

**TOWN OF FAIRFIELD
LIBRARY BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING**

**Fairfield Public Library – Board of Trustees
September 9, 2024.**

**Memorial Room & Virtual Via Zoom
Fairfield, CT**

Meeting is scheduled to begin at: 7:00 pm

Members of the Public: To View or Listen by Phone:

<https://us02web.zoom.us/j/84306847784>

Meeting ID: 843 0684 7784

+16469313860,,84306847784# US or +19292056099,,84306847784# US (New York)

Please Note:

✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day of the meeting to the following email: publiccomment@fplct.org.

AGENDA:

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes (packet)
 - A. July Meeting

Recommended Motion: "I so move that the Library Board of Trustees approves the meeting minutes from the July meeting."

- V. Chairman's Report
- VI. Library Updates
 - A. Operations Report (packet)
 - B. Special Report: State Best Practices (packet)
 - C. Special Reports: Statistics and Strategic Goals 2024
- VII. Policy Review – Gift Acceptance Policy (packet)
- VIII. Committee/Liaison Reports
 - A. Fundraising Committee
 - B. Building Committee
 - C. Friends of the Library update
 - D. Website Redesign

IX. Treasurer's Report (provided at meeting)

X. Reconciliations and Check Registry (packet)

Recommended Motion: "I so move that the Library Board of Trustees approves the August and Sept reconciliations and Check Registry."

XI. Old Business

- A. Facilities Use Policy (packet)

Recommended Motion: "I so move that the Library Board of Trustees approves the revised Facilities Use Policy."

XII. New Business

A. Library of Things Borrower Agreement

Recommended Motion: "I so move that the Library Board of Trustees approves the revised Library of Things Borrower Agreement."

B. Staff Development Day

Recommended Motion: "I so move that the Library Board of Trustees approves the proposal to close the library on January 10th for a staff development day."

C. BOT Meeting Schedule

D. Margaret Simko Bequest

II. Adjournment