

MINUTES
EXETER TOWNSHIP BOARD OF SUPERVISORS MEETING
MONDAY, JUNE 9, 2025

A Regular Meeting of the Exeter Township Board of Supervisors, duly advertised and posted, was called to order on Monday, June 9, 2025 at 7:00 PM by Mohammad Mohammad, Chairperson.

The Meeting was opened with the Pledge to the Flag.

Supervisors Present:

Mohammad Mohammad, Chairperson
John “Jack” Piho, Vice Chairperson
George Bell (via phone)
Clarence Hamm
Michelle Kircher

Absent:

Others in Attendance:

William Heim, Township Manager
Larry Piersol, Public Works Director
J. Chadwick Schnee, Solicitor
Matthew Harley, Chief of Police
Jason Hunter, Zoning Officer

Agenda Amendment

None.

Announcements

Chairman Mohammad announced that prior to the meeting an executive session was held to discuss a personnel matter and the potential litigation regarding a right to know request.

Public Comments (Agenda Items)

None.

Presentation

Penn State Health Life Lion Report

Keith McMinn, Director of Life Lion Services presented their current performance in the township. John Shook, Life Lion EMS Manager for Berks County region, was also present. The presentation is attached to the minutes.

Consent Agenda

Motion to Approve Consent Agenda

1. Minutes – May 27, 2025 – Board of Supervisors
2. Disbursements – June 9, 2025

On the MOTION of Michelle Kircher seconded by John Piho, the Board UNANIMOUSLY APPROVED the Consent Agenda. Vote 5-0.

Administration

Motion to Authorize Township Manager to sign all necessary documents related to the purchase of property at 121 Schoffers Road in the amount of \$275,000.

Mr. Heim explained that due to ongoing flooding concerns; the township must redesign and rebuild the stormwater culvert in the area. To safely complete this project, the acquisition of the property is necessary. Negotiations with the homeowner to sell was more cost effective and timely than proceeding through eminent domain. Mr. Piersol mentioned that a few years ago PennDOT widened their culvert on Rt. 562, which now overwhelms the existing deteriorating township culvert causing erosion and damage to this property and other properties. Acquiring the property would allow the township to make the culvert larger to correct the issues.

On the MOTION of Michelle Kircher seconded by Clarence Hamm, the Board UNANIMOUSLY APPROVED to authorize Township Manager to sign all necessary documents related to the purchase of property at 121 Schoffers Road in the amount of \$275,000. Vote 5-0.

Solicitor

Mr. Schnee provided an update on Senate Bill 349 related to solar decommissioning, currently progressing through the Pennsylvania General Assembly. This legislation would require those creating solar farms to secure a bond or financial assurance to cover the cost of decommissioning the sites at the end of their use. The bill has passed the Senate and had its first consideration in the House, with two more considerations needed before potentially reaching the governor's desk. If enacted, it may preempt local authority, placing decommissioning oversight with the Department of Environmental Protection. He will continue to monitor its progress.

Public Works

Motion to Approve proposal from Alarm Tech Systems in the amount of \$13,997.00 to supply and install IP video surveillance at Trout Run Sports Complex.

On the MOTION of Clarence Hamm seconded by Mohammad Mohammad, the Board UNANIMOUSLY APPROVED proposal from Alarm Tech Systems in the amount of \$13,997.00 to supply and install IP video surveillance at Trout Run Sports Complex. Vote 5-0.

Discussion and Possible Action on a ribbon cutting ceremony at Pineland Park.

Mr. Piersol provided an update on recent improvements at Pineland Park including a new pavilion, bathroom facilities, new playground equipment, and an additional basketball court. Public Works also added steps, walking paths and other enhancements. While the project is not fully complete, all required work for the DCNR grant has been finished. A suggestion was made to hold a ribbon cutting ceremony in July or August to showcase the improvements and raise awareness of the park.

On the MOTION of Mohammad Mohammad seconded by John Piho, the Board UNANIMOUSLY APPROVED to authorize the Public Works Director to arrange a ribbon cutting ceremony at Pineland Park. Vote 5-0.

Police

Chief Harley reported on the Click It or Ticket detail conducted from May 12th to June 1st which was funded by a \$4,500 grant. During a total of 67 hours of enforcement, officers made 156 contacts, issued 165 citations, 49 warnings, and made several arrests for DUI, drugs, and a wanted individual. He reminded everyone about the new Paul Miller Law that was effective June 5th which prohibits holding a cell phone while driving. Warnings will be issued during the first year, followed by \$50 fines thereafter. He shared a successful detective case in which a fingerprint lifted from an attempted vehicle theft led to several arrests and the recovery of stolen items.

Manager's Report

Mr. Heim provided updates on the new fire station project with the 14 proposals received and reviewed by the project manager, Boil Construction Management. Five firms have been selected for interviews in early July. A committee comprised of the project manager, staff, two fire department members and two supervisors will evaluate them. EMS will be kept informed but will not be part of the selection process. Also, staff are pursuing a redesign of the township website. After reviewing options, the preferred choice is Revise, the current vendor with a proposed \$7,000 redesign cost and \$4,200 annual maintenance.

Supervisors Report

Supervisor Bell shared a conversation he had with an executive at PA American Water regarding their Customer Assistance Program, which supports lower-income households. It appears the program is currently being underutilized in the township. He suggested community engagement could boost enrollment, and Mr. Heim to coordinate with PA American Water to explore hosting informational meetings for township residents. There is no cost to the township for participating and more details will follow as planning progresses.

Supervisor Hamm said Pineland Park renovations was long overdue. He mentioned that today Mr. Piersol has been with the township for 17 years.

Vice Chairman Piho commented that he had happened to come by the emergency response that occurred Saturday. Possibly Fire Chief Jordan will comment to this shortly.

Chairman Mohammad asked for an update on having a movie night that is more kid friendly. Mr. Piersol suggested waiting until playground and basketball programs are over. Possibly have in August.

Public Comments (Non-Agenda Items)

Glenn Hoover presented a check from Mr. Mascaro as a donation to the library.

Roger Broome commented on Supervisor Bell's motion at last meeting to add the agenda item to discuss \$25,000 budget supplement to the library. He felt this was unnecessary.

Fire Chief Chris Jordan reported that Saturday at noon a large-scale emergency response to a suspected gas leak at Fairlane Gardens nursing home where over 100 patients were evacuated as a precaution to the township building. Coordination among fire, police, EMS, and emergency management agencies ensured a smooth and safe operation which ultimately revealed no gas leak just an odor from a trash can.

Adjournment

On the MOTION of Michelle Kircher, seconded by John Piho, the meeting adjourned at 8:00 PM.

Respectfully Submitted,

Michelle P. Kircher
Township Secretary