

**TOWN OF FAIRFIELD  
LIBRARY BOARD OF TRUSTEES  
NOTICE OF PUBLIC MEETING**

**Fairfield Public Library – Board of Trustees  
November 4, 2024.**

**Main Library & Virtual Via Zoom  
1080 Old Post Rd, Fairfield, CT 06824  
Meeting is scheduled to begin at: 7:00 pm**

Members of the Public: To View or Listen by Phone:

<https://us02web.zoom.us/j/84306847784>

Meeting ID: 843 0684 7784

+16469313860,,84306847784# US or +19292056099,,84306847784# US (New York)

Please Note:

✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day of the meeting to the following email: [publiccomment@fplct.org](mailto:publiccomment@fplct.org).

**AGENDA:**

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes (packet)
  - A. October Meeting

**Recommended Motion:** "I so move that the Library Board of Trustees approves the meeting minutes from the September meeting."

- V. Chairman's Report
- VI. Library Updates
  - A. Operations Report (packet)
  - B. Annual Report
- VII. Policy Review: Photography, Recording, and Filming Policy
- VIII. Committee/Liaison Reports
  - A. Fundraising Committee
  - B. Building Committee
  - C. Friends of the Library update
- IX. Treasurer's Report (packet)
- X. Reconciliations and Check Registry (packet)

**Recommended Motion:** "I so move that the Library Board of Trustees approves the October reconciliations and Check Registry."

XI. Old Business

- A. Purchasing Policy (memo)
- B. Policy Map (memo & packet)

Recommended Motion: "I so move that the Library Board of Trustees approves a one-year subscription to Policy Map."

- C. Strategic Plan (memo & packet)

Recommended Motion: "I so move that the Library Board of Trustees approves hiring Maureen Sullivan to facilitate a strategic plan update."

- D. PRIVACY AND CONFIDENTIALITY of LIBRARY RECORDS Policy (memo)

XII. New Business

- A. Town Charter Revisions (memo & packet)
- B. Annual Report

**Recommended Motion:** "I so move that the Library Board of Trustees approves the state annual report."

XIII. Adjournment