

Draft

**TOWN OF FAIRFIELD
LIBRARY BOARD OF TRUSTEES
NOTICE OF PUBLIC MEETING**

**Fairfield Public Library – Board of Trustees
December 9, 2024.**

**Main Library & Virtual Via Zoom
1080 Old Post Rd, Fairfield, CT 06824
Meeting is scheduled to begin at: 7:00 pm**

Members of the Public: To View or Listen by Phone:

<https://us02web.zoom.us/j/84306847784>

Meeting ID: 843 0684 7784

+16469313860,,84306847784# US or +19292056099,,84306847784# US (New York)

Please Note:

✓ If you call to listen, you will not be heard by the committee members and there will be no live public comment until called for by the Chair during the meeting. The public is encouraged to send their comments by 3 pm on the day of the meeting to the following email: publiccomment@fplct.org.

AGENDA:

- I. Call to Order
- II. Roll Call
- III. Public Comment
- IV. Approval of Minutes
 - A. October Meeting

Recommended Motion: "I so move that the Library Board of Trustees approves the meeting minutes from the November meeting."

- V. Chairman's Report
- VI. Library Updates
 - A. Operations Report (packet)
 - B. Town Budget Request (memo)
 - C. Q1 Statistics (packet)
 - D. Audit (packet & memo)
- VII. Policy Review: Code of Conduct (packet & memo)
- VIII. Committee/Liaison Reports
 - A. Fundraising Committee
 - B. Building Committee
 - C. Friends of the Library update
- IX. Treasurer's Report (packet)
- X. Reconciliations and Check Registry (packet)

Recommended Motion: "I so move that the Library Board of Trustees approves the December reconciliations and Check Registry."

- XI. Old Business

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- A. Photography, Recording, and Filming Policy (memo)
- B. Town Charter Revisions (memo & packet)
- C. Audit (memo & packet)
- D. Gift Acceptance and Stewardship Policy

XII. New Business

- A. Vision Zero Pledge (memo & packet)

XIII. Adjournment