a 19th century rules baseball game and more.
- Partnerships and joint programs with community organizations, including the Elmhurst Public Library, Elmhurst College, Elmhurst Chamber of Commerce, City Centre, GreenMan Theater Group, York Theatre, DuSable Museum of African-American History, Elmhurst Art Museum, First Division Museum, Fischer Farm, Lizzadro Museum of Lapidary Arts, Elmhurst YMCA, Creative Sonoma, Bensenville Park District, Elmhurst Damenchor and Mannerchor, and Yorkfield Food Pantry.
- The premiere of *Museum Explorers Camp*, the museum's first week-long day camp for children. The pilot program proved wildly popular and was at capacity in its first year.
- A highly successful Craft Beer Fest fundraiser and well-attended exhibit sneak previews, staged in partnership with the Elmhurst Heritage Foundation. The Foundation's Craft Beer Fest drew more than 600 attendees and raised more than \$35,000 to help underwrite museum programs and exhibits.
- In addition, the museum is in the midst of a space needs analysis with Prairie Forge Group, which will help transform the museum campus into a city gateway. Plans are also underway for the exhibit, *Hometown Holiday: It's a Wonderful Life in Elmhurst*, which opens to the public on November 16.

2019 Expectations

- Five exhibits between January and December, including two traveling shows, *Sign of the Times: The Great American Political Poster, 1844-2012* and *The Power of Children: Making a Difference*. Museum staff will create three new exhibits in 2019, including *Heart's Desire: Reflections on Love and Marriage*, *Worlds of Wonder: A Celebration of Chicagoland Amusement Parks*, and *All Aboard! A History of the Railroad in Elmhurst and Beyond*. (Please see attached 2019 Exhibit Schedule for more details).
- A reprisal of 2017's hugely successful tour of the Elmhurst Quarry. In 2017, the museum sold out all 520 tickets in just 4 hours.
- Expansion of the museum's popular new day camp program to two weeks. The museum staff plans to offer two separate camps in 2019, and gauge interest to inform future growth.
- A new pilot reminiscence program aimed at seniors with Alzheimer's and dementia. History museums on the cutting edge are exploring using historic images to aid memory and provoke meaningful dialogue.
- A dramatic recreation of the Lincoln-Douglas debate, featuring performers George Buss and Timothy Connors as Abraham Lincoln and Stephen Douglas. This program will provide fascinating insight into the history of both men, and ends with an engaging question and answer session with the audience.
- Creative new events in support of upcoming exhibits, including a carnival-themed opening for *Worlds of Wonder*, as well as collaboration with the Northern Illinois LEGO Train Club and model railroad enthusiasts for *All Aboard*.
- A special concert with folk musician Chris Vallillo to honor the centennial of poet Carl Sandburg's arrival in Elmhurst. Sandburg's family arrived in Elmhurst in 1919 and called our community home for a decade. During that span, he collected many of the folk songs that would comprise *The American Songbag*, wrote the children's book *The Rootabaga Stories* and began work on his epic biography of Abraham Lincoln.
- Projects to commemorate the sesquicentennial of our community's name change to Elmhurst and the Elmhurst Legion's centennial. In 1869, the community of Cottage Hill formally changed its name to the more bucolic Elmhurst. In 1919, in the aftermath of World War I, local veterans created the Elmhurst Chapter of the American Legion.
- Reprisals of popular, family-friendly programs, such as Museum Day, the 19th-century rules Vintage Baseball Game, Heritage Day in cooperation with Fischer Farm and the Ruth Strand Poster Contest for young historians.

Museum (#110-7060)
Summary of Expenditures

Description	2017	2018		2019	2020
	Actual	Budget	Estimated	Proposed	Proposed
Salaries & Wages	468,184	426,200	388,600	429,000	446,200
Employee Benefits	147,044	143,500	110,900	116,900	121,800
Contractual Services	73,477	79,960	77,600	77,100	75,100
Commodities	12,495	13,700	10,700	12,000	12,000
Repairs & Maintenance	23,321	116,200	116,200	26,200	26,200
Other Expenses	102,418	130,400	130,200	140,900	137,700
Insurance	4,887	5,700	5,800	5,900	6,100
Capital Outlay	-	145,000	145,000	-	-
Interdepartmental Charges	88,566	97,450	102,000	103,400	126,700
Total Expenditures	920,392	1,158,110	1,087,000	911,400	951,800

Explanation of Expenditures

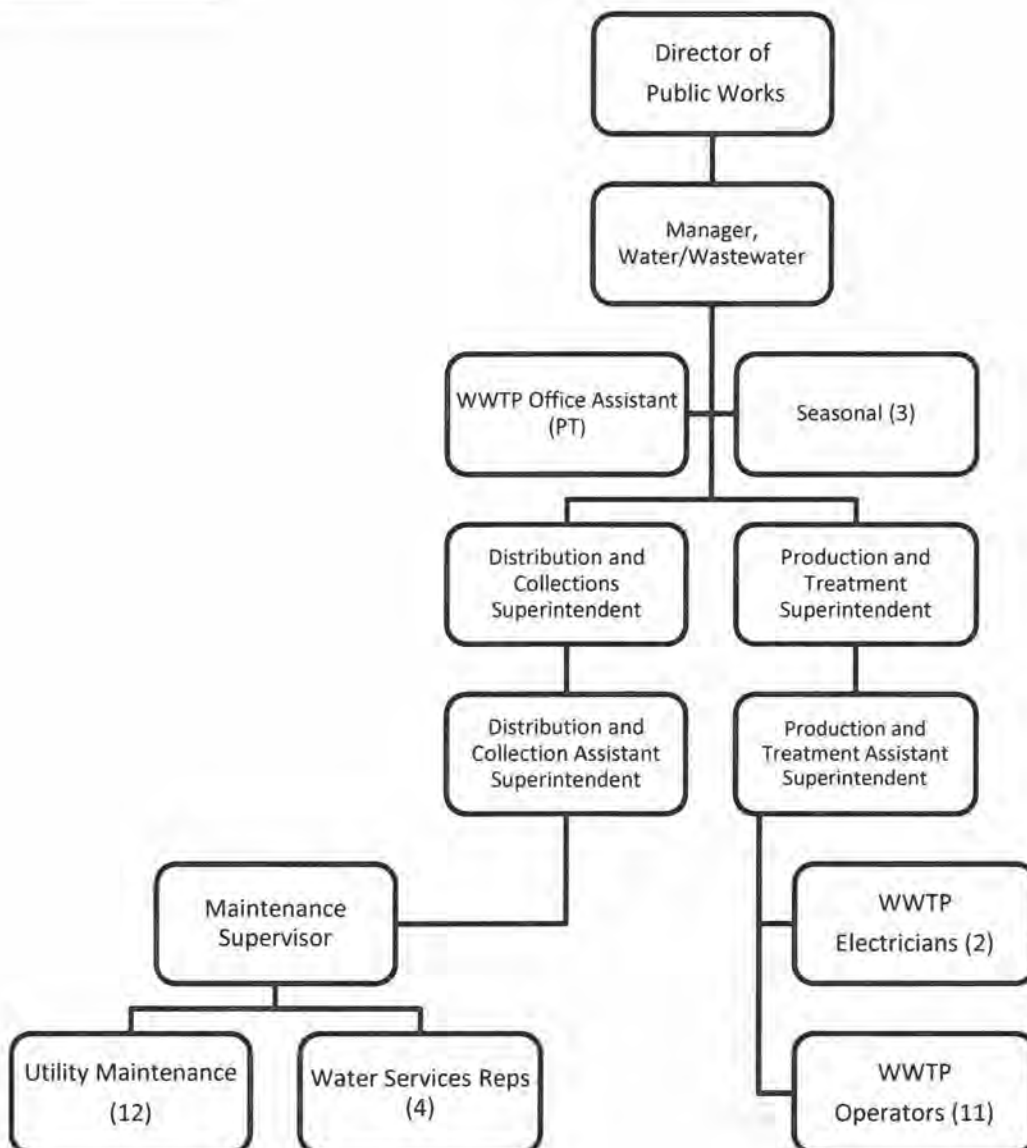
2018 Estimated Salaries & Wages and Employee benefits are below budget due to one full-time position vacancy during part of the year. Salaries & Wages and Employee Benefits Proposed for 2019 represent full staffing. In addition, an increase in part-time wages is budgeted for 2019 to accommodate one seasonal employee to assist with various summer programming. 2018 Estimated Repairs & Maintenance includes repairs to the Museum's back porch and completion of the Elmhurst History Museum Facility and Space Needs Analysis, while 2019/2020 Proposed represents typical annual maintenance. Capital Outlay estimated for 2018 includes the one-time replacement of the Museum's boiler.

FY 2019
WATER/WASTEWATER – MUNICIPAL UTILITY FUND

Mission

The City of Elmhurst operates and maintains its water and wastewater programs through two divisions (Production & Treatment and Collection & Distribution) within the Department of Public Works.

Organizational Chart



Production and Treatment Division

The Production and Treatment Division is responsible for the 20 million gallon per day (MGD) activated sludge wastewater treatment facility with 10 sanitary sewer lift stations as well as the 15.0 MG water production system which utilizes three large finished water reservoirs and three elevated storage tanks. This division is also responsible for the 12 stormwater pumping stations, 7 stormwater reservoirs currently (more coming on line soon) and ancillary systems.

2018 Accomplishments

- Administered the annual Cross Connection Control Device CCCD program with 2,860 devices connected to the water distribution system at 1,757 locations. The program involves an annual City-wide CCCD survey and the management of the 2,860 devices connected to the water distribution system. The program is a requirement of the Illinois Department of Public Health and the Illinois Environmental Protection Agency.
- Completed the 2018 Consumer Confidence Report and distributed notification cards of the report to customers of the water distribution system for the calendar year of 2017.
- Administered Conservation Landscape Stewardship on the maintenance of the Salt Creek Greenway Trail infrastructure at the Harrison, Jackson, Berkley & Adams and McKinley storm stations. Annual mowing of the Lower Elmhurst Storm Reservoir, Harrison Storm Reservoir, Arlington Storm Reservoir, North Water Reservoir, Eldridge Storm Reservoir, Lake Street & Hwy 290 infield (south side), WRF and annual burn at the WRF.
- Administered Synagro on the Land Application of Biosolids contract of the WRF. Contract extension approved through end of 2018. Bid for work beyond 2018 was completed.
- Worked with Baxter & Woodman on the construction of Buildings #2 & #3 HVAC Modifications at the Wastewater Treatment Plant. Work will carry over to 2019.
- Worked with Baxter and Woodman on construction of the Grit Removal Systems at the WRF. Work will carry over to 2019.
- Filled the vacated Assistant Production Superintendent and Operator positions within the Division.
- Worked with RJN and Baxter and Woodman to provide a thorough review of our WRF and collections system in order to provide a Facility Plan containing future 20 year capital plan, which should be completed in 2019.
- Completed update of stormwater management plan at WRF.
- Started stormwater contractor certification with all WRF projects. All contractors must now attend and pass exam on proper stormwater management practices.
- All PW supervisors attended stormwater class on proper stormwater management practices.
- 2 classes were held during bi-annual safety meetings with all Public Work personnel on proper stormwater management practices.
- Completed VACTOR dump station at WRF. Allows for proper dewatering of debris before landfilling.
- Completed wood chip holding area with proper concrete base and drainage to prevent stormwater runoff and soil contamination.

- North Avenue Lift station flood wall completed with automatic flood gate to prevent lifts station failure during area flooding events. Project included working with Park District for easements.
- Stormwater project was able to utilize Saylor and Jackson lift station electrical room and generator to decrease need for 2nd building and generator.
- All three potable water reservoirs had roofs replaced and brought up to proper insulation codes.
- Eleven buildings related to the WRF operations had roofs replaced and brought up to proper insulation codes.
- Completed lead service line inventory. Less than 10% of the services in Elmhurst are lead.
- Completed the painting of inside and outside of West Elevated Water Tower on St. Charles Rd.
- Started preliminary operations and maintenance of Jackson Street (Phase 2) and Royal York (phase 1) stormwater detention systems.

2019 Expectations

- Continue to work with Baxter and Woodman on the design, bidding and hopefully construction of the Natural Gas Piping, Non Potable Water System and Fiber Optic Projects.
- Complete the design and bidding for WRF Belt press replacements (2). Apply for IEPA loan funding for construction in 2019-20.
- Complete the design and bidding for WRF plant wide electrical distribution system. Apply for IEPA loan funding for construction in 2019-20.
- Work with consultants on the engineering and design of the Influent Screw Pump Replacements at the WRF. Make application for IEPA loan for construction in 2019-20.
- Complete construction of the WRF effluent sampling station.
- Continue to work with consultants and contractors on: the redesign, bidding and construction of the Utility System Communication Network.
- Continue to work with Clark Dietz Engineering and Contractor on the construction of the Atrium sanitary lift station.
- Administer the elevated tower interior dry area and exterior painting and facility enhancements to the North Elevated Storage Tank.
- Administer the engineering on the Water Production System Evaluation projects and make application for IEPA funding in 2019 for construction.
- Administer the contractor on the WRF building roof repairs.
- Administer the installation of the Buildings #2 & #3 HVAC Modifications at the WRF.
- Administer the design, bidding and start of construction for the Lake & Walnut Lift Station replacement. This is an IEPA loan project.
- Administer the design of the North Industrial Lift Station Generator. This is an IEPA loan project.
- Work with contractor on the construction of the Grit Removal System Replacement at the WRF.

- Work with consultants and contractors on: NPDES - ESO Monitoring - Special Condition 14.
- Work with consultants on: NPDES - Industrial Survey - Special Condition 11.
- Work with consultants on: NPDES- Mixing Study- Special Condition 19.

WATER OPERATIONS - PRODUCTION (#510-6051)					
Summary of Expenditures					
Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	355,426	366,400	342,300	362,100	353,300
Employee Benefits	111,641	74,300	71,300	64,000	62,500
Contractual Services	7,530,621	7,277,180	7,566,700	7,427,400	7,498,100
Commodities	436	3,500	3,250	3,500	3,500
Repairs & Maintenance	13,116	44,700	44,700	67,700	47,700
Insurance	2,925	3,100	3,200	3,300	3,400
Total Expenditures	8,014,165	7,769,180	8,031,450	7,928,000	7,968,500

Explanation of Expenditures

Increases in budgeted Contractual Services are primarily due to annual increases to DuPage Water Commission's rate for water purchases, which includes rate increases from the City of Chicago. 2019 Proposed Repairs & Maintenance includes an increase to the Building Repairs and Maintenance budget for minor repairs inside the water reservoir pumping stations, prior to their rehabilitation in the future. According to the 2017-18 water system master plan, there is a need to make temporary repairs for safety hazards where flooring and stairs are in disrepair.

Wastewater Operations -Wastewater Treatment Plant (#510-6057)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	1,150,626	1,172,500	1,262,300	1,344,100	1,382,300
Employee Benefits	350,072	234,400	248,250	235,900	242,600
Contractual Services	464,694	727,640	576,800	719,900	728,100
Commodities	122,390	150,700	140,100	128,700	129,700
Repairs & Maintenance	273,803	1,156,465	1,128,000	220,000	170,000
Insurance	57,622	60,900	68,200	70,800	73,500
Capital Outlay	3,182,953	9,570,000	3,943,800	10,550,000	8,100,000
Interdepartmental Charges	79,673	80,880	77,800	93,900	89,500
Total Expenditures	5,681,833	13,153,485	7,445,250	13,363,300	10,915,700

Explanation of Expenditures

The 2018 Estimated Repairs & Maintenance includes roof replacement on eleven buildings as part of a two-year project, while 2019 Proposed reflects typical maintenance costs. The 2019 Proposed Capital Outlay funds various projects outlined in the CEB (pg. 75-85) including Underground Infrastructure Improvements consisting of water, natural gas, electrical, and fiber lines, North and Center Belt Press Replacements, Influent Screw Pump Replacements (3), and rehabilitation of the North Digester Cover and Mixing System.

Distribution and Collection Division

The Distribution and Collection Division manages more than 170 miles of potable water distribution main, 160 miles of the sanitary sewer collection system, and the storm sewer collection system which includes more than 60 outfalls and flap gates discharging into local streams. Additionally, the Division operates and maintains more than 15,000 residential/commercial water meters providing first-class service through the more than 10,000 service calls made each year. This group is also responsible for the maintenance, calibration and replacement of water meters throughout the City of Elmhurst.

2018 Accomplishments

- Installed 610 acoustical devices on over 160 miles of water main to locate water leaks that do not surface.
- Collaborate with the Elmhurst Fire Department to move to a CLASS 1 ISO fire rating.
- Replaced over 15,000 potable water meters. This project should decrease Unaccounted for Water (UFW).
- Installed customer portal for residents and businesses to monitor and set alerts for high water use.
- First year of a four year hydrant renovation project completed. Hydrants are sandblasted and painted with yellow beads to make hydrants easier to see at night (reflective). Also hydrant caps are being painted to match distribution model for anticipated fire flows.
- In conjunction with SCARE, held a pumpkin recycling event following Halloween.
- In conjunction with SCARE, held a cooking oil collection event following Thanksgiving.
- Filed 2018 IEPA consent order report by deadline. The City has met all obligations required by 12/31/2017. The next report is due in 2021.
- Completed the annual fire hydrant flushing and pressure testing program of over 2,300 fire hydrants throughout the City.
- Continued the Fats Oils and Grease (FOG) program in order to protect the sanitary system and prevent overflows. This program includes inspecting all of the food service establishments (FSE) and automobile repair/fueling facilities in the City of Elmhurst. Staff expects to inspect 400 facilities.
- Administered material hauling and delivery. Due to new Illinois EPA requirements, all excavations delivered to local landfills must be PH tested and soils sampled for contaminants.
- Developed the 2018 water main replacement project list using a database developed from 30 years of water main break information. This database assists staff in locating water system vulnerabilities and aids in scheduling replacement activities.
- Continued to develop sanitary sewer "problem areas" database. This list properly directs sewer crews to areas of concern where sewer back-ups have occurred. The database also contains the previous fifteen (15) years of sewer back-up complaints from residents. Regular maintenance reduces customer complaints and improves system performance.
- Completed engineering plan reviews for new utility installations.
- The software for the sanitary sewer televising truck was updated in 2018.

2019 Expectations

- Administer 2019 Sewer CIPP Lining of sanitary and storm sewer lines.
- Administer the contractual T-lining of laterals to reduce inflow and infiltration in the sanitary collection system.
- Continue monitoring the Fats Oils and Grease (FOG) program designed to protect the sanitary system and prevent overflows. This program which includes inspecting all of the food service establishments (FSE) and automobile repair/fueling facilities in the City of Elmhurst will include further monitoring of discharges in the City of Elmhurst sanitary collection system. Another aspect of capacity, management, operation and maintenance of the sanitary system is root control and to that end, staff will continue removing roots, flushing and cleaning the sanitary sewers. In addition, treatment of the collection system with a root inhibitor to retard root growth will be a priority.
- Administer the 2019 Fire Hydrant and Valve material purchase.
- Administer the 2019 Fire Hydrant Flushing program.
- Administer the 2019 City of Elmhurst Fire Hydrant program.
- Administer the 2019 City of Elmhurst Water Valve Replacement program.
- Administer the 2nd year of City wide 4 year fire hydrant sand blasting and painting.
- Complete water system b-box GPS/GIS mapping and add to Lucity CMMS.
- Develop the 2019 water main replacement project list.
- Conduct annual flap-gate and air relief maintenance/inspections; continue updating City base maps regarding changes in the City of Elmhurst storm sewer system.
- Continue to monitor Inflow and Infiltration enhanced reimbursement program in SSIP consent order area.
- Monitor new zone scan acoustical leak detection devices for leaks not surfacing.

Water Operations - Distribution (#510-6052)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	1,327,247	1,387,200	1,345,400	1,443,800	1,462,600
Employee Benefits	408,332	278,100	271,400	253,700	257,000
Contractual Services	361,498	550,640	444,900	418,200	399,900
Commodities	3,909,715	5,467,500	5,110,500	368,000	370,000
Repairs & Maintenance	69,860	1,312,000	1,294,500	3,214,000	344,000
Insurance	8,775	9,400	9,500	9,800	10,200
Capital Outlay	2,145,839	2,239,000	2,144,900	3,375,000	3,105,000
Interdepartmental Charges	157,402	159,780	153,700	185,500	176,800
Total Expenditures	8,388,668	11,403,620	10,774,800	9,268,000	6,125,500

Explanation of Expenditures

The 2018 Estimated Commodities includes purchase and installation of water meters as part of the two-year replacement program as well as adding a leak detection system. 2019 Proposed Commodities reflects a return to typical stock purchasing. The 2019 Proposed Repairs & Maintenance includes \$2,300,000 for rehabilitation of potable water pumping stations (CEB pg. 65) and also \$750,000 for sand blasting and painting of the north elevated water tanks (CEB pg. 67).

Wastewater Operations - Sanitary Sewer Maintenance (#510-6056)
Summary of Expenditures

Description	2017 Actual	2018 Budget	2018 Estimated	2019 Proposed	2020 Proposed
Salaries & Wages	462,003	473,800	508,200	460,800	478,000
Employee Benefits	143,794	96,200	108,500	81,400	84,500
Contractual Services	787,966	1,148,180	983,200	1,124,500	1,125,500
Commodities	173,494	60,500	60,000	62,000	65,000
Repairs & Maintenance	103,096	249,000	189,000	260,000	260,000
Insurance	2,925	3,100	3,200	3,300	3,400
Capital Outlay	1,350,832	4,938,000	2,796,400	4,931,000	2,825,000
Interdepartmental Charges	58,297	59,180	56,900	68,700	65,500
Total Expenditures	3,082,407	7,027,960	4,705,400	6,991,700	4,906,900

Explanation of Expenditures

The 2019 Proposed Contractual Services budget includes \$700,000 for engineering on the sanitary sewer collections system (CEB pg. 70). The 2019 Proposed Capital Outlay budget provides for various capital projects including \$2,000,000 in sanitary sewer repairs and lining (CEB pg. 68), \$1,450,000 for Lake/Walnut Lift Station Rehabilitation (CEB pg. 73), and \$600,000 for N. Industrial Lift Station Rehabilitation (CEB pg.74).

This page is intentionally left blank.