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Jack Mahoney, CAIA, CIMA

Regional Director at Russell Investments

Greater New York City Area | Financial Services

Previous Russell Investments, 2 Degrees Consulting, LLC, Gartner Inc.

Education Syracuse University

[Connect](#)
[Send Jack InMail](#)

2nd

<https://www.linkedin.com/pub/jack-mahoney-caia-cima/0/337/235>

Background



Experience

Regional Director

Russell Investments

June 2014 – Present (1 year 1 month) | Greater New York City Area

As Regional Director for Russell Investments, Jack is responsible for building and maintaining Russell's investment management relationships with corporate, public, health services organizations and multi-employer retirement plans in the Northeastern, United States. Working as a strategic partner with client and retirement advisory committees, treasurers and CFO's, Jack helps them understand the complete scope of Russell's Outsourced CIO solutions and manager-of-managers approach.

Jack holds both the Chartered Alternative Investment Analyst and the Certified Investment Management Analyst designations. Jack is also a Chartered Financial Analyst Level II candidate.



Regional Director

Russell Investments

October 2007 – May 2014 (6 years 8 months)

Sales Specialist

- Sales Specialist, working with Sales force in expansion of new Russell products, including traditional and alternative beta products in the US and International markets
- Call on CIO's, PM's, analysts, and marketing across top 200+ global asset management firms
- Responsible for Sales quota driven through prospecting, relationships, and content knowledge
- Strong focus on Stability family of indexes due to Russell Research findings that suggests other key factors drive manager return patterns beyond volatility and valuation measures
- Articulate offerings in the context of Russell Consulting, Russell Multi-Manager Fund Outsourcing, and Russell Investment Management and Research manager due diligence process



Director Business Development

2 Degrees Consulting, LLC

January 2007 – October 2007 (10 months)

IT consulting services to large enterprise



Global Account Manager

Gartner Inc.

April 2000 – December 2006 (6 years 9 months)

Consult clients on maximizing technology ROI, improving product development, strategy and product launches
Search for people, jobs, companies, and more...

- Increased annual sales in excess of \$1.5M per year, seven consecutive years
- Achieved 110% of annual quota from 2000 through 2006
- Overachieved first year goal by 110%, overachieved second year by 130%
- Ensured consistency in product delivery, pricing, and strategy worldwide
- Worked with leading industry analysts to assist technology vendors and users on product strategy and custom consulting needs
- Custom consulting: primary research, ROI/TCO, benchmarking, win/loss analysis, go-to-market

Owner & Co-Founder

HealthyWaters Enterprises, LLC

December 1997 – January 2000 (2 years 2 months)

- Start-up Beverage Company aimed to capitalize on calcium deficient population
- HealthyWaters, an entrepreneurial, start-up venture of formulated and specialty waters
- Involved in the overall and day-to-day operations of sales, distribution, production, advertising, pricing, promotion, and placement of OSSO Water
- Responsible for developing and executing marketing, sales, and business strategies on a national level
- Conducted market research to develop consumer demographics and target markets to set realistic expectations
- Dealt with 100% of company contacts ranging from lawyers, bankers, and accountants, to bottlers, buyers, distributors, brokers, retailers and regulatory agencies
- Assisted with the design of promotional materials to increase consumer awareness
- Established a solid distribution platform including DSD, broker network, direct to warehouse and wholesales distribution
- Continual product development designed to expand niche market share
- Exceeded projected case sales by 400%

Harbor Management Commission

Seat	Name	Position	Party	Term Start	Term End
1	Beacock, Cheryl H	Vice Chair '17	U	11/13	11/17
2	Foster, Mark S		U	11/13	11/17
3	French, Harry B	Secretary '17	R	11/13	11/17
4	Harman, James L	Chair '17	D	11/15	11/19
5	Marsilius, Norman R		R	11/15	11/19
6	Taylor, Kim		D	11/15	11/19
7	Jennings, Christopher R		R	11/15	11/19
ALT1	[VACANT]		*	11/15	11/17
ALT2	[VACANT]		*	11/15	11/17

Full		Alternate	
Party Count		Party Count	
Democrats	2	Vacant	2
Republicans	3	Total ALT	2
Unaffiliated	2		
Total Full	7		

The Harbor Management Commission was established by Town Ordinance in 1986 to prepare and implement a Management Plan for Southport Harbor. It is the Commission's responsibility to plan for the most desirable use of the harbor and protect the harbor's natural and historic resources. The Commission reviews all proposed projects affecting the harbor to make sure they are consistent with the Management Plan; works with the Harbor Master to oversee all boat moorings; and is responsible for special projects to improve and maintain the Harbor, including dredging projects. The Commission pursues its mission in coordination with other Town agencies and state and federal agencies such as the Connecticut Department of Energy and Environmental Protection and U.S. Army Corps of Engineers.

11/9/2017 3:39:57 PM

Cheryl H. Beacock

68 Dave's Lane, Southport, CT 06890
cherylhb@optonline.net / 203-254-7437

Profile

Energetic, process-oriented professional with significant operational and human resources leadership experience; vested interest in the local community with a strong desire to leverage skills developed over a 38-year career to contribute to the wellbeing of Fairfield.

Professional Experience Summary

General Electric Company, 1980 – 2013

GE Asset Management - Stamford, CT 2007 - 2013

Sr. Vice President, Human Resources for business with \$120B of assets under management; strategically partnered with business leaders to drive organizational effectiveness including frequent facilitation of the resolution of business challenges; staunch employee advocate. Key responsibilities included staffing, talent development and succession planning; management of and accountability for multi-million dollar compensation plan; compliance with all labor and employment laws and regulations.

GE Corporate Headquarters – Fairfield, CT 2002 – 2007

Led Human Resources team in support of GE's Corporate Audit Staff; responsible for employee selection, hiring, training & development, and mentoring of early-career top talent.

Managed Executive Staffing for GE's global Finance function, companywide; responsible for executive assessments, strategic placement of finance talent and compliance with labor & employment laws and regulations.

GE Aviation – Cincinnati, OH 1980 – 2001

Served in a variety of operational and human resource leadership roles in the following disciplines: commercial engine contracts, advanced technology marketing support, business practices and compliance, mergers and acquisitions (global integration leader), and human resources.

Community Involvement and Leadership

- **Community Sailing of Fairfield (CSF)**
 - Active member since 2003, including leadership as Vice President and Board member
 - Co-chaired CSF sponsored Fresh Air event at Ye Yacht Yard
 - Co-led rewriting of CSF handbook/rules & regulations
 - Participated (as Mrs. Claus) in Fairfield Police/CSF sponsored "Santa at the Harbor" (2 years)
- **Member of Southport Sea Lodge**
- **Frequent year-round visitor to Ye Yacht Yard (due to its proximity to personal residence)**

Education

Xavier University, Cincinnati, OH -- M.Ed. Human Resource Development
Simmons College, Boston, MA -- B.A. Government

Mark Stephen Foster

Residence: 70 Cardinal Hill Rd., Southport, CT 06890 since June 2001

Education: BS/1982/Civil Engineering, Tufts University

Profession: Civil Engineering (Professional Engineer, New York State Registration No: 065382)

Employment History:

April 1989 to present: AECOM USA, Inc. (formerly Frederic R. Harris, Inc.)

March 1984 to April 1989: Berger Lehman Associates

Professional Summary:

Associate Vice President with AECOM USA, Inc. with a background in project engineering, project management, and quality assurance management. Technical expertise in hydraulic/hydrologic analyses, highway capacity analyses, civil engineering design and specification, environmental planning and assessment, permitting, construction inspection, and condition inspection. Transportation engineering experience in bridges, transit maintenance facilities, streets/highways, general aviation airports, rail stations, marine ferry terminals, and vehicular parking facilities. Civil engineering design experience at industrial sites, public parks, community facilities. Utility engineering design of subsurface steam, electrical, water, and sewer pipes and conduits. Coastal engineering experience in marinas, marine bulkheads, navigational dredging and environmental dredging.

Memberships:

- Cedar Point Yacht Club, Westport, CT (1982 to present)
 - Volunteer: Chairman of Capital Projects 1994-1995
 - Served on Board of Governors, 1996 to 2004
 - Commodore, 2003-2004
- Pequot Yacht Club, Southport, CT (2011 to present). Regular participant in Ideal 18 racing.

Avocations:

One design sailboat racing, Owner and skipper of Thistle #830, Laser, Dyer Dhow
Salt Water Fishing, Owner of Mako 20 moored in Southport Harbor.

Henry C. Reid & Son Jewelers

The youngest 100 year old Jeweler in Fairfield County

RECEIVED
JUL 13 2013
FIRST SELECTMAN'S OFFICE

Resume

Harry B. French
78 Sasco Hill Road
Fairfield, Connecticut 06824
Home Phone 203-255-6339
Cell 203-339-0266

Born August 24, 1946

Grade School

Sherman School

Fairfield

Middle School

Tomlinson School

Fairfield

High School

Roger Ludlowe High

Fairfield

Leonhardt Jewellery MFG.

Newark New Jersey

1965-1967

Join U.S. Naval Reserve

Port Newark

1966 - 1972

Perkin Elmer Main Ave Norwalk Connecticut

1967 - 1969

Norwalk Community College Norwalk Connecticut

1969- 1971

Married to Gloria

July 24, 1971

Gemological Institute of America Santa Monica Calif

8-1971- 1972

Henry C. Reid and sons Jewelers Fairfield Connecticut

5-1972- 1975

Neustadt Jewelers. Norwalk Connecticut

1975- 1978

Henry C. Reid and Sons Jewelers Fairfield Connecticut

1978 - Present

72 Elm Street, New Canaan, Connecticut 06840 • 203.966.8705 • Fax 203.966.7615

1591 Post Road, Fairfield, Connecticut 06824 • 203.255.0447 • Fax 203.255.5250

Memorandum

To: Board of Selectmen

From: Mark S. Barnhart, Director of Community & Economic Development

Date: November 9, 2017

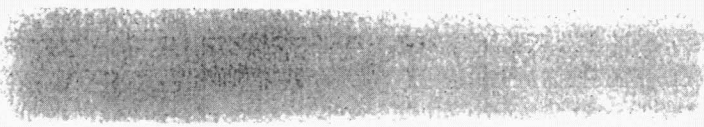
Re: Transit Oriented Development Planning Study

I am requesting your acceptance of a \$200,000 grant from the Connecticut Department of Community & Economic Development (DECD) in accordance with an award letter dated September 29, 2017, from Secretary Benjamin Barnes of the State Office of Policy & Management (OPM), attached hereto. Funding would enable the Town to conduct a transit-oriented development (TOD) planning study, specifically in the Commerce Drive area in and around the new Fairfield Metro Center Rail Station including the site itself. There is no local match requirement.

The Town sought funds with which to hire a planning consultant to assess existing market conditions and opportunities to facilitate transit-oriented development in around the new Fairfield Metro Center Train Station, as expressed most recently in the attached letter dated March 6, 2017, from First Selectman Mike Tetreau to DECD Deputy Commissioner Tim Sullivan. The project scope is expected to include the following elements: (1) a detailed market analysis; (2) an examination of potential development sites within the study area, their susceptibility to development and their build out potential based on existing land use regulations; (3) a cost-benefit analysis, to include an assessment of fiscal and economic impacts as well as the anticipated demands on local services and capacity of existing infrastructure to support future development (4) recommendations on changes to land use policies and regulations to achieve the community's vision and goals. The project envisions a robust public engagement strategy with key property owners, area businesses, civic organizations and the public to develop a consensus vision for the FMC site and surrounding area.

I respectfully request your timely and favorable consideration of this matter at your next meeting. Please do not hesitate to contact me in the event that you have any questions.

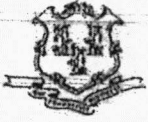
Thank you for your consideration.



**Information and Justification regarding State Grant Funds to Conduct a
Transit Oriented Development Planning Study**

1. **BACKGROUND:** The Connecticut Department of Community & Economic Development (DECD) has made available \$200,000 in grant funds to facilitate transit-oriented development planning, particularly in the Commerce Drive area in and around the new Fairfield Metro Center Rail Station. Legislative authorization is required to accept the grant funds and to execute an assistance agreement with the State.
2. **PURPOSE AND JUSTIFICATION:** The study is intended to help coalesce a new vision and strategy to advance transit-oriented development in and around the Fairfield Metro Center Train station. The State and Town have made substantial investments to date to remediate a brownfield site and construct a new commuter rail station and related infrastructure to support future development. The Town is looking for strategic opportunities to grow its commercial tax base and create jobs consistent with the Town's goals.
3. **DETAILED DESCRIPTION OF PROPOSAL:** The Town is seeking to retain an experienced planning consultant or team. The project scope is expected to include the following elements: (1) a detailed market analysis; (2) an examination of potential development sites within the study area, their susceptibility to development and their build out potential based on existing land use regulations; (3) a cost-benefit analysis, to include an assessment of fiscal and economic impacts as well as the anticipated demands on local services and capacity of existing infrastructure to support future development (4) recommendations on changes to land use policies and regulations to achieve the community's vision and goals. The project envisions a robust public engagement strategy with key property owners, area businesses, civic organizations and the public to develop a consensus vision for the FMC site and surrounding area.
4. **RELIABILITY OF ESTIMATED COSTS:** The Town requested and was awarded \$200,000 to finance this project. Project estimates were derived after consultation with State and local officials as well as experienced planning professionals that have completed similar projects.
5. **PAYBACK PERIOD:** Not Applicable
6. **ADDITIONAL LONG RANGE COSTS:** Not Applicable
7. **ADDITIONAL USE OR DEMAND ON EXISTING FACILITIES:** Not Applicable

8. *ALTERNATES TO THIS REQUEST*: Not Applicable
9. *SAFETY AND LOSS CONTROL*: Not Applicable
10. *ENVIRONMENTAL CONSIDERATIONS*: No environmental impacts are anticipated.
11. *INSURANCE*: Not Applicable
12. *FINANCING*: There is no local match requirement. However, the grant is reimbursement-based.
13. *OTHER CONSIDERATIONS*: Not Applicable
14. *OTHER APPROVALS*: Board of Selectmen, Board of Finance and RTM approval authorizing acceptance of the grant and authorization to execute an assistance agreement with the State.



STATE OF CONNECTICUT

OFFICE OF POLICY AND MANAGEMENT

September 29, 2017

Hon. Michael Tetreau
First Selectman
Town of Fairfield
725 Old Post Road
Fairfield, CT 06824

Dear First Selectman Tetreau,


At your request, and at the request of Rep. Cristin McCarthy Vahey, the Office of Policy and Management (OPM) and the Department of Economic and Community Development reviewed the possibility of funding a Transit-Oriented Development planning grant to facilitate the development of the Fairfield Metro Center site. Governor Malloy and I are pleased to inform you that we would like to provide Fairfield with a grant award in the amount of \$200,000. Funding for the TOD grant program was previously approved by the Bond Commission on May 12, 2017.

I have assigned Matt Pafford of OPM to administer your grant award, and he will be in contact with you or your designee shortly to develop the necessary contractual terms and conditions. Please be aware that your grant award may be assigned to another state agency to administer.

Please do not proceed with grant-funded work until the contract has been fully executed. It is anticipated that this grant will be administered on a reimbursement basis. If you have any questions in the meantime, please contact Matt at either (860) 418-6412 or matthew.pafford@ct.gov.

Governor Malloy and I look forward to working with you and other municipal and regional officials to foster responsible development within our state.

Sincerely,


Benjamin Barnes
Secretary

Cc: Mark Barnhart, Director of Economic Development
Rep. Cristin McCarthy Vahey
Garrett Eucalitto, OPM
Tim Sullivan, DECD



Town of Fairfield

Office of the First Selectman
Fairfield, Connecticut 06824

Michael C. Tetreau
First Selectman

Sullivan Independence Hall
725 Old Post Road

March 6, 2017

Mr. Tim Sullivan, Deputy Commissioner
Department of Economic and Community Development
505 Hudson Street, 4th Floor
Hartford, CT 06106

Re: Fairfield Metro Center, Fairfield, CT

Dear Deputy Commissioner Sullivan,

In follow up to our meeting and your subsequent discussion with Mark Barnhart of my staff, I am writing to request consideration of a planning grant to facilitate the development of the Fairfield Metro Center site.

Fairfield Metro Center (FMC) is a unique public private partnership between the Town of Fairfield, the State of Connecticut and private developer, Blackrock Realty. Fairfield Metro Center has the potential to be a transformational, world-class, transit-oriented development project, blending urban-style amenities in a suburban setting. The project has been unable thus far to realize that vision due to a variety of factors. For starters, the current approved master plan of development envisions over a million square feet of primarily office space with ancillary retail and a 175-room hotel. As you know, the market has substantially shifted since the project was first conceived two decades ago, and the near exclusive focus on large office users, in particular, seems out of sync with current trends and market demands.

The Town is anxious and committed to developing this site, both to grow its commercial tax base as well as to create jobs. The importance of redeveloping this 35-acre former brownfield is even more critical in the wake of GE's decision to move its corporate headquarters to Boston and to sell its campus to Sacred Heart University. Both the Town and State have made substantial public investments to date in constructing a new commuter rail station as well as remediating this site and installing infrastructure to support future development. In 2012, the Town Plan and Zoning Commission, with overwhelming public support and after an extensive planning process, enacted new regulations to encourage transit-oriented development in close proximity to the new Fairfield Metro Station. This action has prompted new investment and development activity around the site—witness a five-story, 140,000sf mixed use, transit-oriented development less than a quarter-mile from the station—but this has not yet resulted in renewed momentum for the site itself, in part because the approved master development plan doesn't reflect current market realities.

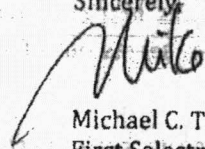
From its inception, Fairfield Metro Center has had its share of detractors, and the passage of time has done little to quiet its critics. Therefore, I believe it will be necessary to engage the community in a planning process to educate and build consensus around a new vision for the site. I am requesting State grant funds to hire a planning consultant to facilitate this important community conversation. This has been at times a controversial project. Selecting an experienced planning consultant or team with the ability to engage key stakeholders and the public, to present accurate information about the state of the market and an impartial assessment of the development potential of the site, to evaluate the economic and fiscal impacts associated with different development scenarios and to synthesize and incorporate comments and suggestions into a workable plan that can be implemented will be crucial to the success of this project.

Within the past year, Enclave Equities, a New York-based commercial real estate investment firm, has assumed a managing interest in Blackrock Realty and the development of the Fairfield Metro Center site. Under this new leadership, Blackrock Realty has signaled its desire to seek modifications to the approved master plan for this site which will likely include some residential component. The Town is anxious to move forward but wants to ensure that any such plan is not only realistic, but doesn't sacrifice long-term goals for short-term expediency. As Town bodies revisit the approved master plan and contemplate changes to land use regulations, it will prove useful to have an experienced planning consultant on hand with the ability to present accurate information about the state of the real estate market and an impartial assessment of the true development potential of the site.

The Town respectfully requests consideration of a planning grant of \$200,000 to undertake this important project. Based upon our preliminary conversations with several planning consultants who have performed similar engagements elsewhere, we envision a process that could be completed within a six-month time frame.

Please do not hesitate to contact me in the event that you have any questions or require additional information relative to this request. Thank you, as always, for your consideration.

Sincerely,



Michael C. Tetreau
First Selectman

cc: M. Barnhart, Community & Economic Development Director



Town of Fairfield Health Department 725 Old Post Road Fairfield, CT 06824

TO: First Selectmen, Board of Selectman, Board of Finance, Representative Town Meeting
FROM: Sands Cleary, Director of Health
SUBJECT: Per Capita Funding 14 Points Document
Date: October 26, 2017

1.) Background: As per CGS Sec. 19a-202, full time health departments receive \$1.18 per capita and are required to use per capita funding as it relates to the overall public health programs required of each local health department as defined in C.G.S. Section 19a-207a. This funding has been provided to the Town for several decades. In fiscal year 2018 Fairfield Health Department will receive \$72,597.14.

2.) Purpose and Justification: The State of Connecticut Department of Public Health (CTDPH) has been required to provide this funding to local health departments for several decades. This funding has largely been used to fund part time positions in the department. For the past several years this funding has supported two part-time positions including a clerical position and a Project Coordinator position. In addition these funds have supported sub-part time positions including an Assistant Project Coordinator, a data entry position and an intern. These positions are critical in assisting the department in implementing the CT Department of Public Health's goal of having all local health departments working toward national accreditation as well as maintaining progress on the Board of Health approved departmental strategic plan goals.

3.) Detailed Description of Proposal: The following is the estimated budget subject to change and approval by the State of Connecticut Department of Public Health.

Salary and Wages	\$70,509.00
Fringe	\$1022.00
Office Supplies/Equip.	\$1066.14
Total	\$72,597.14

4) Reliability of Estimated Costs: The history with positions funded by this grant provides a reliable estimate of costs.

5) Conductive to Increased Efficiency or Productivity: The process of working towards accreditation and our strategic plan goals necessitate a focus of efficiency and productivity through continuous quality improvement projects, workforce development, policy development and strategic planning. These positions are critical to that work.

6) Additional Long Range Costs: None. Any additional cost would be borne by the grant.

7) Additional Use or Demand on Existing Facilities: None

8) Alternatives to this Request: None.

9.) Safety and Loss Control: These are office and 1 field based positions similar in nature to existing positions with the same training as required by full time staff.

10.) Environmental Considerations: None

11.) Insurance: The Town's Risk Manager has been consulted and no additional coverage is required.

12.) Financing: All costs are borne by the grant.

13.) Other Considerations: None

14.) Other Approvals: CT Department of Public Health

STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH

Raul Pino, M.D., M.P.H.
Commissioner



Dannel P. Malloy
Governor

Nancy Wyman
Lt. Governor

Office of Local Health Administration

August 1, 2017

Mr. Sands Cleary, Director of Health
Fairfield Health Department
725 Old Post Road
Fairfield, CT 06824

RE: SFY 2018 Per Capita Funding Application

Dear Mr. Cleary:

The Office of Local Health Administration is in receipt of your Per Capita Application for SFY 2018. The application has been approved and the invoice payment of \$72,597.14 is being processed. You should expect to receive payment in approximately one week.

Please contact Sue Walden at (860) 509-7706 if you have any questions regarding the Per Capita Application process.

Sincerely,

Francesca Provenzano
Supervising Epidemiologist

cc: Sue Walden



Phone: (860) 509-7660 • Fax: (860) 509-7160
410 Capitol Avenue, P.O. Box 340308
Hartford, Connecticut 06134-0308
www.ct.gov/dph

Affirmative Action/Equal Opportunity Employer



STATE OF CONNECTICUT

DEPARTMENT OF PUBLIC HEALTH



Raul Pino, M.D., M.P.H.
Commissioner

Dannel P. Malloy
Governor

Nancy Wyman
Lt. Governor

SFY 2018 PER CAPITA FUNDING APPLICATION FOR:

Fairfield Health Department
725 Old Post Road
Fairfield, CT 06824

SFY 2018 Per Capita Allocation \$72,597.14

Population (2015) 61,523

This application certifies that Fairfield Health Department is in compliance with the following terms of the State Aid to Full-time Health Departments Program:

1. The city/town employs a duly authorized full-time Director of Health as defined in **C.G.S. Section 19a-200** "...such director of health shall serve in a full-time capacity, except where a town has designated such director as the chief medical advisor for its public schools under section 10-205, and shall not, during such director's term of office, have any financial interest in or engage in any employment, transaction or professional activity that is in substantial conflict with the proper discharge of the duties required of directors of health by the general statutes or the Public Health Code or specified by the appointing authority of the city, town or borough in its written agreement with such director..."
2. The Municipality shall provide a copy of the written agreement between the Director of Health and the Municipality, only if such agreement is expired or has been revised during the period July 1, 2016 through June 30, 2017.
3. The Health Department shall provide the services of a sanitarian certified under Chapter 395 as defined in **C.G.S. Section 19a-200(b)**.

Name of Sanitarian Robert Guerrero License # 697


4. The Health Department shall receive \$1.18 per capita based on the most recent population figures if the following criteria are met as defined in **C.G.S. Section 19a-202**, "... (1) employs a full-time director of health, except that if a vacancy exists in the office of director of health or the office is filled by an acting director for more than three months, such municipality shall not be eligible for funding unless the Commissioner of Public Health waives this requirement; (2) submits a public health program and budget which is approved by the Commissioner of Public Health; (3) appropriates not less than one dollar per capita, from the annual tax receipts, for health department services; (4) has a population of fifty thousand or more..."

5. The Health Department shall use per capita funding that directly relates to the overall public health programs required of each local health department/district as defined in **C.G.S. Section 19a-207a**.
6. The Health Department must complete an annual report as defined in **C.G.S. Section 19a-200**.
7. If this grant application is approved, monies granted will not be used to substitute for funds budgeted for the health department under the normal budgetary process.
8. The information provided on behalf of the Health Department in this application and attachments is true and correct.

**Name of Individual
Completing the Application:**

Sands L. Cleary

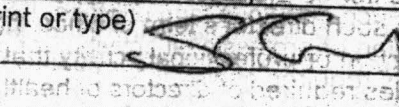
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Signature: 

Director of Health:

Sands L. Cleary

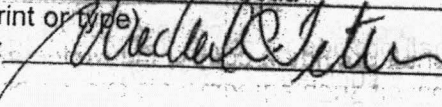
(Please print or type)

Signature: 

Chief Elected Official:

Michael C. Tetreau

(Please print or type)

Signature: 

**PER CAPITA GRANT IN AID BUDGET PROPOSAL
SFY 2018
July 1, 2017 – June 30, 2018**

DIRECTOR OF HEALTH Sands Cleary Population (2015) **61,523**

SIGNATURE of DOH.  Allocation (2018) **\$72,597.14**

BUDGET LINE ITEMS	SFY 2018 Per Capita Allocation	Carryover Funding from Prior Years	Total Per Capita Funding 2018
1. Salary and Wages*	70509		70509
2. Fringe Benefits* %	1022		1022
3. Office Supplies	146.14		146.14
4. Contractual **			
5. Equipment	920		920
6. Other			
a.			
b.			
c.			
d.			
e.			
f.			
TOTALS	72,597.14		72,597.14

*Complete the salary/fringe position schedule.

**Complete the Subcontractor detail information for each subcontractor

PROPOSED USE OF PER CAPITA FUNDS

Provide a **budget justification for each line in your budget** describing how your health department intends to use the per capita funding. If funds are used to support a position, please provide a justification of staff activities and the program(s) supported for each position and complete the salary detail and fringe position schedule. If your health department is subcontracting services or using a consultant, please provide a justification for services, complete the subcontractor detail form indicating the name of consultant/agency, rate of pay and/or funding detail for the services. Please refer to the per capita funding guidelines for justification details. Use additional pages as needed.

BUDGET LINE ITEM	JUSTIFICATION
Salary and Wages: Special Projects Coordinator	Name: Mary Cannon To complete key functions for department including work towards strategic planning, quality improvement, workforce development, database transition management as well as PHEP and MRC assistance.
Salary and Wages: Assistant Special Projects Coordinator	Name: TBD Assists Special Projects Coordinator with health department programs as needed.
Salary and Wages: Data Entry Clerk	Name: Will Lyons Public Health Clerk to support overall departmental clerical needs.
Salary and Wages: Data Entry Clerk	Name: TBD Public Health Clerk- part-time temporary position to support overall transition of paper record to digital records.
Salary and Wages: Health Program Assistant	Name: TBD Part-time temporary position to assist Health Programs – likely filled by public health student intern
Fringe Benefits	1.45% of total salary and wages for all staff
Office Supplies	Equipment/Supplies for above positions \$146.14
Equipment	New work surface, chair and 2 file cabinets for shared workspace for Assistant Special Project Coordinator, TBD Data Entry Clerk and Health Program Assistant (Intern). Work surface/Hardware/File Cab.- drawers \$523 Chair \$397

Per Capita Grant Salary/Fringe Position Schedule

Position Detail	Site/ Location	Hours wk/wks per Year	Hourly Rate	Total Salary Charged	Fringe Benefit Rate %	Total Fringe Benefits
1.Position: Special Projects Coordinator Name: Mary Cannon	Fairfield Health Department	1014 hrs/year	29.00	29,406	1.45 %	426
2.Position: Assitant Special Projects Coordinator Name: TBD	Fairfield Health Department	728 hrs/year	24.00	17,472	1.45 %	253
3.Position: Data Entry Clerk Name: Will Lyons	Fairfield Health Department	1014 hrs/year	14.95	15,159	1.45 %	220
4.Position: Data Entry Clerk Name: TBD	Fairfield Health Department	364 hrs/year	14.95	5442	1.45%	79
5.Position: Health Program Assistant Name: TBD	Fairfield Health Department	300 hours	10.10	3030	%	44
Totals				70509		1022

Subcontractor Name: No Subcontractors

Telephone: () (-)

Telephone: () (-)

Indicate One: ☐ MBE ☐ WBE ☒ Neither

Indicate One: ☐ MBE ☐ WBE ☒ Neither

Total Subcontract Amount:

Address:

Telephone: () ()

Indicate One: ☒ MBE ☐ WBE ☒ Neither

Indicate One: ☒ MBE ☐ WBE ☒ Neither

[illegible]

Address:

Telephone: () (-)

Indicate One: ☒ MBE ☐ WBE ☐ Neither

Indicate One: ☒ MBE ☐ WBE ☐ Neither

Total Subcontract Amount:	

**VENDOR INVOICE FOR GOODS OR SERVICES
RENDERED TO THE STATE OF CONNECTICUT**
CO-17 Rev 7/03

VENDOR: Please complete this form and send it to the
DEPARTMENT BILLING ADDRESS SHOWN ON PURCHASE ORDER

**STATE OF CONNECTICUT
OFFICE OF THE STATE COMPTROLLER
CENTRAL ACCOUNTS PAYABLE DIVISION**

(1) Business Unit Name	(2) Business Unit Number	(3) Invoice Number	(4) Invoice Amount \$72,597.14
(5) Document Date	(6) Invoice Date 7/1/17	(7) Accounting Date	(8) Rpt. Type T
			(9) VENDOR FEIN/SSN - SUFFIX 000-000-51

VENDOR/PAYEE: FIELDS 9, 10 14 and 18 ARE MANDATORY FOR PAYMENT

(10) PAYEE: Fairfield Health Department ADDRESS: 725 Old Post Road Fairfield, CT 06824	(11) Voucher Number (12) Voucher Date: _____ Prepared by: _____
---	---

(13) VENDOR BILLING COMMENTS

SFY 2018 Per Capita Grant

(14) Give a full description of goods or services completed	(15) Quantity	(16) Units	(17) Unit Price	(18) Amount
SFY 2018 State Aid pursuant to the SFY 2018 Governor's Resource Allocation Plan and Section 19a-202 of the Connecticut General Statutes. For the period 7/1/17 - 6/30/18				\$72,597.14

I certify that the above is a valid claim and has not been paid

XX

(Contractor) Signature of Authorized Person
Michael C. Tetreau, First Selectman

(Name & Title)

BUSINESS UNIT USE ONLY

REQUIRED							OPTIONAL		REQD
Amount	FUND	Department	SID	Program	Account	Project	Activity	Agency Chart	Budget Ref
\$72,597.14	11000	DPH48558	17009	14000	55070	DPH17009LOC	N/A	N/A	18

(32) DEPARTMENT NAME AND ADDRESS: STATE OF CONNECTICUT DEPARTMENT OF PUBLIC HEALTH 410 CAPITOL AVENUE, MS# 13LOC PO BOX 340308 HARTFORD, CT 06134-0308	(33) PO NO.	(34) COMMODITIES RECEIVED or SERVICES RENDERED- Signature
	(35) PO BUS UNIT	(36) Receiving Report No.
		(37) Date of Receipt

(DPH AUTHORIZED SIGNATURE)

SHIPPING INFORMATION

(38) Date shipped	(39) From City/State	(40) Via Carrier	(41) F.O.B.
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APPLICATION CHECKLIST

Please make sure the following items are submitted with your application:

- ☒ Signed and Completed Per Capita Application
- ☒ Signed Invoice(s)
- ☒ Organizational Chart for the Health Department
- ☒ Job Descriptions for any positions to be funded on this grant
- ☒ Health Department Budget for SFY 2018
- ☒ * Copy of written agreement between DOH and municipality if written agreement is expired or been revised during the period July 1, 2016 – June 30, 2017.

*Written agreement provided to DPH recently. Not expired yet.

PLEASE RETURN YOUR COMPLETED APPLICATION TO:

Sue Walden
CT Department of Public Health
Office of Local Health Administration
410 Capital Avenue, MS #13LOC
P.O. Box 340308
Hartford, CT 06134-0308

Position Description: Special Projects Coordinator

Nature of Work: Project management and coordination.

Illustrative Tasks: Assess status of department programs and services. Develop and/or collect documentation required for implementing selected public health projects. Plan and conduct staff meetings to facilitate progress of identified projects. Implement and guide work to achieve national public health accreditation. Serve as Accreditation Coordinator. Provide support for development of database programs.

Desirable Experience or Training: Bachelor's degree in public health or related field. (Master's degree preferred). Experience in organizational administration or supervision in public health or related field. Proficiency with Microsoft Office, internet and database functions. Demonstrated skills in effective team leadership, verbal and written communication, and time management. Experience in carrying projects or initiatives to a successful conclusion.

Special Consideration: Knowledge of database functionality and national public health accreditation processes is desired.

Position Description: Assistant Special Projects Coordinator

Nature of Work: Assisting with public health programs and special projects for the Health Department. Assistant Accreditation Coordinator.

Illustrative Tasks: This position will encompass a range of local public health activities in the areas of public health administration, public health preparedness, community health and environmental health. This position will assist in the development and implementation of standard operating guidelines, documents and programs related to the accreditation process. This position will assist with public health preparedness activities including but not limited to conducting the quarterly contact list update for the public health emergency preparedness plans, participation in local call downs/drills, and assisting with Fairfield Easton Medical Reserve Corps leadership activities. This position will also coordinate the annual Fairfield Health Department Radon Awareness program (January), in collaboration with the CT Department of Public Health Radon Program.

Desirable Experience or Training: Bachelor's degree. Experience working for a local public health department. Proficient in Microsoft Office. Familiar with entering data into and manipulating data within database programs. Training in areas such as, but not limited to quality improvement, workforce development, performance management, and cultural competency. Additional trainings may be requested by the positions immediate supervisor and/or Director of Health.

Special Consideration: This position may work outside regular business hours although there is required attendance and facilitation at scheduled meetings with the Accreditation Team (A-Team) or other staff meetings, trainings, and/or events. This position reports to the Accreditation Coordinator and the Director of Health.

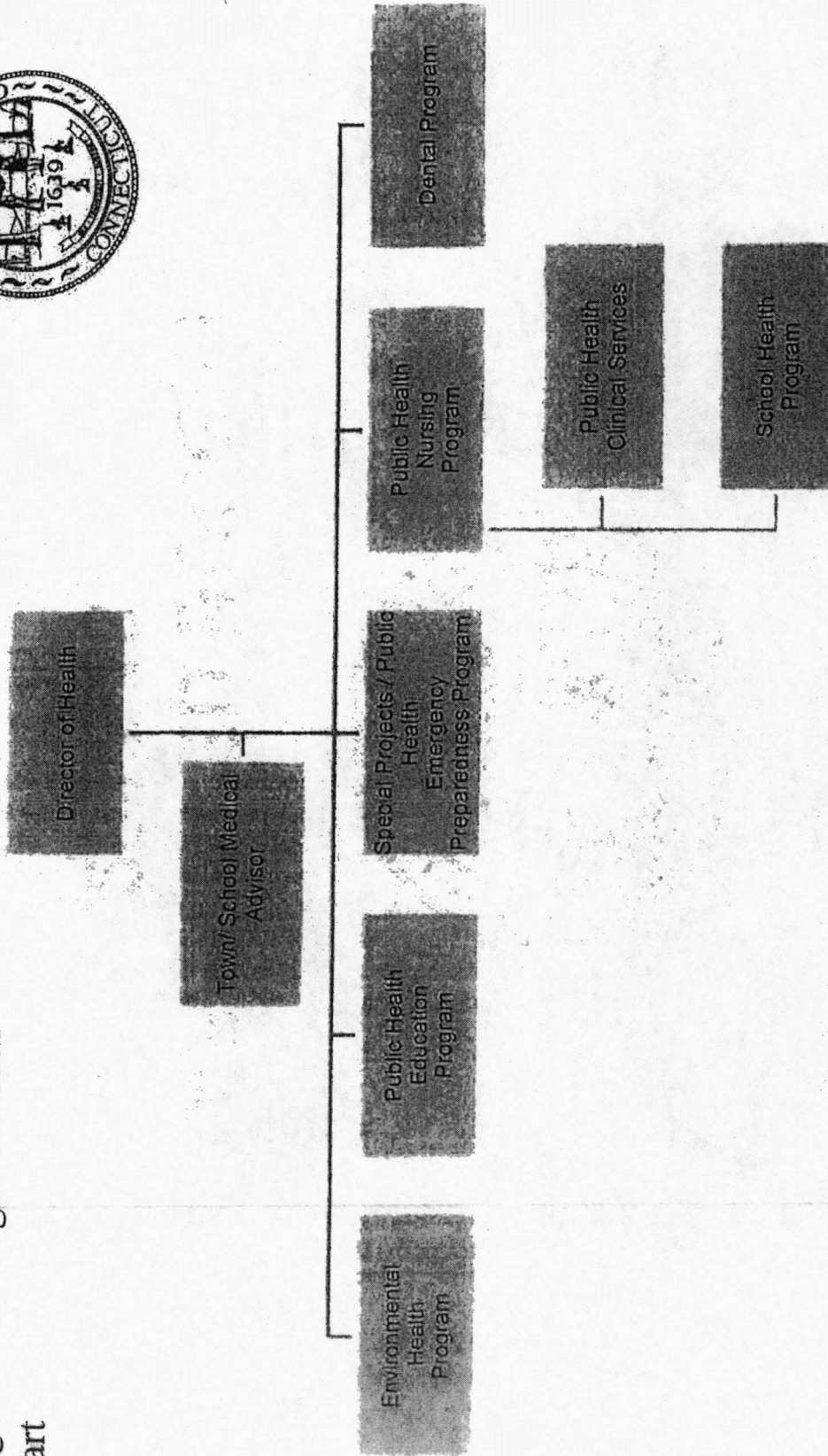
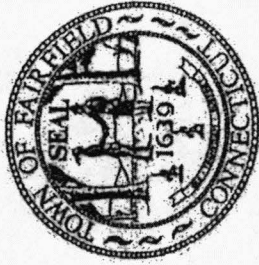
Position Description: Health Program Assistant

Nature of Work: Assist Health staff with implementation of various health programs.

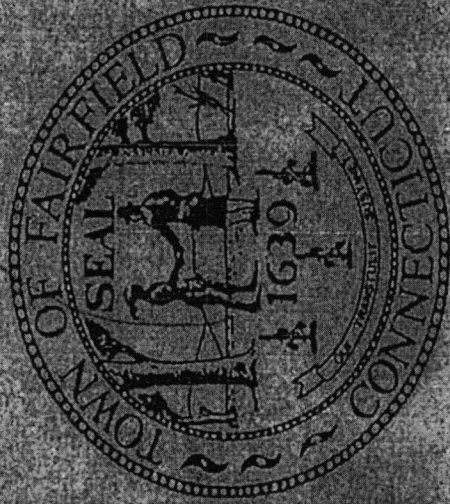
Illustrative Tasks: Assist staff in all program areas including but not limited to Environmental Health and Health Education. Conduct inspections and investigations. Develop and/or collect documentation needed for implementing public health education projects. Assist with health education events.

Desirable Experience or Training: Bachelor's degree in public health or related field. (Master's degree preferred). Students nearing completion of degrees will be considered. Proficiency with Microsoft Office, internet and database functions. Demonstrated skills in effective verbal and written communication, and time management. Experience in carrying projects or initiatives to a successful conclusion.

Fairfield Health Department Programmatic Organizational Chart



TOWN OF FAIRFIELD



APPROVED BUDGET 2017-18

BUDGET REQUEST

6010	HEALTH	FY14 ACTUAL	FY15 ACTUAL	FY16 ACTUAL	FY17 BUDGET	FY18 DEPT	FY18 APPROVED	FY18 v FY17 % CHG
51010	REGULAR PAYROLL	\$2,104,668	\$2,152,499	\$2,260,122	\$2,106,203	\$2,122,861	\$2,122,861	0.79%
51030	PART-TIME PAYROLL	300,469	316,626	402,862	372,063	372,064	372,064	0.00%
51050	OVERTIME EARNINGS	1,945	2,690	2,245	2,200	2,200	2,200	0.00%
51070	SEASONAL PAYROLL	0	0	134	0	0	0	-
51080	TEMPORARY PAYROLL	49,272	51,237	68,038	40,000	40,000	40,000	0.00%
51160	LONGEVITY BONUS	2,200	1,600	2,600	3,000	2,400	2,400	-20.00%
51180	FRINGE-DEF COMP TOWN MATCH	1,000	1,000	1,000	1,000	1,000	1,000	0.00%
52200	SOCIAL SECURITY CONTRIBUTIONS	157,874	156,988	171,211	157,868	158,512	158,512	0.41%
53200	FEES AND PROFESSIONAL SERVICES	35,520	35,578	25,419	35,000	35,000	35,000	0.00%
53310	RENTAL AND STORAGE	1,651	1,651	1,651	1,600	1,651	1,651	3.19%
54150	MOTOR VEHICLE FUEL AND LUBE	2,487	2,565	3,625	1,707	4,987	4,987	192.15%
54310	MAINT/REPAIR EQUIPMENT	1,486	1,604	1,896	1,800	800	800	-55.56%
54330	MAINT/REPAIR AUTOMOTIVE	39	0	475	100	100	100	0.00%
55300	COMMUNICATIONS	3,285	3,657	4,273	4,000	4,000	4,000	0.00%
55400	ADVERTISING	220	837	2,695	950	950	950	0.00%
56100	PRINTING BINDING & PHOTOGRAPHY	973	1,238	2,949	1,600	1,600	1,600	0.00%
56110	OFFICE SUPPLIES	4,079	5,651	3,742	4,000	4,000	4,000	0.00%
56140	SPECIAL DEPARTMENTAL SUPPLIES	14,947	15,474	15,746	15,900	15,900	15,900	0.00%
56150	POSTAGE	3,389	3,481	2,865	3,500	3,500	3,500	0.00%
57000	CAPITAL OUTLAY	0	0	0	0	0	0	-
58100	EDUCATIONAL AND MEMBERSHIPS	17,541	14,299	15,027	16,200	16,200	16,200	0.00%
58120	TRAVEL AND MEETINGS	1,817	2,878	3,878	3,000	3,000	3,000	0.00%
	TOTAL	\$2,704,862	\$2,771,553	\$2,992,453	\$2,771,691	\$2,790,725	\$2,790,725	0.69%

DATE	DESCRIPTION	AMOUNT	CHECK NO.	DEBIT	CREDIT	BALANCE
1/1/00	OPENING BALANCE	100.00				100.00
1/15/00	PAYROLL	50.00	101	50.00		50.00
1/20/00	RENT	25.00	102	25.00		25.00
1/25/00	UTILITIES	15.00	103	15.00		10.00
2/1/00	SALES	75.00	104		75.00	85.00
2/10/00	PAYROLL	50.00	105	50.00		35.00
2/15/00	RENT	25.00	106	25.00		10.00
2/20/00	UTILITIES	15.00	107	15.00		(5.00)
2/25/00	SALES	80.00	108		80.00	75.00
3/1/00	PAYROLL	50.00	109	50.00		25.00
3/10/00	RENT	25.00	110	25.00		0.00
3/15/00	UTILITIES	15.00	111	15.00		(15.00)
3/20/00	SALES	90.00	112		90.00	75.00
3/25/00	PAYROLL	50.00	113	50.00		25.00
3/31/00	RENT	25.00	114	25.00		0.00
4/1/00	UTILITIES	15.00	115	15.00		(15.00)
4/10/00	SALES	100.00	116		100.00	85.00
4/15/00	PAYROLL	50.00	117	50.00		35.00
4/20/00	RENT	25.00	118	25.00		10.00
4/25/00	UTILITIES	15.00	119	15.00		(5.00)
4/30/00	SALES	110.00	120		110.00	90.00
5/1/00	PAYROLL	50.00	121	50.00		40.00
5/10/00	RENT	25.00	122	25.00		15.00
5/15/00	UTILITIES	15.00	123	15.00		0.00
5/20/00	SALES	120.00	124		120.00	120.00
5/25/00	PAYROLL	50.00	125	50.00		70.00
5/31/00	RENT	25.00	126	25.00		45.00
6/1/00	UTILITIES	15.00	127	15.00		30.00
6/10/00	SALES	130.00	128		130.00	160.00
6/15/00	PAYROLL	50.00	129	50.00		110.00
6/20/00	RENT	25.00	130	25.00		85.00
6/25/00	UTILITIES	15.00	131	15.00		70.00
6/30/00	SALES	140.00	132		140.00	210.00
7/1/00	PAYROLL	50.00	133	50.00		160.00
7/10/00	RENT	25.00	134	25.00		135.00
7/15/00	UTILITIES	15.00	135	15.00		120.00
7/20/00	SALES	150.00	136		150.00	270.00
7/25/00	PAYROLL	50.00	137	50.00		220.00
7/31/00	RENT	25.00	138	25.00		195.00
8/1/00	UTILITIES	15.00	139	15.00		180.00
8/10/00	SALES	160.00	140		160.00	340.00
8/15/00	PAYROLL	50.00	141	50.00		290.00
8/20/00	RENT	25.00	142	25.00		265.00
8/25/00	UTILITIES	15.00	143	15.00		250.00
8/30/00	SALES	170.00	144		170.00	420.00
8/31/00	PAYROLL	50.00	145	50.00		370.00
9/1/00	RENT	25.00	146	25.00		345.00
9/10/00	UTILITIES	15.00	147	15.00		330.00
9/15/00	SALES	180.00	148		180.00	510.00
9/20/00	PAYROLL	50.00	149	50.00		460.00
9/25/00	RENT	25.00	150	25.00		435.00
9/30/00	UTILITIES	15.00	151	15.00		420.00
10/1/00	SALES	190.00	152		190.00	610.00
10/10/00	PAYROLL	50.00	153	50.00		560.00
10/15/00	RENT	25.00	154	25.00		535.00
10/20/00	UTILITIES	15.00	155	15.00		520.00
10/25/00	SALES	200.00	156		200.00	720.00
10/30/00	PAYROLL	50.00	157	50.00		670.00
10/31/00	RENT	25.00	158	25.00		645.00
11/1/00	UTILITIES	15.00	159	15.00		630.00
11/10/00	SALES	210.00	160		210.00	840.00
11/15/00	PAYROLL	50.00	161	50.00		790.00
11/20/00	RENT	25.00	162	25.00		765.00
11/25/00	UTILITIES	15.00	163	15.00		750.00
11/30/00	SALES	220.00	164		220.00	970.00
12/1/00	PAYROLL	50.00	165	50.00		920.00
12/10/00	RENT	25.00	166	25.00		895.00
12/15/00	UTILITIES	15.00	167	15.00		880.00
12/20/00	SALES	230.00	168		230.00	1110.00
12/25/00	PAYROLL	50.00	169	50.00		1060.00
12/30/00	RENT	25.00	170	25.00		1035.00
12/31/00	UTILITIES	15.00	171	15.00		1020.00

TOTAL



Town of Fairfield

Health Department
Fairfield, Connecticut 06824

Sands L. Cleary
Director of Health

Sullivan Independence Hall
725 Old Post Road

TO: Board of Selectmen, Board of Finance, Representative Town Meeting

FROM: Sands Cleary, Director of Health

SUBJECT: 14 Points documentation for consideration of Public Health Emergency Preparedness grant funding resolution as requested by the Director of Health

DATE: October 11, 2017

- I. Background:** For the past 16 years the Fairfield Health Department has received Public Health Emergency Preparedness (PHEP) funding that originates from the Centers for Disease Control and Prevention (CDC) Cooperative Agreement. The United States Congress has authorized funding to support PHEP and Hospital Preparedness Programs (HPP) through a 2017-2022 CDC Cooperative Agreement. The significant change with the 2017-2022 Cooperative Agreement is that the federal government is requiring states to contract with, and have funding distributed through, regional Health Care Coalitions Coordinating Organizations (HCC-CO). The CT Department of Public Health (DPH) has been awarded the Cooperative Agreement and has selected Yale Center for Emergency Preparedness and Disaster Response to serve as the initial HCC-CO for the region. Funding will continue annually to local health departments but will be received from the selected HCC-CO.

The PHEP Cooperative Agreement began in 2002, shortly after the events of September 11, 2001, and subsequent anthrax attacks, and these multi-year agreements have been renewed in subsequent years. The PHEP Cooperative Agreement provides funding to enable public health departments to have the capacity and capability to effectively respond to the public health consequences of not only terrorist threats, but also infectious disease outbreaks, natural disasters, and biological, chemical, nuclear and radiological emergencies. The CT DPH develops the PHEP contract deliverables and provides technical assistance to staff in order to complete the requirements of the contract. The 2017-2022 Cooperative Agreement states the funding shall be utilized to strengthen six preparedness strategies which are: 1. Strengthen Community Resilience, 2. Strengthen Incident Management, 3. Strengthen Information Management, 4. Strengthen Countermeasures and Mitigation, 5. Strengthen Surge Management and 6. Strengthen Biosurveillance

- II. Purpose and Justification:** Public health departments have made progress since 2002 in their emergency preparedness and response efforts. However, state and local public health departments continue to face multiple challenges, including an ever-evolving list of public health threats. From the 2003 SARS Epidemic, the 2009 H1N1 Influenza Pandemic, Hurricane Irene in 2010, Super Storm Sandy in 2012,

the 2014-15 Ebola Epidemic, the 2015-16 Zika Epidemic to the more the recent hurricanes affecting Texas, Florida and Puerto Rico all which underscore the importance of communities being prepared for potential threats. Regardless of the threat, an effective public health response begins with an effective public health system with robust infrastructure and strategies in place to conduct routine public health activities. Strong state and local public health systems are the cornerstone of an effective public health response. It is critical to continue preparedness programs to sustain and advance the ability of public health to prevent, protect against, and quickly respond to emergencies, particularly those in which scale, timing, or unpredictability threaten to overwhelm routine capabilities.

III. Detailed Description of Proposal: The Fairfield Health Department is responsible to continue development of the town's Public Health Emergency Response Plan and to enhance the department's ability to respond to public health emergencies by:

- (a) strengthening of roles/responsibilities of staff members in response to public health emergencies;
- (b) continued recruitment, training, and retention of local Medical Reserve Corps volunteers;
- (c) maintenance of emergency communications capabilities and protocols to notify all health care providers, volunteers and other stakeholders 24 hours a day, 7 days a week;
- (d) ongoing development and maintenance of risk communication internal and external protocols;
- (e) ongoing enhancement of capabilities for operation of mass dispensing sites, including ongoing development of alternative dispensing modalities;
- (f) advancement of plans and measures to address the needs of functional needs populations;
- (g) expansion of surge capacity of the health system when needed following a public health incident;
- (h) identification of key participants in a bioterrorism or other public health emergency response and the protocols to coordinate this participation with relevant state, regional, and local agencies;
- (i) provision of training to assure emergency response capabilities for staff and volunteers;
- (j) improvement of the Mass Dispensing Plan and other components of the Public Health Emergency Response Plan through participation in a standardized operational readiness review, and through drills and exercises.
- (k) enhancement of mass fatality management capabilities, specifically in the planning for establishment of family assistance centers in response to a mass casualty event.

Furthermore, Fairfield will continue to collaborate on the development and testing of regional emergency response plans with all towns and all Health Care Coalition members in the CT Department of Emergency Management and Homeland Security's Region 1. Our proposal is to utilize grant monies to fund contracted services and positions to conduct the activities and meet the obligations required by the grant.

Proposed Annual Budgets (Year 1 - 5)

Base Award

Emergency Preparedness Planner- Independent Contractor	Part-time preparedness consultant to accomplish planning and implementation of grant contract deliverables.	\$34,000
Emergency Preparedness Assistant - Intern	Part-time work to assist in planning and implementation of grant deliverables.	\$6,000
Non Salary Costs	Drills, exercises, training, supplies, travel, equipment and administrative costs	\$7,773
Total		\$47,773

- IV. **Reliabilities of Estimated Costs:** Over the past grant years, comparable proposed budgets were submitted to and approved by the State of Connecticut and expenditures to date are in line with those proposed budgets. This history provides us with a reliable estimate of the costs to be incurred during the coming year. CT DPH has already approved this award amount and has indicated as such within the grant contract with the Region 1 Health Care Coalition Coordinating Organization.
- V. **Conducive to Increased Efficiency or Productivity:** The objective is to better prepare the State and its communities for public health emergencies in order to reduce morbidity and mortality for its residents.
- VI. **Additional Long-Range Costs:** None are known at this time. Federal and/or State funding may continue on a local or regional basis.
- VII. **Additional Use or Demand on Existing Facilities:** None anticipated.
- VIII. **Alternatives to this Request:** Funds are going to all eligible local health departments who are responsible for their jurisdiction in the State.
- IX. **Safety and Loss Control:** None.
- X. **Environmental Consideration:** None.
- XI. **Insurance:** None.
- XII. **Financing:** 100% funded by the State of Connecticut through the Region 1 Health Care Coalition Coordinating Organization from the HPP-PHEP Cooperative Agreement Award from the Centers for Disease Control.
- XIII. **Other Considerations:** None.
- XIV. **Other Approvals:** None

Cleary, Sands

From: Francesca.Provenzano@ct.gov <ctdphhan@ct.gov>
Sent: Wednesday, October 11, 2017 2:38 PM
To: Cleary, Sands
Subject: BP1-PHEP-HPP Program Budget Detail
Attachments: BP1+-+HPP-PHEP+Budget+-+10-6-17.xls; DPH+Monthly+Call+Agenda+10-19-17.pdf



DEPARTMENT OF PUBLIC HEALTH

Dear Directors of Health and Staff:

The attached spreadsheet contains information on all PHEP and HPP base grant funds received by the CT Department of Public Health. The spreadsheet contains several workbooks (tabs on bottom of spreadsheet) which provide information on the total budget, all budget categories, and detailed contract spreadsheets. We will be discussing the budget on the October 19, 2017 local health conference call (the agenda is also attached).

Sincerely,

Francesca Provenzano, MPH, CHES, REHS/RS
Epidemiologist 4

Office of Local Health Administration

Office of Public Health Preparedness and Response

Connecticut Department of Public Health

410 Capitol Avenue, MS# 13PHP

Hartford, CT 06134

Tel: (860) 509-7390

Cell: (860) 716-7330

Fax: (860) 730-8402

Francesca.provenzano@ct.gov

CONTRACTUAL - 5 HCC REGIONS

		PHEP BASE				HPP BASE			CRI FUNDING	
	7-1-17 - 6-30-18	Health Dept Award	5% Admin Contribution	Total Base PHEP	Hospital Award	5% Admin Contribution	Total Base HPP		TOTAL HCC Award	
REGION 1 HDs	Bridgeport	\$101,993	\$5,368	\$107,361						
	Stamford	\$89,036	\$4,686	\$93,722						
	Norwalk (5)	\$75,217	\$3,959	\$79,176						
	Fairfield (7)	\$47,773	\$2,514	\$50,287						
	Greenwich	\$43,314	\$2,280	\$45,594						
	Stratford	\$36,346	\$1,913	\$38,259						
	Weston Westport	\$26,451	\$1,392	\$27,843				\$60,000		
	Trumbull	\$25,305	\$1,332	\$26,637						
	Darien	\$15,052	\$792	\$15,844						
	Wilton	\$12,930	\$681	\$13,610						
Hospitals	Monroe	\$13,702	\$721	\$14,423						
	Bridgeport Hospital/YNHHS				\$24,700	\$1,300	\$26,000			
	Greenwich Hospital/YNHHS									
	Norwalk Hospital				\$24,700	\$1,300	\$26,000			
	St. Vincent's Medical Center				\$24,700	\$1,300	\$26,000			
	Stamford Health System				\$24,700	\$1,300	\$26,000			
	Subtotals	\$487,118	\$25,638	\$512,756	\$123,500	\$6,500	\$130,000			
	DPH 5% Match		\$25,638	\$25,638		\$6,500	\$6,500			
	TOTAL	\$487,118	\$51,276	\$538,394	\$123,500	\$13,000	\$136,500	\$60,000	\$734,894	

Ordinance Establishing a Housing Trust Fund

Section I: Purpose

Pursuant to Conn. Gen. Stat. § 7-148(c)(2)(K), the Town of Fairfield does hereby create a special fund to provide affordable housing for the Town of Fairfield. The Fund shall be known as the Affordable Housing Trust Fund, hereinafter the "Fund". Such Fund shall not lapse at the end of the municipal fiscal year.

Section II: Sources of Funding, Investments, and Limitations on Use of Fund

- A. In addition to such sums as may be directly appropriated by the Town for deposit into said Fund (if any), the Town is authorized to and shall deposit all other monies received by it for the provision of affordable housing, from whatever source such monies are received. These additional sources may include, but are not limited to, building department fees, inclusionary zoning fees, monetary gifts, grants, loans, and monies received from state and federal agencies.
- B. Said Fund shall be in the custody of the Town Fiscal Officer. All or any part of the monies in said Fund may be invested in any securities in which public funds may be lawfully invested. All income derived from such investment shall be placed into the Fund and become a part thereof. The monies so invested shall at all times be subject to withdrawal for use as hereinafter set forth.
- C. No sums contained in said Fund, including interest and dividends earned, shall be transferred to any other account within the town budget. Any applicant who had paid any fee deposited into the Fund shall not be eligible to apply for expenditure from the Fund for the same project. No expenditures shall be made from said Fund except in accordance with the provisions of this ordinance.

Section III: Expenditures from Fund

- A. The continuation of the Fund shall be perpetual, notwithstanding that from time to time said Fund may be unfunded.
- B. Expenditures shall be made from the Fund only in accordance with the following procedures and requirements:
 - 1. Said expenditures shall be made exclusively for the costs associated with the investigation, appraisal, acquisition, constructing, rehabilitating, repairing, administration, fees and maintenance costs relating to parcels of land, both improved and unimproved, or development rights, easements, deed restrictions, options, interests or rights therein, the use of which shall be limited to retention or designation of parcels for their long term use in providing affordable housing within the meaning of Conn. Gen. Stat. § 8-30g.

2. Recommendations for any and all proposed expenditures from the Fund shall be submitted to the Affordable Housing Committee (AHC) and the Director of Community & Economic Development for approval. Recommendations from AHC and the Director of Community & Economic Development for expenditures from the Fund shall be submitted, including the sum to be expended, to the Fairfield Board of Selectmen for the approval of the Board of Selectmen.
3. The AHC will provide an annual report of the amount in the Housing Trust Fund and the expenditures to members of the Representative Town Meeting at their January meeting.