

**TOWN OF FAIRFIELD  
LIBRARY BOARD OF TRUSTEES  
NOTICE OF PUBLIC MEETING**

The Fairfield Public Library Board of Trustees will hold a Special Meeting at 7:00 PM July 17, 2023.

Members of the Public: To View or Listen by Phone:

- Via Webex: <https://tofit.my.webex.com/join/virtually>
- By phone: Dial in audio: 510-338-9438, Access Code: 292 468 998#

Please Note:

- ✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day the meeting to the following email: [publiccomment@fplct.org](mailto:publiccomment@fplct.org).

**Fairfield Public Library – Board of Trustees  
July 17, 2023.**

**Main Branch Rotary Room & Virtual Via WebEx  
Fairfield, CT**

**AGENDA:**

- I. Call to Order (WebEx recording start)
- II. Public Comment
- III. Approval of Minutes (attachment 1)
  - A. May Meeting

**Recommended Motion:** “that the Library Board of Trustees approves the following meeting minutes from 5-01-2023”
- IV. Chairman’s Report
- V. Library Updates
  - A. Operations Report (attachment 2)
  - B. 2023-24 Schedule (attachment 3)
- VI. Policy Review – Facilities Use Policy (attachment 4)
- VII. New Policy – Privacy and Confidentiality of Library Records (attachment 5)
- VIII. Committee/Liaison Reports
  - A. Space Planning Committee
  - B. Fundraising Committee
  - C. ADHOC Bond Committee
  - D. Friends of the Library update
  - E. Website Redesign
- IX. Treasurer’s Report
- X. New Business
  - A. Trustee Revolving Fund

**Recommended Motion:** “that the Library Board of Trustees approves the transfer of \_\_\_\_\_ dollars from the Vanguard Account to the First County money market account to be used for 2023 approved capital projects.”

  - B. Draft Website RFP Review (attachment 6)

- XI. Old Business
  - A. New Trustee Seat - Executive Session
- XII. Adjournment