

**TOWN OF FAIRFIELD  
BOARD OF FINANCE  
NOTICE OF PUBLIC MEETING**

The Board of Finance Regular Meeting will be held both in person at the BOE Offices, Room 295A/B, 501 Kings Highway East, Fairfield, CT and via Webex on Thursday, May 4, 2023 at 7:30 pm.

Members of the Public: To View or Listen by Phone:

- ✓ Via Webex: <https://tofit.my.webex.com/join/fairfield>
- ✓ By phone: Dial 510-338-9438. Enter Access Code or Meeting Number: 624 512 956 #
- ✓ From the Webex app, connect to meeting #: 624 512 956 #
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)
- ✓ FairTV's website, <https://fairfieldct.org/fairtv/government>

Please Note: The public is encouraged to send their comments before the meeting to the following email: [bof@fairfieldct.org](mailto:bof@fairfieldct.org). If you call to listen or join the meeting through Webex, you will not be heard by Board members and there will be no live public comment until called for by the Chair during the meeting. Live public comment pertinent to agenda items 3-14 is welcome and will be called for by the Chair before the discussion of those items are heard. Comments will be limited to no more than 3 minutes per individual.

**Board of Finance Regular Meeting  
Thursday, May 4, 2023  
7:30 pm  
Via Webex  
And In Person at the  
BOE Offices, Room 295 A/B  
501 Kings Highway East  
Fairfield, CT**

**REVISED AGENDA**

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) To Hear, Consider and Act Upon the Suspense List for Tax Collector
- 4) To hear, consider and act upon the following resolution as recommended by the Board of Selectmen:  
WHEREAS, the Town of Fairfield approves the acceptance of an \$1,940,600 Local Transportation Capital Improvement Program (LOTICIP) grant to fund project costs associated with the Kings Highway Pedestrian Improvements Phase 3 Project of which one hundred percent of said project costs are paid by the State prior to construction, based on portion of contract bid by said grant and appropriated \$1,940,600 for said project costs; and

NOW, THEREFORE BE IT RESOLVED, that Brenda L. Kupchick, First Selectwoman, be and hereby is, authorized to accept and sign any agreements between the Town of Fairfield and the federal government or the State of Connecticut related to additional Local Transportation Capital Improvement Program (LOTICIP) grant funding associated with the Kings Highway Pedestrian Improvements Project. (*requires RTM approval*)

5) ENGINEERING MANAGER– 20 YEARS (*requires RTM approval*)

To hear, consider and adopt a bond resolution as recommend by the Board of Selectmen entitled, “A resolution appropriating \$7,150,000 for the costs associated with the inspection and construction phase of the Turney Creek/Riverside Drive TideGates Project, and authorizing the issuance of bonds in an amount not to exceed \$6,750,000 to fund the balance of such appropriation.”

6) ENGINEERING MANAGER – 20 YEARS (*requires RTM approval*)

To hear, consider and adopt a bond resolution as recommend by the Board of Selectmen entitled, “A resolution appropriating \$11,000,000 for the costs associated with the inspection and construction phase of the East Trunk Replacement Project, and authorizing the issuance of bonds in an amount not to exceed \$8,000,000 to fund a portion of such appropriation.”

7) ENGINEER MANAGER / WPCA SUPERINTENDENT – 20 YEARS (*requires RTM approval*)

To hear, consider and adopt the following supplemental resolution as recommended by the Board of Selectmen:

WHEREAS, the Town of Fairfield (the “Town”) has adopted at the request of the Water Pollution Control Authority (“WPCA”) a Resolution entitled “A resolution appropriating \$11,000,000 for the costs associated with the inspection and construction phase of the East Trunk Replacement Project, authorizing a grant to reimburse \$3,000,000 of such appropriation and authorizing the issuance of bonds in an amount not to exceed \$8,000,000 to fund the balance of such appropriation.” (the “Resolution”); and

WHEREAS, the Resolution appropriates \$11,000,000 (the “Appropriation”) for costs associated with the inspection and construction phases of the East Trunk Replacement Project (the “Project”); and

WHEREAS, the Appropriation shall be funded by sources including: 1) \$3,000,000 in grant funds from the State of Connecticut Department of Economic Development’s Communities Challenge Grant (the “Grant”); and 2) \$8,000,000 in bonds issued by the Town (the “Bonds”); and

WHEREAS, the Resolution authorizes the Appropriation, the negotiation and acceptance of the terms of the Grant and authorizes the Bonds in an amount not to exceed \$8,000,000; and

WHEREAS, while the Town is liable for the debt service on the Bonds, for internal accounting purposes, it is appropriate that all costs of the Project including debt service on the Bonds be allocated to, and reimbursed to the Town by, the WPCA; and

WHEREAS, the WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY: RESOLVED, 1) That the debt service on the Bonds as such debt service becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to the First Selectwoman; and 2) That the First Selectwoman is hereby authorized to execute the MOU on behalf of the Town.

- 8) To hear, consider and adopt a resolution appropriating \$355,370 in FEMA reimbursement funds to the Board of Education and authorizing the expenditure of such funds on school security.

WHEREAS, the Town of Fairfield, Connecticut (the “Town”) received grant funds from the Federal Emergency Management Agency (“FEMA”) in the amount of \$355,370 (the “Grant Funds”) as reimbursement for money spent by the Town’s Board of Education (“BOE”) in fiscal year 2021 related to the purchase of personal protective equipment; and

WHEREAS, the Town desires to appropriate the Grant Funds to the BOE and authorizes said Grant Funds to be used for school security purposes; and

NOW, THEREFORE, BE IT RESOLVED:

The Town hereby appropriates the Grant Funds to the BOE and authorizes the Grant Funds to be used for school security purposes.

*(requires RTM approval; contingent upon 05/15/23 BOS approval)*

- 9) To hear, consider and act upon a request from the Chief Fiscal Officer to transfer \$373,274 from General Fund Contingency (01002010-58010) to various accounts in FY23 for PETA settled contract; and \$27,161 from WPCA contingency (13013010-58010) to various WPCA accounts in FY23.
- 10) To hear, consider and act upon a request from the Chief Fiscal Officer to transfer \$391,917 from General Fund Contingency (01002010-58010) to various accounts in FY23 for POLICE settled contract.
- 11) To hear, consider and act upon a request from the Chief Fiscal Officer to transfer \$334,907 from General Fund Contingency (01002010-58010) to various accounts in FY23 for THEA settled contract; and \$18,592 from WPCA contingency (13013010-58010) to various WPCA accounts in FY23.
- 12) To hear, consider and act upon a request from the Chief Fiscal Officer to transfer \$145,283 from General Fund Contingency (01002010-58010) to various accounts in FY23 for NURSES settled Contract.
- 13) To hear, consider and act upon a request from the Chief Fiscal Officer to transfer \$371,519 from General Fund Contingency (01002010-58010) to various accounts in FY23 for PUBLIC WORKS settled contract; and \$89,512 from WPCA contingency (13013010-58010) to various WPCA accounts in FY23.
- 14) To Consider and Set the Mill Rate for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024

- 15) To hear, consider and act upon the draft minutes of February 7, 2023, February 21, 2023, March 2, 2023, March 8, 2023, March 9, 2023 and March 13, 2023
- 16) To hear, consider and act upon any communications
- 17) Adjourn