

**TOWN OF FAIRFIELD
LIBRARY BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING**

The Fairfield Public Library Board of Trustees will hold a Meeting at 7:00 PM on December 4, 2023.

Members of the Public: To View or Listen by Phone:

- Via Webex: <https://tofit.my.webex.com/join/virtually>
- By phone: Dial in audio: 510-338-9438, Access Code: 292 468 998#

Please Note:

- ✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day the meeting to the following email: publiccomment@fplct.org.

**Fairfield Public Library – Board of Trustees
December 4, 2023.**

**Main Branch Rotary Room & Virtual Via WebEx
Fairfield, CT**

AGENDA:

- I. Call to Order (WebEx recording start)
- II. Public Comment
- III. Approval of Minutes
 - A. November Meeting (attachment 1)
Recommended Motion: “that the Library Board of Trustees approves the minutes from the November meeting of the Library Board of Trustees.”
- IV. Chairman’s Report
- V. Library Updates
 - A. Operations Reports (attachment 2)
 - B. Q1 Performance and Strategic Plan Report (attachment 3)
- VI. Committee/Liaison Reports
 - A. Space Planning Committee
 - B. Fundraising Committee
 - C. ADHOC Bond Committee
 - D. Friends of the Library update
 - E. Website Redesign
- VII. Treasurer’s Report
- VIII. New Business
 - A. Jill’s Resignation
- IX. Old Business
 - A. Privacy and Confidentiality of Library Records Policy (attachment 4)
Recommended Motion: “The Library Board of Trustees approves the Library Records and Confidentiality Policy.”
- X. Adjournment