

**TOWN OF FAIRFIELD
LIBRARY BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING**

The Fairfield Public Library Board of Trustees will hold a Meeting at 7:00 PM on September 11, 2023.

Members of the Public: To View or Listen by Phone:

- Via Webex: <https://tofit.my.webex.com/join/virtually>
- By phone: Dial in audio: 510-338-9438, Access Code: 292 468 998#

Please Note:

- ✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day the meeting to the following email: publiccomment@fplct.org.

**Fairfield Public Library – Board of Trustees
Sept 11, 2023.**

**Main Branch Rotary Room & Virtual Via WebEx
Fairfield, CT**

AGENDA:

- I. Call to Order (WebEx recording start)
- II. Public Comment
- III. Approval of Minutes (attachment 1)
 - A. July Meeting

Recommended Motion: “that the Library Board of Trustees approves the following meeting minutes from the July meeting of the Library Board of Trustees.”
- IV. Chairman’s Report
- V. Library Updates
 - A. Operations Reports (attachment 2)
 - B. Book Challenge (attachment 3 & 4)
 - C. Special Report- 2023 Statistics and Strategic Plan Report (attachment 5)
- VI. Policy Review – Program Policy (attachment 6)
- VII. Committee/Liaison Reports
 - A. Space Planning Committee
 - B. Fundraising Committee
 - C. ADHOC Bond Committee
 - D. Friends of the Library update
 - E. Website Redesign
- VIII. Treasurer’s Report
- IX. New Business
 - A. Corporate Resolution Regarding Annuity Claim
 - B. Draft 2024 Meeting Schedule (attachment 7)
- X. Old Business
 - A. New Trustee Seat - Executive Session
 - B. Trustee Revolving Fund

Recommended Motion: “the Library Board of Trustees approves the transfer of 107,530.29 dollars from the Vanguard Account to the First County money market account to be used for 2023 approved capital projects.”

C. Draft Website RFP Review (attachment 6)

Recommended Motion: “that the Library Board of Trustees approves of the draft Website RFP.”

XI. Adjournment