

**TOWN OF FAIRFIELD
BOARD OF FINANCE
NOTICE OF PUBLIC MEETING**

The regular meeting of the Board of Finance will be held both in person in Classroom B11 at the Joseph S. Elias Fire Training School, 205 Richard White Way, Fairfield and via Webex on Tuesday, April 9, 2024 at 7:30 pm.

Members of the Public: To View or Listen by Phone:

- ✓ Via Webex: <https://tofit.my.webex.com/join/fairfield>
- ✓ By phone: Dial 510-338-9438. Enter Access Code or Meeting Number: 624 512 956 #
- ✓ From the Webex app, connect to meeting #: 624 512 956 #
- ✓ FairTV's website: <https://www.fairfieldct.org/government/fairtv/index.php>
- ✓ FairTV YouTube and Live Stream: <https://www.youtube.com/@fairtvgovernment720>
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)

Please Note: The public is encouraged to send their comments before the meeting to the following email: bof@fairfieldct.org. If you call to listen or join the meeting through Webex, you will not be heard by Board members and there will be no live public comment until called for by the Chair during the meeting. Live public comment pertinent to agenda items 3-4 and 6-18 is welcome and will be called for by the Chair before the discussion of those items are heard. Comments will be limited to no more than 3 minutes per individual.

**Board of Finance Regular Meeting
Tuesday, April 9, 2024
7:30 pm
Via Webex
And
Joseph S. Elias Fire Training School, Classroom B11
205 Richard White Way
Fairfield, CT 06824**

REVISED AGENDA

- 1) Call to Order
- 2) Pledge of Allegiance
- 3) To hear, consider and act upon a request recommended by the Board of Selectmen to withdraw \$19,000 from the H. Smith Richardson Conservation Fund Trust for the purposes of seeding the meadow at Hoydens Hill. (*requires RTM approval*)
- 4) To hear, consider and act upon the following resolution as recommended by the Board of Selectmen: "RESOLVED, that, as part of the Bigelow Center for Senior Activities' Five-Year Bus Replacement Plan, funds be, and hereby are, expended in the amount of \$136,990.00 to purchase a handicapped-accessible, 12-seat bus with a wheelchair lift to improve mobility for seniors and individuals with disabilities, 80% of said purchase, or \$109,592.00, to be funded by a Traditional 5310 Capital Senior Bus Grant under Section 5310 of the Federal Transit Act's

Enhanced Mobility of Seniors and Individuals with Disabilities Program as administered by the State of Connecticut. The federal subsidy of \$109,592 will be matched using senior center donation funds of \$27,398.00; and FURTHER RESOLVED, that, First Selectman William A. Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.” *(requires RTM approval)*

- 5) To hear an update on an agreement between the Town of Fairfield and PKF O'Connor Davies to provide services to the Town of Fairfield, including review of policies and procedures and related internal controls for Human Resources/payroll functions; review of MUNIS system rights for payroll module; review of payroll change process/forms including payroll change reports; and review and recommendations regarding manual processes, including payroll process. The services are anticipated to commence on or around April 22, 2024 and the estimated fee for said services is \$8500 to \$9500. *(for information only; approved by BOS on 04/03/24)*

- 6) To hear, consider and act upon the following Resolution as recommended by the Board of Selectmen:
WHEREAS, on August 1, 2023, the Town of Fairfield received a donation from the Stratfield Village Association (SVA) in the amount of \$150,000 for the Stratfield Streetscape (Four Corners) Project; and
WHEREAS, the Town of Fairfield accepted the \$150,000 donation; and
NOW, THEREFORE BE IT RESOLVED, that the First Selectman be, and hereby is, authorized to accept said \$150,000 donation from SVA and expend the donation to fund project costs associated with Stratfield Streetscape (Four Corners) Project. *(requires RTM approval)*

- 7) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$2,760,480 for the costs to replace the Fairfield Beach Road Pump Station Force Main and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS *(requires RTM approval)*

- 8) To hear, consider and act upon the following Supplemental Resolution as recommended by the Board of Selectmen:
WHEREAS, the Town of Fairfield (the “Town”) has adopted, at the request of the Water Pollution Control Authority (“WPCA”), a Resolution entitled “A resolution appropriating \$2,760,480 for the costs to replace the Fairfield Beach Road Pump Station Force Main and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and
WHEREAS, the Resolution appropriated \$2,760,480 for costs to replace the Fairfield Beach Road pump station force main (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the “CWF Obligations”); and
WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and
WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and
NOW, THEREFORE, IT IS HEREBY:
RESOLVED,

That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and

That the First Selectman is hereby authorized to execute the MOU on behalf of the Town.
(requires RTM approval)

- 9) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$4,500,000 for the costs of Phase V of the Water Pollution Control Facility Inflow and Infiltration Improvements Program and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS
(requires RTM approval)

- 10) To hear, consider and act upon the following Supplemental Resolution as recommended by the Board of Selectmen:

WHEREAS, the Town of Fairfield (the “Town”) has adopted, at the request of the Water Pollution Control Authority (“WPCA”), a Resolution entitled “A resolution appropriating \$4,500,000 for the costs of Phase V of the Water Pollution Control Facility Inflow and Infiltration Improvements Program and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and

WHEREAS, the Resolution appropriated \$4,500,000 for costs associated with Phase V of the Water Pollution Control Facility inflow and infiltration improvements program (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the CWF Obligations”); and

WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and

That the First Selectman is hereby authorized to execute the MOU on behalf of the Town.
(requires RTM approval)

- 11) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$5,681,988 for the costs of the Fairfield Beach Road Pump Station Replacement and Upgrades and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS *(requires RTM approval)*

- 12) To hear, consider and act upon the following Supplemental Resolution as recommended by the Board of Selectmen:

WHEREAS, the Town of Fairfield (the “Town”) has adopted, at the request of the Water Pollution Control Authority (“WPCA”), a Resolution entitled “A resolution appropriating \$5,681,988 for the costs of the Fairfield Beach Road Pump Station Replacement and Upgrades

and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and

WHEREAS, the Resolution appropriated \$5,681,988 for costs associated with upgrades to the Fairfield Beach Road pump station (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the “CWF Obligations”); and

WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and

That the First Selectman is hereby authorized to execute the MOU on behalf of the Town. *(requires RTM approval)*

- 13) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$18,670,000 for the costs of water pollution control facility plant equipment improvements and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS *(requires RTM approval)*

- 14) To hear, consider and act upon the following Supplemental Resolution as recommended by the Board of Selectmen:

WHEREAS, the Town of Fairfield (the “Town”) has adopted at the request of the Water Pollution Control Authority (“WPCA”) a Resolution entitled “A resolution appropriating \$18,670,000 for the costs of water pollution control facility plant equipment improvements and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation” (the “Resolution”); and

WHEREAS, the Resolution appropriated \$18,670,000 for costs associated with the Water Pollution Control Facility plant equipment improvements (the “Project”) and authorized the issuance of bonds (the “Bonds”) and/or Clean Water Fund obligations (the CWF Obligations”); and

WHEREAS, while the Town is liable for the debt service on the Bonds and the CWF Obligations, for internal accounting purposes, it is appropriate that the costs of the Project including debt service on the Bonds and the CWF Obligations be allocated to the WPCA; and WHEREAS, the Town’s WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds and the CWF Obligations authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

That the debt service on the Bonds and the CWF Obligations as it becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to First Selectman; and

That the First Selectman is hereby authorized to execute the MOU on behalf of the Town. *(requires RTM approval)*

- 15) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$1,923,000 for the costs of the tidegates repair and replacement project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS (*requires RTM approval*)
- 16) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$3,770,000 for the costs of traffic signal improvement project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS (*requires RTM approval*)
- 17) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$4,760,000 for the costs of sidewalk accessibility upgrades project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS (*requires RTM approval*)
- 18) To hear, consider and adopt a bond resolution as recommended by the Board of Selectmen entitled, “A resolution appropriating \$4,921,761 for the costs of the roadway accessibility upgrades project and authorizing the issuance of bonds and/or Clean Water Fund obligations to finance such appropriation”. – 20 YEARS (*requires RTM approval*)
- 19) To hear, consider and act upon the draft minutes of March 5, 2024
- 20) To hear committee updates
- 21) To hear, consider and act upon any communications
- 22) Adjourn