

**TOWN OF FAIRFIELD
LIBRARY BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING**

The Fairfield Public Library Board of Trustees will hold a Meeting at 7:00 PM on February 12, 2024.

Members of the Public: To View or Listen by Phone:

- Via Webex: <https://tofit.my.webex.com/join/virtually>
- By phone: Dial in audio: 510-338-9438, Access Code: 292 468 998#

Please Note:

- ✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day of the meeting to the following email: publiccomment@fplct.org.

**Fairfield Public Library – Board of Trustees
February 12, 2024.**

**Main Library Rotary Room & Virtual Via WebEx
Fairfield, CT**

AGENDA:

- I. Call to Order (WebEx recording start)
- II. Public Comment
- III. Approval of Minutes
 - A. January Meeting (attachment 1)
Recommended Motion: "I so move that the Library Board of Trustees approves the minutes from the January meeting of the Library Board of Trustees."
- IV. Chairman's Report
- V. Library Updates
 - A. Operations Reports (Attachment 2)
 - B. Q2 Municipal Budget Update (Attachment 3)
 - C. 2025 Municipal Budget Update
- VI. Committee/Liaison Reports
 - A. Fundraising Committee
 - B. ADHOC Building Committee
 - C. Friends of the Library update
 - D. Website Redesign
- VII. Treasurer's Report
- VIII. Reconciliations and Check Registry (Attachment 4 a,b & c)
- IX. Policy Review
 - A. Unattended Adults in Children's Library (Attachment 5)
 - B. Unattended Child (Attachment 6)

X. New Business

A. Additional renewal of Candid, Foundation Directory.

Recommended Motion: "I so move that the Library Board of Trustees renew their subscription to Candid for one additional month."

B. Approval of transfer of investment account from Vanguard to Mercer

Recommended Motion: "I so move that the Library Board of Trustees approve the transfer of the Trust investment account from Vanguard to Mercer."

XI. Old Business

A. Code of Conduct (Attachment 7)

Recommended Motion: "I so move that the Library Board of Trustees adopts the Code of Conduct policy with proposed changes."

XII. Adjournment

Next Meeting: 7:00 PM on March 11, 2023, at the Fairfield Woods Library.