



CITY OF ELMHURST
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CITY MANAGER

December 3, 2021

To: Mayor Levin and Members of the City Council

From: Ryan Bruns, Accounting Manager

Re: Fiscal Year 2022 Budget Adjustments

Attached please find the fiscal year 2022 budget adjustments for your information and review. The adjustments include the annual reappropriation (carryover) of funds and budget changes per City Council direction. Reappropriations reflect those funds that have been budgeted for spending (appropriations in fiscal year 2021); however, the project or purchase, will not be completed or received until fiscal year 2022

The budget adjustments are included in the Budget Ordinance **O-72-2021**. Please contact me at your convenience if you have questions. You may reach me at 630-530-3109 or at ryan.bruns@elmhurst.org.

BudgetAdjustMemoFY2022

CITY OF ELMHURST, ILLINOIS
ANNUAL BUDGET
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2022
Summary of Proposed Adjustments and Reappropriations/Carryovers

		Original Proposed 2022 Budget	Council/Staff Recommended Adjustments	Reappropriation (Carryovers)	Revised Budget (See O-72-2021)	
<i>Expenditures</i>						
General Fund - 110						
<i>Information Technology</i>						
Computer Equipment	110-2008-413-80-03	151,000	-	36,000	187,000	Fire MDT's, waiting on equipment delivery.
Miscellaneous Equipment	110-2008-413-80-98	225,000	-	95,000	320,000	Copier Replacement (\$75,000) & AV cameras for City Hall (\$20,000).
<i>Planning Zoning & Economic Development</i>						
Professional Services	110-3015-414-30-52	225,000	-	120,000	345,000	Completion of Zoning Ordinance (\$65k) & PUD Update (\$15k); Rt. 83 and Monroe Feasibility Study (\$40k).
<i>Fire Department</i>						
Uniforms	110-4020-422-40-62	25,000	-	63,000	88,000	Purchases of replacement uniforms which were held off in 2021.
Rescue Equipment	110-4020-422-40-75	16,500	-	10,000	26,500	Replace equipment which is out of stock.
Building	110-4020-422-50-01	70,000	-	30,000	100,000	Repairs to Training Tower & facility upgrades.
First Responder Memorial	110-4020-422-60-89	100,000	-	100,000	200,000	Construction anticipated to begin in 2022.
Safety Equipment	110-4020-422-80-09	65,000	-	65,000	130,000	Source capture system for Station 2.
Building Improvements	110-4020-422-80-23	210,000	-	110,000	320,000	Training Tower tuckpointing and roof repairs which were deferred during 2021.
<i>Police Department</i>						
Ammunition	110-5030-421-40-01	26,000	-	18,128	44,128	Annual ammunition order, delayed due to Covid-19 and supply chain issues.
Minor Equipment	110-5030-421-40-31	92,500	-	10,569	103,069	Stalker Radar Equipment, traffic data collection, in accordance with Neighborhood Traffic Safety Plan.
Other Supplies	110-5030-420-40-98	35,000	-	5,000	40,000	Furniture for Policar counselor's office.
Buildings	110-5030-420-50-01	100,000	-	10,350	110,350	Scheduled range maintenance delayed due to vendor unavailability.
Vehicles	110-5030-421-80-06	266,000	-	38,000	304,000	PD 31 ordered but due to industry delays, will not be received until 2022.
<i>Public Works/Administration - 110-6040</i>						
Building Improvements	110-6040-431-80-23	300,700	-	189,875	490,575	Heavy Duty Lift replacement at PW garage in process, but not completed.
<i>Street/Alley Maintenance - 110-6041</i>						
Street Sealing	110-6041-432-30-74	225,000	-	21,600	246,600	Complete reclamite treatment on streets planned for, but not completed in 2021.
Grounds	110-6041-432-50-09	88,000	-	50,000	138,000	Entrance drives to York/I-290 and Washington reservoirs were delayed to 2022.
Repairs & Maintenance Pumps	110-6041-432-50-11	62,000	-	35,000	97,000	Repair of Arlington pumps to be completed in 2022.
Mobile Equipment	110-6041-432-80-07	140,400	-	15,000	155,400	Modifications of concrete saw trailer to also accommodate asphalt roller.
Storm Station Improvements	110-6041-432-80-17	3,200,000	-	1,350,000	4,550,000	Purchased in 2021, but will not be delivered until 2022.
<i>Electrical - 110-6044</i>						
Luminaires	110-6044-435-40-28	145,000	-	26,000	171,000	Utley Rehab construction (\$1,000,000), construction inspection (\$125,000) and Change Order #1 (\$171,000); McKinley storm water station design (\$54,000).
Standards	110-6044-435-40-55	190,000	-	42,000	232,000	Streetlight fixtures ordered, but not expected to be received until 2022.
Traffic Signal Parts	110-6044-435-40-60	155,000	-	65,000	220,000	Streetlight poles ordered, but not expected to be received until 2022.
						3 Traffic signal controllers ordered, but not expected to be received until 2022.

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<i>Building Maintenance - 110-6046</i>						
Building	110-6046-418-50-01	160,000	-	29,000	189,000	PW facility upgrades in process, but not completed. \$9,000 for overhead door parts, and \$20,000 for Public Works facility camera upgrade.
<i>Central Equipment Maintenance - 110-6047</i>						
Building	110-6047-512-40-98	45,000	-	7,200	52,200	Upgrade to fuel master system to capture propane use by City vehicles. Quotes obtained and PO issued, but delivery delayed due to supply chain issues.
Parts and Materials	110-6047-512-50-16	300,000	-	8,000	308,000	New generator for PW 61 ordered but not received/installed.
<i>Public Benefit - 110-6048</i>						
Land Improvements	110-6048-513-80-22	-	-	100,000	100,000	Drainage ditch improvements not completed in 2021. Engineering design started.
Street improvements	110-6048-513-80-25	554,000	-	55,000	609,000	Engineering Services for Phase 1 design work on Ped./Bike Bridge over Rt. 83.
Sidewalk Improvements	110-6048-513-80-34	50,000	-	35,000	85,000	New sidewalk along Butterfield Rd, East of Euclid.
<i>Historical Museum</i>						
Building Improvements	110-7060-451-80-23	897,900	-	255,300	1,153,200	Museum campus improvements funded by an Illinois Public Museum Capital Grant
Total Accounts With Adjustments		8,120,000	-	2,995,022	11,115,022	
Total General Fund		<u>75,066,925</u>	<u>-</u>	<u>2,995,022</u>	<u>78,061,947</u>	

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Capital Improvement Fund - 111						
Transfer To General Fund (110)	111-0098-515-98-01	5,815,670	-	578,000	6,393,670	General Fund Carryovers funded by the CIF Fund
Total Accounts With Adjustments		5,815,670	-	578,000	6,393,670	
Total Capital Improvement Fund		<u>9,739,970</u>	<u>-</u>	<u>578,000</u>	<u>10,317,970</u>	
Motor Fuel Tax Fund - 250						
Roadway Improvements	250-6041-432-80-15	3,404,500	-	30,000	3,434,500	Engineering Services for Phase I & II design work. Van Buren/Crescent Recon.
Total Accounts With Adjustments		3,404,500	-	30,000	3,434,500	
Total Motor Fuel Tax Fund		<u>4,963,300</u>	<u>-</u>	<u>30,000</u>	<u>4,993,300</u>	
North York Redevelopment Fund (TIF IV) - 330						
Developer Incentive	330-0095-465-60-18	120,000	-	2,000	122,000	Reimbursement for retail sign grant.
Roadway Improvements	330-0095-465-80-15	90,000	-	100,000	190,000	Engineering Services for N. York Roadway Impr. Phase I/II design.
Other Public Improvements	330-0095-465-80-26	143,600	-	135,000	278,600	Engineering Services for N. York Sidewalk Imp. Phase II design.
Façade Renovation	330-0095-465-80-27	150,000	-	79,000	229,000	Reimbursement for Façade Grants approved but not yet completed.
Total Accounts With Adjustments		<u>503,600</u>	<u>-</u>	<u>316,000</u>	<u>819,600</u>	
Total N. York Redevelopment Fund - 330		<u>2,102,600</u>	<u>-</u>	<u>316,000</u>	<u>2,418,600</u>	
Church Rd./ Lake St. Redevelopment Fund (TIF V) - 335						
Façade Renovation	335-0096-465-80-27	150,000	-	56,000	206,000	Reimbursement for Façade Grants approved but not yet completed.
Total Accounts With Adjustments		<u>150,000</u>	<u>-</u>	<u>56,000</u>	<u>206,000</u>	
Total Church Rd./ Lake St. Redevelopment Fund (TIF V) - 335		<u>3,936,000</u>	<u>-</u>	<u>56,000</u>	<u>3,992,000</u>	
Downtown Redevelopment Fund (DT TIF) - 340						
Developer Incentive	340-0097-465-60-18	120,000	-	60,000	180,000	Reimbursement for retail sign grants in process, but not completed.
Total Accounts With Adjustments		<u>120,000</u>	<u>-</u>	<u>60,000</u>	<u>180,000</u>	
Total Downtown Redevelopment Fund		<u>6,488,500</u>	<u>-</u>	<u>60,000</u>	<u>6,548,500</u>	

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<u>Municipal Utility Fund - 510</u>						
<i>Water Administration - 510 6050</i>						
Contractual Services	510-6050-501-30-26	150,000	-	100,000	250,000	Completion of SOP's for facilities for normal and emergency operations.
Professional Services	510-6050-501-30-52	150,000	-	25,000	175,000	Reporting items open with Lucity support and will not be completed until 2022.
Building Improvements	510-6050-501-80-23	43,700	-	27,563	71,263	Heavy Duty Lift replacement at PW garage in process, but not completed.
<i>Water Distribution - 510 6052</i>						
Professional Services	510-6052-501-30-52	40,000	-	35,000	75,000	South elevated tower repair project will not be completed until 2022.
Meter Testing	510-6052-501-30-93	45,000	-	35,000	80,000	4", 6" and tri-annual 3" meter testing will be completed in 2022.
<i>Wastewater Administration - 510 6055</i>						
Engineering	510-6055-502-30-26	24,000	-	150,000	174,000	Engineering services related to NPDES permit and Storm Water Improvement Plan management at wastewater plant.
Building Improvements	510-6055-502-80-23	43,700	-	27,562	71,262	Heavy Duty Lift replacement at PW garage in process, but not completed.
<i>Maintenance of Sanitary Sewers 510 6056</i>						
Manhole and Sewer Cleaning	510-6056-502-30-39	200,000	-	200,000	400,000	Sanitary sewer cleaning project - 2021 program delayed, will double project in 2022 in seeking to find more aggressive bidders.
Grounds	510-6056-502-50-09	50,000	-	40,000	90,000	Saylor Jackson and Park lift station entrance drives were deferred to 2022.
Vehicles	510-6056-502-80-06	450,000	-	325,000	775,000	PW 98, Ford F59 Flex Fuel capable, commercial; stripped chassis with a step van body, - the Utility Division's TV truck. Ordered but not delivered.
<i>Waste Water Treatment Plant 510-6057</i>						
Engineering	510-6057-502-30-26	100,000	-	65,000	165,000	Engineering related to PDOP study.
Laboratory Services	510-6057-502-30-33	49,000	-	10,000	59,000	NPDES local limits study started in 2021, but will not completed until 2022.
Equipment	510-6057-502-50-08	75,000	-	40,000	115,000	Bar screen is waiting on parts to be delivered. Repairs to be completed in 2022.
Total Accounts With Adjustments		<u>1,420,400</u>	<u>-</u>	<u>1,080,125</u>	<u>2,500,525</u>	
Total Municipal Utility Fund		<u><u>43,866,400</u></u>	<u><u>-</u></u>	<u><u>1,080,125</u></u>	<u><u>44,946,525</u></u>	
 <u>Revenues</u>						
<u>General Fund - 110</u>						
Transfer From CIF (111)	110-0000-391-02-00	<u>5,815,700</u>	<u>-</u>	<u>578,000</u>	<u>6,393,700</u>	CIF funded projects to be completed after December 31st.
Total Accounts With Adjustments		<u>5,815,700</u>	<u>-</u>	<u>578,000</u>	<u>6,393,700</u>	
Total General Fund		<u><u>69,471,080</u></u>	<u><u>-</u></u>	<u><u>578,000</u></u>	<u><u>70,049,080</u></u>	