

**TOWN OF FAIRFIELD
LIBRARY BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING**

The Fairfield Public Library Board of Trustees will hold a Meeting at 7:00 PM on November 6, 2023.

Members of the Public: To View or Listen by Phone:

- Via Webex: <https://tofit.my.webex.com/join/virtually>
- By phone: Dial in audio: 510-338-9438, Access Code: 292 468 998#

Please Note:

- ✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day the meeting to the following email: publiccomment@fplct.org.

**Fairfield Public Library – Board of Trustees
November 6, 2023.**

**Main Branch Rotary Room & Virtual Via WebEx
Fairfield, CT**

AGENDA:

- I. Call to Order (WebEx recording start)
- II. Public Comment
- III. Approval of Minutes
 - A. September Meeting (attachment 1)
 - B. October Meeting (attachment 2)

Recommended Motion: “that the Library Board of Trustees approves the following meeting minutes from the September and October meeting of the Library Board of Trustees.”

- IV. Chairman’s Report
- V. Library Updates
 - A. Operations Reports (attachment 3)
 - B. Town Budget Q1 Review (attachment 4)
 - C. State Report (attachment 5)
- VI. Policy Review – Patron Privacy and Confidentiality of Library Records.
- VII. Committee/Liaison Reports
 - A. Space Planning Committee
 - B. Fundraising Committee
 - C. ADHOC Bond Committee
 - D. Friends of the Library update
 - E. Website Redesign
- VIII. Treasurer’s Report
- IX. New Business
 - A. Bond Committee Name Change

Recommended Motion: “that the Library Board of Trustees changes the name from Bond to Building Committee.”

- X. Old Business

A. Barbara Frankel Estate

Recommended Motion: “That the Library Board of Trustees approves Erin Harrigan as Treasurer and Andrew Minea as Chairperson/Acting Secretary to be signers for the documents related to acceptance of the Barbara Frankel Annuity.”

B. 2024 Meeting Schedule (attachment 6)

Recommended Motion: “That the Library Board of Trustees approves the 2024 Board of Trustees Meeting Schedule.”

C. FPL Gift Policy (attachment 7)

Recommended Motion: “That the Library Board of Trustees approves the amended changes to the Gift Policy.”

XI. Adjournment