

**BOARD OF SELECTMEN MEETING DRAFT MINUTES**

**Monday, December 6, 2021**

**4:00 pm**

MEMBERS PRESENT: First Selectwoman Brenda L. Kupchick, Selectman Thomas Flynn, Selectwoman Nancy Lefkowitz (joined at 5:08 pm)

OTHERS PRESENT: Chris Shea, George Clark, David Kraft, Donald Hyman, Douglas Metchick, William Perugini, Robert Wilkens, Christopher Verras, Chris Steiner, Jay Fain, Michael Gnibus, CEO Tom Bremer, Attorney John Stafstrom, CFO Jared Schmitt, Attorney Rick Aiken, Town Attorney James Baldwin

1) **CALL TO ORDER**

First Selectwoman Kupchick called the meeting to order at 4:01 pm.

2) **PLEDGE OF ALLEGIANCE**

First Selectwoman Kupchick led the Pledge of Allegiance.

3) **MINUTES**

To consider and act upon the minutes of November 15, 2021 and November 17, 2021

Selectman Flynn made a motion to approve the minutes of 11.15.21 and 11.17.21 as written. First Selectwoman Kupchick seconded the motion which carried unanimously.

4) **RESIGNATIONS (*for information only*)**

a) Conservation Commission

Nelson L. North (R) 35 Barberry Road, term 11/18-11/23  
(Resignation Date: November 11, 2021)

b) Land Acquisition Commission

Jeffrey A. Galdenzi (D), 118 Green Knolls Lane, term 11/19-11/23  
(Resignation Date: November 11, 2021)

c) Police and Fire Retirement Board

Thomas E. McCarthy (R) 15 Lovers Lane, term 11/19-11/22  
(Resignation Date: November 22, 2021)

First Selectwoman Kupchick and Selectman Flynn recognized those who had resigned and thanked them for their service to the Town.

5) **REAPPOINTMENTS**

To hear, consider and act upon the following reappointments:

a) Bike and Pedestrian Committee

Michael M. Allen (R) 29 Northfield Road, term 11/21-11/25

b) Flood and Erosion Control Board

Peter S. Wiswell (U) 1407 Fairfield Beach Road, term 11/21-11/26

c) Historic District Commission (*requires RTM approval*)

- i. George E. Clark (R) 174 Old South Road, term 11/21-11/26 (*Alternate*)
- ii. Christopher Shea (R) 1316 Cross Highway, term 11/21-11/26

d) Land Acquisition Commission

Walter (Trey) A. Bickers, III (R) 1401 Kings Highway, term 11/21-11/25

Selectman Flynn made a motion to approve Item 5a-d. First Selectwoman Kupchick seconded the motion.

First Selectwoman Kupchick and Selectman Flynn acknowledged those who were on the call and thanked them for continuing their service to the Town.

The motion carried unanimously.

6) **APPOINTMENTS**

To hear, consider and act upon the following appointments:

a) Bike and Pedestrian Committee

- i. Stephen A. Gniadek (R) 974 Fairfield Beach Road, term 11/21-11/25  
(to replace Keith F. Gallinelli (U) whose term expired)
- ii. Thomas Keane (R) 310 Old Post Road, term 11/21-11/25  
(to replace Laura L. OBrien (D) whose term expired)

b) FairTV Commission (*requires unanimous BOS approval & RTM approval*)

- David Kraft (U) 57 Flower House Drive, term 7/21-7/24  
(to fill vacancy for Stuart Strelzer (U) whose term expired)

c) Harbor Management Commission (*requires RTM approval*)

- i. Donald R. Hyman (D) 61 Northfield Road, term 11/21-11/25  
(to fill vacancy for Ted J. Schwartzman (U) whose term expired)
- ii. Douglas Metchick (D) 1201 Oldfield Road, term 11/21-11/25  
(to fill vacancy for Mark S. Foster (U) whose term expired)
- iii. William J. Perugini (R) 1080 Fairfield Beach Road, term 11/21-11/25  
(to fill vacancy for Harry B. French (R) whose terms expired)
- iv. Jeffrey S. Warren (U) 330 Parkwood Road, term 11/21-11/23 (*Alternate*)  
(to replace Douglas Metchick (D) who is moving to full member)

d) Land Acquisition Commission

- i. Kasandra F. Marshall (D) 112 Judd Street, term 11/19-11/23  
(to replace Jeffrey A. Galdenzi (D) who resigned to serve on the RTM)
- ii. Nicholas D. Mirabile (R) 125 Sycamore Lane, term, 11/21-11/25  
(to replace Linda J. Batchelder (D) whose term expired)
- iii. Robert Wilkens (R) 143 Hillcrest Road, term 11/21-11/25  
(to replace Kevin F. Helmich (U) who doesn't want to be reappointed)
- iv. Christopher A. Verras (R) 243 Fairchild Avenue, term 11/20- 11/24 (*Alternate*)  
(to replace Nicholas D. Mirabile (R) who's being moved to Full member)

e) Police and Fire Retirement Board

- Thomas J. Collimore, Jr. (R) 132 Red Oak Road, term 11/19-11/22  
(to replace Thomas E. McCarthy (R) who resigned to serve on WPCA)

f) Water Pollution Control Authority

- i. Thomas E. McCarthy (R) 15 Lovers Lane, term 11/21-11/25  
(to replace Quinn J. Degner (R) who did not want to be reappointed)
- ii. Chris K. Steiner (U) 1889 Mill Plain Road term 11/21-11/25  
(to replace Christian T. Dockum (D) whose term expired)

Selectman Flynn made a motion to approve Item 6a-f. First Selectwoman Kupchick seconded the motion.

First Selectwoman Kupchick acknowledged the appointees on the call. She and Selectman Flynn thanked them for serving the Town.

The motion carried unanimously.

7) **FIRST SELECTWOMAN APPOINTMENTS (*for information only; no BOS vote required*)**

- a) Conservation Commission
  - i. Richard J. Boucher (R) 2505 Bronson Road, term 11/18-11/23  
(to replace Nelson L. North (R) who resigned)
  - ii. Jay J. Fain (U) 8 Elm Street, term 11/19-11/24 (*Alternate*)  
(to replace Richard J. Boucher (R) who is moving up to Full member)
- b) Parking Authority  
Michael Gnibus (R) 40 Deer Park Road, term 11/19-11/24  
(to fill vacancy left by Daniel C, Ford (R) who was elected to the TPZ)

This item is for information only, but First Selectwoman Kupchick did acknowledge those on the call. She and Selectman Flynn thanked them all for serving the community.

8) **FIRST SELECTWOMAN/CAO (*requires BOS and RTM approval*)**

To hear, consider and adopt a resolution amending and restating the resolution entitled, “A resolution appropriating \$945,000 for the remediation of historical containments and the enhancement of recreational facilities at Gould Manor Park and authorizing the issuance of bonds to finance such appropriation” to increase the appropriation and bond authorization by \$450,000 to a total of \$1,395,000.

WHEREAS, on June 28, 2021, the Representative Town Meeting of the Town of Fairfield (the “Town”) approved a resolution (the “Resolution”) entitled “RESOLUTION APPROPRIATING \$945,000 FOR THE REMEDIATION OF HISTORICAL CONTAMINANTS AND THE ENHANCEMENT OF RECREATIONAL FACILITIES AT GOULD MANOR PARK AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION”; and

WHEREAS, due to additional enhancements needed at the recreational facilities at Gould Manor Park and increased costs for the remediation and enhancements previously anticipated, the Town desires to increase the appropriation and bond authorization by \$450,000 for a total appropriation and bond authorization of \$1,395,000; and

WHEREAS, it is necessary for the Town to amend and restate the Resolution to reflect the increased appropriation and bond authorization; and

NOW, THEREFORE, BE IT RESOLVED, that the Resolution is hereby amended and restated to provide as follows:

RESOLVED:

1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield (the "Town") hereby appropriates the sum of One Million Three Hundred Ninety-Five Thousand and 00/100 Dollars (\$1,395,000) for costs related to the remediation of historical contaminants and the enhancement of recreational facilities at Gould Manor Park, as well as, all related administrative, financing, legal, contingency and other soft costs (the "Project").
2. To finance such appropriation and in lieu of a tax therefor, and as recommended by the Board of Finance and the Board of Selectmen, the Town may borrow a sum not to exceed One Million Three Hundred Ninety-Five Thousand and 00/100 Dollars (\$1,395,000) and issue its general obligation bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.
3. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, including Chapter 748 (Registered Public Obligations Act) and Chapter 109 (Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.
4. The First Selectwoman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing, standby marketing agreements, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and issuance of bonds, and if the Committee determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.

5. The First Selectwoman and Treasurer or Chief Fiscal Officer shall execute on the Town's behalf such interest rate swap agreements or similar agreements related to the bonds for the purpose of managing interest rate risk which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the carrying or selling and issuance of the bonds, and if the Committee determines that it is necessary, appropriate or desirable, the obligations under such interest rate swap agreements shall be secured by the Town's full faith and credit.
6. The bonds may be designated "Public Improvement Bonds of the Town of Fairfield", series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issuance or as otherwise provided by statute. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.
7. The Committee is further authorized to make temporary borrowings as authorized by the General Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Connecticut General Statutes. Notes evidencing such borrowings shall be signed by the First Selectwoman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Connecticut General Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.
8. Pursuant to Section 1.150-2, as amended, of the Federal Income Tax Regulations the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Project from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.

9. The First Selectwoman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the “MSRB”) and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
10. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Connecticut General Statutes and the laws of the United States. The First Selectwoman and other Town officials are authorized to seek grants and other contributions for the costs of the Project and take all such actions necessary or appropriate to obtain such grants and other contributions including, but not limited to the negotiation, execution and delivery of contracts related to such grants and to accept any grants to fund the Project on behalf of the Town. Any such grants or contribution received prior to the issuance of the Bonds authorized herein shall be applied to the costs of the Project or to pay at maturity the principal of any outstanding bond anticipation notes issued pursuant this resolution and shall reduce the amount of the Bonds that can be issued pursuant to this resolution. If such grants and contributions are received after the issuance of the Bonds, they shall be applied to pay the principal on the Bonds or as otherwise authorized by the Board of Selectmen, Board of Finance and Representative Town Meeting provided such application does not adversely affect the tax exempt status of the Bonds or the Town’s receipt of such grant or contribution.

Selectman Flynn made a motion to waive the reading of Item 8 except for the first paragraph. First Selectwoman Kupchick seconded the motion which carried unanimously.

CAO Tom Bremer presented this item. He reviewed the document that was included in the Back-up. Mr. Bremer said the Town is asking for an additional \$450,000 on bonding for additional costs related to the remediation and renovation of Gould Manor Park.

- Remediation costs      \$220,000
- Additional costs      \$90,000    - Courts, irrigation, temporary fencing, scoreboard
- Park enhancements    \$130,000 - Perimeter fencing around park, bathroom/comfort station renovations
- Contingency            \$10,000

Mr. Bremer stated that when a layer of the fields was removed, historical contamination as well as improper construction was found. He said the field has irrigation issues as a result of the way it was built and the fencing around the park had been damaged and is in need of replacing. Mr. Bremer said the restrooms had also been overlooked in the original plan for the field renovation and needs to be re-done. Mr. Bremer said he waited to come before the Board with this request until he was sure of the costs. He said he will not be requesting additional money for this project.

First Selectwoman Kupchick opened the discussion to the public to which there were no questions or comments.

The motion carried unanimously.

9) FIRST SELECTWOMAN

To approve Board of Selectmen meeting dates for Calendar Year 2022:

January 3 and 31	July 11** and 18
February 7	August 1 and 15
March 21	September 12*** and 19
April 4 and 18	October 3 and 17
May 2 and 16	November 7 and 21
June 6 and 20	December 5 and 19

\*Due to Martin Luther King Day holiday 1/17 and RTM meeting on 1/24

\*\*Due to Independence Day holiday on 7/4

\*\*\*Due to Labor Day holiday on 9/5

Selectman Flynn made a motion to approve Item 9. First Selectwoman Kupchick seconded the motion which carried unanimously.

10) To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$27,808.44

Selectman Flynn made a motion to approve Item 10. First Selectwoman Kupchick seconded the motion which carried unanimously.

11) To hear, consider and act upon any other business which shall properly come before this meeting – None

12) TOWN ATTORNEY

- a) Executive Session – Pending Litigation - William Murphy vs. Town of Fairfield with Town Attorney James Baldwin and Attorney Rick Aiken
- b) Executive Session – Pending Litigation - Lars Anderson vs. Town of Fairfield with Town Attorney James Baldwin and Attorney Rick Aiken
- c) Executive Session – Pending Litigation - Hughes vs. Town of Fairfield Tree Warden with Town Attorney James Baldwin

Selectman Flynn made a motion to go into Executive Session at 4:48 pm. First Selectwoman Kupchick seconded the motion.

Selectman Flynn made a motion to come out of Executive Session at 5:08 pm. First Selectwoman Kupchick seconded the motion.

Selectwoman Lefkowitz who is out of the country for work joined the meeting.

Selectman Flynn made a motion to follow the recommendations of Town Attorney James Baldwin for Items 12a-c. First Selectwoman Kupchick seconded the motion which carried 2-0-1 (Selectwoman Lefkowitz abstained).

13) Adjourn

Selectman Flynn made a motion to adjourn the meeting at 5:11 pm. First Selectwoman Kupchick seconded the motion which carried unanimously.

Respectfully submitted,

Pru O'Brien

Recording Secretary



A recording of this meeting can be found here: <https://www.youtube.com/watch?v=eFggliq-GXY>  
(includes Paving Presentation)

**Special Joint Board of Selectmen, Board of Finance & Representative Town Meeting**  
**Tuesday, December 7, 2021**  
**8:00 pm**  
**Fairfield, CT**  
**Via Webex**

**DRAFT MINUTES**

A special joint BOS, BOF and RTM meeting was held virtually via Webex on Tuesday, December 7, 2021 at 8:00 pm in Fairfield, Connecticut.

**MEMBERS PRESENT:**

BOS: First Selectwoman Brenda L. Kupchick, Selectman Thomas Flynn

BOF: Chair Lori Charlton, Vice-Chair John Mitola, Secretary Sheila Marmion, Craig Curley, Christopher DeWitt, Mary LeClerc, Kevin Starke, Jack Testani, Jim Walsh

RTM: D1- Ed Bateson, D2-Hal Schwartz, D3-Alex Durrell, Jeff Galdenzi, Tom Lambert, Sharon Pistilli, D4-Laura Karson, Alice Kelly, Marcy Spolyar, Elizabeth Zezima, D5-Jay Wolk, D6-Steve Berecz, Andrew Graceffa, Lisa Havey, D7-John Kuhn, Mark McDermott, Jill Vergara, Karen Wackerman, D8-Hank Ference, D9-Christine Brown, D10-Kenneth Astarita, Peter Britton

OTHERS: FairTV, DPW Interim Director John Marsilio, Senior VP of BETA Construction Tony Garra, members of the public

1. Call to Order

First Selectwoman Kupchick called the meeting to order at 8:00 pm.

2. Pledge of Allegiance

First Selectwoman Kupchick led the Pledge of Allegiance.

3. To Hear a Presentation from Third Party Consultant Contracted to Conduct Paving Analysis

First Selectwoman Kupchick thanked everyone for participating in this meeting. She said a more comprehensive paving plan is needed to have a better sense of the town-wide needs of all our roads. She said the plan is an evaluation by a third party consultant to look at Fairfield's roads in depth. First Selectwoman Kupchick said this plan will be valuable going forward and for our capital plan.

DPW Interim Director John Marsilio said the Town issued a RFQ and selected a consultant, BETA Engineering, to evaluate the Town's roads and sidewalks. He said tonight, members will be receiving a preliminary report from BETA's consultant on the Town's 272 miles of roadway. He said after BOE facilities, roads are second most valuable asset in our Town.

Senior Vice-President of BETA Construction Tony Garra shared his summary of findings presentation with attendees through a Power Point presentation.

Mr. Garra reviewed benefits of pavement management, discussed the program's goals and objectives and a five-step project approach. Mr. Garra also discussed system configuration and mapping, automated approach, repair bands and conditions, segment based inspections, existing condition analysis, planning and prioritization, data maintenance, and annual updates.

Following the presentation, members of the BOS, BOF and RTM asked questions and made comments about the preliminary paving plan.

Mr. Garra said new roads and sidewalks must be ADA compliant and sidewalks will be included in the next presentation. Mr. Marsilio said once the paving report is complete, it will be available to the public.

#### 4. Adjourn

The meeting adjourned at 9:17 pm.

Respectfully submitted,

Pru O'Brien  
Recording Secretary

**From:** [Jennifer Hauhuth](#)  
**To:** [Carpenter, Jennifer](#); [Bishop, Timothy](#)  
**Subject:** Resignation  
**Date:** Wednesday, December 8, 2021 12:40:58 PM

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Good afternoon:

By this letter I am hereby resigning from the Conservation Commission, effective immediately.

All the very best to all.

Regards, Jennifer Hauhuth

**From:** [charlie](#)  
**To:** [Carpenter, Jennifer](#)  
**Subject:** Conservation Commission  
**Date:** Friday, December 3, 2021 3:50:15 PM

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Hi. Jen Hauhuth asked me to inform you of my decision to resign from the Inland Wetlands/Conservation Committee effective 1/1/2022.

I apologize for the shorter than anticipated notice.

Regards,

Charlie Rowan

## **Fairfield Commission on disAbilities Charge**

### **MISSION**

To ensure that Fairfield is a welcoming community where people with disabilities can lead inclusive and fulfilling lives, participating and contributing as active members of our town.

### **MEMBERSHIP**

The Commission on disAbilities shall consist of seven members appointed by the Board of Selectmen. No more than four members shall be of the same political party.

Fairfield's First Select(wo)man, ADA Compliance Officer, Director of Human Resources and Director of Special Education will serve as Ex Officio members of the Commission.

The Director of Human Services will be the staff member associated with the Commission.

Each Commissioner's term is for three years.

### **DUTIES**

The Fairfield Commission on disAbilities is established to promote the inclusion and integration of persons with disabilities in the activities, services and employment opportunities of the community. In so doing, the Commission shall:

1. Make recommendations to Town Officials and Departments on policies, procedures, programs and services (including facilities) that affect people with disabilities
2. Provide information, referral, advocacy and technical assistance to individuals, businesses and organizations on reasonable accommodations, and other matters related to disability in order to promote public awareness and understanding
3. Identify, research and make recommendations that address barriers impacting people with disabilities
4. Increase awareness of issues affecting people with disabilities by fostering and promoting community dialogue and partnerships
5. Engage people with disabilities and their families, encouraging them to participate in community activities and town government and planning.

### **MEETING RULES**

The Commission shall annually elect a chair and a secretary, who will be responsible for maintaining the record of the Commission's discussions, votes and actions and compliance with the Town Charter and the Freedom of Information Act (C.G.S. § 1-200).

Regular meetings shall be held every other month and as needed.

A quorum shall consist of a majority of the number of appointed members.

Decisions will be made by a majority of those members present.

\*The Charge was approved unanimously at the Board of Selectmen meeting on June 21, 2021.

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #138)  
**Date:** Thursday, August 5, 2021 5:53:19 PM

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## Boards and Commissions Interest Form

Record #138 submitted from IP address 24.146.255.176 on 8/5/2021 5:53 PM

[View form](#)

<b>ID</b>	138
<b>First Name</b>	Alder
<b>Last Name</b>	Crocker
<b>Street Address</b>	171 Carlynn Dr
<b>Zip Code</b>	06824
<b>Email Address</b>	aldercrocker@hotmail.com
<b>Cell Phone</b>	203-592-2633
<b>Home Phone</b>	
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	I learned about this position initially as a future opportunity when I was a civilian member / attendee of the Fairfield Committee for People with Disabilities during the Spring, Summer and Fall of 2019. The committee at that time discussed the opportunity for it to become a full-fledged Commission. Then during the Summer of 2020, the Board Chair, Loretta Jay, reached out to me

	and asked if I would be interested in joining the Commission should it come to fruition and be established as a dedicated entity.
<b>Who You Have Spoken To</b>	Board Chair
<b>Explanation of Interest and Contribution</b>	<p>I'm interested in serving on this board because I greatly enjoyed being involved in the Committee for People with Disabilities. I appreciated the focus and diligence the members brought to each meeting, and their true sensitivity and commitment to improving the lives of the disabled. I was fortunate to be able to present a range of suggestions and ideas for organizing, including and integrating people with disabilities and the general populace that were well received, and I understand will / may be considered as future opportunities in the newly-created Committee.</p> <p>I believe that as a tetraplegic, 85% paralyzed throughout my body, that I would bring a personalized perspective to every issue. Additionally since my accident several years ago, I have realized how under-educated people without disabilities are regarding the issues facing those of us with disabilities, specifically from a personal, business and community standpoint. I sincerely believe I can utilize my day-to-day experiences and business and marketing backgrounds to support and advance the Committee's goals, and be a positive force and agent for inclusion and active involvement.</p>
<b>Resume or Bio</b>	<a href="#">Alder H Crocker - Cumulative Resume Summer 2021.pdf</a>
<b>Additional Comments</b>	For more about me, please visit <a href="http://www.aldercrocker.com">www.aldercrocker.com</a>

[Manage](#)

# Alder H. Crocker

171 Carlynn Drive, Fairfield CT 06824    aldercrocker@hotmail.com    aldercrocker.com

## Current:

- Abstract expressionist painter
- Tetraplegic (C6 complete, C7 incomplete) since May 2018
- Co-Founder Artistic Savant Guild (Community & show focus)
- Patient & Family Advisory Council - Gaylord Hospital - 2019 to present
- Spinal Cord Injury & U Community Advisory Board - Gaylord Hospital - 2020 to present
- Peer Mentor - United Spinal Assoc. & Gaylord Hospital - 2019 to present
- Inspirational Speaker
  - Ponus Ridge Middle School (Spring 2021)
  - Kessler Traumatic Brain Injury Inspiration Series (Summer 2021)
  - Darien Community Center Information & Inspiration Series (Fall 2021)
  - Darien Arts Center (Fall 2021)



## Of Interest:

- Civilian member / attendee of Fairfield Committee for People with Disabilities (Spring-Fall 2019)

## Business Career:

- Partner, SFA Marketing (10+ years)
- Marketing executive (28+ years)

## Born & Educated:

- New York City
- Denison University (BA, History)



**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #188)  
**Date:** Saturday, November 13, 2021 4:38:02 PM

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## Boards and Commissions Interest Form

Record #188 submitted from IP address 69.112.103.75 on 11/13/2021 4:38 PM

[View form](#)

<b>ID</b>	188
<b>First Name</b>	Patty
<b>Last Name</b>	Donohue
<b>Street Address</b>	1333 Congress St
<b>Zip Code</b>	06825
<b>Email Address</b>	brendanandpatty@gmail.com
<b>Cell Phone</b>	414-403-8676
<b>Home Phone</b>	203-292-3284
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Brenda Kupchik newsletter
<b>Who You Have Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	Many years of experience representing the special needs community of Fairfield
<b>Resume or Bio</b>	<a href="#">Patty Donohue career.docx</a>
<b>Additional Comments</b>	

[Manage](#)



# PATTY DONOHUE

1333 Congress Street

Fairfield CT 06825

414-403-8676

[brendanandpatty@gmail.com](mailto:brendanandpatty@gmail.com)

## Relevant Local Board Experience

### Warde PTA President Elect

- Working with the PTA Board in preparation for Presidential Position starting in 2022-23

### Easton Racquet Club

Active Board Member and Chair of Pool Management 2018-present

- Actively attend and vote at monthly board meetings responsible for budgeting, improvements, and club events
- Created and upheld health and safety covid protocols for pool and developed a booking system that allowed members to still enjoy the club amenities safely
- Responsible for recruiting, hiring, and training all pool staff

### Fairfield Special Education PTA

2010-present

Currently hold the role of Secretary. Previous roles included Fundraising Chair and Social Chair

- Active board member participating in monthly meetings where events, fundraisers and plans are made to help advocate and support the local special needs community

### Tomlinson Middle School PTA

2017-2019

President

- Oversaw and coordinated the work of an executive board to manage budget, serve as a liaison with school administration and community partners, and work to grow parent membership base

## **Burr Elementary School PTA**

Member 2011-2014

President 2015-2016

- Actively worked to fundraise and lead board to create new events for students and parents, such as Diversity Day

## **Professional Experience**

### **New Orleans Hornets**

Director of Suite Sales

June 2004 – September 2005

- Lead all suite sales operations and responsible for generating over \$16M in annual revenue and over \$500M in contractually obligated income
- Lead department of sales representatives and account management executives responsible for helping facilitate client entertainment and employee incentives for top local companies
- Hosted client events, including player/coach meet and greets, corporate golf outings, and NBA road trips for existing and prospective suite clients

### **Milwaukee Bucks**

Sales and Marketing Executive

October, 1992 through May, 2004

- Lead sales team responsible for selling season tickets, group ticket packages and luxury suite rentals
- Awarded salesperson of the year seven times for being the top performing sales executive
- Responsible for leading season ticket holder events, including invitation process, player programming, catering, and building execution

## **Education**

Bachelor of Science, with a concentration in Business, Marketing and Law

Concordia University Mequon, WI May, 1996



**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #194)  
**Date:** Thursday, November 18, 2021 10:47:01 AM

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## Boards and Commissions Interest Form

Record #194 submitted from IP address 138.43.99.68 on 11/18/2021 10:47 AM

[View form](#)

<b>ID</b>	194
<b>First Name</b>	Shannon
<b>Last Name</b>	Goodchild
<b>Street Address</b>	72 Whitewood Dr
<b>Zip Code</b>	06825
<b>Email Address</b>	sgoodchild@fairfieldschools.org
<b>Cell Phone</b>	203-913-8476
<b>Home Phone</b>	203-332-6208
<b>Work Phone</b>	203-255-8310
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Unaffiliated (No party affiliation)
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	SEPTA Newsletter
<b>Who You Have Spoken To</b>	Other Person(s)
<b>Explanation of Interest and Contribution</b>	parent of an adult child with a disability
<b>Resume or Bio</b>	<a href="#">Shannon Gunter Goodchild.docx</a>
<b>Additional Comments</b>	

[Manage](#)

Shannon Gunter Goodchild  
72 Whitewood Drive  
Fairfield, CT 06825  
Cell: 203.913.8476  
Work: 203.255.8310  
Email: [shangdchld@optonline.net](mailto:shangdchld@optonline.net)  
Work: [sgoodchild@fairfieldschools.org](mailto:sgoodchild@fairfieldschools.org)

I was born and raised in Fairfield. I attended North Stratfield, Fairfield Woods and graduated from Andrew Warde. I am married with 3 children. My husband and children also attended and graduated from Fairfield Public Schools. My oldest child (now 27 ½) was diagnosed with Autism at age 6. He started receiving special education services at the Early Childhood Center when he was 4 and continued on through his schooling, ending with the Community Partnership Program at age 21. He currently lives with us and has been working part time at the Stop & Shop at the Circle for almost 6 years. My youngest son majored in English Education and minored in Special Education and currently works for Darien Public Schools. My daughter is a PCA (Personal Care Assistant) and assists a young adult who is non-verbal, has mobility issues as well a complex medical needs. She also works full time for Fairfield Public Schools as a Special Education classroom para at the Stratfield location of the Early Childhood Center (ECC).

I was a stay at home mother for 20+ years. I was actively involved in the McKinley PTA while my children were there. I was also very active in the Fairfield Special Education PTA (SEPTA) for more than a decade and held many positions over the years, including 2 terms as the President. In September 2017 I applied for and was hired as the part time Clerical at the Early Childhood Center @ Warde. In August 2019, the ECC secretary retired and I applied for the position and was hired, learning the ropes during the 2019-2020 school year. While COVID has made things challenging and I am still learning the ropes, I thoroughly enjoy working at the ECC.

#### Personal References:

Kristen Bruno, Fairfield Public School's Early Childhood Special Education Coordinator  
203-255-8310  
[kbruno@fairfieldschools.org](mailto:kbruno@fairfieldschools.org)

Bonnie Rotelli, Fairfield Board of Education  
203-613-8353  
[brotelli@fairfieldschools.org](mailto:brotelli@fairfieldschools.org)

Chief Ronald Sullivan (Retired), Fairfield Police Department  
203-245-7714

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #165)  
**Date:** Saturday, November 6, 2021 12:32:41 PM

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## Boards and Commissions Interest Form

Record #165 submitted from IP address 47.19.105.250 on 11/6/2021 12:33 PM

[View form](#)

<b>ID</b>	165
<b>First Name</b>	Adrienne
<b>Last Name</b>	Hoffmann
<b>Street Address</b>	176 Home Fair Drive
<b>Zip Code</b>	06825
<b>Email Address</b>	adrienne.p.hoffmann@gmail.com
<b>Cell Phone</b>	646-787-7902
<b>Home Phone</b>	
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Democratic Party
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	email from Brenda Kupchick
<b>Who You Have Spoken To</b>	Other Person(s)
<b>Explanation of Interest and Contribution</b>	I have a young daughter with a physical disability and want to help ensure Fairfield is an accessible town for all.
<b>Resume or Bio</b>	<a href="#">Adrienne Palange Hoffmann_LinkedInBio_Link.docx</a>



<b>Additional Comments</b>	I look forward to an opportunity to sit on this board. Thank you!
--------------------------------	---

[Manage](#)

# **Adrienne Palange Hoffmann**

Specialties: Organizational Development, Succession Planning, Talent Development, Leadership Development, Change Management, Performance and Career Development, High Potential Development

## **Experience**

- VP, Global Talent Development & DE&I Leader  
Datto, Inc.  
Feb 2019 - Present  
Norwalk, CT
- Lead Talent Development Consultant, Transaction Advisory Services  
EY  
Sep 2016 - Feb 2019  
Greater New York City Area
- Vice President, Talent & Organizational Development  
Dentsu Aegis Network  
Jul 2014 - Sep 2016  
Greater New York City Area
- Director, Learning and Development  
Dentsu Aegis Network  
Aug 2012 - Jul 2014  
Greater New York City Area
- Partner, Training & Development Manager  
MEC  
Dec 2009 - Aug 2012  
Greater New York City Area

- HR Manager  
PricewaterhouseCoopers  
Dec 2007 - Nov 2009  
Stamford, CT
- Human Resources Generalist  
Morgan Stanley  
Jul 2006 - Sep 2007  
Purchase, NY
- Sr. Associate, Human Resources  
Modem Media, a Digitas Inc. Company  
Feb 2005 - Jul 2006

## **Education**

- University of Massachusetts Amherst  
*Bachelor of Arts – BA Psychology*  
Activities and Societies: Phi Beta Kappa
- John Cabot University  
*Study Abroad*  
2001 – 2001
- University of New Haven  
*Master of Arts – MA Industrial and Organizational Psychology*

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #190)  
**Date:** Monday, November 15, 2021 8:04:23 AM

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## Boards and Commissions Interest Form

Record #190 submitted from IP address 68.192.81.239 on 11/15/2021 8:04 AM

[View form](#)

<b>ID</b>	190
<b>First Name</b>	Ron
<b>Last Name</b>	Piccolo
<b>Street Address</b>	625 Bronson Rd.
<b>Zip Code</b>	06890
<b>Email Address</b>	rlpiccolo65@gmail.com
<b>Cell Phone</b>	475-747-3333
<b>Home Phone</b>	
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Town questioner and from another board member.
<b>Who You Have</b>	Other Person(s)

<b>Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	I am a parent of a child with special needs. I am grateful and encouraged that the Town has developed commission because there are many ways people with disAbilities can contribute to our community. From everything I have observed, their inclusion and involvement only leads to positivity.
<b>Resume or Bio</b>	<a href="#">Resume_Piccolo2022.doc</a>
<b>Additional Comments</b>	Over my career I have held the position, no matter how difficult the situation, that true value and success can only be found through collaboration. Thank you for your consideration.

[Manage](#)

Ron Piccolo  
625 Bronson Rd.  
Southport, CT 06890  
475.747.3333  
[rlpiccolo65@google.com](mailto:rlpiccolo65@google.com)

*Executive Vice President, Sales & Operations*

**2015 to present – SmartEquip, Inc. Norwalk, CT**

- Responsible for the global strategy and implementation of supply-side customer growth, which has grown from 140 suppliers to 630 suppliers.
- Leverage long standing relationships to expand the depth and breadth of the supplier network, product offering and functionality of our “market disrupting” software.
- Manage all project, quality assurance and customer support departments with a focus on automation, communication and collaboration.

*Vice President, Strategic Sourcing*

**2007 to 2015 – Oldcastle Materials Group, Atlanta, GA**

- Implemented a national sourcing strategy for the North American division of CRH, plc, a Fortune global 500 company based in Ireland. Oldcastle materials is the leading vertically integrated supplier of aggregates, asphalt, ready mixed concrete and paving services in the United States.
- Create capital and variable cost savings to the company through negotiated strategic vendor agreements. Conducted through a formal process, these long-term agreements delivered significant value to the organization by controlling costs throughout the owning and operating life cycle. Annual spend through these programs averaged \$550mm
- Manage vendor relationships on a national basis for all mobile asset partners such as Caterpillar, Komatsu, John Deere, Wirtgen, Volvo, Bridgestone, Michelin, Chevron, Shell, Ford, Chrysler and more.
- Manage a Best Practice Advisory Board and multiple subcommittees that are utilized as subject matter experts and local stakeholders. Because Oldcastle operates a decentralized business model, these committees are an integral part of the implementation process and foster local market buy-in.
- Member of the Oldcastle, Inc. cross functional Profit Improvement Team and the CRH global sourcing initiative that leverages all CRH/Oldcastle companies to create synergies and reduce costs through leveraging our consolidated spend
- Analyzed product life cycles, utilization, deployment and cost of ownership of \$1 billion equipment rental fleet

*Director, Fleet Management*

**April 2000 to December 2006 – NationsRent, Ft. Lauderdale, FL**

- Analyzed product life cycles, utilization, deployment and cost of ownership of \$1 billion equipment rental fleet
- Made significant improvements to our rental asset utilization (ROI) through effective fleet mix, balance and pricing
- Implemented fleet acquisition and disposal policies that helped drive down the average age of the fleet to one of the youngest in the industry

- Negotiated trade packages with major manufacturers that resulted in disposal of off brand and ageing fleet at pricing that was significantly higher than auction valuation
- Identified and disposed of \$30 million in underperforming fleet and reinvested proceeds into higher performing assets
- Developed and implemented multi tiered reporting at the store, district and region level through development of a data warehouse and Cognos reporting software

### Education

#### ***Boston University***

- BS, Business Administration, concentration in Marketing & Operations

#### ***The Gap Partnership – “The Complete Skilled Negotiator”***

### Associations

#### ***Association of Equipment Manager Professionals***

- 2014 Founder and Chairman, Telematic Futures Committee
- 2014 Member of the Year

#### ***Association of Equipment Manufacturers***

- 2021 Service Committee Vice Chairman
- 2021 Technology Committee
- 2022 Service Committee Chairman

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #202)  
**Date:** Tuesday, November 30, 2021 11:58:39 AM

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## Boards and Commissions Interest Form

Record #202 submitted from IP address 68.193.96.69 on 11/30/2021 11:58 AM

[View form](#)

<b>ID</b>	202
<b>First Name</b>	Karen
<b>Last Name</b>	Roseman
<b>Street Address</b>	1472 Melville Avenue
<b>Zip Code</b>	06825
<b>Email Address</b>	krose504@aol.com
<b>Cell Phone</b>	203-258-7897
<b>Home Phone</b>	203-372-7080
<b>Work Phone</b>	
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Democratic Party
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Newspaper
<b>Who You Have</b>	Other Person(s)



<b>Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	<p>worked with and for persons with disabilities for the past 43 years. I am the retired Director of the Office for Persons with Disabilities for the City of Bridgeport where I worked from 1978 to 2005. We provided information and referral and advocacy for people with any disabilities in the Greater Bridgeport Area. I served as the pasted President of the State of Connecticut Independent Living Council and I'm a member of the Patient Family Advisory Council (PFAC) of Bridgeport Hospital.</p> <p>In the past, I served on the State Mental Health and Addiction Services Advisory Board, the State of Connecticut Developmental Disabilities Board, Board Center for Independent Living Board, Real Choice Model Cities Coalition, Bridge House Board of Directors to name some.</p>
<b>Resume or Bio</b>	<a href="#">Commission Additional Info.docx</a>
<b>Additional Comments</b>	

[Manage](#)

## **Karen Roseman**

I worked with and for persons with disabilities for the past 43 years. I am the retired Director of the Office for Persons with Disabilities for the City of Bridgeport where I worked from 1978 to 2005. We provided information and referral and advocacy for people with any disabilities in the Greater Bridgeport Area. I served as the past President of the State of Connecticut Independent Living Council and I'm a member of the Patient Family Advisory Council (PFAC) of Bridgeport Hospital.

In the past, I served on the State Mental Health and Addiction Services Advisory Board, the State of Connecticut Developmental Disabilities Board, Board Center for Independent Living Board, Real Choice Model Cities Coalition, Bridge House Board of Directors to name a few. I was also part of a consulting group that performed a self-evaluation and transition plan on the Americans with Disabilities Act for the City of Norwalk about 10 years ago.

I live at Dogwood Green which is a wonderful community. I am an avid fan of the UConn Women's Basketball Team and love the beach.

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #151)  
**Date:** Monday, November 1, 2021 3:59:55 PM

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## Boards and Commissions Interest Form

Record #151 submitted from IP address 38.81.106.133 on 11/1/2021 4:00 PM

[View form](#)

<b>ID</b>	151
<b>First Name</b>	Dan
<b>Last Name</b>	Van Horne
<b>Street Address</b>	44 Wakeman Rd
<b>Zip Code</b>	06824
<b>Email Address</b>	dan@trinityfairfield.org
<b>Cell Phone</b>	978-985-3938
<b>Home Phone</b>	
<b>Work Phone</b>	203-255-3977
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Fairfield Commission on disAbilities
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	I received an email from Julie DeMarco notifying me of the town accepting applications to this new commission.
<b>Who You Have</b>	Board Chair

<b>Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	I believe that every human being holds value regardless of ability. I would like to do what I can to help build a stronger community that values all our members regardless of ability.
<b>Resume or Bio</b>	<a href="#">Dan Van Horne Ministry Resume.doc</a>
<b>Additional Comments</b>	

[Manage](#)

# Dan Van Horne

44 Wakeman Rd, Fairfield, CT | 978.985.3938 | Dan@TrinityFairfield.org

## Objective

To cultivate in others an intimate relationship with Jesus Christ through His Word and His worship by combining my passion for spiritual formation and discipleship with my gifts of teaching and leadership.

## Education & Training

**Ordained as a Minister of the Gospel**  
December 2015

Trinity Baptist Church

**Certificate Program in Spiritual Leadership & Formation**  
**Emmaus: Spiritual Leadership Community, 2010-2013**

Leadership Transformations

**Master of Divinity, 2010**      Gordon-Conwell Theological Seminary      South Hamilton, MA

- Recipient of the Division of the Ministry of the Church-Pastoral Ministry Award
- Recipient of the Division of the Ministry of the Church-Mentored Ministry Award

**B.A. in Psychology, 2003**

Gordon College

Wenham, MA

## Ministry Experience

### **Senior Pastor**

Trinity Baptist Church

January 2019- Present  
Fairfield, CT

- Transitioning into this role from my previous ministry position at Trinity after the Senior Pastor of 45 years retired from ministry.

### **Associate Pastor of Family Ministries**

Trinity Baptist Church

January 2014-December 2018  
Fairfield, CT

- Oversee staff of 3 full-time staff and 4 part-time staff members in pursuing the mission and vision of Trinity Baptist Church. This includes planning and facilitating weekly meetings with the staff team to support and uphold the team's goals and to uphold the vision of the Senior Pastor
- Oversee, equip and support the Next Generation ministry team including Children's Ministry Director, Youth Ministry Director, and Preschool Director, Men's Ministry Leader and Women's Minister Leader
- Actively assist staff in recruiting, training and encouraging volunteers for all family ministry areas
- Provided pastoral care through visitation, prayer, counseling, weddings, funerals and encouraging the people of Trinity Baptist Church
- Responsible for developing and managing the discipleship process from birth to maturity in the Faith
- Preaching responsibilities as assigned by the Senior Pastor which led to an average of 13-15 Sundays a year.
- Work with the Senior Pastor to shape Trinity's worship services as a Faith community each Sunday morning

### **Associate Pastor**

Middleton Congregational Church (MCC)

May 2010-December 2013  
Middleton, MA

- Preach responsibilities as planned according to our sermon series schedule.

**References Available Upon Request**

# Dan Van Horne

44 Wakeman Rd, Fairfield, CT | 978.985.3938 | Dan@TrinityFairfield.org

- Organize small group ministry through leadership training & prayerful support.
- Regularly assist in leading various aspects of MCC's Sunday morning worship service.
- Teaching at various gatherings of the Church and special services.
- Pastoral care-Prayerfully visit, counsel and encourage members of the congregation in their homes or at the hospital.
- Manage the annual budget and administrative aspects of youth ministry, young adult ministry and small group ministry.
- Oversee the discipleship and outreach programs for the Jr & Sr High youth group through weekly youth events, annual winter retreat, discipleship opportunities in smaller group settings and weekly, ongoing contact with youth outside of the regular youth group setting.
- Continue discipleship of youth through various small group Bible studies for grades 6<sup>th</sup>-12<sup>th</sup>.
- Work closely with the Christian Growth Committee, the Senior Pastor, and Elders to coordinate youth ministry for Jr & Sr High school students *in conjunction* with the ministry goals of the church.
- Recruit, assimilate, disciple, train and encourage a volunteer youth ministry team.
- Support youth and family ministries by planning activities that incorporate and undergird strong Christian family values.
- Envision and develop a comprehensive young adult ministry plan to effectively minister to the young adults, (college age and in their 20's and 30's) at MCC as well as others in the surrounding community.
- Regularly support and encourage young adults in their walk with Christ through the teaching of God's Word found in the Bible as well as through discipleship and fellowship opportunities with other young adults of MCC.

## Youth Ministry Director

2007-2010

Middleton Congregational Church (MCC)

Middleton, MA

- Oversee the youth program from grades 6 through 12 which has grown from a core group of 5 teens to an average of 30 teens.
- Trained and empowered adult leaders to use the gifts God has given in pouring out into the lives of the youth.
- Discipled youth through Sunday morning Bible studies for grades 6 through 12 that I developed and led.
- Led various elements of adult worship such as preaching and times of prayer.
- Designed and implemented weekly youth meetings involving games & teaching for the purpose of connecting with youth and sharing God's Good News.
- Visited youth and their families in the hospital and homes for pastoral prayer and encouragement.
- Engaged in contact work at local sports games, theatrical performances and graduations.
- Organized local outreach opportunities to serve the Boston area.
- Organized the annual youth winter retreat including fundraising for the weekend.

## Pierce Fellow/Residence Life Coordinator

2007-2010

Gordon-Conwell Theological Seminary

South Hamilton, MA

Pierce Fellow (Scholarship Program) (2007-2010)

**References Available Upon Request**

# Dan Van Horne

44 Wakeman Rd, Fairfield, CT | 978.985.3938 | Dan@TrinityFairfield.org

- Participate in ongoing spiritual formation and discipleship through the Pierce Center with the purpose of prioritizing intimacy with Jesus Christ through His Word and worship. Facilitated a personal “Soul Care” group of seminary students that met regularly on campus.

Residence Life Coordinator (2008-2010)

- Welcome and serve all students in Bell Hall (married student housing), with a focus on new residents. Communicate to and care for residents in a pastoral manner. Plan social events to help build community.

## Volunteer Experience

- Youth Group Adult Volunteer at St. Paul’s Church of the Nazarene in Duxbury, MA from 2003-2005.
- Assisted with teaching, discipleship and leadership of the Young Adult ministry at Grace Chapel of Clifton Park in Clifton Park, NY from 2006-2007.

**References Available Upon Request**

**From:** [null@town.fairfield.ct.us](mailto:null@town.fairfield.ct.us)  
**To:** [Board of Selectmen](#)  
**Subject:** New submission for form: Boards and Commissions Interest Form (ID #198)  
**Date:** Saturday, November 20, 2021 12:56:54 PM

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## Boards and Commissions Interest Form

Record #198 submitted from IP address 75.99.217.170 on 11/20/2021 12:57 PM

[View form](#)

<b>ID</b>	198
<b>First Name</b>	James
<b>Last Name</b>	Brown
<b>Street Address</b>	90 Ross Hill Rd
<b>Zip Code</b>	06824
<b>Email Address</b>	jbbrown4g@gmail.com
<b>Cell Phone</b>	203-395-1144
<b>Home Phone</b>	203-255-8652
<b>Work Phone</b>	202-383-6291
<b>Voter Registration Status</b>	Yes
<b>Political Party Affiliation</b>	Republican Party
<b>Board or Commission</b>	Employees' Retirement Board
<b>Read the Boards Role</b>	Yes
<b>How You Learned About the Position</b>	Colleague
<b>Who You Have</b>	First Selectwoman, Other Person(s)



<b>Spoken To</b>	
<b>Explanation of Interest and Contribution</b>	Served on BOF for 12 years, including eight as VC and two as Chair. For 12 years have received status updates from Chair of JRIB, and have reviewed CAFR, so very familiar with the pension and OPEB plans, including the goals of the plans. As I am no longer on the BOF, I have time to volunteer on another board, and have the background that will allow me to contribute to the Employees Retirement Board.
<b>Resume or Bio</b>	<a href="#">JB BIO.docx</a>
<b>Additional Comments</b>	

[Manage](#)

Jim Brown

Senior Vice president - Meyer, Inc – 2016 – Present

- Responsible for company operations, sales and business line management
- Implementing strategic acquisitions, alliances and business initiatives
- Oversee financial results for business groups
- Responsible for ROI on investments for company expansion

VP and General Manager, Meyer Inc - January 2012 – Dec 2016

- Responsible for top line revenue growth
- Responsible for achieving margin and profit goals
- Oversee company expansion and capacity

Fairfield BOF

- Member of BOF - 2009 - 2021
- Served as VC for eight years – 2011-2019
- Served as Chair for two years - 2019-2021

OMA, LLC - an international organization supporting logistics, relocation, transportation services.

- Elected to Board in 2014
- Served as President from 2015 – 2019
- Serve as Chairmen of the Board, 2019 - Present

Town of Fairfield  
Holland Hill Building Committee

August 27, 2021

Mrs. Christine Vitale  
Chairwoman Board of Education  
Fairfield Public School District  
501 Kings Highway East  
Fairfield, Connecticut 06825

Dear Mrs. Vitale et al,

As chairman of the Holland Hill Building Committee, I am pleased to announce the completion of the addition and alterations of Holland Hill Elementary School. Below is a list of the major elements of work performed at the school:

- Eliminate relocatable classroom
- Update facility to current building and fire code requirement
- Install a new fire sprinkler system throughout the facility
- Install new HVAC fresh air and air conditioning system throughout the facility
- Addition of a secure entry vestibule and increased security measures
- Replacement/addition of lockers to accommodate increasing enrollment
- Removal of existing portable classrooms;
- Security upgrades;
- Site work included expansion of the north parking lot, new electrical, domestic water, fire and gas services, new storm drainage and underground retention systems, minor landscaping, and new emergency vehicular path around the building;
- New furniture was installed for the new classroom wing.

**ART:**

- Art room with adequate areas for student hands-on activities
- Storage areas for supplies and equipment (directly adjacent and accessible from the Art room and lockable)
- Non-classroom based kiln facility with appropriate ventilation, cooling, and shelving
- Work areas (with sink(s), running water, and drains)

**HOMEROOM CLASSROOMS FOR GRADES K-5 (24 Classroom Model):**

- Twenty homeroom classrooms for grades 1-5
- Four kindergarten classrooms each at 1,000 +/- square feet
- Standard classroom 750 - 800 +/- square feet
- Work area (with sink, running water, and drain)
- Student cubbies (in kindergarten rooms)
- Comfortable small group areas

**LIBRARY/MEDIA:**

- General seating for 100 with student worktable seating for 40 to 50 students  
Fully networked and computerized with a variety of print and media storage available as well as Internet access
- Integrated or directly adjacent computer lab with 25 student stations and one teaching station
- Recreational reading area
- Display areas and shelving (line of sight to be maintained for supervision)
- Storage areas for materials and equipment

**MUSIC:**

- One general music/vocal room with sufficient space for piano and electronics
- One classroom for lessons and small groups in band and strings
- Instrument storage room (directly adjacent and accessible from the Music room and lockable)

**PHYSICAL EDUCATION:**

- Provision for indoor and outdoor activities, which are part of the curriculum (soccer, softball)
- Full-size gymnasium with sufficient equipment storage areas
- Small lockable office for teaching staff

**SPECIAL EDUCATION:**

- Four resource-teaching rooms
- Two rooms for speech and language
- One room for OT/PT

**SUPPORT SERVICES:**

- One - Instructional Improvement Teacher office
- One - School Psychologist office
- One - Social Worker office
- One - Teacher of the Gifted room
- One – Math/Science room
- Two - Language Art Specialist room
- One – Spanish office
- Nurse's facility (with an office for staff, separate toilet room, and quiet resting (cot) area and storage)
- One large conference room

**COMMON/CORE SPACES:**

- An area of assembly seating 550+/- and a stage
- Cafeteria with two serving lines and eating facilities for 200 to 250 students
- Foodservice kitchen with sufficient refrigerator and freezer space for bulk food storage
- Two staff workrooms including staff dining area
- Adequate storage space throughout the building for all programs and support activities
- Large dedicated storage area for instructional materials (accessible from exterior and interior of the building)
- Custodial office
- Custodial supply storage and work area plus satellite custodial spaces across the building
- Sufficient and conveniently located staff lavatories
- Sufficient and conveniently located student lavatories

**MAIN OFFICE AREA:**

- Principal's office
- Three clerical workstations; two secretarial and one for other support
- Lockable storage for student records and supplies
- One coat closet

**SITE DEVELOPMENT:**

- Exterior traffic patterns – bus drop off large enough for a six bus queue, parent drop off reconfiguration to provide separation from the bus traffic and queue, additional parking (total parking on-site to be 90 to 100 spaces)
- Site drainage review and upgrade as required by the authority having jurisdiction (AHJ)
- Review condition of all site constructions (retaining walls, curbs, sidewalks, pavement, soccer field, etc.)
- Provide hard-surfaced (asphalt) play areas adequate for program needs
- Replace/Re-establish playground areas disturbed by this project

Enclosed is a copy of the certificate of occupancy for the project. Also enclosed is a site plan showing the site improvements for the project.

I can confirm that all documents, drawings, training, owner's manuals, and reports have been met and submitted to the facilities managers at FPS central office. The only remaining documentation to be filed is the closeout documentation with the Office of School Construction Grants and Review, formerly Office of School Facilities. Our owner's project manager, Colliers International, will be working with Mr. Sal Morabito to finalize the required closeout documentation with the state.

The successful completion of this project is due to the collaborative efforts by the project team that consisted of Fairfield Public Schools staff, Holland Hill Elementary school administration and staff, the Holland Hill Building Committee, town staff, and our project team consisting of Kenneth Boroson Architects, Gilbane Building Company and Colliers International.

I would like to recognize the members of the Holland Hill Building Committee for their tireless efforts and dedication to the successful completion of this project: Tom Quinn, Harry Ackley, Bill Manderville, Berkley Murray, and Tom Dubrosky.

Sincerely,

Jason Li  
Chairman, Holland Hill Building Committee

Cc: Brenda Kupchick, First Selectwoman  
Mike Cummings, Superintendent Board of Education

**Regular Meeting Minutes  
Fairfield BoE, August 31, 2021, 7:30 PM**

**NOTICE:** A full meeting recording can be obtained from Fairfield Public Schools. Please call 203-255-8371 for more information and/or see the FPS website (under Board Meeting Minutes) for a link to FAIRTV and FPS YouTube.

## Voting Summary

### Call to order of the Regular Meeting of the Board of Education and Roll Call

Chairman Christine Vitale called the Regular meeting to order at 7:32 PM. Present were members Bonnie Rotelli, Jennifer Jacobsen, Trisha Pytko, Jessica Gerber, Christine Vitale, Nick Aysseh, (arrived 7:35 PM) Jennifer Maxon-Kennelly, Jeff Peterson and Carol Guernsey. Also present were Superintendent Mike Cummings, and members of the central office leadership team.

### New Business

#### *Acceptance of Holland Hill Project Number 051-0146 EA*

Mr. Peterson moved/Mrs. Gerber seconded the recommended motion “that the Board of Education accept Holland Hill project 051-0146 EA as complete.”

Motion passed 9-0.

### Approval of Minutes

Mrs. Gerber moved/Mrs. Jacobsen seconded the recommended motion “that the Board of Education approve the 7-28-2021 Special Meeting Minutes.”

Motion passed 9-0.

### Adjournment

Mrs. Jacobsen moved/Mrs. Rotelli seconded the recommended motion “that this Regular Meeting of the Board of Education adjourn.” Motion passed 9-0.

The meeting adjourned at 9:01PM.

## Detailed Minutes

Following the pledge, Chair Vitale led the Board and audience in a moment of silence in honor of Fairfield Ludlowe teacher Dr. Carol Samuelson.

Chair Vitale opened the meeting with welcome back remarks and said she was looking forward to the year ahead.

Chair Vitale requested Board consent to move Holland Hill item 5A prior to the presentations. The Board agreed.

#### *Acceptance of Holland Hill Project Number 051-0146 EA*

Mr. Peterson moved, Mrs. Gerber seconded that the Board of Education accept Holland Hill project 051-0146 EA as complete.

Holland Hill Building Committee Chair, Mr. Jason Li, appeared before the Board together with Gilbane and Colliers representatives to report that the project is complete. Mr. Li completed the final walk-through with the town and mentioned the multiple upgrades including whole-school HVAC, additional learning space and a gym replacement.

Holland Hill is now a 504 school. The HVAC in the gym is not working satisfactorily and final payment will be withheld until it is working correctly. The field issues have all been resolved and the light vendor replaced all light sensors with no cost to the town. Mr. Li praised the late Mr. Quinn and Mr. Ackley for their huge role in the project's success. Pending final audit, \$100K is expected to be returned to the town.

Mr. Peterson thanked the building committee and said the building looks brand new. Mrs. Vitale agreed and said she appreciated the time commitment, diligence and care in completing the project.

**Motion Passed: 9-0**

**NEASC Presentation**

Fairfield Warde Head Principal, Mr. Cavanna, presented the New England Association of Schools and Colleges (NEASC) decennial accreditation report. The decennial visit is part of the NEASC process that leads to a growth plan and progress report. The NEASC visit took place last March and included classroom visits, teacher panels, student panels, parent panels, and meetings with BoE, central office and building administrators. Several priority areas for growth were identified including broadening teaching through technology and personalizing learning opportunities. Many commendations were noted including positive school climate, staff flexibility and robust programming. The full report is available online. Mr. Cavanna said he was extremely proud of his staff.

Mrs. Maxon-Kennelly asked about the change to the NEASC process. Mr. Cavanna said the new process focuses on providing support to areas of development and need identified by the school. Receiving honest feedback is what led to a successful visit. Warde's shared leadership style with department heads and other teacher leaders, results in a natural alignment with the school improvement plan. Mr. Cavanna said he appreciated the recommendation to align different initiatives so that they are more cohesive.

Mr. Cummings said in prior years, the NEASC visiting team had a set of standards that they arrived with, which wasn't necessarily what the district was working on. The new iteration of the plan is to facilitate and shine a light on the work the school is already doing. While some of Fairfield Warde's recommendations may also be implemented at Fairfield Ludlowe, school leadership will adapt goals towards the culture in the building. Mr. Cavanna said he works closely with Mr. Hatzis and has appreciated his support.

**New Business**

***New Format for the Capital Waterfall Chart***

Mr. Papageorge presented the new draft waterfall chart containing embedded links to back up information. A summary page is forthcoming. The new format will get the bidding process more in line with reality. The district partnered with Colliers and other engineering firms to obtain more complete numbers. Colliers, working as the owner's rep, has completed similar and more accurate charts for other districts and has worked closely with Fairfield.

Mrs. Jacobsen said the chart will provide a better understanding for the public and suggested incorporating a history of changes. Mrs. Maxon-Kennelly agreed and said the waterfall history could be kept separately in order to keep a clean current version.

Mr. Peterson said he would like the public to have access to the back-up material in the embedded links. Mrs. Jacobsen said some of the security detail may need to be withheld.

Mrs. Vitale said the waterfall is a working document that should be a user-friendly and valuable tool. A similar athletic waterfall chart will be provided at the next Board meeting.



*First Read: Capital Request for Roofing Projects*

Mr. Papageorge reviewed the capital request for roofing projects, noting the need to begin the process earlier than usual to meet the summer deadline. There are delays with industry supplies, materials and bids, and the district is looking to get town approvals in place before November. Mr. Papageorge requested help from the Board Chair to reach out to other town bodies and advance the request.

In addition to the full roof replacement at Roger Ludlowe Middle School, the funding request includes the partial roof design phase of Sherman and McKinley; this will improve the accuracy of cost projections and will be a change in practice going forward. Mr. Morabito added that grouping the projects in this manner will not negatively impact state reimbursement.

*First Read: Educational Specifications for Roger Ludlowe Middle School Full Roof Replacement*

Mr. Papageorge said the ed spec format remains unchanged. The RLMS roof has experienced numerous water issues and the project was advanced ahead of McKinley. Mr. Morabito added that the 15-year RLMS roof warranty was industry practice at the time the roof was installed and that roof warranties have since changed to 20 years.

[Approval of Minutes](#)

Mrs. Gerber moved, Mrs. Jacobsen seconded that the Board of Education approve the 7-28-2021 Special Meeting Minutes.

**Motion Passed: 9-0**

[Superintendent Report](#)

*School Opening Update*

Mr. Cummings reported that administration and staff have a real desire to return to normal as much as possible. Despite some bus delays, the school opening was very successful. Health and safety protocols come first. Last week, teachers were engaged in professional learning, diversity work and data review and are ready to reengage in the work of schooling. The elementary level is growing and the district is in the process of hiring paraprofessionals. Mr. Cummings said he heard positive comments regarding opening school on a Monday, ahead of Labor Day.

Mrs. Rotelli commented on masking in school and said a large group of parents have concerns over learning loss, stress, discomfort and the inability to understand nonverbal cues that all can lead to depression and anxiety. Mrs. Rotelli said this is about listening to parents and doing what is best for children; health and safety protocols may need to be re-evaluated. Mrs. Rotelli also requested special education data on outplacements, evaluations and identifications, as she believes they have all increased.

Mrs. Vitale thanked Mrs. Rotelli for being a voice for the children and appreciated the sentiment that we are not against each other and that there are differing opinions.

*Maintenance Projects Update*

Mr. Papageorge said the update contains budgeted and unbudgeted items. Additional monies were made available at year-end and may have been on the tiered list. The tiered list will be updated and provided to the Board.

Mrs. Jacobsen asked about the delayed concession stand project. Mr. Papageorge said the delay is due to current work shortages and the increased cost of materials. Mr. Cummings added that shortage areas are causing an impact.

#### *Remote Learning Update*

Mr. Cummings said the district is close to implementing a plan for short-term remote learning with a K-5 and 6-12 approach; specifics will be provided with the Policy Committee. Grades 6-12 would use class cameras to some degree. Mr. Mancusi is working on a long-term remote learning solution and all plans will include services that students are entitled to receive. Mrs. Vitale said she looks forward to an update.

#### *District Improvement Plan Update*

Mr. Cummings said the District Improvement Plan Committee will reach out for new members and is recruiting students. The committee met last week and scheduled the next meeting on September 13. The committee would like to meet every three weeks to work towards having a plan ready to review in May 2022.

#### *2021-2022 Elementary Enrollment Update*

Dr. Parrish reported that the registrars are busier than ever and the projected elementary sections have changed in several schools with a net increase of 2 FTE.

Mrs. Maxon-Kennelly took issue with an increase in sections at Sherman when no increase was allowed at Stratfield or Dwight.

Mr. Cummings said Dr. Banner did not realize the reduction in sections noted on the enrollment report, and by the time it was realized, students had already met their teachers. Mr. Cummings said he made the decision to not pull students away from their teachers. Mrs. Maxon-Kennelly expressed her extreme disappointment and said Stratfield has been clamoring for an additional section for months.

Mrs. Gerber asked about the fairly significant increase in elementary enrollments when compared to last June, particularly in Grades 1 and 3. Dr. Parrish said the increase may be due to a combination of factors including students returning from homeschool. As of this week, 15 families have notified an intent to homeschool; last year it was 40. A more detailed enrollment report will be shared with the Board.

#### [Committee/Liaison Reports](#)

*Mrs. Rotelli reported for SEPTA:* All are welcome to attend the first meeting on September 29.

*Mrs. Maxon-Kennelly reported for Policy Committee:* A grading policy will be the focus this year with the intent to have a draft in place before next the calendar year; mid-terms have returned. A special meeting will be held to discuss long and short-term remote learning. Today's policy committee discussion included bullying, attendance, parent/teacher conferences and equitable gifted identification.

*Mr. Peterson reported for Finance Committee:* The waterfall and roof replacements were discussed at the August 3 meeting. Future discussions are planned to address building rentals. Tomorrow's meeting includes a field presentation from the Fairfield Athletic Foundation.

#### [Open Board Comment](#)

*Ms. Pytko* asked for clarification on Chromebook insurance and thanked the elementary principals for last week's orientation.

*Mr. Aysseh* thanked staff for doing their best in welcoming kids back to school. It is exciting to have kids go back to school.

*Mrs. Vitale* said she joined Mr. Cummings and Mrs. Kupchick on Riverfield's first day of school and there was lots of positive energy. She said she is looking forward to a good year ahead. Student representatives will be joining the Board in a few weeks.

*Approved 9/28/21*

**Adjournment**

Mrs. Jacobsen moved, Mrs. Rotelli seconded that this Regular Meeting of the Board of Education adjourn.

**Motion Passed: 9-0**

The meeting adjourned at 9:01PM.

*Respectfully Submitted by:*

*Jessica Gerber*

*Fairfield Board of Education, Secretary*

**Written Public Comment:**

*Suzi Cabase:* What is the Board doing to support immunocompromised students? Using the rules for Homebound severely lowers the amount of educational time.

**HOLLAND HILL SCHOOL BUILDING COMMITTEE MEETING**  
**THURSDAY 21, 2021**  
**6:00 PM VIA IN PERSON & TELECONFERENCE**

**DRAFT SPECIAL MINUTES**

Members Present: Jason Li, Bill Manderville, and Tom Dubrosky

Others Present: Sal Morabito, Gerald Foley, Molly Farrell, Erin Michaud, Amar Shamas, and Mark Schweitzer

**1) OPENING - PLEDGE OF ALLEGIANCE**

At 1802 Chairman Li called the meeting to order with the Pledge of Allegiance

**2) PROJECT UPDATE**

Chairman Li provided an update, the Board of Education accepted the project at their August 31, 2021 meeting, the remaining HVAC issues have been corrected and the units are running smoothly.

M. Schweitzer provided an update on the card access change order for the kindergarten class doors. Previously the Building Committee approved an amount for this work to be done by FPS using their vendors. We received an invoice and a quote to complete this work for \$8737, which is well under the approved amount.

**3) APPROVAL OF CHANGE ORDERS**

T Dubrosky **moved**, and W Manderville **seconded** a motion, to approve Gilbane change order 21 in the amount of (\$113,859.78). The credit is the return of unused allowances and contingency, which **carried unanimously**.

T. Dubrosky moved and W Manderville seconded a motion to approve Kenneth Boroson Architects amendment 13 in the amount of \$43,688.42 for the additional fee associated for the difference between the final construction amount and the GMP, which **carried unanimously**.

#### 4) APPROVAL OF INVOICES

W Manderville **moved**, and T Dubrosky **seconded** a motion, to pay the AST invoice 27789 dated 9/24/21 in the amount of \$6248, which **carried unanimously**.

W Manderville **moved**, and T Dubrosky **seconded** a motion, to pay the following 3 invoices in the amount of \$148,909.98, which **carried unanimously**.

INVOICES			
Company	Invoice No.	Date	Amount
Gilbane	41	8/31/2021	\$ 103,692.22
Kenneth Boroson	5063	9/30/2021	\$ 43,717.76
SES	3197	7/30/2021	\$ 1,500.00
Total of Invoices:			\$ 148,909.98

The 4 invoices are all within budget and as expected. The invoices are subject to final contract reconciliation.

#### 5) APPROVAL OF TO DISBAND BUILDING COMMITTEE

With final bills paid and no new business pending, T Dubrosky **moved** to disband the Holland Hill Building Committee and Chairman Li will stay just in case if anything comes up, W Manderville **seconded** the motion, which **carried unanimously**.

## 6) ADJOURNMENT

J Li **moved**, and on behalf of Harry Ackley T Dubrosky **seconded** the motion to adjourn, which **carried** unanimously. At 1834 PM, this meeting stood adjourned.

Respectfully Submitted,  
Nancy Gardiner  
Recording Secretary

# Town of Fairfield Holland Hill School Building Committee

## Committee Charge

A Holland Hill School Building Committee (HHBC) shall be established to plan, coordinate and supervise necessary upgrading and renovation of Holland Hill Elementary School for the Town of Fairfield (Town).

The HHBC shall be guided by an educational specification as developed by the Board of Education (BOE).

The HHBC shall retain appropriate design professionals (architect, structural engineer) for site review, design and contract administration, and shall retain additional design, engineering and specialty consultants as may be required in accordance with Town selection and procurement standards and requirements. The HHBC may retain a construction manager/owner's representative to facilitate and accomplish necessary construction and renovation. The HHBC will follow all statutory requirements in regards to any energy savings or green initiatives.

The HHBC shall organize their scope of work and estimate the costs and request appropriate funding. The estimate of total project cost, schedule and schematic design documents shall provide the basis for the request for project funding to be submitted to appropriate Town bodies and agencies. The HHBC shall seek any grants that may be available to help cover or reduce costs.

The HHBC shall consist of not less than three and not more than eleven members. The committee shall meet monthly, shall maintain minutes and an orderly record and shall comply with Town and State statutes and regulations. The HHBC shall follow all practices outlined in town building committee manuals and the 2007 report issued by the Building Construction Review Committee.

Members of the HHBC shall be appointed by the Board of Selectmen and confirmed by the RTM. The Committee shall report to the Board of Selectmen through the office of the First Selectman.

Upon completion of the project, the HHBC must obtain written confirmation from the Board of Education that the building has been accepted as complete by the Board of Education. The HHBC shall then notify the Board of Selectmen in writing that the project has been delivered to the Board of Education in accordance with the Educational Specifications, that its charge is fulfilled and that it wishes to disband.

The Committee will consider the following as it evaluates and recommends project options:

- How to minimize the ongoing cost of maintenance and operation of the building and the improvements
- How to incorporate appropriate "green" initiatives and capabilities within the design and operation

- How to incorporate “time tested” options, design features and construction techniques
- How to maximize the opportunity for state reimbursement and ensure timely processing of all state reimbursement paperwork requirements

*Approved by BOS – January 27, 2016*



**REFUNDS SUBMITTED FOR APPROVAL**  
**12/20/2021**

<u>Name</u>	<u>List No.</u>	<u>Tax</u>	<u>Interest</u>	<u>DMV</u>	<u>Bill</u>	<u>Reason</u>
<b><u>2020 REAL ESTATE</u></b>						
LERETA LLC	2020 01 16450	\$3,826.78				PAID IN ERROR
<b>TOTAL</b>		<b><u>\$3,826.78</u></b>				
<b><u>2020 MOTOR VEHICLE</u></b>						
DAIMLER TRUST	2020 03 58951	\$291.78				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 58955	\$506.38				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 58984	\$629.28				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59011	\$172.94				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59054	\$330.02				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59055	\$471.26				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59057	\$211.02				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59071	\$279.26				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59078	\$157.06				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59183	\$83.58				OVERPAID DUE TO ADJUSTMENT
FINANCIAL SER VEH TRUST	2020 03 63594	\$57.00				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68354	\$525.75				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68371	\$405.22				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68386	\$85.56				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68392	\$79.34				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68429	\$163.96				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68465	\$49.32				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68512	\$71.82				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68528	\$107.50				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68576	\$32.36				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68654	\$247.72				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68796	\$89.48				OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68817	\$36.72				OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2020 03 70949	\$402.79				OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2020 03 70946	\$214.86				OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2020 03 70951	\$492.90				OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2020 03 79860	\$201.20				OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2020 03 79921	\$314.06				OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2020 03 80234	\$186.60				OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2020 03 80289	\$221.18				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83173	\$632.44				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83174	\$965.88				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83175	\$677.48				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83176	\$490.62				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83177	\$752.44				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83179	\$442.64				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83180	\$977.77				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83181	\$441.68				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83185	\$291.66				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83196	\$191.70				OVERPAID DUE TO ADJUSTMENT
PORSCHE LEASING LTD	2020 03 83215	\$288.16				OVERPAID DUE TO ADJUSTMENT
TANGUAY MICHAEL N	2020 03 89650	\$53.46				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90541	\$440.54				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90543	\$216.80				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90549	\$220.10				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90560	\$479.73				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90587	\$524.26				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90590	\$440.54				OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90601	\$510.64				OVERPAID DUE TO ADJUSTMENT

TOYOTA LEASE TRUST	2020 03 90608	\$330.24	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90610	\$110.94	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90613	\$348.92	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90621	\$362.20	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90626	\$597.00	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90633	\$385.47	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90645	\$132.64	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90650	\$513.87	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90654	\$48.88	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90657	\$662.04	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90658	\$306.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90664	\$340.10	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90680	\$306.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90691	\$233.68	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90703	\$94.08	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90716	\$349.04	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90727	\$298.56	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90738	\$385.47	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90741	\$108.74	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90748	\$102.38	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90763	\$306.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90764	\$437.66	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90767	\$97.36	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90780	\$204.14	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90785	\$459.74	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90795	\$495.36	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90801	\$149.66	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90804	\$119.40	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90812	\$218.16	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90815	\$168.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90823	\$475.94	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90831	\$381.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90846	\$280.80	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90847	\$343.58	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90859	\$605.66	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90872	\$510.40	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90873	\$584.89	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90876	\$68.20	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90891	\$605.66	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90892	\$382.44	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90896	\$67.86	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90903	\$254.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90906	\$571.72	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90907	\$280.38	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90909	\$113.18	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90913	\$476.24	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90916	\$289.72	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90923	\$428.78	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90929	\$510.64	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90933	\$370.16	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90934	\$400.07	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90937	\$222.30	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90938	\$434.26	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90943	\$272.44	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90944	\$459.74	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90951	\$194.04	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90952	\$482.46	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90953	\$408.86	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90954	\$292.40	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90955	\$296.36	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90956	\$146.58	OVERPAID DUE TO ADJUSTMENT

TOYOTA LEASE TRUST	2020 03 90968	\$306.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90973	\$97.48	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90974	\$258.74	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90978	\$330.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90980	\$282.27	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90984	\$255.62	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90985	\$306.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90988	\$482.46	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90992	\$261.56	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90993	\$282.98	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90994	\$226.22	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90996	\$147.98	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90997	\$100.00	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91000	\$97.48	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91001	\$165.26	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91002	\$330.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91003	\$170.32	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91007	\$449.00	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91011	\$102.38	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91015	\$345.14	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91019	\$111.08	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91020	\$536.90	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91032	\$306.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91048	\$102.38	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91072	\$316.06	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91096	\$53.52	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91099	\$174.20	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91125	\$214.22	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91133	\$65.16	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91137	\$150.86	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91145	\$659.83	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91157	\$190.10	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91182	\$90.44	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91183	\$264.52	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91241	\$266.56	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91306	\$153.26	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2020 03 91944	\$423.10	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2020 03 91956	\$328.92	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2020 03 91959	\$297.79	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2020 03 91973	\$122.02	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2020 03 91979	\$146.02	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2020 03 92020	\$68.34	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92452	\$517.32	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92454	\$120.36	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92463	\$383.40	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92468	\$483.19	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92469	\$572.20	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92480	\$268.66	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92489	\$310.60	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92491	\$346.82	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92493	\$302.32	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92495	\$537.89	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92505	\$298.08	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92680	\$349.26	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2020 03 92719	\$112.16	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2020 03 92778	\$322.94	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2020 03 92800	\$59.68	OVERPAID DUE TO ADJUSTMENT
VW CREDIT INC	2020 03 93483	\$276.70	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93496	\$74.64	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93608	\$222.44	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93734	\$384.26	OVERPAID DUE TO ADJUSTMENT

VW CREDIT LEASING LTD	2020 03 93738	\$128.48	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93751	\$443.08	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93828	\$166.06	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93840	\$89.76	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93859	\$138.54	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2020 03 93971	\$283.74	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 96473	\$117.02	OVERPAID DUE TO ADJUSTMENT
<b>TOTAL</b>		<b><u>\$53,391.74</u></b>	

#### **2020 SEWER USE**

BAE ANNE R TRUSTEE	2020 08 14095	\$150.00	OVERPAID IN ERROR
<b>TOTAL</b>		<b><u>\$150.00</u></b>	

#### **2019 MOTOR VEHICLE**

DAIMLER TRUST	2019 03 59405	\$176.38	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81051	\$364.66	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81129	\$304.26	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81166	\$277.84	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81214	\$158.33	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81227	\$349.11	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81263	\$168.24	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81264	\$168.24	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81368	\$364.66	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81399	\$227.40	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81420	\$265.54	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81512	\$26.50	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2019 03 81628	\$231.04	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92275	\$491.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92354	\$305.58	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92412	\$156.38	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92474	\$245.68	OVERPAID DUE TO ADJUSTMENT
USB LEASING LT	2019 03 93729	\$493.20	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2019 03 94162	\$346.80	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2019 03 94445	\$206.44	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2019 03 94473	\$597.68	OVERPAID DUE TO ADJUSTMENT
<b>TOTAL</b>		<b><u>\$5,925.30</u></b>	

#### **2018 MOTOR VEHICLE**

TOYOTA LEASE TRUST	2018 03 92925	\$92.48	OVERPAID DUE TO ADJUSTMENT
<b>TOTAL</b>		<b><u>\$92.48</u></b>	

<b>TOTAL TAX</b>	<b>\$63,386.30</b>
<b>TOTAL INTEREST</b>	<b>0</b>
<b><u>GRAND TOTAL</u></b>	<b><u>\$63,386.30</u></b>