60 Knollwood Drive | Fairfield CT 06824 | 203-451-0435 | carrimak@gmail.com

February 14, 2022

Brenda L. Kupchick, First Selectwoman Sullivan Independence Hall, Second Floor 725 Old Post Road Fairfield, CT 06824

Dear Brenda:

I'm writing to tell you it's necessary for me to resign from the Affordable Housing Committee at this time, due to a serious and ongoing illness.

I've served on the Committee since November 2019, and as you know, have been actively involved in housing issues during the last several years. I have enjoyed my service, and working with the Committee members and staff And I have actively participated in updating the Affordable Housing Plan which is nearly ready to be presented to the Town Plan and Zoning Commission.

As far as I am able, I will continue to attend AHC zoom meetings over the next few months as a non-voting observer.

The issue of Affordable Housing is of utmost importance to our Town, the region and the State.

I have let both Mark Barnhart and Steve Grathwohl know of my decision.

Thank you for the opportunity to serve the Town.

All best,

Carrie Makover

Cc: Mark Barnhart, Steve Grathwohl

Hi Jennifer -

I am writing to inform you that I will be resigning as a member of the Bicycle Pedestrian Committee. I think I only had a few months before I would have completed my final term. I have already reached out to Sarah Roy as Committee Chair. Please let me know if you ned anything further from me.

Thank you Karen Secrist

Boards and Commissions Interest Form

Record #143 submitted from IP address 68.192.90.194 on 9/27/2021 11:40 AM

View form

ID	143
First Name	Urban
Last Name	Leimkuhler
Street Address	83 Spruce Street
Zip Code	06890
Email Address	urb.leimkuhler@gmail.com
Cell Phone	609-439-6359
Home Phone	203-254-2787
Work Phone	203-254-3028
Voter Registration Status	Yes
Political Party Affiliation	Unaffiliated (No party affiliation)
Board or Commission	Affordable Housing Committee
Read the Boards Role	Yes
How You Learned About the Position	Other current AHC members
Who You Have	Board Chair, Other Board Members

Spoken To				
Explanation of Interest and Contribution	I have followed the Committee closely over the years and attended a number of Committee meetings. Finding resident-friendly housing solutions is a key priority at Fairfield Senior Advocates, and this has triggered much interaction with the Committee. The need within our community for affordable housing has only been exacerbated by the pandemic. While achievement of a moratorium from State law 8-30g would represent an important milestone toward independence from unwanted outside control, there remains a definite need to provide more housing for those on the economic margin at all age levels. Moreover, more housing options are needed at all income levels. We need Committee members who actively seek these solutions. I believe my career in analytics, management and consulting, plus skills learned as an active community			
	volunteer, would enable me to contribute to the Committee.			
Resume or Bio	Leimkuhler bio 2017.pdf			
Additional Comments	Urban E. Leimkuhler, Jr. 83 Spruce Street Fairfield, CT 06890 Urb Leimkuhler is a now retired actuary, business executive and consultant to the property/casualty insurance industry. He has held senior positions at firms in Baltimore, MD; New York City; Worcester, MA; and Princeton, NJ.			
	Urb is a Fellow of the Casualty Actuarial Society and Member of the American Academy of Actuaries. He received a BA (Summa Cum Laude) degree in Mathematics from Loyola University (Maryland).			
	In his professional career (attached) his roles included: An actuary who assumed progressive responsibility, culminating as VP- Actuary Senior executive in Property/Casualty personal and commercial business, field operations, and reinsurance roles at USF&G, Swiss Re and Hanover Insurance President of Am-Re Consultants, Inc. (Munich Re) A principal and senior consultant who led Milliman's Underwriting/Operations practice			

Urb has been an officer or leader of multiple civic and educational institutions in Maryland and Connecticut. From 1993-2011 he was a board member of Mt. St. Joseph High School (Baltimore) and board chair from 2005-11.
With several colleagues Urb formed Fairfield Senior Advocates (FSA) in 2015 and serves as its Coordinating Director. FSA is a non-partisan, all-volunteer organization that advocates at the Town and State level for senior retention and welfare; its mission is to make Fairfield an attractive, affordable, desirable, engaged community for older adults. Senor retention honors their contributions, keeps families together, and control taxes/costs for all Town residents. FSA offers a forum and voice for both current and future seniors - plus all who advocate for them.
The FSA program focus is: Understanding our Town population and its needs through information/data capture Housing solutions (that benefit all demographic groups) State tax reform Protection of vulnerable seniors
Urb and his wife Pat have resided in Fairfield since 1996. They have two married daughters and five grandsons.

<u>Manage</u>

Urban E. Leimkuhler, Jr. FCAS, MAAA Principal and Senior Consultant



CURRENT RESPONSIBILITY

Urb is a principal and senior consultant with Milliman. He leads Milliman's Underwriting and Operations practice.

EXPERIENCE

Urb began his career as an actuary at United States Fidelity & Guaranty (USF&G), at which he later assumed senior executive positions in the actuarial, personal lines, commercial underwriting, field operations, and reinsurance departments. He also held executive roles at Swiss Re and Hanover Insurance. Urb was President of Am-Re Consultants, Inc. before he and his colleagues joined Milliman to form its Princeton office in 2003.

His experience includes the following:

- Underwriting and insurance operations assignments designed to instill industry best practice level performance
- Mergers/acquisitions due diligence (many multi-discipline assignments across all lines of business)
- Reorganization/reengineering of underwriting and actuarial operations/processes
- Strategy and business plan development
- Management/facilitation of large scale projects
- · Advisor to CEO and business unit heads
- Special industry studies
- Companywide responsibility for personal lines business, commercial lines underwriting, actuarial operations, ceded reinsurance/catastrophe management
- Start-up and turnaround/restructuring roles to improve financial performance and client/customer support

PROFESSIONAL DESIGNATIONS

- Fellow, Casualty Actuarial Society
- Member, American Academy of Actuaries

••••

AFFILIATIONS

- Past president, Casualty Actuaries of the Middle Atlantic Region
- Director, civic and educational Institutions

EDUCATION

 BA (summa cum laude), Mathematics, Loyola University (Maryland)



Boards and Commissions Interest Form

Record #208 submitted from IP address 38.81.106.73 on 12/23/2021 1:03 PM

View form

ID	208				
First Name	Mary				
Last Name	Tomey-Streeto				
Street Address	137 Beaumont Street				
Zip Code	06824				
Email Address	marystreeto@gmail.com				
Cell Phone	617-413-5245				
Home Phone					
Work Phone					
Voter Registration Status	Yes				
Political Party Affiliation	Democratic Party				
Board or Commission	Bicycle and Pedestrian Committee				
Read the Boards Role	Yes				
How You Learned About the Position	Town of Fairfield website.				
Who You Have	Board Chair				

Spoken To	
Explanation of Interest and Contribution	I am a resident of Fairfield, an avoid walker and outdoors person and I am passionate about improving pedestrian safety for all residents. I am interested in joining this committee to learn about current and future projects and upgrades. My professional background in environmental health and safety along with my experience working alongside the Harvard University Commuter Choice program have provided me with the knowledge and expertise in alternative modes of transportation and safety which I believe will enable me to make a positive contribution to this committee.
Resume or Bio	Mary Tomey-Streeto Resume 2021.docx
Additional Comments	Thank you for your time and consideration.

<u>Manage</u>

Mary Tomey-Streeto, MS

www.linkedin.com/in/marytomeystreetoms

617-413-5245, marystreeto@gmail.com

Education:

2009 - **Master of Science in Work Environment** – Occupational Safety/Ergonomics University of Massachusetts Lowell - Lowell, Massachusetts.

1998 - **Bachelor of Science in Public Health** – Specializing in Environmental Health Southern Connecticut State University –New Haven, Connecticut.

Employment History: April 2021 - Present Fordham University – Bronx, NY

Associate Director, Environnemental Compliance & Occupational Safety, Facilities Management

Manages University environmental compliance, laboratory safety and occupational safety & health programs at Rose Hill and Lincoln Center Campuses and for all University facilities.

- Responsible for implementation and oversight of the University's Hazardous Waste Management plan and ensuring its compliance with latest regulatory requirements.
- Assists Facilities Operations staff in managing the Rose Hill Air Emissions (Title V) permit.
- Develop and provide occupational safety and health program management for Facilities Operations staff at Rose Hill and Lincoln Center campuses.
- Supports Facilities Management staff in reviewing and identifying potential project and maintenance related environmental and occupational safety hazards.
- Periodically inspects and reports on compliance at University facilities.

October 2019 - April 2021

Frontier Communications - New Haven, CT

Manager, Environmental Health & Safety, Environmental Health Safety & Security

Ensures compliance with company and legal environmental, health and safety (EHS) requirements utilizing company policies, procedures, programs, Code of Conduct, Federal, state and local regulatory requirements as a framework.

- Managed regional health & safety activities including audits, reviews and the monitoring of compliance programs as well as interfacing with key client organizations and regulatory agencies on behalf of the corporation.
- Monitored changes to health and safety laws and regulations and their impact to the organization, including: the preparation, maintenance and update of health & safety policy and procedure manuals.
- Traveled as needed to ensure adequate field -oversight, meet with clients and peer organizations and to conduct safety audits.
- Developed comprehensive and effective training programs to promote compliance with safety regulations.

December 2018 - April 2019

Boehringer Ingelheim – Ridgefield, CT

Environmental Health & Safety Manager, Environmental Health Safety & Security

Managed BIPI Environmental Health and Safety compliance programs in accordance with all applicable State and Federal regulations, including: Incident Reporting and Management System, OSHA Record Keeping, Field Force Sales and Ergonomics.

- Tracked accidents and injuries in Cority (incident reporting and management system) and develop statistical analyses to track trends and provide company wide data and metrics to provide OSHA record keeping and incident data reports.
- Re-designed and implemented Boehringer Ingelheim's ergonomics program.
- Assisted internal customers with their EHS needs and actively cultivate Boehringer Ingelheim's safety and sustainability culture.
- Lead and coordinated BIPI's outreach activities and worked with Senior Management to drive the BE SAFE culture.

July 2017- December 2018

Metro-North Railroad – New Haven, CT

Manager - Field Safety, Office of System Safety

Conduced programmed audits of Metro-North's System Safety Program Plan (SSPP) and all operating and non-operating departmental Safety Action Plans in the field and office.

- Performed field inspections and audits of departmental work efforts/operations and evaluates regulatory compliance.
- Participated in Safety Working Group meetings (Safety Committees) and provided safety-related technical assistance.
- Provided an oversight function to ensure that operating departments are tracking, and correcting deficiencies identified by the Safety Working Groups.

Mary Tomey-Streeto, MS

www.linkedin.com/in/marytomeystreetoms

617-413-5245, marystreeto@gmail.com

- Ensured a safe working environment and adherence to guidelines of company safety policies and procedures by visiting field locations for confirmation.
- Performed targeted audits of personnel working on the right of way to evaluate compliance with the roadway worker protection.

March 2017 – July 2017

Metro-North Railroad – New York, NY

Manager – Hazard Analysis, Office of System Safety

Conducted and managed various hazard analysis assessments and in-depth system safety reviews to identify, assess and resolve safety hazards which impact customer and employee safety in railroad operations.

- Developed mitigation strategies with consideration of operational parameters and design constraints.
- Participated on critical project Task Forces and Steering Committees.
- Provided technical expertise to other System Safety sections.
- Reviewed trends for rail accidents, fires and automotive accidents.
- Reviewed and revised the System Safety Program Plan (SSPP) as per APTA, FRA and PTSB requirements.

October 2011 – March 2017

Harvard University – Cambridge, MA

Senior Safety Officer, Department of Environmental Health & Safety

Designated Environmental Health and Safety Officer for the Harvard University Dinning Services and Transportation Service Operations; servicing over six hundred employees across a diverse operational structure.

- Provided service and assistance with local implementation and maintenance of all EH&S programs.
- Investigated and analyzed problem areas; developed corrective action plans and system tools.
- Designed calendars and matrices to track compliance data.
- Provided field-related and non-routine support activities including: emergency response, accident investigations, data gathering and verification, hazard assessments and job safety analysis.
- Participated as part of the EHS core services team in provision of EH&S inspections and evacuation drills.
- Developed written programs including: Standard Operating Procedures, technical guidance documents, reports and fact sheets.

November. 2003 - October 2011

$Harvard\ University-Cambridge,\ MA$

Assistant Industrial Hygienist, Department of Environmental Health & Safety

Designed, Implemented and Managed all aspects of the University Ergonomics Program, including: designing and implementing the computer ergonomics, back safety and laboratory ergonomics programs.

- Performed workstation evaluations and back safety observations with written report findings and recommendations.
- Designed and conducted classroom training sessions and the computer ergonomics web-based training tool.
- Reviewed outside furniture and equipment vendor qualifications with the University procurement on the implementation of ergonomics equipment purchases.
- Evaluated and qualified asbestos contractors and consultants to conduct asbestos related work and provided technical assistance.
- Provided asbestos awareness training to University employees.
- Provided support to various EH&S programs including: University Chemical Hygiene Plan, Respiratory Protection Program, Mechanical Room Inspections, Fire Safety and Indoor Air Quality Program.
- EH&S representative for the University Health Services Safety Committee.
- Emergency Responder (24 hour) throughout the University.

Training and Certifications:

- 40 Hour Hazardous Waste Site Worker Certification
- OSHA 30-Hour Construction Safety and Health Certification
- Certified Office Ergonomic Evaluator (COEE)
- Certified Occupational Hearing Conservationist (OHC)
- OSHA 7405 Fall Hazard Awareness Training
- OSHA 7115 Lock-Out, Tag-Out Training
- OSHA 7505 Introduction to Accident Investigation
- Hazardous Waste Management (RCRA) 310 CMR
- CPR/AED Certification



Town of Fairfield

Sullivan Independence Hall 725 Old Post Road Fairfield, Connecticut 06824 Purchasing Department (203) 256·3060 FAX (203) 256·3080

Award Recommendation Resolution:

On Wednesday, 23rd February 2022, the Purchasing Authority awarded RFP number 2022-69 Plan of Conservation and Development and Zoning Regulation Update, to Fitzgerald & Halliday, LLC d/b/a FHI Studio, Hartford, CT to assist in the final stages of completion of the Plan of Conservation and Development (POCD), and to modernize and update Fairfield's Zoning Regulations based on the RFP specifications.

POCD Update:	\$ 50,008.00
Repair and Reformat Zoning Regulations:	\$ 42,376.00
Optional: Substantive Revisions:	\$ 53,448.00
Contingency:	\$ 5,000.00
Direct Expenses:	\$ 1,000.00
Total Lump Sum Fee:	\$151,832.00

Fitzgerald & Halliday, LLC d/b/a FHI Studio was selected based on a combination of qualifications, experience, services offered, recommendations, and proposed cost.

The award of this contract Fitzgerald & Halliday, LLC d/b/a FHI Studio, may be subject to the review and approval of the Board of Selectmen.

Brenda L. Kupchick, First Selectwoman

Gerald J. Foley, Director of Purchasing

Cost Proposal

Phase / Task		FHI Studio Staff						RL&W	Total	Subtask	Major		
		Ken Livingston	Adam Tecza	Rory Jacobson	Francisco Gomes		Parker Sorenson	Eric Smith	Sara Grossman	David Murphy	Task Hours	Fee	Task Fee
1	POCD Update	<u> </u>							C. C. S. S. H. G. (marping			\$50,00
1.1	Project Coordination	2	20	8						8	38	\$5,952	
1.2	Community Engagement		16	12	4	4	4		8	8	56	\$8,120	
1.3	Existing Conditions Assessment		12	12	8	4	4			12	52	\$8,224	· · · · · · · · · · · · · · · · · · ·
1.4	Mapping		12	16	4	4	4			8	48	\$7,336	
1.5	Vision and Goals	2	8	6	4	2	2			8	32	\$5,224	_
1.6	Implementation Plan	2	12	6	4	4	2			12	42	\$6,888	
1.7	POCD Document	4	16	12	4		4		8	8	56	\$8,264	
2	Repair and Reformat Zoning Regulations					1							\$42,37
2.1	Review Relevant Plans and Documents		4	8	4	4				4	24	\$3,904	
2.2	Line-by-Line Review of Regulations		4	20	16	4				4	48	\$7,840	
2.3	Use Summary Table		4	8	12						24	\$4,072	
2.4	Develop Format Prototype and Supplemental Graphics	2	24	16	20				20		82	\$12,044	
2.5	Reformat Regulations	2	24	24	24				20		94	\$13,868	
2.6	Adoption of Revised Zoning Regulations Document		4								4	\$648	
3	Optional: Substantive Revisions		-										\$58,44
3.1	Community Engagment Campaign		12	12	4				8		36	\$4,928	
3.2	Allowed Uses and Permit Requirements		12	8	4				4		28	\$4,092	
3.3	Bulk/Area/Height Regulations		16	8	4				8		36	\$5,064	
3.4	Residential Zoning Review		12	8	4				8		32	\$4,416	
3.5	Parking Regulations		4	8	12				8		32	\$4,720	
3.6	Sign Regulations		4	8	12	4			6		36	\$5,552	
3 .7	Commercial, Industrial, and Mixed-Use Zoning Review and Design Guidelines		16	8	16	8			8		56	\$9,128	
3.8	Inland Wetlands, Aquifer Protection, MS4 Compliance, Flood Plain Regulations, and Coastal Reslience		4	8	12	2			8	8	40	\$5,920	
3.9	Amended Zoning Regulations and Zoning Map Atlas Updates	4	8	12	12			16			52	\$8,656	
3.10	Contingency											\$5,000	
3.11	Adoption of Amendments		6								6	\$972	
Total	Hours	18	254	228	184	38	20	16	116	80	956	\$150,832	
Billin	g Rate	\$244	\$162	\$128	\$200	\$208	\$128	\$153	\$81	\$150			
Labo	r Cost	\$4,392	\$41,148	\$29,184	\$36,800	\$7,904	\$2,560	\$2,448	\$9,396	\$12,000			

Total Labor Cost	\$145,832	Total Lump Sum Fee	\$151,832
RL&W Fee	\$12,000	Direct Expenses	\$1,000
FHI Studio Fee	\$133,832	Contingency	\$5,000





RFP #2022-69 Submitted: December 9, 2021 Amended: February 9, 2022

Plan of Conservation & Development and Zoning Regulations Updates

TECHNICAL PROPOSAL

Submitted to: Town of Fairfield



Town of Fairfield RFP #2022-69 Plan of Conservation & Development and Zoning Regulations Updates December 9, 2021



December 9, 2021

Purchasing Authority Town of Fairfield 725 Old Post Road Fairfield, CT 06824

RE: RFP – Fairfield Plan of Conservation and Development and Zoning Regulation Updates

Dear Mr. Foley,

FHI Studio is pleased to respond to the Town of Fairfield's request for planning services. FHI Studio is driven by our core vision - to foster livable communities by applying innovative planning and public engagement. We offer Fairfield an exceptional combination of technical expertise, staff resources, project experience, and communication skills to complete the update to the Town's Plan of Conservation and Development (POCD) and zoning regulations. FHI Studio's core principles of livability, innovation, and engagement align perfectly with your project goals. Beyond our qualification and expertise, we bring enthusiasm and passion to our work and a balance of Connecticut and national experience. FHI Studio has a successful history of working with Fairfield on planning projects such as the Post Road Circle Study and the Black Rock Turnpike Safety Study. We are excited by this opportunity to work with the Town on this endeavor.

FHI Studio has selected highly experienced senior staff to be directly involved with this planning effort. Each team member is passionate about their work and provides the highest level of service to our clients. We combine technical expertise with creativity and innovative problem solving to deliver projects in the most straightforward and effective manner possible.

Adam Tecza, PP, AICP, will serve as FHI Studio's Managing Principal. Adam has over twenty years of community planning, urban design, and public outreach experience with a focus on and passion for innovative engagement and clear, implementable planning products. Adam brings to the team his urban design and land use experience as well as his ability to manage complex comprehensive planning efforts. Two of Adam's comprehensive plans have won awards for their thoughtful integration of communitydriven goals with technically sound recommendations.

Adam will be working closely with Francisco Gomes, AICP, and Rory Jacobson, AICP. Francisco has led FHI Studio's POCD work in Bridgeport, West Hartford, and Monroe and zoning efforts in Hartford, Woodbury, and Bristol. Rory has experience developing actionable POCDs in Connecticut, including Monroe, Woodbury, Bridgeport, and Litchfield. They are thrilled to have an opportunity to work with the Town of Fairfield on this endeavor.

In addition to our core staff, we have added David Murphy of Resilient Land and Water, LLC to our team. David has been involved with resiliency and coastal planning in Fairfield for the last five years. David will bring his expertise in resiliency planning as an

> @fhistudio fhistudio.com

addition to FHI Studio's environmental planning practices. His experience working on the coastal resilience plans for the region will ensure that we are planning thoughtfully for the future of Fairfield's shoreline.

If selected, we will collaborate with the Town to apply best practices in helping to spur engaged communities and economic growth in the Town. This proposal presents an overview of our approach, our team, individual staff qualifications, and work samples. Our portfolio highlights our experience in conducting comprehensive plans, POCDs, and zoning regulations rewrites. Our team has the capacity to initiate this work immediately if selected. Adam and his team are well-positioned to serve Fairfield over the next twelve months. I can assure you that Fairfield's POCD update will be a priority project for us and will receive the resources that it deserves.

We thank you for your consideration during this selection process. Adam and our entire team look forward to the opportunity to work with the Town on this plan. If you have any questions, please do not hesitate to me at 860-256-4907 or klivingston@fhistudio.com.

Sincerely,

Ken Livingston, AICP Vice President/Principal

- Table of Contents

Team Overview	3
Project Understanding	9
Project Approach	15
Proposed Project Team	31
Relevant Project Experience	52
Client References	66

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Team Overview

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Team Overview



Who We Are

We are planners, ecologists, engineers, and designers with a passion for enhancing communities. From a one-woman founder to a staff of nearly 50 professionals in 2021, FHI Studio continues to grow without sacrificing what matters most: our client service, our culture, and our values.

FHI Studio integrates expertise in a wide array of services and technical disciplines. Across environmental science, community engagement, mobility, and land use, we look at the whole to understand the parts of every project. From internal brainstorm sessions to client, stakeholder, and public workshops, we bring a diversity of knowledge and the creativity to get things done.

Our three service lines work together to ensure comprehensive and thoughtful solutions, demonstrating our commitment to continual learning and collaboration.





Mobility & Land Use

Land use and mobility go hand-in-hand. Community-driven planning focuses on matching the scale, use, and intensity of development with local needs and aspirations. Safe, efficient, and equitable mobility options connect the dots. Our team has the planning, regulatory, and design experience to ensure projects focus on people and places. With a foundation of engagement and inclusion, we provide our clients and communities action-oriented solutions to keep moving forward.

FHI Studio's experience touches all modes, including streets and highways, local bus, bus rapid transit, rail, pedestrian and bicycle facilities, airports, and freight movement systems. Our services span long-range multimodal planning and demand estimation to corridor studies and localized traffic operations analyses. Expertise at the transportation/land use interface includes transit-oriented development, access management, station area, and traffic calming planning.

Community Engagement

Thoughtful engagement with decision-makers, stakeholders, and the general public provides the foundation for sound planning, successful projects, and better communities. With keen insights built on decades of experience, we tailor our engagement and communications strategies to meet the needs of each project and community. We deliver meaningful, equitable, and useful engagement.

FHI Studio strategically assesses the needs of each project and provides customized solutions to meet project goals. Our staff are highly skilled in communicating complex technical information in a clear, focused manner and utilizing a wide range of media. As branding and visual communications specialists, we help our clients craft a memorable, cohesive, message. Additionally, we are experts in facilitating and moderating meetings, as well as performing all organizational logistics to make our meetings and public interactions successful.







Environmental Planning

At FHI Studio, environmental systems provide a key framework for our projects. We take a comprehensive and scientific approach to conducting fieldwork and surveys, engaging with agency staff, leading regulatory processes, and developing permits. Our scientists and planners integrate natural and cultural resources into the planning process to inform alternatives development and design concepts. Ultimately, we seek to advance projects while enhancing the social, cultural, and natural environment.

FHI Studio staff have the expertise to evaluate the wide range of issues required by National Environmental Policy Act (NEPA) and similar state acts, as well as specialized evaluations required for project implementation, such as cultural resource documentation and biological assessments.

Planning Expertise

- Master Planning and Zoning
- Public Involvement
- Conservation Planning
- Urban Design
- Active Transportation Planning

We are in love with the plan. Just want to reiterate what a great job you have done and that we share your sentiment that it doesn't look like other plans, which is exactly what we wanted.



Katie Deluca, Town of Greenwich In regards to the Plan of Conservation and Development

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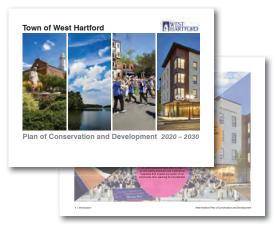
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Project Understanding

The Town of Fairfield has already made strides in completing an update to the Town's Plan of Conservation and Development (POCD or Plan). The Town seeks assistance in reviewing and synthesizing information gathered to date into a user-friendly document that will serve the community well into the next ten years. Preparation of the POCD and ensuring consistency with the State's POCD and the Regional POCD will be a vital component of the work efforts completed by the project team. Community trends from updated Census data will be analyzed and incorporated into the Plan and mapping will be updated to reflect the Town's resources and conditions. FHI Studio will work with the Town's Affordable Housing Plan (AHP) consultant to ensure that goals and policies from the AHP align with relevant chapters in the POCD.

In addition to completing the POCD, FHI Studio will assist the Town in updating its Zoning Regulations. Fairfield's Zoning Regulations (Regulations) are routinely accessed by a wide variety of users including the Town's commissions, Town staff, business and property owners, designers, planners, buildings and developers, and residents. Given this diverse





Plan of Conservation and Development work samples for Bridgeport and West Hartford



Source: The New York Times





Source: Choose Fairfield CT

audience, the Regulations should be formatted to be accessible to a wide array of users.

Zoning regulations typically expand over time with article, sections, and line items accruing at the hands of multiple authors through a piecemeal approach. The challenge of providing an update of such regulations is to understand the intent of the regulations, expose the hierarchy of the structure, and reorganize the content without adversely impacting the intent, provided that intent is still relevant and applicable.

Based upon our experience working with other communities to update their zoning regulations, we recommend splitting this work effort into two phases. This will allow us to separate the reformatting and repair of the regulations from substantive revisions to the regulations. Our experience tells us that the substantive revisions, whether it be redistricting, amending allowable land uses, changing permit requirements, or changing bulk standards can be controversial. This process deserves adequate time and community engagement to ensure that proposed changes are acceptable to the community and that revisions don't meet opposition that could challenge successful adoption.

This approach allows us to quickly gain momentum and experience success early in the process, which helps to build trust and interest in the effort. A successful update of the Town's Zoning Regulations will require the commitment of the Town's Plan and Zoning Commission (TPZ), additional commissions and boards, Town staff, and elected officials and their willingness to stand in front of issues and stand behind decisions. As Fairfield's consultant, we will be committed to a transparent process that is welcoming of debate, receptive to advice, and is resilient to obstruction.

We believe that monthly special meetings of the TPZ are the best mechanism for advancing this work. Based upon our experience in other communities, we recommend that these meeting be advertised as public meetings with members of the pubic encouraged to sit in and ask questions, even if not seated in an official steering capacity as would be a Commissioner. We also recommend extending meeting invitations to invited guests (such as a representatives from other land use commissions) to be formally seated at meetings covering the area and content of that guest's expertise. By conducting meetings in this manner, we will ensure a transparent process that will afford us an opportunity to respond to any concern or opposition to amendments of the Regulations.

Our goal is to produce regulations that are rational, coherent, fair, accessible, and resilient. While we place value in being innovative in or work, we don't believe that the zoning regulations need to be more than what they are; they are not a development plan, rather they provide the framework that development plans can be built upon. Zoning regulations can be sophisticated instruments and powerful tools, but their utility is compromised if that tool cannot be readily mastered by its users.

The approach presented in this proposal is detailed and methodological. It is essential that the work be conducted in an orderly and systemic fashion for this effort to be successful and to be completed within the proposed timeframe and budget. We propose an approach that we believe will be effective in doing so.





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Project Approach

Phase 1: POCD Update

Task 1.1 Project Coordination

FHI Studio will work under the direction of the Town's project manager and the Town Plan & Zoning Commission (TPZ) and/or committee established to guide the POCD update. The project coordination task will include the following elements:

Project Meetings: FHI Studio will conduct up to six (6) project meetings with the TPZ. These meetings will be working sessions intended for the synthesis of the existing Plan elements completed to date by the Town and TPZ into a final draft Plan. During these meetings it is expected that the team will, collect and share project information, discuss Plan actions and strategies, coordinate final community engagement efforts, and discuss Plan drafts. FHI Studio will work under the direction of the Town Planner and the TPZ. The meetings will utilize an interactive format that encourages discussion and will provide a work-group setting in which the technical team can learn about relevant local issues and concerns: discuss specific alternatives and establish appropriate methods and approaches to advancing study recommendations. It is anticipated that these meetings will be conducted via a virtual meeting platform, although our team is capable of conducting in-person meetings should public health conditions and guidance allow. Project meetings will have the following main objectives:

 Conduct project kick-off meeting, discuss data needs, final public outreach and schedule

- Present existing conditions findings and conduct a working session to develop and refine a Plan vision and goals
- Discuss findings from previous community engagement efforts and two (2) additional public workshops to be conducted
- Conduct topic discussions based on community engagement and existing conditions findings
- Conduct an action and strategies discussion
- Present Plan drafts

Assumptions: It is assumed that the Town of Fairfield will provide the FHI Studio team with all materials and summary findings from meetings, presentations, and public workshops that have been held to date. The Town of Fairfield will provide the team with any updated demographics and socioeconomic conditions data that has been gathered as part of the Plan update process. It is assumed that the town or MetroCOG will provide FHI Studio with GIS Mapping files necessary to complete mapping updates to support the Plan's chapters. Data collection inquiries will take place during the first project kick-off meeting.

Monthly Project Coordination Calls: FHI Studio will conduct monthly project coordination conference calls with the Town's project manager.

Task 1.2 Community Engagement

The Town of Fairfield has held multiple community engagement events to support the Plan development process. These include presentations to Town boards and commissions,





FHI Studio develops online surveys and interactive exercises for a wide variety of community engagement projects.

department interviews and public workshops. FHI Studio will expand upon these efforts by conducting additional public engagement to guide the Plan. Key outreach tools, techniques and applications that may be provided, but are not limited to, include:

Project Web Content

FHI Studio will provide content to the Town for posting on the Town's website. This will include the provision of general project information, findings, and recommendations, as well as announcements of the dates and times of upcoming meetings or other project events.

Online Survey

If desired by the Town, FHI Studio Team will prepare an online survey to assess residents' issues, desires, and recommendations for inclusion in the Plan. The survey may include visual preferences, providing feedback on conditions and Town needs, and ranking of action items. The survey will be available on the project webpage or website and a link to the survey will be distributed to project stakeholders via email and project-related publicity. The FHI Studio Team will collaborate with the Town on survey question development and format. We will collect and summarize survey results in a memorandum for the Town.

Thematic Public Workshops

FHI Studio will conduct two topic specific outreach workshops focused on Recreation and Open Space (Workshop 1) and Economic Development (Workshop 2). It is assumed that the Town has a contact list of project stakeholders and interested members of the public that can be used to advertise the meetings. The contact list will form the basis for distributing project information, including meeting invitations, updates, and project announcements. Special emphasis will be geared towards engaging the full diversity of residents and neighborhoods within the Town.

Public Hearing

FHI Studio will assist the TPZ to conduct a public hearing for adoption of the plan. The meeting will be conducted online or in person if public health conditions allow.

Assumptions: It is assumed that as part of prior community engagement efforts, and public survey was conducted. If so, FHI Studio will use information gathered from the survey to inform the Plan. Public workshops have been conducted by the Town, FHI Studio will use presentation templates and project branding from these workshops to advertise the additional workshops so that invitations are easily recognizable by the community.

16

Interviews/Focus Group Meetings

The Town has already held interviews with many Town departments, boards, and commission. FHI Studio will review all summaries from these meetings to better understand and address the needs of the local community. FHI Studio will discuss findings from the review with the TPZ.

Social Media

It is assumed that the Town has already identified the appropriate social media platforms to promote the plan, obtain comments and feedback, and attract those interested in the plan and the events. FHI Studio will use existing social media platforms to further promote and evolve the plan.

Monthly Progress Reports: FHI Studio will submit monthly progress reports with project invoices.

Task 1.3: Existing Conditions Assessment

The 2022 Plan of Conservation and Development will be an action-oriented plan that establishes a vision for Fairfield with goals, strategies, and action items that provide clear and specific guidance to the Town and all stakeholders.

Review of POCD Draft Materials and Relevant Plans

We will initiate our work with a review of the Town's efforts to advance the POCD update thus far. The Town has made significant progress in this regard such as conducting department interviews, giving presentations to local Boards and Committees, and completing three public workshops.

FHI Studio will also review relevant local, regional, and state plans including a review of the Fairfield 2016 Plan of Conservation and Development. Additionally, regional plans and studies provide information and guidance that can inform the POCD and ensure that the vision and goals of the POCD are consistent with the needs of Fairfield County and the larger region. Examples of these plans include recent studies by the Connecticut Metropolitan Council of Governments (MetroCOG) such as Reconnect One Region, the Regional POCD, the Post Road Circle Study and the Black Rock Turnpike Safety Study, both of which were led by FHI Studio. These plans will guide Fairfield's Plan but will not restrict the Plan. Where the needs of Fairfield differ from the region or State, we will note those differences and provide and explanation of the rationale behind those differences.





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We place emphasis on collecting and presenting baseline information that is useful in establishing the Plan's vision, goal, and priorities. This excerpt from Woodbury's POCD demonstrates the level of detail that we provide.

Demographic and Socioeconomic Trends

We place tremendous value in understanding the trends at work in communities. Fairfield is an evolving community, and it is incumbent upon us to understand the demographic and socioeconomic forces that are driving change in the Town and region. This effort will include collection, organization, presentation, and review of data from US Census Bureau sources such as the 2020 Census, American Community Survey, and Longitudinal Employer-Household Dynamics. State of Connecticut data will also be incorporated including data from the Economic Resource Center, Department of Community and Economic Development, Department of Housing, CT Data Center, Secretary of State, and Department of Labor. We will also review data available from data sets such as ESRI Community and Business Analyst.

A firm understanding and presentation of the trends at work in Fairfield and changes since the 2016 POCD will be foundational to the Plan and will assist us with confirming or challenging perceptions. We will seek to answer questions such as:

• What are the population trends in Fairfield and how is the population changing?

 How do demographic trends in Fairfield compare to the other communities in the region and state?

Review and Preparation of Topic Area Content

FHI Studio will research and provide relevant data including, but not limited to, land use and zoning, economic, housing, transportation, facilities, utilities, historic resources, and other similar data. We will present this data in narrative, tabular, and graphical format that helps to frame the key trends and issues in Fairfield.

Topic area content expected to be discussed in the Plan chapters includes:

- Housing and TOD/Mixed Use Development
- Land Use and Zoning
- Sea Level Rise
- Recreation, Open Space, and Conservation
- Economic Development
- Cultural and Historic Resources
- Mobility
- Facilities and Infrastructure



Task 1.4 Mapping

FHI Studio will prepare required and needed maps for inclusion in the POCD and for standalone use. We will begin by obtaining available GIS data from the Town and MetroCOG. We will also incorporate state-level and federal mapping and data into our mapping work. All maps will be housed in ArcMap GIS. We anticipate production of the following maps:

- Town facilities, parks, and schools
- Public water supply area
- Municipal sewer area
- Stormwater infrastructure
- Residential land use
- Commercial land use
- Zoning
- Transportation
- Bicycle and pedestrian facilities
- Historic and cultural resources
- Open space
- Environmental resources
- Future land use

Task 1.5: Vision and Goals

Working with the Plan & Zoning Commission (TPZ), FHI Studio will develop a vision statement

for the Plan and will identify Plan goals based upon existing conditions findings and community outreach. The purpose of developing a vision statement is to establish a framework for the collection and assessment of information in support of the plan. The goals will build upon to vision statement and will identify the major policies or initiatives that the plan recommends.

Assumptions: It is assumed that the Town and TPZ have begun visioning and identification of goals as part of prior work on the POCD.

Task 1.6: Implementation Plans

Based upon the community vision, community engagement efforts, and existing conditions trends and findings, FHI Studio will develop an accountable implementation plan for the POCD that provides targeted strategies and actions. FHI Studio will coordinate with the Town's AHP consultant to ensure that the goals and policies of the AHP are reflected in the POCD. The plan will identify responsible parties and/or policy champions for strategies and actions. The Plan will also recommend funding sources for implementation indicators, benchmarks, and targets as feasible to measure progress towards implementation of strategies.

	Bridgeport is a Healthy Community Goals and Strategies	Lead Organization	Partner Organizations	Timeframe	Action 1	Action 2	Action 3					
1.12	Goal 12: Improve access to physical and recreation	al activities for	residents of all ag	es and capab	Alitics.							
1	1. Improve and expand bicycle and pedestrian		DHSS, Public		Assess city streets to determine feasibility of	Secure funding to implement infrastructure						
12.1	infrastructure throughout the city:	OPED	Facilities	63	bicycle infrastructure.	improvements necessary.	Implement infrastructure improvements.					
	2. Increase access to public parks and recreational		Public Facilities,	12	Increase the percentage of residents who live	Assess infrastructure leading to parks and	Implement infrastructure improvements to					
122	spaces in high-need communities. 3. Improve programming at public parks and other	OPED	DH9S	AL Y	within a 5 minute walk to a park.	recreational spaces. Coordinate with community groups and other	ensure sufficient access.					
	public recreation spaces to better serve the needs of	Parks	DHSS. Non-	in	Evaluate current programming, identifying	recreational service providers to identify gaps	Develop strategies to address needs and					
12.3	the community.	Department	Profits	VI	programming needs and gaps. Work with environmental non-profits, BOE,	in services and programs.	gaps.					
	4 Leverage the physical and mental health benefits of natural resources in areas of high impact, like		DPF, Non-	-	healthcare facilities and others to encourage increased tree planting and other greening							
.12.4	schools and in-patient healthcare facilities.	DHSS	Profits Parks	01	strategies.							
	5 Create a centralized information tool that provides		Department /									
	residents with easy to access information about		Mayor's Office,		Update Parks website to include links for	Update Parks website to include information	Utilize a community wide calendar for all					
12.5	passive and active recreational opportunities.	DPF	Non-Profits	0.1	external recreational organizations.	about each park.	parks events.					
13	Goal 13: Propare for potential public health emergencies.											
	 Prepare a comprehensive all-hazards public health emergency management plan for acute crises such as the outbreak of infectious disease and extreme 			-	Review existing emergency management plans and modify them to include necessary	Continue to train volunteers who will increase the City's response capacity in the event of a	A LUMBER IN CALCULATION AND AND FLAT INTERIAL					
13.1	weather events.	FOC	DHSS. OPED	A 3	health components if necessary.	health emergency.	a health emergency.					

The implementation plan, as shown in this example from FHI Studio's work in Bridgeport, should identify discrete recommendations, timing of implementation, cost, funding sources, and responsible parties.



Task 1.7: POCD Document

FHI Studio will summarize all findings in a POCD document that meets the State's requirements and is a useful resource for Town staff, commission and committee members, property owners, business owners, and residents. We will guide the Town through the Plan submission and approval process and will attend the public hearing for adoption of the plans as necessary to support their adoption.

FHI Studio will provide the Town with ten (10) bound hard copies of the Plan. FHI Studio will also provide the document in an interactive PDF format that provides hyperlinks between related content. The document will be easy to navigate and will be graphically appealing. FHI Studio will provide the Town with all supporting native format digital files including, but not limited to, GIS files.

Phase 2: Repair and Reformat Zoning Regulations

Within this phase we will seek to identify issues with the existing Regulations, correct those issues, and reformat the document without making significant changes to the substance of the regulations. This will ensure that a solid, working model of the regulations is adopted in a timely manner. We will also ensure that the Regulations are compliant with CT Public Act 21-29 during this phase.

Task 2.1 Review Relevant Plans and Documents

We will review the relevant plans and regulations (as available) such as the Town's Subdivision Regulations, Inland Wetlands and Watercourse Regulations, Aquifer Protection Area Regulations, Open Space Plan, Coastal Resilience Plan, and other relevant documents and provide summary report of implications for the Regulations. The goal of this task will be to synthesize all prior recommendations for revisions to the Town's Regulations.

Deliverable: Memorandum of findings.

Town Plan and Zoning Commission Meeting 1: Review summary report findings and discuss priorities for the update. Discuss outreach program. FHI Studio will provide a meeting summary report.

Task 2.2 Line-by-Line Review of Regulations

We will conduct a line-by-line review and mark-up of existing Regulations noting errors,

he table below indicates the peo- ollows: As of Right (R), by Zoni dentified by a dash (-). The pro- ndicated by a (+C). The provisi	ng Permit (ovision of a	ZP), by S Concept	Special P ual Site I	ermit (SF Plan, in a). Uses ddition	prohibite to any re	ed within quired pe	a distric ermit is	
Principal Use	R-40	0S- 60	0S- 80	0S- 100	RC	MSD	MQ	PI	EE
Aircraft Landing Facility	-	-		4	1	-e)	4	SP+S	
Auction Facility		-	-	-		SP+C	ZP+C	ZP	
Bed and Breakfast	ZP+C	ZP+C	ZP+C	ZP+C	-	ZP+C	-	-	
Building Supply	-	-	-			-	ZP+S	ZP	5
Cemetery		SP+S	SP+S	SP+S	2	2.	-	-	5
Commercial Cutting of Timber		ZP+S	ZP+S	ZP+S				ZP+S	ZP+S

Example of a Summary Table from our work with the Town of Woodbury.

omissions, inconsistencies, statutory conflicts, and other deficiencies. Our review will include an identification of potential regulation amendments as may be required in response to CT Public Act 21-29.

Deliverable: Mark-up of Regulations in MS Work or PDF format and a summary table of recommended revisions.

Town Plan and Zoning Commission Meetings 2 and 3: Review findings and discuss priorities for updating the Regulations based upon findings. FHI Studio will provide meeting summary reports.

Task 2.3 Use Summary Table

We will provide a use summary table to include information about required site plan requirements. We will also explore the potential of providing separate principal and accessory use tables as a means of distinguishing between the use types. The table will be a working document from which decisions can be made regarding which uses should be allowed in a district and by what requirement. The table will be included within the revised Regulations.

Deliverable: Use summary table in Excel or PDF format.

Town Plan and Zoning Commission Meeting 4:

Review summary table and discuss appropriateness of uses currently allowed in districts and permit and plan requirements. Identify revisions that may be needed. FHI Studio will provide a meeting summary report.

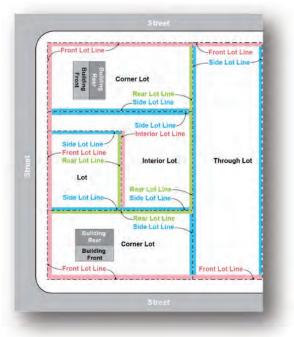
Task 2.4 Develop Format Prototype and Supplemental Graphics

We will present the Town Plan and Zoning Commission with recommended formatting and nomenclature for Regulations. Working with the Town and Commission, we will agree upon a nomenclature and formatting option.

We will also develop graphics that communicate physical concepts such as lot requirements, building requirements, site design, etc. Graphics will be simple and will be presented in plan, section, and/or perspective formats as required to convey necessary information.

Deliverable: Recommended format and nomenclature sample, up to thirty (30) graphics.

Town Plan and Zoning Commission Meetings 5 and 6: Review format options, select a preferred option. Review graphics, agree upon necessary



Example of a Zoning Graphic prepared by FHI Studio.

revisions or additions. FHI Studio will provide a meeting summary report.

Task 2.5 Reformat Regulations

We will import the existing zoning regulations into the preferred format and correct errors, omissions, inconsistencies, statutory conflicts, and deficiencies as noted in Task 1.3. The document will be searchable with hyperlinks and bookmarks throughout that allow for easy navigation and cross-referencing. FHI Studio will also provide a summary of amendments to be provided as an appendix of the Regulations

We advise the Town to maintain the Regulations as a document that is available to the public as a PDF file.



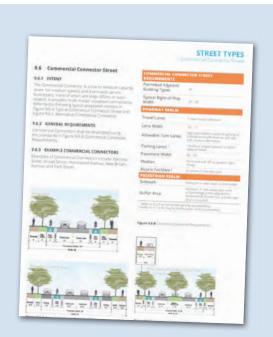
Deliverable: Two drafts allowing for two rounds of review of reformatted Regulations. Final reformatted Regulations in PDF format and source document format (MS Word).

Town Plan and Zoning Commission Meeting 7: Review reformatted Regulations. FHI Studio will provide a meeting summary report.

Task 2.6 Adoption of Revised Zoning Regulations Document

We recommend that the Town Plan and Zoning Commission move to adopt the reformatted Regulations prior to making more substantive amendments to the Regulations. This will ensure that user-friendly Regulations are adopted in a timely manner and that errors, omissions, and inconsistencies are corrected soon after they are revealed. This process should ensure adoption of the format with little opposition, building confidence and trust in the process. FHI Studio will attend the public hearing if needed to provide testimony regarding the updated Regulations. It will be the responsibility of the Town to conduct any informational meeting prior to the public meeting and to ensure the appropriate board members and select people are on board with the changes.

Public Hearing: FHI Studio will staff the public hearing if needed to provide testimony regarding the updated Regulations.



FHI Studio was a member of the team that rewrote Hartford's zoning regulations that were adopted in 2016. The regulations are a hybrid code, with traditional and form-based elements. The code has won multiple awards including recently winning the Driehaus Award from the Form-Based Code Institute.



22

Phase 3: Substantive Zoning Revisions

This optional phase would involve making revisions to the Regulations that change what is allowed, where it is allowed, and the process by which applications are permitted. This work requires a significant level of engagement with key stakeholders and needs to be a transparent process. The potential revisions are multifaceted, consequently we recommend dividing this phase into tasks that are dedicating to individual issues or topics. As with the Phase 2 effort, we recommend that Phase 3 Town Plan and Zoning Commission Meetings be held as special meetings and open to the public and attendees invited based upon the meeting topic.

Task 3.1 Community Engagement Campaign

Because Phase 3 may result in substantive changes to what type of uses are allowed, where they are allowed, and the density of land use in Fairfield, it is critical that we conduct thorough community engagement during this phase. In support of this effort, we will prepare and conduct the following:

Communications Materials: FHI Studio will provide communications materials including social media content, flyers, and webpage content for posting and distribution by the Town. The content will provide an overview of the project and identify the project schedule and community engagement opportunities. We assume that the Town will dedicate a page on its website to the Regulations update. That page would act as a repository for all project deliverables and information made available to the public.

Online Survey: We will develop and administer an online survey (via Survey Monkey). The survey will canvas a wide audience regarding their experience using the Regulations and changes that may be necessary to the regulations. We will provide the Town with a summary of survey results once the survey has been closed. Focus Group Meetings: FHI Studio will conduct up to three (3) topic-based focus group meetings with key stakeholders. These meetings will be conducted online (via Zoom or MS Teams) and will be comprised of approximately 6 to 12 invited attendees. Example of topic-based meetings include housing and residential development, environmental resource protection, commercial districts and development, historic resources, procedures and permitting, etc. FHI Studio will provide summary reports of all meetings.

Deliverable: Communications materials, online survey including summary of survey results, up to three (3) online focus group meetings and meeting summaries.

Task 3.2 Allowed Uses and Permit Requirements

We will review allowed uses by zoning district including permit and plan requirements. We will provide recommendations regarding the expansion or restriction of uses from existing districts, or changes to the permit and plan requirements that should be considered for those uses.

Deliverable: Memorandum of findings and recommendations including a revised use summary table.

Town Plan and Zoning Commission Meeting 8: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.3 Bulk/Area/Height Regulations

We will conduct a review of bulk, area, and height standards to identify amendments that may be needed to align with existing land uses or with future land use goals. Based upon this review we will provide recommendations



for amendment to these standards, whether universal or specific to a district.

Deliverable: Memorandum of findings and recommendations including a revised bulk/area/ height standards.

Town Plan and Zoning Commission Meeting 9: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.4 Residential Zoning Review

We recommend conducting a review of residential zoning to identify opportunities for increasing the diversity of housing options in Fairfield and complying with the Town's Affordable Housing Plan. This task will involve reviewing options for increasing density in area or districts, and reviewing options such as group homes, senior housing, and expansion of accessory dwelling units. Our team will review the Regulations and identify opportunities for expanding housing options.

Deliverable: Memorandum of findings and recommendations.

Town Plan and Zoning Commission Meeting

10: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.5 Parking Regulations

We will review parking regulations and provide new regulations that are comprehensive, adjusted to specific land uses and shared parking scenarios, and provide flexibility to ensure that land uses are not over-parked or under-parked. We have conducted extensive research in this area and have worked with other communities to substantially revise and update parking regulations and requirements. **Deliverable:** Memorandum of findings and recommendations.

Town Plan and Zoning Commission Meeting 11: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.6 Sign Regulations

We will review the existing sign regulations and will update those regulations to provide "content neutral" sign regulations consistent with best practices, statute, and court rulings. We will not seek to significantly alter the type, size, or style of signs currently allowed in Fairfield, rather we aim to simplify the standards and make them resilient to legal challenge based upon free speech concerns.

Deliverable: Memorandum of findings and recommendations.

Town Plan and Zoning Commission Meeting 12: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.7 Commercial, Industrial, and Mixed-Use Zoning Review and Design Guidelines

FHI Studio will review commercial and mixeduse zoning districts and regulations. Working with the Town Plan and Zoning Commission we will identify revisions that may be needed to the Town's commercial, industrial, and mixed-use district regulations and geographic extents.

We will also develop commercial and mixed-use district design guidelines and/or standards. We envision these guidelines as providing "highlevel" design guidance on design elements that are essential to ensure that development is consistent with the character of Fairfield and of its neighborhoods or commercial districts.

24



The Design Guidelines will be supplemented by simple graphics such as the one above that aid in communicating design concepts.

This task has the potential to be resourceintensive so we recommend working within the established budget to identify "essential" standards that should be required or are advised. Considerations include roof types, building materials, building proportions, glazing requirements, access requirements, and public space requirements. The guidelines will be graphic rich and will contain sufficient description to communicate the intent of the guidelines while permitting adequate flexibility to ensure creative architectural expression.

Deliverable: Commercial, Industrial and Mixed-Use Zoning amendments, Draft Design Guidelines for review by Commission and final Design Guidelines for including in Regulations.

Town Plan and Zoning Commission Meeting 13: We will review the draft Design Guidelines and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.8 Inland Wetlands, Aquifer Protection, MS4 Compliance, Flood Plain Regulations, and Coastal Resilience

We will review and provide recommendations for updating the Regulations to ensure consistency with Inland Wetlands Regulations, Aquifer Protection needs, opportunities for supporting MS4 (stormwater) compliance, Coastal Resiliency needs, and to incorporate elements of Connecticut's Model Floodplain Regulations.

Deliverable: Recommendations for Zoning Regulation amendments addressing Inland Wetlands, Aquifer Protection, MS4 Compliance, Coastal Resiliency, and Floodplains.

Town Plan and Zoning Commission Meeting 14: We will review the recommended Zoning Regulation amendments with the Commission. FHI Studio will provide a meeting summary report.

Task 3.9 Amended Zoning Regulations and Zoning Map Atlas Updates

This task will involve incorporating all Phase 2 amendments approved by the Town Plan and Zoning Commission within the Regulations. FHI Studio will also provide a summary of amendments to be provided as an appendix of the Regulations. We will also update the Town's Zoning Map Atlas, as required by zoning district amendments.

Town Plan and Zoning Commission Meeting 15:

We will review the amended Zoning Regulations that will be advanced to public hearing for adoption. FHI Studio will provide a meeting summary report.

Task 3.10 Contingency

The Regulations update process will uncover deficiencies and needs that are not yet known to us and may not be known to the Town Plan and Zoning Commission or staff. We advise holding a contingency of budget, including an additional Town Plan and Zoning Commission meeting for addressing these needs.

Town Plan and Zoning Commission Meeting 16: We will conduct a meeting, as needed, in support of the additional work performed within the contingency budget. FHI Studio will provide a meeting summary report.

Task 3.11 Adoption of Amendments

We recommend that the Town bring all amendments recommended and developed through the Phase 2 process to public hearing



for adoption in one action. FHI Studio will staff up to one (1) public hearing as needed to provide testimony regarding the updated Regulations. It will be the responsibility of the Town to conduct any informational meeting prior to the public meeting and to ensure the appropriate board members and select people are on board with the changes. It will also be the responsibility of the Town to meet public notice and public hearing requirements.

Public Hearing: FHI Studio will staff the public hearing if needed to provide testimony regarding the updated Regulations.

Basic Assumptions

- Given the uncertainty surrounding inperson meetings due to COVID-19, our team will be prepared to conduct all Town Plan and Zoning Commission meetings and public meetings in accordance with public health protocols. Should in-person meetings not be feasible, we will conduct necessary meetings via an online platform such as MS Teams or Zoom. The conduct of a meeting, whether in-person or online will not impact our proposed fee or labor hour estimate.
- 2. The Town of Fairfield will provide all meeting space at no cost to FHI Studio.
- The Town of Fairfield will be tasked with issuing meeting invites. FHI Studio will provide communication content to be distributed by the Town.
- Up to two rounds of review and revision are incorporated into all final work products. Interim work products such as memoranda will allow for one round of review and revisions. Meeting summaries will allow for one round of review and revision.
- 5. Successful completion of this scope of services is not contingent upon successful adoption of amended Regulations.

26

Project Schedule

Phase / Task		МОЛТН																	
Phase	e / Task	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	POCD Update																		
1.1	Project Coordination																		
1.2	Community Engagement				0														
1.3	Existing Conditions Assessment																		
1.4	Mapping																		
1.5	Vision and Goals																		
1.6	Implementation Plan																		
1.7	POCD Document							Δ											
2	Repair and Reformat Zoning Regulation	IS																	
2.1	Review Relevant Plans and Documents	0																	
2.2	Line-by-Line Review of Regulations		0	0															
2.3	Use Summary Table				0														
2.4	Develop Format Prototype and Supplemental Graphics					0	0												
2.5	Reformat Regulations							0											
2.6	Adoption of Revised Zoning Regulations Document							Δ											
2.7	Training Session																		
3	Optional: Substantive Revisions																		
3.1	Community Engagment Campaign																		
3.2	Allowed Uses and Permit Requirements									0									
3.3	Bulk/Area/Height Regulations										0								
3.4	Residential Zoning Review											0							
3.5	Parking Regulations												0						
3.6	Sign Regulations													0					
3.7	Commercial, Industrial, and Mixed-Use Zoning Review and Design Guidelines														0				
3.8	Inland Wetlands, Aquifer Protection, MS4 Compliance, Flood Plain Regulations, and Coastal Reslience															0			
3.9	Amended Zoning Regulations and Zoning Map Atlas Updates																0		
3.10	Contingency																	\bigcirc	
3.11	Adoption of Amendments																	Δ	

Schedule Key



 Δ Draft POCD Document



Town Plan and Zoning Commission Meeting Δ Public Meeting

Public Hearing





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Proposed Project Team Members

Organizational Chart



* Resilient Land & Water, LLC



Ken Livingston AICP

Vice President of Projects and Client Services Principal Associate



Proposed Role

Senior Advisor

Education

Master of Science, Environmental Science

Bachelor of Science, Environmental Science

Bachelor of Science, Political Science

Affiliations

West Hartford Bicycle Advisory Committee

Congress for New Urbanism New England Chapter- Board Member and Treasurer

Connecticut Main Street Center-Board Member

American Planning Association

American Institute of Certified Planners

Former Treasurer and Board Member- Bike Walk Connecticut

Years Experience

22 Years with Firm

27 Years in Industry

Overview

Ken's expertise is focused in the area of multi-modal transportation planning, bicycle and pedestrian planning, and public involvement. Ken specializes in incorporating innovative technological applications to the planning profession. His experience includes a wide variety of projects such as statewide and regional pedestrian and bicycle plans, safe routes to school efforts, intermodal transportation centers, transit studies, comprehensive land use and master plans, and large-scale corridor studies.

Experience

Plan Bridgeport | Bridgeport, CT | 2018 – 2019

Plan Bridgeport was the the-year Plan of Conservation and Development for the City of Bridgeport. For this Plan, The City desired a significant nontraditional community engagement process. The engagement efforts focused on on-the-ground pop-up events and small group discussions. Ken helped to design and carry-out out the engagement events. Additionally, he was involved with the overall Plan development including QA/QC review, and leading steering committee meetings.

West Hartford Plan of Conservation and Development | West Hartford, CT | 2019 – Ongoing

Ken serves as a senior advisor to West Hartford's Update of the Plan of Conservation and Development (POCD). West Hartford sought to develop an interactive, extremely public-friendly POCD that reflects the vision of the Town as a destination community to live, work and play. As part of the Plan development, Ken participated in steering committee meetings, moderated public workshops and provided technical expertise for the mobility and environmental sections of the Plan.

Commercial Zone Parking Study | Greenwich, CT | 2017 – 2019

Ken served as a senior advisor for this study which aims to rewrite commercial zone parking standards for Greenwich's downtown and village center commercial districts. As senior advisor, he has supported the conducting of land uses inventories of the commercial zones and compared those uses to parking inventory and utilization. These findings are informing FHI's recommendations, which will identify new parking requirements and administrative procedures for use and development applications in the commercial zones.

Plan of Conservation and Development | Danbury, CT | 2020 – Ongoing

Ken is serving as technical advisor for an update and rewrite of the City's Plan of Conservation and Development. FHI Studio assembled a comprehensive team for this effort and is working closely with the City and its Oversight Committee to develop a plan that identifies key issues and establishes a clear vision and strategic plan for the City over the next decade.

Reimagine Main Street | Danbury, CT | 2019 – 2021

Ken served as FHI Studio's project manager on a visioning and design project for Main Street in Hartford. The project's intent was to consider a new street that serves residents, businesses, transit, pedestrians and bicyclists in a more inclusive manner. As part of the effort, FHI Studio create a pop-up dining parklet to envision new uses for the public right of way. The concept design included separate bike lanes, dedicated transit space and share public spaces.

7/15 Norwalk Project | Norwalk, CT | 2016 – Ongoing

Ken is serving as FHI Studio's project manager for the Route 7, Merritt Parkway and Main Avenue interchange study in Norwalk, CT. The current interchange is "incomplete", meaning many of the desired connections cannot be made between Route 7 and the Parkway, requiring travelers to use local streets, such as Main Avenue, to make the connections between the two roadways. A prior study and plan to complete the connections ended after a lawsuit, and the subsequent redesign process ran out of funding. This project is attempting to develop public support and consensus on a design alternative that suitably addresses the historic character of the Merritt Parkway and meets the needs of travelers and residents. Ken serves as the project's outreach coordinator. He is responsible for developing and implementing a comprehensive outreach strategy including multiple stakeholders, public, and individual meetings. Additionally, the project will be utilizing social media, newsletter, e-blasts, press releases, and numerous pop-up events to reach a wide range of interested parties.



Adam Tecza AICP, PP

Project Manager



Proposed Role

Project Manager

Education

Master of City & Regional Planning, University of Pennsylvania

Graduate Coursework in City Planning, University of Buenos Aires

Bachelor of Arts, Sociology, Chemistry, Philosophy, Boston College

Certifications

Licensed Professional Planner, New Jersey

Affiliations

American Institute of Certified Planners

Awards

2018 APA-NJ Outstanding Plan Award, Cherry Hill Master Plan

2015 APA-NJ President's Award, Trenton250 Master Plan Visioning

2009 Ambassadorial Fellowship, Rotary International Foundation

Years Experience

2 Years with Firm 10 Years in Industry

Overview

Adam has led numerous multi-disciplinary teams in the creation of comprehensive plans, redevelopment plans, zoning ordinances, and urban design projects. His work emphasizes the value of culture, history, and economy of place as the foundation for bold yet viable proposals. Two of Adam's projects have won American Planning Association - New Jersey Chapter Awards: the Trenton250 Master Plan and the Cherry Hill Master Plan. In 2018, a number of Adam's illustrations were published as part of Site Planning: International Practice by Gary Hack.

Experience

Greater Hartford Mobility Study | CT | 2020 – Ongoing

Adam is assisting with the community engagement efforts for the Connecticut Department of Transportation's (CTDOT) Greater Hartford Mobility Study (GHMS). The GHMS is a comprehensive PEL study aimed at addressing mobility challenges in the Greater Hartford Region. Adam created a virtual interactive community engagement website to drive the public engagement process amidst the COVID-19 pandemic. The findings will help inform recommendations for transportation solutions to facilitate economic growth on both sides of the Connecticut River while improving public safety and expanding mobility choices to all users.

Regional Plan of Conservation and Development | Lower Connecticut River Valley, CT | 2019 – Ongoing

Adam is a member of the FHI Studio team currently working with the Lower Connecticut River Valley Council of Governments (RiverCOG) to create their Regional Plan of Conservation and Development (POCD). This Plan will be the first POCD created for the nearly 450 square mile Region, since its formation. Seventeen member municipalities make up the RiverCOG Region, which is home to a plethora of natural, historic, and cultural resources in both small towns and cities. Adam was responsible for the existing conditions analysis.

Jersey City Master Plan | Jersey City, NJ | 2020 – 2021

The Jersey City Master Plan included Small Area Vision Plans for three communities in Jersey City. Adam led a robust community-engagement effort that included stakeholder interviews, ondemand online workshops, and online public meetings. He also crafted clear and actionable goals which gained widespread community support. The final plan included detailed land use, regulatory, and mobility recommendations for each area that demonstrated how the community-goals could be achieved.

Downtown Sustainable Economic Development Plan | Raritan Borough, NJ | 2020 – 2021

The Borough of Raritan's Sustainable Economic Development Plan will create a vision for economic development that revitalizes the downtown and promotes an integrated community that incorporates new developments into the downtown consistent with the vision. The vision will also leverage existing transportation assets, such as the Raritan Train Station, to attract development that is consistent with the vision. The project is part of the North Jersey Transportation Planning Authority's Emerging Centers program. As project manager, Adam oversees the development of the existing conditions analysis as well as the development of plan recommendations. Ultimately, the plan will include new zoning language which the Borough can adopt to help implement the plan recommendation. The project also includes the development of a plan implementation working group which will help the Borough develop the institutional capacity to execute the plan's recommendations.

Smart & Connected Community Master Plan for the Philadelphia Navy Yard | Philadelphia, PA | 2019 – 2021

The Connected Community Plan will define how the Navy Yard will evolve over the coming years to support new development and become more connected and resilient. This next chapter of development will elevate the Navy Yard as a regional employment hub and establish it as a destination for events, visitors, future residents, welcoming parks, and more – shaping the Navy Yard into a true 24/7 community. Adam Tecza led the focus group engagement effort, helping the project team identify current and projected future needs as well as how the site could serve as an incubator for innovative projects in the City of Philadelphia. Focus group participants ranged from local stakeholders and the general public to the director level position in the City of Philadelphia and industry thought leaders.

Emerging Centers Program | Freehold, Green Brook, and Boonton, NJ

The North Jersey Transportation Authority's (NJTPA) Program for Emerging Centers connects municipalities looking to better leverage their transit assets to technical assistance for both land use and transportation planning. In each municipality, Adam led a team to revitalize the downtown and encourage more growth around the existing transit assets. The recommendations in the plan were based on transit-supportive principles and included the creation of new housing options close to downtown and transit, improved walkability and quality of public space, parking management strategies, and several targeted redevelopment sites, among others.



Rory E. Jacobson AICP

Senior Planner



Proposed Role

Deputy Project Manager

Education

Master of Regional Planning, University of Massachusetts

Bachelor of Science, Landscape Architecture, University of Connecticut

Certifications

LEED Green Associate Certification, 2013

Affiliations

American Institute of Certified Planners

American Planning Association, CT Chapter

American Society of Landscape Architects

United States Green Building Council

Years Experience

8 Years with Firm 9 Years in Industry

Overview

Rory's skills focus on urban design, community planning, multimodal transportation planning, and cultural and historic resources. Rory combines her experience with an eye for enhancing the sense of place within the communities she works for. With a background in Landscape Architecture, she is able to visually depict graphically robust design scenarios that are both functional and aesthetically compelling to the user. Rory's experience includes the creation plans of conservation and development, historic and cultural resource plans, town and village center revitalization planning and urban master planning.

Experience

Plan of Conservation and Development | Woodbury, CT | 2019 – 2020

Rory served as deputy project manager for Woodbury's Plan of Conservation and Development update. The plan addressed issues related to many of Connecticut's rural communities including flat or declining population, decreasing property values, retail vacancies, and increasing cost of services.

Plan of Conservation and Development Update | West Hartford, CT | 2018 – 2020

The Town of West Hartford updated its Plan of Conservation and Development. Rory was involved with all aspect of the update, including public involvement, demographics analysis, and mapping to support the Plan topics. Rory was also involved in all aspects of writing the Plan document.

Master Plan of Conservation and Development Update | Bridgeport, CT | 2018 – 2019

Rory was part of the project team working to update Bridgeport's Plan of Conservation and Development. As Connecticut's largest City, Bridgeport's Plan encompasses a wide range of themes such as Interwoven Equity, Livable Built Environment, and Resilient Economy to name a few. Rory's role included assisting with public involvement efforts at community events as well as graphics and mapping to support the Plan.

Regional Plan of Conservation and Development | Lower Connecticut River Valley, CT | 2019 – Ongoing

Rory is an integral member of the FHI Studio team currently working with the Lower Connecticut River Valley Council of Governments (RiverCOG) to create their Regional Plan of Conservation in Development (POCD). This Plan will be the first POCD created for the nearly 450 square mile Region, since it's formation. Seventeen member municipalities make up the RiverCOG Region, which is home to a plethora of natural, historic, and cultural resources in both small towns and cities. Rory's responsibilities include GIS mapping for the project, demographics analysis, and public engagement in a variety of formats including virtual workshops and presentations.

Plan of Conservation and Development | Monroe, CT | 2019 – 2021

Rory was a part of FHI Studio's team that worked with the Town of Monroe to create their 2021 Plan of Conservation and Development. Rory's role on the project was a demographics analysis on issues and trends facing the Town, a graphically rich document with mapping and visuals for inclusion in the Plan, online survey development, and a robust public engagement campaign.

Plan of Conservation and Development | Litchfield, CT | 2016 – 2017

Rory served as Deputy Project Manager for the Litchfield Plan of Conservation and Development Update. The Plan, adopted by the Town in May 2017, highlighted key priorities and strategies for guiding the Town's growth for the next ten years. Rory's role included GIS resource mapping, stakeholder interviews and focus group sessions with Town Departments, and public workshop preparation and attendance. Rory also created an online survey, e-blast announcements, flyers, and press releases to advertise the project.



Francisco Gomes AICP, ASLA studio

Senior Project Manager

Proposed Roles

Zoning Lead

Education

Master of Regional Planning, University of Massachusetts

Master of Landscape Architecture, University of Massachusetts

Bachelor of Science, Environmental Geology, University of Dayton

Affiliations

American Institute of Certified Planners

American Planning Association

American Society of Landscape Architects

Years Experience

11 Years with Firm20 Years in Industry

Overview

Francisco specializes in master planning and multimodal transportation. He integrates his technical expertise in the areas of transportation planning, community planning, and urban design within the broader discipline of placemaking for people. Francisco's experience includes the development of municipal and regional master plans, creation of bicycle and pedestrian master plans, transit-oriented development plans, town center revitalization planning and urban master planning. Francisco uses digital media to communicate design and planning concepts to stakeholders ranging from the general public to elected officials and planning professionals.

Experience

Plan of Conservation and Development | Woodbury, CT | 2019

Francisco was project manager for Woodbury's Plan of Conservation and Development update. The plan addressed issues such as the redevelopment of significant vacant parcels in the town, the need for more diverse housing options, and needed enhancements to community facilities.

Zoning Regulations Update | Woodbury, CT | 2019 – 2021

Francisco was project manager and lead technical expert for a rewrite of Woodbury's zoning code. This effort engaged the Town Planner and Zoning Commission, as well as key stakeholders and the public, in redrafting the zoning regulations. Revisions to the regulations include substantial reformatting of the document to make it more user friendly and more capable of digital navigation. FHI Studio also worked with the Town to identify needed regulatory changes and revisions needed to development and application processes.

Plan of Conservation and Development | West Hartford, CT | 2018 – 2020

Francisco was project manager for the Town's update of its Plan of Conservation and Development. Francisco led a comprehensive project team that has used a diversity of community engagement techniques to identify the primary strengths, issues, and ideas for the community. Building upon the strengths of the Town's retail districts, the plan explores opportunities to expand housing options within or in proximity of those districts in addition to seeking to expand multimodal transportation options within West Hartford.

Plan of Conservation and Development | Bridgeport, CT | 2018 – 2019

Francisco was project manager for an update and rewrite of the City's Plan of Conservation and Development. The project included a substantial community engagement component consisting of intercept surveys, an online survey, focus group meetings, workshops and working committee meetings. The plan establishes a vision for Bridgeport and several guiding principles which frame the multiple goals, strategies, and action items necessary to support the vision.

Thompsonville TOD Zoning Code | Enfield, CT | 2017 – 2018

Francisco led FHI Studio's team, which wrote a new TOD zoning code for the Thompsonville area of Enfield. The recommendations seek to encourage Transit Oriented Development in the planned Hartford Line station area on the Connecticut River. FHI Studio worked closely with the Planning and Zoning Commission, Town Planner, and Director of Development in crafting new zoning regulations for the area.

Commercial Zoning Rewrite | Greenwich, CT | 2017 – 2019

Francisco was FHI Studio's project manager for this project which aimed to rewrite commercial zone standards for Greenwich's downtown and village center commercial districts. In support of this effort, FHI Studio conducted land uses inventories of the commercial zones and compared those uses to parking inventory and utilization. These findings informed FHI Studio's recommendations, which included new parking requirements and administrative procedures for use and development applications in the commercial zones.

Danbury Plan of Conservation and Development | Danbury, CT | 2020 – Ongoing

Francisco is project manager for an update and rewrite of the City's Plan of Conservation and Development. FHI Studio assembled a comprehensive team for this effort and is working closely with the City and its Oversight Committee to develop a plan that identifies key issues and establishes a clear vision and strategic plan for the City over the next decade.

Berlin Plan of Conservation and Development and Affordable Housing Plan | Berlin, CT | 2021 – Ongoing

Francisco is project manager for an update and rewrite of the Town's Plan of Conservation and Development. FHI Studio is working closely with the POCD steering committee and an Affordable Housing Committee to develop plans that will seek to preserve the Town's natural resources, improve its village center, and support the development of more housing that is affordable to residents while maintaining and enhancing the town's character.



Stephanie Dyer-Carroll AICP Studio

Director of Environmental Services

Proposed Role

Historic & Cultural Resources

Education

Master of Architectural History, University of Virginia

Bachelor of Arts, History of Art, Georgetown University

Affiliations

American Institute of Certified Planners American Planning Association National Trust for Historic Preservation

Women's Transportation Seminar

Years Experience

9 Years with Firm 27 Years in Industry

Overview

Stephanie is a Senior Project Manager with more than 27 years of experience in NEPA and state-level environmental documentation, Section 106 compliance, Section 4(f) evaluations, cultural landscape assessments, master plans, and siting studies for government and private sector clients. She has expertise in visual analysis and extensive experience integrating NEPA and Section 106 compliance. Stephanie currently serves as Director of FHI Studio's Environmental Service Line.

Experience

Branchville Transit Oriented Development Plan | Ridgefield, CT | 2015 – 2016

Stephanie undertook the cultural resources analysis for a development plan for the Branchville Station area in Ridgefield, CT. The plan reviewed environmental constraints, potential zoning revision, the introduction of design guidelines, and economic and development potential within the existing and future markets.

Gurski Homestead Concept Plan | Brookfield, CT | 2017

Stephanie served as Project Manager for the development of a Concept Plan for the preservation and future use of the historic Gurski Homestead in Brookfield, CT. The Gurski Homestead is an 18.4-acre property which includes a historic farmhouse and barn, blacksmith shop, cemetery, and several other structures. The Concept Plan was developed in concert with the CT Trust for Historic Preservation and the Brookfield Conservation Commission and is intended to provides a roadmap for the future use of property.

Westport Center Historic District National Register Nomination | Westport, CT | 2014 – 2016

Stephanie identified historic properties within Westport Center and prepared a National Register nomination for a historic district. The district comprises more than 120 contributing properties spanning from 1780 through 1960. These included suburban residences, commercial buildings, ecclesiastical structures, and municipal buildings in a wide range of architectural styles.

Seabrook-Hampton Bridge Preliminary Design | Seabrook and Hampton, NH | 2018 – Ongoing

Stephanie is serving as Project Manager for the environmental documentation, cultural resources analysis and community outreach for the rehabilitation or replacement of the Seabrook-Hampton Bridge, one of two remaining bascule bridges in the State of New Hampshire. In addition to the preparation of an Environmental Assessment, FHI is completing a Section 4(f) Evaluation, a Section 6(f) Evaluation, Section 106 documentation, two Biological Assessments and an Essential Fish Habitat Assessment.

Brooklyn Bridge-Montgomery Coastal Resilience Project | New York, NY | 2019 – Ongoing

Stephanie is serving as FHI Studio's Project Manager for the environmental documentation for the construction of flood protection measures along the waterfront on Manhattan's Lower East Side. FHI has prepared the technical analysis for Land Use Zoning and Public Policy; Socioeconomics; Environmental Justice; Community Facilities; Urban Design and Visual Resources; and Neighborhood Character for a robust EA/EAS that meets the requirements under NEPA and CEQR.

JFK Airport Modernization | Queens, NY | 2019 – 2020

Stephanie oversaw the cultural resources analysis and served as FHI Studio's Senior Advisor for the preparation of an Environmental Assessment evaluating the impacts of the implementation of a new master plan for the airport. The cultural resources analysis included a windshield survey of buildings on the airport property and documentation of those proposed to be altered through the implementation of the Master Plan.

Veltri Interlocking Project | Stonington, CT | 2019 – Ongoing

Stephanie is serving as FHI Studio's Cultural Resources Lead responsible for the cultural resources analysis and Section 106 compliance for Amtrak's new high-speed interlocking in Stonington, CT. Stephanie oversaw the preparation of an Architectural Resources Report and a Phase 1A Archaeological Assessment Survey. In addition, she prepared the Project Notification Form for submission to the CT SHPO and Consulting Party and Tribal correspondence.

New Bedford – Fairhaven Bridge Corridor Study | New Bedford, MA | 2013 – 2015

Stephanie undertook the cultural resources analysis for an Alternatives Study that looked at the potential replacement of the Route 6 Bridge between Fairhaven and New Bedford. The 1900-era swing bridge had been determined eligible for listing in the National Register of Historic Places. Tasks included preliminary research on the bridge, a summary of the existing cultural resources in the vicinity of the bridge, and an assessment of the impacts of several alternatives.



Parker Sorenson PE

Senior Transportation Planner/Engineer



Proposed Role

Transportation Planning

Education

Master of Science, Transportation and Urban Engineering, University of Connecticut

Bachelor of Science, Civil Engineering, University of Connecticut

Certifications

Registered Professional Engineer – Connecticut 2021

Affiliations

Institute of Transportation Engineers

Years Experience

5 Years with Firm 6 Years in Industry

Overview

Parker's experience lies at the intersection of transportation planning, traffic engineering, and community engagement. At FHI Studio, Parker frequently works on multidisciplinary teams where he tackles big data and technical analyses to help clients, stakeholders, and the public understand their communities and transportation infrastructure. A large part of Parker's work is focused on technical communication and graphical representation of high-tech analytical processes so that clients may make more informed decisions on recommendations.

Experience

Post Road Circle Study | Fairfield, CT | 2019 - Ongoing

In this project, Parker serves as Deputy Project Manager in this busy and important intersection between two state-maintained roads in Fairfield County. Parker is instrumental in leading an innovative data collection effort for this project with drone video to capture both the morning and afternoon peak periods. The drone video and data captured from it has been critical in setting the tone for this project and has allowed for precise calibration of the Vissim microsimulation model. This project area is adjacent to Downtown Fairfield, yet the proximity to I-95 means that this study area needs to strike a delicate balance between serving the host community while also maintaining its role serving regional mobility as well.

Black Rock Turnpike Safety Study | Fairfield, CT | 2017 – 2019

Parker's role in this project, located in a busy constrained commercial corridor in Fairfield, CT, is focused on the visioning and analysis of a variety of build alternatives. The complexity and constraints of this corridor led the project team to implement innovative and new methods to communicate the tradeoffs to the client, stakeholders, and public alike. As part of this process Parker coordinated the capture of video from seven simultaneous drone flights with a sub-contractor. This video then served as a critical component for outreach and informed the design process in this challenging corridor.

Connecticut-Stratford Avenue Corridor Study | Bridgeport, CT | 2020 – Ongoing

This project aims to rethink a one-way pair that serves CT Route 130 through the East End of Bridgeport, CT – Connecticut Avenue and Stratford Avenue. Parker serves on this project in the capacity of the traffic & safety task leader. The project is complicated by the onset of the COVID-19 pandemic in early 2020, for which Parker used available data analysis for recommendations how to proceed. Furthermore, Parker was responsible for evaluating cell-based solutions to review historical traffic patterns pre-pandemic to allow the study to move forward.

Norwalk Transportation Master Plan | Norwalk, CT | 2021 – Ongoing

Parker serves as the technical lead for safety analysis for the Norwalk Transportation Master Plan (TMP). This plan will identify key intersections and corridors within the city that will be further evaluated through the recommendations process of this plan. Additionally, Parker serves as a technical partner to general transportation recommendations made within this plan.

Danbury Plan of Conservation and Development | Danbury, CT | 2021 – Ongoing

The Danbury Plan of Conservation and Development (POCD) includes updates to the transportation elements of the plan. In this project, Parker assists through the understanding of the overall transportation network within the City of Danbury. It is anticipated that this plan will include thematic recommendations for transportation within the City.

Town Master Plan | Sudbury, MA | 2019

With this master plan update, Parker and the FHI Studio team were responsible for the transportation sections of the plan. As a rural community in the surrounding metro-Boston area, Parker had to navigate challenging planning context – one which struggled with regional traffic congestion, but a community which sought to preserve their historic smalltown character.

Road Diet Study | Statewide, CT | 2017 – 2019

In this project, Parker led the safety analysis of 73 state-owned four-lane roadway corridors to assess the potential for safety improvements if a road diet (converting a four-lane roadway to a two-lane roadway with space for a center turn lane or alternating left-turn pockets) were to be proposed. The analysis effort assisted CTDOT in framing the potential solutions on every stateowned four-lane roadway which was identified to have potential to be converted.



Eric Smith

IT Manager



Proposed Role

GIS & Mapping

Education

Master of Arts, Geographic Information Systems, Central Connecticut State University

Bachelor of Arts, Geography, University of Connecticut

Software Skills

ArcGIS

Full stack web development iOS app development Google Map APIs Adobe Creative Suite

Years Experience

7 Years with Firm11 Years in Industry

Overview

Eric has extensive experience utilizing geographic information systems (GIS), data analysis and visualization. Eric has been on the forefront of integrating GIS solutions and techniques with on-line applications. He is experienced with ArcGIS spatial analyst, model builder, scripting, and other advanced techniques.

Experience

City Plan of Conservation and Development | Bridgeport, CT | 2018 – 2019

Eric developed various web-based applications for public outreach and data collection for a plan of conservation and development update. The applications included an interactive mapping application allowing the public to identify and tag areas within the city and add comments. Another web-based application was an interactive topical survey with a real-time backend with response results.

Capital Region Complete Streets | Hartford, CT | 2017 – Ongoing

Eric developed various web-based applications for public outreach and data collection for a complete streets plan. The applications included a mapping application allowing the public to identify locations that had a problem for pedestrian travel, tag them in to various categories and add comments. Another data collection application provided a street network for each of the 38 towns in the region along with priority corridors. Users knowledgeable about the town could add metadata to the layers assisting the project team in data collection and detailed insights. This data was then integrated into a GIS database and weighting analysis.

I-84 Hartford Project | Hartford, CT | 2014 – 2019

Eric provided interactive web-based platforms, user facing features and backend systems for collecting user data. This is referred to as the Interactive Public Meeting or Online Workshop. The front-end systems included standard input forms as well as unique interactive tools including GIS based commenting systems, user voting, visual analysis, and interactive mapping. The interactive Online Workshop mimicked real-world public meetings by translating in-person public involvement exercises to an online format. The interactive platforms were built using existing platforms such as ArcGIS Online or created from scratch with languages including HTML, CSS, JavaScript, PHP, MYSQL and Google Maps, Mapbox, ArcGIS APIs.

Eastern Gateways | Storrs, CT | 2016 - Ongoing

Eric provided GIS analysis using proprietary data platforms including AirSage to determine travel demand between geographic zones.

Downtown Sustainable Economic Development Plan | Raritan Borough, NJ | 2020 – 2021

The Borough of Raritan's Sustainable Economic Development Plan will create a vision for economic development that revitalizes the downtown and promotes an integrated community that incorporates new developments into the downtown consistent with the vision. The project is part of the North Jersey Transportation Planning Authority's Emerging Centers program. Eric helped develop a custom web-based platform to enable the public to provide valuable input to help shape the plan. The platform included various subactivities including mapping, commenting, strengths and weaknesses, interactive videos, and alternative analysis.

Complete Streets Policy and Implementation Plan | Keyport Borough, NJ | 2020 – 2021

The Borough of Keyport Complete Streets Policy and Implementation Plan will help the Borough build a network of complete streets through the development of two critical documents: A Complete Street Policy and Ordinance, and a Complete Streets Design Guide. The project is part of the North Jersey Transportation Planning Authority's Emerging Centers program. Eric helped develop a custom web-based platform to enable the public to provide valuable input to help shape the plan. The platform included various sub-activities including mapping, commenting, strengths and weaknesses, interactive videos, and alternative analysis.

Westlake Corridor | Chicago, IL | 2015

Eric provided GIS analysis and data organization for a porposed rail line. This included natural and community resource identification as well as environmental justice analysis. Working with the client as well as federal and state agencies Eric provided GIS layers, analysis, and map packages for a final report.



Sara Grossman

Graphic Designer



Proposed Role

Graphic Designer

Education

Bachelor of Arts, Graphic and Interactive Design, Quinnipiac University

Affiliations

American Institute of Graphic Arts

Software Skills

Adobe Creative Suite (InDesign, Illustrator, Photoshop, XD, After Effects) HTML / CSS

Sketch

Years Experience

<1 Year with Firm <1 Year in Industry

Overview

Sara is a creative and detail-oriented designer with experience creating impactful visuals in a variety of areas, including print, digital, and branding. She strives to add value to projects by utilizing human centered design, putting intent behind every element, and embracing the client's principles and identity. She possesses the skills to undertake complex tasks and works diligently to provide work that aligns with the needs and requirements of clients in a timely manner.

Experience

Plan of Conservation and Development | Danbury, CT | 2021 – Ongoing

FHI Studio is working closely with the City and its Oversight Committee to develop a plan that identifies key issues and establishes a clear vision and strategic plan for the City over the next decade. Sara's tasks include developing print material such as flyers, pop-up event boards, posters, banners, and business cards. Sara also attended two pop-up events to gain insight on what Danbury residents liked about Danbury and where they wanted to see change.

Capitol Corridor Project | Nashua – Manchester, NH | 2021 – Ongoing

FHI Studio is leading the public involvement and communications program for the New Hampshire Department of Transportation's (NHDOT) Capitol Corridor Project. Sara is working with community engagement staff to develop graphics for various outreach materials and activities.

Stamford Parklet Guide | Stamford, CT | 2021 – Ongoing

FHI Studio is working with the City of Stamford to develop a how-to guide for local businesses and community groups who wish to set up outdoor seating or recreation space on public streets. Sara is collaborating with mobility and land use staff on document design and layout, as well as graphics illustrating various types of parklets and their requirements.

Dutchess County Route 9/44/55 Interchange & Arterials | Poughkeepsie, NY | 2021 – Ongoing

This project will identify complete streets design alternatives for the Route 9/44/55 Interchange and associated arterials, which cut through the center of the city. Sara has been working with the community engagement service line to create every door direct mailer postcards as well as pop-up boards for community events in order to gather the public's opinion on the alternative street designs.

Greater Hartford Mobility Study | CT | 2020 – Ongoing

The Greater Hartford Mobility Study is a comprehensive study aimed at addressing mobility challenges in the Greater Hartford Region. The study aims to develop recommendations for transportation solutions while improving public safety and expanding mobility choices to all users. Sara assists with both print and digital content including social media graphics, business cards, outreach boards, and infographics.

I-84 Danbury Project | Danbury, CT | 2018 – Ongoing

The I-84 Danbury Project is a study for the Connecticut Department of Transportation Planning and Environmental Linkages (PEL) to assess potential options for reducing congestion and alleviating other problems in this corridor. Sara's responsibilities include creating social media graphics, e-blast banners, and pop-up event boards.

Marketing Merch Catalogue Design | Greenwich, CT | 2019*

Sara designed a Fall catalogue and a Winter catalogue displaying available items for a merchandising company that was presented to potential clients. She combined her knowledge of typography, color, and hierarchy to create a harmonious, informational product.

Quinnipiac Podcast Studio Branding | Hamden, CT | 2020*

The Quinnipiac University Podcast Studio is operated by the School of Communications to tell the stories of those who share their corner of Connecticut. Sara executed brand guidelines for various podcast shows, each with their own unique branding needs. She was responsible for creating the shows' brand identity, such as logos, color palettes, and sample social media posts.

Quinnipiac's School of Communications 20th Anniversary | Hamden, CT | 2020*

This project entailed creating a website to promote the 20th Anniversary of Quinnipiac's School of Communications as well as the new addition of the Alumni Scholarship Fund. Sara utilized Squarespace to create a website that encouraged Alumni to donate to the fund for the chance to help the School of Communications students flourish, provided an area that highlighted the past and present School of Communications, and provided information for all of the upcoming events during Alumni weekend.

*Prior to joining FHI Studio



David Murphy PE, CFM

Resilient Land & Water, LLC

Principal Founder

Overview

David Murphy, PE, CFM, covers a wide and evolving range of interests for municipal, State, and private clients. He is skilled at supporting the programs administered by FEMA (hazard mitigation plans development and hazard mitigation grant support) and he provides ongoing support to municipal floodplain management and Community Rating System (CRS) participation. David shines in the services typically found within traditional resiliency practice areas, from communitywide planning to flood mitigation studies and plans. Most importantly, he has evolved with the resiliency field and excels while working in specific sectors such as critical facilities, public water systems, historic resources, green infrastructure, and small businesses.

Relevant Experience in Fairfield

Downtown Green Infrastructure Plan and Concept Designs ("Fairfield Project C") | 2016-2018

Project Manager for evaluation of green infrastructure options to reduce generation of stormwater in downtown Fairfield. Stormwater has historically caused flash flooding in the downtown area that has damaged businesses. Green infrastructure options included pervious pavers, rain gardens, green roofs, tree wells, infiltration structures, and combinations of these approaches. Project included conceptual designs.

Riverside Drive/Ash Creek Flood Resiliency Plan and Concept Designs ("Fairfield Project A") | 2016-2017

Project Manager for comprehensive flood mitigation study of the Riverside Drive/Ash Creek side of the Fairfield coastal floodplain. The study primarily evaluated and prepared conceptual designs for multiple segments of flood protection systems comprised of levees, berms, flood walls, tide gates, and a dune ridge at three elevations. Other tasks included conceptual design of new tide gate structures at two locations and flood protection options for the Jennings Beach pavilion. Flood protection alternatives were compared to other options such as allowing neighborhoods to be flooded while elevating homes.

Proposed Role

Resilience Planner

Education

Masters, Hydrology, University of Arizona Bachelor's, Geology, Cornell University

Affiliations

Association of State Floodplain Managers

Connecticut Association of Flood Managers (CAFM), Founding board member & Treasurer

Connecticut Section, American Water Works Association AWWA

Years Experience

<1 Year with Firm 29 Years in Industry

Resilient Connecticut | 2020-2021

Consultant team program manager for Phase II of Resilient Connecticut, a planning process spanning Fairfield County and New Haven County. Fairfield is one of the tier 1 communities participating, with development of opportunity areas focused on two potential TOD areas and two separate areas with mapped affordable housing.

MetroCOG Hazard Mitigation Plan Update | 2018-2019

Developed the third multi-jurisdiction hazard mitigation plan to include Fairfield. Tasks included the risk assessment, mitigation action development, and various plan development meetings.

Drinking Water Vulnerability Assessment and Resiliency Plan | 2017-2018

As a subconsultant to CIRCA, completed portions of the planning process and document. Specific actions related to Fairfield include resiliency projects for Aquarion Water Company.

Historic and Cultural Resources Resiliency Planning | 2016-2017

Managed development of individual historic and cultural resources resiliency planning frameworks and reports for all coastal municipalities in Connecticut, including Fairfield; and contributed narratives to a best practice guide and the State Historic Preservation Plan Update.

Coordinated Water System Plan | 2016-2018

Team Lead for Western Connecticut Public Water Supply Management Area in the Coordinated Water System Plan Process, including Fairfield, 2016-2018; contributor to plan documents.

Regional Framework for Coastal Resilience | 2015-2016

Managed a regional coastal resilience planning and design process for ten municipalities in southern Connecticut from. The design for Fairfield included beach nourishment coupled with dune ridge development in front of the shorefront bounded by Penfield Beach on the north and Shoal Point on the south.

GBRPA Hazard Mitigation Plan Update | 2006-2007

Developed the first multi-jurisdiction hazard mitigation plan to include Fairfield. Tasks included the risk assessment, mitigation action development, and various plan development meetings. This page is left intentionally blank

Relevant Project Experience

TOWN OF MONROE

Key Tasks

- » Community Engagement
- » Comprehensive Planning
- » Focus Area Planning
- >> GIS Mapping

Location

Monroe, CT

Client

Rick Schultz Town of Monroe 203-452-2812 rschultz@monroect.org

Duration

2019 - Ongoing

Fee \$ 60,000



Monroe Plan of Conservation & Development

FHI Studio is currently working with the Town of Monroe to prepare an update of their Plan of Conservation and Development. FHI Studio is working closely with the Town Planner and the Town's Planning and Zoning Commission to develop a plan that protects Monroe's environmental resources while creating opportunities for the town to sustain its population and adapt to a changing retail landscape and housing preferences.

FHI Studio is working with the Town to develop a plan format that is friendly to a wide range of users and functions as an online document and as a hardcopy.



Key Tasks

- » Transportation Engineering
- >> Transportation Planning
- » Bicycle / Pedestrian Planning
- Public Outreach
- Corridor Planning
- >> Traffic Microsimulation
- Traffic Safety Analysis

Location

Fairfield, CT

Client

Meghan Sloan Planning Director MetroCOG 203-366-5405 msloan@ctmetro.org

Duration

2019 - Ongoing

Fee

\$283,300



Post Road Circle Study

FHI Studio is leading the evaluation and conceptual redesign of the busy intersection of US Route 1 and CT Route 130 in Fairfield, Connecticut. The intersection plays a critical role in the regional transportation network serving north-south traffic patterns between Fairfield and Bridgeport while serving over 30,000 vehicles daily. However, the outdated design of this intersection and the study area has led to many safety concerns, including a recent pedestrian fatality. Additionally, the study area's location near Downtown Fairfield, Bridgeport, and two Metro-North stations make the study area an essential gateway for several different neighborhoods in the area. FHI Studio has led an innovative data-driven process to review existing conditions, collect stakeholder and public input, and review potential intersection improvements. During the project, FHI Studio has relied on innovative drone analysis to understand difficult-to-obtain traffic patterns and traffic microsimulation in Vissim to develop a final traffic impact analysis. Vissim was also used to create a dynamic visualization video to communicate recommendations to the public.

Visit the project website for more information: www.bit.ly/3Aglz4a







Key Tasks

- » Community Engagement
- >> Visioning
- Comprehensive Planning

Location

Woodbury, CT

Client

Maryellen Edwards Town of Woodbury 203-263-3467 medwards@woodburyct.org

Duration

2019

Fee \$ 50,000



Woodbury Plan of Conservation & Development

FHI Studio worked with the Town of Woodbury to prepare an update of their Plan of Conservation and Development. FHI Studio worked closely with the Town Planner and the Town's Planning and Zoning Commission to develop a plan that protects Woodbury's rural landscape while creating opportunities for the Town to sustain its population and adopt a changing retail landscape and housing preferences.

FHI Studio worked with the Town to develop a plan format that is friendly to a wide range of users and functions as an online document and as a hardcopy. The Plan was unanimously adopted and unopposed at the public hearing.







>> Zoning

Location

Woodbury, CT

Client

Maryellen Edwards Director of Planning and Community (Formerly with Town of Woodbury) Development 860-276-6248 edwardsM@southington.org

Duration

2019 - 2020

Fee

\$ 50,000



Woodbury Zoning Rewrite

FHI Studio is currently working with the Town of Woodbury to conduct a comprehensive overhaul of the Town's zoning regulations. The zoning rewrite follows FHI Studio's completion of Woodbury's Plan of Conservation and Development. It seeks to align the Town's land use regulations with the Plan's vision and goals more closely.

FHI Studio has worked closely with the Town's planner, zoning enforcement officer, and zoning commission to take a step-by-step approach to rewriting the zoning regulations. FHI Studio began the work with a review of the existing regulations, noting hundreds of errors, omissions, inconsistencies, and conflicts with statute and case law. In addition to correcting these issues, FHI Studio reformatted the regulations introducing a logical framework and nomenclature that is sufficiently flexible to allow for future amendments and can be maintained by staff.

This process has directly addressed controversial issues such as increasing affordable housing and expanding housing choice. It has also produced regulations that are fair and equitable. The zoning rewrite is nearly complete and will soon be brought to public hearing for approval by the Town's zoning commission.



- >> Public Involvement
- Community Planning
- >> Urban Design

Location

Bridgeport, CT

Client

Lynn Haig, AICP City of Bridgeport 203-576-7317 lynn.haig@bridgeportct.gov

Duration

2018 - 2019

Fee \$ 200,000



Bridgeport Master Plan of Conservation & Development Update

FHI Studio worked to develop a comprehensive Master Plan served by a robust public outreach campaign. The Plan breaks from previous plans by engaging a broader cross-section of Bridgeport residents and constituents, incorporating the use of technology in plan development and distribution, and creating a policy-focused document that is easy to read. Project tasks included engaging the public in conversations on such topics as public health, community resiliency, economic development, and equitable growth; and developing clear, achievable priorities and action items based upon that community dialogue. The Plan focused on "planning with the community, not for the community," by providing residents and visitors to Bridgeport every opportunity, across various mediums, to express their thoughts on the challenges facing Bridgeport as well as their vision for a stronger, bolder Bridgeport. Instead of relying solely on traditional largescale community meetings, Plan Bridgeport brought opportunities to the people by establishing a presence through smartphones and computers, at community events, and in Bridgeport's frequented public spaces. Online surveys, mapping tools, and project informational booths at community events allowed those with busy schedules to participate as part of their daily lives.



- >> Public Involvement
- » Community Engagement
- Project Website Development
- Land Use and Zoning Analysis
- SIS Mapping for the Town

Location

West Hartford, CT

Client

Todd Dumais Town Planner Town of West Hartford 860-561-7556 todd.dumais@westhartfordct.gov

Duration

2018 - 2020

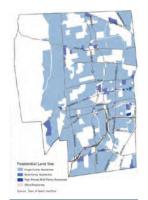
Fee \$ 75.000



West Hartford Plan of Conservation and Development

FHI Studio worked with the Town of West Hartford to update their Plan of Conservation and Development. Public involvement was a vital component of the Plan. FHI Studio established a project website, developed an online survey, conducted stakeholder meetings and public workshops, and attended pop-up events at Town functions to engage the community.

FHI Studio also updated town-wide mapping for West Hartford, creating graphically rich maps that support the Plan chapters. The plan provides a robust implementation plan and a thorough assessment of the Town's vital retail districts. The plan focuses on measures necessary to expand housing choice and mixed-use development options as well as preserving and enhancing natural resources and valued town facilities.







> Zoning

>> Transit Oriented Development

Location

Enfield, CT

Client

Lauren Whitten Town of Enfield 860-253-6507 Iwhitten@enfield.org

Duration

2017 - 2018

Fee \$ 60,000



Thompsonville TOD Zoning Code

FHI Studio assisted the Town of Enfield in developing an economic revitalization strategy for the Thompsonville area that will support incentive housing, preservation and adaptive reuse, walkability and transit-oriented development. FHI Studio conducted an evaluation of development-related procedures, regulations, permitting, and zoning. FHI Studio recommended changes that could foster an environment that is more conducive to economic revitalization and recommended zoning revisions specific to the project area. FHI Studio also improved the Town's zoning document to provide graphic rich zoning regulations for Thompsonville.





» Parking Analysis» Zoning

Location

Greenwich, CT

Client

Katie DeLuca, AICP Town of Greenwich 203-622-7894 katie.deluca@greenwichct.org

Duration

2017

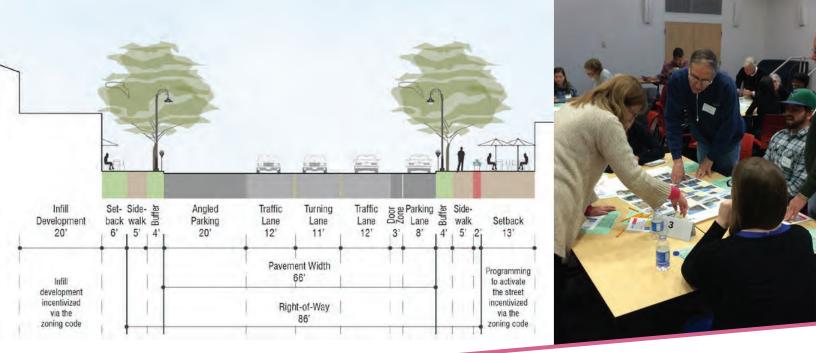
Fee \$ 120,000



Greenwich Commercial Zone Updates

Greenwich's Downtown and neighborhood commercial centers have significant parking constraints. Opportunities to expand the supply are physically limited. FHI Studio assessed the current parking issues to make the most efficient use of the existing supply of spaces. FHI Studio's parking supply assessment included: gathering existing relevant reports and studies and reviewing them for pertinent information; review of the current Building Zone regulations; interviews with town professionals and elected officials who have parking-related responsibilities; and field review of parking conditions in the commercial zones.

From this, FHI Studio assessed the existing issues relative to zoning for parking and developed guiding policies for parking, and recommended modifications to zoning language as applicable to parking standards. FHI Studio assisted the Town with "right-sizing" parking standards so as to ensure that parking demand does not significantly exceed supply and that parking requirements don't excessively burden businesses or discourage economic development. The outcome of this process will be a comprehensive package of proposed amendments to the zoning regulations for parking and proposed clarifications to the body of regulations as a whole which can be taken to a public hearing for consideration and adoption.



- » Land Use Analyses & GIS Mapping
- >> Community Engagement
- » Bicycle and Pedestrian Connectivity
- » Urban Design
- >> Transportation Planning

Location

Hartford, CT

Client

Sara Bronin City of Hartford 860-757-9050 sara.bronin@gmail.com

Duration

2013 - 2015

Fee \$ 60,700



Form-Based Code Zoning

FHI Studio was part of a planning team preparing a Form-Based Code to promote smart growth, mixed uses, and active transportation within Hartford's Downtown Development District and primary transit nodes.

The code's development began with the identification of the community's valuable characteristics. FHI Studio assisted in a land use analysis that highlighted the discrepancies between existing uses and future goals. Additionally, FHI Studio served as team leaders at a series of community meetings that utilized image preference surveys, keypad polling, and small group discussions to establish the project's goals.

FHI Studio played a key role in the development of street-type designs that were included in the code to ensure the streets were developed within the context of the neighborhood or district. After a thorough analysis of the city's streets focusing on their use, design, and character, FHI Studio created a street typology with four main classifications, with varying numbers of subtypes.

For each of the street classification's subtypes, FHI Studio presented recommended designs with illustrations and established a set of standards, including permitted pavement width, streetscaping elements, and bicyclist facilities. These street-type designs will be integral to the creation of a highquality public realm, as defined in the code.



- Land Use
- Cultural Resource Documentation
- Transportation Planning
- > Charrettes

Location

Brookfield, CT

Client

Katherine Daniel Town of Westport (203) 341-1076 kdaniel@westportct.gov

Duration

2011 - 2013

Fee \$ 60,500



Town Center District Revitalization Plan

The "Four Corners" in Brookfield is situated on the travel routes of Route 25 and Federal Road and has historically been the site of important local business and industry. The area is a valued place in the community, yet its proximity to a highway exit on Route 7 encouraged its transition into a commercial strip with development sprawl over the years. A small cluster of businesses became well established near the former train station and Brookfield Craft Center, creating a village-like center on the western edge of the Four Corners in an aesthetic setting. The area has been struggling economically, and there are a number of transportation infrastructure challenges.

FHI Studio worked with Brookfield to develop a revitalization plan for the Four Corners that provided a future scenario and recommendations for the tools, strategies, and actions to realize that scenario. The scenario addressed land use, economic sustainability, mobility and access, parking, visual character, infrastructure, equity, and preservation of sensitive natural, historic, and cultural resources. The project team worked in a studio setting in the Four Corners to create a conceptual transportation and land use plan and incorporated several opportunities for the community to participate.



Entity	Population	Services Offered	Client Since
City of Danbury	86,518	POCD, Housing Plan	2020
City of Bridgeport	148,654	POCD, other projects	2018*
Town of West Hartford	64,083	POCD, visioning, Town Center Guidelines, other projects	2018*
Town of Woodbury POCD & Zoning Update	9,975	POCD, Zoning Regulations update	2019
Town of Litchfield POCD	8,466	POCD	2015
Town of Monroe POCD	19,479	POCD	2020

* year of POCD work, working relationships date back earlier

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References

Rick Schultz

Town Planner Town of Monroe rschultz@monroect.org 203-452-2812 Project: Monroe POCD update

Maryellen Edwards

Former Town Planner Town of Woodbury (860) 276-6248 edwardsm@southington.org Project: Woodbury POCD update and Zoning Rewrite

Katie Deluca, AICP

Director of Planning and Zoning Town of Greenwich Planning Authority 203-622-7894 katie.deluca@greenwichct.org Project: Greenwich Commercial Zone Updates This page is left intentionally blank



Town of Fairfield RFP #2022-69 Plan of Conservation & Development and Zoning Regulations Updates December 9, 2021



CONSULTANT AGREEMENT FOR PROFESSIONAL SERVICES

Table of Contents

Α.	PERFORMANCE OF WORK
1)	Scope of Work3
2)	Standard of Care3
3)	Changes to Scope3
4)	Schedule4
5)	Force Majeure4
6)	Ownership and Reuse of Work Product4
В.	COMPENSATION
1)	Contract Value5
2)	Payment5
3)	Invoicing Procedures5
C.	COLLABORATION
1)	Communications5
2)	Independent Contractor5
3)	Subcontracting and Assignment5
4)	Confidential Information and Publicity6
5)	Inspections, Examination and Retention of Records6
6)	Insurance6
7)	Indemnification7
8)	Conflicts of Interest7
9)	Compliance with Laws
10)) Termination and Suspension
D.	SAFETY9
1)	Safety of Persons9



2)	Project Safety Plan9
3)	Indemnification9
E.	NON-DISCRIMINATION9
1)	Title VI9
2)	Civil Rights
3)	Equal Opportunity Employer10
4)	Reliance11
F.	MISCELLANEOUS11
2)	Incorporation of Law11
3)	Joint Construction
4)	Partial Invalidity, Severability11
5)	Lack of Waiver11
6)	Survival11
7)	Notice12
8)	Headings, Pronouns12
9)	Mediation12
10) Attachments13
G.	SIGNATURE13
1)	Authority13
2)	Electronic and Counterpart Signatures13
3)	Entire Agreement13



THIS AGREEMENT is made as of the ___ day of March 2022, by and between Fitzgerald & Halliday, Inc. d/b/a FHI Studio, a Connecticut corporation, with a corporate address of 416 Asylum Street, Hartford, Connecticut 06103 (hereinafter referred to as "FHI Studio") and The Town of Fairfield, a Connecticut municipal corporation, with a corporate address of Old Town Hall, 611 Old Post Road, Fairfield, Connecticut 06824 (hereinafter referred to as "Town").

WHEREAS, Town desires FHI Studio to perform certain technical or professional services in connection with updating its Plan of Conservation and Development and Zoning Regulations and

WHERAS, FHI Studio desires to perform such services;

NOW THEREFORE, in consideration of the foregoing and of the mutual covenants hereinafter contained, the parties hereto agree as follows:

A. PERFORMANCE OF WORK

- **1) Scope of Work**: FHI Studio shall perform the services more fully described in Attachment A hereto (the "Work").
- 2) Standard of Care: All of FHI Studio's services hereunder shall be performed within generally accepted standards of professional care for work in the same locality, under similar circumstances, and reasonably satisfactory to Town. Any of FHI Studio's services which do not meet the standard of care shall be timely reperformed by FHI Studio at no additional cost so that all such services meet or exceed such standard.

3) Changes to Scope:

i) **Town-directed Changes**: Town shall have the right, at any time prior to completion of the Work, to direct changes to the Work. Such changes shall be promptly communicated to FHI Studio in writing.

If, in FHI Studio's professional opinion, any such change is likely to cause an increase or decrease in the cost of or time required for FHI Studio's performance of the Work, FHI Studio shall submit to Town a written assessment and request for any resultant adjustment in payment and/or schedule upon becoming aware of such likelihood. FHI Studio and Town shall negotiate any such adjustment in good faith and shall execute an amendment to this Agreement commemorating such adjustment. FHI Studio shall not continue with any such changed work until such addendum has been executed by both



parties hereto.

- ii) Changes in Circumstances: Upon becoming aware of any circumstances FHI Studio believes are likely to cause an increase in the cost of or time required for FHI Studio's performance of the Work, FHI Studio shall provide prompt written notice to Town of such circumstances and the likely impact upon the Work after FHI Studio first learns of the circumstances so that Town may have the opportunity to take amendatory action to avoid the impact of such circumstances. Upon Town's receipt of such notice, FHI Studio and Town shall negotiate any necessary adjustment in good faith and shall execute an amendment to this Agreement commemorating such adjustments. FHI Studio shall not continue with any Work affected by such circumstances until such addendum has been executed by both parties hereto.
- 4) Schedule: The Work shall commence upon FHI Studio's receipt of a written Notice to Proceed from Town and shall be completed on a mutually agreeable schedule. FHI Studio's failure to perform in a timely manner shall be considered a material breach of this Agreement.
- **5) Force Majeure**: Neither party shall be liable in any way for any failure to perform or delay in performing its obligations hereunder (including any direct or indirect cost resulting from such failure or delay) if such failure or delay is caused by any factor beyond the reasonable control of such party, including but not limited to strikes, civic unrest, wars, acts of governmental authorities, extraordinary weather conditions, or other catastrophe. The parties shall use commercially reasonable efforts to resolve such failure or delay as soon as reasonably possible.
- 6) Ownership and Reuse of Work Product: Upon completion and payment in full of all monies due to FHI Studio, all documents and information prepared by FHI Studio or furnished by FHI Studio in connection with any part of the Work, including but not limited to documents, plans, drawings, specifications, reports, information, or other data, (the "Work Product") shall become the property of Town. Town acknowledges that the Work Product is neither represented nor warranted by FHI Studio to be suitable for reuse on any extension of the Project or on any other project and that any such reuse shall be at the user's sole risk and without liability to FHI Studio. Additionally, FHI Studio shall not be responsible for the results or consequences of any modification of the Work Product made by others.



B. COMPENSATION

Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

- Contract Value: For performance of the Work, Town shall pay to FHI Studio compensation in the amount of One Hundred Fifty-One Thousand Eight Hundred Thirty-Two and 00/100 Dollars (\$151,832.00).
- 2) **Payment**: Such payment shall be made on a percent complete basis.
- **3) Invoicing Procedures**: FHI Studio shall submit monthly invoices for work accomplished during the previous month. Town shall review each such invoice within ten (10) days of receipt and, within such period, either approve such invoice for payment or advise FHI Studio of any revisions or documentation necessary to render such invoice so approved.

Town shall pay each approved FHI Studio invoice within thirty (30) days of approval.

C. COLLABORATION

- Communications: Town shall use its best efforts to promptly communicate Project assumptions, understandings, schedules, deadlines, and other important information as it becomes available to Town, to consult with FHI Studio when scheduling events, including but not limited to meetings and conference calls, and to discuss Project progress with FHI Studio in an open manner, all such that FHI Studio and Town can work together efficiently and collaboratively.
- 2) Independent Contractor: For the purposes of the Work, FHI Studio shall be, and shall remain throughout the currency hereof, an independent entity and not the agent or employee of Town. All personnel furnished by FHI Studio shall be under the supervision and control of the FHI Studio. FHI Studio shall have no authority to make any statements, representations or commitments of any kind or to take any action which may be binding upon Town, except as provided for herein or authorized by Town.
- 3) Subcontracting and Assignment: This Agreement shall be neither assigned nor subcontracted, in whole or in part, without the prior written consent of Town. FHI Studio shall remain responsible for the proper performance of the entirety of the Work even should any portion be subcontracted. Any such approved subcontractor shall accept the same responsibilities, obligations and liabilities toward FHI Studio as FHI Studio accepts toward



Town hereunder.

- 4) Confidential Information and Publicity:
 - Publicity: No publicity releases (including news releases and advertising) relating to this Agreement, the Project, or the Work shall be issued by FHI Studio without the prior written approval of Town. Notwithstanding the foregoing, FHI Studio shall be allowed to use a description of the Work, the parties, and the project in its marketing materials.
 - ii) **Confidential Information**: Each party shall maintain confidentiality of any information, including but not limited to reports, data, and proprietary information, designated as confidential upon provision by the other party.
 - iii) Communication with Others: All communications from FHI Studio to the public or to Town's other contractors shall be through Town unless otherwise directed by Town. Notwithstanding the foregoing, nothing herein shall be determined to prevent FHI Studio from responding to any request for information, whether by subpoena or other means, if legally required to do so.

5) Inspections, Examination and Retention of Records

- i) **Inspections of Work in Process**: All work performed by FHI Studio shall be subject to the quality inspection and approval by Town at reasonable times and upon reasonable notice. Such inspection or approval shall not relieve FHI Studio of responsibility for proper performance of the Work.
- ii) **Examination of Records/Audit**: FHI Studio agrees that Town shall, at reasonable times and upon reasonable notice, have access to and the right to examine any and all records, including but not limited to information related to billing and performance of the Work, relating to this Agreement at FHI Studio's corporate offices.
- iii) Retention of Work Product, Data, and Records: FHI Studio shall retain all records pertaining to the Work for a period of three (3) years following completion of the Work. Any soil or other samples shall be retained for a period of ninety (90) days following collection.
- 6) Insurance: FHI Studio shall, during the performance of the Work and for a period of three (3) years following completion of the Work, maintain the levels of insurance shown on Attachment B with reasonably commercially acceptable insurers.



Upon request, Town shall be named as an additional insured on the comprehensive general liability and automobile liability coverage furnished hereunder, FHI Studio and its insurers shall waive any and all rights of subrogation against Town which may arise under the comprehensive general liability, automobile liability, umbrella, workers compensation, and employers liability coverage provided hereunder, and FHI Studio shall furnish a Certificate of Insurance as evidence of the required insurance.

7) Indemnification:

- FHI Studio shall indemnify and hold Town, its respective officers, agents, servants, and employees, harmless from and against any and all claims, damages, losses, and expenses, including but not limited to reasonable attorneys' fees, to the extent arising out of or resulting from FHI Studio's wrongful or negligent acts, errors, or omissions in the performance of the Work.
- ii) Town shall indemnify and hold FHI Studio, its respective officers, agents, servants, and employees, harmless from and against any and all claims, damages, losses, and expenses, including but not limited to reasonable attorneys' fees, to the extent arising out of or resulting from Town's wrongful or negligent acts, errors, and omissions, and those of Town's other consultants or contractors related to the Project.
- iii) Notwithstanding any other provision of this Agreement to the contrary, neither party's officers, directors, shareholders, partners, employees, or agents shall be personally liable to the other party, regardless of the cause of action asserted, including but not limited to breach of contract, warranty, guarantee, product liability, negligence, tort, strict liability, or any cause pertaining to such party's performance or nonperformance of this Agreement. Each party will look solely to the corporate entity of the other party for its remedy of any claim arising out of or related to this Agreement.

8) Conflicts of Interest

- i) **Conflicts in Performance of the Work**: FHI Studio confirms that it is under no contractual or other obligation or restriction that is inconsistent with FHI Studio's execution of this Agreement or performance of the Work. FHI Studio shall not enter into any agreement, written or oral, that would conflict with its performance of the Work or the aim of the Project.
- ii) **Financial Conflicts**: FHI Studio shall notify Town in writing of any FHI Studio director, employee, agent, partner, or any person engaged by FHI Studio to provide services to Town that FHI Studio knows or believes may personally benefit financially (beyond



employment by FHI Studio) from the Work.

- iii) Bribery, Kickbacks, Fraud:
 - (1) FHI Studio warrants and represents that FHI Studio has not and will not directly or indirectly offer, promise, or give anything of value to anyone (including a Government Official) with the intention to improperly influence someone in order to obtain or retain business or gain an improper advantage.
 - (2) "Government Official" shall mean any officer or employee of a government or any department, agency, or instrumentality thereof, including state-owned or -controlled businesses, any person acting in an official capacity for or on behalf of any such government, department, agency, instrumentality, or any political party, political party official, or candidate for political office.
 - (3) FHI Studio shall notify Town in writing of any FHI Studio director, employee, agent, partner, or any person engaged by FHI Studio to provide services to Town that FHI Studio knows is a Government Official in a position of authority or influence relating to the Work performed by FHI Studio hereunder or is a family member of such a Government Official.
- **9) Compliance with Laws**: FHI Studio shall comply with all applicable statutes, laws, ordinances, regulations, codes, rules, or orders of, or issued by, any governmental body having jurisdiction over the Work, the Project, the location of the Project, or this Agreement in effect at the time of performance.

10) Termination and Suspension

i) Termination for Convenience:

- (1) Town shall have the right at any time to terminate this Agreement for convenience, in whole or in part, by written notice to FHI Studio. Upon receipt of this notice, FHI Studio shall immediately discontinue performance, shall place no further orders, and shall promptly cancel all orders to subcontractors.
- (2) In the event of termination for convenience, Town shall pay FHI Studio for all work satisfactorily performed prior to termination, plus the profit due for and expenses incurred in the work performed. However, in no event shall Town be obligated to pay more than the Agreement value less payments previously made.

ii) Termination for Cause, Default:

(1) Town shall have the right, at any time, to terminate this Agreement, in whole or in part, if FHI Studio fails to perform any of its obligations hereunder and fails to give Town assurance of acceptable performance of such obligations within ten (10)



Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

business days after written request by Town for such assurance. In the event of such breach of the Agreement, Town may:

- (a) Declare FHI Studio to be in default;
- (b) Cancel this Agreement, in whole or in part;
- (c) Withhold payment of any further funds which may be due FHI Studio until the default is corrected; and/or
- (d) Pursue any and all remedies afforded by law.
- (2) In the event of termination for cause or default, Town shall pay FHI Studio for all work satisfactorily performed prior to termination, plus the profit due for and expenses incurred in the work performed. However, in no event shall Town be obligated to pay more than the Agreement value less payments previously made and, in addition, Town shall have the right to arrange for performance of the remainder of the Work either by itself or another consultant. Should the reasonable cost of performance of such remainder of the Work exceed the funds remaining under this Agreement, FHI Studio shall reimburse Town for the reasonable excess upon demand.

D. SAFETY

- 1) **Safety of Persons**: FHI Studio shall be fully responsible for the safety of all persons under its control in the performance of the Work, the duty of care to the public, and all property, real or otherwise, that may be put at risk by and during FHI Studio's performance of the Work.
- **2) Project Safety Plan**: Upon written request by Town, FHI Studio shall prepare and provide a Project Safety Plan for FHI Studio's performance of the Work.
- **3) Indemnification**: FHI Studio shall indemnify and hold Town harmless from any and all claims arising from injury to or death of FHI Studio's personnel while working on the Project, to the extent that such injury or death did not result from Town's negligence or wrongful act.

E. NON-DISCRIMINATION

1) **Title VI:** The parties hereto shall comply with the regulations of Title VI of the Civil Rights Act of 1964, as amended, and other nondiscrimination laws and authorities that include regulations relative to nondiscrimination in federally-assisted programs of the Department of Transportation (DOT) Title 49, Code of Federal Regulations (CFR Part 21) and the Federal



Highway Administration's Title 23 Code of Federal Regulations 200. Neither party shall discriminate against any person on the basis of race, color, or national origin. In addition, Town and FHI Studio shall each comply with the requirements of Appendix A and Appendix E to USDOT 1050.2A, jointly attached hereto and incorporated herein by reference as Attachment B.

2) **Civil Rights**: The parties hereto shall comply with the regulations of Title VII of the Civil Rights Act of 1964, as amended. Neither party shall discriminate against any person on the basis of

- age

- religion, creed
- nationality, ancestry
- sex, affectional or sexual orientation, gender identity or expression, marital status
- Vietnam Era Veteran status
- disability or low income

and shall not participate either directly or indirectly in the discrimination prohibited by 49 CFR, Part 21.5.

- **3) Equal Opportunity Employer**: The parties hereto acknowledge that each is an Affirmative Action/Equal Opportunity Employer and is strongly committed to all policies which will afford equal opportunity employment to all qualified persons without regard to
 - age
 - race, color
 - religion, creed
 - nationality, national origin, ancestry
 - sex, affectional or sexual orientation, gender identity or expression, marital status
 - Vietnam Era Veteran status
 - low income
 - present or past history of mental disorder, mental retardation,

- learning disability or physical disability including, but not limited to blindness, except where any of the above is a bona fide occupational qualification or need.

Such policies shall be pervasive through the operation of each including, but not limited to, in the actions of employment, upgrading, demotion, or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship, pre-apprenticeship, and/or on-the-job training. This policy and practice apply to all persons, particularly those that are members of the protected classes identified as being Black, Hispanic, Asian, American Indian, women, and/or persons with disabilities.



Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

4) Reliance: FHI Studio acknowledges that Town is relying on FHI Studio's statement above and is not required to independently verify FHI Studio's compliance. FHI Studio shall continue in compliance with all non-discrimination requirements required herein or by law. In addition, FHI Studio agrees to promptly cooperate with any reporting requirements of Town or any governmental agency.

F. MISCELLANEOUS

- 1) Venue, Choice of Law: This Agreement shall be governed by and construed in accordance with the laws of the State of Connecticut. Any legal action brought hereunder shall be brought in a court of competent jurisdiction in the State of Connecticut and the prevailing party in such legal action shall be entitled to reasonable attorneys' fees, court costs, and litigation expenses.
- **2) Incorporation of Law**: Each and every provision of law and clause required by law to be inserted in this Agreement shall be deemed to be inserted herein.
- **3) Joint Construction**: The parties hereto confirm that each has had an opportunity to review and negotiate the terms of this Agreement and the document is deemed to be jointly constructed.
- **4) Partial Invalidity, Severability**: Should any provision of this Agreement, at any time, be in conflict with any statute, administrative ruling, or regulation, or be unenforceable for any reason, then the provision shall continue in effect only to the extent that it remains valid. If any provision of this Agreement becomes unenforceable, the remaining provision of this Agreement shall nevertheless remain in full force and effect.
- **5) Lack of Waiver**: The failure of either party to insist upon strict adherence to any term of this Agreement at any time shall not be considered a waiver. Any waiver of any term of the Agreement must be in writing and signed by both parties.
- 6) **Survival**: The terms and conditions of this Agreement which by their nature extend beyond the termination or expiration of this Agreement, including but not limited to indemnification, insurance, record keeping, and any other provisions allocating responsibility or liability between the parties hereto shall survive the completion of the Work or the termination of the Agreement for any cause.



Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

- 7) Notice: All notices required or permitted by this Agreement shall be sent via certified mail, return receipt requested, via commercial courier such as Federal Express with signature receipt requested, or via hand delivery with signature receipt, effective upon receipt or upon such later date as may be specified in such notice, to the following addresses:
 - i) If to FHI Studio:
 Fitzgerald & Halliday, Inc. d/b/a FHI Studio
 416 Asylum Street
 Hartford, CT 06103
 Attn: Kelley Kelly, Contracts and DBE Manager
 - ii) If to Town: Town of Fairfield, Connecticut Old Town Hall
 611 Old Post Road
 Fairfield, CT 06824
 Attn:

Nothing contained in this Article shall be construed to restrict the transmission of routine communications between Town and FHI Studio's project personnel.

8) Headings, Pronouns

- i) **Headings**: Headings in this Agreement are for convenience only and not to be used in interpreting or construing the terms, covenants, and conditions of this Agreement.
- ii) **Pronouns**: The language of this Agreement is intended to be gender neutral. Whenever any pronoun should refer to a specific gender, it shall be construed to be apply to all genders.
- **9) Mediation**: Prior to the initiation of any legal action, the parties agree to submit all claims, disputes, or controversies arising out of or in relation to the interpretation, application, or enforcement of this Agreement to non-binding mediation. Mediation shall be conducted under the auspices of the American Arbitration Association or such other mediation service or mediator upon which the parties may agree. The party seeking to initiate mediation shall do so by submitting a formal written request to the other party. This article shall survive completion of the Work or termination of this Agreement but, under no circumstances, shall such mediation of any claim or dispute continue so as to prevent either party from pursuing legal recourse by the expiration of such period of time as would normally bar the initiation



of legal proceedings to litigate such claim or dispute.

- **10**) **Attachments**: The following attachments form an integral part of this Agreement:
 - i) Attachment A: Scope of Work
 - ii) Attachment B: Insurance Certificate
 - iii) Attachment C: USDOT Provisions

G. SIGNATURE

- 1) **Authority**: The individuals executing this Agreement on behalf of the parties hereto certify that each has the full authority to execute the same on behalf of such party and that this Agreement has been duly authorized, executed, and delivered by each and is binding upon each in accordance with its terms.
- 2) Electronic and Counterpart Signatures: This Agreement may be executed in two or more counterparts and each counterpart shall have the same force and effect as an original and, when taken together, shall constitute one and the same instrument and an effective binding agreement on each of the parties. Execution of a PDF copy shall have the same force and effect as execution of an original. Signed copies of this Agreement may be emailed with the same force and effect as if the originally executed Agreement had been delivered.
- **3) Entire Agreement**: This Agreement constitutes the whole agreement between the parties with respect to the subject matter contained herein and there are no terms other than those contained herein. No modification or amendment to this Agreement shall be valid unless in writing and signed by both parties hereto.

[Signatures on following page]



Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

FITZGERALD & HALLIDAY, INC. D/B/A FHI STUDIO

Ву:_____

Carla D. Tillery Chief Operating Officer

TOWN OF FAIRFIELD, CONNECTICUT

Date

Date

By: ______ Name: Title:

Page 14 of 14



Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

ATTACHMENT A SCOPE OF WORK

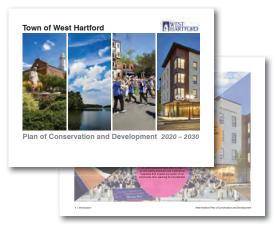


Project Understanding

The Town of Fairfield has already made strides in completing an update to the Town's Plan of Conservation and Development (POCD or Plan). The Town seeks assistance in reviewing and synthesizing information gathered to date into a user-friendly document that will serve the community well into the next ten years. Preparation of the POCD and ensuring consistency with the State's POCD and the Regional POCD will be a vital component of the work efforts completed by the project team. Community trends from updated Census data will be analyzed and incorporated into the Plan and mapping will be updated to reflect the Town's resources and conditions. FHI Studio will work with the Town's Affordable Housing Plan (AHP) consultant to ensure that goals and policies from the AHP align with relevant chapters in the POCD.

In addition to completing the POCD, FHI Studio will assist the Town in updating its Zoning Regulations. Fairfield's Zoning Regulations (Regulations) are routinely accessed by a wide variety of users including the Town's commissions, Town staff, business and property owners, designers, planners, buildings and developers, and residents. Given this diverse





Plan of Conservation and Development work samples for Bridgeport and West Hartford



Source: The New York Times





Source: Choose Fairfield CT

audience, the Regulations should be formatted to be accessible to a wide array of users.

Zoning regulations typically expand over time with article, sections, and line items accruing at the hands of multiple authors through a piecemeal approach. The challenge of providing an update of such regulations is to understand the intent of the regulations, expose the hierarchy of the structure, and reorganize the content without adversely impacting the intent, provided that intent is still relevant and applicable.

Based upon our experience working with other communities to update their zoning regulations, we recommend splitting this work effort into two phases. This will allow us to separate the reformatting and repair of the regulations from substantive revisions to the regulations. Our experience tells us that the substantive revisions, whether it be redistricting, amending allowable land uses, changing permit requirements, or changing bulk standards can be controversial. This process deserves adequate time and community engagement to ensure that proposed changes are acceptable to the community and that revisions don't meet opposition that could challenge successful adoption.

This approach allows us to quickly gain momentum and experience success early in the process, which helps to build trust and interest in the effort. A successful update of the Town's Zoning Regulations will require the commitment of the Town's Plan and Zoning Commission (TPZ), additional commissions and boards, Town staff, and elected officials and their willingness to stand in front of issues and stand behind decisions. As Fairfield's consultant, we will be committed to a transparent process that is welcoming of debate, receptive to advice, and is resilient to obstruction.

We believe that monthly special meetings of the TPZ are the best mechanism for advancing this work. Based upon our experience in other communities, we recommend that these meeting be advertised as public meetings with members of the pubic encouraged to sit in and ask questions, even if not seated in an official steering capacity as would be a Commissioner. We also recommend extending meeting invitations to invited guests (such as a representatives from other land use commissions) to be formally seated at meetings covering the area and content of that guest's expertise. By conducting meetings in this manner, we will ensure a transparent process that will afford us an opportunity to respond to any concern or opposition to amendments of the Regulations.

Our goal is to produce regulations that are rational, coherent, fair, accessible, and resilient. While we place value in being innovative in or work, we don't believe that the zoning regulations need to be more than what they are; they are not a development plan, rather they provide the framework that development plans can be built upon. Zoning regulations can be sophisticated instruments and powerful tools, but their utility is compromised if that tool cannot be readily mastered by its users.

The approach presented in this proposal is detailed and methodological. It is essential that the work be conducted in an orderly and systemic fashion for this effort to be successful and to be completed within the proposed timeframe and budget. We propose an approach that we believe will be effective in doing so.







Project Approach

Phase 1: POCD Update

Task 1.1 Project Coordination

FHI Studio will work under the direction of the Town's project manager and the Town Plan & Zoning Commission (TPZ) and/or committee established to guide the POCD update. The project coordination task will include the following elements:

Project Meetings: FHI Studio will conduct up to six (6) project meetings with the TPZ. These meetings will be working sessions intended for the synthesis of the existing Plan elements completed to date by the Town and TPZ into a final draft Plan. During these meetings it is expected that the team will, collect and share project information, discuss Plan actions and strategies, coordinate final community engagement efforts, and discuss Plan drafts. FHI Studio will work under the direction of the Town Planner and the TPZ. The meetings will utilize an interactive format that encourages discussion and will provide a work-group setting in which the technical team can learn about relevant local issues and concerns: discuss specific alternatives and establish appropriate methods and approaches to advancing study recommendations. It is anticipated that these meetings will be conducted via a virtual meeting platform, although our team is capable of conducting in-person meetings should public health conditions and guidance allow. Project meetings will have the following main objectives:

 Conduct project kick-off meeting, discuss data needs, final public outreach and schedule

- Present existing conditions findings and conduct a working session to develop and refine a Plan vision and goals
- Discuss findings from previous community engagement efforts and two (2) additional public workshops to be conducted
- Conduct topic discussions based on community engagement and existing conditions findings
- Conduct an action and strategies discussion
- Present Plan drafts

Assumptions: It is assumed that the Town of Fairfield will provide the FHI Studio team with all materials and summary findings from meetings, presentations, and public workshops that have been held to date. The Town of Fairfield will provide the team with any updated demographics and socioeconomic conditions data that has been gathered as part of the Plan update process. It is assumed that the town or MetroCOG will provide FHI Studio with GIS Mapping files necessary to complete mapping updates to support the Plan's chapters. Data collection inquiries will take place during the first project kick-off meeting.

Monthly Project Coordination Calls: FHI Studio will conduct monthly project coordination conference calls with the Town's project manager.

Task 1.2 Community Engagement

The Town of Fairfield has held multiple community engagement events to support the Plan development process. These include presentations to Town boards and commissions,





FHI Studio develops online surveys and interactive exercises for a wide variety of community engagement projects.

department interviews and public workshops. FHI Studio will expand upon these efforts by conducting additional public engagement to guide the Plan. Key outreach tools, techniques and applications that may be provided, but are not limited to, include:

Project Web Content

FHI Studio will provide content to the Town for posting on the Town's website. This will include the provision of general project information, findings, and recommendations, as well as announcements of the dates and times of upcoming meetings or other project events.

Online Survey

If desired by the Town, FHI Studio Team will prepare an online survey to assess residents' issues, desires, and recommendations for inclusion in the Plan. The survey may include visual preferences, providing feedback on conditions and Town needs, and ranking of action items. The survey will be available on the project webpage or website and a link to the survey will be distributed to project stakeholders via email and project-related publicity. The FHI Studio Team will collaborate with the Town on survey question development and format. We will collect and summarize survey results in a memorandum for the Town.

Thematic Public Workshops

FHI Studio will conduct two topic specific outreach workshops focused on Recreation and Open Space (Workshop 1) and Economic Development (Workshop 2). It is assumed that the Town has a contact list of project stakeholders and interested members of the public that can be used to advertise the meetings. The contact list will form the basis for distributing project information, including meeting invitations, updates, and project announcements. Special emphasis will be geared towards engaging the full diversity of residents and neighborhoods within the Town.

Public Hearing

FHI Studio will assist the TPZ to conduct a public hearing for adoption of the plan. The meeting will be conducted online or in person if public health conditions allow.

Assumptions: It is assumed that as part of prior community engagement efforts, and public survey was conducted. If so, FHI Studio will use information gathered from the survey to inform the Plan. Public workshops have been conducted by the Town, FHI Studio will use presentation templates and project branding from these workshops to advertise the additional workshops so that invitations are easily recognizable by the community.

16

Interviews/Focus Group Meetings

The Town has already held interviews with many Town departments, boards, and commission. FHI Studio will review all summaries from these meetings to better understand and address the needs of the local community. FHI Studio will discuss findings from the review with the TPZ.

Social Media

It is assumed that the Town has already identified the appropriate social media platforms to promote the plan, obtain comments and feedback, and attract those interested in the plan and the events. FHI Studio will use existing social media platforms to further promote and evolve the plan.

Monthly Progress Reports: FHI Studio will submit monthly progress reports with project invoices.

Task 1.3: Existing Conditions Assessment

The 2022 Plan of Conservation and Development will be an action-oriented plan that establishes a vision for Fairfield with goals, strategies, and action items that provide clear and specific guidance to the Town and all stakeholders.

Review of POCD Draft Materials and Relevant Plans

We will initiate our work with a review of the Town's efforts to advance the POCD update thus far. The Town has made significant progress in this regard such as conducting department interviews, giving presentations to local Boards and Committees, and completing three public workshops.

FHI Studio will also review relevant local, regional, and state plans including a review of the Fairfield 2016 Plan of Conservation and Development. Additionally, regional plans and studies provide information and guidance that can inform the POCD and ensure that the vision and goals of the POCD are consistent with the needs of Fairfield County and the larger region. Examples of these plans include recent studies by the Connecticut Metropolitan Council of Governments (MetroCOG) such as Reconnect One Region, the Regional POCD, the Post Road Circle Study and the Black Rock Turnpike Safety Study, both of which were led by FHI Studio. These plans will guide Fairfield's Plan but will not restrict the Plan. Where the needs of Fairfield differ from the region or State, we will note those differences and provide and explanation of the rationale behind those differences.





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We place emphasis on collecting and presenting baseline information that is useful in establishing the Plan's vision, goal, and priorities. This excerpt from Woodbury's POCD demonstrates the level of detail that we provide.

Demographic and Socioeconomic Trends

We place tremendous value in understanding the trends at work in communities. Fairfield is an evolving community, and it is incumbent upon us to understand the demographic and socioeconomic forces that are driving change in the Town and region. This effort will include collection, organization, presentation, and review of data from US Census Bureau sources such as the 2020 Census, American Community Survey, and Longitudinal Employer-Household Dynamics. State of Connecticut data will also be incorporated including data from the Economic Resource Center, Department of Community and Economic Development, Department of Housing, CT Data Center, Secretary of State, and Department of Labor. We will also review data available from data sets such as ESRI Community and Business Analyst.

A firm understanding and presentation of the trends at work in Fairfield and changes since the 2016 POCD will be foundational to the Plan and will assist us with confirming or challenging perceptions. We will seek to answer questions such as:

• What are the population trends in Fairfield and how is the population changing?

 How do demographic trends in Fairfield compare to the other communities in the region and state?

Review and Preparation of Topic Area Content

FHI Studio will research and provide relevant data including, but not limited to, land use and zoning, economic, housing, transportation, facilities, utilities, historic resources, and other similar data. We will present this data in narrative, tabular, and graphical format that helps to frame the key trends and issues in Fairfield.

Topic area content expected to be discussed in the Plan chapters includes:

- Housing and TOD/Mixed Use Development
- Land Use and Zoning
- Sea Level Rise
- Recreation, Open Space, and Conservation
- Economic Development
- Cultural and Historic Resources
- Mobility
- Facilities and Infrastructure

Task 1.4 Mapping

FHI Studio will prepare required and needed maps for inclusion in the POCD and for standalone use. We will begin by obtaining available GIS data from the Town and MetroCOG. We will also incorporate state-level and federal mapping and data into our mapping work. All maps will be housed in ArcMap GIS. We anticipate production of the following maps:

- Town facilities, parks, and schools
- Public water supply area
- Municipal sewer area
- Stormwater infrastructure
- Residential land use
- Commercial land use
- Zoning
- Transportation
- Bicycle and pedestrian facilities
- Historic and cultural resources
- Open space
- Environmental resources
- Future land use

Task 1.5: Vision and Goals

Working with the Plan & Zoning Commission (TPZ), FHI Studio will develop a vision statement

for the Plan and will identify Plan goals based upon existing conditions findings and community outreach. The purpose of developing a vision statement is to establish a framework for the collection and assessment of information in support of the plan. The goals will build upon to vision statement and will identify the major policies or initiatives that the plan recommends.

Assumptions: It is assumed that the Town and TPZ have begun visioning and identification of goals as part of prior work on the POCD.

Task 1.6: Implementation Plans

Based upon the community vision, community engagement efforts, and existing conditions trends and findings, FHI Studio will develop an accountable implementation plan for the POCD that provides targeted strategies and actions. FHI Studio will coordinate with the Town's AHP consultant to ensure that the goals and policies of the AHP are reflected in the POCD. The plan will identify responsible parties and/or policy champions for strategies and actions. The Plan will also recommend funding sources for implementation indicators, benchmarks, and targets as feasible to measure progress towards implementation of strategies.

	Bridgeport is a Healthy Community Goals and Strategies	Lead Organization	Partner Organizations	Timeframe	Action 1	Action 2	Action 3
1.12	Goal 12: Improve access to physical and recreation	al activities for	residents of all ag	es and capab	Hilitza.		
1	1. Improve and expand bicycle and pedestrian		DHSS, Public		Assess city streets to determine feasibility of	Secure funding to implement infrastructure	
12.1	infrastructure throughout the city:	OPED	Facilities	63	bicycle infrastructure.	improvements necessary.	Implement infrastructure improvements.
	2. Increase access to public parks and recreational		Public Facilities,	12	Increase the percentage of residents who live	Assess infrastructure leading to parks and	Implement infrastructure improvements to
122	spaces in high-need communities. 3. Improve programming at public parks and other	OPED	DH9S	AL Y	within a 5 minute walk to a park.	recreational spaces. Coordinate with community groups and other	ensure sufficient access.
	public recreation spaces to better serve the needs of	Parks	DHSS. Non-	in	Evaluate current programming, identifying	recreational service providers to identify gaps	Develop strategies to address needs and
12.3	the community.	Department	Profits	VI	Work with environmental non-profits, BOE,	in services and programs.	gaps.
	4 Leverage the physical and mental health benefits of natural resources in areas of high impact, like		DPF, Non-	-	healthcare facilities and others to encourage increased tree planting and other greening		
.12.4	schools and in-patient healthcare facilities.	DHSS	Profits Parks	01	strategies.		
	5 Create a centralized information tool that provides		Department /				
	residents with easy to access information about		Mayor's Office,		Update Parks website to include links for	Update Parks website to include information	Utilize a community wide calendar for all
12.5	passive and active recreational opportunities.	DPF	Non-Profits	0.1	external recreational organizations.	about each park.	parks events.
.13	Goal 13: Prepare for potential public bealth energy	nicia).					
	 Prepare a comprehensive all-hazards public health emergency management plan for acute crises such as the outbreak of infectious disease and extreme 			-	Review existing emergency management plans and modify them to include necessary	Continue to train volunteers who will increase the City's response capacity in the event of a	A LUMBER IN CALCULATION AND AND FLAT INTERIAL
13.1	weather events.	FOC	DHSS. OPED	6 3	health components if necessary.	health emergency.	a health emergency.

The implementation plan, as shown in this example from FHI Studio's work in Bridgeport, should identify discrete recommendations, timing of implementation, cost, funding sources, and responsible parties.



Task 1.7: POCD Document

FHI Studio will summarize all findings in a POCD document that meets the State's requirements and is a useful resource for Town staff, commission and committee members, property owners, business owners, and residents. We will guide the Town through the Plan submission and approval process and will attend the public hearing for adoption of the plans as necessary to support their adoption.

FHI Studio will provide the Town with ten (10) bound hard copies of the Plan. FHI Studio will also provide the document in an interactive PDF format that provides hyperlinks between related content. The document will be easy to navigate and will be graphically appealing. FHI Studio will provide the Town with all supporting native format digital files including, but not limited to, GIS files.

Phase 2: Repair and Reformat Zoning Regulations

Within this phase we will seek to identify issues with the existing Regulations, correct those issues, and reformat the document without making significant changes to the substance of the regulations. This will ensure that a solid, working model of the regulations is adopted in a timely manner. We will also ensure that the Regulations are compliant with CT Public Act 21-29 during this phase.

Task 2.1 Review Relevant Plans and Documents

We will review the relevant plans and regulations (as available) such as the Town's Subdivision Regulations, Inland Wetlands and Watercourse Regulations, Aquifer Protection Area Regulations, Open Space Plan, Coastal Resilience Plan, and other relevant documents and provide summary report of implications for the Regulations. The goal of this task will be to synthesize all prior recommendations for revisions to the Town's Regulations.

Deliverable: Memorandum of findings.

Town Plan and Zoning Commission Meeting 1: Review summary report findings and discuss priorities for the update. Discuss outreach program. FHI Studio will provide a meeting summary report.

Task 2.2 Line-by-Line Review of Regulations

We will conduct a line-by-line review and mark-up of existing Regulations noting errors,

he table below indicates the peo- ollows: As of Right (R), by Zoni dentified by a dash (-). The pro- ndicated by a (+C). The provisi	ng Permit (ovision of a	ZP), by S Concept	Special P ual Site I	ermit (SF Plan, in a). Uses ddition	prohibite to any re	ed within quired pe	a distric ermit is	
Principal Use	R-40	0S- 60	0S- 80	0S- 100	RC	MSD	MQ	PI	EE
Aircraft Landing Facility	-	-		4	1	-e)	4	SP+S	
Auction Facility		-	-	-		SP+C	ZP+C	ZP	
Bed and Breakfast	ZP+C	ZP+C	ZP+C	ZP+C	-	ZP+C	-	-	
Building Supply	-	-	-			-	ZP+S	ZP	1
Cemetery		SP+S	SP+S	SP+S	2	2.	-	-	5
Commercial Cutting of Timber		ZP+S	ZP+S	ZP+S				ZP+S	ZP+S

Example of a Summary Table from our work with the Town of Woodbury.

omissions, inconsistencies, statutory conflicts, and other deficiencies. Our review will include an identification of potential regulation amendments as may be required in response to CT Public Act 21-29.

Deliverable: Mark-up of Regulations in MS Work or PDF format and a summary table of recommended revisions.

Town Plan and Zoning Commission Meetings 2 and 3: Review findings and discuss priorities for updating the Regulations based upon findings. FHI Studio will provide meeting summary reports.

Task 2.3 Use Summary Table

We will provide a use summary table to include information about required site plan requirements. We will also explore the potential of providing separate principal and accessory use tables as a means of distinguishing between the use types. The table will be a working document from which decisions can be made regarding which uses should be allowed in a district and by what requirement. The table will be included within the revised Regulations.

Deliverable: Use summary table in Excel or PDF format.

Town Plan and Zoning Commission Meeting 4:

Review summary table and discuss appropriateness of uses currently allowed in districts and permit and plan requirements. Identify revisions that may be needed. FHI Studio will provide a meeting summary report.

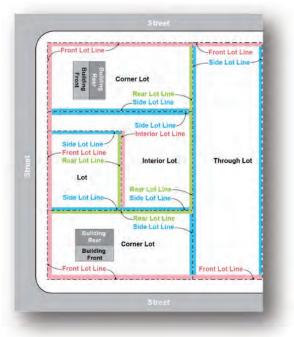
Task 2.4 Develop Format Prototype and Supplemental Graphics

We will present the Town Plan and Zoning Commission with recommended formatting and nomenclature for Regulations. Working with the Town and Commission, we will agree upon a nomenclature and formatting option.

We will also develop graphics that communicate physical concepts such as lot requirements, building requirements, site design, etc. Graphics will be simple and will be presented in plan, section, and/or perspective formats as required to convey necessary information.

Deliverable: Recommended format and nomenclature sample, up to thirty (30) graphics.

Town Plan and Zoning Commission Meetings 5 and 6: Review format options, select a preferred option. Review graphics, agree upon necessary



Example of a Zoning Graphic prepared by FHI Studio.

revisions or additions. FHI Studio will provide a meeting summary report.

Task 2.5 Reformat Regulations

We will import the existing zoning regulations into the preferred format and correct errors, omissions, inconsistencies, statutory conflicts, and deficiencies as noted in Task 1.3. The document will be searchable with hyperlinks and bookmarks throughout that allow for easy navigation and cross-referencing. FHI Studio will also provide a summary of amendments to be provided as an appendix of the Regulations

We advise the Town to maintain the Regulations as a document that is available to the public as a PDF file.



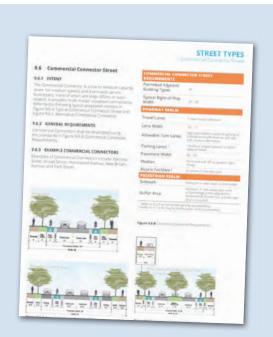
Deliverable: Two drafts allowing for two rounds of review of reformatted Regulations. Final reformatted Regulations in PDF format and source document format (MS Word).

Town Plan and Zoning Commission Meeting 7: Review reformatted Regulations. FHI Studio will provide a meeting summary report.

Task 2.6 Adoption of Revised Zoning Regulations Document

We recommend that the Town Plan and Zoning Commission move to adopt the reformatted Regulations prior to making more substantive amendments to the Regulations. This will ensure that user-friendly Regulations are adopted in a timely manner and that errors, omissions, and inconsistencies are corrected soon after they are revealed. This process should ensure adoption of the format with little opposition, building confidence and trust in the process. FHI Studio will attend the public hearing if needed to provide testimony regarding the updated Regulations. It will be the responsibility of the Town to conduct any informational meeting prior to the public meeting and to ensure the appropriate board members and select people are on board with the changes.

Public Hearing: FHI Studio will staff the public hearing if needed to provide testimony regarding the updated Regulations.



FHI Studio was a member of the team that rewrote Hartford's zoning regulations that were adopted in 2016. The regulations are a hybrid code, with traditional and form-based elements. The code has won multiple awards including recently winning the Driehaus Award from the Form-Based Code Institute.



22

Phase 3: Substantive Zoning Revisions

This optional phase would involve making revisions to the Regulations that change what is allowed, where it is allowed, and the process by which applications are permitted. This work requires a significant level of engagement with key stakeholders and needs to be a transparent process. The potential revisions are multifaceted, consequently we recommend dividing this phase into tasks that are dedicating to individual issues or topics. As with the Phase 2 effort, we recommend that Phase 3 Town Plan and Zoning Commission Meetings be held as special meetings and open to the public and attendees invited based upon the meeting topic.

Task 3.1 Community Engagement Campaign

Because Phase 3 may result in substantive changes to what type of uses are allowed, where they are allowed, and the density of land use in Fairfield, it is critical that we conduct thorough community engagement during this phase. In support of this effort, we will prepare and conduct the following:

Communications Materials: FHI Studio will provide communications materials including social media content, flyers, and webpage content for posting and distribution by the Town. The content will provide an overview of the project and identify the project schedule and community engagement opportunities. We assume that the Town will dedicate a page on its website to the Regulations update. That page would act as a repository for all project deliverables and information made available to the public.

Online Survey: We will develop and administer an online survey (via Survey Monkey). The survey will canvas a wide audience regarding their experience using the Regulations and changes that may be necessary to the regulations. We will provide the Town with a summary of survey results once the survey has been closed. Focus Group Meetings: FHI Studio will conduct up to three (3) topic-based focus group meetings with key stakeholders. These meetings will be conducted online (via Zoom or MS Teams) and will be comprised of approximately 6 to 12 invited attendees. Example of topic-based meetings include housing and residential development, environmental resource protection, commercial districts and development, historic resources, procedures and permitting, etc. FHI Studio will provide summary reports of all meetings.

Deliverable: Communications materials, online survey including summary of survey results, up to three (3) online focus group meetings and meeting summaries.

Task 3.2 Allowed Uses and Permit Requirements

We will review allowed uses by zoning district including permit and plan requirements. We will provide recommendations regarding the expansion or restriction of uses from existing districts, or changes to the permit and plan requirements that should be considered for those uses.

Deliverable: Memorandum of findings and recommendations including a revised use summary table.

Town Plan and Zoning Commission Meeting 8: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.3 Bulk/Area/Height Regulations

We will conduct a review of bulk, area, and height standards to identify amendments that may be needed to align with existing land uses or with future land use goals. Based upon this review we will provide recommendations



for amendment to these standards, whether universal or specific to a district.

Deliverable: Memorandum of findings and recommendations including a revised bulk/area/ height standards.

Town Plan and Zoning Commission Meeting 9: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.4 Residential Zoning Review

We recommend conducting a review of residential zoning to identify opportunities for increasing the diversity of housing options in Fairfield and complying with the Town's Affordable Housing Plan. This task will involve reviewing options for increasing density in area or districts, and reviewing options such as group homes, senior housing, and expansion of accessory dwelling units. Our team will review the Regulations and identify opportunities for expanding housing options.

Deliverable: Memorandum of findings and recommendations.

Town Plan and Zoning Commission Meeting

10: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.5 Parking Regulations

We will review parking regulations and provide new regulations that are comprehensive, adjusted to specific land uses and shared parking scenarios, and provide flexibility to ensure that land uses are not over-parked or under-parked. We have conducted extensive research in this area and have worked with other communities to substantially revise and update parking regulations and requirements. **Deliverable:** Memorandum of findings and recommendations.

Town Plan and Zoning Commission Meeting 11: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.6 Sign Regulations

We will review the existing sign regulations and will update those regulations to provide "content neutral" sign regulations consistent with best practices, statute, and court rulings. We will not seek to significantly alter the type, size, or style of signs currently allowed in Fairfield, rather we aim to simplify the standards and make them resilient to legal challenge based upon free speech concerns.

Deliverable: Memorandum of findings and recommendations.

Town Plan and Zoning Commission Meeting 12: We will review the memorandum of findings and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.7 Commercial, Industrial, and Mixed-Use Zoning Review and Design Guidelines

FHI Studio will review commercial and mixeduse zoning districts and regulations. Working with the Town Plan and Zoning Commission we will identify revisions that may be needed to the Town's commercial, industrial, and mixed-use district regulations and geographic extents.

We will also develop commercial and mixed-use district design guidelines and/or standards. We envision these guidelines as providing "highlevel" design guidance on design elements that are essential to ensure that development is consistent with the character of Fairfield and of its neighborhoods or commercial districts.

24



The Design Guidelines will be supplemented by simple graphics such as the one above that aid in communicating design concepts.

This task has the potential to be resourceintensive so we recommend working within the established budget to identify "essential" standards that should be required or are advised. Considerations include roof types, building materials, building proportions, glazing requirements, access requirements, and public space requirements. The guidelines will be graphic rich and will contain sufficient description to communicate the intent of the guidelines while permitting adequate flexibility to ensure creative architectural expression.

Deliverable: Commercial, Industrial and Mixed-Use Zoning amendments, Draft Design Guidelines for review by Commission and final Design Guidelines for including in Regulations.

Town Plan and Zoning Commission Meeting 13: We will review the draft Design Guidelines and focus group meeting summary with the Town Plan and Zoning Commission and determine what changes should be made or require further consideration. FHI Studio will provide a meeting summary report.

Task 3.8 Inland Wetlands, Aquifer Protection, MS4 Compliance, Flood Plain Regulations, and Coastal Resilience

We will review and provide recommendations for updating the Regulations to ensure consistency with Inland Wetlands Regulations, Aquifer Protection needs, opportunities for supporting MS4 (stormwater) compliance, Coastal Resiliency needs, and to incorporate elements of Connecticut's Model Floodplain Regulations.

Deliverable: Recommendations for Zoning Regulation amendments addressing Inland Wetlands, Aquifer Protection, MS4 Compliance, Coastal Resiliency, and Floodplains.

Town Plan and Zoning Commission Meeting 14: We will review the recommended Zoning Regulation amendments with the Commission. FHI Studio will provide a meeting summary report.

Task 3.9 Amended Zoning Regulations and Zoning Map Atlas Updates

This task will involve incorporating all Phase 2 amendments approved by the Town Plan and Zoning Commission within the Regulations. FHI Studio will also provide a summary of amendments to be provided as an appendix of the Regulations. We will also update the Town's Zoning Map Atlas, as required by zoning district amendments.

Town Plan and Zoning Commission Meeting 15:

We will review the amended Zoning Regulations that will be advanced to public hearing for adoption. FHI Studio will provide a meeting summary report.

Task 3.10 Contingency

The Regulations update process will uncover deficiencies and needs that are not yet known to us and may not be known to the Town Plan and Zoning Commission or staff. We advise holding a contingency of budget, including an additional Town Plan and Zoning Commission meeting for addressing these needs.

Town Plan and Zoning Commission Meeting 16: We will conduct a meeting, as needed, in support of the additional work performed within the contingency budget. FHI Studio will provide a meeting summary report.

Task 3.11 Adoption of Amendments

We recommend that the Town bring all amendments recommended and developed through the Phase 2 process to public hearing



for adoption in one action. FHI Studio will staff up to one (1) public hearing as needed to provide testimony regarding the updated Regulations. It will be the responsibility of the Town to conduct any informational meeting prior to the public meeting and to ensure the appropriate board members and select people are on board with the changes. It will also be the responsibility of the Town to meet public notice and public hearing requirements.

Public Hearing: FHI Studio will staff the public hearing if needed to provide testimony regarding the updated Regulations.

Basic Assumptions

- Given the uncertainty surrounding inperson meetings due to COVID-19, our team will be prepared to conduct all Town Plan and Zoning Commission meetings and public meetings in accordance with public health protocols. Should in-person meetings not be feasible, we will conduct necessary meetings via an online platform such as MS Teams or Zoom. The conduct of a meeting, whether in-person or online will not impact our proposed fee or labor hour estimate.
- 2. The Town of Fairfield will provide all meeting space at no cost to FHI Studio.
- The Town of Fairfield will be tasked with issuing meeting invites. FHI Studio will provide communication content to be distributed by the Town.
- Up to two rounds of review and revision are incorporated into all final work products. Interim work products such as memoranda will allow for one round of review and revisions. Meeting summaries will allow for one round of review and revision.
- 5. Successful completion of this scope of services is not contingent upon successful adoption of amended Regulations.

26

Project Schedule

Dhar		MONTH																	
Phase	e / Task	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18
1	POCD Update																		
1.1	Project Coordination																		
1.2	Community Engagement				0														
1.3	Existing Conditions Assessment																		
1.4	Mapping																		
1.5	Vision and Goals																		
1.6	Implementation Plan																		
1.7	POCD Document							Δ											
2	Repair and Reformat Zoning Regulation	IS																	
2.1	Review Relevant Plans and Documents	0																	
2.2	Line-by-Line Review of Regulations		0	0															
2.3	Use Summary Table				0														
2.4	Develop Format Prototype and Supplemental Graphics					0	0												
2.5	Reformat Regulations							0											
2.6	Adoption of Revised Zoning Regulations Document							Δ											
2.7	Training Session																		
3	Optional: Substantive Revisions																		
3.1	Community Engagment Campaign																		
3.2	Allowed Uses and Permit Requirements									0									
3.3	Bulk/Area/Height Regulations										0								
3.4	Residential Zoning Review											0							
3.5	Parking Regulations												0						
3.6	Sign Regulations													0					
3.7	Commercial, Industrial, and Mixed-Use Zoning Review and Design Guidelines														0				
3.8	Inland Wetlands, Aquifer Protection, MS4 Compliance, Flood Plain Regulations, and Coastal Reslience															0			
3.9	Amended Zoning Regulations and Zoning Map Atlas Updates																0		
3.10	Contingency																	\bigcirc	
3.11	Adoption of Amendments																	Δ	

Schedule Key



 Δ Draft POCD Document



Town Plan and Zoning Commission Meeting Δ Public Meeting

Public Hearing







ATTACHMENT B

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

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ACORD 25 (2014/01)

The ACORD name and logo are registered marks of ACORD



Project No.: 1850 Fairfield POCD Consultant: FHI Studio Owner: Fairfield, CT

ATTACHMENT C USDOT APPENDICES

USDOT 1050.2A Appendix A

During the performance of this contract, FHI Studio, for itself, its assignees and successor in interest (hereinafter referred to as the "contractor") agrees as follows:

- (1) **Compliance with Regulations**: The contractor shall comply with the Regulation relative to nondiscrimination in federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time (hereinafter referred to as the "Regulations"), which are incorporated herein by reference and made a part of this contract.
- (2) **Nondiscrimination**: The contractor, with regard to the work performed by it during the contract, shall not discriminated on the grounds of race, color, or national origin in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 1.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
- (3) **Solicitations for Subcontractors, Including Procurements of Materials and Equipment**: In all solicitations either by competitive bidding or negotiation made by the contractor for work to performed under a subcontract, including procurements of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligation under this contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
- (4) **Information and Reports**: The contractor shall provide all information and reports requirement by the Regulations or directives issues pursuant thereto, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the DOT to be pertinent of ascertain compliance with such Regulations, orders, and instructions. Where any information is required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information, the contractor shall so certify to the DOT as appropriate and shall set forth what efforts it has made to obtain the information.



- (5) **Sanctions for Noncompliance**: In the event of the contractor's noncompliance with the nondiscrimination provisions of this contract, the DOT shall impose such contract sanctions as it may determine to be appropriate, including, but not limited to, (a) withholding of payments to the contractor under the contract until the contractor complies, and/or (b) cancellation, termination, or suspension of the contract, in whole or in part.
- (6) Incorporations of Provisions: The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Regulations or directives issued pursuant hereto.

The contract shall take such action with respect to any subcontract or procurement as the DOT may direct as a means of enforcing such provisions including sanctions for non-compliance provided, however, that, in the event a contractor becomes involved in or is threatened with litigation with a subcontractor or supplier as a result of such direction, the contractor may request the DOT to enter into such litigation to protect the DOT's interests and, in addition, the contractor may requested the United States to enter into such litigation to protect the interests of the United States.

USDOT 1050.2A Appendix E

During the performance of this contract, FHI Studio, for itself, its assignees, and successors in interest (hereinafter referred to the as the "contractor") agrees to comply with all applicable nondiscrimination statutes and authorities including, but not limited to:

- **Title VI of the Civil Rights Act of 1964 (42 USC §2000d**, *et seq*, **78 stat. 252)** which prohibits discrimination on the basis of race, color, national origin
- 49 CFR 21
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (42 USC §4601) which prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects
- Federal-Aid Highway Act of 1973 (23 USC §324, *et seq.*) which prohibits discrimination on the basis of sex
- Section 504 of the Rehabilitation Act of 1973 (29 USC §794, *et seq.*), as amended, which prohibits discrimination on basis of disability
- 49 CFR 27
- **The Age Discrimination Act of 1975, as amended (42 USC §6101,** *et seq.***)** which prohibits discrimination on the basis of age).
- Airport and Airway Improvement Act of 1982 (49 USC §47123), as amended, which prohibits discrimination based on race, creed, color, national origin, or sex



- The Civil Rights Restoration Act of 1987 (PL 100-209) which broadened the scope, coverage, and applicability of Title VI of the Civil Rights Act of 1963, the Age Discrimination Act of 1975, and Section 504 of the Rehabilitation Act of 1973 by expanding the definition of the terms "programs or activities" to include all the programs or activities of the Federal-aid recipients, subrecipients, and contractors, whether such programs or activities are federally funded or not
- Titles II and III of the Americans with Disabilities Act which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 USC §§12131-12189) as implemented by the Department of Transportation regulations at 49 CFR 37-38
- The Federal Aviation Administration's Non-Discrimination Statute (49 USC §47123) which prohibits discrimination on the basis of race, color, national origin, and sex
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which prohibits discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations
- Executive Order 13166, Improving Access to Services for Persons with Limited English **Proficiency** and resulting agency guidance (70 Fed. Reg. at 74087-74100), which prohibits national origin discriminations includes discrimination based on Limited English Proficiency (LEP).
- Title IX of the Education Amendments of 1972, as amended (20 USC §1681, *et seq.*), which prohibits discrimination based on sex in educational programs or activities.

Cost Proposal

					FHI Stu	dio Staff				RL&W	Total	Subtask	Major
Pha	ise / Task	Ken Livingston	Adam Tecza	Rory Jacobson	Francisco Gomes	Stephanie Dyer-Carroll	Parker Sorenson	Eric Smith	Sara Grossman	David Murphy	Task Hours	Fee	Task Fee
1	POCD Update												\$50,008
1.1	Project Coordination	2	20	8						8	38	\$5,952	
1.2	Community Engagement		16	12	4	4	4		8	8	56	\$8,120	
1.3	Existing Conditions Assessment		12	12	8	4	4			12	52	\$8,224	
1.4	Mapping		12	16	4	4	4			8	48	\$7,336	
1.5	Vision and Goals	2	8	6	4	2	2			8	32	\$5,224	
1.6	Implementation Plan	2	12	6	4	4	2			12	42	\$6,888	
1.7	POCD Document	4	16	12	4		4		8	8	56	\$8,264	
2	Repair and Reformat Zoning Regulations												\$42,376
2.1	Review Relevant Plans and Documents		4	8	4	4				4	24	\$3,904	
2.2	Line-by-Line Review of Regulations		4	20	16	4				4	48	\$7,840	
2.3	Use Summary Table		4	8	12						24	\$4,072	
2.4	Develop Format Prototype and Supplemental Graphics	2	24	16	20				20		82	\$12,044	
2.5	Reformat Regulations	2	24	24	24				20		94	\$13,868	
2.6	Adoption of Revised Zoning Regulations Document		4								4	\$648	
3	Optional: Substantive Revisions												\$58,448
3.1	Community Engagment Campaign		12	12	4				8		36	\$4,928	
3.2	Allowed Uses and Permit Requirements		12	8	4				4		28	\$4,092	
3.3	Bulk/Area/Height Regulations		16	8	4				8		36	\$5,064	
3.4	Residential Zoning Review		12	8	4				8		32	\$4,416	
3.5	Parking Regulations		4	8	12				8		32	\$4,720	
3.6	Sign Regulations		4	8	12	4			8		36	\$5,552	
3.7	Commercial, Industrial, and Mixed-Use Zoning Review and Design Guidelines		16	8	16	8			8		56	\$9,128	
3.8	Inland Wetlands, Aquifer Protection, MS4 Compliance, Flood Plain Regulations, and Coastal Reslience		4	8	12				8	8	40	\$5,920	
3.9	Amended Zoning Regulations and Zoning Map Atlas Updates	4	8	12	12			16			52	\$8,656	
3.10	Contingency											\$5,000	
3.11	Adoption of Amendments		6								6	\$972	
Tota	Hours	18	254	228	184	38	20	16	116	80	956	\$150,832	
Billin	g Rate	\$244	\$162	\$128	\$200	\$208	\$128	\$153	\$81	\$150			
Labo	r Cost	\$4,392	\$41,148	\$29,184	\$36,800	\$7,904	\$2,560	\$2,448	\$9,396	\$12,000			

Total Labor Cost	\$145,832	Total Lump Sum Fee	\$151,832
RL&W Fee	\$12,000	Direct Expenses	\$1,000
FHI Studio Fee	\$133,832	Contingency	\$5,000



Town of Fairfield

Sullivan Independence Hall 725 Old Post Road Fairfield, Connecticut 06824 Purchasing Department (203) 256·3060 FAX (203) 256·3080

RFP #2022-69

Plan of Conservation and Development and Zoning Regulation Updates

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824.

SEALED SUBMISSIONS are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

un First Selectwoman Director of Purchasing

Date Submitted______2021.

Bidder:

Doing Business As (Trade Name)

Address

Town, State, Zip

(Mr. / Ms.) Name and Title, Printed

Fax

Signature

Telephone

E-mail

Sealed submissions will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

02:00PM, Thursday, 9th December, 2021

To provide a statement of qualifications and fee proposal to provide consulting services to assist the Town of Fairfield and its Town Plan & Zoning Commission with updating the Town's Plan of Conservation & Development and Zoning Regulations as detailed in the attached Request for Proposal.

NOTES:

- 1. Proposers are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their submission.
- 2. No Proposal shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Proposals are to be submitted in a sealed envelope and clearly marked "RFP #2022-69" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. It is the sole responsibility of the bidder to see that the Proposal is received by the Fairfield Purchasing Department prior to the time and date noted above. Proposals are not to be submitted via email or fax.
- 5. Proposals are not to be submitted with plastic binders or covers, nor may the Proposal contain any plastic inserts or pages.

SECTION ONE

1.0 GENERAL INFORMATION: This Request for Proposals (RFP) defines the scope of services sought, provides instructions for submitting proposals, explains the procedures and criteria by which a Proposer may be selected, and outlines the related requirements and contractual terms.

1.1 Definition of Parties: The Town of Fairfield will hereinafter be referred to as the "Town", the Town Plan & Zoning Commission will be hereinafter be referred to as "TPZ". Respondents to the RFP shall be referred to as "Proposer(s)". The Proposer to whom the Contract is awarded shall be referred to as the "Consultant".

1.2 Intent:

The Town Plan and Zoning Department seeks a consultant to (1) assist in the final stages of completion of the Plan of Conservation and Development (POCD), and (2) to modernize and update Fairfield's Zoning Regulations into a searchable web-compatible document while also incorporating the goals of recent planning efforts, the POCD updated policies, and any recent legislative or statutory requirements. For specific general information about the Town of Fairfield, see our website at https://fairfieldet.org/about.

Connecticut General Statutes (CGS Section 8-23) requires that municipalities update their Plans of Conservation and Development (POCD) every 10 years with specific requirements as to content. Although Fairfield's last adopted update has an effective date of November 15, 2016, the Plan was last comprehensively revised in 2000. The Town initiated an update to the POCD in 2018 with the hopes of completion by 2020, but these efforts have been delayed both by the ability to conduct additional outreach due to the pandemic and a significant increase in local development projects. Completed outreach includes Department interviews, presentations to local Boards and Committees, and three (3) successful interactive public workshops held in the winter of 2020 prior to the pandemic shutdown. The Town seeks a consultant to review and consolidate the information gathered to this point, conduct two topic specific outreach meetings for Recreation & Open Space and Economic Development, prepare a draft POCD with input from TPZ staff, and complete the public hearing and referral process mandated by state statute in order to complete a final POCD. The Town has also hired a consultant to prepare an Affordable Housing Plan (AHP) as required by Public Act 17-170. The POCD consultant should expect to coordinate with the AHP consultant in incorporating the main goals and policies of the AHP into the POCD and may work with the Town's Regional Council of Governments (MetroCOG) to integrate updated 2020 Census data and subsequent mapping from that data into the POCD. The adoption goal for the finished POCD would be by the end 2022. The consultant must ensure consistency with the currently adopted State POCD and Regional POCD.

The Town of Fairfield Zoning Regulations were first adopted in 1925 and have been continually updated with revisions since that time as development trends and uses have evolved. The regulations are compact, but contain numerous residential, commercial, and limited industrial zones with associated regulations and standards for each zone. The regulations would benefit from updated formatting that would introduce tables, searchable web compatibility, illustrations, and graphics where needed. The consultant would reformat the regulations and assist the TPZ Commission in reviewing and integrating all new POCD adopted policies into the regulations where appropriate as well as assisting with the review and public hearing process to introduce any new state statutory requirements.

The Town of Fairfield's Plan of Conservation & Development can be found here: Town of Fairfield - Town Plan of Conservation and Development

The Town of Fairfield's Zoning Regulations can be found here: <u>Town of Fairfield - Zoning Regulations</u>

The Town of Fairfield's most recent outreach can be found here: Town of Fairfield - Most recent outreach

1.3 Background:

The Town has been in existence for 375+ years. Town government and structure is described on the Town website (<u>https://www.fairfieldct.org/government</u>). The Town is geographically located on the coast along the I-95/Merritt corridor between Westport and Bridgeport. Northern boundaries include Weston, Easton, and Trumbull. The Town has beautiful beaches on Long Island sound, as well as many densely wooded areas. The Town is primarily a residential community. There is a vibrant downtown community, along with Metro North access from 3 train stations which has 1:15 hours travel time to Grand Central Station in NYC.

As of 2020, there are approximately 61,512 full time Town residents.

1.4 Anticipated RFP Solicitation and Selection Timeline:

Issue RFP Deadline for Questions RFP Responses RFP Evaluations Finalist Selected RFP Interviews RFP Decision	02:00pm 02:00pm	November 17, 2021 November 24, 2021 December 9, 2021 To be determined To be determined To be determined To be determined
Contract Effective Date		February 1, 2022

1.5 Evaluation Criteria:

Although the Proposer's proposed fees are a factor in the selection of the Consultant, it is important to note that fees are not the sole determination in this award. The Town shall evaluate the Proposer's fee proposal and its POCD and Zoning Regulation qualifications in making a final decision. The Consultant's qualifications are deemed to be the most significant factor in the selection process. Proposals shall be evaluated on many criteria deemed to be in the Town's best interests, including, but not limited to:

- Qualifications & experience of the Consultant providing POCD and Zoning Regulation consulting services for comparable public sector (municipal, state, and or federal) accounts of similar size and scope as this project.
- Qualifications & experience of the proposed project executive and other key personnel of the Consultant providing POCD and Zoning Regulations consulting services, of comparable public sector (municipal, state and or federal) and/or public school accounts of similar size and scope as this project.
- Length of time the Company and/or individuals have worked together as a team or as a unit.
- Extent of services offered, proximity of the servicing office and, the depth and extent of overall resources that can be put to use to ensure the success of the POCD and Zoning Regulations consulting services.
- Total years in business, strength and financial stability of the Company.
- Company's ability to provide information, updates, and clarifications of new and pending legislation.
- Depth and completeness of proposed reports.
- Firm commitment to consistently attend regular and special meetings of the Commission beyond those established by the minimum criteria.
- Recommendations from municipal, state, and or federal clients.
- Proposed Fee structure.

1.6 Request for Information (RFI) / Addenda: It is the responsibility of the Proposer to inquire about any requirement of this RFP that is not understood. Responses to inquiries, if they change or clarify the RFP in a substantial manner, will be forwarded by addenda to all parties that have received a copy of the RFP. Addenda will also be posted on the Town's website, http://www.fairfieldct.org/bids

The Town shall not be bound by oral responses to inquiries or written responses other than addenda. Inquiries concerning this RFP solicitation process must be made to:

Town of Fairfield, Purchasing Department Attention: Lee A. Flaherty, Junior Buyer 725 Old Post Road, Fairfield, CT 06824 E-mail: LFlaherty@Fairfieldct.org

NOTE: Written requests for information will not be accepted after 2:00pm on Wednesday, November 24th, 2021.

Response will be in the form of an addendum that will be posted approximately **Tuesday**, **November 30th**, **2021** (by the close of business) to the Town of Fairfield Purchasing Department website: <u>http://www.fairfieldct.org/purchasing</u>

It is the responsibility of each proposer to retrieve addenda from the website. Any contact about this RFP between a Proposer and any other Town official and/or department manager and/or Town of Fairfield employee, other than as set forth above, may be grounds for disqualification of that Proposer. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above. Addenda will not be mailed, e-mailed or faxed out.

1.7 Award of Proposal: Presentations may be requested of two or more Proposers deemed by the Town to be the best suited among those submitting proposals based on the selection criteria. After presentations have been conducted, the Town may select the Proposer which, in its opinion, has made the proposal that is the most responsive and most responsible and may award the Contract to that Proposer. The Town reserves the right to waive minor irregularities. Scholarships, donations, or gifts to the Town, will not be considered in the evaluation of proposals. The Town reserves the right to reject any or all proposals, in whole or in part, and is not necessarily bound to accept the lowest cost proposal if that proposal is contrary to the best interests of the Town. The Town may cancel this Request for Proposals or reject any or all proposals in whole or in part. Should the Town determine in its sole discretion that only one Proposer is fully qualified, or that one Proposer is clearly more qualified than any other under consideration, a contract may be awarded to that Proposer without further action.

1.8 Confidentiality: The information contained in proposals submitted for the Town's consideration shall be held in confidence until all evaluations are concluded and an award has been made. At that time, the winning proposal shall be available for public inspection. Pricing and other information that is an integral part of the offer cannot be considered confidential after an award has been made. The Town shall honor requests for confidentiality for information of a proprietary nature to the extent allowed by law. Clearly mark any information within your proposal submission that is considered confidential.

1.9 Costs of Preparation: Each Proposer shall be solely responsible for any and all costs and expenses associated with the preparation and/or submission of its proposal, and the Town shall have no responsibility or liability whatsoever for any such costs and expenses. Neither the Town nor any of its directors, officers, employees or authorized agents shall be liable for any claims or damages resulting from the solicitation or collection of proposals. By submitting a proposal, the Proposer expressly waives (i) any claim(s) for such costs and expenses, and (ii) any other related claims or damages.

1.10 Debarment: Submission of a signed proposal in response to this solicitation is certification that your Company (or any Sub-consultant) is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any State or Federal department or agency. Submission is also agreement that the Town shall be notified of any change in this status.

The Contractor shall have or be expected to obtain a DUNS (Data Universal Numbering System) number. The Federal Government requires that all Federal Contractors and/or recipients of Federal funds have a DUNS number. The DUNS (Data Universal Numbering System) number is a unique, nine-digit identification number provided by Dunn & Bradstreet. If you do not have a DUNS number, you can obtain it for free via the following link,

Get a DUNS number. There is no cost to obtain a DUNS number. The successful bidder will be expected to have DUNS number prior to contract award.

The Contractor must be registered with the System for Award Management (SAM) prior to award.

1.11 Proposal Understanding: By submitting a proposal, the Proposer agrees and assures that the specifications are adequate, and the Proposer accepts the terms and conditions herein. If applicable, Proposer's shall indicate any and all exceptions to terms, conditions, and or specifications of this solicitation individually in their proposal submissions. Exceptions received or submitted after the proposal submission deadline date shall be considered as counter offers and as such may render the entire proposal submission non-responsive.

1.12 Proposal Validity: Unless specified otherwise, all proposals shall be valid for a period of ninety (90) days from the date of such proposal submission to the Town.

1.13 Capacity to Perform: Any Proposer considered for award as a result of this solicitation may be required to make assurance to the Town concerning the Proposer's capacity and capability to perform. Previous contracts of a like nature, financial solvency, and other information may be requested of the considered Proposer. Failure to provide assurances requested in a timely manner may be cause for rejection of the Proposal submission.

1.14 Contract Obligation: The Town and responding Proposers expressly acknowledge and agree that the Town has made no express or implied promises to expend any dollar amounts with respect to the services addressed by this RFP. By submitting a proposal in response to this RFP, each Proposer acknowledges and agrees that the provisions of this RFP, and/or any communication, statement, act or omission by representatives of the Town in the selection process, shall not vest any right, privilege, or right of action in any Proposer.

1.15 Prime Proposer Responsibility: Proposers submitting proposals to this RFP may utilize the services of Sub-consultants. If Sub-consultants are planned to be used, this should be clearly explained in the proposal submission. The prime proposer shall be responsible for the entire contract performance whether or not Sub-consultant is to perform. All corporate information required in this RFP must be included for each proposed Sub-consultant. The proposal must also include copies of any agreements to be executed between the prime proposer and any Sub-consultants in the event of a contract award. Under this RFP, the Town retains the right to approve all Sub-consultants.

1.16 State, Local and Federal Laws: The Proposer shall acknowledge and agree that, should it be awarded the Contract, it shall be solely responsible for strict compliance with all federal, state and local statutes, laws, codes, rules, regulations and ordinances, and for the procurement and maintenance of all necessary licenses and permits relating to Consultant's performance of services.

1.17 Key Personnel: The personnel and commitments identified on any Proposer's proposal shall be considered essential to the work to be performed under this RFP. Prior to diverting any of the specified individuals to other programs or changing the level of effort of the specified individuals, the Proposer must notify the Town a minimum of fourteen (14) calendar days in advance and shall be required to submit justification, including proposed substitutions, in sufficient detail, to permit evaluation of the impact on the project. The Proposer will make no deviation without the prior written consent of the Town. Replacement of personnel will be with personnel of equal ability and qualifications.

Any employee of the Proposer, who in the sole opinion of the Town is unacceptable, shall be removed from the project pursuant to the request of Town. The Proposer shall be afforded fourteen (14) calendar days to fill the vacancy with another employee of acceptable technical experience and skills subject to the written approval of the Town.

The Town shall have the right to reject or terminate any of the staff provided by the Proposer with 24-hour notice, and the Proposer shall be able to provide immediate, temporary replacement and within 40 days, provide permanent replacement.

1.18 Specification Protest Process and Remedies: If a Proposer feels that the specifications are written in a way that limits competition, a specification protest may be sent to the Town's Purchasing Authority. Specification Protests shall be responded to within five (5) business days of receipt. Determination of protest validity is at the sole discretion of the Town. The due date of the proposal may be changed if necessary to allow consideration of the protest and issuance of any necessary addenda. Specification protests shall be presented to the Town in writing as soon as identified, but no less than five (5) business days prior to the bid opening date and time. No protest against the award due to the specifications shall be considered after this deadline. Protests shall include the reason for the protest and any proposed changes to the specifications. Protests should be delivered to the Purchasing Authority, Town of Fairfield in sealed envelopes, clearly marked as follows: **SPECIFICATION PROTEST, RFP #2022-69**

1.19 Proposal Submission: A SIGNED original and six (6) copies of the proposal submission [along with a USB drive containing the contents of your submission in 'read only' format, limit the size of the file to 10MB] must be submitted to the Purchasing Authority, Town of Fairfield, 725 Old Post Road, Fairfield, Connecticut 06824, in a sealed envelope by **02:00pm Thursday, December 9th, 2021**, to be received and recorded by the Office of the Purchasing Authority in order to be considered. Normal business hours are 8:30 a.m. to 4:30 p.m., Monday through Friday. The Proposers may wish to check: http://www.fairfieldct.org to determine if Town operations have been suspended. Proposals received after the due date shall not be accepted and shall be returned unopened. In the event of suspended Town operations, proposals will be due the next business day. Proposers are strongly encouraged to submit proposals in advance of the due date to avoid the possibility of missing the due date because of unforeseen circumstances. Proposers assume the risk of the methods of dispatch chosen. The Town assumes no responsibility for delays caused by any package or mail delivery service. Postmarking of a proposal submission by the due date SHALL NOT substitute for receipt of proposal submission. Additional time shall not be granted to any single Proposer, however additional time may be granted to all Proposers when the Town determines that circumstances require it. FAXED OR E-MAIL PROPOSAL SUBMISSIONS SHALL NOT BE ACCEPTED. The envelope must be clearly identified on the outside as follows:

Name of Proposer Address of Proposer Due Date RFP #2022-69

1.20 Contract Administration: The Planning Director shall be the Town's authorized representative in all matters pertaining to the administration of this Contract.

1.21 Contract Documents: If a separate contract is not written, the Contract entered into by the parties shall consist of the RFP, the signed proposal submitted by the Consultant, the specifications including all modifications thereof, and a purchase order or letter of agreement requiring signatures of the Town and the Consultant, all of which shall be referred to collectively as the Contract Documents.

1.22 Contract Modification and Amendment: The parties may adjust the specific terms of this Contract where circumstances beyond the control of either party require modification or amendment. Any modification or amendment proposed by the Consultant must be in writing to the Contract Administrator. Any agreed upon modification or amendment must be in writing and signed by both parties.

1.24 Execution of Agreement (Contract): The selected Proposer will be required to and agrees to duly execute the 'contract' and furnish the required contract bonds and insurance certificates within ten (10) days after award of the contract.

1.25 Fidelity Bond Requirements: The awarded Proposer shall provide a fidelity bond in an amount acceptable to the Town of Fairfield on an industry standard fidelity bond form. The fidelity bond shall be provided to the Town prior to the development of the contract for the specified services.

1.26 Contract Validity: In the event one or more clauses of the Contract are declared invalid, void, unenforceable or illegal, that shall not affect the validity of the remaining portions of the Contract.

1.27 Non-Waiver of Defaults: Any failure of the Town to enforce or require the strict keeping and performance of any of the terms and conditions of this Contract shall not constitute a waiver of such terms, conditions, or rights.

1.28 Cancellation/Termination: If the Consultant defaults in its agreement to provide service to the Town's satisfaction, or in any other way fails to provide service in accordance with the contract terms, the Town shall promptly notify the Consultant of such default and if adequate correction is not made within one (1) month, the Town may take whatever action it deems necessary to provide alternate services and may, at its option, immediately cancel this Contract with written notice. Except for such cancellation for cause by the Town, either the Town or the Consultant may terminate this Contract by giving thirty (30) days advance written notice to the other party. Cancellation does not release the Consultant from its obligation to provide goods or services per the terms of the Contract during the notification period.

1.29 Clarification of Responsibilities: If the Consultant needs clarification of, or intends to deviate from the specified requirements of the Contract, it is the Consultant's responsibility to obtain written clarification or approval from the Town's Purchasing Authority concerning such matters.

1.30 Litigation: This Contract and the rights and obligations of the parties hereunder shall be governed by and construed in accordance with the laws of the State of Connecticut without reference to its conflicts of laws / principles. The Consultant agrees that any litigation, action or proceeding arising out of this Contract, shall be instituted in a state superior court located in the Fairfield County of the State of Connecticut.

1.31 Assignment: Neither party of the Contract shall assign the Contract without the prior written consent of the other, nor shall the Consultant assign any money due or to become due without the prior written consent of the Town.

1.32 Independent Consultant: Whether the Consultant is a corporation, partnership, other legal entity, or an individual, the Consultant is an independent Consultant. If the Consultant is an individual, the Consultant's duties will be performed with the understanding that the Consultant is a self-employed person, has special expertise as to the services which the Consultant is to perform and is customarily engaged in the independent performance of the same or similar services for others. The manner in which the services are performed shall be controlled by the Consultant; however, the nature of the services and the results to be achieved shall be specified by the Town. The Consultant is not to be deemed an employee or agent of the Town and has no authority to make any binding commitments or obligations on behalf of the Town except as expressly provided herein. The Town has prepared specific guidelines to be used for contractual agreements with individuals (not corporations or partnerships) who are not considered employees of the Town.

1.33 Sexual Harassment: The Town is committed to providing a positive environment for its staff. Sexual harassment, whether intentional or not, undermines the quality of this working climate. The Town thus has a legal and ethical responsibility to ensure that all employees can learn and work in an environment free of sexual harassment. Consistent with the state and federal law, this right to freedom from sexual harassment was defined as Town policy. Failure to comply with this policy could result in termination of this Contract without advanced notice. Further information regarding this policy is available from the Town's Director of Human Resources, (203) 256-3057.

1.34 Indemnification: The Consultant shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses, including attorneys' fees, on account of bodily injury, sickness, disease, death or other damages sustained by any person or persons injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Consultant, its officers, agents, servants or employees, any of its subcontractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Consultant shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Consultant shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Constant shall of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Constant shall on the required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and

1.35 Availability of Funds: The contract award under this RFP is contingent upon the availability of funds to the Town of Fairfield for this project. In the event that funds are not available, any contract resulting from this RFP will become void and of no force and effect.

1.36 Right of Set-Off: The undersigned Consultant hereby authorizes the Town to set off against monies payable hereunder by the Town to the Consultant, an amount equal to any unpaid real and personal property taxes and assessments (the collection of which is not barred by the State of Limitations), owing by the Consultant to the Town, including all interest and lien charges in connection with such paid taxes.

1.37 Withdrawal of Submission:

1.37.1 Prior to the deadline:

A Company wishing to withdraw a proposal prior to the deadline may do so by preparing a formal written request on company letterhead. The person who signs the letter must be the same person who signs the reply sheets.

The Town shall verify that the signature on the letter matches the signature on the reply sheets. The Town will also verify the request to withdraw the proposal by calling the Company at the telephone number supplied on the reply sheets.

After the Town is satisfied that a request to withdraw a proposal before the established deadline is valid, the proposal will be returned to the Company. The Company may then withdraw completely from the submission process, or may modify the proposal and resubmit before the deadline.

1.37.2 After the Deadline

If bid security is required and a Company does not honor his/her submission for the specified time, the bid check shall become the property of the Town; or, if a bid bond was furnished, the bid bond shall become payable to the Town. After the proposal deadline has passed, the submitted proposals become the property of the Town and are valid offers to be honored by the Company for ninety (90) days or longer, as specified in the Request for Proposal. Companies who do not honor their proposals for the ninety (90) day (or as specified) period, shall be declared irresponsible Proposers and may be barred from future solicitations for a period of not less than two (2) years.

1.38 Acceptance of RFP Content: Provisions of this RFP and the contents of the successful response will be used to establish final contractual obligations. The Town retains the option of canceling the award if the successful Proposers fails to accept such obligations. The Town and the successful Proposer shall enter into a written contract for the work to be performed. It is understood that this RFP and the Proposer's submission shall be attached and included by reference in a contract signed by the Town and the successful Proposer.

SECTION TWO

2.0 SCOPE / MINIMUM QUALIFICATIONS:

2.1 The Town and TPZ are looking for a Consultant that has provided other public sector (municipal, state, federal or other public sector clients) with Plan of Conservation and Development and Zoning Regulation consulting services.

2.2 Work Statement:

The purpose of this RFP is to provide necessary and sufficient information to consulting services companies to allow them to provide a detailed proposal to the Town and TPZ outlining their available services and detailing the costs associated with their proposed POCD and Zoning Regulation consulting services. While specific requirements are provided within the respective sections of this RFP document, the Town's and TPZ' overall objective for this RFP is to engage a POCD and Zoning Regulation consultant to (1) assist in the final stages of completion of the Plan of Conservation and Development (POCD) (currently 75% complete), and (2) to modernize and update Fairfield's Zoning Regulations into a searchable web-compatible document while also incorporating the goals of recent planning efforts, the POCD updated policies, and any recent legislative or statutory requirements.

2.3 Minimum Qualifications

2.3.1 The Consultant must have been in business for a minimum of five (5) years. Allowance to this requirement may be given to Consultant teams that have been intact at another Company for a minimum of five (5) years.

2.3.2. The Consultant must have a sizable client base and consult on municipal, state or federal public sector clients with POCD and Zoning Regulation consulting services in a similar sized Town and with a similar scope of service.

2.3.3 The Consultant's lead team members assigned to this account must have a minimum of five (5) years of relevant to POCD and Zoning Regulation consulting services.

2.3.4 The Consultant must be able to demonstrate community outreach, data analysis, program assessment and reportwriting abilities with graphic and mapping visual representations where needed. Knowledge of federal and state programs, regulations and requirements in general is also strongly preferred as is the ability to work collaboratively with a volunteer board.

2.4 Scope of Services

2.4.1 Consultants shall be expected to provide the following types of services in connection with this engagement:

- 1. An understanding of all statutory requirements relative to updating the POCD and Zoning Regulation content requirements, including all recent legislative updates such that both documents will be consistent will all state statutory requirements.
- 2. Ability to review and synthesize existing outreach materials into goals and policies for the draft POCD and Zoning Regulations.
- 3. Review of existing town plans and studies that may contribute to the goals and policies of the updated POCD and Zoning Regulations; including the Bike & Pedestrian Plan, the TOD Plan, local transportation studies, and the Hazard Mitigation Plan; among others.
- 4. Ability to coordinate well with other consultants and agencies such as the AHP consultant and MetroCOG to review, analyze and update housing and demographic data for incorporation into the POCD and Zoning Regulations.
- 5. Conduct and facilitate topic specific workshops (2) and document the findings of these workshops for incorporation into the POCD and Zoning Regulations.
- 6. Conduct general public hearings in conjunction with the POCD and Zoning Regulation statutory approval process with the TPZ Commission, other local board member volunteers, and other members of the public.
- 7. Ability to write a POCD and Zoning Regulations with consistent section formatting that provides strong narrative stating clear goals and polices balanced with visual graphics, illustrations, and maps where necessary to provide visual support where needed.
- 8. Ability to represent plan and zoning concepts and requirements visually into the Zoning Regulations with tables, graphics, and illustrations where needed.

RFP #2022-69 – Plan of Conservation and Development and Zoning Regulation Updates Page 8 of 21 The Town has gathered a considerable amount of outreach material related to the POCD and Zoning Regulations and it is understood that other consultants and regional partners will provide some data and mapping materials for the POCD and Zoning Regulations update. It is anticipated that the final scope of services and fee may be the subject of negotiations between the Town and the selected consultant.

This Scope of Services is subject to modification by the Town and the TPZ.

SECTION THREE

3.0 PROPOSAL CONTENT: Proposers shall ensure that all information required herein is submitted with the proposal. All information provided should be verifiable by documentation requested by the Town and TPZ. Failure to provide all information, inaccuracy or misstatement may be sufficient cause for rejection of the proposal or rescission of an award. Proposers are encouraged to provide any additional information describing operational abilities. The following questions are designed to ensure some consistency of information from Proposers but please provide additional responsive information as appropriate.

To enable the Town and TPZ to compare the proposals received we ask that your proposal include the information specified below, in the sequence listed, with each section of your proposal numbered to correspond to the numbers sequenced below.

3.1 Cover Letter / Introduction: Interested Consultants shall submit a cover letter. The letter shall provide an overview of the Proposers submission as well as the name, title, telephone and the e-mail address to whom questions regarding the Proposer's response to this RFP.

3.2 PROFILE OF PROPOSER

3.2.1. Affirm that the Proposer is a Company properly licensed or otherwise permitted to provide independent POCD and Zoning Regulation consulting services in Connecticut.

3.2.2. Indicate whether your Company is local, regional, national or international in the scope of its practice.

3.2.3. Indicate the address of your home office.

3.2.4. Indicate the major national and regional organizations of which your Company or its principals are members.

3.2.5. Indicate whether your Company has been the subject of any professional disciplinary action by federal, state government or by a professional association. If yes, describe that disciplinary action.

3.2.6. Identify any municipal governments that are comparable in size to the Town of Fairfield for which your Company currently provides POCD and Zoning Regulation consulting services of a similar type to that outlined in this request for proposals.

3.2.7. Describe your Company's professional development programs and any continuing professional education requirements imposed by your Company on your POCD and Zoning Regulation consulting services personnel. Identify any specialized programs offered within your Company in the area of governmental POCD and Zoning Regulation consulting services.

3.2.8. Describe any periodical or occasional publications produced by your Company in the POCD and Zoning Regulation consulting services area.

3.2.9. Identify the local office that would handle the Town of Fairfield engagement, including address and phone number. Identify the partner or other individual in charge of that office. Indicate the total number of professional staff personnel currently assigned to that office. If that office is not in Fairfield describe how your Company's personnel assigned to the Town of Fairfield engagement would be available throughout the year for consultation or meetings as well as for the annual employee benefits valuation.

3.2.10. Identify the larger POCD and Zoning Regulation consulting services clients handled by that local office, including commercial and industrial companies, non-profit organizations and governmental units (current of within the past five (5) years). For governmental and public school clients, please indicate how many years your Company has been their POCD and Zoning Regulation consultant. Please provide such information in a table format similar to below, as follows:

Entity	Population	Services Offered	Client Since

3.2.11 Identify the partners, managers, specialists or other professional staff persons from that local office and from any other offices of your Company who would be assigned to the Town of Fairfield POCD and Zoning Regulations consulting services engagement. Describe their roles and provide a brief description of their professional experience, including their experience designations, licenses, and memberships that these individuals hold. Indicate the extent to which their governmental POCD experience has been within the State of Connecticut. Indicate their participation in professional development programs in the governmental, and/or nongovernmental POCD and Zoning Regulations consulting services area. If more convenient, resumes may be included in an appendix appropriately cross-referenced here.

3.2.12. Please provide any additional information about your Company that you believe will assist the Town in making its selection.

3.2.13 Proposed Approach: Describe in narrative form your proposed approach to this engagement, including time deadlines by which you would want information from the Town, method of transmission of data from the Town to your Company, turn-around time in preparing the POCD and Zoning Regulations report (or recommendations?), quality controls within your Company with regard to reviewing the report before it is transmitted, the format of a standard POCD report (attach examples, if possible).

3.2.14 Fee: Indicate your Company's proposed fee structure for the scope of work described in this Request for Proposals. Your fee presentation should include any additional charges for out-of- pocket expenses and include the hourly rates of those individuals who would perform work that is outside the scope of basic fee. Your fee presentation should be clear as to what will or could be charged during the term of the engagement.

3.2.15 Indicate your Company's discounted rates that you propose charging for services that might be requested by the Town that are beyond the scope of this engagement and identify how (if at all), these rates may be adjusted during the term of the engagement.

3.2.16 Describe the method you would use in charging for any special request, reports, or broadening of the scope of the work beyond that described in this Request for Proposals.

3.2.17 Indicate your proposed schedule of billing dates during the term of the engagement.

3.2.18 Please provide any additional information about your Company's proposed charges for this engagement.

3.2.19 Other Information: Provide any other information that you believe will assist the Town of Fairfield in making its selection. Such information may be in this last section of your proposal or may be presented in one or more appendices.

4.0 EVALUATION OF PROPOSALS

The Town will evaluate proposals based on the following criteria:

(See page 21 for a sample matrix to be submitted to committee members.)

CRITERIA	MAXIMUM POINTS
• Recommendations from municipal, state and or federal clients.	10
• Completeness and quality of RFP submission.	10
• Extent of services offered, proximity to serving office and the depth of and extent of overall resources that can be put to use to ensure the success of the project.	15
• A proven track record in providing these types of or similar services for comparable public sector (municipal, state and or federal) accounts of similar size and scope of this project.	15
• Proposed Not to Exceed Cost and Hourly Rate Cost Schedule.	25
• Experience, expertise, and capabilities of the proposer. Background, qualifications, and previous experience of personnel to be assigned to the project and their demonstrated competence, experience and expertise in the type of work to be performed.	25
TOTAL	100

FEE PROPOSAL

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

I, ______ have received the following contract documents,

- 1. RFP Document **#2022-69**
- 2. Posted addenda numbered ______ through ______ posted at <u>www.fairfieldct.org/purchasing</u> and have included their provisions in my proposal.

NOT TO EXCEED PRICE FOR PROPOSED SERVICE SCHEDULE SUMMARY:

In accordance with this Request for Proposal to provide consulting services to assist the Town of Fairfield and its Town Plan & Zoning Commission with updating the Town's Plan of Conservation & Development and Zoning Regulations issued by the Town of Fairfield, the Company represented below hereby submits the following cost proposal:

\$

(Written Amount)

Dollars

The proposed pricing above is the all-inclusive maximum price for the total engagement of the Request for Proposals. Such price includes all out-of-pocket expenses.

<u>Classifications</u>	<u>Hours</u>	<u>Standard</u> <u>Hourly Rate</u>	<u>Ouoted</u> Hourly Rates	<u>Total</u>
Partners:				
Managers:				
Supervisory Staff:				
Staff:				
Other (specify):				
<u>Subtotal:</u>				
Out-of-Pocket Expenses:				
Meals & Lodging:				
Transportation:				
Other (specify):				

SCHEDULE OF PROFESSIONAL FEES & EXPENSES

Notes: 1. The rates quoted should not be presented as a general percentage of the standard hourly rates or as a gross deduction from the total all-inclusive maximum price.

2. Provide rates and describe the method you will use to charge for any special requests, reports or the broadening of the scope of work beyond that described in this Request for Proposals.

3. Please provide any additional information about your Company's proposed fees and expenses for the engagement.

FEE PROPOSAL

I hereby certify that the undersigned is fully authorized to represent the Company stated below, and is duly empowered to submit the figures listed in response to the Town of Fairfield request for proposal for annual auditing services, and if selected is duly authorized by their Company to sign a contract with the Town, for the services identified in this Request for Proposal solicitation document.

Company: Signature:	 	Printed Name:			
Title:		Date:	_		

Addendum #	Dated	Addendum #	Dated	
Addendum #	Dated	Addendum #	Dated	

PROPOSER'S STATEMENT OF QUALIFICATIONS

Company Name:			
Size of Company or Corporation:			
Number of Employees: Full Time:	Part Time:		
Is your Company registered with the Office of	the Connecticut Secretary of State?	_Yes	No

Registration Date, if available	· · · · · · · · · · · · · · · · · · ·
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List any relevant certifications, licenses, registrations, etc., which qualify your Company to meet the requirements of this proposal. (If necessary, provide this information on a separate sheet)

List any criminal convictions against your Company and any of your Company's officers, principal shareholders, directors, partners, LLC members and LLC managers. (If necessary, provide this information on a separate sheet)

List any administrative actions either pending review by the State or determinations that the State has made regarding your Company or any of your Company's officer, principal shareholders, directors, partners, LLC members or LLC managers. This would include court judgments, actions, suits, claims, demands, investigations and legal, administrative or arbitration proceedings pending in any forum. Include a listing of OSHA violations and any actions or orders pending or resolved with any state agency such as the Department of Consumer Protection, the Department of Environmental Protection, etc. Detail this information on a separate sheet of paper. Such information should be for the last three (3) years. (If necessary, provide this information on a separate sheet)

PROPOSER DEBARMENT AND/OR SUSPENSION

Has the proposer, any Company official, or any subcontractor to the proposer, received any notices of debarment and/or suspension from contracting with the State of Connecticut, the Federal Government or any governmental entity?

NO YES

The above-signed proposer further affirms and declares that neither the proposer and/or any Company official, nor any subcontractor to the proposer and/or any Company official has received any notices of debarment and/or suspension from contracting with other states within the United States.

NO YES

If the above signed proposer, any Company official or any subcontractor to the proposer has received notices of debarment and/or suspension from contracting with the State of Connecticut, the Federal Government or any governmental entity, said notices must be attached to this document when submitting the proposal.

Number of notices attached: _____

I hereby certify under penalty of false statement that all the information supplied is complete and true.

Signature: _____

Title: _____

Date: _____

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

PROPOSAL SUBMISSIONS

Bid proposals are to be submitted in a <u>sealed envelope</u> and clearly marked on the outside **"BID #2022-69"** including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Proposal Submissions are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL PROPOSAL SUBMISIONS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL SUBMISSION DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should be directed in writing to:

Lee A. Flaherty, Junior Buyer: LFlaherty@Fairfieldct.org

Inquiries must reference date of proposal opening, requisition or contract number, and must be received <u>no later than as</u> <u>indicated in the proposal document</u> prior to date of bid opening. Failure to comply with these conditions will result in the Proposer waiving the right to dispute the bid specifications and conditions.

PRICING / FEES

Proposed Pricing and Fees must be held firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

THE CONSULTANT

The Consultant for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Consultant has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases shall be made or entered into with the most qualified proposer meeting the Town's requirements, except as otherwise specified in the invitation. If more than one service is specified in the invitation, the Town of Fairfield reserves the right to determine the most qualified proposer on an individual basis or on the basis of all items included in the Request for Proposal (RFP), unless otherwise expressed by the Town.

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF PROPOSAL

INSURANCE COVERAGE REQUIREMENTS

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "Employee Benefits Consultant" (hereinafter called the Consultant) shall also include their respective agents, representatives, employees or subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes work for the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Consultant will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

INSURANCE RIDER

Without limiting its liability under this Contract, the Consultant shall provide and maintain in full force and effect at all times during the term of this Contract, insurance coverage related to its services in connection with the Project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Consultant's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease

Commercial General Liability:

 Bodily Injury, Personal Injury, Property Damage, Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate

Automobile Liability:

• A combined single limit of one million dollars (\$1,000,000), including owned, hired and non-owned coverage.

Excess Liability Insurance

Three million dollars (\$3,000,000) each occurrence, three million dollars (\$3,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, and Automobile Liability.

Errors and Omissions/Professional Liability/Fiduciary Liability:

Five million dollars (\$5,000,000) each occurrence, Five million dollars (\$5,000,000) aggregate.

Crime Insurance or Fidelity Bond:

• One million dollars (1,000,000) each occurrence, One million dollars (1,000,000) aggregate.

"Tail" Coverage:

If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Consultant shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Consultant shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract.

RFP #2022-69 – Plan of Conservation and Development and Zoning Regulation Updates Page 15 of 21

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

Acceptability of Insurers: The Consultant's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A- VIII or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Consultant shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Consultant shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Consultant agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Consultant to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town.

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Consultant and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Consultant's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Consultant shall relieve the Consultant of the Consultant's full responsibility to provide insurance as required under this Contract.

Consultant's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Consultant or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Consultant shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Consultant's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with the Davis-Bacon Act as amended; that is conditions of Prevailing Wage shall apply. All current Davis Bacon wage information may be accessed online at no cost at www.ctdol.state.ct.us (The Town will apply the most current wage decision applicable at the time of contract award.)

RFP #2022-69 – Plan of Conservation and Development and Zoning Regulation Updates Page 16 of 21

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction of the board, commission, committee of which he/she is a member.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder further declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998 Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

REFERENCE #1:

Provide reference details of most recent similar scope projects performed:

Name of Company	Phone
Contact Person	Cell
Company Address	Fax
Date work completed	Email
REFERENCE #2:	
Name of Company	Phone
Contact Person	Cell
Company Address	Fax
Date work completed	Email
REFERENCE #3:	
Name of Company	Phone
Contact Person	Cell
Company Address	Fax
Date work completed	Email
REFERENCE #4:	
Name of Company	Phone
Contact Person	Cell
Company Address	Fax
Date work completed	Email
REFERENCE #5:	
Name of Company	Phone
Contact Person	Cell
Company Address	Fax
Date work completed	Email

SUB-CONSULTANTS

SUB-CONSULTANT #1:

Provide sub-consultant details if any are to be employed as part of this contract:

Name of Company				_	Fed ID # _			
Contact Person				_	Title			
Company Address					Phone			
Type of Service					Email			
Proposed Fees:	\$	/hr	\$	/hr		\$	/hr	
SUB-CONSULTANT #2:								
Name of Company				_	Fed ID #			
Contact Person				_	Title			
Company Address					Phone			
Type of Service				_	Email			
Proposed Fees:	\$	/hr	\$	/hr		\$	/hr	
SUB-CONSULTANT #3:								
Name of Company				_	Fed ID # _			
Contact Person				_	Title		_	
Company Address				_	Phone			
Type of Service					Email			
Proposed Fees:	\$	/hr	<u></u> <u>\$</u>	/hr		\$	/hr	
SUB-CONSULTANT #4:								
Name of Company				_	Fed ID #			
Contact Person				_	Title			
Company Address					Phone			
Type of Service					Email			
Proposed Fees:	\$	/hr	<u>\$</u>	/hr		\$	/hr	

NOTE: All Sub consultants are subject to approval by the Town of Fairfield and are required to provide Fed ID #.

APPENDIX

Below are a few helpful additional documents that may help Respondents with their submissions;

Town of Fairfield - Town Plan of Conservation and Development

Town of Fairfield - Zoning Regulations

Town of Fairfield - Most recent outreach

Town of Fairfield - Transit-Oriented Development Study

Town of Fairfield - Economic Development Plan

Town of Fairfield - Executive Summary - Strategic Plan

Presentation

<u>Plan</u>

<u> Town of Fairfield - Sustainable Fairfield Plan</u>

Lake Mohegan Open Space Area Management Plan

Town of Fairfield - Board of Education Facilities - Waterfall Schedule

RESPONDENT SELECTION FORM for:

RFP Plan of Conservation and Development and Zoning Regulation Updates

INDIVIDUAL RESPONDENT RATING FORM

(Reproduce this form for <u>each</u> Selection Committee Member to complete for <u>each</u> Respondent reviewed)

Project: Plan of Conservation and Development and Zoning Regulation Updates

Municipality: Town of Fairfield of Connecticut

Respondent: _____

Criteria	Maximum Points	Point Rating
Recommendations from municipal, state and or federal clients.	10	
Completeness and quality of RFP submission.	10	
Experience, expertise, and capabilities of the proposer. Background, qualifications, and previous experience of personnel to be assigned to the project and their demonstrated competence, experience and expertise in the type of work to be performed.	15	
Extent of services offered, proximity to serving office and the depth of and extent of overall resources that can be put to use to ensure the success of the project.	15	
A proven track record in providing these types of or similar services for comparable public sector (municipal, state and or federal) accounts of similar size and scope of this project.	20	
Proposed Not to Exceed Cost and Hourly Rate Cost Schedule.	30	
Total Points	100	
	100	
Signed:Date:		

RFQ #	2022-69				
	Plan of Conservation and Development and Zoning Update	Town of Fairfield			
DATE	9th December, 2021 TIME: 2:00PM				
		BFJ Planning New York, NY	Fitzgerald & Halliday, Inc. d/b/a FHI Studio Hartford, CT	SLR International Corporation New Haven, CT	Tyche Planning & Policy Group Vernon, CT



Sullivan Independence Hall 725 Old Post Road

Fairfield, Connecticut 06824 **Purchasing Department**

(203) 256.3060 FAX (203) 256·3080

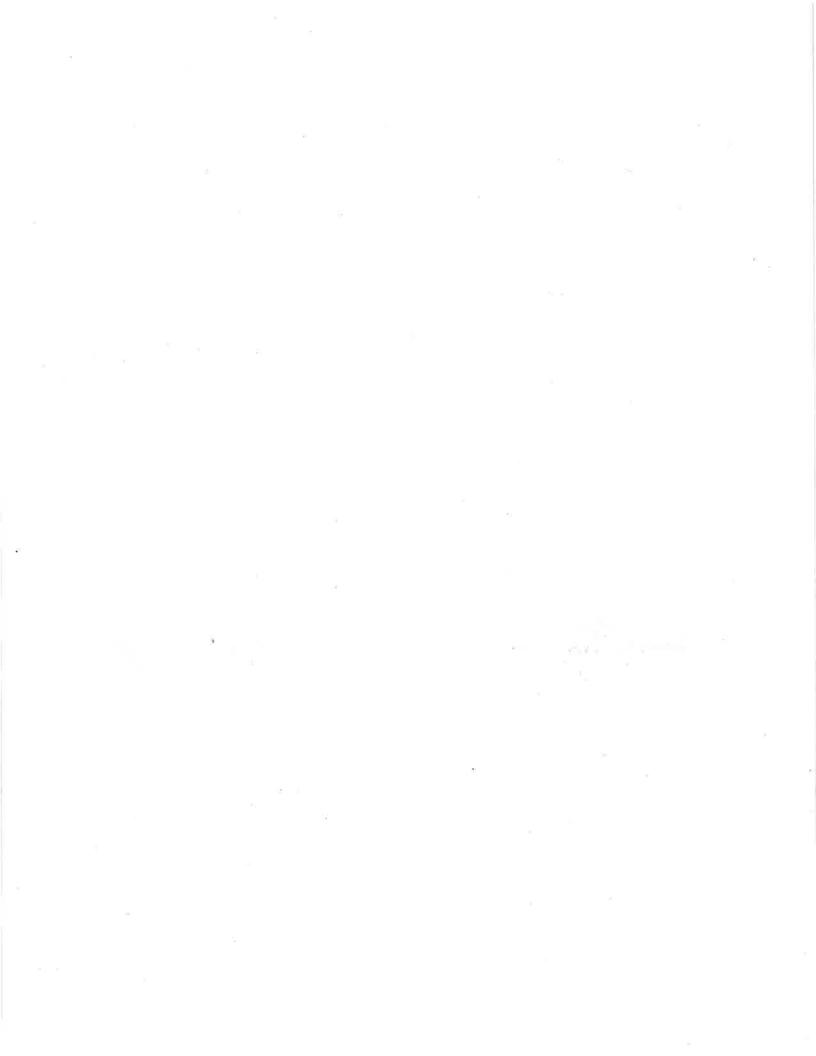
Award Recommendation Resolution:

On Tuesday, 22 February 2022, the Purchasing Authority recommended an award of bid number 2022-41 Underground Storage Tank Removals to ACV Enviro, Bridgeport, CT, for the lump sum amount of \$24,651.90, to provide labor, materials, equipment, and all else necessary to perform underground storage tank removals at Sullivan Independence Hall, 725 Old Post Road, and H. Smith Richardson Maintenance Building, 385 Hoydens Lane, based on the bid specifications.

The award of this contract to ACV Enviro may be subject to the review and approval of the Board of Selectman.

Brenda L. Kupchick, First Selectwoman

Gerald J. Foley, Director of Purchasing





Sullivan Independence Hall 725 Old Post Road

Fairfield, Connecticut 06824 Purchasing Department

(203) 256·3060 FAX (203) 256·3080

2022

BID #2022-41 Underground Storage Tank Removals Sullivan Independence Hall and H. Smith Richardson Maintenance Building

Date Submitted

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824.

SEALED BIDS are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

rector of Purcha

Bidder:
ACV ENVIRO
Doing Business As (Trade Name)
118 Burr Court
Address
Bridgeport CT 04605
Town State, Zip
(Mr/Ms) Name and Title, Printed
Your Fumar
Signature
203384-6020 203-384-6054
Telephone Fax
- + FIDALEAN C ACUERVIRZ . CON
Email

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

11:00am, Thursday, 9th February, 2022

To provide labor, materials, equipment and all else necessary to complete the removal of various underground storage tanks at two locations for the Town of Fairfield Public Works Department as detailed in the attached specifications.

NOTES:

- 1. Bidders are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
- 2. No bid shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Bid proposals are to be submitted in a sealed envelope and clearly marked "BID #2022-41" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

2022-41 Underground Storage Tank Removals Page 1 of 16

BID PROPOSAL FORM

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

I. ACV Environmental Services, Inc. have received the following contract documents,

- 1. BID Document #2022-41,
- 2. Posted addenda (if any) numbered <u>1</u> thru <u>1</u>, posted at https://fairfieldct.org/bids

and have included their provisions in my Proposal. I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc, to supply and deliver materials as specified:

1. BASE BID #1. Perform All Work required at Site #1. Sullivan Independence Hall, 725 Old Post Road

(\$_	11,875.95) /lump sum	Eleven Thousand, Eight Hundred Sevent	y-Five Dollars and Ninet	y-Five Cent	S Dollars
			(Written Amount)			

UNIT PRICE Item 1a.

The following Unit Price shall be used to adjust the contract amount if contaminated soil is present and needs to be excavated.

Removal and Disposal of Contaminated Soil: ($\underline{250.00}$)/ton \rightarrow Price must be per TON. No exceptions.

Work shall be completed 30 days after receipt of written notice to proceed / purchase order.

2. BASE BID #2. Perform All Work required at Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane

(\$ 12,775.95)/lump sum <u>Twelve Thousand, Seven Hundred Seventy-Five Dollars and Ninety-Five CentsDollars</u> (Written Amount)

UNIT PRICE Item 2a.

The following Unit Price shall be used to adjust the contract amount if contaminated soil is present and needs to be excavated.

Removal and Disposal of Contaminated Soil: (\$250.00)/ton \rightarrow Price must be per TON. No exceptions.

Work shall be completed 30 days after receipt of written notice to proceed / purchase order.

3. UNIT PRICE Item 3.

Clean Backfill Material: (\$ 60.00 / CY) Price must be per Cubic Yard. No exceptions.

All pricing shall include the cost of labor, materials, equipment, tools, mobilization, plant, delivery, permits (where not waived by the Town), licenses, overhead and profit, taxes (except from which Owner is exempt) and insurances.

2022-41 Underground Storage Tank Removals Page 8 of 16 A complete itemized schedule of values shall be required to be provided by the Contractor, prior to award of contract.

The Town has the right to add or remove items and/or quantities from this bid. Unbalanced bids will not be accepted. The Town of Fairfield reserves the right to award the bid with multiple items:

- a) To more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- b) To a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- c) May add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- d) All pricing shall include the cost of labor, materials, equipment, tools, mobilization, incidentals, delivery, (where not waived by the Town), licenses, overhead and profit, taxes (except from which the Town is exempt) and insurances.

CHECKLIST

The following must be submitted with proposal:

- X Cover page, completed and signed.
- Addenda acknowledged per Item 2 on Bid Proposal Form, or
- Signed and submitted with modified pricing if requested.
- List of references where projects performed of comparable size and scope within the past three years.
- Schedule of values.
- X List of all sub-contractors identifying each trade, hourly rates, and Tax ID number.

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in this Bid Form.

Jamie McIlvaine, Sales Operations Manager Name and Title of Authorized Representative (Printed)

Jamie McAlvaine

February 9, 2022

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

BID PROPOSALS

Bid proposals are to be submitted in a <u>scaled envelope</u> and clearly marked on the outside "<u>BID #2022-41</u>" including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Bid proposals are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to:

Ms. Corinne M. Dyer, Senior Buyer: CDyer@fairfieldct.org

Inquiries must reference date of bid opening, requisition or contract number, and must be received no later than as indicated in the bid documents prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions.

PRICES

Prices quoted must be firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

F.O.B. DESTINATION

Prices quoted shall be Net - Delivered to destination. Bids quoting other than F.O.B. Destination may be rejected.

BID BOND

The BID BOND furnished, as bid security, must be duly executed by the bidder as principal. It must be in the amount equal to five percent (5%) of the total estimated bid, as guarantee that, in case the contract is awarded to the bidder, the bidder will, within ten days thereafter, execute such contract and furnish a Performance Bond and Payment Bond.

Small businesses may elect to obtain an irrevocable letter of credit or cashier's check in lieu of the Bid Bond. Such surety must also be in an amount equal to at least five percent (5%) of the total estimated bid.

All bid bonds shall be written by a surety company or companies licensed in the State of Connecticut, and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if an approved surety bond cannot be provided, the bidder shall be deemed non-responsive.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

NOTE: Failure to provide a Bid Bond or equivalent security is not cause for a waiver defect. Any bid not accompanied by such security will be excluded from consideration.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Fairfield. The Town will waive its application and permit fees for Town of Fairfield projects.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

2022-41 Underground Storage Tank Removals Page 10 of 16

THE CONTRACTOR

The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the invitation. If more than one item is specified in the invitation, the Town of Fairfield reserves the right to determine the low bidder on an individual basis or on the basis of all items included in the Invitation for Bids, unless otherwise expressed by the Town. Additionally, the Town reserves the right to consider other factors in an award, such as the Town's prior experience with a vendor for services previously provided.

PERFORMANCE AND LABOR AND MATERIAL BOND

The successful bidder, within seven (7) business days after notification of award, will be required to furnish Performance and Labor and Material Bond provided by a company authorized to issue such bonds in the State of Connecticut, or Certified Check or properly executed Irrevocable Letter of Credit equal to a hundred per cent (100%) of the award.

In the event that the Contractor where required to provide evidence of insurance and a performance bond does not do so before beginning work, the Town of Fairfield reserves the right to withhold payment from such supplier until the evidence of insurance and performance bond has been received by the Town.

All payment and performance bonds shall be written by a surety company or companies licensed to issue bonds in the State of Connecticut, and shall have at least an A-VIII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if approved surety bonds cannot be provided the contract shall be terminated.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm

BOND REQUIREMENT - NON-RESIDENT CONTRACTORS

- 1. Non-resident contractors are required to deposit with the Department of Revenue Services a sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid.
- 2. If this surety is not deposited with the State, the Town is required to deduct and submit to the State 5% of the total contract value.

GUARANTEE

Equipment, materials and/or work executed shall be guaranteed for a minimum period of one (1) year against defective material and workmanship. The cost of all labor, materials, shipping charges and other expenses in conjunction with the replacement of defective equipment, and/or unsatisfactory work, shall be borne by the Contractor.

CATALOGUE REFERENCE

Unless expressly stated otherwise, any and all reference to commercial types, sales, trade names and catalogues are intended to be descriptive only and not restrictive; the intent is to indicate the kind and quality of the articles that will be acceptable. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state exactly what will be furnished. Where possible and feasible, submit an illustration, descriptive material, and/or product sample.

INSURANCE

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "General Contractor" (hereinafter called the "Contractor") shall also include their respective agents, representatives, employees and subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Contractor will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

2022-41 Underground Storage Tank Removals Page 11 of 16

INSURANCE RIDER

Without limiting the Contractor's liability, the Contractor shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Contractor's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident.
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease.
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease.

Commercial General Liability Insurance:

- Bodily Injury, Personal Injury and Property Damage one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.
- Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.

Automobile Liability Insurance:

• A combined single limit of one million dollars (\$1,000,000). This policy shall include all liability of the Contractor arising from the operation of all self-owned motor vehicles used in the performance of the Contract; and shall also include a "non-Ownership" provision covering the operation of motor vehicles not owned by the Contractor, but used in the performance of the work, and, rider CA9948 or equivalent

Pollution Liability:

One million dollars (\$1,000,000) each occurrence, one million dollars (\$1,000,000) aggregate.

Umbrella/Excess Liability Insurance:

 Five million dollars (\$5,000,000) each occurrence, five million dollars (\$5,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.

Indemnification: The Contractor shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Contractor, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Contract.

"Tail" Coverage: If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Contractor shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract.

2022-41 Underground Storage Tank Removals

Page 12 of 16

Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A-XV or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Contractor shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Contractor shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Contractor to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Contractor and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town of Fairfield. The Town and/or its representative retain the right to make inquiries to the Contractor, its agents or broker and insurer directly.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide insurance as required under this Contract.

Contractor's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Contractor's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

<u>OSHA</u>

The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Fairfield for any and all damages that may be assessed against the Town.

LIFE CYCLE COSTING

Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item over the life of the product, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us

The Davis-Bacon and Related Acts, shall apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: <u>https://www.dol.gov/whd/govcontracts/dbra.htm</u>

2022-41 Underground Storage Tank Removals Page 13 of 16 NOTE: The Town shall apply the most current wage decision applicable at the time of contract award.

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction or the jurisdiction of the board.

NON-WAIVER CLAUSE

The failure by the Town to require performance of any provision of this bid shall not affect the Town's right to require performance at any time thereafter, nor shall a waiver of any breach or default of a contract award constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

ATTORNEY FEES

In the event of litigation relating to the subject matter of this bid document or any resulting contract award, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder turther declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998.

Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE #1:

Name of Company <u>Town of Stratford</u>	Phone 203-385-4013		
Contact Person John Casey	Cell		
Company Address 2725 Main St.; Stratford, CT 06615	Email jcasey@townofstratford.com		
Project, Location, & Date Completed Removal of 14 USTs Townwide / Completed September, 30 2021			

REFERENCE #2:

Name of Company <u>Town of Greenwich</u>	Phone <u>203-625-7437</u>
Contact Person Dan Watson	Cell
Company Address 290 Greenwich Ave.; Greenwich, CT 06830	Email daniel_watson@greenwich.k12.ct.us
Project, Location, & Date Completed Various Townwide Projects / Com	mpleted 2019 - 2021

REFERENCE #3:

Name of Company Greenwich Board of Education	Phone (203) 625-7454		
Contact Person _ Eric Haaga	Cell		
Company Address 290 Greenwich Ave.; Greenwich, CT 06830	Email		
Project, Location, & Date Completed District-Wide Tank Removals / Completed August 2018			

REFERENCE #4:

Name of Company <u>Town of West Hartford</u>	Phone (860) 561-7927
Contact Person Tammy Bradley	Cell
Company Address 50 S. Main St.; West Hartford, CT 06107	Email <u>tammyb@westhartfordct.gov</u>
Project, Location, & Date Completed 8,000 Gallon UST Removal at 100 Ma	yflower St. / Completed January 20, 2022

REFERENCE #5:

Name of Company Third & Elizabeth Street, LLC (Raro's Automotiv	vp)one (203) 910-6804
Contact Person John Dorosh	Cell
Company Address 115 Technology Dr., Suite B207; Trumbull, CT 06611	Email jpd043@aol.com
Project, Location, & Date Completed <u>Removal of Six USTs on 3rd St. in Der</u>	by, CT / Completed October 29, 2021

SUBCONTRACTORS

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:

Name of Company <u>N/A</u>	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #2:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #3:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #4:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	
NOTE: All sub-Contractors are subject to approval by the Town of Fairfie	



USI Insurance Services 601 Union Street Suite 1000 Seattle, WA 98101 www.usi.com Tel: 206.441.6300

February 9, 2022

LETTER OF INTENT

Town of Fairfied 725 Old Post Road Fairfield, CT 06824

RE: ACV Environmental Services, Inc <u>Bid No. 2022-41 Underground Storage Tank Removals - Sullivan Indpendence Hall and H.</u> Smith Richardson Maintenance Building

To Whom it May Concern:

We are writing to you at the request of <u>ACV Environmental Services, Inc</u> This principal has or is about to submit a Bid proposal for <u>Bid No. 2022-41 Underground Storage</u> Tank Removals - Sullivan Indpendence Hall and H. Smith Richardson Maintenance Building

If a contract for this work is awarded to ACV Environmental Services, Inc.

<u>Federal Insurance Company</u>, a surety licensed to conduct business in the State of CT, has agreed to act as surety to issue the required Performance Bond which is a condition of awarding this contract.

Please let us know if you need anything further in this regard.

Sincerely Amber Engel

Attorney in Fact Federal Insurance Company

CHUBB,

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Scott C. Alderman, Jamie Armfield, Timothy S. Buhite, Amber Engel, Peggy A. Firth, Brandi Heinbaugh, Debbie Lindstrom, Kathleen M. Mitchell, Roxana Palacios, and Holly E. Ulfers of Seattle, Washington ------

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 20th day of February, 2020.

Dawn m. Chloros

Dawn M. Chloros, Assistant Secretary



ss

that their signatures as such officers were duly affixed and subscribed by like authority.

STATE OF NEW JERSEY County of Hunterdon

Notarial Seal

On this **20**th day of **February, 2020** before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, WESTCHESTER FIRE INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, WESTCHESTER FIRE INSURANCE COMPANY, and ACE AMERICAN INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seais affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and

Kut & ad Notary Public

Atrante

Commission Expires July 18, 2024

KATHERINE J. ADELAAR NOTARY PUBLIC OF NEW JERSEY No. 2316685

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILAN'I INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
 - (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
 - (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorneyin-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 9th of February, 2022.



Mour M. Chieros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT: Telephone (908) 903- 3493 Fax (908) 903- 3656 e-mail: surety@chubb.com

Bond No.:

Performance Bond

KNOW ALL BY THESE PRESENT	5, That we	, as
Principal and	, of	, authorized to do business in
the State of	, as Surety, are held and firmly bound unt	to
	as Obligee, in th	ne maximum penal sum of
	Dollars	(), lawful money of
the United States of America for	المتحد والمغابات فالمتعا المتنافية ومعتقفات	the second se

the United States of America, for which payment well and truly to be made we bind ourselves, our heirs, executors and assigns, jointly and severally, firmly by this Bond.

WHEREAS, the Principal has entered, or is about to enter, into a written agreement with the Obligee to perform in accordance with the terms and conditions of the _____

______ (hereinafter referred to as the Contract), said Contract is hereby referred to and made a part hereof;

NOW, THEREFORE, the condition of this obligation is such that if the above name Principal, its successors and assigns, shall well and truly perform its obligation as set forth in the above mentioned Contract, then this Bond shall be void; otherwise to remain in full force and effect pursuant to its terms.

Notwithstanding anything to the contrary in the Contract, the Bond is subject to the following express conditions:

1. Whereas, the Obligee has agreed to accept this Bond, this Bond shall be effective for the definite period of ______ to

. The Bond may be extended, at the sole option of the Surety, by continuation certificate for additional periods from the expiry date hereof. However, neither: (a) the Surety's decision not to issue a continuation certificate, nor (b) the failure or inability of the Principal to file a replacement bond or other security in the event the Surety exercises its right to not renew, shall itself constitute a loss to the Obligee recoverable under this Bond or any extension thereof.

- 2. If there is no breach or default on the part of the Obligee, then the Surety's performance obligation under the bond shall only arise after:
 - a. The Obligee has notified the Principal and the Surety in writing at their respective addresses of the alleged breach with a detailed description thereof, and has requested and attempted to arrange a conference with the Principal and the Surety to be held not later than fifteen (15) days after receipt of such notice to discuss methods of performing the Contract; and has made available during the notice period all books, records, and accounts relevant to the Contract which may be requested by the Principal or Surety. If the Obligee, Principal and Surety agree, the Principal shall be allowed a reasonable time to perform the Contract; but such an agreement shall not waive the Obligee's right, if any, to subsequently declare a Principal default;
 - b. The Obligee has declared the Principal in default and formally terminated the Principal's right to complete the Contract, provided, however, that such default shall not be declared earlier than twenty (20) days after the Principal and the Surety have received the notice as provided in "a" above; and
 - c. The Obligee has agreed to pay the balance of the Contract price to the Surety in accordance with the terms of the Contract or to the such contractor as may be tendered by the Surety to the Obligee.

- 3. No claim, action, suit or proceeding, except as hereinafter set forth shall be had or maintained against the Surety on this instrument unless such claim, action, suit or proceeding is brought or instituted upon the Surety within six months from termination or expiration of the bond term.
- 4. Regardless of the number of years this Bond is in force or the number of continuation certificates issued, the liability of the Surety shall not be cumulative in amounts from period to period and shall in no event exceed the amount set forth above, or as amended by rider.
- 5. Any notice, demand, certification or request for payment, made under this Bond shall be made in writing to the Surety at the address specified below. Any demand or request for payment must be made prior to the expiry date of this Bond.

Surety Address:

.

Attn:_____

SIGNED, SEALED AND DATED this _____ day of _____, ____,

By:_____

Ву:____

Surety

Attorney-in-Fact

ATA[®] Document A310[™] – 2010

SURETY:

of business)

(Name, legal status and principal place

Federal Insurance Company

Whitehouse Station, NJ 08889

202B Hall's Mill Road

Bid Bond

CONTRACTOR:

(Name, legal status and address) ACV Environmental Services, Inc 118 Burr Court Bridgeport, CT 06605

OWNER:

(Name, legal status and address) Town of Fairfied 725 Old Post Road Fairfield, CT, 06824 BOND AMOUNT: \$ Five Percent of the Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any) Bid No. 2022-41 Underground Storage Tank Removals Sullivan Indpendence Hall and H. Smith Richardson Maintenance Building

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

Init. 1

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1

Signed and sealed this 9 day of February, 2022.

Witness) Holly E. Ulfer

Federal Insurance Company

itness)

ACV Environmental Services, Inc (Contractor as Principal) (Seal) Kathleen M. Mitchell, Attorney-in-Fact (Title) Surety (Seal) Amber Engel, Attorney-in-Fact (Title)

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POWER OF ATTORNEY

REPUBLIC SERVICES, INC., a Delaware corporation having its principal place of business at 18500 N. Allied Way. Phoenix, Arizona 85054, hereby makes, constitutes and appoints KIBBLE & PRENTICE HOLDING COMPANY dba USI INSURANCE SERVICES NORTHWEST, acting through and by any one of Debbie Lindstrom, Kathleen M. Mitchell, Scott C. Alderman, Peggy A. Firth, Amber Engel, Jamie Armfield, Holly E. Ulfers, or Roxana Palacios, its true and lawful attorney to sign and seal any and all surety bonds, bid bonds, performance bonds and payment bonds at or below the monetary threshold of Five Million Dollars (\$5,000,000,00) on behalf of REPUBLIC SERVICES, INC. and its subsidiaries, relating to the provision of solid waste collection, transportation, transfer, recycling, disposal and or energy services by REPUBLIC SERVICES, INC, and its subsidiaries and affix its corporate seal to and deliver for and on behalf as surely thereon or otherwise, bonds of any of the following classes, to wit:

1 : Surety bonds, bid bonds, performance bonds and payment bonds to the United States of America or agency thereof, including those required or permitted under the laws or regulations relating to Customs or Internal Revenue; license and permit bonds or other indemnity bonds under the laws, ordinances or regulations of any state, city. town, village, board, other body organization, public or private; bonds to transportation companies; tost instrument bonds; lease bonds; worker's compensation bonds; miscellaneous surety bonds; and bends on behalf of notaries public, sheriffs, deputy sheriffs and similar public officials.

Surety bonds, bid bonds, performance bonds and payment bonds on behalf of REPUBLIC SERVICES, INC. and its subsidiaries in connection with bids, proposals or contracts.

REPUBLIC SERVICES, INC. hereby agrees to ratify and confirm whatsoever KIBBLE & PRENTICE HOLDING COMPANY dba USI INSURANCE SERVICES NORTHWEST shall lawfully do pursuant to this power of attorney. and until notice or revocation has been given by REPUBLIC SERVICES, INC., the acts of said attorney shall be binding on the undersigned.

IN WITNESS WHEREOF, this Power of Attorney has been signed this Tay of Noverel, 2021 on behalf of REPUBLIC SERVICES, INC. by its Assistant Secretary, Eileen B. Schuler.



Matthew Nordquist Notary Public Marlcopa County, Arizona My Comm. Expires 05-31-23 Commission No. 563802

REPUBLIC SERVICES, INC., a Delaware corporation

STATE OF ARIZONA

COUNTY OF MARICOPA

Subscribed and sworn to before me this TH day of NEMBER Dol by Eileen B. Schuler, Assistant Secretary.

Eileen B. Sul

CERTIFICATE

I, the undersigned, Eileen B. Schuler, Assistant Secretary of Republic Services, Inc., a Delaware corporation, do hereby certify that the foregoing Power of Attorney is true, correct, remains in full force and effect, and has not been revoked.

IN WITNESS WHEREOF, this Certification has been signed this 9th day of February 2022 on behalf of REPUBLIC SERVICES, INC. by its Assistant Secretary, Eileen B. Schuler.

CHUBB

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Scott C. Alderman, Jamie Armfield, Timothy S. Buhite, Amber Engel, Peggy A. Firth, Brandi Heinbaugh, Debbie Lindstrom, Kathleen M. Mitchell, Roxana Palacios, and Holly E. Ulfers of Seattle, Washington

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 20th day of February, 2020.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary



STATE OF NEW JERSEY County of Hunterdon

SS.

IR M

Stephen M. Haney, Vice President



On this **20**th day of **February, 2020** before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, WESTCHESTER FIRE INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, NESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



KATHERINE J. ADELAAR NOTARY PUBLIC OF NEW JERSEY No. 2316685 Commission Expires July 16, 2024

Hut Alden

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

- "RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):
 - (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
 - (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
 - (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorneyin-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
 - i) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 9th of February, 2022.



Dawn m. Chlores

Dawn M. Chloros, Assistant Sceretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT: Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



STATE OF CONNECTICUT

INSURANCE DEPARTMENT

This is to Certify, that Federal Insurance Company

having complied with the laws of the State of Connecticut, is licensed to transact in this state until the first day of May 2022, unless this license be sooner revoked, the lines of insurance numbered: 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18

- Fire, Extended Coverage, and Other Allied Lines
 Homeowners Multiple Peril
 Commercial Multiple Peril
 Earthquake
 Growing Crops
 Ocean Marine
 Accident and Health
 Workman's Compensation
 Liability other than Auto (B. I. and P.D.)
 Auto Liability (B. I. and P.D.)
 Auto Physical Damage
 Aircraft (All Perils)
 Fidelity and Surety
 Glass
- Burglary and Theft
 Boiler and Machinery
 Boiler and Machinery
 Credit
 Credit
 Reinsurance
 Life Non-Participating
 Life Participating
 Variable Life Non-Participating
 Variable Life Partipating
 Variable Annuities
 Title
 Fraternal Benefit Society
 Mortgage Guaranty
 Health Care Center
 30.

Witness my hand and official seal, at Hartford,

this 1 day of May 2021

Insurance Commissioner

Certificate of Authority and Compliance

www.ct.gov/cid P. O. Box 816 Hartford, CT 06142-0816 An Equal Opportunity Employer .

FEDERAL INSURANCE COMPANY

STATEMENT OF ASSETS, LIABILITIES AND SURPLUS TO POLICYHOLDERS

Statutory Basis

December 31, 2020

(in thousands)

ASSETS		LIABILITIES AND SURPLUS TO POLICYHOLDERS		
Cash and Short Term Investments United States Government, State and Municipal Bonds Other Bonds Stocks Other Invested Assets	\$ (247,647) 4,277,332 5,455,272 567,832 1,207,053	Outstanding Losses and Loss Expenses Reinsurance Payable on Losses and Expenses Unearned Premiums Ceded Reinsurance Premiums Payable Other Liabilities	\$ 7,823,012 1,421,176 2,145,775 261,276 551,641	
TOTAL INVESTMENTS	11,259,842	TOTAL LIABILITIES	12,202,880	
Investments in Affiliates: Great Northern Ins, Co. Vigilant Ins, Co. Chubb Indemnity Ins, Co. Chubb National Ins, Co. Other Affiliates Premiums Receivable Other Assets	404,889 349,615 182,191 186,189 98,826 1,634,609 2,410,891	Capital Stock Paid-In Surplus Unassigned Funds SURPLUS TO POLICYHOLDERS	20,980 2,711,474 1,591,718 4,324,172	
TOTAL ADMITTED ASSETS	<u>\$ 16,527,052</u>	TOTAL LIABILITIES AND SURPLUS	\$ 16,527,052	

Investments are valued in accordance with requirements of the National Association of Insurance Commissioners, At December 31, 2020, investments with a carrying value of 507,794,700 were deposited with government authorities as required by law.

"Electronic signatures only and no notary due to COVID-19 related stay at home restrictions"

STATE OF PENNSYLVANIA

COUNTY OF PHILADELPHIA

John Taylor, being duly sworn, says that he is Senior Vice President of Federal Insurance Company and that to the best of his knowledge and belief the foregoing is a true and correct statement of the said Company's financial condition as of the 31 st day of December, 2020.

DocuSigned before me this

John P Taylor

- 3FB940401 Senior Vice President

Notary Public

My commission expires

SERVICE AGREEMENT

This AGREEMENT, made this day of _____ March 2022, by and between the **TOWN OF FAIRFIELD**, in the County of Fairfield, a municipal Corporation of the State of Connecticut (hereinafter "**TOWN**"), and **ACV Enviro** a Connecticut Corporation with its principal place of business at 118 Burr Court, Bridgeport, Connecticut, (hereinafter "**CONTRACTOR**").

WITNESSETH, That for and in consideration of the premises and the agreement herein contained, and the payments herein provided to be made, the parties hereto agree as follows:

FIRST: Statutes.

The Contractor agrees to accept and abide by the provisions of Title 31, Section 53 of the 1965 Supplement to the General Statutes, State of Connecticut, which require "The wages paid on an hourly basis to any person performing the work of any mechanic, laborer or worker on the work herein contracted to be done and the amount of payment or contribution paid or payable on behalf of each such person to any employee welfare fund, as defined in subsection (h) of this section, shall be at a rate equal to the rate customary or prevailing for the same work in the same trade or occupation in the town in which such public works project is being constructed. Any Contractor who is not obligated by agreement to make payment or contribution on behalf of such persons to any such employee welfare fund shall pay to each mechanic, laborer or worker as part of such person's wages the amount of payment or contribution for such person's classification on each pay day."

The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (b) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission; (c) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (d) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (e) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (b) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (c) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (d) the Contractor agrees to provide the Commission with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

SECOND: Engagement and Authorization.

Subject to the terms and conditions set forth in this Agreement, Town does hereby engage and authorize Contractor — and Contractor does hereby accept such engagement and authorization, as an independent contractor for Town - to construct the Construction Project, as here in defined, and to manage such construction for Town. The Contractor further covenants and agrees at its own proper cost, charge, and expense to furnish all machinery, appliances, tools, labor and materials necessary or proper to do all the work necessary to construct all the works equipment and fixtures, appurtenant thereto, as set forth in the Contractor's proposal, annexed hereto, as Exhibit A and known as **PURCHASE ORDER NO.22XXXXXX**, and as described in the Invitation to Bid #2022-41 Plans and Specifications, attached hereto as Exhibit B, made and prepared by the Town of Fairfield Purchasing Department, in the County of Fairfield; and in the Contract Documents, as defined below in this Contract, which are incorporated by reference and wholly made a part of this Contract to the same extent as though the same were herein expressly written, in a first-class workmanlike manner, and in strict accordance with the plans, drawings and specifications therefore, invitation for bid, and the Contractor's proposal all of which plans, drawings, specifications, invitation to bid, proposal, award resolution and other Contract Documents. Such work will be performed under the supervision of the Responsible Town Official (herein "RTO"), who for the purposes of this Contract, shall be the Director of Public Works of the Town of Fairfield and/or his appointed agent.

THIRD. In consideration of the Contractor faithfully complying with all the terms and stipulations of this Contract as set forth herein, or in the plans and specifications therefore, advertisement, proposal and other Contract Documents, the Town of Fairfield covenants and agrees to pay the said Contractor at the time and times, and in the manner more particularly set forth in the General Conditions as accepted in the bid submission attached hereto as Exhibit C.

FOURTH. The Contractor agrees to indemnify, defend and hold harmless the Town of Fairfield, its employees, agents and servants from any and all claims or demands for damages or injuries to either person or property which arise or may arise out of the performance of this contract, and shall indemnify and insure the Town of Fairfield in the manner more particularly set forth in the Insurance Requirements attached herein as Exhibit D, which are made part of this Contract.

FIFTH. The term "Contract Documents" shall mean and include the following:

Advertisement for Bid

- 1. Instructions to Bidders
- 2. Bid Proposal
- 3. All Contract Forms:
 - a. Bid Bond
 - b. Certificate of Surety
 - c. Statement of Compliance with Bidding Requirements
 - d. Contract
 - e. Acknowledgement of Officer of Town Executing Contract
 - f. Acknowledgement of Corporate Contractor
 - g. Acknowledgement of Contractor, if an Individual
 - h. Performance and Labor and Material Bond
 - i. Certificate of Insurance
 - j. Non-Collusion Affidavit of Prime Bidder
 - k. Non-Collusion Affidavit of Subcontractor
 - 1. Notice of Award
 - m. Notice to Proceed
 - n. Change Orders
 - o. Town of Fairfield, Standard Insurance Requirements
- 4. General Conditions
- 5. Supplemental General Conditions
- 6. Special Conditions
- 7. All Federal and State Required Contract Provisions Including:
 - a. CHRO-Contract Compliance Regulations-Notification to Bidders
- 8. Contract Drawings

IN WITNESS WHEREOF, the Town Council of the Town of Fairfield, in the County of Fairfield has authorized the Corporate Seal of the Town of Fairfield to be hereto affixed and this Contract

to be signed by the Purchasing Authority and that same attested to by the Town Clerk and the Contractor has caused this Contract to be signed by its duly authorized officer, and its corporate seal to be hereunto affixed all the day and year first above written.

TOWN OF FAIRFIELD

Ву	
Its: Date:	, 2022
By	
Its: Date:	, 2022

ACV ENVIRO

By_____

Its: Date: _____, 2022

EXHIBIT A CONTRACTOR'S PROPOSAL PURCHASE ORDER NO.22XXXXXX

EXHIBIT B INVITATION TO BID #2022-41

EXHIBIT C BID SUBMISSION

EXHIBIT D CERTIFICATE OF INSURANCE

EXHIBIT A CONTRACTOR'S PROPOSAL PURCHASE ORDER NO.22XXXXXX

EXHIBIT B INVITATION TO BID #2022-41



Fairfield, Connecticut 06824 Purchasing Department

(203) 256·3060 FAX (203) 256·3080

.....

BID #2022-41

Underground Storage Tank Removals Sullivan Independence Hall and H. Smith Richardson Maintenance Building

. . .

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824.

Sullivan Independence Hall

725 Old Post Road

SEALED BIDS are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

Date Submitted		4
Bidder:		
e)		
Doing Business As	(Trade Name))
Address		
Tour State 7:-		
Town, State, Zip		
	Title Printed	
Town, State, Zip (Mr/Ms) Name and	Title, Printed	
	Title, Printed	

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

11:00am, Thursday, 9th February, 2022

To provide labor, materials, equipment and all else necessary to complete the removal of various underground storage tanks at two locations for the Town of Fairfield Public Works Department as detailed in the attached specifications.

NOTES:

- 1. Bidders are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
- 2. No bid shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Bid proposals are to be submitted in a sealed envelope and clearly marked "BID #2022-41" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

2022-41 Underground Storage Tank Removals Page 1 of 16

INVITATION TO BID

The Town of Fairfield (Town) on behalf of its Department of Public Works (DPW) is seeking competitive bids from qualified contractors to provide all materials, labor and equipment necessary for the removal and disposal of various underground storage tanks located at Sullivan Independence Hall and H. Smith Richardson Maintenance Building as specified.

NOTES:

- 1. The intent is to have the work performed upon award of contract. However, due to the possibility that contaminated soil may be found, the project either partial or in its entirety may not be awarded contingent upon available funding.
- 2. Upon notice to proceed, Contractor may have immediate site access with all work completed in a timely manner.
- 3. It is the Town's intention to award both projects to one (1) contractor, however the Town maintains the right to award to multiple contractors based on pricing and available funding.

PRE-BID MEETING

A site meeting will commence at **10:00 am**, 725 Old Post Road, Fairfield, Connecticut on **Friday**, **28 January**, **2022**, for prospective bidders to scope the conditions.

- While the meeting is non-mandatory, prospective bidders will be required to sign-in at commencement of the meeting. The sign-in sheet will be posted on the Purchasing Department website as below. Copies will not be made available at the meeting, nor will they be faxed out.
- All requests for information will be answered in writing as specified below under Addenda.

ADDENDA / REQUESTS FOR INFORMATION (RFI)

Addenda concerning important information and/or modifications to specifications will be posted on the Fairfield Purchasing Department website at <u>https://fairfieldct.org/bids</u>

- It is each Bidder's sole responsibility to monitor the above website for all updated information.
- Addenda will not be mailed, e-mailed or faxed out.
- Written requests for information will not be accepted after 12:00pm on Thursday, 2 February, 2022.
- Verbal requests for information via phone or other means will not be accepted.
- Failure to comply with these conditions will result in the bidder waiving the right to dispute bid specifications and conditions, no exceptions.

Questions concerning this bid must be submitted in writing and directed only to:

Corinne Dyer, Senior Buyer

cdyer@fairfieldct.org

Response will be in the form of an addendum that will be posted approximately 3 February, 2022 to the Town of Fairfield website, which is www.fairfieldct.org. It is the responsibility of each bidder to retrieve addenda from the website. Any contact about this bid between a Bidder and any other Town official and/or department manager and/or Town of Fairfield employee, other than as set forth above, may be grounds for disqualification of that Bidder. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above.

REQUIREMENTS

- A. Any sizes or estimate of quantities are approximate and are not guaranteed in any respect. Prospective bidders are to visit the sites to verify scope of the work, measurements, quantities, etc., prior to bidding. The Town reserves the right at all times to increase or decrease the amount of work if deemed in its best interest.
- B. Price is to include all labor, materials, tools, equipment, plant, mobilization, permits, insurances, etc., required to properly complete the projects.
- C. The Town of Fairfield reserves the right to award the bid with multiple items:

- to more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- to a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- and may add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- D. The Bidder must not discriminate, nor permit discrimination, against any person on the grounds of race, color, national origin, religion, sex, handicap, or veteran status, in their employment practices, in any of their contractual arrangements, in all service and accommodations they offer to the public, and in any of their other business operations.
- E. The successful bidder MUST secure all required permits (local, state, federal) prior to commencing work on the sites.
- F. The awarded Contractor will have access to the sites immediately upon award of contract and all work must be completed in a timely manner. Time is of the essence. All work time must be coordinated with the Project Engineer.
- G. Award of the project, either partial or in its entirety, is contingent upon funding approval by the applicable boards of the Town of Fairfield, including state and federal agencies.
- H. Upon Award, all bidding documents shall constitute a legal contract including but not limited to the following; Bid Invitation, Addendum, CT DOL Prevailing Wage Documents (if applicable), Award Resolution, Town Purchase Order, and AIA Contract or equivalent when applicable.
- I. In the instance the Contactor discovers unanticipated hazardous material, whether it be in nature or capacity, the Town reserves the right to terminate the Contract and regain possession of the project sites.
- J. Legal and Regulatory Compliance:
- All Contractors' employees shall be trained and familiar with pertinent safety rules and guidelines including handling of hazardous materials.
- Contractor shall maintain a health and safety plan (HASP) in compliance with the Occupational Safety and Health Administration (OSHA) Standards defined in 29 CFR 910.120: Hazardous waste operations and emergency response.
- OSHA compliance is the sole responsibility of Contractor, and any deficiency will not be the responsibility of the Town. Contractor shall be solely responsible for ensuring that its employees and subcontractors have all appropriate safety equipment including hard hats, steel-toed boots, respirators, hearing protection, eye protection, skin protection, and fall protection. Copies of OSHA training records for all applicable employees shall be available for review upon request.
- Contractor shall provide fire suppression equipment for their equipment as is usual and customary for work being performed. A fire extinguisher (ABC or equivalent) shall be present and visible at all times during work.
- All facility components shall be removed or abandoned in accordance with procedures specified in NFPA 30.
- All work shall be conducted in accordance with State and local regulations, Connecticut Department of Energy and Environmental Protection (CT DEEP) guidance and industry standards and guidelines.
- Contractor shall notify the Town of Fairfield Fire Marshal at least forty-eight hours prior to commencing UST removal activities, Contractor shall be responsible for notifying and obtain all required permits from the Town.

K. Security and Safety:

- Contractor shall be solely responsible for all safety precautions.
- Excavation activities shall not commence until all vehicle traffic control and pedestrian safety protections are in place.

- Contractor shall provide temporary construction fencing around perimeter of project area and all other signs, safety devices, barricades, and any other safety equipment required to comply with all federal, state and local safety laws, roles, codes, ordinances and/or regulations.
- Contractor shall be solely responsible for means, methods, techniques, sequences and procedures in connection with the excavation work and safety precautions.
- The tank excavation shall not remain open overnight or when Contractor personnel are not present.
- Any open excavation and all work areas shall have their own safety devices or barricades that prevent public access.

ENCLOSURES

- 1. Cathodic Protection (CP) Testing Report for Sullivan Independence Hall performed by EnviroShield Inc. dated June 1, 2021
- Cathodic Protection (CP) Testing Report for H. Smith Richardson performed by EnviroShield Inc. dated June 12, 2020
- 3. CT DEEP Notification for Underground Storage Tanks for Sullivan Independence Hall
- 4. CT DEEP Notification for Underground Storage Tanks for H. Smith Richardson

SCOPE OF WORK

Site #1. Sullivan Independence Hall, 725 Old Post Road, Fairfield, CT 06824

Tank 1.) Size: 6,000 gal. Oil Tank, Contents: 200 gallons Heating Oil

Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane, Fairfield, CT 06825

Tank #1. Size: 1000 gal., Contents: 260 gallons Gasoline

Tank #2. Size: 1000 gal., Contents: 200 gallons Diesel

Tank #3. Size: 1000 gal., Contents 560 gallons Heating Oil

General Scope of Work:

- Obtain all necessary permits for oil tank removal as deemed by Local, State and Federal regulatory agencies.
- Properly dispose of all residual liquid inside the tank which is an estimated above. Disposal costs are to be included in the Base Bid amounts.
- Excavate tanks including all associated piping and remove from the ground. Remove and properly dispose of the concrete and covers above the tanks.
- Inert the tanks as needed and transport it off-site to an approved tank decommissioning facility for proper cleaning and disposal; or clean the tanks onsite and dispose of at an approved facility. Provide documentation that this is completed.
- Remove/abandon associated piping to the base of the building foundation. Cap any line leading to fuel oil pumping equipment. All piping that is underground shall be removed.

• Collect and test soil samples in accordance with the Connecticut Department of Environmental & Energy Protection Underground storage tank regulations.

Underground Storage Tanks (USTs):

https://www.ct.gov/deep/cwp/view.asp?a=2692&q=322600&deepNav_GID=1652

- Install lawn seed and topsoil on all disturbed areas. Final restoration shall be included in Base Bids.
- It is the Contractor's responsibility to protect the construction site and the existing buildings.
- All Federal, State and Local Codes relating to oil tank removal must be maintained. All work must be in strict accordance with all EPA, DEEP, State and Local rules, codes, regulations and ordinances.
- A six (6) foot high chain link construction fence shall be installed around the work area for the duration of construction. The construction site must be properly secured at all times.
- Work area must be kept free of hazards and protected at all times.
- The scope of work <u>does not include</u> replacement of the removed tank.

Clean-up, removal, and proper disposal of all waste and surplus items:

- Contractor shall coordinate all tank cleaning and removal activities with the Fire Marshal and Town officials.
- Contractor or their subcontractor, whichever shall be transporting the waste material from the tank cleaning, shall have a currently valid waste transporter permit from CT DEEP.
- Contractor shall provide the Town with receipts or other documentation showing the quantity and final disposition of all waste generated within 21 days.
- All liquid, sludge and materials generated from tank cleaning are to be removed from the UST, and after the tank has been thoroughly cleaned and rinsed, the contractor is responsible for properly transporting and disposing of all materials.
- Under no circumstance should the tank be cut-up or broken into pieces on-site.
- Contractor shall inspect the removed UST for holes, leaks or signs of a release, and any should be noted and documented with photographs.
- Contractor shall provide the Town with a disposal receipt for the tank within 21 days.

Existing Piping Connections and Termination:

- The Contractor shall remove and dispose of all vent pipes and the product piping from the top of the tank to the existing piping.
- Proper termination of existing piping is the sole responsibility of the contractor including but not limited to disconnecting existing piping at specified locations, draining remaining system piping for proper disposal, and proper end termination and capping.

Utilities:

- Contractor shall mark out the property and work area and notify Call-Before-You-Dig (CBYD) as required by law at least two full working days but not more than 30 days before any excavation starts (Excluding holidays & weekends).
- Contractor is responsible for contracting with a private utility locator to locate any private buried utilities in the construction area.

- All utilities are to remain in service during the work, if possible. Contractor shall inform the Town if any utilities need to be temporarily removed from service.
- Contractor shall confirm that any buried water, sewer or electrical lines damaged or turned off during demolition are repaired prior to backfilling and surfacing. Any buried water, sewer and/or electrical lines shall be inspected before they are put back into service.

Backfill:

- Backfill, grade, loam and seed all areas disturbed by construction.
- Backfill the excavations with clean compacted fill to grade. Top 6" of filled area shall be topsoil.
- Backfill materials should be compacted in 12-inch lifts to 95% minimum density.
 - a. No demolition debris, trash, concrete, asphalt, or excavated soils shall be reintroduced into the excavation or used as backfill.
 - b. Excavated soil that does not appear to be impacted with oil may be reintroduced into the excavation as backfill.
 - c. Tie-down straps should be cut off below grade, and concrete deadmen should be left in place.
- Price of clean backfill should be added to UNIT PRICE Item 3.

Assessment Sampling:

- a. The Contractor will coordinate with Town's designated LEP to allow the collection of UST assessment samples.
- b. Soil samples will be collected from the sidewalls of the excavation, beneath the UST, and along the piping trench, or as otherwise requested by the designated LEP.
- c. If groundwater is encountered, a water sample or samples will be collected per the direction of the designated LEP.

Disposal of Contaminated Soil (if applicable):

- If greater than twenty tons of petroleum impacted soils are encountered, or free product is observed on the groundwater surface, or contaminated soil is present below the groundwater table, the Contractor shall discontinue excavation and contact the Town for direction.
- Contractor shall provide the Town with receipts or other documentation showing the quantity and final disposition of all waste generated within 21 days.
- All liquid, sludge and materials generated from tank cleaning are to be removed from the UST, and after the tank has been thoroughly cleaned and rinsed, the contractor is responsible for properly transporting and disposing of all materials.
- Under no circumstance should the tank be cut-up or broken into pieces on-site.
- Contractor shall inspect the removed UST for holes, leaks or signs of a release, and any should be noted and documented with photographs.
- Contractor shall provide the Town with a disposal receipt for the contaminated soil within 21 days.

Surface Restoration:

- a. The final 10 inches of backfill shall be a minimum of 10" of compacted ³/₄" process stone to support repaving.
- b. The surface should be graded with no tripping hazards, debris, or large stone.

Closure Report:

- A tank closure and soil report must be supplied documenting the tank removal activities.
- Including a map showing the tanks and all sample locations, activity summary, photographs, analytical reports, tank, soil and liquids disposal receipts and any supporting documentation.
- The report must specifically state whether groundwater was encountered, if any remediation was recommended, and if any occurred.
- The report should be prepared or signed by a Licensed Environmental Professional.
- Contractor shall provide the Town with a disposal receipt for the tank within 21 days.
- The report is due within 21 days after tank removal.

BID PROPOSAL FORM

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

_____have received the following contract documents,

1. BID Document #2022-41,

I, _

2. Posted addenda (if any) numbered ______, posted at https://fairfieldct.org/bids

and have included their provisions in my Proposal. I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc, to supply and deliver materials as specified:

1. BASE BID #1. Perform All Work required at Site #1. Sullivan Independence Hall, 725 Old Post Road

(\$) /lump sum		Dollars
		(Written Amount)	
UNIT PRICE I	tem 1a.		
The following Ur	nit Price shall be used to	adjust the contract amount if contaminated soil is present and needs to be excavated	l.
Removal and Di	sposal of Contaminated	Soil: ($\$)/ton \rightarrow Price must be per TON. No exceptions	
Work shall be c	completed days	after receipt of written notice to proceed / purchase order.	
Work shall be c	completed days	after receipt of written notice to proceed / purchase order.	

2. BASE BID #2. Perform All Work required at Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane

(\$______) /lump sum ______ Dollars ______ Dollars

UNIT PRICE Item 2a.

The following Unit Price shall be used to adjust the contract amount if contaminated soil is present and needs to be excavated.

Removal and Disposal of Contaminated Soil: (\$_____)/ton \rightarrow Price must be per TON. No exceptions.

Work shall be completed ______ days after receipt of written notice to proceed / purchase order.

3. UNIT PRICE Item 3.

Clean Backfill Material: (\$_____/ CY) Price must be per Cubic Yard. No exceptions.

All pricing shall include the cost of labor, materials, equipment, tools, mobilization, plant, delivery, permits (where not waived by the Town), licenses, overhead and profit, taxes (except from which Owner is exempt) and insurances.

A complete itemized schedule of values shall be required to be provided by the Contractor, prior to award of contract.

The Town has the right to add or remove items and/or quantities from this bid. Unbalanced bids will not be accepted. The Town of Fairfield reserves the right to award the bid with multiple items:

- a) To more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- b) To a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- c) May add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- d) All pricing shall include the cost of labor, materials, equipment, tools, mobilization, incidentals, delivery, (where not waived by the Town), licenses, overhead and profit, taxes (except from which the Town is exempt) and insurances.

CHECKLIST

The following must be submitted with proposal:

- \Box Cover page, completed and signed.
- Addenda acknowledged per Item 2 on Bid Proposal Form, or
- □ Signed and submitted with modified pricing if requested.
- □ List of references where projects performed of comparable size and scope within the past three years.
- \Box Schedule of values.
- List of all sub-contractors identifying each trade, hourly rates, and Tax ID number.

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in this Bid Form.

Name and Title of Authorized Representative (Printed)

Signature

Date

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

BID PROPOSALS

Bid proposals are to be submitted in a <u>sealed envelope</u> and clearly marked on the outside "<u>BID #2022-41</u>" including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Bid proposals are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to:

Ms. Corinne M. Dyer, Senior Buyer: CDyer@fairfieldct.org

Inquiries must reference date of bid opening, requisition or contract number, and must be received <u>no later than as indicated in the bid documents</u> prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions.

PRICES

Prices quoted must be firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

F.O.B. DESTINATION

Prices quoted shall be Net – Delivered to destination. Bids quoting other than F.O.B. Destination may be rejected.

BID BOND

The BID BOND furnished, as bid security, must be duly executed by the bidder as principal. It must be in the amount equal to five percent (5%) of the total estimated bid, as guarantee that, in case the contract is awarded to the bidder, the bidder will, within ten days thereafter, execute such contract and furnish a Performance Bond and Payment Bond.

Small businesses may elect to obtain an irrevocable letter of credit or cashier's check in lieu of the Bid Bond. Such surety must also be in an amount equal to at least five percent (5%) of the total estimated bid.

All bid bonds shall be written by a surety company or companies licensed in the State of Connecticut, and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if an approved surety bond cannot be provided, the bidder shall be deemed non-responsive.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

NOTE: Failure to provide a Bid Bond or equivalent security is not cause for a waiver defect. Any bid not accompanied by such security will be excluded from consideration.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Fairfield. The Town will waive its application and permit fees for Town of Fairfield projects.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

2022-41 Underground Storage Tank Removals Page 10 of 16

THE CONTRACTOR

The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the invitation. If more than one item is specified in the invitation, the Town of Fairfield reserves the right to determine the low bidder on an individual basis or on the basis of all items included in the Invitation for Bids, unless otherwise expressed by the Town. Additionally, the Town reserves the right to consider other factors in an award, such as the Town's prior experience with a vendor for services previously provided.

PERFORMANCE AND LABOR AND MATERIAL BOND

The successful bidder, within seven (7) business days after notification of award, will be required to furnish Performance and Labor and Material Bond provided by a company authorized to issue such bonds in the State of Connecticut, or Certified Check or properly executed Irrevocable Letter of Credit equal to a hundred per cent (100%) of the award.

In the event that the Contractor where required to provide evidence of insurance and a performance bond does not do so before beginning work, the Town of Fairfield reserves the right to withhold payment from such supplier until the evidence of insurance and performance bond has been received by the Town.

All payment and performance bonds shall be written by a surety company or companies licensed to issue bonds in the State of Connecticut, and shall have at least an A-VIII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if approved surety bonds cannot be provided the contract shall be terminated.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: <u>https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm</u>

BOND REQUIREMENT – NON-RESIDENT CONTRACTORS

- 1. Non-resident contractors are required to deposit with the Department of Revenue Services a sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid.
- 2. If this surety is not deposited with the State, the Town is required to deduct and submit to the State 5% of the total contract value.

GUARANTEE

Equipment, materials and/or work executed shall be guaranteed for a minimum period of one (1) year against defective material and workmanship. The cost of all labor, materials, shipping charges and other expenses in conjunction with the replacement of defective equipment, and/or unsatisfactory work, shall be borne by the Contractor.

CATALOGUE REFERENCE

Unless expressly stated otherwise, any and all reference to commercial types, sales, trade names and catalogues are intended to be descriptive only and not restrictive; the intent is to indicate the kind and quality of the articles that will be acceptable. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state exactly what will be furnished. Where possible and feasible, submit an illustration, descriptive material, and/or product sample.

INSURANCE

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "General Contractor" (hereinafter called the "Contractor") shall also include their respective agents, representatives, employees and subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Contractor will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

2022-41 Underground Storage Tank Removals Page 11 of 16

INSURANCE RIDER

Without limiting the Contractor's liability, the Contractor shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Contractor's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident.
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease.
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease.

Commercial General Liability Insurance:

- Bodily Injury, Personal Injury and Property Damage one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.
- Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.

Automobile Liability Insurance:

A combined single limit of one million dollars (\$1,000,000). This policy shall include all liability of the Contractor arising from the operation
of all self-owned motor vehicles used in the performance of the Contract; and shall also include a "non-Ownership" provision covering the
operation of motor vehicles not owned by the Contractor, but used in the performance of the work, and, rider CA9948 or equivalent

Pollution Liability:

• One million dollars (\$1,000,000) each occurrence, one million dollars (\$1,000,000) aggregate.

Umbrella/Excess Liability Insurance:

 Five million dollars (\$5,000,000) each occurrence, five million dollars (\$5,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.

Indemnification: The Contractor shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Contractor, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Contractor shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Contract.

"Tail" Coverage: If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Contractor shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract.

2022-41 Underground Storage Tank Removals

Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A- XV or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Contractor shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Contractor shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Contractor to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Contractor and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town of Fairfield. The Town and/or its representative retain the right to make inquiries to the Contractor, its agents or broker and insurer directly.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide insurance as required under this Contract.

Contractor's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Contractor's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

OSHA

The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Fairfield for any and all damages that may be assessed against the Town.

LIFE CYCLE COSTING

Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item over the life of the product, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us

The Davis-Bacon and Related Acts, shall apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: https://www.dol.gov/whd/govcontracts/dbra.htm

2022-41 Underground Storage Tank Removals Page 13 of 16 NOTE: The Town shall apply the most current wage decision applicable at the time of contract award.

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction of the board, commission, committee of which he/she is a member.

NON-WAIVER CLAUSE

The failure by the Town to require performance of any provision of this bid shall not affect the Town's right to require performance at any time thereafter, nor shall a waiver of any breach or default of a contract award constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

ATTORNEY FEES

In the event of litigation relating to the subject matter of this bid document or any resulting contract award, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder further declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998. Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE #1:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #2:

Name of Company	Phone	
Contact Person	Cell	
Company Address	Email	
Project, Location, & Date Completed		
j		

REFERENCE #3:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #4:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #5:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	
· ·	

SUBCONTRACTORS

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:

Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #2:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #3:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #4:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	

ADDENDUM

2022-41

1 February 2022– It is intended that this Addendum incorporating the following corrections, revisions, additions, deletions and clarifications become part of the Contract Documents including pricing as submitted

CORRECTION:

ADDENDA / REQUESTS FOR INFORMATION (RFI)

Addenda concerning important information and/or modifications to specifications will be posted on the Fairfield Purchasing Department website at <u>https://fairfieldct.org/bids</u>

- It is each Bidder's sole responsibility to monitor the above website for all updated information.
- Addenda will not be mailed, e-mailed or faxed out.
- Written requests for information will not be accepted after 12:00pm on Thursday, 3rd February, 2022.
- Verbal requests for information via phone or other means will not be accepted.
- Failure to comply with these conditions will result in the bidder waiving the right to dispute bid specifications and conditions, no exceptions.

Questions concerning this bid must be submitted in writing and directed only to: Corinne Dyer, Senior Buyer cdyer@fairfieldct.org

Response will be in the form of an addendum that will be posted approximately 4 February, 2022 to the Town of Fairfield website, which is www.fairfieldct.org. It is the responsibility of each bidder to retrieve addenda from the website. Any contact about this bid between a Bidder and any other Town official and/or department manager and/or Town of Fairfield employee, other than as set forth above, may be grounds for disqualification of that Bidder. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above.

CHANGE TO BID DUE DATE:

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

11:00am, Thursday, 10th February, 2022

Clean, Preserve...Protect Environmental Specialists

June 24, 2021

SHIFT SHIFT

> Re: <u>Cathodic Protection Testing – June 1, 2021</u> <u>Independence Hall</u> <u>725 Old Post Road</u> <u>Fairfield, Connecticut</u>

Dear Mr. Ryan:

The following is our report for the cathodic protection (CP) testing at the above referenced location. The specific structures that were tested are listed below with a *Pass/Fail* result.

In accordance with the warranty/installation requirements and regulations of the regulatory state agencies involved, the following soil voltage measurements should be maintained in your file.

A certified CP testing technician performed all the tests. A structure-to-soil test voltage reading of at least minus 0.85 volts should be measured between the structure surface and a copper-copper sulfate electrode for proper system operation. A Site Sketch (not to scale) is enclosed showing the location of the tank system in relation to surrounding structures. The feed and return lines connected to this system are Enviroflex. The *Construction* status of the listed tank system noted below is information that was supplied by the owner and/or operator of the facility; visual confirmation of the status may not have been observed.

The following listed tank system was evaluated, and the recorded voltage readings are listed below:

C.P. Testing Results - Soil Voltage Measurements:

Tank ID - #1 6,000 gallons		#2 Fuel Oil	
Component	Construction	Reading	Result
Tank	STI-p3	A1.177 vdc	Pass
Tank	STI-p3	B. 1.198 vdc	
Tank	STI-p3	C. 1.180 vdc	

All readings are in vdc = volts direct current (unit of measure)

CT Home Improvement Contractor HIC.0582591 ~ Westchester Home Improvement License WC-27310-H14 P.O. Box 1296, 250 Moffitt Street, Stratford, CT 06615 (203) 380-5644 (800) 394-2268 FAX (203) 378-8736 www.enviroshield.com

Page 2 of 2 June 24, 2021 Independence Hall 725 Old Post Road Fairfield, Connecticut

ENVIRO

Your next annual test should be performed in May 2022; we will contact you at that time. If you should have any questions regarding your test results, please contact me at your earliest convenience.

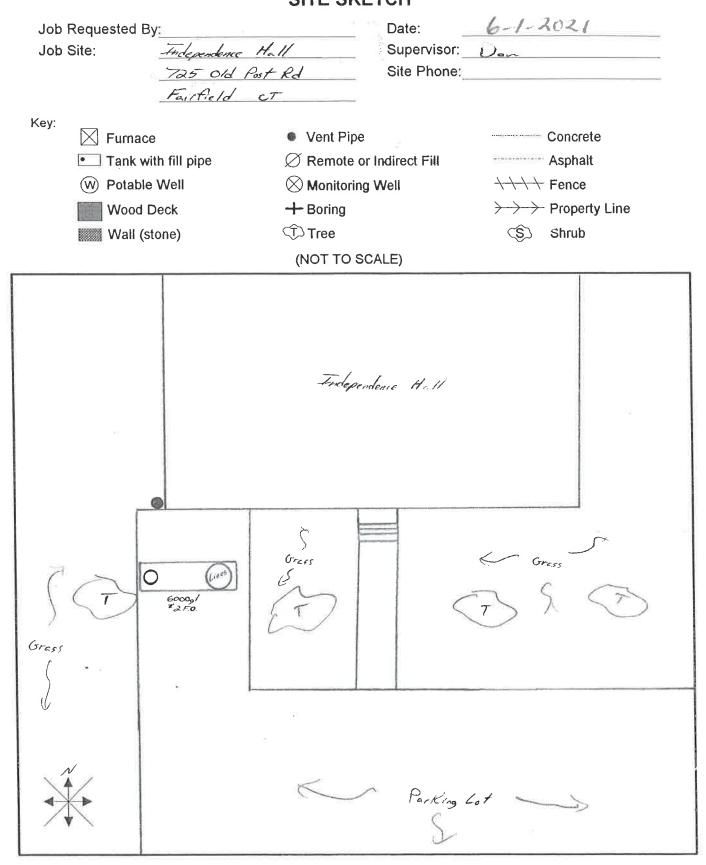
Sincerely,

Enviroshield Inc.

eg. Bola

Leonard Bochicchio Senior Project Manager

Enclosure



P.O. Box 1296, 250 Moffitt St., Stratford, CT 06615 (203) 380-5644 (800) 394-2268 FAX (203) 378-8736 www.enviroshieldinc.com

SITE SKETCH

RECEIVED

JUN 2 3 2020

DPW OPERATIONS

June 12, 2020

Clean, Preserve...Protect Environmental Specialists

ENVIRO Kr. James Ryan Town of Fairfield 725 Old Post Road Fairfield, CT 06824

> Re: <u>Petrotite Line Testing, June 1, 2020</u> Smith Maintenance Garage <u>385 Hoydens Lane</u> Fairfield, Connecticut

Dear Mr. Ryan:

The product suction lines tested at the referenced location are identified as follows:

Product Line #1:	Super Unleaded Gasoline
Product Line #2:	Diesel Fuel

The United States Environmental Protection Agency (EPA) criterion for a tight product line is a line with a net volume change of less than +/-0.100 gallon/hour for a pressurized discharge line. These are calculated, mathematical tolerances only and are not meant to indicate the permission of any leak.

During the standpipe test procedure, the liquid hydrostatic pressure applied to a product line is one and one half times greater than normal liquid line pressures. This increase in hydrostatic pressure will amplify the indicated net volume change accordingly.

Product Line #1 indicated a net change of +0.008 gph. Product Line #1 has *passed*.

Product Line #2 indicated a net change of +0.001 gph. Product Line #2 has *passed*.

Your next tri-annual test should be performed in May 2021; we will contact you at that time. If you should have any questions regarding your test results, please contact me at your earliest convenience.

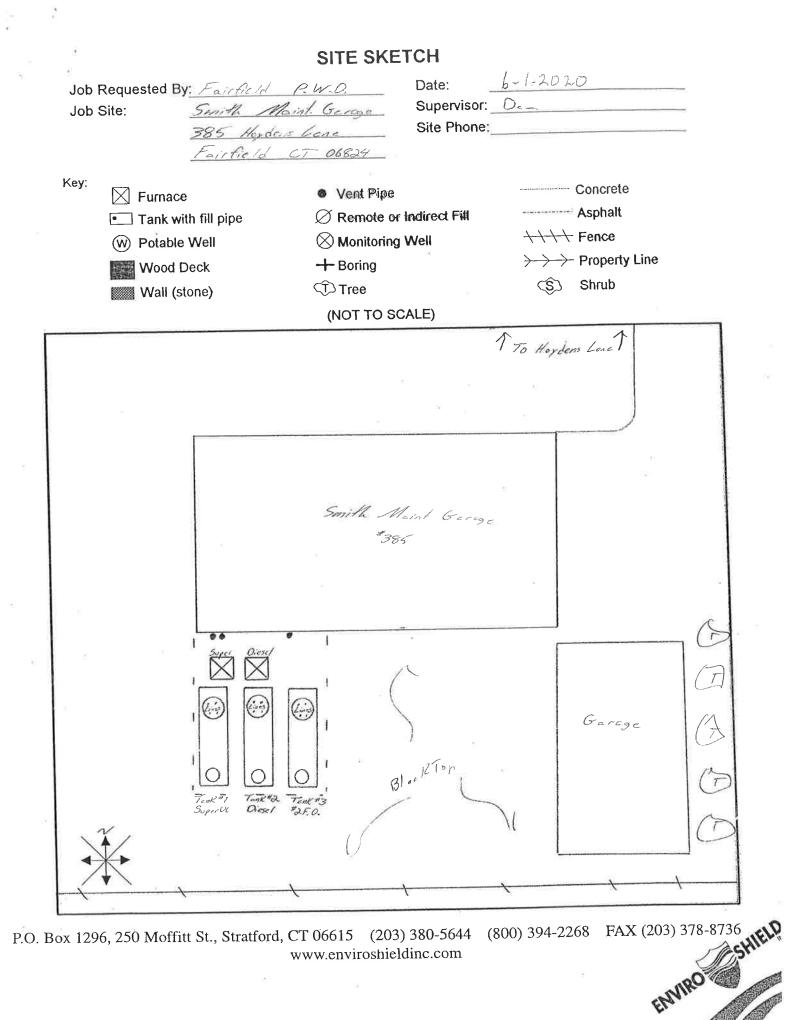
Sincerely,

Enviroshield Inc.

9. Belo

Leonard Bochicchio Senior Project Manager

Enclosure



TATION NUME	3ER			For	A CHART Use With			DATE6-/-20
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OWNER: Join	n of Fairfu	Perfor Public Works To Address	5 OH Pa	t Pd	Fairfi	State	06824	Talephone No 203-767-2123
	Nar	ne Addrose <u>Field Public Montes</u> ne Destriction			Representative		Postion	Tatephone No.
	Ner Anne 1		v Other	Address	Pi different them Loca	e0*1		202 767 2123 Telephone No.
	DBY: Joint 1	Run						
SPECIAL INSTRUC	TIONS Tested	Through Air Elinewsto	~					203-767-2123 Teleptone No
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1 IDENTIFY	12 TIME	13 LOG OF TEST PROCEDURES.		RESSURE		Concrete_Black Top, e 16 VOLUME		18 REMARKS
EACH LINE AS TESTED	(MILITARY)	AMBIENT TEMPERATURE, WEATHER, ETC.	BEFORE	AFTER	BEFORE	READING	NET CHANGE	SIZE, LENGTH & TYPE OF LINE, IF LEX CONNECTO CONCLUSIONS, REPAIRS AND COMMENTS
		Live #1 Super						
		Air Vagor Chrell	0	15	.051	-041	010	-
	1000	Stort Test	-	15	1000	-		
	1015	1	18	15	.041	.043	+.002	
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	1045	3	18	15	.045	.047	4.002	
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RESULTS	Tests were made o	n the above line systems in accordance detailed on attached test charts with th	with test procee	lures prescrib	ed for			17 CONTRACTOR CERTIFICATION
	Line Identification	Meeta Criteria Ne	N Volume Change Par			Date Tested		Technican
	ine"/ Supr-	Pars 4	CODE GAN			6-1-20		Don Parkin Dare
								Centrication #_ <u>C7499888</u>

* **, ** *

c;



Connecticut Department of Energy & Environmental Protection Bureau of Materials Management & Compliance Assurance Emergency Response & Spill Prevention Division

Notification for Underground Storage Tanks

	CPPU USE ONLY	
App #:		
Doc #:		
Check #: _		
-		
	Program: UST	

Please complete this form, in accordance with the instructions (DEEP-UST-INST-001) to ensure the proper handling of your notification. Print or type unless otherwise noted.

Submit one notification form per site.

Part I: Notification and Fee Type

Check the appropriate box(es) identifying the notification type.

1.	L. LOCATION of UST(s)							
	Name of site:							
	Street Address or Location Description: 725 OLD POST RD							
	City/Town: FAIRFIELD State: CT Zip Code: 06824 - 6684							
2.	2. UST Site ID Number:51-5299							
3.	This notification is for: choose i, ii, iiior iv	Fee (a)	No. of Fee exempt (b)	*No. of Tanks excluding (b) (c)	Total Fee = (a x c)			
	i) first time site notification [new](Complete entire application)	\$100.00/ tank [#1032]						
4	ii) annual notification [renewal] with NO modifications (Complete Parts I and VII only)	\$100.00/ tank [#1032]						
	(Complete Parts I and VII only)	[#1032]	1	0	\$0			
	iii) annual notification [renewal] with modifications, (specify modifications under iv below)	\$100.00/ tank						
	(Complete Parts I and VII and modifications only)	[#1032]						
	iv) a modification to an existing notification; ch	eck any of th	e following to	specify.				
	(Complete Parts I and VII and modifications only)							
	☐ adding new UST system (Part IV)	\$100.00/ tank [#1032]			ŝ			

DEEP-UST-NOT-001

Rev. 12/18/12

Part I: Notification and Fee Type (continued)

3. (mod	ifications continued)	Fee (a)	No. of Fee exempt tanks (\$0) (b)	*No. of Tanks excluding (b) (c)	Totai Fee = (a x c	
	adding an orphan UST system (newly discovered) (Part IV)	\$100.00/ tank [#1032]	O	0	\$0	
	update/correction to Part II: owner/operator info/financial responsibility	\$0				
	transfer of ownership (Part II)	\$0				
	update/correction to Part III: record info	\$0				
	update/correction to Part IV: UST system info	\$0				
	Permanent Closure of an UST system (Part V)	\$0		0		
* Compartmentalized tanks are counted as one tank. * Manifolded or interconnected tanks count as separate tanks *Total Fee:						

*For municipalities, the 50% discount applies. The notification will not be processed without the fee. The fee shall be non-refundable and shall be paid by check or money order to the Department of Energy and Environmental Protection.

Part II: Owner/Operator Information

*If an Owner/Operator is a corporation, limited liability company, limited partnership, limited liability partnership, or a statutory trust, it must be registered with the Secretary of State. If applicable, the applicant's name shall be stated **exactly** as it is registered with the Secretary of State. Please note, for those entities registered with the Secretary of State, the registered name will be the name used by DEEP. This information can be accessed at the Secretary of State's database (CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)

If an Owner/Operator is an individual, provide the legal name (include suffix) in the following format: First Name; Middle Initial; Last Name; Suffix (Jr, Sr., II, III, etc.).

1.	UST Owner Name: TOWN OF FAIRFIELD	
	This affiliate is the registrant (check if true):	
	Mailing Address: 725 OLD POST RD	
	City/Town: FAIRFIELD	State: CT Zip Code: 06824
	Business Phone: (203) 256-3010	ext.:
	Contact Person: James Ryan	Phone: (203) 256-3177 ext.
	*E-mail: James.ryan@fairfieldct.org	
	electronic address, concerning the subject applicatio	receive official correspondence from the department, at this n. Please remember to check your security settings to be sure n, please notify the department if your e-mail address changes
a)	Business Type (check one):	
	 individual federal agency *business entity (*If a business entity complete] state agency
DEEP	P-UST-NOT-001 2	of 12 Rev. 12/18/12

Part II: Owner/Operator Information

i) provide Secretary of the State business ID #: This information can be accessed at the Secretary of State's database (CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)
ii) \Box Check here if your business is NOT registered with the Secretary of State's office.
**Notification or fee is NOT required for UST systems located on tribal lands.
2. UST Operator
Name: TOWN OF FAIRFIELD
This affiliate is the registrant (check if true):
Mailing Address: 725 OLD POST RD
City/Town: FAIRFIELD State: CT Zip Code: 06824
Business Phone: (203) 256-3010 ext.:
Contact Person: James Ryan Phone: (203) 256-3177 ext.
*E-mail: James.ryan@fairfieldct.org
a) Business Type (check one):
individual
i) provide Secretary of the State business ID #: This information can be accessed at the Secretary of State's database (CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)
ii) 🗌 Check here if your business is NOT registered with the Secretary of State's office.
**Notification or fee is NOT required for UST systems located on tribal lands.
Check if any co-owners/operators. If so, attach additional sheet(s) with the required information as requested above.
3. Billing contact
Name: TOWN OF FAIRFIELD
Mailing Address: 725 OLD POST RD
City/Town: FAIRFIELD State: CT Zip Code: 06824
Business Phone: (203) 256-3010 ext.:
Contact Person: James Ryan Phone: (203) 256-3177 ext.
E-mail: James.ryan@fairfieldct.org
4. Primary contact, if different than UST owner
Name: TOWN OF FAIRFIELD
Mailing Address: 725 OLD POST RD
City/Town: FAIRFIELD State: CT Zip Code: 06824
Business Phone:(203) 256-3010 ext.:
Contact Person: James Ryan Phone: (203) 256-3177 ext.
*E-mail: James.ryan@fairfieldct.org
*By providing this e-mail address you are agreeing to receive official correspondence from the department, at this electronic address, concerning the subject application. Please remember to check your security settings to be sure you can receive e-mails from "ct.gov" addresses. Also, please notify the department if your e-mail address changes.

Part II: Owner/Operator Information (continued)

5. Property Owner, if different than UST owner	r
Name: TOWN OF FAIRFIELD	
Mailing Address: 725 OLD POST RD	
City/Town: FAIRFIELD	State: Zip Code:06824
Business Phone: (203) 256-3010	ext.:
Contact Person: James Ryan	Phone: (203) 256-3177 ext.
E-mail: James.ryan@fairfieldct.org	
6. Class A Operator: must be the individual w	ho was trained.
Name:	
Mailing Address:	
City/Town:	State: Zip Code:
Business Phone:	ext.:
E-mail:	
Company Name, if applicable:	
Approved Training Course:	
Training Date:	al or biennial training
OR	
retra	aining ordered for non-compliance
Certification Expiration Date:	
Class A Operator's Signature:	
7. Class B Operator: must be the individual w	ho was trained.
Name:	
Mailing Address:	
City/Town:	State: Zin Code:
Business Phone:	ext.:
E-mail:	
Company Name, if applicable:	
Approved Training Course:	
Training Date: initia	al or biennial training
OR	
retra	aining ordered for non-compliance
Certification Expiration Date:	
Class B Operator's Signature:	

Part II: Owner/Operator Information (continued)

A. Self Insurance	E. Gua	rantee	I. Trust I	Trust Fund *State Fund		
B. Commercial Insuranc	e F. Sure	ety Bond	J. *State			
C. Risk Retention Group	G. Lett	er of Credit		K. Other Method (specify		
D. Local Government Financial Test	H. Bon	d Rating Test	table t	table below)		
Program) will cease to serve October 1, 2012, for those w October 1, 2013 for municip		more than five separate s		te sites.		
October 1, 2012, for those w		n more than five separate s on or operate USTs on five Surety Type (insert letter from list above		te sites. Coverage Start Date	Coverag End Date	
October 1, 2012, for those w October 1, 2013 for municip	alities and for those who ow Policy	n more than five separate s n or operate USTs on five Surety Type (insert letter	or less separa Amount Of	Coverage Start	100 M	
October 1, 2012, for those w October 1, 2013 for municip	alities and for those who ow Policy	n more than five separate s on or operate USTs on five Surety Type (insert letter from list above	or less separa Amount Of	Coverage Start	End	
October 1, 2012, for those w October 1, 2013 for municip	alities and for those who ow Policy	n more than five separate s on or operate USTs on five Surety Type (insert letter from list above	or less separa Amount Of	Coverage Start	End	
October 1, 2012, for those w October 1, 2013 for municip	alities and for those who ow Policy	n more than five separate s on or operate USTs on five Surety Type (insert letter from list above	or less separa Amount Of	Coverage Start	End	

Part III: Record Information

Off- Site Storage of Records at a Centralized Location

Does the owner/operator of more than 10 facilities with UST systems request to store certain records at a centralized location ? \Box Yes (Leave unchecked if 'No')

If yes, provide the central location address below.

Address:

kept on site.

City/Town: ______ State: _____ Zip Code: ______ Such records must be immediately available for inspection by the commissioner or the commissioner' s designee at any such central location. Please refer to section 22a-449 q CGS; for storage of underground storage tank system records that may be kept at a centralized location or that must be

DEEP-UST-NOT-001

5 of 12

Rev. 12/18/12

Part IV: Underground Storage Tank Information

Complete for all tanks and piping at the subject location. Begin by labeling tanks (including compartments, if applicable). Label tanks as required by the instructions. If you have more than 5 tanks in one location, reproduce this section and complete for additional tanks. You must read the instructions (DEEP-UST-INST-001) in order to properly complete this Part.

Tank Id	entification Number(see instructions)	Tank No.: B1R1	Tank No.:	Tank No.:	Tank No.:	Tank No.:
	Part of a compartmentalized tank					
Part	of a manifolded or interconnected tank					
Con	nplete items 1 through 5 for the entire tank-	you do not hav	e to complete i	the columns lat	eled for compa	artments.
1. Statu	Is of Tank Currently in Use	\checkmark				
	Temporarily Closed			L		
	Date Temporarily Closed					
Permaner	ntly Closed (check here and skip to Part V)					
2. Date	of Installation of Tank (month/year)	10/01/2005				
3. Life	Expectancy of Tank (years)	30				
4. Mate	rial of Construction - Tank - check one p	er tank			-	
	Asphalt Coated or Bare Steel					
Coated	and Cathodically Protected Steel (STI-P3)	\checkmark				
	Composite (Steel clad with Fiberglass)					
	Composite (Steel with Plastic Jacket)					
	Composite (Steel with Urethane)					
	Fiberglass Reinforced Plastic					
C	Other (e.g., concrete, etc.) (please specify)					
5. Cons	struction Type – Tank – check all that appl	y				
	Lined Interior with Epoxy Coating					
	Excavation Liner					
	Double Walled					
	Single Walled	V				
	Tank Manufacturer					
	Check box if tank has ever been repaired					
	Complete the follo	wing for each	compartment c	or tank.		
6. Eme	rgency Generator Use Only					
7. Estir	nated Total Capacity (gallons)	6000				
	Farm Use					

Tank Identification Number (see instructions)	Tank No.: B1R1	Tank No.:	Tank No.:	Tank No.:	Tank No.:
Part of a compartmentalized tank					
Part of a manifolded or interconnected tank					
8. Substance Currently Stored (or last stored in check one per compartment/tank	the case of c	losed compar	tments/tanks)	•	4
Gasoline					
Diesel					
Kerosene (for resale)					
Kerosene (on-site consumption)					
Heating Oil (on-site consumption)	\checkmark				
Heating Oil (for resale)					
Used Oil					
Biodiesel					
E-85]]	
E-15					
If Other, please specify here					
Hazardous Substance					
CERCLA name					
CAS Number					
9. Primary Release Detection - check one per con	npartment/tan	k			1
Annual Precision Tightness Testing					
Tank Tightness Test with Inventory Control					
Continuous (Electronic) Interstitial Monitoring					
ATG - CSLD – Continuous with Inventory Reconciliation/Control	Ĺ				
ATG - Static with Inventory Reconciliation/Control				_	
Monthly Groundwater/Vapor Monitoring					
Manual Tank Gauging					
Monthly Visual Interstitial Monitoring					
No release detection required (see instructions)					
If Other Method, please specify here					

Part IV: Underground Storage Tank Information (continued)

Tank Identification Number	Tank No.: B1R1	Tank No.:	Tank No.:	Tank No.:	Tank No.:
Part of a compartmentalized tank					
Part of a manifolded or interconnected tank	1				
Piping Construction					
10. Piping Installation Date	10/01/2005				
11. Piping Material - check one per compartment	ltank				
Bare Steel					
Galvanized Steel		1			
Epoxy Coated Steel					
Flexible Plastic	 Image: A start of the start of				
No Piping associated with Tank or Above Ground Only					
Fiberglass Reinforced Plastic					
Semi-Rigid Plastic					
Copper					
Other					
12. Piping – Secondary Containment – check all t	hat apply				
Containment Sumps at Dispensers					
Containment Sumps at Tanks	L				
13. Pipe Fitting - check one per compartment/tank	1			11	
Metallic Fitting Isolated from Soil and Water					
Metallic Fitting Cathodically Protected		5			
14. Construction Type-Piping – check all that appl	y .				
Cathodically Protected					
Double Walled	\mathbf{V}				
Metallic Piping Isolated form Soil and Water					
Single Walled					
Unknown					
15. Piping Type - check one per compartment/tank					
Pressure				L .	
"U.S." Suction (valve at tank)					
Gravity Feed Only					
"Safe" Suction (no valve at tank)					
If Other, please specify here					
Check box if piping has ever been repaired					

Part IV: Underground Storage Tank Information (continued)

8 of 12

DEEP-UST-NOT-001

Tank Identification Number	Tank No.: B1R1	Tank No.:	Tank No.:	Tank No.:	Tank No.:
Part of a compartmentalized tank					
Part of a manifolded or interconnected tank					
16. Primary Release Detection - Piping - check	one per compa	rtment/tank		15.	
Annual Precision Line Tightness Testing					
Precision Line Tightness Testing Every 3 years					
Continuous (Electronic) Interstitial Monitoring					
Monthly Visual Interstitial Monitoring					
Groundwater/Vapor Monitoring					
PLLD – Annual .1gph Leak Test	_				
PLLD – Monthly Elec. 0.2gph Leak Testing					
No release detection required (see instructions)					
If Other Method, please specify here					
17. If piping type is pressure - check one per comp	oartment/tank				
Electronic Auto Line Leak Detectors					
Mechanical Auto Line Leak Detectors					
18. Spill and Overfill Protection – check all that ap	ply				
Audible Alarm					
Ball Float Device					
Flapper Device					
None					
Spill Prevention Device Installed					

Part IV: Underground Storage Tank Information (continued)

Part V: Permanent Tank Closure

Tank Identification Number	Tank No.:				
Part of a compartmentalized tank					Ū.
Part of a manifolded or interconnected tank					
1. General Information of Closed Tank					
Date of Installation (month/year)					
Estimated Total Capacity (gallons)					
Estimated date tank closed (month/day/year)					
(check one per tank):					
Tank was removed from ground					
Tank was closed in ground	1 % HAT				
Tank filled with inert material					
Describe the inert fill material here					

DEEP-UST-NOT-001

9 of 12

Rev. 12/18/12

Tank Identification Number	Tank No.:	Tank No.:	Tank No.:	Tank No.:	Tank No.
Part of a compartmentalized tank					Ŭ
Part of a manifolded or interconnected tank					
 Estimated date the UST was last used for storing regulated substances (month/day/year) 					
3. Site Assessment					
Required Site Assessment Completed (If Yes, provide consultant/contractor information below)					
Consultant/Contractor Name(s)					
Consultant/Contractor Addresses(s))				
Consultant/Contractor Phone(s)					
Soil Samples Collected and Analyzed for one or more of the following: VOCs, SVOCs, Metals, ETPH					節
Groundwater Encountered During Assessment					
Groundwater Samples Collected and Analyzed for one or more of the following: VOCs, SVOCs, Metals, ETPH		2			
Soil Samples had Constituents of Concern above the followin	g RSR Criteria:	- check all	that apply		
GAPMC					
GB PMC					
Res DEC					
I/C DEC					
* If any boxes were checked above, include a table summarizing 133k-1 through 3 for definitions).	g the data and hig	hlighting the exce	edances (See R.	C.S.A. Sections 22	2a-
Groundwater Samples had Constituents of Concern above th	e following RSR	Criteria: -	check all that ap	ply	
GWPC					
SWPC					
Res GWVC					
I/C GWVC					
* If any boxes were checked above, include a table summarizing 133k-1 through 3 for definitions).	g the data and hig	hlighting the exce	edances (See R,	C.S.A. Sections 2:	2a-
Remedial Actions Recommended by Environmental Consultant/Contractor If box is checked, a closure report must be submitted to the LUST Coordination Program for evaluation.				2	
Remedial Actions Completed If box is checked, a closure report must be submitted to the					

Part V: Permanent Tank Closure (continued)

DEEP-UST-NOT-001

Part VI: Certification of Installation

Complete within 30 days of installing an UST or adding an UST system to an existing notification. If you have more than 5 tanks in one location, reproduce this part and complete for additional tanks.

	Tank No.:				
Tank Identification Number					
Part of a Compartmentalized Tank					
Installer of tank and piping must check all that apply					
Installer certified by tank and piping manufacturers					
Installation inspected by a registered engineer					
Installation inspected and approved by implementing agency					
Manufacturer's installation checklists have been completed					
If Other Method, please specify here					
Company Name:					
Company Address:					
City/Town:				de:	
Business Phone:		ext.:			
Name of UST Installer (print or type):		-	Ti	tle:	
E-mail:		Phone:		ext.:)
Signature and Date of UST Installer:					

Part VII: Owner/Operator Certification

The owner/operator*and* the individual(s) responsible for actually preparing the notification must sign this part. A notification will be considered incomplete unless all required signatures are provided.

"I have personally examined and am familiar with the informati attachments thereto, and I certify that based on reasonable in individuals responsible for obtaining the information, the subm to the best of my knowledge and belief. I understand that a false statement in the submitted informatio accordance with section 22a-6 of the General Statutes, pursua and in accordance with any other applicable statute. I certify that I have completed a <i>Certification of Financial Re</i> maintained on-site. I also certify that this underground storage tank notification is by the commissioner without alteration of the text."	vestigation, including my inquiry of the iitted information is true, accurate and complete on may be punishable as a criminal offense, in ant to section 53a-157b of the General Statutes, sponsibility Form and such completed form is
Signed on: 10/14/2021 2:24:07 PM Signature of Owner/Operator	Date
Name of Owner/Operator (print or type)	Title (if applicable)
Signature of Preparer (if different than above)	Date
Name of Preparer (print or type)	Title (if applicable)
Check here if additional signatures are required. If so, p copies to this sheet.	elease reproduce this sheet and attach signed

Note: Please submit a completed Underground Storage Tank Notification and all Supporting Documents to:

CENTRAL PERMIT PROCESSING UNIT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION 79 ELM STREET HARTFORD, CT 06106-5127

A copy of all completed Notification Forms must be maintained on site and the most recent completed form must also be forwarded to the local fire marshal.

If you have any questions, please contact the UST Program at 860-424-3374 or by e-mail (DEEP.USTFee@ct.gov)



Connecticut Department of Energy & Environmental Protection Bureau of Materials Management & Compliance Assurance Emergency Response & Spill Prevention Division

Notification for Underground Storage Tanks

	CPPU USE ONLY	
	App #:	
tions	Doc #:	
our/our	Check #:	
	Program: UST	

Please complete this form, in accordance with the instructions (DEEP-UST-INST-001) to ensure the proper handling of your notification. Print or type unless otherwise noted.

Submit one notification form per site.

Part I: Notification and Fee Type

Check the appropriate box(es) identifying the notification type.

1.	LOCATION of UST(s) Name of site: H Smith Richardson Golf Course				
	Street Address or Location Description: 2425 More	ehouse Hwy			
	City/Town: Fairfield	Sta	ate:	Zip Code:06824	- 1847
2.	UST Site ID Number: 51-50215				
3.	This notification is for: choose i, ii, iiior iv	Fee (a)	No. of Fee exempt (b)	*No. of Tanks excluding (b) (c)	Total Fee = (a x c)
	 i) first time site notification [new] (Complete entire application) 	\$100.00/ tank [#1032]			
	 ii) annual notification [renewal] with NO modifications (Complete Parts I and VII only) 	\$100.00/ tank [#1032]		2)	
	iii) annual notification [renewal] with modifications, (specify modifications under iv below)	\$100.00/ tank			
	(Complete Parts I and VII and modifications only)	[#1032]	0	0	\$0
	iv) a modification to an existing notification; ch	eck any of th	e following to	specify.	
	(Complete Parts I and VII and modification	ons only)			
	adding new UST system (Part IV)	\$100.00/ tank [#1032]	0	0	\$0

DEEP-UST-NOT-001

Rev. 12/18/12

Part I: Notification and Fee Type (continued)

3. (modifications continued)	Fee (a)	No. of Fee exempt tanks (\$0) (b)	*No. of Tanks excluding (b) (c)	Total Fee = (a x c)
 adding an orphan UST system (newly discovered) (Part IV) 	\$100.00/ tank [#1032]	0	0	\$0
update/correction to Part II: owner/operator info/financial responsibility	\$0			
transfer of ownership (Part II)	\$0			
Update/correction to Part III: record info	\$0			
update/correction to Part IV: UST system info	\$0			
 Permanent Closure of an UST system (Part V) 	\$0		0	\$0
* Compartmentalized tanks are counted as one tai * Manifolded or interconnected tanks count as se		5	*Total Fee:	\$0

*For municipalities, the 50% discount applies. The notification will not be processed without the fee. The fee shall be non-refundable and shall be paid by check or money order to the Department of Energy and Environmental Protection.

Part II: Owner/Operator Information

*If an Owner/Operator is a corporation, limited liability company, limited partnership, limited liability partnership, or a statutory trust, it must be registered with the Secretary of State. If applicable, the applicant's name shall be stated **exactly** as it is registered with the Secretary of State. Please note, for those entities registered with the Secretary of State, the registered name will be the name used by DEEP. This information can be accessed at the Secretary of State's database (CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)

If an Owner/Operator is an individual, provide the legal name (include suffix) in the following format: First Name; Middle Initial; Last Name; Suffix (Jr, Sr., II, III, etc.).

1.	1. UST Owner Name: TOWN OF FAIRFIELD			
	This affiliate is the registrant (check if true): 🔽			
	Mailing Address: 725 OLD POST RD			
	City/Town: FAIRFIELD St	tate:	Zip Code:	06824
	Business Phone: (203) 256-3010 ext.:			
	Contact Person: James Ryan Phone: (203)	256-3177	ext	
	*E-mail: James.ryan@fairfieldct.org			
	*By providing this e-mail address you are agreeing to receive official corr electronic address, concerning the subject application. Please remembe you can receive e-mails from "ct.gov" addresses. Also, please notify the	r to check you	ur security settir	ngs to be sure
a)	a) Business Type (check one):			
	individual federal agency state agency / state agen	√ mu	unicipality [**tribal

DEEP-UST-NOT-001

Rev. 12/18/12

Part II: Owner/Operator Information

i) provide Secretary of the State busine	This information can be accessed at
	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)
ii) 📋 Check here if your business is N	OT registered with the Secretary of State's office.
**Notification or fee is NOT required for US	ST systems located on tribal lands.
2. UST Operator	
Name: TOWN OF FAIRFIELD	
This affiliate is the registrant (check if tru	ue):
Mailing Address: 725 OLD POST RD	
City/Town: FAIRFIELD	State: CT Zip Code: 06824
Business Phone: (203) 256-3010	ext.:
Contact Person: James Ryan	Phone: (203) 256-3177 ext.
*E-mail: James.ryan@fairfieldct.org	
a) Business Type (check one):	
_ individual	
_ , ,	This information can be accessed a
 i) provide Secretary of the State busine the Secretary of State's database (C) 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)
the Secretary of State's database (C	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp)
the Secretary of State's database (C ii) Check here if your business is N	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office.
the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands.
 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands.
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 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested above
 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested above State: State: Zip Code:06824
 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD Business Phone: (203) 256-3010 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested aboveState: Zip Code:06824
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 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD Business Phone: (203) 256-3010 Contact Person: James Ryan E-mail: James.ryan@fairfieldct.org Primary contact, if different than UST Name: PLATO DOUNDOULAKIS 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested above
 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD Business Phone: (203) 256-3010 Contact Person: James Ryan E-mail: James.ryan@fairfieldct.org Primary contact, if different than UST Name: PLATO DOUNDOULAKIS Mailing Address: 90 Starr Hill Rd 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested aboveState:CT Zip Code:06824 ext.: Phone:(203) 256-3177 ext 'owner
 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach 3. Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD Business Phone: (203) 256-3010 Contact Person: James Ryan E-mail: James.ryan@fairfieldct.org 4. Primary contact, if different than UST Name: PLATO DOUNDOULAKIS Mailing Address: 90 Starr Hill Rd City/Town: Groton 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested above
ihe Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach 3. Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD Business Phone: (203) 256-3010 Contact Person: James Ryan E-mail: James.ryan@fairfieldct.org 4. Primary contact, if different than UST Name: PLATO DOUNDOULAKIS Mailing Address: 90 Starr Hill Rd City/Town: Groton Business Phone: (860) 405-1463	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested above
 the Secretary of State's database (C ii) Check here if your business is N **Notification or fee is NOT required for US Check if any co-owners/operators. If so, attach Billing contact Name: TOWN OF FAIRFIELD Mailing Address: 725 OLD POST RD City/Town: FAIRFIELD Business Phone: (203) 256-3010 Contact Person: James Ryan E-mail: James.ryan@fairfieldct.org Primary contact, if different than UST Name: PLATO DOUNDOULAKIS Mailing Address: 90 Starr Hill Rd City/Town: Groton 	CONCORD). (www.concord-sots.ct.gov/CONCORD/index.jsp) OTregistered with the Secretary of State's office. ST systems located on tribal lands. additional sheet(s) with the required information as requested above

Part II: Owner/Operator Information (continued)

5.	Property Owner, if different than UST owner
	Name: TOWN OF FAIRFIELD
	Mailing Address: 725 OLD POST RD
	City/Town: FAIRFIELD State: CT Zip Code: 06824
	Business Phone: (203) 256-3010 ext.:
	Contact Person: James Ryan Phone: (203) 256-3177 ext.
	E-mail: James.ryan@fairfieldct.org
6.	Class A Operator: must be the individual who was trained.
	Name: PLATO DOUNDOULAKIS
	Mailing Address: 90 Starr Hill Rd
	City/Town: Groton State: CT Zip Code: 06340
	Business Phone: (860) 405-1463 ext.:
	E-mail: PLATO@ATLAS-ENVIRONMENTAL.COM
	Company Name, if applicable: Atlas Environmental
	Approved Training Course: PASS Connecticut Class A/B Operator Training
	Training Date: 23 Aug 2021 initial or biennial training
	OR
	retraining ordered for non-compliance
	Certification Expiration Date: 23 Aug 2023
	Class A Operator's Signature:
7.	Class B Operator: must be the individual who was trained.
	Name: PLATO DOUNDOULAKIS
	Mailing Address: 90 Starr Hill Rd
	City/Town: Groton State: CT Zip Code: 06340
	Business Phone: (860) 405-1463 ext.:
	E-mail: PLATO@ATLAS-ENVIRONMENTAL.COM
	Company Name, if applicable: Atlas Environmental
	Approved Training Course: PASS Connecticut Class A/B Operator Training
	Training Date:23 Aug 2021 initial or biennial training
	OR
	retraining ordered for non-compliance
	Certification Expiration Date:23 Aug 2023
	Class B Operator's Signature:

Part II: Owner/Operator Information (continued)

'other method' is chosen, please specif A. Self Insurance	E. Guarante	e	I. Trust	Fund	
B. Commercial Insurance	F. Surety Be	ond	J. *Stat	e Fund	
C. Risk Retention Group	G. Letter of	Credit		r Method (spec	ify in
D. Local Government Financial Test	H. Bond Rat	ting Test	table	table below)	
October 1, 2012, for those who own or op		e than five separate site			
October 1, 2013 for municipalities and for	those who own or		r less separ	ate sites.	
October 1, 2013 for municipalities and for Name Of Insurer	Policy Number	operate USTs on five of Surety Type (insert letter from list above or specify)	Amount Of Coverage	Coverage Start	Coverage End Date
Name Of Insurer	Policy	Surety Type (insert letter from list above	Amount Of	Coverage Start Date	
	Policy Number	Surety Type (insert letter from list above or specify)	Amount Of Coverage	Coverage Start Date	End Date

Part III: Record Information

Off- Site Storage of Records at a Centralized Location

Does the owner/operator of more than 10 facilities with UST systems request to store certain records at a centralized location ?

If yes, provide the central location address below.

Address: City/Town:

State:

Zip Code:

Such records must be immediately available for inspection by the commissioner or the commissioner's designee at any such central location. Please refer to section 22a-449 q CGS; for storage of underground storage tank system records that may be kept at a centralized location or that must be kept on site.

5 of 12

Rev. 12/18/12

Part IV: Underground Storage Tank Information

Complete for all tanks and piping at the subject location. Begin by labeling tanks (including compartments, if applicable). Label tanks as required by the instructions. If you have more than 5 tanks in one location, reproduce this section and complete for additional tanks. You must read the instructions (DEEP-UST-INST-001) in order to properly complete this Part.

Tar	k Identification Number(see instructions)	Tank No.: 2	Tank No.: 3	G01	Tank No.:	Tank No.:
	Part of a compartmentalized tank					
F	Part of a manifolded or interconnected tank					
	Complete items 1 through 5 for the entire tank-	you do not hav	e to complete	the columns lat	eled for compa	artments.
1. 5	Status of Tank Currently in Use	\checkmark	✓	 Image: A start of the start of		
	Temporarily Closed					
	Date Temporarily Closed					
Perm	nanently Closed (check here and skip to Part V)					
2. I	Date of Installation of Tank (month/year)	01/01/1990	01/01/1990	01/01/1990		
3. I	Life Expectancy of Tank (years)	30	30	30		
4 . I	Material of Construction - Tank - check one p	er tank			1.41	
	Asphalt Coated or Bare Steel					
Co	ated and Cathodically Protected Steel (STI-P3)					
	Composite (Steel clad with Fiberglass)					
	Composite (Steel with Plastic Jacket)					
	Composite (Steel with Urethane)					
	Fiberglass Reinforced Plastic	\checkmark	\checkmark			
	Other (e.g., concrete, etc.) (please specify)			·		
5. C	Construction Type – Tank – check all that appl	ly				
	Lined Interior with Epoxy Coating					
	Excavation Liner					
	Double Walled	1		\checkmark		
	Single Walled					
	Tank Manufacturer			Other		
	Check box if tank has ever been repaired					
	Complete the follo	wing for each	compartment o	or tank.		
6. I	Emergency Generator Use Only					
7. I	Estimated Total Capacity (gallons)	1000	1000	1000		
	Farm Use					

Part IV: Underground Storage Tank Information (continued)

Tank Identification Number (see instructions)	Tank No.: 2	Tank No.: 3	Tank No.: G01	Tank No.:	Tank No.:
Part of a compartmentalized tank				-0	
Part of a manifolded or interconnected tank					
8. Substance Currently Stored (or last stored in check one per compartment/tank	the case of c	losed compar	tments/tanks)	1	
Gasoline			 Image: A start of the start of		
Diesel	v				
Kerosene (for resale)					
Kerosene (on-site consumption)					
Heating Oil (on-site consumption)		1		_	
Heating Oil (for resale)					Ū
Used Oil					
Biodiesel					
E-85					
E-15					
If Other, please specify here					
Hazardous Substance					
CERCLA name					
CAS Number					
9. Primary Release Detection - check one per cor	npartment/tan	k k			
Annual Precision Tightness Testing					
Tank Tightness Test with Inventory Control					
Continuous (Electronic) Interstitial Monitoring	V		 Image: A start of the start of		
ATG - CSLD – Continuous with Inventory Reconciliation/Control					
ATG - Static with Inventory Reconciliation/Control					
Monthly Groundwater/Vapor Monitoring					
Manual Tank Gauging					
Monthly Visual Interstitial Monitoring					
No release detection required (see instructions)					
If Other Method, please specify here					

		1			
Tank Identification Number	Tank No.: 2	Tank No.: 3	G01	Tank No.:	Tank No.:
Part of a compartmentalized tank	ļ.				
Part of a manifolded or interconnected tank			L		
Piping Construction					·
10. Piping Installation Date	01/01/1990	01/01/1990	01/01/1990		
11. Piping Material - check one per compartment	tank				
Bare Steel				E	
Galvanized Steel	V		v		
Epoxy Coated Steel					
Flexible Plastic					
No Piping associated with Tank or Above Ground Only					
Fiberglass Reinforced Plastic					
Semi-Rigid Plastic					
Copper		~			
Other					
12. Piping – Secondary Containment – check all t	hat apply				
Containment Sumps at Dispensers					
Containment Sumps at Tanks	4	<u>√</u>	1		
13. Pipe Fitting - check one per compartment/tank	(
Metallic Fitting Isolated from Soil and Water		1	\mathbf{V}		
Metallic Fitting Cathodically Protected					
14. Construction Type-Piping – check all that app	ly .		5		
Cathodically Protected	D				
Double Walled	2				
Metallic Piping Isolated form Soil and Water		\checkmark	1		
Single Walled		\checkmark			
Unknown					
15. Piping Type - check one per compartment/tank					
Pressure					
"U.S." Suction (valve at tank)	\checkmark				
Gravity Feed Only					
"Safe" Suction (no valve at tank)			1		
If Other, please specify here					
Check box if piping has ever been repaired					
				110	

Part IV: Underground Storage Tank Information (continued)

DEEP-UST-NOT-001

Tank Identification Number	Tank No.: 2	Tank No.: 3	Tank No.: G01	Tank No.:	Tank No.:
Part of a compartmentalized tank					
Part of a manifolded or interconnected tank					
16. Primary Release Detection - Piping - check	one per compa	artment/tank		7	
Annual Precision Line Tightness Testing					
Precision Line Tightness Testing Every 3 years					
Continuous (Electronic) Interstitial Monitoring	7				
Monthly Visual Interstitial Monitoring					
Groundwater/Vapor Monitoring					Ļ
PLLD – Annual .1gph Leak Test					
PLLD – Monthly Elec. 0.2gph Leak Testing					L
No release detection required (see instructions)			<		
If Other Method, please specify here					
17. If piping type is pressure - check one per comp	oartment/tank				
Electronic Auto Line Leak Detectors					
Mechanical Auto Line Leak Detectors					
18. Spill and Overfill Protection – check all that ap	ply				
Audible Alarm		1			
Ball Float Device					
Flapper Device	✓		 Image: A set of the set of the		
None					
Spill Prevention Device Installed	1		✓		

Part IV: Underground Storage Tank Information (continued)

Part V: Permanent Tank Closure

Tank Identification Number	Tank No.:				
Part of a compartmentalized tank		3			
Part of a manifolded or interconnected tank			Ľ	L	L LI
1. General Information of Closed Tank					
Date of Installation (month/year)					
Estimated Total Capacity (gallons)					
Estimated date tank closed (month/day/year)					
(check one per tank):					
Tank was removed from ground					
Tank was closed in ground		1			
Tank filled with inert material					
Describe the inert fill material here					

DEEP-UST-NOT-001

Rev. 12/18/12

Tank Identification Number	Tank No.:	Tank No.:	Tank No.:	Tank No.:	Tank No.
Part of a compartmentalized tank					
Part of a manifolded or interconnected tank					
2. Estimated date the UST was last used for storing regulated substances (month/day/year)					
3. Site Assessment					
Required Site Assessment Completed (If Yes, provide consultant/contractor information below)					
Consultant/Contractor Name(s)			1 0		
Consultant/Contractor Addresses(s)	A 4				
Consultant/Contractor Phone(s)					
Soil Samples Collected and Analyzed for one or more of the following: VOCs, SVOCs, Metals, ETPH					
Groundwater Encountered During Assessment					
Groundwater Samples Collected and Analyzed for one or more of the following: VOCs, SVOCs, Metals, ETPH		E			
*Soil Samples had Constituents of Concern above the followir	ng RSR Criteria:	– check all	that apply		
GA PMC		L			
GB PMC					
Res DEC					
I/C DEC					
* If any boxes were checked above, include a table summarizing 133k-1 through 3 for definitions).	g the data and hig	hlighting the exce	edances (See R.	C.S.A. Sections 22	2a-
*Groundwater Samples had Constituents of Concern above th	e following RSR	Criteria: –	check all that ap	ply	
GWPC					
SWPC					
Res GWVC					
I/C GWVC					
* If any boxes were checked above, include a table summarizing 133k-1 through 3 for definitions).	g the data and hig	hlighting the exce	edances (See R.	C.S.A. Sections 22	2a-
Remedial Actions Recommended by Environmental Consultant/Contractor If box is checked, a closure report must be submitted to the LUST Coordination Program for evaluation.				1	
Remedial Actions Completed If box is checked, a closure report must be submitted to the LUST Coordination Program for evaluation.			D		

Part V: Permanent Tank Closure (continued)

DEEP-UST-NOT-001

Part VI: Certification of Installation

Complete within 30 days of installing an UST or adding an UST system to an existing notification. If you have more than 5 tanks in one location, reproduce this part and complete for additional tanks.

	Tank No.:	Tank No.:	Tank No.:	Tank No.:	Tank No.:			
Tank Identification Number								
Part of a Compartmentalized Tank								
Installer of tank and piping must check all that apply								
Installer certified by tank and piping manufacturers								
Installation inspected by a registered engineer								
Installation inspected and approved by implementing agency								
Manufacturer's installation checklists have been completed				Ĺ				
If Other Method, please specify here								
Company Name:								
License Type:								
Company Address: City/Town:				de:				
Business Phone:		ext.:						
Name of UST Installer (print or type):		-3:	Ti	tle:				
E-mail:	Phone:		ext.:					
Connetwork and Data of LICT Installant	Signature and Date of UST Installer:							
~								

Part VII: Owner/Operator Certification

The owner/operator*and* the individual(s) responsible for actually preparing the notification must sign this part. A notification will be considered incomplete unless all required signatures are provided.

"I have personally examined and am familiar with the information submitted in this document and all attachments thereto, and I certify that based on reasonable investigation, including my inquiry of the individuals responsible for obtaining the information, the submitted information is true, accurate and complete to the best of my knowledge and belief.

I understand that a false statement in the submitted information may be punishable as a criminal offense, in accordance with section 22a-6 of the General Statutes, pursuant to section 53a-157b of the General Statutes, and in accordance with any other applicable statute.

I certify that I have completed a *Certification of Financial Responsibility Form* and such completed form is maintained on-site.

I also certify that this underground storage tank notification is on complete and accurate forms as prescribed by the commissioner without alteration of the text."

Signed on: 10/14/2021 3:23:48 PM	
Signature of Owner/Operator	Date
Name of OurselOperator (wint or time)	Title (if opplicable)
Name of Owner/Operator (print or type)	Title (if applicable)
Signature of Preparer (if different than above)	Date
Name of Preparer (print or type)	Title (if applicable)
Check here if additional signatures are required. If so, p copies to this sheet.	lease reproduce this sheet and attach signed

Note: Please submit a completed Underground Storage Tank Notification and all Supporting Documents to:

CENTRAL PERMIT PROCESSING UNIT DEPARTMENT OF ENERGY AND ENVIRONMENTAL PROTECTION 79 ELM STREET HARTFORD, CT 06106-5127

A copy of all completed Notification Forms must be maintained on site and the most recent completed form must also be forwarded to the local fire marshal.

If you have any questions, please contact the UST Program at 860-424-3374 or by e-mail (DEEP.USTFee@ct.gov)

EXHIBIT C BID SUBMISSION



Town of Fairfield

Sullivan Independence Hall 725 Old Post Road

Fairfield, Connecticut 06824 Purchasing Department

(203) 256·3060 FAX (203) 256·3080

2022

BID #2022-41 Underground Storage Tank Removals Sullivan Independence Hall and H. Smith Richardson Maintenance Building

Date Submitted

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824.

SEALED BIDS are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

rector of Purcha

Bidder:
ACV ENVIRO
Doing Business As (Trade Name)
118 Burr Court
Address
Bridgeport CT 04605
Town State, Zip
(Mr/Ms) Name and Title, Printed
Your Funar
Signature
203384-6020 203-384-6054
Telephone Fax
- + FIDALEAN C ACUERVIRZ . CON
Email

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

11:00am, Thursday, 9th February, 2022

To provide labor, materials, equipment and all else necessary to complete the removal of various underground storage tanks at two locations for the Town of Fairfield Public Works Department as detailed in the attached specifications.

NOTES:

- 1. Bidders are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
- 2. No bid shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Bid proposals are to be submitted in a sealed envelope and clearly marked "BID #2022-41" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

2022-41 Underground Storage Tank Removals Page 1 of 16

BID PROPOSAL FORM

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

I. ACV Environmental Services, Inc. have received the following contract documents,

- 1. BID Document #2022-41,
- 2. Posted addenda (if any) numbered <u>1</u> thru <u>1</u>, posted at https://fairfieldct.org/bids

and have included their provisions in my Proposal. I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc, to supply and deliver materials as specified:

1. BASE BID #1. Perform All Work required at Site #1. Sullivan Independence Hall, 725 Old Post Road

(\$_	11,875.95) /lump sum	Eleven Thousand, Eight Hundred Sevent	y-Five Dollars and Ninet	y-Five Cent	S Dollars
			(Written Amount)			

UNIT PRICE Item 1a.

The following Unit Price shall be used to adjust the contract amount if contaminated soil is present and needs to be excavated.

Removal and Disposal of Contaminated Soil: ($\underline{250.00}$)/ton \rightarrow Price must be per TON. No exceptions.

Work shall be completed 30 days after receipt of written notice to proceed / purchase order.

2. BASE BID #2. Perform All Work required at Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane

(\$ 12,775.95)/lump sum <u>Twelve Thousand, Seven Hundred Seventy-Five Dollars and Ninety-Five CentsDollars</u> (Written Amount)

UNIT PRICE Item 2a.

The following Unit Price shall be used to adjust the contract amount if contaminated soil is present and needs to be excavated.

Removal and Disposal of Contaminated Soil: (\$250.00)/ton \rightarrow Price must be per TON. No exceptions.

Work shall be completed 30 days after receipt of written notice to proceed / purchase order.

3. UNIT PRICE Item 3.

Clean Backfill Material: (\$ 60.00 / CY) Price must be per Cubic Yard. No exceptions.

All pricing shall include the cost of labor, materials, equipment, tools, mobilization, plant, delivery, permits (where not waived by the Town), licenses, overhead and profit, taxes (except from which Owner is exempt) and insurances.

2022-41 Underground Storage Tank Removals Page 8 of 16 A complete itemized schedule of values shall be required to be provided by the Contractor, prior to award of contract.

The Town has the right to add or remove items and/or quantities from this bid. Unbalanced bids will not be accepted. The Town of Fairfield reserves the right to award the bid with multiple items:

- a) To more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- b) To a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- c) May add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- d) All pricing shall include the cost of labor, materials, equipment, tools, mobilization, incidentals, delivery, (where not waived by the Town), licenses, overhead and profit, taxes (except from which the Town is exempt) and insurances.

CHECKLIST

The following must be submitted with proposal:

- X Cover page, completed and signed.
- Addenda acknowledged per Item 2 on Bid Proposal Form, or
- Signed and submitted with modified pricing if requested.
- List of references where projects performed of comparable size and scope within the past three years.
- Schedule of values.
- X List of all sub-contractors identifying each trade, hourly rates, and Tax ID number.

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in this Bid Form.

Jamie McIlvaine, Sales Operations Manager Name and Title of Authorized Representative (Printed)

Jamie McAlvaine

February 9, 2022

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

BID PROPOSALS

Bid proposals are to be submitted in a <u>scaled envelope</u> and clearly marked on the outside "<u>BID #2022-41</u>" including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Bid proposals are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to:

Ms. Corinne M. Dyer, Senior Buyer: CDyer@fairfieldct.org

Inquiries must reference date of bid opening, requisition or contract number, and must be received no later than as indicated in the bid documents prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions.

PRICES

Prices quoted must be firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

F.O.B. DESTINATION

Prices quoted shall be Net - Delivered to destination. Bids quoting other than F.O.B. Destination may be rejected.

BID BOND

The BID BOND furnished, as bid security, must be duly executed by the bidder as principal. It must be in the amount equal to five percent (5%) of the total estimated bid, as guarantee that, in case the contract is awarded to the bidder, the bidder will, within ten days thereafter, execute such contract and furnish a Performance Bond and Payment Bond.

Small businesses may elect to obtain an irrevocable letter of credit or cashier's check in lieu of the Bid Bond. Such surety must also be in an amount equal to at least five percent (5%) of the total estimated bid.

All bid bonds shall be written by a surety company or companies licensed in the State of Connecticut, and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if an approved surety bond cannot be provided, the bidder shall be deemed non-responsive.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

NOTE: Failure to provide a Bid Bond or equivalent security is not cause for a waiver defect. Any bid not accompanied by such security will be excluded from consideration.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Fairfield. The Town will waive its application and permit fees for Town of Fairfield projects.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

2022-41 Underground Storage Tank Removals Page 10 of 16

THE CONTRACTOR

The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the invitation. If more than one item is specified in the invitation, the Town of Fairfield reserves the right to determine the low bidder on an individual basis or on the basis of all items included in the Invitation for Bids, unless otherwise expressed by the Town. Additionally, the Town reserves the right to consider other factors in an award, such as the Town's prior experience with a vendor for services previously provided.

PERFORMANCE AND LABOR AND MATERIAL BOND

The successful bidder, within seven (7) business days after notification of award, will be required to furnish Performance and Labor and Material Bond provided by a company authorized to issue such bonds in the State of Connecticut, or Certified Check or properly executed Irrevocable Letter of Credit equal to a hundred per cent (100%) of the award.

In the event that the Contractor where required to provide evidence of insurance and a performance bond does not do so before beginning work, the Town of Fairfield reserves the right to withhold payment from such supplier until the evidence of insurance and performance bond has been received by the Town.

All payment and performance bonds shall be written by a surety company or companies licensed to issue bonds in the State of Connecticut, and shall have at least an A-VIII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if approved surety bonds cannot be provided the contract shall be terminated.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm

BOND REQUIREMENT - NON-RESIDENT CONTRACTORS

- 1. Non-resident contractors are required to deposit with the Department of Revenue Services a sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid.
- 2. If this surety is not deposited with the State, the Town is required to deduct and submit to the State 5% of the total contract value.

GUARANTEE

Equipment, materials and/or work executed shall be guaranteed for a minimum period of one (1) year against defective material and workmanship. The cost of all labor, materials, shipping charges and other expenses in conjunction with the replacement of defective equipment, and/or unsatisfactory work, shall be borne by the Contractor.

CATALOGUE REFERENCE

Unless expressly stated otherwise, any and all reference to commercial types, sales, trade names and catalogues are intended to be descriptive only and not restrictive; the intent is to indicate the kind and quality of the articles that will be acceptable. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state exactly what will be furnished. Where possible and feasible, submit an illustration, descriptive material, and/or product sample.

INSURANCE

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "General Contractor" (hereinafter called the "Contractor") shall also include their respective agents, representatives, employees and subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Contractor will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

2022-41 Underground Storage Tank Removals Page 11 of 16

INSURANCE RIDER

Without limiting the Contractor's liability, the Contractor shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Contractor's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident.
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease.
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease.

Commercial General Liability Insurance:

- Bodily Injury, Personal Injury and Property Damage one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.
- Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.

Automobile Liability Insurance:

• A combined single limit of one million dollars (\$1,000,000). This policy shall include all liability of the Contractor arising from the operation of all self-owned motor vehicles used in the performance of the Contract; and shall also include a "non-Ownership" provision covering the operation of motor vehicles not owned by the Contractor, but used in the performance of the work, and, rider CA9948 or equivalent

Pollution Liability:

One million dollars (\$1,000,000) each occurrence, one million dollars (\$1,000,000) aggregate.

Umbrella/Excess Liability Insurance:

 Five million dollars (\$5,000,000) each occurrence, five million dollars (\$5,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.

Indemnification: The Contractor shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Contractor, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Contract.

"Tail" Coverage: If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Contractor shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract.

2022-41 Underground Storage Tank Removals

Page 12 of 16

Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A-XV or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Contractor shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Contractor shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Contractor to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Contractor and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town of Fairfield. The Town and/or its representative retain the right to make inquiries to the Contractor, its agents or broker and insurer directly.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide insurance as required under this Contract.

Contractor's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Contractor's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

<u>OSHA</u>

The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Fairfield for any and all damages that may be assessed against the Town.

LIFE CYCLE COSTING

Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item over the life of the product, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us

The Davis-Bacon and Related Acts, shall apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: <u>https://www.dol.gov/whd/govcontracts/dbra.htm</u>

2022-41 Underground Storage Tank Removals Page 13 of 16 NOTE: The Town shall apply the most current wage decision applicable at the time of contract award.

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction or the jurisdiction of the board.

NON-WAIVER CLAUSE

The failure by the Town to require performance of any provision of this bid shall not affect the Town's right to require performance at any time thereafter, nor shall a waiver of any breach or default of a contract award constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

ATTORNEY FEES

In the event of litigation relating to the subject matter of this bid document or any resulting contract award, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder turther declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998.

Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE #1:

Name of Company <u>Town of Stratford</u>	Phone 203-385-4013
Contact Person John Casey	Cell
Company Address 2725 Main St.; Stratford, CT 06615	Email jcasey@townofstratford.com
Project, Location, & Date Completed Removal of 14 USTs Townwide / Co.	mpleted September, 30 2021

REFERENCE #2:

Name of Company <u>Town of Greenwich</u>	Phone <u>203-625-7437</u>
Contact Person Dan Watson	Cell
Company Address 290 Greenwich Ave.; Greenwich, CT 06830	Email daniel_watson@greenwich.k12.ct.us
Project, Location, & Date Completed Various Townwide Projects / Com	mpleted 2019 - 2021

REFERENCE #3:

Name of Company Greenwich Board of Education	Phone (203) 625-7454
Contact Person Eric Haaga	Cell
Company Address 290 Greenwich Ave.; Greenwich, CT 06830	Email
Project, Location, & Date Completed District-Wide Tank Removals / Com	pleted August 2018

REFERENCE #4:

Name of Company <u>Town of West Hartford</u>	Phone (860) 561-7927
Contact Person Tammy Bradley	Cell
Company Address 50 S. Main St.; West Hartford, CT 06107	Email <u>tammyb@westhartfordct.gov</u>
Project, Location, & Date Completed 8,000 Gallon UST Removal at 100 Ma	yflower St. / Completed January 20, 2022

REFERENCE #5:

Name of Company Third & Elizabeth Street, LLC (Raro's Automotiv	vp)one (203) 910-6804
Contact Person John Dorosh	Cell
Company Address 115 Technology Dr., Suite B207; Trumbull, CT 06611	Email jpd043@aol.com
Project, Location, & Date Completed <u>Removal of Six USTs on 3rd St. in Der</u>	by, CT / Completed October 29, 2021

SUBCONTRACTORS

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:

Name of Company <u>N/A</u>	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #2:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #3:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #4:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	
NOTE: All sub-Contractors are subject to approval by the Town of Fairfie	



USI Insurance Services 601 Union Street Suite 1000 Seattle, WA 98101 www.usi.com Tel: 206.441.6300

February 9, 2022

LETTER OF INTENT

Town of Fairfied 725 Old Post Road Fairfield, CT 06824

RE: ACV Environmental Services, Inc <u>Bid No. 2022-41 Underground Storage Tank Removals - Sullivan Indpendence Hall and H.</u> Smith Richardson Maintenance Building

To Whom it May Concern:

We are writing to you at the request of <u>ACV Environmental Services, Inc</u> This principal has or is about to submit a Bid proposal for <u>Bid No. 2022-41 Underground Storage</u> Tank Removals - Sullivan Indpendence Hall and H. Smith Richardson Maintenance Building

If a contract for this work is awarded to ACV Environmental Services, Inc.

<u>Federal Insurance Company</u>, a surety licensed to conduct business in the State of CT, has agreed to act as surety to issue the required Performance Bond which is a condition of awarding this contract.

Please let us know if you need anything further in this regard.

Sincerely Amber Engel

Attorney in Fact Federal Insurance Company

CHUBB,

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Scott C. Alderman, Jamie Armfield, Timothy S. Buhite, Amber Engel, Peggy A. Firth, Brandi Heinbaugh, Debbie Lindstrom, Kathleen M. Mitchell, Roxana Palacios, and Holly E. Ulfers of Seattle, Washington ------

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 20th day of February, 2020.

Dawn m. Chloros

Dawn M. Chloros, Assistant Secretary



ss

that their signatures as such officers were duly affixed and subscribed by like authority.

STATE OF NEW JERSEY County of Hunterdon

Notarial Seal

On this **20**th day of **February, 2020** before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, WESTCHESTER FIRE INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, WESTCHESTER FIRE INSURANCE COMPANY, and ACE AMERICAN INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seais affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and

Kut & ad Notary Public

Atrante

Commission Expires July 18, 2024

KATHERINE J. ADELAAR NOTARY PUBLIC OF NEW JERSEY No. 2316685

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILAN'I INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

"RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):

- (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
 - (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
 - (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorneyin-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
- (ii) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 9th of February, 2022.



Mour M. Chieros

Dawn M. Chloros, Assistant Secretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT: Telephone (908) 903- 3493 Fax (908) 903- 3656 e-mail: surety@chubb.com

Bond No.:

Performance Bond

KNOW ALL BY THESE PRESENT	5, That we	, as
Principal and	, of	, authorized to do business in
the State of	as Surety, are held and firmly bound unt	
	as Obligee, in th	e maximum penal sum of
· · · · · · · · · · · · · · · · · · ·	Dollars	(), lawful money of
the United States of America for	والمرجب والمغار والمتعالم والمرجب فالمتعاور والمتعاور	and the data of the second sec

the United States of America, for which payment well and truly to be made we bind ourselves, our heirs, executors and assigns, jointly and severally, firmly by this Bond.

WHEREAS, the Principal has entered, or is about to enter, into a written agreement with the Obligee to perform in accordance with the terms and conditions of the _____

______ (hereinafter referred to as the Contract), said Contract is hereby referred to and made a part hereof;

NOW, THEREFORE, the condition of this obligation is such that if the above name Principal, its successors and assigns, shall well and truly perform its obligation as set forth in the above mentioned Contract, then this Bond shall be void; otherwise to remain in full force and effect pursuant to its terms.

Notwithstanding anything to the contrary in the Contract, the Bond is subject to the following express conditions:

1. Whereas, the Obligee has agreed to accept this Bond, this Bond shall be effective for the definite period of ______ to

. The Bond may be extended, at the sole option of the Surety, by continuation certificate for additional periods from the expiry date hereof. However, neither: (a) the Surety's decision not to issue a continuation certificate, nor (b) the failure or inability of the Principal to file a replacement bond or other security in the event the Surety exercises its right to not renew, shall itself constitute a loss to the Obligee recoverable under this Bond or any extension thereof.

- 2. If there is no breach or default on the part of the Obligee, then the Surety's performance obligation under the bond shall only arise after:
 - a. The Obligee has notified the Principal and the Surety in writing at their respective addresses of the alleged breach with a detailed description thereof, and has requested and attempted to arrange a conference with the Principal and the Surety to be held not later than fifteen (15) days after receipt of such notice to discuss methods of performing the Contract; and has made available during the notice period all books, records, and accounts relevant to the Contract which may be requested by the Principal or Surety. If the Obligee, Principal and Surety agree, the Principal shall be allowed a reasonable time to perform the Contract; but such an agreement shall not waive the Obligee's right, if any, to subsequently declare a Principal default;
 - b. The Obligee has declared the Principal in default and formally terminated the Principal's right to complete the Contract, provided, however, that such default shall not be declared earlier than twenty (20) days after the Principal and the Surety have received the notice as provided in "a" above; and
 - c. The Obligee has agreed to pay the balance of the Contract price to the Surety in accordance with the terms of the Contract or to the such contractor as may be tendered by the Surety to the Obligee.

- 3. No claim, action, suit or proceeding, except as hereinafter set forth shall be had or maintained against the Surety on this instrument unless such claim, action, suit or proceeding is brought or instituted upon the Surety within six months from termination or expiration of the bond term.
- 4. Regardless of the number of years this Bond is in force or the number of continuation certificates issued, the liability of the Surety shall not be cumulative in amounts from period to period and shall in no event exceed the amount set forth above, or as amended by rider.
- 5. Any notice, demand, certification or request for payment, made under this Bond shall be made in writing to the Surety at the address specified below. Any demand or request for payment must be made prior to the expiry date of this Bond.

Surety Address:

.

Attn:_____

SIGNED, SEALED AND DATED this _____ day of _____, ____,

By:_____

Ву:____

Surety

Attorney-in-Fact

ATA[®] Document A310[™] – 2010

SURETY:

of business)

(Name, legal status and principal place

Federal Insurance Company

Whitehouse Station, NJ 08889

202B Hall's Mill Road

Bid Bond

CONTRACTOR:

(Name, legal status and address) ACV Environmental Services, Inc 118 Burr Court Bridgeport, CT 06605

OWNER:

(Name, legal status and address) Town of Fairfied 725 Old Post Road Fairfield, CT, 06824 BOND AMOUNT: \$ Five Percent of the Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any) Bid No. 2022-41 Underground Storage Tank Removals Sullivan Indpendence Hall and H. Smith Richardson Maintenance Building

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

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1

Signed and sealed this 9 day of February, 2022.

Witness) Holly E. Ulfer

Federal Insurance Company

itness)

ACV Environmental Services, Inc (Contractor as Principal) (Seal) Kathleen M. Mitchell, Attorney-in-Fact (Title) Surety (Seal) Amber Engel, Attorney-in-Fact (Title)

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POWER OF ATTORNEY

REPUBLIC SERVICES, INC., a Delaware corporation having its principal place of business at 18500 N. Allied Way. Phoenix, Arizona 85054, hereby makes, constitutes and appoints KIBBLE & PRENTICE HOLDING COMPANY dba USI INSURANCE SERVICES NORTHWEST, acting through and by any one of Debbie Lindstrom, Kathleen M. Mitchell, Scott C. Alderman, Peggy A. Firth, Amber Engel, Jamie Armfield, Holly E. Ulfers, or Roxana Palacios, its true and lawful attorney to sign and seal any and all surety bonds, bid bonds, performance bonds and payment bonds at or below the monetary threshold of Five Million Dollars (\$5,000,000,00) on behalf of REPUBLIC SERVICES, INC. and its subsidiaries, relating to the provision of solid waste collection, transportation, transfer, recycling, disposal and or energy services by REPUBLIC SERVICES, INC, and its subsidiaries and affix its corporate seal to and deliver for and on behalf as surely thereon or otherwise, bonds of any of the following classes, to wit:

1 : Surety bonds, bid bonds, performance bonds and payment bonds to the United States of America or agency thereof, including those required or permitted under the laws or regulations relating to Customs or Internal Revenue; license and permit bonds or other indemnity bonds under the laws, ordinances or regulations of any state, city. town, village, board, other body organization, public or private; bonds to transportation companies; tost instrument bonds; lease bonds; worker's compensation bonds; miscellaneous surety bonds; and bends on behalf of notaries public, sheriffs, deputy sheriffs and similar public officials.

Surety bonds, bid bonds, performance bonds and payment bonds on behalf of REPUBLIC SERVICES, INC. and its subsidiaries in connection with bids, proposals or contracts.

REPUBLIC SERVICES, INC. hereby agrees to ratify and confirm whatsoever KIBBLE & PRENTICE HOLDING COMPANY dba USI INSURANCE SERVICES NORTHWEST shall lawfully do pursuant to this power of attorney. and until notice or revocation has been given by REPUBLIC SERVICES, INC., the acts of said attorney shall be binding on the undersigned.

IN WITNESS WHEREOF, this Power of Attorney has been signed this Tay of Noverel, 2021 on behalf of REPUBLIC SERVICES, INC. by its Assistant Secretary, Eileen B. Schuler.



Matthew Nordquist Notary Public Marlcopa County, Arizona My Comm. Expires 05-31-23 Commission No. 563802

REPUBLIC SERVICES, INC., a Delaware corporation

STATE OF ARIZONA

COUNTY OF MARICOPA

Subscribed and sworn to before me this TH day of NEMBER Dol by Eileen B. Schuler, Assistant Secretary.

Eileen B. Sul

CERTIFICATE

I, the undersigned, Eileen B. Schuler, Assistant Secretary of Republic Services, Inc., a Delaware corporation, do hereby certify that the foregoing Power of Attorney is true, correct, remains in full force and effect, and has not been revoked.

IN WITNESS WHEREOF, this Certification has been signed this 9th day of February 2022 on behalf of REPUBLIC SERVICES, INC. by its Assistant Secretary, Eileen B. Schuler.

CHUBB

Power of Attorney

Federal Insurance Company | Vigilant Insurance Company | Pacific Indemnity Company Westchester Fire Insurance Company | ACE American Insurance Company

Know All by These Presents, that FEDERAL INSURANCE COMPANY, an Indiana corporation, VIGILANT INSURANCE COMPANY, a New York corporation, PACIFIC INDEMNITY COMPANY, a Wisconsin corporation, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY corporations of the Commonwealth of Pennsylvania, do each hereby constitute and appoint Scott C. Alderman, Jamie Armfield, Timothy S. Buhite, Amber Engel, Peggy A. Firth, Brandi Heinbaugh, Debbie Lindstrom, Kathleen M. Mitchell, Roxana Palacios, and Holly E. Ulfers of Seattle, Washington

each as their true and lawful Attorney-in-Fact to execute under such designation in their names and to affix their corporate seals to and deliver for and on their behalf as surety thereon or otherwise, bonds and undertakings and other writings obligatory in the nature thereof (other than bail bonds) given or executed in the course of business, and any instruments amending or altering the same, and consents to the modification or alteration of any instrument referred to in said bonds or obligations.

In Witness Whereof, said FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY have each executed and attested these presents and affixed their corporate seals on this 20th day of February, 2020.

Dawn M. Chloros

Dawn M. Chloros, Assistant Secretary



STATE OF NEW JERSEY County of Hunterdon

SS.

IR M

Stephen M. Haney, Vice President



On this **20**th day of **February, 2020** before me, a Notary Public of New Jersey, personally came Dawn M. Chloros and Stephen M. Haney, to me known to be Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY, the companies which executed the foregoing Power of Attorney, and the said Dawn M. Chloros and Stephen M. Haney, being by me duly sworn, severally and each for herself and himself did depose and say that they are Assistant Secretary and Vice President, respectively, of FEDERAL INSURANCE COMPANY, WESTCHESTER FIRE INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, NESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY and know the corporate seals thereof, that the seals affixed to the foregoing Power of Attorney are such corporate seals and were thereto affixed by authority of said Companies; and that their signatures as such officers were duly affixed and subscribed by like authority.

Notarial Seal



KATHERINE J. ADELAAR NOTARY PUBLIC OF NEW JERSEY No. 2316685 Commission Expires July 16, 2024

Hut Alden

CERTIFICATION

Resolutions adopted by the Boards of Directors of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, and PACIFIC INDEMNITY COMPANY on August 30, 2016; WESTCHESTER FIRE INSURANCE COMPANY on December 11, 2006; and ACE AMERICAN INSURANCE COMPANY on March 20, 2009:

- "RESOLVED, that the following authorizations relate to the execution, for and on behalf of the Company, of bonds, undertakings, recognizances, contracts and other written commitments of the Company entered into in the ordinary course of business (each a "Written Commitment"):
 - (1) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise.
 - (2) Each duly appointed attorney-in-fact of the Company is hereby authorized to execute any Written Commitment for and on behalf of the Company, under the seal of the Company or otherwise, to the extent that such action is authorized by the grant of powers provided for in such person's written appointment as such attorney-in-fact.
 - (3) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to appoint in writing any person the attorneyin-fact of the Company with full power and authority to execute, for and on behalf of the Company, under the seal of the Company or otherwise, such Written Commitments of the Company as may be specified in such written appointment, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (4) Each of the Chairman, the President and the Vice Presidents of the Company is hereby authorized, for and on behalf of the Company, to delegate in writing to any other officer of the Company the authority to execute, for and on behalf of the Company, under the Company's seal or otherwise, such Written Commitments of the Company as are specified in such written delegation, which specification may be by general type or class of Written Commitments or by specification of one or more particular Written Commitments.
 - (5) The signature of any officer or other person executing any Written Commitment or appointment or delegation pursuant to this Resolution, and the seal of the Company, may be affixed by facsimile on such Written Commitment or written appointment or delegation.

FURTHER RESOLVED, that the foregoing Resolution shall not be deemed to be an exclusive statement of the powers and authority of officers, employees and other persons to act for and on behalf of the Company, and such Resolution shall not limit or otherwise affect the exercise of any such power or authority otherwise validly granted or vested."

I, Dawn M. Chloros, Assistant Secretary of FEDERAL INSURANCE COMPANY, VIGILANT INSURANCE COMPANY, PACIFIC INDEMNITY COMPANY, WESTCHESTER FIRE INSURANCE COMPANY and ACE AMERICAN INSURANCE COMPANY (the "Companies") do hereby certify that

- (i) the foregoing Resolutions adopted by the Board of Directors of the Companies are true, correct and in full force and effect,
 - i) the foregoing Power of Attorney is true, correct and in full force and effect.

Given under my hand and seals of said Companies at Whitehouse Station, NJ, this 9th of February, 2022.



Dawn m. Chlores

Dawn M. Chloros, Assistant Sceretary

IN THE EVENT YOU WISH TO VERIFY THE AUTHENTICITY OF THIS BOND OR NOTIFY US OF ANY OTHER MATTER, PLEASE CONTACT US AT: Telephone (908) 903-3493 Fax (908) 903-3656 e-mail: surety@chubb.com



STATE OF CONNECTICUT

INSURANCE DEPARTMENT

This is to Certify, that Federal Insurance Company

having complied with the laws of the State of Connecticut, is licensed to transact in this state until the first day of May 2022, unless this license be sooner revoked, the lines of insurance numbered: 01 02 03 04 05 06 07 08 09 10 11 12 13 14 15 16 17 18

- Fire, Extended Coverage, and Other Allied Lines
 Homeowners Multiple Peril
 Commercial Multiple Peril
 Earthquake
 Growing Crops
 Ocean Marine
 Accident and Health
 Workman's Compensation
 Liability other than Auto (B. I. and P.D.)
 Auto Liability (B. I. and P.D.)
 Auto Physical Damage
 Aircraft (All Perils)
 Fidelity and Surety
 Glass
- Burglary and Theft
 Boiler and Machinery
 Boiler and Machinery
 Credit
 Credit
 Reinsurance
 Life Non-Participating
 Life Participating
 Variable Life Non-Participating
 Variable Life Partipating
 Variable Annuities
 Title
 Fraternal Benefit Society
 Mortgage Guaranty
 Health Care Center
 30.

Witness my hand and official seal, at Hartford,

this 1 day of May 2021

Insurance Commissioner

Certificate of Authority and Compliance

www.ct.gov/cid P. O. Box 816 Hartford, CT 06142-0816 An Equal Opportunity Employer .

FEDERAL INSURANCE COMPANY

STATEMENT OF ASSETS, LIABILITIES AND SURPLUS TO POLICYHOLDERS

Statutory Basis

December 31, 2020

(in thousands)

ASSETS		LIABILITIES AND SURPLUS TO POLICYHOLDERS	5
Cash and Short Term Investments United States Government, State and Municipal Bonds Other Bonds Stocks Other Invested Assets	\$ (247,647) 4,277,332 5,455,272 567,832 1,207,053	Outstanding Losses and Loss Expenses Reinsurance Payable on Losses and Expenses Unearned Premiums Ceded Reinsurance Premiums Payable Other Liabilities	\$ 7,823,012 1,421,176 2,145,775 261,276 551,641
TOTAL INVESTMENTS	11,259,842	TOTAL LIABILITIES	12,202,880
Investments in Affiliates: Great Northern Ins, Co. Vigilant Ins, Co. Chubb Indemnity Ins, Co. Chubb National Ins, Co. Other Affiliates Premiums Receivable Other Assets	404,889 349,615 182,191 186,189 98,826 1,634,609 2,410,891	Capital Stock Paid-In Surplus Unassigned Funds SURPLUS TO POLICYHOLDERS	20,980 2,711,474 1,591,718 4,324,172
TOTAL ADMITTED ASSETS	\$ 16,527,052	TOTAL LIABILITIES AND SURPLUS	\$ 16,527,052

Investments are valued in accordance with requirements of the National Association of Insurance Commissioners, At December 31, 2020, investments with a carrying value of 507,794,700 were deposited with government authorities as required by law.

"Electronic signatures only and no notary due to COVID-19 related stay at home restrictions"

STATE OF PENNSYLVANIA

COUNTY OF PHILADELPHIA

John Taylor, being duly sworn, says that he is Senior Vice President of Federal Insurance Company and that to the best of his knowledge and belief the foregoing is a true and correct statement of the said Company's financial condition as of the 31 st day of December, 2020.

DocuSigned before me this

John P Taylor

- 3FB940401 Senior Vice President

Notary Public

My commission expires

EXHIBIT D CERTIFICATE OF INSURANCE



Town of Fairfield

Fairfield, Connecticut 06824 Purchasing Department

(203) 256·3060 FAX (203) 256·3080

.....

BID #2022-41

Underground Storage Tank Removals Sullivan Independence Hall and H. Smith Richardson Maintenance Building

. . .

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824.

Sullivan Independence Hall

725 Old Post Road

SEALED BIDS are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

Date Submitted_		202
Bidder:		
±1		
Doing Business As	(Trade Name)	
Address		
Town State Zin		
Town, State, Zip		
	Title Printed	
Town, State, Zip (Mr/Ms) Name and	Title, Printed	
	Title, Printed	

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

11:00am, Thursday, 9th February, 2022

To provide labor, materials, equipment and all else necessary to complete the removal of various underground storage tanks at two locations for the Town of Fairfield Public Works Department as detailed in the attached specifications.

NOTES:

- 1. Bidders are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
- 2. No bid shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Bid proposals are to be submitted in a sealed envelope and clearly marked "BID #2022-41" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

2022-41 Underground Storage Tank Removals Page 1 of 16

INVITATION TO BID

The Town of Fairfield (Town) on behalf of its Department of Public Works (DPW) is seeking competitive bids from qualified contractors to provide all materials, labor and equipment necessary for the removal and disposal of various underground storage tanks located at Sullivan Independence Hall and H. Smith Richardson Maintenance Building as specified.

NOTES:

- 1. The intent is to have the work performed upon award of contract. However, due to the possibility that contaminated soil may be found, the project either partial or in its entirety may not be awarded contingent upon available funding.
- 2. Upon notice to proceed, Contractor may have immediate site access with all work completed in a timely manner.
- 3. It is the Town's intention to award both projects to one (1) contractor, however the Town maintains the right to award to multiple contractors based on pricing and available funding.

PRE-BID MEETING

A site meeting will commence at **10:00 am**, 725 Old Post Road, Fairfield, Connecticut on **Friday**, **28 January**, **2022**, for prospective bidders to scope the conditions.

- While the meeting is non-mandatory, prospective bidders will be required to sign-in at commencement of the meeting. The sign-in sheet will be posted on the Purchasing Department website as below. Copies will not be made available at the meeting, nor will they be faxed out.
- All requests for information will be answered in writing as specified below under Addenda.

ADDENDA / REQUESTS FOR INFORMATION (RFI)

Addenda concerning important information and/or modifications to specifications will be posted on the Fairfield Purchasing Department website at <u>https://fairfieldct.org/bids</u>

- It is each Bidder's sole responsibility to monitor the above website for all updated information.
- Addenda will not be mailed, e-mailed or faxed out.
- Written requests for information will not be accepted after 12:00pm on Thursday, 2 February, 2022.
- Verbal requests for information via phone or other means will not be accepted.
- Failure to comply with these conditions will result in the bidder waiving the right to dispute bid specifications and conditions, no exceptions.

Questions concerning this bid must be submitted in writing and directed only to:

Corinne Dyer, Senior Buyer

cdyer@fairfieldct.org

Response will be in the form of an addendum that will be posted approximately 3 February, 2022 to the Town of Fairfield website, which is www.fairfieldct.org. It is the responsibility of each bidder to retrieve addenda from the website. Any contact about this bid between a Bidder and any other Town official and/or department manager and/or Town of Fairfield employee, other than as set forth above, may be grounds for disqualification of that Bidder. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above.

REQUIREMENTS

- A. Any sizes or estimate of quantities are approximate and are not guaranteed in any respect. Prospective bidders are to visit the sites to verify scope of the work, measurements, quantities, etc., prior to bidding. The Town reserves the right at all times to increase or decrease the amount of work if deemed in its best interest.
- B. Price is to include all labor, materials, tools, equipment, plant, mobilization, permits, insurances, etc., required to properly complete the projects.
- C. The Town of Fairfield reserves the right to award the bid with multiple items:

- to more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- to a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- and may add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- D. The Bidder must not discriminate, nor permit discrimination, against any person on the grounds of race, color, national origin, religion, sex, handicap, or veteran status, in their employment practices, in any of their contractual arrangements, in all service and accommodations they offer to the public, and in any of their other business operations.
- E. The successful bidder MUST secure all required permits (local, state, federal) prior to commencing work on the sites.
- F. The awarded Contractor will have access to the sites immediately upon award of contract and all work must be completed in a timely manner. Time is of the essence. All work time must be coordinated with the Project Engineer.
- G. Award of the project, either partial or in its entirety, is contingent upon funding approval by the applicable boards of the Town of Fairfield, including state and federal agencies.
- H. Upon Award, all bidding documents shall constitute a legal contract including but not limited to the following; Bid Invitation, Addendum, CT DOL Prevailing Wage Documents (if applicable), Award Resolution, Town Purchase Order, and AIA Contract or equivalent when applicable.
- I. In the instance the Contactor discovers unanticipated hazardous material, whether it be in nature or capacity, the Town reserves the right to terminate the Contract and regain possession of the project sites.
- J. Legal and Regulatory Compliance:
- All Contractors' employees shall be trained and familiar with pertinent safety rules and guidelines including handling of hazardous materials.
- Contractor shall maintain a health and safety plan (HASP) in compliance with the Occupational Safety and Health Administration (OSHA) Standards defined in 29 CFR 910.120: Hazardous waste operations and emergency response.
- OSHA compliance is the sole responsibility of Contractor, and any deficiency will not be the responsibility of the Town. Contractor shall be solely responsible for ensuring that its employees and subcontractors have all appropriate safety equipment including hard hats, steel-toed boots, respirators, hearing protection, eye protection, skin protection, and fall protection. Copies of OSHA training records for all applicable employees shall be available for review upon request.
- Contractor shall provide fire suppression equipment for their equipment as is usual and customary for work being performed. A fire extinguisher (ABC or equivalent) shall be present and visible at all times during work.
- All facility components shall be removed or abandoned in accordance with procedures specified in NFPA 30.
- All work shall be conducted in accordance with State and local regulations, Connecticut Department of Energy and Environmental Protection (CT DEEP) guidance and industry standards and guidelines.
- Contractor shall notify the Town of Fairfield Fire Marshal at least forty-eight hours prior to commencing UST removal activities, Contractor shall be responsible for notifying and obtain all required permits from the Town.

K. Security and Safety:

- Contractor shall be solely responsible for all safety precautions.
- Excavation activities shall not commence until all vehicle traffic control and pedestrian safety protections are in place.

- Contractor shall provide temporary construction fencing around perimeter of project area and all other signs, safety devices, barricades, and any other safety equipment required to comply with all federal, state and local safety laws, roles, codes, ordinances and/or regulations.
- Contractor shall be solely responsible for means, methods, techniques, sequences and procedures in connection with the excavation work and safety precautions.
- The tank excavation shall not remain open overnight or when Contractor personnel are not present.
- Any open excavation and all work areas shall have their own safety devices or barricades that prevent public access.

ENCLOSURES

- 1. Cathodic Protection (CP) Testing Report for Sullivan Independence Hall performed by EnviroShield Inc. dated June 1, 2021
- Cathodic Protection (CP) Testing Report for H. Smith Richardson performed by EnviroShield Inc. dated June 12, 2020
- 3. CT DEEP Notification for Underground Storage Tanks for Sullivan Independence Hall
- 4. CT DEEP Notification for Underground Storage Tanks for H. Smith Richardson

SCOPE OF WORK

Site #1. Sullivan Independence Hall, 725 Old Post Road, Fairfield, CT 06824

Tank 1.) Size: 6,000 gal. Oil Tank, Contents: 200 gallons Heating Oil

Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane, Fairfield, CT 06825

Tank #1. Size: 1000 gal., Contents: 260 gallons Gasoline

Tank #2. Size: 1000 gal., Contents: 200 gallons Diesel

Tank #3. Size: 1000 gal., Contents 560 gallons Heating Oil

General Scope of Work:

- Obtain all necessary permits for oil tank removal as deemed by Local, State and Federal regulatory agencies.
- Properly dispose of all residual liquid inside the tank which is an estimated above. Disposal costs are to be included in the Base Bid amounts.
- Excavate tanks including all associated piping and remove from the ground. Remove and properly dispose of the concrete and covers above the tanks.
- Inert the tanks as needed and transport it off-site to an approved tank decommissioning facility for proper cleaning and disposal; or clean the tanks onsite and dispose of at an approved facility. Provide documentation that this is completed.
- Remove/abandon associated piping to the base of the building foundation. Cap any line leading to fuel oil pumping equipment. All piping that is underground shall be removed.

• Collect and test soil samples in accordance with the Connecticut Department of Environmental & Energy Protection Underground storage tank regulations.

Underground Storage Tanks (USTs):

https://www.ct.gov/deep/cwp/view.asp?a=2692&q=322600&deepNav_GID=1652

- Install lawn seed and topsoil on all disturbed areas. Final restoration shall be included in Base Bids.
- It is the Contractor's responsibility to protect the construction site and the existing buildings.
- All Federal, State and Local Codes relating to oil tank removal must be maintained. All work must be in strict accordance with all EPA, DEEP, State and Local rules, codes, regulations and ordinances.
- A six (6) foot high chain link construction fence shall be installed around the work area for the duration of construction. The construction site must be properly secured at all times.
- Work area must be kept free of hazards and protected at all times.
- The scope of work <u>does not include</u> replacement of the removed tank.

Clean-up, removal, and proper disposal of all waste and surplus items:

- Contractor shall coordinate all tank cleaning and removal activities with the Fire Marshal and Town officials.
- Contractor or their subcontractor, whichever shall be transporting the waste material from the tank cleaning, shall have a currently valid waste transporter permit from CT DEEP.
- Contractor shall provide the Town with receipts or other documentation showing the quantity and final disposition of all waste generated within 21 days.
- All liquid, sludge and materials generated from tank cleaning are to be removed from the UST, and after the tank has been thoroughly cleaned and rinsed, the contractor is responsible for properly transporting and disposing of all materials.
- Under no circumstance should the tank be cut-up or broken into pieces on-site.
- Contractor shall inspect the removed UST for holes, leaks or signs of a release, and any should be noted and documented with photographs.
- Contractor shall provide the Town with a disposal receipt for the tank within 21 days.

Existing Piping Connections and Termination:

- The Contractor shall remove and dispose of all vent pipes and the product piping from the top of the tank to the existing piping.
- Proper termination of existing piping is the sole responsibility of the contractor including but not limited to disconnecting existing piping at specified locations, draining remaining system piping for proper disposal, and proper end termination and capping.

Utilities:

- Contractor shall mark out the property and work area and notify Call-Before-You-Dig (CBYD) as required by law at least two full working days but not more than 30 days before any excavation starts (Excluding holidays & weekends).
- Contractor is responsible for contracting with a private utility locator to locate any private buried utilities in the construction area.

- All utilities are to remain in service during the work, if possible. Contractor shall inform the Town if any utilities need to be temporarily removed from service.
- Contractor shall confirm that any buried water, sewer or electrical lines damaged or turned off during demolition are repaired prior to backfilling and surfacing. Any buried water, sewer and/or electrical lines shall be inspected before they are put back into service.

Backfill:

- Backfill, grade, loam and seed all areas disturbed by construction.
- Backfill the excavations with clean compacted fill to grade. Top 6" of filled area shall be topsoil.
- Backfill materials should be compacted in 12-inch lifts to 95% minimum density.
 - a. No demolition debris, trash, concrete, asphalt, or excavated soils shall be reintroduced into the excavation or used as backfill.
 - b. Excavated soil that does not appear to be impacted with oil may be reintroduced into the excavation as backfill.
 - c. Tie-down straps should be cut off below grade, and concrete deadmen should be left in place.
- Price of clean backfill should be added to UNIT PRICE Item 3.

Assessment Sampling:

- a. The Contractor will coordinate with Town's designated LEP to allow the collection of UST assessment samples.
- b. Soil samples will be collected from the sidewalls of the excavation, beneath the UST, and along the piping trench, or as otherwise requested by the designated LEP.
- c. If groundwater is encountered, a water sample or samples will be collected per the direction of the designated LEP.

Disposal of Contaminated Soil (if applicable):

- If greater than twenty tons of petroleum impacted soils are encountered, or free product is observed on the groundwater surface, or contaminated soil is present below the groundwater table, the Contractor shall discontinue excavation and contact the Town for direction.
- Contractor shall provide the Town with receipts or other documentation showing the quantity and final disposition of all waste generated within 21 days.
- All liquid, sludge and materials generated from tank cleaning are to be removed from the UST, and after the tank has been thoroughly cleaned and rinsed, the contractor is responsible for properly transporting and disposing of all materials.
- Under no circumstance should the tank be cut-up or broken into pieces on-site.
- Contractor shall inspect the removed UST for holes, leaks or signs of a release, and any should be noted and documented with photographs.
- Contractor shall provide the Town with a disposal receipt for the contaminated soil within 21 days.

Surface Restoration:

- a. The final 10 inches of backfill shall be a minimum of 10" of compacted ³/₄" process stone to support repaving.
- b. The surface should be graded with no tripping hazards, debris, or large stone.

Closure Report:

- A tank closure and soil report must be supplied documenting the tank removal activities.
- Including a map showing the tanks and all sample locations, activity summary, photographs, analytical reports, tank, soil and liquids disposal receipts and any supporting documentation.
- The report must specifically state whether groundwater was encountered, if any remediation was recommended, and if any occurred.
- The report should be prepared or signed by a Licensed Environmental Professional.
- Contractor shall provide the Town with a disposal receipt for the tank within 21 days.
- The report is due within 21 days after tank removal.

BID PROPOSAL FORM

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

_____have received the following contract documents,

1. BID Document #2022-41,

I, _

2. Posted addenda (if any) numbered ______, posted at https://fairfieldct.org/bids

and have included their provisions in my Proposal. I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc, to supply and deliver materials as specified:

1. BASE BID #1. Perform All Work required at Site #1. Sullivan Independence Hall, 725 Old Post Road

(\$) /lump sum		Dollars
	-	(Written Amount)	
UNIT PRICE	Item 1a.		
The following U	Init Price shall be used to	adjust the contract amount if contaminated soil is present and needs to be excavated	l .
Removal and D	isposal of Contaminated	Soil: ($\$)/ton \rightarrow Price must be per TON. No exceptions.	
Work shall be	completed days	after receipt of written notice to proceed / purchase order.	

2. BASE BID #2. Perform All Work required at Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane

(\$______) /lump sum ______ Dollars ______ Dollars

UNIT PRICE Item 2a.

The following Unit Price shall be used to adjust the contract amount if contaminated soil is present and needs to be excavated.

Removal and Disposal of Contaminated Soil: (\$_____)/ton \rightarrow Price must be per TON. No exceptions.

Work shall be completed ______ days after receipt of written notice to proceed / purchase order.

3. UNIT PRICE Item 3.

Clean Backfill Material: (\$_____/ CY) Price must be per Cubic Yard. No exceptions.

All pricing shall include the cost of labor, materials, equipment, tools, mobilization, plant, delivery, permits (where not waived by the Town), licenses, overhead and profit, taxes (except from which Owner is exempt) and insurances.

A complete itemized schedule of values shall be required to be provided by the Contractor, prior to award of contract.

The Town has the right to add or remove items and/or quantities from this bid. Unbalanced bids will not be accepted. The Town of Fairfield reserves the right to award the bid with multiple items:

- a) To more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- b) To a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- c) May add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- d) All pricing shall include the cost of labor, materials, equipment, tools, mobilization, incidentals, delivery, (where not waived by the Town), licenses, overhead and profit, taxes (except from which the Town is exempt) and insurances.

CHECKLIST

The following must be submitted with proposal:

- \Box Cover page, completed and signed.
- Addenda acknowledged per Item 2 on Bid Proposal Form, or
- □ Signed and submitted with modified pricing if requested.
- □ List of references where projects performed of comparable size and scope within the past three years.
- \Box Schedule of values.
- List of all sub-contractors identifying each trade, hourly rates, and Tax ID number.

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in this Bid Form.

Name and Title of Authorized Representative (Printed)

Signature

Date

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

BID PROPOSALS

Bid proposals are to be submitted in a <u>sealed envelope</u> and clearly marked on the outside "<u>BID #2022-41</u>" including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Bid proposals are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to:

Ms. Corinne M. Dyer, Senior Buyer: CDyer@fairfieldct.org

Inquiries must reference date of bid opening, requisition or contract number, and must be received <u>no later than as indicated in the bid documents</u> prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions.

PRICES

Prices quoted must be firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

F.O.B. DESTINATION

Prices quoted shall be Net – Delivered to destination. Bids quoting other than F.O.B. Destination may be rejected.

BID BOND

The BID BOND furnished, as bid security, must be duly executed by the bidder as principal. It must be in the amount equal to five percent (5%) of the total estimated bid, as guarantee that, in case the contract is awarded to the bidder, the bidder will, within ten days thereafter, execute such contract and furnish a Performance Bond and Payment Bond.

Small businesses may elect to obtain an irrevocable letter of credit or cashier's check in lieu of the Bid Bond. Such surety must also be in an amount equal to at least five percent (5%) of the total estimated bid.

All bid bonds shall be written by a surety company or companies licensed in the State of Connecticut, and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if an approved surety bond cannot be provided, the bidder shall be deemed non-responsive.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

NOTE: Failure to provide a Bid Bond or equivalent security is not cause for a waiver defect. Any bid not accompanied by such security will be excluded from consideration.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Fairfield. The Town will waive its application and permit fees for Town of Fairfield projects.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

2022-41 Underground Storage Tank Removals Page 10 of 16

THE CONTRACTOR

The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the invitation. If more than one item is specified in the invitation, the Town of Fairfield reserves the right to determine the low bidder on an individual basis or on the basis of all items included in the Invitation for Bids, unless otherwise expressed by the Town. Additionally, the Town reserves the right to consider other factors in an award, such as the Town's prior experience with a vendor for services previously provided.

PERFORMANCE AND LABOR AND MATERIAL BOND

The successful bidder, within seven (7) business days after notification of award, will be required to furnish Performance and Labor and Material Bond provided by a company authorized to issue such bonds in the State of Connecticut, or Certified Check or properly executed Irrevocable Letter of Credit equal to a hundred per cent (100%) of the award.

In the event that the Contractor where required to provide evidence of insurance and a performance bond does not do so before beginning work, the Town of Fairfield reserves the right to withhold payment from such supplier until the evidence of insurance and performance bond has been received by the Town.

All payment and performance bonds shall be written by a surety company or companies licensed to issue bonds in the State of Connecticut, and shall have at least an A-VIII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if approved surety bonds cannot be provided the contract shall be terminated.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: <u>https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm</u>

BOND REQUIREMENT – NON-RESIDENT CONTRACTORS

- 1. Non-resident contractors are required to deposit with the Department of Revenue Services a sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid.
- 2. If this surety is not deposited with the State, the Town is required to deduct and submit to the State 5% of the total contract value.

GUARANTEE

Equipment, materials and/or work executed shall be guaranteed for a minimum period of one (1) year against defective material and workmanship. The cost of all labor, materials, shipping charges and other expenses in conjunction with the replacement of defective equipment, and/or unsatisfactory work, shall be borne by the Contractor.

CATALOGUE REFERENCE

Unless expressly stated otherwise, any and all reference to commercial types, sales, trade names and catalogues are intended to be descriptive only and not restrictive; the intent is to indicate the kind and quality of the articles that will be acceptable. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state exactly what will be furnished. Where possible and feasible, submit an illustration, descriptive material, and/or product sample.

INSURANCE

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "General Contractor" (hereinafter called the "Contractor") shall also include their respective agents, representatives, employees and subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Contractor will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

2022-41 Underground Storage Tank Removals Page 11 of 16

INSURANCE RIDER

Without limiting the Contractor's liability, the Contractor shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Contractor's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident.
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease.
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease.

Commercial General Liability Insurance:

- Bodily Injury, Personal Injury and Property Damage one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.
- Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.

Automobile Liability Insurance:

A combined single limit of one million dollars (\$1,000,000). This policy shall include all liability of the Contractor arising from the operation
of all self-owned motor vehicles used in the performance of the Contract; and shall also include a "non-Ownership" provision covering the
operation of motor vehicles not owned by the Contractor, but used in the performance of the work, and, rider CA9948 or equivalent

Pollution Liability:

• One million dollars (\$1,000,000) each occurrence, one million dollars (\$1,000,000) aggregate.

Umbrella/Excess Liability Insurance:

 Five million dollars (\$5,000,000) each occurrence, five million dollars (\$5,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.

Indemnification: The Contractor shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Contractor, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Contractor shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Contract.

"Tail" Coverage: If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Contractor shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract.

2022-41 Underground Storage Tank Removals

Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A- XV or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Contractor shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Contractor shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Contractor to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Contractor and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town of Fairfield. The Town and/or its representative retain the right to make inquiries to the Contractor, its agents or broker and insurer directly.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide insurance as required under this Contract.

Contractor's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Contractor's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

OSHA

The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Fairfield for any and all damages that may be assessed against the Town.

LIFE CYCLE COSTING

Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item over the life of the product, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us

The Davis-Bacon and Related Acts, shall apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: https://www.dol.gov/whd/govcontracts/dbra.htm

2022-41 Underground Storage Tank Removals Page 13 of 16 NOTE: The Town shall apply the most current wage decision applicable at the time of contract award.

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction of the board, commission, committee of which he/she is a member.

NON-WAIVER CLAUSE

The failure by the Town to require performance of any provision of this bid shall not affect the Town's right to require performance at any time thereafter, nor shall a waiver of any breach or default of a contract award constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

ATTORNEY FEES

In the event of litigation relating to the subject matter of this bid document or any resulting contract award, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder further declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998. Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE #1:

Name of Company	Phone	
Contact Person	Cell	
Company Address	Email	
Project, Location, & Date Completed		

REFERENCE #2:

Name of Company	Phone	
Contact Person	Cell	
Company Address	Email	
Project, Location, & Date Completed		
j		

REFERENCE #3:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #4:

Name of Company	Phone	
Contact Person	Cell	
Company Address	Email	
Project, Location, & Date Completed		

REFERENCE #5:

Name of Company	Phone		
Contact Person	Cell		
Company Address	Email		
Project, Location, & Date Completed			
· ·			

SUBCONTRACTORS

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:

Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #2:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #3:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #4:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$ /hr Journeyman \$	

BID # 2022-41

DESC Underground Storage Tank Removals DATE 2/10/2022 11:00 AM

TIME

American RED ETT The Sambrook Petroleum ACV Enviro Cisco, LLC Technologies, Environmental Group Equipment & LLC Services, Inc. Construction New Haven, CT Item Description Bridgeport, CT Portland, CT Old Saybrook, CT Bethlehem, CT Waiden, NY Perform All Work required at Site #1. Sullivan Independence Hall, 725 Old Post Road BASE BID #1. \$11,875.95 \$14,000.00 \$14,950.00 \$20,000.00 \$22,680.00 \$25,100.00 Removal and Disposal of Contaminated Soil (Price per \$78.00 UNIT PRICE #1a. ton) \$250.00 \$110.00 \$175.00 \$110.00 \$140.00 Work shall be completed _ _ days after receipt of 30 written notice to proceed / purchase order 30 30 ASAP 30 10 Perform All Work required at Site #2. H. Smith Richardson Maintenance Building, 385 Hoydens Lane BASE BID #2. \$12,775.95 \$16,000.00 \$14,100.00 \$15,500.00 \$16,400.00 \$31,500.00 Removal and Disposal of Contaminated Soil (Price per UNIT PRICE #2a. ton) \$250.00 \$110.00 \$175.00 \$110.00 \$78.00 \$140.00 Work shall be completed _____ days after receipt of written notice to proceed / purchase order 30 30 ASAP 30 30 10 UNIT PRICE #3. Clean Backfill Material (Price per Cubic Yard) \$60.00 \$165.00 \$48.00 \$85.00 \$25.00 *\$23.18 Total for Base Bid #1. and Base Bid #2. \$24,651.90 \$30,000.00 \$29,050.00 \$35,500.00 \$39,080.00 \$56,600.00

*Includes Material only- Labor not included for placement

Town of Fairfield - Bid Results



Sullivan Independence Hall 725 Old Post Road Fairfield, Connecticut 06824 Purchasing Department (203) 256·3060 FAX (203) 256·3080

Award Recommendation Resolution:

On, Tuesday, 15 March 2022, the Purchasing Authority awarded RFP number 2022-140 Athletic Field Maintenance Services to Greenway Properties, Stamford, CT, based on the firm's qualifications, experience, and competitive fee proposal, to perform all Base Bid Services, as well as On-call Services, with the exception of Aerating, Overseeding, and Top Dressing, for the Town of Fairfield and Fairfield Public Schools Athletic Fields.

Aerating, Overseeding, and Top Dressing Services shall be performed in-house by the Town of Fairfield Parks and Recreation Staff.

Total Annual Cost for Base Bid: \$858,320.00 Estimated Annual On-Call Services: \$31,730.00 Total Contract Amount: \$890,050.00

The award of this contract may be subject to the review and approval of the Board of Selectman.

Brenda L. Kupchick, First Selectwoman

Geralds. Foley, Director of Purchasing



Town of Fairfield

Sullivan Independence Hall 725 Old Post Road Fairfield, Connecticut 06824 Purchasing Department (203) 256·3060 FAX (203) 256·3080

RFP #2022-140 ATHLETIC FIELD MAINTENANCE SERVICES

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824

SEALED BIDS are subject to the standard instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

Mones First Selectwoman Director of Purchasing

Date Submitted 3-3-22

Bidder:

CTLEENWAT PROPERTY SERVICES Fric. Doing Business As (Trade Name)

95 ELMCROPT PD. Address

STAMFORD, CT 06902 Town, State, Zip

Kocco LAGANA (Mr / Ms) Name and Title, Printed

Signature

914-565-2529 N/A Phone Fax

E-mail

Sealed bids will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

2:00pm, Thursday, 3rd March, 2022

To provide qualifications and pricing proposals for athletic field maintenance services to be performed at Town of Fairfield (Town) and Fairfield Public Schools' (FPS) facilities.

NOTE:

- 1. Bidders are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
- 2. No bid shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Bid proposals are to be submitted in a sealed envelope and clearly marked "RFP #2022-140" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. It is the sole responsibility of the bidder to see that the bid is received by the Fairfield Purchasing Department prior to the time and date noted above. Bid proposals are not to be submitted via email or fax.
- 5. Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

REQUEST FOR PROPOSALS

The Town of Fairfield (Town) on behalf of its Board of Education (BOE) and Parks and Recreation Department is seeking requests for qualifications from property management contractors experienced in performing field maintenance services consisting of all items as specified in the attached matrix. Athletic Field Maintenance Services shall be performed at Town of Fairfield and Fairfield Public Schools' (FPS) facilities.

NOTE: The awarded contractor shall be responsible for managing and scheduling all personnel and subcontractors in order to maintain each section as a 'packaged' contract. No exceptions.

SITE VISITS: Bidders will be responsible for visiting all site locations to verify conditions and measurements listed in the bid. Town Recreation sites can be visited at any time.

Site visits to all Fairfield Public School locations shall be conducted by appointment only. Bidders are not permitted to visit any Fairfield Public School location without FPS Staff presence.

Bidders shall contact the Fairfield Public Schools Maintenance Department to schedule a walk-though during normal business hours.

FPS Maintenance Department (203) 255-8448

REQUESTS FOR INFORMATION (RFI) / ADDENDA

Direct requests in writing to:	Town of Fairfield, Purchasing Department
	Attention: Corinne M. Dyer, Senior Buyer
	725 Old Post Road, Fairfield, CT 06824
	CDyer@fairfieldct.org

NOTE: Written requests for information will not be accepted after 12:00pm on Tuesday, 22nd February, 2022.

Response will be in the form of an addendum that will be posted approximately Wednesday, 23rd February to the Purchasing Department website, which is <u>www.fairfieldct.org/purchasing</u>

It is the responsibility of each bidder to retrieve addenda from the website. Any contact about this bid between a Bidder and any other Town official and/or department manager and/or Town of Fairfield employee, other than as set forth above, may be grounds for disqualification of that Bidder. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above. Addenda will not be mailed, e-mailed or faxed out.

FORMAT OF PROPOSAL

- 1. Responses are due by 2:00pm, Thursday, 3rd March, 2022 and are to include the following information:
- 2. Submit one (1) printed and signed proposal marked 'original' and two (2) printed hard copies.
- 3. Proposals are to be submitted in a sealed envelope and clearly marked "RFP #2022-140" on the outside of the envelope, including all outer packaging. Include your company's name and address on all packaging.
- 4. A general description of the company, type of organization (i.e. corporation, partnership), including:
- 5. Number of years in business, size of company, personnel qualifications and experience.
- 6. References, including project details, contact names and telephone numbers.
- 7. Resumes and relevant experience of all personnel to be assigned to the project, including all sub-contractors.
- 8. Equipment list.

- 9. All subcontractors must be identified in this package. Provide contact details and qualifications.
- 10. Define how your company intends to implement, plan and schedule all areas (per section) as a packaged service.
- 11. Submit details of any additional services to be provided, and identify estimated timelines and deliverables.
- 12. Identify any resources and/or assistance you will require from the Town of Fairfield.
- 13. Provide information on the circumstances and status of any disciplinary action taken or pending against the firm during the past three years with State regulatory bodies or professional organizations.
- 14. In addition to the above requirements, respondents may include additional factors or strengths that would assist in assessing their company's ability to meet the Town's needs. This information need only be one page.

NOTE: Bidders must use the forms in the prescribed format included in the document, in order to provide comparable data for objective review and comparison of all proposals received.

ENCLOSURES

- 1. Athletic Field Maintenance Services Fee Proposal Matrix Bidders shall complete the excel sheet and **provide** an electronic (flash drive) copy of their pricing in their RFP Submission, as well as a hard copy.
- 2. Student Calendar
- 3. Square Yardage
- 4. Organic Fertilizer Planner
- 5. Application Specifications
- 6. Turf Management Specifications
- 7. Sprinturf Maintenance Manual

EVALUATION CRITERIA

All candidates will be evaluated based on the following criteria:

- A. Level of experience and organizational stability
- B. Demonstrated record of equal scope contracts performed
- C. Ability to implement, plan and schedule all components as a packaged service
- D. Credentials of management and staff to be assigned to the contract and equipment listed
- E. Credentials of all subcontractors to be employed as part of the contract
- F. Technical competence
- G. Knowledge of localities
- H. References
- I. Ability to communicate effectively
- J. Fee Proposal

FINAL SELECTION PROCESS

Upon evaluation, shortlisted candidates may be invited to interview with various Town and Board of Education officials and/or committee members.

RFP #2022-140 / Athletic Field Maintenance Services Page 3 of 32

TERM / RENEWAL OF CONTRACT

The contract shall commence upon award of bid for a twelve month term. The Town on (60) days advance written notice, may renew the 2022 contract for one (1), two (2), three (3) or four (4) successive annual terms, based on the same terms and conditions as the 2022 contract, including an agreed upon cost of living allowance (COLA) as posted on the State of Connecticut, Labor Market Information page: <u>http://www1.ctdol.state.ct.us/lmi/cpi.asp</u>

CONTRACT SCHEDULE

The awarded contractor will be required to perform the work per the schedules at stated in the RFP document. In the event that the Contractor fails to perform the work as specified, the Town of Fairfield shall have the right, upon two (2) weeks' written notice, to terminate the Agreement and to make other arrangements for providing these services.

BACKGROUND CHECKS

The Contractor shall perform background checks on all personnel working on site. The contractor must maintain a list of employees and background checks and provide them to the Town at the town request.

The Contractor warrants he/she is providing employees to be staffed as part of this contract who have passed background checks, including all subcontractors and their employees. No exceptions.

The Contractor must warrant that he/she will only assign employees who have passed a criminal background check to perform work under this contract. The background checks must demonstrate all employees have no convictions or pending criminal charges that would render them unsuitable for regular contact with children. Disqualifying convictions or charges include, but are not limited to, sexual offenses, violent offenses, and drug offenses.

EMERGENCY RESPONSE / REPAIR

Contractor must provide an emergency contact number with 24-hour response for clean-up services upon request including repair work (i.e. broken irrigation systems, damaged fields, etc.) that may be required on short notice.

NOTE: While the Contractor may have the first right of refusal, the Town reserves the right to make emergency repairs in any event that serves the best interest of the Town.

SOIL TESTING

Performed by others. The Town of Fairfield will be providing an independent consultant to provide soil testing services.

LICENSES

The Contractor and his/her employees shall possess all licenses such as CDL, Chemical Applicator's, Chemical Storage, Supervisor's Applicator's, etc, required by Local, State and Federal regulations to perform the contracted work.

WET FIELDS

The Contractor is responsible for recognizing when conditions are too wet for mowing fields and will stay off such fields until conditions improve enough to allow mowing. The Contractor must notify the Contract Manager whenever a field mowing is skipped.

RFP #2022-140 / Athletic Field Maintenance Services Page 4 of 32

CONDUCT

The Contractor's employees will conduct themselves appropriately, or the Contract Manager will request their removal from the job.

NOISE REGULATIONS

The Contractor shall comply with all ordinances and Town regulations concerning hours of work and noise.

SAFETY

The Contractor is responsible for safety. Contractor Manager shall notify the Contractor in writing of any safety problems and concerns, whereby the Contractor must take appropriate action to correct such issues.

EQUIPMENT

The Contractor must submit a list of major equipment that will be used to maintain this contract. The list shall include all vehicles and equipment giving capacity, year, model, and manufacturer. All vehicles, equipment, and tools shall be in good operating condition, and shall comply with all laws and regulations of the State of Connecticut. Such equipment may be inspected for approval by the Parks Department and Fairfield Public Schools, prior to award of contract.

PART I: ATHLETIC FIELD MAINTENCE AND OVERSIGHT

OVERVIEW

All Town and Board of Education Athletic Fields are listed, along with the scope of services required. The Awarded Contractor shall be responsible for all services detailed in this specification.

Pricing shall be on a LUMP SUM cost basis. Pricing shall include all estimated quantities listed based on unit costs. These estimated quantities are based on previous years of data. Unit costs may be utilized for Additional Services if the Town deems necessary. All Administrative and Management fees shall be listed as a Monthly Rate to include all fields and services detailed.

The Town shall reserve the right to award individual or multiple sections to qualified contractors, as deemed in the best interest of the Town.

Billing shall be submitted and paid on a monthly basis. No additional payments will be authorized.

Pricing forms are listed on the Athletic Field Maintenance Services Matrix Excel Spreadsheets. Bidders shall complete these excel spreadsheets and provide one hard copy and one electronic copy in their bid submittal.

SCOPE OF SERVICES

Maintenance services for field maintenance shall consist of the following components;

- Tennis/ Pickleball courts / Basketball courts
- Football field
- Turf blankets
- Lacrosse field
- Mowing
- Fertilizing
- Bush/Hedge trimming
- Groom clay ballfields
- Field Sports Linings
- Spray and edge warning track, add stone dust
- Edging
- Aerating
- Replace playground mulch
- Irrigation startup
- Irrigation repairs
- Irrigation shutdown
- Fall leaf clean-up
- Spring clean-up and disposal
- Stormwater detention basins
- Trash and recycling removal
- Artificial turf field sweeping
- Over seeding/Aeration

- Miscellaneous work and repairs
- Field Closure: The Awarded Contractor shall be responsible for opening and closing the fields daily by 2:30 pm, or as otherwise directed, and shall also maintain the Town Web Site for field closures. For all fields, the Contractor shall physically post the sign on each field (flip the "Field Closed/Field Open" signs).

TOWN LOCATIONS

- 1. Dougiello Field
- 2. Burr School Field
- 3. Dwight School Field
- 4. North Stratfield School Field
- 5. Owen Fish Park- includes area at Melville Ave. near Ridgeview Ave.
- 6. Owen Fish Clay Field
- 7. Dover Park
- 8. Dover Park Clay Field
- 9. Melville Park
- 10. Melville Park Clay Fields
- 11. McKinley School Field
- 12. Tunxis Hill Park Complex
- 13. Tunxis Hill Lower Field
- 14. Tunxis Hill Upper Field- includes easement area at 209 Berkley Rd.
- 15. Old Dam Recreation Area
- 16. Tom Haydon Field
- 17. Kiwanis Field
- 18. Pop Warner Field
- 19. South Pine Creek Soccer Field
- 20. Oldfield Senior Center Complex
- 21. Oldfield Senior Center Soccer Field
- 22. Veres Street Park
- 23. Veres Street Park Clay Field

PUBLIC SCHOOL LOCATIONS

- 1. Burr Elementary School
- 2. Dwight Elementary School
- 3. Holland Hill Elementary School
- 4. Jennings Elementary School
- 5. Osborn Hill Elementary School
- 6. Riverfield Elementary School
- 7. Roger Sherman Elementary School
- 8. McKinley Elementary School

FIELD MAINTENANCE SPECIFICATIONS

- 24. Veres Street Outside DPW Garage
- 25. Veterans Park
- 26. Veterans Park Clay Field
- 27. Roger Sherman School Soccer and Clay Fields
- 28. Riverfield School Clay Fields
- 29. Mill Hill School Clay Fields
- 30. Gould Manor Park
- 31. Gould Manor Clay Fields
- 32. Holland Hill Soccer Field
- 33. Pilot House
- 34. Pilot House Clay Field
- 35. Jennings School Soccer Field
- 36. Fairfield Woods School Complex
- 37. Fairfield Woods School Field, Clay Fields and Tennis Courts
- 38. High Ridge Park
- 39. High Ridge Park Clay Fields
- 40. Burroughs Park
- 41. Burroughs Park Upper Soccer Fields
- 42. Burroughs Park Lower Soccer Fields
- 43. Stratfield School Soccer Field
- 44. Osborn Hill School Clay Field
- 45. Tomlinson Middle School Turf Field
- 46. Town Hall Soccer field
- 9. Mill Hill Elementary School
- 10. North Stratfield Elementary School
- 11. Roger Ludlowe Middle School
- 12. Fairfield Woods Middle School
- 13. Tomlinson Middle School
- 14. Fairfield Ludlowe High School
- 15. Fairfield Warde High School
- 16. Sturges Park
- Perform maintenance and care of all fields and grass areas, including three (3) artificial turf fields located at Fairfield Warde High School, Fairfield Ludlowe High School, Tomlinson Middle School.
- All areas beneath fences and backstops shall be kept clear of accumulated vegetation by weekly clipping, by the use of a vegetation retardant where permitted or by burning with a propane torch. (burning will need to be preapproved and only permitted when fields and schools are closed

RFP #2022-140 / Athletic Field Maintenance Services Page 7 of 32

- The lining of all fields for athletic contests shall be by Contractor. Only approved chalk or paint will be permitted and all SDS sheets will be submitted prior to use.
- The Contractor shall mow turf to the requisite height in advance of scheduled athletic contests. A schedule of events shall be provided.
- The removal of ordinary litter will be the responsibility of the Contractor. The bulk of extensive litter after major events shall be removed by alternative contract. Trash receptacles shall be provided for the Contractor to dispose of litter into school refuse hoppers.
- The cleaning of drains and catch basins (as required) shall be the responsibility of the Contractor.
- Poisonous weeds shall be eradicated by spraying an organic-based herbicide or otherwise removed as a part of this Contract. No Glyphosate shall be used.
- All areas beneath permanent bleachers shall be maintained free of vegetation.
- Maintenance of goalposts, backstops, signage, scoreboards, batting cages, jumping pits, running tracks and bleachers, are NOT part of this contract.
- The Contractor will be responsible for the maintenance and operation of the irrigation system and backflow preventers as required to provide proper turf, and shall bear the cost of repair or replacement of sprinkler heads and backflow preventers, damaged or neglected while carrying out the requirements of this contract. All other parts shall be billed to the Town at invoiced cost. The Contractor shall include their material mark-up within the pricing proposal.
- The Contractor shall furnish all products and materials as required to perform the contract. Products and equipment shall include but are not limited to: seeds, fertilizers, herbicides, pesticides, and insecticides for insect and disease control.
- The Contractor shall establish and implement an irrigation schedule to assure optimum turf conditions. Water costs are to be borne by the Town.
- The Contractor shall maintain turf in accordance with the best trade practices, and shall initially include as a minimum:

DETAILED SERVICES

1. MOWING

- The Contractor will begin work on town fields after the date upon notification by the Parks Supervisor, or any appointed designee herein referred to as 'Contract Manager.' The Contractor will not begin work before such notification.
- The Contractor will begin work on School fields after the date upon notification by the Executive Director of Maintenance and Facilities, or any appointed designee herein referred to as 'Contract Manager.' The Contractor will not begin work before such notification.
- Before starting work, the Contractor will provide the Town along with the Public Schools with a written (weather permitting) mowing schedule listing sites to be mowed each day. The Contractor will cut all ball fields by Thursday (weather permitting). The Contractor shall fax or email a proposed work schedule to the Contract Manager each workday for approval. The Contractor will not begin work until receiving the approval of the Contract Manager each day. The Contractor will not be paid for any days the work schedule is not faxed or emailed to the Contract Manager.
- Field mowing schedule should not exceed five (5) days per week when the grass is growing actively.

- Mow in alternate directions each time field is mowed. Fields shall be mowed and cut no more than one-third of the total length of the turf at any one time. (This means the mowing should be done based on the growth of the turf, not on the day of the week.)
- Irrigated fields to be mowed twice per week during the growing season, roughly April through October and have been indicated in the matrix by the estimated number of occurrences.
- Before every cutting, the Contractor shall rake and remove all litter, paper, bottles, cans, plastic cups, etc, from fence, shrub and grass areas. After every cutting, the Contractor will remove all grass clippings from pavements, and disperse excessive clippings on fields.
- All areas beneath fences, backstops, benches, hardscapes, garbage cans, goal posts, etc. shall be string trimmed weekly to keep an orderly and neat appearance.
- All excess clippings will be blown from walkways, parking areas, and driveways. If needed excess clippings on turf are to be blown and dispersed as to not leave clumps that can damage the grass or interfere with play.
- All mowing equipment must be in good working order and Contractor must make provisions for backup equipment in case of breakdowns. The cut shall be clean, with no ragged edges. Blades to be sharpened on a minimum weekly basis or as necessary to obtain the required cut.
- The Contractor shall use only contour deck mowers on all athletic fields.
- Trimming will be done once a week.
- Debris when discharged from mowing equipment (i.e. sticks, stones, rocks, clippings, etc.) during the cutting process must be directed away from building walls, windows, doors and parked vehicles.
- Lawn cutting during high school Connecticut Mastery Testing (CMT) process must be coordinated with the Board of Education, Executive of Director of Operations (or appointed designee).
- Caution must be exercised when cutting irrigated fields so as not to damage irrigation system heads, etc.
- Do not use mowers to move soccer goals.
- Do not trim around goals before moving nets. The Contractor is responsible for identifying all areas to be mowed. The Contractor will mow as close to immovable objects as practical, then trim any tall weeds and grass around them.
- Return sand bags to goals after putting them back in place.
- The Contractor shall use weed trimmers or other suitable equipment to trim tall grass and weeds adjacent to mowed areas around fences, trees, bleachers, benches, backstops, and any other structures that normally require trimming.
- **IRRIGATED SITES-** The Contractor will cut lawns twice a week on a Monday/Thursday schedule, although the lawns might be cut only once per week at the start of the season per the Contract Manager. This schedule will not change unless inclement weather dictates a change.
- NON-IRRIGATED SITES- The Contractor shall be prepared to cut grass on a weekly basis beginning <u>1st day of April</u> each year. The Contractor will cut lawns on a weekly basis during <u>May and June</u>. Beginning in <u>July</u>, the Contractor will cut lawns every other week. When required by weather or growing conditions, the Contract Manager will specify more or less frequent cuttings.

2. IRRIGATION

• Maintain the turf in as dry as condition as possible, except after over-seeding. Irrigate when the turf shows signs of wilting and then apply enough water to penetrate the root zone or until field capacity is restored.

- Use a soil probe to make daily checks on soil moisture conditions throughout the field. It should be cautioned that overwatering often occurs with irrigation systems and this can promote disease and weeds. The irrigation system (including heads) and field conditions must be monitored daily.
- Water supply to irrigation Backflow Preventer must be winterized, shut down, drained and blown out with air compressor (Approx. OCT 15) to prevent freeze ups during winter months.
- Disconnect, label and Remove Backflow Preventers where possible and turn in to Parks and Recreation Operations Manager for the Winter,
- The Contractor shall be responsible for Reinstalling the Backflow Preventers in the Spring (Approx. MARCH 15).

3. FERTILIZER AND LIMING

- Fertilize and lime based on soil tests and schedule guidelines. Use spreaders that have been properly calibrated and tested prior to application to ensure accurate and even distribution. Fields must be posted after each application of fertilizer.
- April Organic Fertilization: A bridged synthetic/organic slow release fertilizer blend poultry compost based with humic acids, sulfate of potash, ammonium sulfate and urea. @1#N/M Dolomite Pelitized Lime@15#M
- June Organic Fertilization: A bridged synthetic/organic slow release fertilizer blend poultry compost based with humic acids, sulfate of potash, ammonium sulfate and urea. @1#N/M A Calcium and Magnesium homogenus organic biostimulant with iron.@6#M (Stimulates root growth and promotes temperature and drought hardiness)
- August Organic Fertilization: A bridged synthetic/organic slow release fertilizer blend poultry compost based with humic acids, sulfate of potash, ammonium sulfate and urea. @1#N/M
- October Organic Fertilization: A mineral rich poultry layer compost based organic fertilizer with soluble potash calcium and sulfur.1#N/M

* Monthly insect inspection. Application on an as-needed basis and only upon approval of Contract Manager

* Application sheets and rates as well as recommendations, pictures, SDS sheets, product labels and irrigation schedule adjustments to be provided in a binder with each application.

4. WEED, DISEASE AND INSECT CONTROL

- Fields should be checked on a daily basis for signs of weeds, disease or insect problems.
- If problems are observed, the Contractor shall advise the Town of the nature of the problem and the recommended solution.
- Contractor shall make a positive identification of insects or diseases prior to any treatment. Consult with the Fairfield County Cooperative Extension Services, Route 6, Stony Hill, Bethel, CT 06801, for additional specific guides for control of problems.
- The Contractor shall keep all chain link fences free of weeds and vines, including areas under bleachers free of weeds and vines. The Contractor shall apply an organic herbicide as required. No glyphosate shall be used. The Contractor will follow the manufacturer's recommended application rate, procedures and timing. The Contractor will follow all the manufacturer's recommended safety provisions. The Contractor will strictly adhere to all OSHA and State DEP regulations and will comply with the Hazardous Chemical Notification regulations. All work with weed killers must be in compliance with current state laws in effect at the time of weed killer application.

- Before applying chemicals, the Contractor shall submit to the Town of Fairfield, Safety Data Sheets for all chemicals and similar substances covered by the Federal Hazardous Material Notification Law. After applying chemicals or weed killers, the Contractor shall post signs at the location(s).
- NOTE: No chemicals are to be used on Board of Education sites.

5. ROUTINE FIELD MAINTENANCE

- Routine Maintenance is a necessary part of athletic field management to repair damage from use of the fields.
- Over-seeding should be done when the field is not in use and the seedlings have a chance to establish.
- Over-seeding should follow the schedule guidelines as far as the type of seed and quantities, and should occur after spring aeration but before pulverizing the cores and top dressing.
- Seed should be broadcast. Divide amount to be spread in half and spread each half in different directions to ensure even coverage.
- Top dress, pulverize and drag the field.
- During off seasons the contractor shall be responsible to maintain the in fields to prevent weed overgrowth.

6. ARTIFICIAL TURF SWEEPING

- Turf shall be swept weekly or as necessary to keep the field free of dirt and debris. Sweeper broom is to be adjusted correctly in order to make minimal contact with the turf.
- Contractor to provide own equipment. Turf shall be groomed a maximum of three (3) times per year.
- Contractor to provide own equipment. All guidelines must be adhered to as defined in the appended Sprinturf (or alternate selected manufacturer's) Field Maintenance Manual.
- The following outline is a guide only and it should be noted that turf conditions and weather fluctuations should be taken into account when maintaining all fields to a level of optimum condition.

7. SEASONAL MAINTENANCE TASKS

APRIL TO MID-MAY

- Remove and properly dispose of all debris that has accumulated over the winter months such as, but not limited to, leaves, paper and other trash, either by raking or machine sweeping. Do not run equipment on fields until they have dried out sufficiently to support them without damage. Clean up any debris within fenced areas.
- Aerate as soon as soil is dry enough to work. Traverse the field in alternating directions with a hollow tine aerator that removes soil cores to achieve an average of one (1) hole every two inches (2") on center. Be sure to locate and mark all irrigation heads prior to aerating. Do NOT aerate infield of baseball fields, only the outfield. Infield is to be done with the fall aeration.
- Over-seed turf immediately following aeration with a blend of three (3) certified turf type perennial rye grasses at 4-5 pounds of seed per 10,000 square feet (prior to pulverizing soil cores). Broadcast seed evenly over the area. Over-seeding excess of 10,000 square feet will be an extra. (Note: All Parks Department Sites are over 10,000 square feet)
- Fertilization shall be based on soil tests results. All applications shall follow recommended coverage and procedures. Turf conditions shall be continually monitored. Soil treatments shall be organic.
- Top dress with clean, sharp sand (at least 65% of sand fractions should be medium to coarse, 0.25 to 1.0 mm minimum). Apply between 1/2 and 3/4 yards per 1,000 square feet.

RFP #2022-140 / Athletic Field Maintenance Services Page 11 of 32

- Drag soil cores, seed, fertilize, and sand with a drag mat, flexible tine harrow, or weighted piece of chain link fence.
- Irrigate if necessary to wet soil and maintain moist soil condition after seeding and until seed germinates. Do not over water. Water frequently in short durations until seed has sprouted.
- Crabgrass control, pre-emergence: Application date for pre-emergence crabgrass control materials varies greatly with weather conditions. Apply material to all grass areas between the end of forsythia bloom and the beginning of lilac bloom, typically late April to early May. Water if no rain falls within one (1) week. If area has been over-seeded or re-seeded then Siduron (Tupersan) is the only pre-emergence material that may be used. Repeated applications may be needed and should follow manufacturer's recommendations. Post-emergent crabgrass shall be treated between June and July 1st, with Acclaim as needed, and applied in accordance with manufacturer's directions. Check with the Cooperative Extension Service for current recommendations of herbicides. Managed turf usually does not need repeated annual applications of this herbicide.
- Mow cut at height of 1-3/4 inches to 2-3/4 inches. Never remove more than one-third of total leaf surface in a given mowing session. Keep mowing equipment sharp and properly adjusted.
- In addition to mowing the fields, the Contractor shall edge and trim all borders where turf meets other surfaces. The Contractor shall catch and remove trimmings vegetation, and shall gather and remove all leaves, branches, limbs, twigs, and other such plant expulsion. Clippings, if excessive, must be immediately removed.

MID-MAY THROUGH JUNE

- Field shall be mowed and cut no more than one-third of the total length of the turf at any one time. This means the mowing should be done based on the growth of the turf, not on the day of the week. Field mowing schedule should not exceed five (5) days, when grass is growing actively. Mow in alternate directions each time field is mowed.
- Irrigation: Amount of water applied and frequency of irrigation depends on natural rainfall. Irrigate only when necessary, and in the amount necessary to restore field capacity. Monitor soil moisture daily. Monitor irrigation system to ensure even coverage of fields.
- Broadleaf Weed Control: Monitor field on a regular basis for broadleaf weed growth throughout the growing season. Check with the Cooperative Extension Service for current recommendations of herbicides. Broadleaf weed control may be accomplished by spot treating weedy areas or overall treatment, depending upon conditions. Do NOT use herbicides if area has been recently seeded.
- Insects and Disease: Check fields on a daily basis for signs of insect or disease problems throughout the growing season. Refer to the Cooperative Extension Service for the control of these problems. Make a positive identification of insects or diseases before treating with a pesticide. Calibrate application equipment to ensure that the recommended amount of pesticide is applied.
- Over-seed with turf type perennial ryegrass Tri-Plex (or equal), using seeder slicer in June as needed. Throughout the playing season repair divots and holes as they occur. Areas of use on any of the playing fields including goal areas shall receive a weekly over-seeding of Tri-Plex, applied at the rate of one (1) pound per square yard, during the playing seasons.
- Fertilize in second to third week in June, with fertilizer consistent with soil test results.
- In addition to mowing the fields, the Contractor shall edge and trim all borders where turf meets other surfaces.
- The Contractor shall catch and remove trimmings vegetation, and shall gather and remove all leaves, branches, limbs, twigs, and other such plant expulsion. Clippings, if excessive, must be immediately removed.

THROUGHOUT SUMMER

- Field shall be mowed and cut no more than one-third of the total length of the turf at any one time. This means the mowing should be done based on the growth of the turf, not on the day of the week. Field mowing schedule should not exceed five (5) days, when grass is growing actively. Mow in alternate directions each time field is mowed.
- Irrigate: Amount of water applied and frequency of irrigation depend on natural rainfall. Irrigate only when necessary, and in the amount necessary to restore field capacity. Monitor soil moisture daily. Monitor irrigation system to insure even coverage of fields.
- White Grub Control: The most serious white grub infestations normally are the occurrence of Japanese beetle grubs which become apparent in mid-June to mid-July, until the soil begins to freeze in the fall. Grub control measures should be taken as necessary using an effective labeled chemical. Control should be rotated between carbonate and organophosphates on alternate years. Use the Cooperative Extension Service recommended insecticides at recommended rates and water immediately to move the insecticides into the soil where grubs are feeding.
- Fertilize in mid-July with fertilizer consistent with soils test results.
- Over-seed with turf-type perennial ryegrass using seeder slicer, the last week of June as needed.
- In addition to mowing the fields, the Contractor shall edge and trim all borders where turf meets other surfaces.
- The Contractor shall catch and remove trimmings vegetation, and shall gather and remove all leaves, branches, limbs, twigs, and other such plant expulsion. Clippings, if excessive, must be immediately removed.

SEPTEMBER TO NOVEMBER

- Mow as needed. Mowing should be continued as long as turf grows. Final mow at 1-1/2 inch height for winter. Note. Field Hockey fields shall be cut during season of play to a height of 1 1/4" to 1 1/2" maximum.
- Irrigate as needed. It is suggested the field be kept low in soil moisture for games and irrigated after use.
- Aerate lightly in early September (one to three passes) and drag to break up cores. Irrigation may be necessary prior to aeration to obtain maximum tine penetration. Aeration should be done in adequate time prior to game play to allow turf to heal.
- Aerating and Top Dressing shall be performed in accordance with the scope of work descriptions detailed on page 18.
- Fertilize in early September after aerating and before dragging the field with fertilizer consistent with soils test results.
- Repair divots and holes immediately after games are played, and over-seed scuffed areas immediately as needed.
- Test soil in September for pH, and P and K Requirements. Be sure the sample submitted is representative of the entire area.
- Lime: Maintain soil pH between 6.5 and 6.8. If a soil test indicates the need for lime, apply the required amount of ground agricultural limestone just prior to or immediately following aeration.
- In addition to mowing the fields, the Contractor shall edge and trim all borders where turf meets other surfaces.
- The Contractor shall catch and remove trimmings vegetation, and shall gather and remove all leaves, branches, limbs, twigs, and other such plant expulsion. Clippings, if excessive, must be immediately removed.
- End of season closing of all irrigation systems on the date provided by Contractor managers

8. SPRING CLEAN-UP SERVICE

- Before the mowing season begins, the Contractor shall perform "spring clean-up" at sites determined by the Contract Manager. Spring clean-up includes clearing the area of all leaves, sticks, twigs, etc, and removing such materials from the site including proper disposal.
- This includes the following:
 - Litter, can, bottle, etc, pickup before leaf collection.
 - Leaf collection and disposal from grass areas, play areas, fence and hedge lines, perimeters of structures, etc.
 - Brush clean-up as ordered by the Contract Manager.
 - Weed trimming along fence lines as ordered by the Contract Manager.
- Natural wooded areas with a permanent accumulation of leaves are not included.
- Leaves are not to be blown into wooded areas near any creek, stream, brook, pond, river, or any other body of water. The Contractor will keep leaves and grass separate from all other materials. Items such as brush, stones, litter, earth and other contaminants must remain separated for disposal.
- The Contractor may (optional) dispose of brush, grass, etc, at Harvest New England on One Rod Highway, Fairfield whereby the Town will waive the leaf and brush disposal fee for each motorized vehicle that the
- Contractor uses for parks clean-up. Note fees will only be waived for waste material that applies to this contract.

9. MAINTENANCE GROOM

- All clay fields will be maintenance groomed minimum (3) times per week during the playing season, roughly the middle of March through November.
- This grooming includes running a field conditioning machine overall clay areas, raking out and grading high traffic areas (example: pitchers' mound, batters' boxes, lead off areas of each base etc.).
- At minimum once per week a machine with a down pressure scarifier will be used to loosen up the clay and remove any vegetation. The purpose of this grooming is to keep the fields both playable and safe outside of the regular game schedule.

10. INITIAL FIELD LINING

- Each field will be determined by the specific leagues and provided by the Recreation department.
- All layouts will conform to C.I.A.C. and N.F.H.S. regulations unless directed differently by the Contract Manager or specific organization. Fields should follow all league regulations, requirements and rules; including exact location, size, color etc.
- The exact location and placement of each field may vary from season to season and sport to sport.
- Contractor must be willing to extend these prices to any outside league or association that rents field time through the Recreation department, specifically yearly tournaments.
- Pricing shall include all paint materials, supplies, and labor. Materials being used must be certified and water based.

Activity / Field	Linings Per Season
Football practice fields	15
Soccer practice fields (multiple locations)	35

RFP #2022-140 / Athletic Field Maintenance Services Page 14 of 32

Field Hockey	15
Lacrosse practice fields (multiple locations)	20
Baseball	20
Softball	20
Track (discus, javelin, shotput)	13

During the high school baseball softball season, the Contractor shall be responsible for "raking" the infield on varsity field(s), to insure satisfactory playing conditions.

11. RETRACE LINING

- Provide pricing to do weekly retracing of previously marked athletic fields throughout the town.
- Retracing to be done only after a field has been mowed, to provide the brightest, most visible lines to ensure their longevity. Restringing of field must be done when necessary to ensure lines are straight and accurate. Recreation department to provide schedules, maps and end dates for each field that is painted.
- Extra retracing may be required as needed but only upon approval of the Contract Manager.
- Pricing shall include all paint materials, supplies, and labor. Materials being used must be certified and water based.

12. CLAY FIELDS- BASEBALL/SOFTBALL FIELDS

- Per game schedule, each field will be groomed and properly lined for whatever game is to be played that day.
- The grooming includes running a field conditioning machine over all clay areas, raking out and grading high traffic areas (example: pitcher's mound, batters' boxes, lead off areas of each base etc.).
- Lining will be done to accommodate which sport is be played that day.
- Please refer to each sports governing body to ensure that the linings are done in accordance with their current rules and guidelines.
- At a minimum, each field will require batter's boxes, foul lines (both on the clay and turf), out of bounds lines, etc. Contractor to use only certified materials while lining, included water-based paints and approved lining chalk.

13. SPRING CLAY FIELD PREP

Baseball and Softball field areas will be maintained utilizing only the same material currently existing on a specific field. For example, Partac Peat Premium Infield Mix, Pitcher's Mound Clay, and Keegan Regular Red Infield Clay are the only acceptable material for use throughout the town and have been designated by field in an alternate attachment and noted on the matrix. Spring Prep is to be performed every year, roughly around March 15th. This includes the following: Turn Clay, Remove Vegetation, Edge all Baselines, Add Clay as needed, Set/Check Bases and Re-shape Mound when applicable. This also includes the following at a minimum:

- Before Spring baseball/softball all clay fields will be racked and inspected for divots/ holes
- All bases will be checked and replaced as needed an allowance of up to 4 bases a year should be carried
- Grass lines will be cut back and properly edged and turf will be added for properly sizing fields as needed
- An allowance of 35 yards of clay for each field should be covered in pricing to allow for opening and maintaining the clay fields. For all BOE fields
- An allowance for 10 bags of mound clay should be carried for all BOE fields

RFP #2022-140 / Athletic Field Maintenance Services Page 15 of 32

- All bullpens shale be cleaned up and rebuilt each spring
- Little League Field- 5 tons of clay (whichever is required) & 5 bags of mound clay
- Softball Field Skinned- 10 tons of clay (whichever is required)
- 90ft Baseball Field- 10 tons of clay (whichever is required) & 10 bags of mound clay

CLAY FIELD INFORMATION

DOUGIELLO

 (1) Stripped Softball Field- Partac Beam Clay -Used solely for Girls' Softball

DWIGHT

(1) Stripped Softball Field- Regular Red Keegan Clay
 -Used for Little League Baseball, Men's Softball and Girls Softball

OWEN FISH PARK

- 1) (1) 90 Foot Baseball Field-Regular Red Keegan Clay
- (1) Stripped Softball Field- Regular Red Keegan Clay
 -Used for Little League Baseball and Men's Softball

DOVER PARK

(1) Stripped Softball Field- Regular Red Keegan Beam Clay

 Used mostly for Little League Baseball

MELVILLE PARK

- 1) (1) Little League Baseball Field- Partac Beam Clay
- 2) (1) Stripped Softball Field- Regular Red Keegan Clay -Used for Little League Baseball and Girls Softball

TUNXIS HILL LOWER FIELD

1) (1) 90 Foot Baseball Field-Regular Red Keegan Clay

TUNXIS HILL UPPER FIELD

1) (1) Little League Baseball Field-Partac Beam Clay

TOM HAYDON FIELD

(1) Stripped Softball Field- Regular Red Keegan Clay
 -Used for Little League Baseball, Girls Softball, and Men's Softball

KIWANIS FIELD

1) (1) 90 Foot Baseball Field- Partac Beam Clay

VERES STREET FIELD

 (1) Stripped Softball Field- Regular Red Keegan Clay -Used mostly for Girls Softball

> RFP #2022-140 / Athletic Field Maintenance Services Page 16 of 32

VETERANS FIELD

1) (1) Stripped Softball Field- Regular Red Keegan Clay -Used mostly for Girls Softball and Men's Softball

ROGER SHERMAN FIELD

- 1) (1) Stripped Softball Field- Regular Red Keegan Clay -Used for Little League Baseball
- 2) (1) Stripped Softball Field- Regular Red Keegan Clay -Used for Little League Baseball

MILL HILL FIELD

1) (1) Little League Baseball Field- Partac Beam Clay

GOULD MANOR

- 1) (1) Little League Baseball Field- Partac Beam Clay
- 2) (1) 50/70 Little League Field- Partac Beam Clay

PILOT HOUSE

1) (1) Stripped Softball Field- Regular Red Keegan Clay -Used for Girls Softball

FAIRFIELD WOODS

1) (1) 50/70 Little League Field- Partac Beam Clay

HIGH RIDGE PARK

1) (1) Stripped Softball Field- Regular Red Keegan Clay -Used for Little League Baseball

OSBORN HILL

1) (1) Stripped Softball Field- Regular Red Keegan Clay -Used for Little League Baseball

FAIRFIELD LUDLOWE HIGH SCHOOL/STURGES FIELD

- 1) (1) Softball Field
- 2) (1)Baseball Field (located at Old Dam Rd/Kiwanis Field)

FAIRFIELD WARDE HIGH SCHOOL

- 1) (1) Softball Field
- 2) (1) Baseball Field

14. SPRAY AND EDGE WARNING TRACK- Baseball Field

Provide pricing to sod cut the edge of the warning track to create a neat and uniform appearance, as well as spray liquid calcium chloride on vegetation. Price should include all labor, materials, and machinery to complete the job.

15. AERATING

- Contractor will aerate all fields three times annually, once in spring, a second time in late summer, and a final time in late fall.
- Aeration will alleviate soil compaction.
- Core aerate the field using a hollow tine aerator following schedule guidelines.
- Pulverize the soil cores brought to the surface for top dressing and drag the field with a steel mat, flexible tine harrow, or weighted piece of chain link fence.
- Pricing to be provided per thousand square feet completed and should include all labor and machinery to complete the job.
- The Spring Aeration should be done as soon as soil is dry enough to work. Traverse the field in alternating directions with a hollow tine core aerator that removes soil cores to achieve an average of one (1) hole every two inches (2") on center. All cores will be dragged until no longer a presence on surface. Be sure to locate and mark all irrigation heads prior to aerating.
- Late Summer aeration should be done with a solid tine Aerator to relieve compaction from heavy use. Traverse the field in alternating directions making an average of one (1) hole every two inches (2") on center. Be sure to locate and mark all irrigation heads prior to aerating.
- Late Fall aeration should be a repeat of the spring. Traverse the field in alternating directions with a hollow tine core aerator that removes soil cores to achieve an average of one (1) hole every two inches (2") on center. All cores will be dragged until no longer a presence on surface. Be sure to locate and mark all irrigation heads prior to aerating. This final aeration must be performed simultaneously with the top-dressing program. Please refer to top dressing section for further detail.

16. OVERSEEDING

Over-seed turf immediately following each of the three scheduled aerations. Use an athletic and park mixture, including 33% Kentucky Bluegrass, 33% Perennial Rye and 33% Fescue at a rate of 4-5 pounds of seed per 1,000 square feet (prior to pulverizing soil cores when applicable). Broadcast seed evenly over the area. Pricing to be provided **per 100 square feet** installed and should include all labor, materials, and machinery to complete the job.

17. TOP DRESSING

Fields should be top dressed once per year or as directed by the Contract Manager with sand, to coincide with the late fall aeration. Apply with tractor-pulled top dresser after aeration and over-seeding, but prior to pulverizing and dragging the soil core plugs. Apply at a rate of ³/₄ ton to 1 ton per thousand square feet. Only use USGA Spec 1mil to 2mil athletic field sand. Pricing to be provided **per thousand square feet** installed and should include all labor, materials, and machinery to complete the job.

18. TRASH/RECYCLING CANS

Remove and replace liners at designated locations throughout the town. Trash to be disposed of at designated town dumpster and liners to be provided by the town. Provide pricing per can.

19. ADDITIONAL REQUIREMENTS

• The Contractor shall repair accidental damage, vandalism, or conditions caused by others, and may invoice Town for such restoration at Contractor's net cost plus 10% overhead and profit. Town MUST be advised of any such

RFP #2022-140 / Athletic Field Maintenance Services Page 18 of 32 condition prior to repairs being made and will be given estimates of the costs involved. Town reserves the right to have in-house staff perform the work as desired.

- The Contractor shall be responsible for damages to Contractor's own equipment, when left unattended at any work site.
- The Contractor must keep accurate records of materials used for, dates of services to the fields, and location. Records must be made available for Town's audit upon request. A full year's list must be provided every April 1st.
- The Contractor shall provide digital confirmation each time staff is on-site. (Photos with start and end time for each time a Contractor's representative is on-site.
- The Contractor's employees shall not have access to assigned parking spaces. Contractor's foremen may visit schools for legitimate business and program coordination purposes.
- The Town reserves the right to cancel the contract for cause with thirty days written notification, and with no recourse to damages on the part of the Contractor, as a result of the cancellation.
- The Contractor shall report to the BOE Executive Director of Operations (or appointed designee). The Contractor shall also appoint one representative.
- Contractor shall be the primary licensee for all pesticide applications, regardless of intended subcontracts. This shall include applications of fertilizers, insecticides, fungicides and herbicides.
- The Contractor shall provide proof upon award of contract that he/she possesses a valid:
- Certificate of registration as a pesticide applicator, with the State of Connecticut.
- Custom Grounds License (category 3a), issued by the State of Connecticut.
- Copy of names and certificate numbers of at least two (2) registered applicators (if the primary licensee will not be physically performing the applications).
- History of extensive background experience in sports complex maintenance with references.
- The Contractor must submit a list of major equipment that will be used to maintain this contract. Such equipment may be inspected for approval by the Board of Education, prior to award of contract.
- The following is a listing of the activities for which fields require lining. Also shown is the estimated number of times that such lining would be applied at each high school. The Athletic Director at each high school will furnish schedules for linings.
- Contractor shall provide one manager to oversee all staff while working on town/schools grounds
- Contractor shall be familiar with and keep up on all regulations for chemical and pesticides use on school grounds.
- Contractor will provide a per yard price to add wood chips to cross country track Pricing should include delivery and spread of the chips across the entire cross country track.

20. MANAGEMENT FEE

- Contractor to provide pricing monthly for an eight-month period per contract year, to cover all incidental work that is needed to complete the contract. This monthly fee covers the following services:
- Inspect/Adjust irrigation system- Seasonal changes and weather conditions require constant review of the irrigation system to ensure fields are getting the appropriate amount of water.
- Update website- Town has a website that indicates field opening and closures, it is the contractor's responsibility to update this site daily

RFP #2022-140 / Athletic Field Maintenance Services Page 19 of 32

- Open/Close field signage- Town/Board of Ed has signs at each field location that need to be flipped between open/close depending on field conditions and time of year
- Communicate with various leagues and organizations- Speak with and coordinate events, games, needs etc. with the various leagues throughout the town.
- Compile daily game schedules from numerous sites and permits- Create a master schedule of games from various town websites and permits provided by the Recreation department.
- Perform daily field assessments in determining playability, safety etc.- Especially weekend field assessments and opening/closing coordination
- Provide biweekly field condition reports, due the Monday before biweekly calls- Provide this report before the biweekly meetings, keeps everyone informed and in the loop
- Provide spring field assessment/recommendation report for non-clay surfaces- Provide information to plan for field renovation and rehabilitation

PART II: ON-CALL SERVICES

OVERVIEW

Services listed below shall be performed upon Request and Written Approval of the Contract Manager and Town Purchasing Authority.

The Awarded Contractor shall be responsible for all services detailed in this specification.

Pricing shall be on a unit cost basis per service, per location. Pricing shall include all estimated quantities listed based on unit costs. These estimated quantities are based on previous years of data. Unit costs may be utilized for Additional Services if the Town deems necessary. All Administrative and Management fees shall be included in the unit cost.

The Town shall reserve the right to award individual or multiple sections to qualified contractors, as deemed in the best interest of the Town.

Pricing forms are listed on the Athletic Field Maintenance Services Matrix Excel Spreadsheets. Bidders shall complete these excel spreadsheets and provide one hard copy and one electronic copy in their bid submittal.

1. FALL CLEANUP LIGHT

- The contractor shall be responsible for collecting and disposing of all leaves throughout the fall season up until the approval of the contract manager to end services for the fall
 - All leaves must be picked up and taken off grounds no leaves should be blown into adjacent land or open space
- The Contractor shall provide labor, material, and all necessary equipment, to perform initial Fall Clean-up Services at various locations. Fall clean-up includes clearing the area of all leaves, sticks, twigs, etc, and removing such materials from the site, including proper disposal.
- This service will take place mid-way through the fall season, approximately the 1st week in November.
- The Contractor will complete each clean-up within two (2) work days of the start date. In case of adverse weather, the Town may increase the time allowed for a clean-up.
- This includes the following:
 - Litter, can, bottle, etc., pickup before leaf collection.
 - Leaf collection and disposal from grass areas, play areas, fence and hedge lines, perimeters of structures, etc.
 - Brush clean-up as ordered by the Contract Manager or Parks Supervisor.
- Weed whacking along fence lines as ordered by the Contract Manager.
- Natural wooded areas with a permanent accumulation of leaves are not included. Leaves are not to be blown into wooded areas near any creek, stream, brook, pond, river, or any other body of water. The Contractor must keep leaves and grass separate from all other materials. Items such as brush, stones, litter, earth and other contaminants must remain separated for disposal. Before quoting pricing for clean-up services, the Contractor must be thoroughly familiar with the actual physical conditions of the locations listed below.
- The Contractor will be responsible for any follow-up cleaning as noted through Town inspections at the end of each clean-up. The Contractor shall clean these areas within three (3) days following notification to do so by the Town.

- The Contractor may (optional) dispose of brush, grass, etc., at Harvest New England on One Rod Highway, Fairfield, whereby the Town will waive the leaf and brush disposal fee for each motorized vehicle that the Contractor uses for parks clean-up. Note fees will only be waived for waste material that applies to this contract.
- Payment per seasonal clean-up shall be one (1) lump sum payment within (30) days of completion. Pricing shall be submitted on the Pricing Proposal Form.
- Note: This is not a final cleanup; it serves to assist the final cleanup which will take place at the end of the season.
- Failure to perform in accordance with these specifications will be cause for cancellation of the Contract. If the Contractor fails to keep up with the clean-up schedule, and the Town therefore hires an additional contractor to clean the parks, the Contractor will have the cost of the additional contractor reduced from their payment.

2. FINAL FALL CLEANUP

- The Contractor shall provide labor, material, and all necessary equipment, to perform final Fall Clean-up Services at various locations.
- Heavy Fall clean-up includes clearing the area of all leaves, sticks, twigs, etc, and removing such materials from the site, including proper disposal.
- This service will take place when the vast majority of the leaves have fallen, approximately the first week in December. The purpose of this heavy removal is to get as much debris out as possible and leave each location clean for the winter months.
- It will be the contractor's responsibility to remove all accumulated debris at each location, including from fence lines, planter beds, parking areas etc.
- The Contractor will complete each clean-up within two (2) work days of the start date. In case of adverse weather, the Town may increase the time allowed for a clean-up.
- This includes the following:
 - Litter, can, bottle, etc., pickup before leaf collection.
 - Leaf collection and disposal from grass areas, play areas, fence and hedge lines, perimeters of structures, etc.
 - Brush clean-up as ordered by the Contract Manager or Parks Supervisor.
- Weed whacking along fence lines as ordered by the Contract Manager.
- Natural wooded areas with a permanent accumulation of leaves are not included. Leaves are not to be blown into wooded areas near any creek, stream, brook, pond, river, or any other body of water. The Contractor must keep leaves and grass separate from all other materials. Items such as brush, stones, litter, earth and other contaminants must remain separated for disposal. Before quoting pricing for clean-up services, the Contractor must be thoroughly familiar with the actual physical conditions of the locations listed below.
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• Failure to perform in accordance with these specifications will be cause for cancellation of the Contract. If the Contractor fails to keep up with the clean-up schedule, and the Town therefore hires an additional contractor to clean the parks, the Contractor will have the cost of the additional contractor reduced from their payment.

3. EDGE WALKWAYS

The Contractor will provide mechanical edging of all hardscape areas, including walkways, driveways, parking areas etc. This will be done to provide clean edges and a neat appearance throughout the property. This also includes vegetation growing through cracks, curbs, pavers etc.

4. ADD PLAYGROUND MULCH

The contractor shall provide a price per yard installed, of certified playground mulch at designated locations throughout the town. The mulch being installed must first be approved by the contract manager before work is to commence. This price should include all labor, material and machinery needed to complete the job.

5. REMOVE PLAYGROUND MULCH

The contractor shall provide a price per yard to remove accumulated playground mulch at designated locations throughout the town. The mulch must be removed from the location and disposed of offsite in a proper manner. This price should include all labor and machinery needed to complete the job.

6. TENNIS COURTS

Contractor shall keep all tennis courts clear of invasive weeds, leaves and debris as necessary (at least twice per month).

Tennis courts are located at:

- Dwight Elementary (4)
- Fairfield Ludlowe High (6)
- Fairfield Warde High, Blake Courts (4)
- Fairfield Warde High, Knapps Courts (4)
- Fairfield Woods Middle (4)
- Gould Manor Park (3) Tennis court, pickleball court, and basketball court
- Owen Fish Park (1)
- Tomlinson Middle (4)
- Tunxis Hill Park (1)
- Veterans Park (2)

7. CONSERVATION DETENTION BASINS

Grass, bushes and trees, etc., shall be cut once per year. No overgrowth shall be allowed.

• Conservation detention basins are located at Roger Ludlowe Middle School and Burr Elementary School Only.

RFP 2022-140 Athletic Field Maintenance Services

Town of Fairfield, Purchasing Department TO: First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

Kucco LAGANA I, ____ have received the following contract documents.

- 1. RFP Document #2022-140
- 2. Addenda 1 through 1 posted at www.fairfieldct.org/purchasing

3. Pricing Proposal

4. All enclosures listed on page 3.

FEE PROPOSAL MATRIX- Enclosure #1- Bidders shall complete the excel sheet and provide an electronic (flash drive) copy of their pricing in their RFP Submission, as well as a hard copy.

\$_____. O4___/ Sq. Ft.

\$ 35.00 50 lb bag

\$<u>5.00</u>/100 Sq. Ft. (4 lbs.)

\$ 5.00 / 100 Sq. Ft. (4 lbs.)

Additional Unit Prices:

Shockwave

Overseeding Materials

Athletic Blends

Blue Grass Blends

Turface GameSaver in 50 lb. bags

\$ 25.00/50 lb bag Athletic Field Marker (guideline, pulverized limestone) in 50 lb. bags

Irrigation Repairs:

Labor Rate \$ 4 10.00 LABOL / hour

Material Mark-up \$_2007____/ hour

*Final count to be determined by weather and other unforeseen conditions.

Company: (TREENERY PLACETTY SPLICE Fix	. d/ba/: N/A		
Address: <u>95 ELMCCOFT PO,</u> Street	STAMPBLD Town	CT	<u>06902</u> Zip
Contact: (Mr)Ms) Rocco UPGIANA	Title:	LESIPENT	
Signature:	Pield Maintenance Coming		

RFP #2022-140 / Athletic Field Maintenance Services Page 24 of 32

Provide details of Registered Applicators.

Name of Holder:	U ROSAS	Name of Holder: SCOT WND
Certificate / License #:	0-48816	Certificate / License #: <u>5-4917</u>
Type: COMMFRUM C	PERATUR APPLICATE	R Type: SUPPENISORY PESTICIPE APPLICATION

EQUIPMENT LIST FORM	мат: 🧚	SEE ATTACHED	
Year:	Model:	Desc:	Qty:

Provide reference details regarding previous or existing contracts performed during past five (5) years: PAGE 3

Registered Applicators:

Name of Holder: TVAN	Posas	Name of Holder: SCOTT LUND
Certificate / License #:	0-48816	Certificate / License #: <u>4917</u>
Type: Commercial office	ATTA APAIGHTON	Type: Suppervising PENGDE APPLICATOR

Equipment List: \rightarrow Attach complete equipment list to this page. (Year / Model / Description / Quantity)

CHECKLIST

The following must be submitted with proposal:

Cover page, completed and signed.

Addenda acknowledged per Item 2 on RFP Form.

Items as requested per Format of Proposal.

Pricing Proposal Spread sheets

Bid Bond (\$5,000.00 – See Terms and Conditions)

Equipment List. (Prime and Subcontractors)

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

BID PROPOSALS

Bid proposals are to be submitted in a <u>scaled envelope</u> and clearly marked on the outside "<u>BID #2022-140</u>" including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Bid proposals are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to:

Ms. Corinne M. Dyer, Senior Buyer: CDyer@fairfieldct.org

Inquiries must reference date of bid opening, requisition or contract number, and must be received <u>no later than as indicated in the bid documents</u> prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions.

PRICES

Prices quoted must be firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

F.O.B. DESTINATION

Prices quoted shall be Net - Delivered to destination. Bids quoting other than F.O.B. Destination may be rejected.

BID BOND

The BID BOND furnished, as bid security, must be duly executed by the bidder as principal. It must be in the amount equal to \$5,000.00, as guarantee that, in case the contract is awarded to the bidder, the bidder will, within ten days thereafter, execute such contract and furnish a Performance Bond and Payment Bond.

Small businesses may elect to obtain an irrevocable letter of credit or cashier's check in lieu of the Bid Bond. Such surety must also be in an amount equal to \$5,000.00.

All bid bonds shall be written by a surety company or companies licensed in the State of Connecticut, and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if an approved surety bond cannot be provided, the bidder shall be deemed non-responsive.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

NOTE: Failure to provide a Bid Bond or equivalent security is not cause for a waiver defect. Any bid not accompanied by such security will be excluded from consideration.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Fairfield. The Town will waive its application and permit fees for Town of Fairfield projects.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

RFP #2022-140 / Athletic Field Maintenance Services Page 26 of 32

THE CONTRACTOR

The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the invitation. If more than one item is specified in the invitation, the Town of Fairfield reserves the right to determine the low bidder on an individual basis or on the basis of all items included in the Invitation for Bids, unless otherwise expressed by the Town. Additionally, the Town reserves the right to consider other factors in an award, such as the Town's prior experience with a vendor for services previously provided.

PERFORMANCE AND LABOR AND MATERIAL BOND

The successful bidder, within seven (7) business days after notification of award, will be required to furnish Performance and Labor and Material Bond provided by a company authorized to issue such bonds in the State of Connecticut, or Certified Check or properly executed Irrevocable Letter of Credit equal to \$50,000.00 of the award.

In the event that the Contractor where required to provide evidence of insurance and a performance bond does not do so before beginning work, the Town of Fairfield reserves the right to withhold payment from such supplier until the evidence of insurance and performance bond has been received by the Town.

All payment and performance bonds shall be written by a surety company or companies licensed to issue bonds in the State of Connecticut, and shall have at least an A-VIII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if approved surety bonds cannot be provided the contract shall be terminated.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570_a-z.htm

BOND REQUIREMENT - NON-RESIDENT CONTRACTORS

- 1. Non-resident contractors are required to deposit with the Department of Revenue Services a sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid.
- 2. If this surety is not deposited with the State, the Town is required to deduct and submit to the State 5% of the total contract value.

GUARANTEE

Equipment, materials and/or work executed shall be guaranteed for a minimum period of one (1) year against defective material and workmanship. The cost of all labor, materials, shipping charges and other expenses in conjunction with the replacement of defective equipment, and/or unsatisfactory work, shall be borne by the Contractor.

CATALOGUE REFERENCE

Unless expressly stated otherwise, any and all reference to commercial types, sales, trade names and catalogues are intended to be descriptive only and not restrictive; the intent is to indicate the kind and quality of the articles that will be acceptable. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state exactly what will be furnished. Where possible and feasible, submit an illustration, descriptive material, and/or product sample.

INSURANCE

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "General Contractor" (hereinafter called the "Contractor") shall also include their respective agents, representatives, employees and subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Contractor will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

RFP #2022-140 / Athletic Field Maintenance Services Page 27 of 32

INSURANCE RIDER

Without limiting the Contractor's liability, the Contractor shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Contractor's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident.
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease.
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease.

Commercial General Liability Insurance:

- Bodily Injury, Personal Injury and Property Damage one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.
- Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.

Automobile Liability Insurance:

A combined single limit of one million dollars (\$1,000,000). This policy shall include all liability of the Contractor arising from the
operation of all self-owned motor vehicles used in the performance of the Contract; and shall also include a "non-Ownership" provision
covering the operation of motor vehicles not owned by the Contractor, but used in the performance of the work, and, rider CA9948 or
equivalent

Pollution Liability:

One million dollars (\$1,000,000) each occurrence, one million dollars (\$1,000,000) aggregate.

Umbrella/Excess Liability Insurance:

 Five million dollars (\$5,000,000) each occurrence, five million dollars (\$5,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.

Indemnification: The Contractor shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Contractor, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall and does hereby assume and

RFP #2022-140 / Athletic Field Maintenance Services Page 28 of 32 agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Contractor shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Contract.

"Tail" Coverage: If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Contractor shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract.

Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A-XV or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Contractor shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Contractor shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Contractor to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Contractor and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town of Fairfield. The Town and/or its representative retain the right to make inquiries to the Contractor, its agents or broker and insurer directly.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide insurance as required under this Contract.

Contractor's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Contractor's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

<u>OSHA</u>

The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Fairfield for any and all damages that may be assessed against the Town.

RFP #2022-140 / Athletic Field Maintenance Services Page 29 of 32

LIFE CYCLE COSTING

Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item over the life of the product, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us

The Davis-Bacon and Related Acts, shall apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: https://www.dol.gov/whd/govcontracts/dbra.htm

NOTE: The Town shall apply the most current wage decision applicable at the time of contract award.

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction of the board, commission, committee of which he/she is a member.

NON-WAIVER CLAUSE

The failure by the Town to require performance of any provision of this bid shall not affect the Town's right to require performance at any time thereafter, nor shall a waiver of any breach or default of a contract award constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

ATTORNEY FEES

In the event of litigation relating to the subject matter of this bid document or any resulting contract award, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder further declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998. Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE #1:

	Phone 203-256-3191
Contact Person Davg NovAK	Cell <u>203 - 726 - 094</u> 7
Company Address 75 MILL PUMM RD. FARPHID CT	Email DNAIAK @ FARFLEDGT. ORG
Project, Location, & Date Completed FIEWS MANNER MANE	FAIRFILD CT
12/21 - COMPLETED	

REFERENCE #2:

Name of Company WHITE PLANNS PUBLIC SCHOOLS	Phone <u>914.422-2000</u>
Contact Person SANDED SANSOTTA	Cell 914-814-3574
Company Address 5 Homespe DR. 11Hor RAMS NY	Email SANOPOSANSOTTA & WPCSD, KIZ. NY. US
Project, Location, & Date Completed LANDSCAPE + FILLD	MAINTENADLE SERVILLES
THEREATTAKE CITY. CUREDUTY UND	or contract

REFERENCE #3:

Name of Company UNIVERSITY OF CONNECTICY	Phone 860-486-3113
	Cell <u>860-377-6254</u>
Company Address 25 LE Day RO. ONE 3252 STREES CT	Email WESLEY, AVERS_III OUCONN, EDU
Project, Location, & Date Completed LANDSCIPPE + FIED MAR	PRUNUE SPRUILES FUL
THE ENTRE STOLDS LAMPUS COMPLETED	12/20

REFERENCE #4:

Name of Company CAPITOL REGIM EDV. ATTIN COUNCIL	Phone 20 - 524 - 4096
Contact Person DONNA ANDRADE	Cell <u>860-209-5168</u>
Company Address 11 CHARGER OAK AVE HANGAN CT	Email DANDLADE OCLE. OLG
Tojee, Dealer, et Date tempting	MANTENE SERVICE FOR
30 SCHTOULS THRACHTUF THE CAPITOL REGI	ON WEPPITY MOCA COTTRACT

REFERENCE #5:

ET EREINCE #3.	A
Name of Company Town OF CARMA - ATHUTIC FILLOS	Phone <u>845 - 628 - 7888</u>
Contact Person Jim CullettersT	Cell 845-519-0770
Company Address 790 LONG POWD RD. MAHOPAC NY	Email JEG & CI. CHEMEL. NY. US
Project, Location, & Date Completed Fierd MANTENANE +	- PENDUATION SCHULES
For Tours ATHLETIC FILDS. WARENTY	UNDOR CONTRAFT.

SUBCONTRACTORS

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:	
Name of Company AMERICAN ATHLETIC FIELD SERVICES	Fed ID # <u>22 - 3899570</u>
Contact Person CHUCK CISEBIK	Title DWNER
Company Address 90 ROSEDALE ST. FARAGUD G USS	Phone 203-521-3425
Trade FERTILMER APPRICATOR 0-19716	Email CZSEBIK90 @ ADL. Con
Rates: Supervisor $\frac{75.00}{hr}$ /hr Foreman $\frac{50.00}{hr}$ /hr Journeyman $\frac{1}{2}$	hr Apprentice $\frac{h}{h}$ /hr
SUBCONTRACTOR #2:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #3:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
SUBCONTRACTOR #4:	
Name of Company	Fed ID #
Contact Person	Title
Company Address	Phone
Trade	Email
Rates: Supervisor \$/hr Foreman \$/hr Journeyman \$	/hr Apprentice \$/hr
NOTE: All sub-Contractors are subject to approval by the Town of Fairfie	eld and are required to provide Fed ID #.

RFP #2022-140 / Athletic Field Maintenance Services Page 32 of 32

ADDENDUM #1

2022-140

25 February 2022– It is intended that this Addendum incorporating the following corrections, revisions, additions, deletions and clarifications become part of the Contract Documents including pricing as submitted

1. Question: Section 16 "overseeding" originally states that we should apply the recommended seed at 4-5 lbs per 1,000 Square Feet, then states that we should provide pricing for 100 square feet. Also in the matrix it asks for overseeding to be priced at 100 square feet. With the immense size of the properties I would think that the request for 100 square feet was an error and all pricing should be submitted at 4-5 lbs per 1,000 sq ft. Please advise.

Answer: Pricing for overseeding shall be unit price per 1,000 square feet. An updated pricing matrix will be uploaded to the Town Purchasing Website; <u>https://fairfieldct.org/bids</u>

2. Question: Section 15 "aerating" asks for the price to be given per 1000 square feet, but on the matrix aerating is being asked to get priced per square foot. I am assuming that this was an error on the matrix and the pricing should be submitted per 1000 square foot. Please advise.

Answer: Pricing for aerating shall be unit price per 1,000 square feet. An updated pricing matrix will be uploaded to the Town Purchasing Website; <u>https://fairfieldct.org/bids</u>

3. Question: The contract this year has included all the athletic fields throughout the town, including those for the schools. What is different this time around is that the general areas around all of the town's schools, which were included before, now seem to be going out in a different RFP. My question is that in the case that the schools contract is awarded to a different company from the athletic fields contract, how are we to determine each company's responsibilities? Are we to assume that the athletic field contractor is only responsible for the playing surfaces of each field? This can create a lot of confusion as to where one contractor starts and the other picks up. Maybe a map of each location clearing outlining the responsibilities of each contractor is in order? This wasn't an issue in the past as it all fell under one contract. This also creates another issue as to scheduling and having athletic fields and school grounds being cut on different days, thus not having a uniform appearance and increasing the frequencies for noise disruption and interference with staff/students.

Answer: The Awarded Contractor for this bid will be responsible for ALL Athletic Field areas listed in this bid. This includes the bleacher sections, dugouts, concession areas up to the parking lots. Maps will be provided to clarify these areas.

4. Question: You have included a labor rate for irrigation repairs, are you going to ask for a labor rate for general services that fall outside of the contract?

Answer: All Irrigation start-ups, shut-offs, winterization, and backflow preventer requirements as stated in the RFP shall be included in the Management Fee. The fee matrix has been updated to reflect this change.

Tila Sr

General Irrigation Repairs (under \$3k) shall be on a time and materials basis. Bidders shall include hourly rates and material mark-up on their Bid Proposal Form (Page 24 of the RFP Document).

Repairs over \$3k - The Awarded Contractor shall provide quotes to the Town and/or Fairfield Public Schools prior to commence work.

5. Question: For the school fields in the matrix, aerating and overseeding are mentioned at the top of each location, and then again mentioned below. Why are we giving 2 prices for the same service for each field?

Answer: An updated pricing matrix will be uploaded to the Town Purchasing Website; https://fairfieldct.org/bids

6. Question: FWHS main field is separated into softball, baseball and soccer. The matrix is asking for services at each like mowing, fertilizer, overseeding, aeration and others that seem to be overlapping. Would it be easier to list this as one field and then just break out the linings, game groomings and maintenance groomings by sport? This is also the case for Sturges Park. The overlap will provide confusion and an increase in price.

Answer: Please provide pricing as stated on the Fee Matrix.

7. Question: What is the initial lining line item for Kiwanis and Owen Fish Baseball for the schools. Initial lining only refers to sports that need to be laid out like soccer, football, LAX etc. This goes for the initial linings at FWHS softball and baseball fields.

Where initial linings are listed on the matrix for the school portion, there should be an initial lining referenced for each field that they need each season. Can you specify each of the fields initial lining by sport?

Answer: Fall lining needs Sturges- 2 full fields. 1 soccer and 1 football Front Field- 1 field hockey field RLMS- 1 full soccer field and 1 small rectangle on the side along retaining wall near highway

Spring lining needs Sturges- Softball and 1 field with both girls and boys lacrosse Front Field- shott putt, disc and javeline

All additional Lining schedules are listed on the Fee Matrix.

8. Question: For spring prep of clay fields, you have indicated 35 yards of clay for each BOE field and 10 bags of mound clay to re shape mound, does this price also include all labor and machinery as well?

Answer: Yes. Pricing should include machinery and materials. Additional materials are certainly a possibility and can be adjusted

9. Question: For spring prep of clay fields , you have indicated 5 tons of clay/ partec for a Parks and rec little league field, and 10 tons of clay/ partec for a softball/ 90 foot field. Does this price include all labor and machinery as well? It also lists to re build bulpens, what if additional material is needed?

Del lu

Answer: Yes. Pricing should include machinery and materials. Additional materials are certainly a possibility and can be adjusted.

10. Question: Please Provide a list of locations and quantities of trash and recycling cans. Will town provide dump for garbage/debris

Answer: The barrel locations have not changed but I will forward an updated list. As far as refuse disposal that will have to be the contractor's responsibility.

Sh In



Brief Description of Company

Greenway Property Services is an S-Corporation founded in January of 2010. From its inception, Greenways' primary focus has been to provide landscape maintenance and athletic field services to municipalities throughout New York and Connecticut. The company sustains 50+ full time employees, including specialists in the areas of landscape maintenance, athletic field maintenance and athletic field construction. Beyond Greenways' 12+ years of experience, its owner and managers have a combines 75 years of experience within the landscape industry. We pride ourselves on the requirement for all employees to be OSHA 10 certified and our affiliations with various landscape and athletic field associations.

References

Similar size contracts that demonstrate our capability in providing the requested services

University of Connecticut

Provide full scope landscape maintenance and athletic field services. We were responsible to care for the entire Storrs campus, totaling 400 acres. Wesley Ayers III (860)377-6254

Town of Fairfield, CT

Provide full scope landscape maintenance and athletic field services, including garbage receptacle liner changing. We are responsible to care for numerous parks and schools, as well as various other town own entities, totaling over 250+ acres. Doug Novack (203) 726-0947

City of White Plains School District

Provide landscape maintenance and athletic field maintenance services, including brush/vegetation control along district fence lines. The district is comprised of 9 schools, a district office and total acreage of around 200+. Sandro Sansotta (914) 874-3574

Equipment & Employee Information

Equipment: To Be Used For This Contract

95 Elmcroft Road Stamford CT 06902 (203)569-2942

(2) Toro 4700D Contour Wide Area Mower 12.5' cutting width (2) Exmark 72" Lazer Z riding mowers (2) Exmark 52" Turf Tracer walk behind mowers (4) Redmax 8550 Backpack Blowers (4) Stihl FS91R String Trimmers Billy Goat Z3000 ride on blower (2) Kubota 70HP Tractor Agrimetal 3 point hitch blower 84" Aerovator with seed box 72" core aerator 30 vard ODB self-contained leaf vacuum (2) Toro Sand Pro 2040 Z Field Groomers John Deere 1200 Hydro Field Groomer with Center Scarifier ABI Force Model Z23SLT with Scarifier, Plow and Built in Lazer Grader (2) Caterpillar 259D3 Skid Steers (1) Caterpillar 305 Excavator Tycrop 5 Yard Top Dresser Zspray Stand on Fertilizer/Seed Spreader Various other heavy equipment, trucks, power and hand held landscape tools

Employee Information

Dedicated Account Manager Road Mechanic 2 Crew Forman 4 Crew Laborer's 4 Athletic Field Specialists

The way we plan on completing this job is mowing all fields by Thursday of each week, including double cuts of all athletic fields. This leaves us Friday as an open day to catch up, if we get rained out one day during the week. We plan on Sending out two mow crews with Toro 4700d Contour mowers for the athletic fields, and 2-4 field painting and Grooming/ lining crews depending on the schedule that day. This is similar to how we completed this job in the past, but we have made some improvements with extra manpower and specialized equipment to help mowing and painting/ field preparation operations never fall behind. We have also added laptops with built in wifi so our account managers can update field closure websites on the go and more easily communicate information with the town. Also noteworthy, in addition to the equipment above, we have an entire fleet of equipment that can be called on in emergency situations. We also have the employee resources from the rest of the company if and when needed. If awarded the contract, we intend not only to maintain the high level of service that the town has come to expect, but to improve upon it.

EXECUTIVE PROFILE

Highly accomplished operations manager with proven success managing day to day company operations. Strong knowledge of equipment, scheduling and managing people and crews. *Additional areas of expertise include:*

Revenue Growth & Market Expansion

Company Communications Strategic Planning & Operations Management Innovative Team Leadership & Development Client Communications

PROFESSIONAL EXPERIENCE

GREENWAY PROPERTY SERVICES INC, Rye Brook, NY (2009 -2020)

Operations Manager/Managing Director

Providing business services to a diverse clientele, which included sales, revenue growth, marketing, customer retention, strategy development, and cost containment. Devised innovative marketing and promotional programs for the client companies.

- Directed company on maximizing revenue potential large with municipal/ state agencies.
- □ Streamlined business processes and enhanced operational efficiency levels on large 1000 acre plus projects.
- Directly coordination and implementation and seamless turnover from government to private sector maintenance contracts
- □ Develop and implement state of the art mowing practices utilizing special equipment, technology and well trained tech's
- □ Implemented safety program, along with training
- □ Implemented an Internship Program for students studying the field

GREEN VALLEY LANDSCAPE (2005 - 2009)

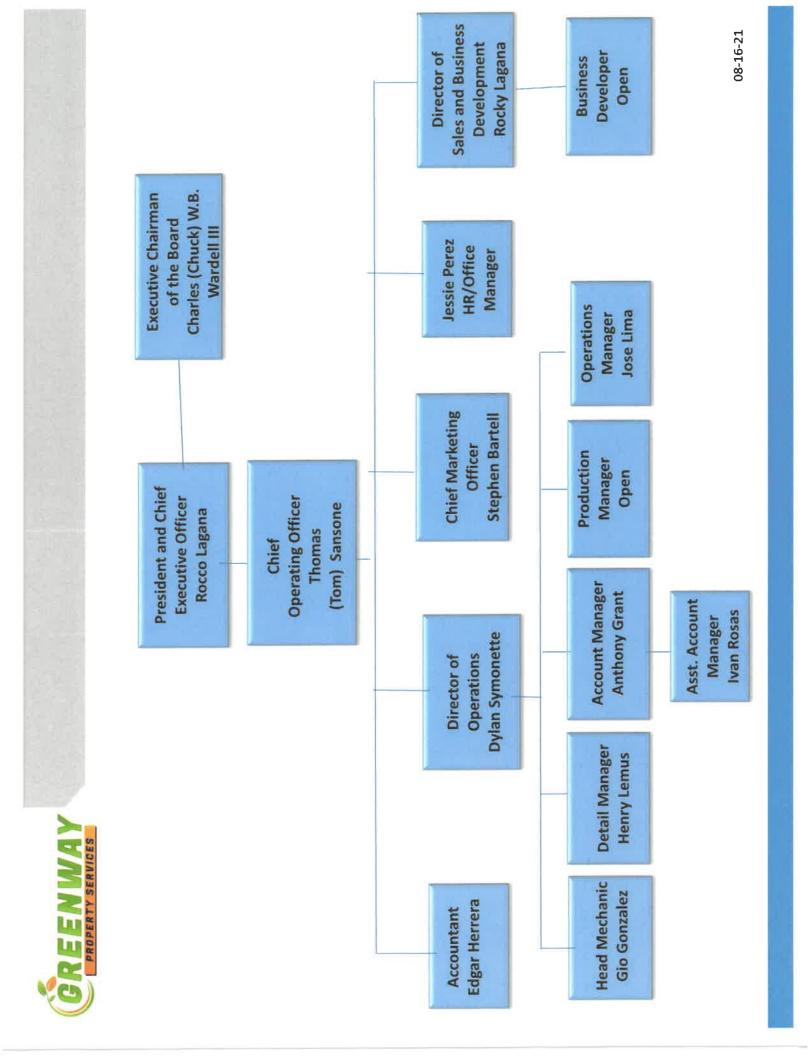
Account Manager

Provided leadership and direction to all operational and sales matters. Managed all aspects of sales, business development, strategy development, and customer relations. Supervised the team in performing at optimal levels.

- □ Spearheaded efforts to develop the entire operational infrastructure of the company and achieved record revenue growth in a competitive landscape.
- □ Produced over \$1M in sales during the first year of operation as well as boosted sales by 45% in the second year of operation.
- Created operating budgets, reduced operating expenses, and introduced process improvements to enhance efficiency.

EDUCATION & CREDENTIALS

UCONN Bachelor of Science Degree Cornell Cooperative Extension New York Turf Grass Associations



STATE OF CONNECTICUT + DEPT. OF ENERGY & ENVIRONMENTAL PROTECTION

This Certifies That the Person Listed Below Is Certified as a Supervisory Pesticide Applicator or Arborist as provided by the Connecticut General Statutes

Certification Number: S-4917 Expires: 01/31/2023

LUND, SCOTT A. 197 HERITAGE DR WATERBURY CT 06708

STATE OF CONNECTICUT DEPT OF ENERGY & ENVIRONMENTAL PROTECTION

ARBORIST/COMMERCIAL SUPERVISORY PESTICIDE APPLICATOR CERTIFICATE LUND, SCOTT A.

197 HERITAGE DR

WATERBURY CT 06708

Cert. No. S-4917 Expires: 01/31/2023

3A ORNAMENTAL & TURF

Form No: 25262 Issued: 02/13/2018

Bid Bond

CONTRACTOR:

(Name, legal status and address) Greenway Property Services Inc 95 Elmcroft Road Stamford, CT 06902

SURETY:

(Name, legal status and principal place of business) THE GRAY INSURANCE COMPANY P.O. BOX 6202 METAIRIE, LA 70009

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification. Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER: (Name, legal status and address) Town of Fairfield 725 Old Post Road Fairfield, CT 06824

BOND AMOUNT: \$5,000.00 (Five Thousand Dollars)

PROJECT:

(Name, location or address, and Project number, if any) Athletic Field Maintenance RFP #2022-140

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

1



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (<u>www.nasbp.org</u>) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance. If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 3rd

day of March, 2022

(Witness)

Greenway Property Services Inc (Seai) (Principal) RESIDAT (Title) THE GRAY INSURANCE COMPANY (Seal) (Surety)

Michelle (Witness)

(Title) J. Erik McMichael, Attorney-in-Fact

2



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

THE GRAY INSURANCE COMPANY THE GRAY CASUALTY & SURETY COMPANY

GENERAL POWER OF ATTORNEY

Bond Number: Bid Bond Principal: Greenway Property Services, Inc.

Project: RFP #2022-140 - Athletic Field Maintenance

KNOW ALL BY THESE PRESENTS, THAT The Gray Insurance Company and The Gray Casualty & Surety Company, corporations duly organized and existing under the laws of Louisiana, and having their principal offices in Metairie, Louisiana, do hereby make, constitute, and appoint: **Suzanne Yeatman**, J. Erik McMichael, Jennifer S. Freeman, and Michelle Deligne of Newnan, Georgia jointly and severally on behalf of each of the Companies named above its true and lawful Attorney(s)-in-Fact, to make, execute, seal and deliver, for and on its behalf and as its deed, bonds, or other writings obligatory in the nature of a bond, as surety, contracts of suretyship as are or may be required or permitted by law, regulation, contract or otherwise, provided that no bond or undertaking or contract of suretyship executed under this authority shall exceed the amount of \$15,000,000.00.

This Power of Attorney is granted and is signed by facsimile under and by the authority of the following Resolutions adopted by the Boards of Directors of both The Gray Insurance Company and The Gray Casualty & Surety Company at meetings duly called and held on the 26th day of June, 2003.

"RESOLVED, that the President, Executive Vice President, any Vice President, or the Secretary be and each or any of them hereby is authorized to execute a power of Attorney qualifying the attorney named in the given Power of Attorney to execute on behalf of the Company bonds, undertakings, and all contracts of surety, and that each or any of them is hereby authorized to attest to the execution of such Power of Attorney, and to attach the seal of the Company; and it is

FURTHER RESOLVED, that the signature of such officers and the seal of the Company may be affixed to any such Power of Attorney or to any certificate relating thereto by facsimile, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be binding upon the Company now and in the future when so affixed with regard to any bond, undertaking or contract of surety to which it is attached.

IN WITNESS WHEREOF, The Gray Insurance Company and The Gray Casualty & Surety Company have caused their official seals to be hereinto affixed, and these presents to be signed by their authorized officers this 28th day of October, 2021.



Judal 1

Michael T. Gray President The Gray Insurance Company

Cullen S. Piske President The Gray Casualty & Surety Company



State of Louisiana

Parish of Jefferson

SS:

On this 28th day of October, 2021, before me, a Notary Public, personally appeared Michael T. Gray, President of The Gray Insurance Company, and Cullen S. Piske, President of The Gray Casualty & Surety Company, personally known to me, being duly sworn, acknowledged that they signed the above Power of Attorney and affixed the seals of the companies as officers of, and acknowledged said instrument to be the voluntary act and deed, of their companies.



Leigh Anne Henican Notary Public Notary ID No. 92653 Orleans Parish, Louisiana

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Leigh Anne Henican Notary Public, Parish of Orleans State of Louisiana My Commission is for Life

29,023 Total Square Feet		Estimated			
a,uza i biai Square Feet	11.70.11		TOTAL		
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00		
Spring Cleanup	\$180.00	1	\$180.00		
ertilizer Application	\$340.00	4	\$1,360.00		
Maintenance Groom SB	\$60.00	75	\$4,500.00		
Game Lining/Groom SB	\$85.00	75	\$6,375.00		
Spring Field Prep (PARTAC)	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee per month (March to October)	\$50.00	8	\$400.00		
			\$20,970.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	29,023	\$145.12	3	\$435.35
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	29,023	\$290.23	3	\$870.69
Top Dress (price per 1,000 square feet)	\$96.00	29,023	\$2,786.21	1	\$2,786.21
					\$4,092.24
		Estimated			
DDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
			\$375.00	-	
all Final Cleanup	\$375.00		\$010.00		

35,834 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00		
Spring Cleanup	\$180.00	1	\$180.00		
Fertilizer Application	\$640.00	4	\$2,560.00		
nitial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$12,110.00	11	
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	35,834	\$179.17	3	\$537.51
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	35,834	\$358.34	3	\$1,075.02
Top Dress (price per 1,000 square feet)	\$96.00	35,834	\$3,440.06	1	\$3,440.06
					\$5,052.59

		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$480.00	1	\$480.00
Fall Cleanup Light	\$240.00	11	\$240.00
Conservation Detention Basins	\$100.00	12	\$1,200.00

95.891 Total Sqaure Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$160.00	60	\$9,600.00		
Spring Cleanup	\$240.00	1	\$240.00		
Fertilizer Application	\$1,370.00	4	\$5,480.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom SB	\$85.00	75	\$6,375.00		
Spring Field Prep (REG CLAY)	\$2,835.00	1	\$2,835.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520 00		
Management Fee	\$75.00	8	\$600.00		
			\$33,800.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Verating (price per 1,000 square feet)	\$5.00	95,891	\$479.46	3	\$1,438.3
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	95,891	\$958.91	3	\$2,876.7
Top Dress (price per 1,000 square feet)	\$96.00	95,891	\$9,205.54	1	\$9,205.5
					\$13,520.6

		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$320.00	1	\$320.00
Fall Cleanup Light	\$240.00	1	\$240.00
Tennis Courts	\$20.00	16	\$0.00

NORTH STRATFIELD FIELD				24	
25,103 Total Square Feet		Estimated		7	
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$60.00	60	\$3,600.00		
Spring Cleanup	\$160.00	1	\$160.00		
Fertilizer Application	\$680.00	4	\$2,720.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$11,050.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	25,103	\$125.52	3	\$376.55
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	25,103	\$251.03	3	\$753.09
Top Dress (price per 1,000 square feet)	\$96.00	25,103	\$2,409.89	1	\$2,409.89
				-	\$3,539.52
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$240.00	1	\$240.00	1	
Fall Cleanup Light	\$160.00	1	\$160.00	7	

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$54.00	30	\$1,620.00
Spring Cleanup	\$240.00	1	\$240.00
Trash/Recycling Cans	\$8.00	65	\$520.00
DDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
		Estimated	
	\$400.00	1	\$400.00
Tai Final Cleanup			
	\$240.00	1	\$240.00
Fall Cleanup Light		1 8	\$240.00 \$160.00
Fall Cleanup Light Edge Walkways	\$240.00	1 8 1	
Fall Cleanup Light Edge Walkways Edge Beds	\$240.00 \$20.00	1 8 1 16	\$160.00
Fall Final Cleanup Fall Cleanup Light Edge Walkways Edge Beds Tennis Courts Add Playaround Mulch (price per Yard)	\$240.00 \$20.00 \$50.00	1	\$160.00 \$50.00

OWEN FISH CLAY FIELDS				-	
95.089 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$130.00	30	\$3,900.00		
Spring Cleanup	\$240.00	1	\$240.00		
Fertilizer Application	\$1,795.00	4	\$7,180.00		
Maintenance Groom BB 90FT	\$75.00	75	\$5,625.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00]	
Game Lining/Groom BB 90FT	\$95.00	75	\$7,125.00	3	
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep BB 90FT (REG CLAY)	\$3,585.00	1	\$3,585.00		
Spring Field Prep SB (REG CLAY) LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$75.00	8	\$600.00		
			\$42,485.00		
		0. 		Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per square feet)	\$5.00	85,089	\$425.45	3	\$1,276.34
Overseeding- Labor only (price per 100 square feet)	\$10.00	85,089	\$850.89	3	\$2,552.67
Top Dress (price per 1,000 square feet)	\$96.00	85,089	\$8,168.54	1	\$8,168.54
					\$11,997.5
				17	
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$280.00	1	\$280.00	-	

		Estimated	
	Unit Cost	# of Occurrances	ΤΟΤΑ
Per Cut Mowing	\$40.00	30	\$1,200.
Spring Cleanup	\$160.00	1	\$160.0
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Cleanup Heavy	\$280.00	1	\$280.00
Fall Cleanup Light	\$160.00	1	\$160.00
Bush/Hedge Trimming	\$90.00	2	\$180.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

DOVER PARK CLAY FIELD	1	Cation start		-	
31,731 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL	-	
Per Cut Mowing	\$60.00	30	\$1,800.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$640.00	4	\$2,560.00		
Maintenance Groom BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$19,110.00	·	
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	31,731	\$158.66	3	\$475.97
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	31,731	\$317.31	3	\$951.93
Top Dress (price per 1,000 square feet)	\$96.00	31,731	\$3,046.18	1	\$3,046.18
					\$4,474.07
		Estimated		7	
DDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
all Final Cleanup	\$180.00	1	\$180.00	1	
Fail Cleanup Light	\$120.00	-	\$120.00	-	

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$45.00	30	\$1,350.00
Spring Cleanup	\$120.00	1	\$120.00
Trash/Recycling Cans	\$8.00	65	\$520.00
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
		Estimated	
Fall Final Cleanup	\$180.00	1	\$180.00
Fall Cleanup Light	\$120.00	1	\$120.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Add Playground Mulch (price per Yard)	\$55.00	1	\$55.00
Remove Playground Mulch (price per Yard)	\$40.00	1	\$40.00

MELVILLE PARK CLAY FIELDS					
52,890 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$905.00	4	\$3,620.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom BB LITTLE LEAGUE	\$80.00	75	\$6,000.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00	7	
Spring Field Prep BB (REG CLAY) LITTLE LEAGUE	\$2,135.00	1	\$2,135.00		
Spring Field Prep SB (REG CLAY) LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00	7	
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00	7	
			\$35,430.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	52,890	\$264.45	3	\$793.35
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	52,890	\$528.90	3	\$1,586.70
Top Dress (price per 1,000 square feet)	\$96.00	52,890	\$5,077.44	1	\$5,077.44
					\$7,457.49
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00	1	
Fall Cleanup Light	\$120.00	1	\$120.00	1	

MCKINLEY SCHOOL FIELD		Estimated			
34.065 Total Square Feet					
	Unit Cost	# of Occurrances	TOTAL.	_	
Per Cut Mowing	\$65.00	60	\$3,900.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$665.00	4	\$2,660.00		
nitial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$11,250.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	34,065	\$170.33	3	\$510.98
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	34,065	\$340.65	3	\$1,021.95
	£00.00	34,065	\$3,270.24	1	\$3,270.24
Top Dress (price per 1.000 square feet)	\$96.00	04,000			
Top Dress (price per 1,000 square feet)	\$90.00	04,000		1	\$4,803.17
Top Dress (price per 1,000 square feet)	\$90.00	04,000	V 0, D 1 0 , D 1	1	\$4,803.17
Fop Dress (price per 1,000 square feet)	\$90.00	Estimated		1	\$4,803.17
	Unit Cost		TOTAL]	\$4,803.17
Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Final Cleanup		Estimated]	\$4,803.17

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$70.00	30	\$2,100.00
Spring Cleanup	\$120.00	1	\$120.00
Trash/Recycling Cans	\$8.00	65	\$520.00

		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	1	\$180.00
Fall Cleanup Light	\$120.00	1	\$120.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Tennis Courts	\$20.00	16	\$0.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

TUNXIS HILL LOWER FIELD				-	
114,243 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$175.00	60	\$10,500.00		
Spring Cleanup	\$240.00	1	\$240.00		
Fertilizer Application	\$1,390.00	4	\$5,560.00		
Maintenance Groom BB 90FT	\$75.00	75	\$5,625.00		
Game Lining/Groom BB 90FT	\$95.00	75	\$7,125.00		
Spring Field Prep (REG CLAY) BB 90FT	\$3,585.00	1	\$3,585.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
		· · · · · · · · · · · · · · · · · · ·	\$37,205.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	114,243	\$571.22	3	\$1,713.65
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	114,243	\$1,142.43	3	\$3,427.29
Top Dress (price per 1,000 square feet)	\$96.00	114,243	\$10,967.33	1	\$10,967.33
					\$16,108.26
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00		\$120.00	-	

TUNXIS HILL UPPER FIELD					
22,308 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$50.00	60	\$3,000.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$410.00	4	\$1,640.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00		
Game Lining/Groom BB LITTLE LEAGUE	\$75.00	75	\$5,625.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE	\$2,135.00	1	\$2,135.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Spray and Edge Warning Track	\$500.00	2	\$1,000.00		
Management Fee	\$50.00	8	\$400.00		
			\$18,565.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	22,308	\$111.54	3	\$334.62
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	22,308	\$223.08	3	\$669.24
Top Dress (price per 1,000 square feet)	\$96.00	22,308	\$2,141.57	1	\$2,141.57
					\$3,145.43
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00	1	\$120.00		

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$55.00	30	\$1,650.00
Spring Cleanup	\$225.00	1	\$225.00
Trash/Recycling Cans	\$8.00	65	\$520.00

		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	1	\$180.00
Fall Cleanup Light	\$120.00	11	\$120.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Bush/Hedge Trimming	\$100.00	2	\$200.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

TOM HAYDON FIELD					
73,701 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$65.00	60	\$3,900.00		
Spring Cleanup	\$180.00	1	\$180.00		
Fertilizer Application	\$970.00	4	\$3,880.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Aanagement Fee	\$50.00	8	\$400.00		
			\$22,590.00	1	
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	73,701	\$368.51	3	\$1,105.52
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	73,701	\$737.01	3	\$2,211.03
Top Dress (price per 1,000 square feet)	\$96.00	73,701	\$7,075.30	1	\$7,075.30
					\$10,391.84
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00	1	\$120.00	-1	

	Estimated			
Unit Cost	# of Occurrances	TOTAL		
\$75.00	60	\$4,500.00	1	
\$120.00	1	\$120.00		
\$1,500.00	4	\$6,000.00		
\$75.00	75	\$5,625.00		
\$95.00	75	\$7,125.00		
\$3,585.00	1	\$3,585.00		
\$8.00	65	\$520.00		
\$950.00	2	\$1,900.00		
\$50.00	8	\$400.00		
		\$29,775.00		
			Estimated	
Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
\$5.00	100,528	\$502.64	3	\$1,507.9
\$10.00	100,528	\$1,005.28	3	\$3,015.8
\$96.00	100,528	\$9,650.69	1	\$9,650.6
	=0			\$14,174.4
	\$75.00 \$120.00 \$1,500.00 \$95.00 \$3,585.00 \$80.00 \$50.00 \$50.00 Unit Cost \$5.00 \$10.00	\$75.00 60 \$120.00 1 \$1,500.00 4 \$75.00 75 \$95.00 75 \$3,585.00 1 \$8.00 65 \$950.00 2 \$50.00 8 Unit Cost Square Footage \$5.00 100,528	Unit Cost # of Occurrances TOTAL \$75.00 60 \$4,500.00 \$120.00 1 \$120.00 \$1,500.00 4 \$6,000.00 \$1,500.00 4 \$6,000.00 \$75.00 75 \$5,625.00 \$95.00 75 \$7,125.00 \$3,585.00 1 \$3,585.00 \$8.00 65 \$520.00 \$950.00 2 \$1,900.00 \$29,775.00 8 \$400.00 \$29,775.00 100,528 \$502.64 \$10.00 100,528 \$1,005.28	Unit Cost # of Occurrances TOTAL \$75.00 60 \$4,500.00 \$120.00 1 \$120.00 \$1,500.00 4 \$6,000.00 \$1,500.00 4 \$6,000.00 \$75.00 75 \$5,626.00 \$95.00 75 \$7,125.00 \$3,585.00 1 \$3,585.00 \$950.00 2 \$1,900.00 \$29,775.00 \$29,775.00 Unit Cost Square Footage TOTAL Unit Cost Square Footage TOTAL \$50.00 100,528 \$502.64 \$10.00 100,528 \$1,005.28

	Estimated	
Unit Cost	# of Occurrances	TOTAL
\$180.00	1	\$180.00
\$120.00	1	\$120.00
	\$180.00	Unit Cost # of Occurrances \$180.00 1

POP WARNER FIELD				-	
62,251 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	60	\$4,500.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$1,135.00	4	\$4,540.00		
Initial Football Lining	\$575.00	1	\$575.00		
Retrace Football Lining	\$170.00	15	\$2,550.00		
Initial Soccer Lining	\$400.00	1	\$400.00		
Retrace Soccer Lining	\$95.00	15	\$1,425.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
		-	\$15,030.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	62,251	\$311.26	3	\$933.77
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	62,251	\$622.51	3	\$1,867.53
Top Dress (price per 1,000 square feet)	\$96.00	62,251	\$5,976.10	1	\$5,976.10
					\$8,777.39
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00	1	\$120.00		

59.892 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	60	\$4,500.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$1,265.00	4	\$5,060.00		
nitial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
	a h		\$14,250.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	59,892	\$299.46	3	\$898.38
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	59,892	\$598.92	3	\$1,796.76
Top Dress (price per 1,000 square feet)	\$96.00	59,892	\$5,749.63	1	\$5,749.63
					\$8,444.77
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
	\$180.00	1	\$180.00		
Fall Final Cleanup	\$100.00				

OLD FIELD SENIOR CENTER COMPLEX		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$70.00	30	\$2,100.00
Spring Cleanup	\$300.00	1	\$300.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$450.00	1	\$450.00
	\$300.00	1	\$300.00
Fall Cleanup Light		0	\$160.00
Fall Cleanup Light	\$20.00	0	
	\$20.00 \$50.00	1	\$50.00

65,247 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$70.00	60	\$4,200.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$1,550.00	4	\$6,200.00		
nitial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00	-	
Management Fee	\$50.00	8	\$400.00		
			\$15,090.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	65,247	\$326.24	3	\$978.71
	90.00				
	\$10.00	65,247	\$652.47	3	\$1,957.41
Overseeding- Labor only (price per 1,000 square feet)			\$652.47 \$6,263.71	3	
	\$10.00	65,247		3	\$1,957.41 \$6,263.71
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	65,247		3	\$1,957.41
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	65,247			\$1,957.41 \$6,263.71
Overseeding- Labor only (price per 1,000 square feet) Fop Dress (price per 1,000 square feet)	\$10.00	65,247 65,247			\$1,957.41 \$6,263.71
Overseeding- Labor only (price per 1,000 square feet) Fop Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST	\$10.00 \$96.00	65,247 65,247 Estimated	\$6,263.71	3	\$1,957.41 \$6,263.71
Overseeding- Labor only (price per 1,000 square feet)	\$10.00 \$96.00	65,247 65,247 Estimated	\$6,263.71 TOTAL	3	\$1,957.41 \$6,263.71

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$55.00	30	\$1,650.00
Spring Cleanup	\$200.00	1	\$200.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	Estimated # of Occurrances	TOTAL
	Unit Cost \$340.00		TOTAL \$340.00
Fall Final Cleanup			
	\$340.00		\$340.00

28,953 Total Square Feet		Estimated	TOTAL		
	Unit Cost	# of Occurrances		-	
Per Cut Mowing	\$55.00	30	\$1,650.00		
Spring Cleanup	\$120.00	1	\$120.00	_	
Fertilizer Application	\$810.00	4	\$3,240.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$19,640.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	28,953	\$144.77	3	\$434.30
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	28,953	\$289.53	3	\$868.59
Top Dress (price per 1,000 square feet)	\$96.00	28,953	\$2,779.49	1	\$2,779.49
					\$4,082.37
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
	\$120.00	-	\$120.00	7	

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$50.00	30	\$1,500.00
Spring Cleanup	\$120.00	1	\$120.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
		Loundtod	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost \$180.00		TOTAL \$180.00

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$75.00	30	\$2,250.00
Spring Cleanup	\$300.00	1	\$300.00
Trash/Recycling Cans	\$8.00	65	\$520.00
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
		Estimated	
	\$450.00	1	\$450.00
Fall Final Cleanup			
Fall Cleanup Light	\$300.00	1	\$300.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Tennis Courts	\$25.00	16	\$0.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

VETERANS PARK CLAY FIELD					
71,968 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	30	\$2,250.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$890.00	4	\$3,560.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00	-	
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$20,560.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	71,968	\$359.84	3	\$1,079.5
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	71,968	\$719.68	3	\$2,159.0
Top Dress (price per 1,000 square feet)	\$96.00	71,968	\$6,908.93	1	\$6,908.9
					\$10,147.4
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00	1	\$120.00	-	

81.256 Total Square Feet	2 m	Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$125.00	60	\$7,500.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$975.00	4	\$3,900.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00	-	
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$29,800.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	81,256	\$406.28	3	\$1,218.84
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	81,256	\$812.56	3	\$2,437.68
Top Dress (price per 1,000 square feet)	\$96.00	81,256	\$7,800.58	1	\$7,800.58
					\$11,457.1
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00	1	\$120.00		

47,413 Total Square Feet		Estimated		1	
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$115.00	30	\$3,450.00		
Spring Cleanup	\$200.00	1	\$200.00]	
Fertilizer Application	\$875.00	4	\$3,500.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED FIELD 1	\$60.00	75	\$4,500.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED FIELD 1	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED FIELD 1	\$2,835.00	1	\$2,835.00]	
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED FIELD 2	\$60.00	75	\$4,500.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED FIELD 2	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED FIELD 2	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$35,490.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	47,413	\$237.07	3	\$711.20
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	47,413	\$474.13	3	\$1,422.39
Top Dress (price per 1,000 square feet)	\$96.00	47,413	\$4,551.65	1	\$4,551.65
					\$6,685.23
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$320.00	1	\$320.00		
Fall Cleanup Light	\$200.00	1	\$200.00		

MILL HILL CLAY FIELDS		Estimated			
25,693 Total Square Feet			TOTAL		
	Unit Cost	# of Occurrances	TOTAL	-	
Per Cut Mowing	\$55.00	60	\$3,300.00	-	
Spring Cleanup	\$180.00	1	\$180.00		
Fertilizer Application	\$410.00	4	\$1,640.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00		
Game Lining/Groom BB LITTLE LEAGUE	\$80.00	75	\$6,000.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE	\$2,135.00	1	\$2,135.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Spray and Edge Warning Track	\$575.00	2	\$1,150.00		
Management Fee	\$50.00	8	\$400.00		
			\$19,450.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	25,693	\$128.47	3	\$385.40
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	25,693	\$256.93	3	\$770.79
Top Dress (price per 1,000 square feet)	\$96.00	25,693	\$2,466.53	1	\$2,466.53
					\$3,622.71
				-	
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost \$220.00		TOTAL \$220.00	-	

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$135.00	30	\$4,050.00
Spring Cleanup	\$300.00	1	\$300.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$475.00	1	\$475.00
Fall Cleanup Light	\$300.00	1	\$300.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Tennis Courts	\$20.00	16	\$0.00
Add Playground Mulch	\$55.00		
Remove Playground Mulch	\$40.00		

GOULD MANOR CLAY FIELDS	100				
90,000 Total Square feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$105.00	60	\$6,300.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$1,070.00	4	\$4,280.00		
Maintenance Groom BB LITTLE LEAGUE FIELD 1	\$55.00	75	\$4,125.00		
Game Lining/Groom BB LITTLE LEAGUE FIELD 1	\$80.00	75	\$6,000.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE FIELD 1	\$2,135.00	1	\$2,135.00		
Maintenance Groom BB LITTLE LEAGUE FIELD 2	\$55.00	75	\$4,125.00		
Game Lining/Groom BB LITTLE LEAGUE FIELD 2	\$80.00	75	\$6,000.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE FIELD 2	\$2,135.00	1	\$2,135.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Home Run Fence Installation/Removal	\$750.00	2	\$1,500.00		
Management Fee	\$50.00	8	\$400.00		
		- n	\$37,640.00		
				Estimated	_
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	90,000	\$450.00	3	\$1,350.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	90,000	\$900.00	3	\$2,700.00
Top Dress (price per 1,000 square feet)	\$96.00	90,000	\$8,640.00	1	\$8,640.00
					\$12,690.00
				-	
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Cleanup Light	\$120.00	1	\$120.00		

64,000 Total Square feet	Unit Cost	Estimated # of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00	1	
Spring Cleanup	\$180.00	1	\$180.00		
Fertilizer Application	\$710.00	4	\$2,840.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
	A		\$12,390.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	64,000	\$320.00	3	\$960.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	64,000	\$640.00	3	\$1,920.00
Top Dress (price per 1,000 square feet)	\$96.00	64,000	\$6,144.00	1	\$6,144.00
					\$9.024.00

		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$220.00	1	\$220.00
Fall Cleanup Light	\$180.00	1	\$180.00

	Unit Cost	Estimated # of Occurrances	TOTAL
Per Cut Mowing	\$40.00	30	\$1,200.00
Spring Cleanup	\$120.00	1	\$120.00
Trash/Recycling Cans	\$8.00	65	\$520.00
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	Estimated # of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	# 01 Occurrances	\$180.00
Fall Cleanup Light	\$120.00	1	\$120.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Bush/Shrub Trimming	\$75.00	3	\$225.00
Add Playground Mulch (price per yard)	\$55.00		
Remove Playground Mulch (price per yard)	\$40.00		

PILOT HOUSE CLAY FIELD					
0,200 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$50.00	30	\$1,500.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$360.00	4	\$1,440.00		
Maintenance Groom SB SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom SB SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) SB SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
	1.0		\$17,690.00	· · · · · · · · · · · · · · · · · · ·	
		-		Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per square feet)	\$5.00	10,200	\$51.00	3	\$153.00
Overseeding- Labor only (price per 100 square feet)	\$10.00	10,200	\$102.00	3	\$306.00
Top Dress (price per 1,000 square feet)	\$96.00	10,200	\$979.20	1	\$979.20
					\$1,438.2
				-	
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00		
Fall Final Gleanup			\$120.00		

JENNINGS SCHOOL SOCCER FIELD					
23,504 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	60	\$3,300.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$665.00	4	\$2,660.00		
nitial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00]	
			\$10,650.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	23,504	\$117.52	3	\$352.56
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	23,504	\$235.04	3	\$705.12
Top Dress (price per 1,000 square feet)	\$96.00	23,504	\$2,256.38	1	\$2,256.38
					\$3,314.06
		Estimated		7	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
	\$180.00	1	\$180.00		
Fall Final Cleanup	\$100.00				

109,701 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$175.00	60	\$10,500.00		
Spring Cleanup	\$215.00	1	\$215.00		
Fertilizer Application	\$1,730.00	4	\$6,920.00	1	
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00		
Game Lining/Groom BB LITTLE LEAGUE	\$80.00	75	\$6,000.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE	\$2,135.00	1	\$2,135.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00]	
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$34,465.00		
		11 7.		Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTA
Aerating (price per 1,000 square feet)	\$5.00	109,701	\$548.51	3	\$1,645.
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	109,701	\$1,097.01	3	\$3,291.
Top Dress (price per 1,000 square feet)	\$96.00	109,701	\$10,531.30	1	\$10,531
					\$15,467.

		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$350.00	1	\$350.00
Fall Cleanup Light	\$215.00	1	\$215.00
Bush/Shrub Trimming	\$200.00	3	\$600.00
Tennis Courts	\$20.00	16	\$0.00

HIGH RIDGE PARK			
		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$55.00	30	\$1,650.00
Spring Cleanup	\$215.00	1	\$215.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$350.00	1	\$350.00
Fall Cleanup Light	\$215.00	1	\$215.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Bush/Shrub Trimming	\$50.00	3	\$150.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

HIGH RIDGE PARK CLAY FIELD				-	
12.820 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	30	\$1,650.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$675.00	4	\$2,700.00		
Maintenance Groom BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00		
Game Lining/Groom BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$19,100.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	12,820	\$64.10	3	\$192.30
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	12,820	\$128.20	3	\$384.60
Fop Dress (price per 1,000 square feet)	\$96.00	12,820	\$1,230.72	1	\$1,230.72
					\$1,807.62
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$240.00	1	\$240.00		
Fall Cleanup Light	\$120.00	1	\$120.00		

BURROUGHS PARK			
		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$40.00	30	\$1,200.00
Spring Cleanup	\$80.00	1	\$80.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$150.00	1	\$0.00
Fall Cleanup Light	\$80.00	1	\$0.00
	\$20.00	8	\$0.00
Edge Walkways			
Edge Beds	\$50.00	1	\$0.00

62.765 Total Square Feet		Estimated			
bz, ros total square reet	Unit Cost	# of Occurrances	TOTAL		
	\$80.00	60	\$0.00	-	
Per Cut Mowing		00	\$0.00	-	
Spring Cleanup	\$80.00			-	
Fertilizer Application	\$950.00	4	\$0.00		
nitial Soccer Lining	\$400.00	2	\$0.00		
Retrace Soccer Lining	\$95.00	30	\$0.00		
Trash/Recycling Cans	\$8.00	65	\$0.00		
Management Fee	\$50.00	8	\$0.00		
			\$0.00		
		5		Estimated	
	Unit Cost	Square Footage	TOTAL.	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	62,765	\$313.83	3	\$941.48
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	62,765	\$627.65	3	\$1,882.95
Top Dress (price per 1,000 square feet)	\$96.00	62,765	\$6,025.44	1	\$6,025.44
					\$8,849.87
		Estimated			
		4 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 -	TOTAL		
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Final Cleanup	Unit Cost \$150.00	# of Occurrances	\$0.00		

29.041 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	60	\$3,300.00		
Spring Cleanup	\$80.00	1	\$80.00		
Fertilizer Application	\$635.00	4	\$2,540.00		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$10,490.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	29,041	\$145.21	3	\$435.62
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	29,041	\$290.41	3	\$871.23
Top Dress (price per 1,000 square feet)	\$96.00	29,041	\$2,787.94	1	\$2,787.94
				L	\$4,094.78
		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
	\$150.00	1	\$150.00	1	
Fall Final Cleanup					

17,100 Total Square Feet	Unit Cost	Estimated # of Occurrances	TOTAL		
Per Cut Mowing	\$35.00	60	\$2,100.00		
Spring Cleanup	\$80.00	1	\$80.00		
Fertilizer Application	\$290.00	4	\$1,160.00		
nitial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$7,910.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	17,100	\$85.50	3	\$256.50
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	17,100	\$171.00	3	\$513.00
Top Dress (price per 1,000 square feet)	\$96.00	17,100	\$1,641.60	1	\$1,641.60
					\$2,411.10
	17	Estimated		7	
				1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost \$150.00	# of Occurrances	\$0.00	-	

52,915 Total Square Feet		Estimated		1	
	Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$65.00	30	\$1,950.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$765.00	4	\$3,060.00		
Maintenance Groom BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00	-	
Game Lining/Groom BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00		
Trash/Recycling Cans	\$8.00	65	\$520.00		
Management Fee	\$50.00	8	\$400.00		
			\$19,760.00	-	
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	52,915	\$264.58	3	\$793.73
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	52,915	\$529.15	3	\$1,587.45
Top Dress (price per 1,000 square feet)	\$96.00	52,915	\$5,079.84	1	\$5,079.84
					\$7,461.02

	Launated	
Unit Cost	# of Occurrances	TOTAL
\$180.00	1	\$0.00
\$120.00	1	\$0.00
	\$180.00	Unit Cost # of Occurrances \$180.00 1

		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Artificial Turf Sweeping		3	\$0.00
Spring Cleanup		1	\$0.00
Trash/Recycling Cans		65	\$0.00
	Unit Cost	Estimated # of Occurrances	TOTAL
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	
Fall Final Cleanup	and the second se	1	\$0.00
Fell Cleanur Light		1	\$0.00
Fall Cleanup Light		2	\$0.00
Bush/Shrub Trimming		5	40100

9,820 Total Square Feet		Estimated			
	Unit Cost	# of Occurrances	TOTAL		
Initial Soccer Lining	\$400.00	2	\$800.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00		
Management Fee	\$25.00	8	\$200.00		
			\$3,850.00		
				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	9,820	\$49.10	3	\$147.30
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	9,820	\$98.20	3	\$294.60
Top Dress (price per 1,000 square feet)	\$96.00	9,820	\$942.72	1	\$942.72
					\$1,384.62

TOMLINSON MIDDLE SCHOOL TURF FIELD			
		Estimated	
	Unit Cost	# of Occurances	TOTAL
Artificial Turf Sweeping	\$320.00	3	\$960.00
Spring Cleanup	\$120.00	1	\$120.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
	Unit Cost	Estimated # of Occurances	TOTAL
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost \$180.00		TOTAL \$180.00
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light			
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy	\$180.00		\$180.00

169,013 Total Square Feet		Estimated			
	Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$175.00	42	\$7,350.00		
Spring Cleanup	\$180.00	1	\$180.00		
Fertilizer Application	\$3,590.00	4	\$14,360.00		
nitial Lining	\$125.00	2	\$250.00		
Soccer with Small box	\$45.00	15	\$675.00		
Trash/Recycling Cans	\$8.00	25	\$200.00		
Management Fee	\$50.00	8	\$400.00	0	
			\$23,415.00		
		Estimated		Estimated	
	Linit Cost		TOTAL		ΤΟΤΑΙ
Acceling Jurian por 1 000 course (act)	Unit Cost	# of Occurances	TOTAL \$845.07	# of Occurances	
	\$5.00	# of Occurances 169,013	\$845.07	# of Occurances 0	\$0.00
Aerating (price per 1,000 square feet) Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	# of Occurances 169,013 169,013	\$845.07 \$1,690.13	# of Occurances	\$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$5.00	# of Occurances 169,013	\$845.07	# of Occurances 0 0 0	TOTAL \$0.00 \$0.00 \$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	# of Occurances 169,013 169,013 169,013 169,013	\$845.07 \$1,690.13	# of Occurances 0 0 0	\$0.00 \$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	# of Occurances 169,013 169,013	\$845.07 \$1,690.13	# of Occurances 0 0 0	\$0.00 \$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet)	\$5.00 \$10.00	# of Occurances 169,013 169,013 169,013 169,013	\$845.07 \$1,690.13 \$16,225.25 TOTAL	# of Occurances 0 0 0	\$0.00 \$0.00 \$0.00
	\$5.00 \$10.00 \$96.00	# of Occurances 169,013 169,013 169,013 169,013 Estimated	\$845.07 \$1,690.13 \$16,225.25	# of Occurances 0 0 0	\$0.00 \$0.00

FWHS FIELD					
196,184 Total Square Feet		Estimated			
	Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$105.00	42	\$4,410.00		
Spring Cleanup	\$120.00	1	\$120.00		
Fertilizer Application	\$2,100.00	4	\$8,400.00		
Initial Lining	\$575.00	2	\$1,150.00		
Football Practice Area Lining	\$170.00	14	\$2,380.00		
Grass JV Lacrosse	\$120.00	13	\$1,560.00		
Grass Freshan Lacrosse	\$120.00	13	\$1,560.00		
Javelin Throwing	\$95.00	13	\$1,235.00		
Shot Put Lines	\$50.00	13	\$650.00		
Trash/Recycling Cans	\$8.00	25	\$200.00		
Management Fee	\$50.00	8	\$400.00	1	
)	L	\$22,065.00		
		Estimated		Estimated	TOTAL
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	196,184	\$980.92	0	\$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	196,184	\$1,961.84	0	\$0.00
Top Dress (price per 1,000 square feet)	\$96.00	196,184	\$18,833.66	0	\$0.00
					\$0.00
				-	
	· · · · · · · · · · · · · · · · · · ·	Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurances	TOTAL		
Fall Cleanup Heavy	\$240.00	1	\$240.00		
Fall Cleanup Light	\$180.00	1	\$180.00		

nit Cost 3160.00 3120.00 2,200.00 3400.00 \$95.00 \$95.00 \$95.00	Estimated # of Occurances 42 1 4 2 18 18 18	TOTAL \$6,720.00 \$120.00 \$8,800.00 \$800.00 \$1,710.00 \$1,710.00		
\$160.00 \$120.00 2,200.00 \$400.00 \$95.00 \$95.00 \$8.00	42 1 4 2 18 18	\$6,720.00 \$120.00 \$8,800.00 \$800.00 \$1,710.00	-	
\$120.00 2,200.00 \$400.00 \$95.00 \$95.00 \$8.00	1 4 2 18 18	\$120.00 \$8,800.00 \$800.00 \$1,710.00	-	
2,200.00 \$400.00 \$95.00 \$95.00 \$8.00	2 18 18	\$8,800.00 \$800.00 \$1,710.00	-	
\$400.00 \$95.00 \$95.00 \$8.00	2 18 18	\$800.00 \$1,710.00		
\$95.00 \$95.00 \$8.00	18 18	\$1,710.00	-	
\$95.00 \$8.00	18			
\$8.00		\$1,710.00		
	05			
	25	\$200.00		
\$50.00	8	\$400.00		
	L	\$20,460.00		
	Estimated		Estimated	
nit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL
\$5.00	209,311	\$1,046.56	0	\$0.00
\$10.00	209,311	\$2,093.11	0	\$0.00
\$96.00	209,311	\$20,093.86	0	\$0.00
				\$0.00
	Init Cost \$5.00 \$10.00 \$96.00	Init Cost # of Occurances \$5.00 209,311 \$10.00 209,311	Estimated Init Cost # of Occurances \$5.00 209,311 \$1,046.56 \$10.00 209,311	Estimated Estimated Init Cost # of Occurances TOTAL # of Occurances \$5.00 209,311 \$1,046.56 0 \$10.00 209,311 \$2,093.11 0

FWHS CLAY FIELDS (1 softball)		Cotton at and		1	
3,094 Total Square Feet	Unit Cost	Estimated # of Occurances	TOTAL		
Per Cut Mowing	\$55.00	42	\$2,310.00	1	
Spring Cleanup (Should be included in the clay alotment detailed in the RFP For school fields)	\$80.00	1	\$80.00		
Spring preason field opening (should be included in clay alotment in the RFP	\$6,500.00	1	\$6,500.00		
Fertilizer Application	\$415.00	4	\$1,660.00		
Maintenance Groom	\$65.00	75	\$4,875.00	1	
Initial Lining	\$90.00	2	\$180.00		
Game Lining Varsity	\$90.00	26	\$2,340.00	1	
Trash/Recycling Cans	\$8.00	25	\$200.00	1	
Management Fee	\$50.00	8	\$400.00	1	
			\$18,545.00]	
ſ		Estimated		Estimated	TOTAL
	Unit Cost	# of Occurances	TOTAL	# of Occurances	
A continer (union and 1 000 courses facet)	\$5.00	8.094	\$40.47	0	\$0.00
Aerating (price per 1,000 square leet)	φ0.00	0,004			
	\$10.00	8,094	\$80.94	0	\$0.00
Overseeding- Labor only (price per 1,000 square feet)				0	\$0.00 \$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST	\$10.00 \$96.00 Unit Cost	8,094 8,094 Estimated # of Occurances	\$80.94 \$777.02		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy	\$10.00 \$96.00 Unit Cost \$160.00	8,094 8,094 Estimated # of Occurances	\$80.94 \$777.02 TOTAL \$160.00		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light	\$10.00 \$96.00 Unit Cost	8,094 8,094 Estimated # of Occurances	\$80.94 \$777.02		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light FWHS CLAY FIELDS (1 baseball)	\$10.00 \$96.00 Unit Cost \$160.00	8,094 8,094 Estimated # of Occurances 1 1	\$80.94 \$777.02 TOTAL \$160.00		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light FWHS CLAY FIELDS (1 baseball)	\$10.00 \$96.00 Unit Cost \$160.00	8,094 8,094 Estimated # of Occurances	\$80.94 \$777.02 TOTAL \$160.00		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light FWHS CLAY FIELDS (1 baseball) 36,089 Total Square Feet	\$10.00 \$96.00 Unit Cost \$160.00 \$80.00	8,094 8,094 Estimated # of Occurances 1 1 Estimated	\$80.94 \$777.02 TOTAL \$160.00 \$80.00		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light FWHS CLAY FIELDS (1 basebail) 95,089 Total Square Feet Per Cut Mowing Spring Cleanup (Should be included in the clay alotment detailed in the RFP For	\$10.00 \$96.00 Unit Cost \$160.00 \$80.00 Unit Cost	8,094 8,094 8,094 Estimated # of Occurances 1 1 estimated # of Occurances # of Occurances	\$80.94 \$777.02 TOTAL \$160.00 \$80.00 TOTAL		\$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light FWHS CLAY FIELDS (1 baseball) 95,089 Total Square Feet Per Cut Mowing Spring Cleanup (Should be included in the clay alotment detailed in the RFP For school fields)	\$10.00 \$96.00 Unit Cost \$160.00 \$80.00 Unit Cost \$105.00 \$120.00 \$7,400.00	8,094 8,094 8,094 8,094 # of Occurances 1 1 42 1 1	\$80.94 \$777.02 TOTAL \$160.00 \$80.00 \$80.00 \$120.00 \$120.00 \$7,400.00		\$0.00
Aerating (price per 1,000 square feet) Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fail Cleanup Heavy Fail Cleanup Heavy Fail Cleanup Light FWHS CLAY FIELDS (1 baseball) 95,089 Total Square Feet Per Cut Mowing Spring Cleanup (Should be included in the clay alotment detailed in the RFP For school fields) Spring preason field opening (should be included in clay alotment in the RFP Fertilizer Application	\$10.00 \$96.00 Unit Cost \$160.00 \$80.00 Unit Cost \$105.00 \$120.00	8,094 8,094 8,094 Estimated # of Occurances 1 1 4 efficiency 42	\$80.94 \$777.02 TOTAL \$160.00 \$80.00 \$80.00 \$80.00 \$120.00		\$0.00

retuzer Application	ψ1,020.00		φ1,000.00		
Maintenance Groom	\$80.00	75	\$6,000.00		
Initial Lining	\$105.00	2	\$210.00		
Game Lining Varsity School	\$105.00	26	\$2,730.00		
Trash/Recycling Cans	\$8.00	25	\$200.00		
Management Fee	\$50.00	8	\$400.00		
			\$25,550.00		
		E-timeted		Estimated	
		Estimated		-	TOTAL
	Unit Cost	# of Occurances	TOTAL	# of Occurances	
Aerating (price per 1,000 square feet)	\$5.00	95,089	\$475.45	0	\$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	95,089	\$950.89	0	\$0.00
Top Dress (price per 1,000 square feet)	\$96.00	95,089	\$9,128.54	0	\$0.00
					\$0.00
		Estimated		-	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurances	TOTAL		
	\$160.00	1	\$160.00		
Fall Cleanup Heavy	\$100.00				

94,823 Total Square Feet		Estimated			
and and a second s	Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$55.00	42	\$2,310.00	1	
Spring Cleanup	\$180.00	1	\$180.00		
Fertilizer Application	\$720.00	4	\$2,880.00		
Javelin Throwing	\$95.00	15	\$1,425.00		
Shot Put Lines	\$50.00	15	\$750.00		
Field Hockey	\$125.00	24	\$3,000.00		
Trash/Recycling Cans	\$8.00	25	\$200.00		
Management Fee	\$50.00	8	\$400.00		
			\$11,145.00		
		L	\$11,145.00		
		Estimated		Estimated	ΤΟΤΑΙ
	Unit Cost	Estimated # of Occurances	\$11,145.00 TOTAL	Estimated # of Occurances	
Aerating (price per 1,000 square feet)	Unit Cost \$5.00			_	
		# of Occurances	TOTAL	# of Occurances	TOTAL \$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$5.00	# of Occurances 94,823	TOTAL \$474.12	# of Occurances 0	
Aerating (price per 1,000 square feet)	\$5.00	# of Occurances 94,823	TOTAL \$474.12	# of Occurances 0	
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	# of Occurances 94,823 94,823	TOTAL \$474.12 \$948.23	# of Occurances 0 0 0	\$0.0 \$0.0 \$0.0
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet)	\$6.00 \$10.00 \$96.00	# of Occurances 94,823 94,823 94,823 94,823 Estimated	TOTAL \$474.12 \$948.23 \$9,103.01	# of Occurances 0 0 0	\$0.00 \$0.00 \$0.00
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST	\$5.00 \$10.00 \$96.00	# of Occurances 94,823 94,823 94,823	TOTAL \$474.12 \$948.23 \$9,103.01	# of Occurances 0 0 0	\$0.00 \$0.00 \$0.00
Aerating (price per 1,000 square feet) Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light	\$5.00 \$10.00 \$96.00	# of Occurances 94,823 94,823 94,823 94,823 Estimated	TOTAL \$474.12 \$948.23 \$9,103.01	# of Occurances 0 0 0	\$0.00 \$0.00

		Estimated			
	Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$55.00	42	\$2,310.00		
Spring Cleanup (Should be included in the clay alotment detailed in the RFP For school fields)	\$240.00	1	\$240.00		
Spring preason field opening (should be included in clay alotment in the RFP	\$6,500.00	1	\$6,500.00		
ertilizer Application	\$930.00	4	\$3,720.00		
Maintenance Groom	\$65.00	75	\$4,875.00		
nitial Lining	\$85.00	2	\$170.00		
Game Lining	\$85.00	20	\$1,700.00		
Trash/Recycling Cans	\$8.00	25	\$200.00		
Management Fee	\$25.00	8	\$200.00		
Г		Estimated		Estimated	TOTAL
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL
erating (price per 1.000 square feet)	Unit Cost \$5.00	# of Occurances 95,089	TOTAL \$475.45	# of Occurances 0	\$0.00
Aerating (price per 1,000 square feet) Dverseeding- Labor only (price per 1,000 square feet)					
Aerating (price per 1,000 square feet) Dverseeding- Labor only (price per 1,000 square feet) Fop Dress (price per 1,000 square feet)	\$5.00	95,089	\$475.45	0	\$0.00

STURGES PARK				-	
220,891 Total Square Feet		Estimated			
	Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$160.00	42	\$6,720.00		
Spring Cleanup	\$240.00	1	\$240.00		
Fertilizer Application	\$2,160.00	4	\$8,640.00		
Boys Lacrosse	\$125.00	15	\$1,875.00		
Gorls Lacrosse	\$125.00	15	\$1,875.00		
Football	\$170.00	15	\$2,550.00		
Soccer	\$95.00	12	\$1,140.00		
Trash/Recycling Cans	\$8.00	25	\$200.00		
Management Fee	\$25.00	8	\$200.00		
		Ĺ	\$23,440.00		
		Estimated		Estimated	TOTAL
	Unit Cost	# of Occurances	TOTAL	# of Occurances	FOTAL
Aerating (price per 1,000 square feet)	\$5.00	220,891	\$1,104.46	0	\$0.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	220,891	\$2,208.91	0	\$0.00
		000.004	\$21,205.54	0	\$0.00
Top Dress (price per 1.000 square feet)	\$96.00	220,891	φz1,200.04		φ0.00
Top Dress (price per 1,000 square feet)	\$96.00	220,891	φ21,200.04		\$0.00
Top Dress (price per 1,000 square feet)	\$96.00	220,891	φ21,200.04		
Top Dress (price per 1,000 square feet)	\$96.00	220,891	φ21,200.04		
Top Dress (price per 1,000 square feet)	\$96.00	Estimated	φ21,200.04	i l	
	Unit Cost		TOTAL]	
Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy		Estimated			

Turf Fields			
		Estimated	
Fairfield Ludlowe High School	Unit Cost	# of Occurances	TOTAL
Spring Cleanup	\$380.00	1	\$380.00
Trash/Recycling Cans	\$8.00	25	\$200.00
Turf Sweeping and Grooming	\$320.00	3	\$960.00

		Estimated	
Fairfield Warde High School	Unit Cost	# of Occurances	TOTAL
Spring Cleanup	\$380.00	1	\$380.00
Trash/Recycling Cans	\$8.00	25	\$200.00
Turf Sweeping and Grooming	\$320.00	3	\$960.00

Kiwanis Baseball			
March 19th through June 11th		Estimated	
	Unit Cost	# of Occurances	TOTAL
nitial Lining	\$105.00	2	\$210.00
Game Lining	\$105.00	25	\$2,625.00

Owen	Fish				
March	19th	throug	gh May	30th	

March 19th through May 30th		Estimated	
	Unit Cost	# of Occurances	TOTAL
Initial Lining	\$105.00	2	\$210.00
Game Lining	\$105.00	25	\$2,625.00

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		Estimated	
	Unit Cost	# of Occurances	TOTAL
Fairfield Ludlowe Tennis Courts (FLHS)	\$150.00	3	\$450.00
Blake Tennis Courts (FWHS)	\$150.00	3	\$450.00
Knapp Tennis Courts - (FWHS)	\$150.00	3	\$450.00

SERVICE AGREEMENT

This AGREEMENT, made this day of 16 March 2022, by and between the **TOWN OF FAIRFIELD**, in the County of Fairfield, a municipal Corporation of the State of Connecticut (hereinafter "**TOWN**"), and **GREENWAY PROPERTIES SERVICES, INC.,** a Connecticut Corporation with its principal place of business at 95 Elmcroft Road, Stamford, Connecticut, (hereinafter "**CONTRACTOR**").

WITNESSETH, That for and in consideration of the premises and the agreement herein contained, and the payments herein provided to be made, the parties hereto agree as follows:

FIRST: Statutes.

The Contractor agrees and warrants that in the performance of the Contract such Contractor will not discriminate or permit discrimination against any person or group of persons on the grounds of race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by such Contractor that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut; and the Contractor further agrees to take affirmative action to insure that applicants with job-related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, gender identity or expression, intellectual disability, mental disability or physical disability, including, but not limited to, blindness, unless it is shown by the Contractor that such disability prevents performance of the work involved; (b) the Contractor agrees, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, to state that it is an "affirmative action equal opportunity employer" in accordance with regulations adopted by the Commission; (c) the Contractor agrees to provide each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding and each vendor with which the Contractor has a contract or understanding, a notice to be provided by the Commission, advising the labor union or workers' representative of the Contractor's commitments under this section and to post copies of the notice in conspicuous places available to employees and applicants for employment; (d) the Contractor agrees to comply with each provision of this Section and Connecticut General Statutes §§ 46a-68e and 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes §§ 46a-56, 46a-68e and 46a-68f; and (e) the Contractor agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor as relate to the provisions of this Section and Connecticut General Statutes § 46a-56. If the contract is a public works contract, the Contractor agrees and warrants that he will make good faith efforts to employ minority business enterprises as subcontractors and suppliers of materials on such public works projects.

The Contractor agrees and warrants that in the performance of the Contract such Contractor will

not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation; (b) the Contractor agrees to provide each labor union or representative of workers with which such Contractor has a collective bargaining Agreement or other contract or understanding and each vendor with which such Contractor has a contract or understanding, a notice to be provided by the Commission advising the labor union or workers' representative of the Contractor's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; (c) the Contractor agrees to comply with each provision of this section and with each regulation or relevant order issued by said Commission pursuant to Connecticut General Statutes § 46a-56; and (d) the Contractor agrees to provide the Commission with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Contractor which relate to the provisions of this Section and Connecticut General Statutes § 46a-56.

SECOND: Engagement and Authorization.

Subject to the terms and conditions set forth in this Agreement, Town does hereby engage and authorize Contractor — and Contractor does hereby accept such engagement and authorization, as an independent contractor for Town — to construct the Construction Project, as here in defined, and to manage such construction for Town. The Contractor further covenants and agrees at its own proper cost, charge, and expense to furnish all machinery, appliances, tools, labor and materials necessary or proper to do all the work necessary to construct all the works equipment and fixtures, appurtenant thereto, as set forth in the Contractor's proposal, annexed hereto, as Exhibit A and known as **PURCHASE ORDERS**, and as described in the Request for Proposals, attached hereto as Exhibit B, made and prepared by the Town of Fairfield, in the County of Fairfield; and in the Contract Documents, as defined below in this Contract, which are incorporated by reference and wholly made a part of this Contract to the same extent as though the same were herein expressly written, in a first-class workmanlike manner, and in strict accordance with the plans, drawings and specifications therefore, invitation for bid, and the Contractor's proposal all of which plans, drawings, specifications, invitation to bid, proposal, award resolution and other Contract Documents. Such work will be performed under the supervision of the Responsible Town Official (herein "RTO"), who for the purposes of this Contract, shall be the Director of Public Works of the Town of Fairfield and/or his appointed agent.

THIRD. In consideration of the Contractor faithfully complying with all the terms and stipulations of this Contract as set forth herein, or in the plans and specifications therefore, advertisement, proposal and other Contract Documents, the Town of Fairfield covenants and agreesto pay the said Contractor at the time and times, and in the manner more particularly set forth in the Bid Specifications Terms and Conditions.

FOURTH. The Contractor agrees to indemnify, defend and hold harmless the Town of Fairfield, its employees, agents and servants from any and all claims or demands for damages or

injuries to either person or property which arise or may arise out of the performance of this contract, and shall indemnify and insure the Town of Fairfield in the manner more particularly set forth in the Insurance Requirements set forth in the Bid Specifications Terms and Conditions.

FIFTH. The term "Contract Documents" shall mean and include the following:

Advertisement for Bid

- 1. Instructions to Bidders
- 2. Bid Proposal
- 3. All Contract Forms:
 - a. Bid Bond
 - b. Certificate of Surety
 - c. Statement of Compliance with Bidding Requirements
 - d. Contract
 - e. Acknowledgement of Officer of Town Executing Contract
 - f. Acknowledgement of Corporate Contractor
 - g. Acknowledgement of Contractor, if an Individual
 - h. Performance and Labor and Material Bond
 - i. Certificate of Insurance
 - j. Non-Collusion Affidavit of Prime Bidder
 - k. Non-Collusion Affidavit of Subcontractor
 - 1. Notice of Award
 - m. Notice to Proceed
 - n. Change Orders
 - o. Town of Fairfield, Standard Insurance Requirements
- 4. General Conditions
- 5. Supplemental General Conditions
- 6. Special Conditions
- 7. Contract Attachments

IN WITNESS WHEREOF, the Town Council of the Town of Fairfield, in the County of Fairfield has authorized the Corporate Seal of the Town of Fairfield to be hereto affixed and this Contract to be signed by the Purchasing Authority and that same attested to by the Town Clerk and the Contractor has caused this Contract to be signed by its duly authorized officer, and its corporate seal to be hereunto affixed all the day and year first above written.

TOWN OF FAIRFIELD

By_____

Its: ______, 2022

By_____

Its: ______, 2022

GREENWAY PROPERTIES SERVICES, INC.,

By_____

Its: Date: _____, 2022

EXHIBIT A CONTRACTOR'S PROPOSAL PURCHASE ORDERS

EXHIBIT B PLANS AND SPECIFICATIONS

2022-140 Athletic Fields Maintenance Services- Bid Results		Gree	nway Pro	perties			Diamo	ond Lands	caping	
DOUGIELLO				_						
29,023 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00			\$55.00	60	\$3,300.00		
Spring Cleanup	\$180.00	1	\$180.00			\$175.00	1	\$175.00		
Fertilizer Application	\$340.00	4	\$1,360.00			\$312.00	4	\$1,248.00		
Maintenance Groom SB	\$60.00	75	\$4,500.00			\$90.00	75	\$6,750.00		
Game Lining/Groom SB	\$85.00	75	\$6,375.00			\$100.00	75	\$7,500.00		
Spring Field Prep (PARTAC)	\$2,835.00	1	\$2,835.00			\$8,865.00	1	\$8,865.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$18.00	65	\$1,170.00		
Management Fee per month (March to October)	\$50.00	8	\$400.00			\$299.00	8	\$2,392.00		
			\$20,970.00					\$31,400.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	29,023	\$145.12	3	\$435.35	\$2.75	29,023	\$79.81	3	\$239.44
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	29,023	\$290.23	3	\$870.69	\$3.25	29,023	\$94.32	3	\$282.97
Top Dress (price per 1,000 square feet)	\$96.00	29,023	\$2,786.21	1	\$2,786.21	\$20.00	29,023	\$580.46	1	\$580.46
					\$4,092.24					\$1,102.87
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$375.00	1	\$375.00			\$550.00	1	\$550.00		
Fall Cleanup Light	\$250.00	1	\$250.00]		\$250.00	1	\$250.00		

BURR SCHOOL FIELD										
35,834 Total Square Feet		Estimated		1			Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00			\$32.00	60	\$1,920.00		
Spring Cleanup	\$180.00	1	\$180.00			\$165.00	1	\$165.00		
Fertilizer Application	\$640.00	4	\$2,560.00			\$470.00	4	\$1,880.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$70.00	30	\$2,100.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$18.00	65	\$1,170.00		
Management Fee	\$50.00	8	\$400.00			\$282.00	8	\$2,256.00		
			\$12,110.00		_			\$10,091.00		
				Estimated					Estimated	
	Unit Cost		TOTAL	# of Occurrances	TOTAL	Unit Cost		TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	35,834	\$179.17	3	\$537.51	\$2.50	35,834	\$89.59	3	\$268.76
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	35,834	\$358.34	3	\$1,075.02	\$2.50	35,834	\$89.59	3	\$268.76
Top Dress (price per 1,000 square feet)	\$96.00	35,834	\$3,440.06	1	\$3,440.06	\$20.00	35,834	\$716.68	1	\$716.68
					\$5,052.59					\$1,254.19
				-					-	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Fall Final Cleanup	\$480.00	1	\$480.00			\$320.00	1	\$320.00		
Fall Cleanup Light	\$240.00	1	\$240.00			\$160.00	1	\$160.00		
Conservation Detention Basins	\$100.00	12	\$1,200.00			\$75.00	12	\$900.00		

DWIGHT SCHOOL FIELD										
95,891 Total Sqaure Feet		Estimated					Estimated			
		# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$160.00	60	\$9,600.00			\$89.00	60	\$5,340.00		
Spring Cleanup	\$240.00	1	\$240.00			\$185.00	1	\$185.00		
Fertilizer Application	\$1,370.00		\$5,480.00			\$481.00	4	\$1,924.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$80.00	75	\$6,000.00		
Game Lining/Groom SB	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG CLAY)	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$75.00	8	\$600.00			\$292.00	8	\$2,336.00		
			\$33,800.00		_			\$29,245.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	95,891	\$479.46	3	\$1,438.37	\$3.00	95,891	\$287.67	3	\$863.02
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	95,891	\$958.91	3	\$2,876.73	\$3.00	95,891	\$287.67	3	\$863.02
Top Dress (price per 1,000 square feet)	\$96.00	95,891	\$9,205.54	1	\$9,205.54	\$20.00	95,891	\$1,917.82	1	\$1,917.82
					\$13,520.63					\$3,643.86
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$320.00	1	\$320.00			\$425.00	1	\$425.00		
Fall Cleanup Light	\$240.00	1	\$240.00			\$355.00	1	\$355.00		
Tennis Courts	\$20.00	16	\$320.00			\$25.00	16	\$400.00		
				-					-	

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NORTH STRATFIELD FIELD									-	
25,103 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$60.00	60	\$3,600.00			\$55.00	60	\$3,300.00		
Spring Cleanup	\$160.00	1	\$160.00			\$165.00	1	\$165.00		
Fertilizer Application	\$680.00	4	\$2,720.00			\$480.00	4	\$1,920.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$18.00	65	\$1,170.00		
Management Fee	\$50.00	8	\$400.00			\$290.00	8	\$2,320.00		
			\$11,050.00		_			\$11,725.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	25,103	\$125.52	3	\$376.55	\$2.50	25,103	\$62.76	3	\$188.27
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	25,103	\$251.03	3	\$753.09	\$3.00	25,103	\$75.31	3	\$225.93
Top Dress (price per 1,000 square feet)	\$96.00	25,103	\$2,409.89	1	\$2,409.89	\$20.00	25,103	\$502.06	1	\$502.06
					\$3,539.52					\$916.26
		Estimated					Estimated		1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$240.00	1	\$240.00	1		\$340.00	1	\$340.00	1	

2022-140 Athletic Fields Maintenance Services- Bid Results		Gree	nway Pro	perties			Diamo	ond Lands	caping	
Fall Cleanup Light	\$160.00	1	\$160.00			\$290.00	1	\$290.00		
OWEN FISH PARK	1									
		Estimated					Estimated			
		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Per Cut Mowing	\$54.00	30	\$1,620.00			\$33.00	30	\$990.00		
Spring Cleanup	\$240.00	1	\$240.00			\$300.00	1	\$300.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$18.00	65	\$1,170.00		
				1					1	
		Estimated	TOTAL				Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	\$400.00	# of Occurrances	TOTAL \$400.00			Unit Cost \$300.00	# of Occurrances	TOTAL \$300.00		
Fall Final Cleanup	\$400.00 \$240.00	1				\$300.00	1			
Fall Cleanup Light Edge Walkways	\$240.00	8	\$240.00 \$160.00			\$400.00	1 8	\$400.00 \$800.00		
Edge Walkways Edge Beds	\$20.00	8	\$160.00			\$100.00	8	\$800.00		
Tennis Courts	\$20.00	16	\$400.00			\$25.00	16	\$100.00		
Add Playground Mulch (price per Yard)	\$20.00	10	\$400.00	1		\$25.00	10	φ400.00	1	
Remove Playground Mulch (price per Yard)	\$40.00					\$65.00				
Remove Playground Mulch (price per Yard)	\$40.00	1				\$00.00				
OWEN FISH CLAY FIELDS	1					1				
95,089 Total Square Feet		Estimated		1			Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$130.00	30	\$3,900.00			\$135.00	30	\$4.050.00		
Spring Cleanup	\$240.00	1	\$240.00			\$265.00	1	\$265.00		
Fertilizer Application	\$1.795.00	4	\$7,180,00			\$2.119.00	4	\$8,476.00		
Maintenance Groom BB 90FT	\$75.00	75	\$5,625.00			\$90.00	75	\$6,750.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB 90FT	\$95.00	75	\$7,125.00			\$100.00	75	\$7,500.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep BB 90FT (REG CLAY)	\$3,585.00	1	\$3,585.00			\$3,450.00	1	\$3,450.00		
Spring Field Prep SB (REG CLAY) LITTLE LEAGUE SKINNED	\$2,835.00		\$2,835.00			\$2,838.00	1	\$2,838.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$75.00	8	\$600.00			\$225.00	8	\$1,800.00		
			\$42,485.00					\$49,489.00		_
				Estimated					Estimated	-
	Unit Cost		TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per square feet)	\$5.00	85,089	\$425.45	3	\$1,276.34	\$2.50	85,089	\$212.72	3	\$638.17
Overseeding- Labor only (price per 100 square feet)	\$10.00	85,089	\$850.89	3	\$2,552.67	\$2.50	85,089	\$212.72	3	\$638.17
Top Dress (price per 1,000 square feet)	\$96.00	85,089	\$8,168.54	1	\$8,168.54	\$20.00	85,089	\$1,701.78	1	\$1,701.78
					\$11,997.55					\$2,978.12
		—		1					1	
		Estimated	TOTAL				Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Fall Final Cleanup	\$280.00	1	\$280.00			\$400.00	1	\$523.00		
Fall Cleanup Light	\$160.00	1	\$160.00	I		\$523.00	1	\$400.00	I	

DOVER PARK						
		Estimated			Estimated	
	Unit Cost	# of Occurrances	TOTAL	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$40.00	30	\$1,200.00	\$34.00	30	\$1,020.00
Spring Cleanup	\$160.00	1	\$160.00	\$165.00	1	\$165.00
Trash/Recycling Cans	\$8.00	65	\$520.00	\$18.00	65	\$1,170.00
		Estimated			Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL	Unit Cost	# of Occurrances	TOTAL
Fall Cleanup Heavy	\$280.00	1	\$280.00	\$500.00	1	\$500.00
Fall Cleanup Light	\$160.00	1	\$160.00	\$400.00	1	\$400.00
Bush/Hedge Trimming	\$90.00	2	\$180.00	\$130.00	2	\$260.00
Edge Walkways	\$20.00	8	\$160.00	\$55.00	8	\$440.00
Edge Beds	\$50.00	1	\$50.00	\$110.00	1	\$110.00
Add Playground Mulch (price per Yard)	\$55.00			\$76.00		
Remove Playground Mulch (price per Yard)	\$40.00			\$65.00		
		_			-	

DOVER PARK CLAY FIELD										
31,731 Total Square Feet		Estimated		1			Estimated		1	
51,751 Total Square Feet										
		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Per Cut Mowing	\$60.00	30	\$1,800.00			\$55.00	30	\$1,650.00		
Spring Cleanup	\$120.00	1	\$120.00			\$110.00	1	\$110.00		
Fertilizer Application	\$640.00	4	\$2,560.00			\$186.00	4	\$744.00		
Maintenance Groom BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,838.00	1	\$2,838.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$18.00	65	\$1,170.00		
Management Fee	\$50.00	8	\$400.00			\$225.00	8	\$1,800.00		
			\$19,110.00					\$21,437.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	31,731	\$158.66	3	\$475.97	\$3.00	31,731	\$95.19	3	\$285.58
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	31,731	\$317.31	3	\$951.93	\$3.00	31,731	\$95.19	3	\$285.58
Top Dress (price per 1,000 square feet)	\$96.00	31,731	\$3,046.18	1	\$3,046.18	\$20.00	31,731	\$634.62	1	\$634.62
					\$4,474.07					\$1,205.78
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$265.00	1	\$265.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$185.00	1	\$185.00		
			-							
MELVILLE PARK	1									
		Estimated		1			Estimated			
	Linit Cost	# of Occurrances	TOTAL			Linit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$45.00	# 01 Occultances 30	\$1,350.00			\$39.00	# 01 Occurrances 30	\$1,170.00		
Spring Cleanup	\$45.00	30	\$1,350.00	1		\$39.00	30	\$1,170.00		
oping oreanup	φ120.00		φ120.00	1		φ213.00	I	φ213.00		

2022-140 Athletic Fields Maintenance Services- Bid Results		Gree	nway Pro	perties			Diamo	ond Lands	caping	
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
				-					_	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$450.00	1	\$450.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$225.00	1	\$225.00		
Edge Walkways	\$20.00	8	\$160.00			\$55.00	8	\$440.00		
Edge Beds	\$50.00	1	\$50.00			\$55.00	1	\$55.00		
Add Playground Mulch (price per Yard)	\$55.00	1	\$55.00			\$76.00	1	\$76.00		
Remove Playground Mulch (price per Yard)	\$40.00	1	\$40.00			\$65.00	1	\$65.00		
MELVILLE PARK CLAY FIELDS						1				
52.890 Total Square Feet		Estimated	1	1			Estimated	1	1	
02,000 10101 0400101 001	Unit Cost	# of Occurrances	TOTAL			Linit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00			\$72.00	# 01 Occurrances 60	\$4.320.00		
Spring Cleanup	\$120.00	1	\$120.00			\$275.00	1	\$275.00		
Fertilizer Application	\$905.00	4	\$3,620.00			\$169.00	4	\$676.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4.125.00			\$85.00	75	\$6.375.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$90.00	75	\$6,750.00		
Game Lining/Groom BB LITTLE LEAGUE	\$80.00	75	\$6,000.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6.375.00			\$90.00	75	\$6.750.00		
Spring Field Prep BB (REG CLAY) LITTLE LEAGUE	\$2,135.00	1	\$2,135.00			\$2,838.00	1	\$2,838.00		
Spring Field Prep SB (REG CLAY) LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$302.00	8	\$2,416.00		
			\$35,430.00					\$40,635.00		
				Estimated					Estimated	1
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	52,890	\$264.45	3	\$793.35	\$3.00	52,890	\$158.67	3	\$476.01
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	52,890	\$528.90	3	\$1,586.70	\$3.00	52,890	\$158.67	3	\$476.01
Top Dress (price per 1,000 square feet)	\$96.00	52,890	\$5,077.44	1	\$5,077.44	\$20.00	52,890	\$1,057.80	1	\$1,057.80
					\$7,457.49					\$2,009.82
		Estimated	1	1			Estimated	1	1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$450.00	1	\$450.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$325.00	1	\$325.00		
									1	
MCKINLEY SCHOOL FIELD										
34,065 Total Square Feet		Estimated		1			Estimated			
		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Per Cut Mowing	\$65.00	60	\$3,900.00			\$55.00	60	\$3,300.00		
Spring Cleanup	\$120.00	1	\$120.00]		\$249.00	1	\$249.00		
Fertilizer Application	\$665.00	4	\$2,660.00			\$586.00	4	\$2,344.00		
Initial Soccer Lining	\$400.00	2	\$800.00	1		\$300.00	2	\$600.00		

r eruizer Application	\$005.00	4	φ2,000.00			\$300.00	4	φ2,044.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$100.00	30	\$3,000.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$302.00	8	\$2,416.00		
			\$11,250.00		_			\$13,144.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	34,065	\$170.33	3	\$510.98	\$2.50	34,065	\$85.16	3	\$255.49
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	34,065	\$340.65	3	\$1,021.95	\$3.00	34,065	\$102.20	3	\$306.59
Top Dress (price per 1,000 square feet)	\$96.00	34,065	\$3,270.24	1	\$3,270.24	\$20.00	34,065	\$681.30	1	\$681.30
					\$4,803.17					\$1,243.37
				_					_	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00]		\$375.00	1	\$375.00		
Fall Cleanup Light	\$120.00	1	\$120.00	1		\$265.00	1	\$265.00		
				-					-	

TUNXIS HILL PARK COMPLEX							
		Estimated				Estimated	
	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$70.00	30	\$2,100.00		\$82.00	30	\$2,460.00
Spring Cleanup	\$120.00	1	\$120.00		\$265.00	1	\$265.00
Trash/Recycling Cans	\$8.00	65	\$520.00		\$19.00	65	\$1,235.00
		Estimated		1		Estimated	1
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	1	\$180.00		\$675.00	1	\$675.00
all Cleanup Light	\$120.00	1	\$120.00		\$475.00	1	\$475.00
Edge Walkways	\$20.00	8	\$160.00		\$35.00	8	\$280.00
Edge Beds	\$50.00	1	\$50.00		\$35.00	1	\$35.00
Tennis Courts	\$20.00	16	\$400.00		\$25.00	16	\$400.00
Add Playground Mulch (price per Yard)	\$55.00			-	\$76.00		
Remove Playground Mulch (price per Yard)	\$40.00				\$65.00		
		-				-	

TUNXIS HILL LOWER FIELD										
114,243 Total Square Feet		Estimated		1			Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$175.00	60	\$10,500.00			\$135.00	60	\$8,100.00		
Spring Cleanup	\$240.00	1	\$240.00			\$275.00	1	\$275.00		
Fertilizer Application	\$1,390.00	4	\$5,560.00	1		\$1,340.00	4	\$5,360.00	1	
Maintenance Groom BB 90FT	\$75.00	75	\$5,625.00	1		\$90.00	75	\$6,750.00	1	
Game Lining/Groom BB 90FT	\$95.00	75	\$7,125.00			\$100.00	75	\$7,500.00		
Spring Field Prep (REG CLAY) BB 90FT	\$3,585.00	1	\$3,585.00			\$3,450.00	1	\$3,450.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$350.00	8	\$2,800.00		
			\$37,205.00	1				\$38,320.00	1	
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	

2022-140 Athletic Fields Maintenance Services- Bid Results		Gree	nway Proj	perties			Diamo	ond Lands	caping	
Aerating (price per 1,000 square feet)	\$5.00	114,243	\$571.22	3	\$1,713.65	\$2.50	114,243	\$285.61	3	\$856.82
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	114,243	\$1,142.43	3	\$3,427.29	\$3.00	114,243	\$342.73	3	\$1,028.19
Top Dress (price per 1,000 square feet)	\$96.00	114,243	\$10,967.33	1	\$10,967.33	\$20.00	114,243	\$2,284.86	1	\$2,284.86
					\$16,108.26					\$4,169.87
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$435.00	1	\$435.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$245.00	1	\$245.00		

TUNXIS HILL UPPER FIELD				_					_	
22,308 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$50.00	60	\$3,000.00			\$82.00	60	\$4,920.00		
Spring Cleanup	\$120.00	1	\$120.00			\$275.00	1	\$275.00		
Fertilizer Application	\$410.00	4	\$1,640.00			\$342.50	4	\$1,370.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE	\$75.00	75	\$5,625.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE	\$2,135.00	1	\$2,135.00			\$2,838.00	1	\$2,838.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Spray and Edge Warning Track	\$500.00	2	\$1,000.00			\$250.00	2	\$500.00		
Management Fee	\$50.00	8	\$400.00			\$285.00	8	\$2,280.00		
			\$18,565.00					\$26,543.00		
1			\$10,505.00					\$20,543.00		
			\$18,565.00	Estimated	1			\$26,543.00	Estimated	1
	Unit Cost	Square Footage	TOTAL		TOTAL	Unit Cost	Square Footage	\$26,543.00 TOTAL		TOTAL
Aerating (price per 1,000 square feet)	Unit Cost \$5.00	Square Footage 22,308		Estimated	TOTAL \$334.62	Unit Cost \$2.50	Square Footage 22,308		Estimated	TOTAL \$167.31
Aerating (price per 1,000 square feet) Overseeding- Labor only (price per 1,000 square feet)			TOTAL	Estimated # of Occurrances				TOTAL	Estimated # of Occurrances	
	\$5.00	22,308	TOTAL \$111.54	Estimated # of Occurrances 3	\$334.62	\$2.50	22,308	TOTAL \$55.77	Estimated # of Occurrances 3	\$167.31
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	22,308 22,308	TOTAL \$111.54 \$223.08	Estimated # of Occurrances 3	\$334.62 \$669.24	\$2.50 \$3.00	22,308 22,308	TOTAL \$55.77 \$66.92	Estimated # of Occurrances 3	\$167.31 \$200.77
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	22,308 22,308	TOTAL \$111.54 \$223.08	Estimated # of Occurrances 3	\$334.62 \$669.24 \$2,141.57	\$2.50 \$3.00	22,308 22,308	TOTAL \$55.77 \$66.92	Estimated # of Occurrances 3	\$167.31 \$200.77 \$446.16
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00	22,308 22,308	TOTAL \$111.54 \$223.08	Estimated # of Occurrances 3	\$334.62 \$669.24 \$2,141.57	\$2.50 \$3.00	22,308 22,308	TOTAL \$55.77 \$66.92	Estimated # of Occurrances 3	\$167.31 \$200.77 \$446.16
Overseeding- Labor only (price per 1,000 square feet)	\$5.00 \$10.00 \$96.00	22,308 22,308 22,308 22,308	TOTAL \$111.54 \$223.08	Estimated # of Occurrances 3	\$334.62 \$669.24 \$2,141.57	\$2.50 \$3.00 \$20.00	22,308 22,308 22,308 22,308	TOTAL \$55.77 \$66.92	Estimated # of Occurrances 3	\$167.31 \$200.77 \$446.16
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet)	\$5.00 \$10.00 \$96.00	22,308 22,308 22,308 22,308 Estimated	TOTAL \$111.54 \$223.08 \$2,141.57	Estimated # of Occurrances 3	\$334.62 \$669.24 \$2,141.57	\$2.50 \$3.00 \$20.00	22,308 22,308 22,308 22,308 Estimated	TOTAL \$55.77 \$66.92 \$446.16	Estimated # of Occurrances 3	\$167.31 \$200.77 \$446.16
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST	\$5.00 \$10.00 \$96.00 Unit Cost	22,308 22,308 22,308 22,308 Estimated	TOTAL \$111.54 \$223.08 \$2,141.57 TOTAL	Estimated # of Occurrances 3	\$334.62 \$669.24 \$2,141.57	\$2.50 \$3.00 \$20.00 Unit Cost	22,308 22,308 22,308 22,308 Estimated	TOTAL \$55.77 \$66.92 \$446.16 TOTAL	Estimated # of Occurrances 3	\$167.31 \$200.77 \$446.16

OLD DAM ROAD RECREATION CENTER			
		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$55.00	30	\$1,650.00
Spring Cleanup	\$225.00	1	\$225.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	1
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	1	\$180.00
Fall Cleanup Light	\$120.00	1	\$120.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Bush/Hedge Trimming	\$100.00	2	\$200.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

TOM HAYDON FIELD										
73,701 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$65.00	60	\$3,900.00			\$50.00	60	\$3,000.00		
Spring Cleanup	\$180.00	1	\$180.00			\$165.00	1	\$165.00		
Fertilizer Application	\$970.00	4	\$3,880.00			\$747.50	4	\$2,990.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$335.00	8	\$2,680.00		
			\$22,590.00					\$25,820.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	73,701	\$368.51	3	\$1,105.52	\$2.50	73,701	\$184.25	3	\$552.76
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	73,701	\$737.01	3	\$2,211.03	\$3.00	73,701	\$221.10	3	\$663.31
Top Dress (price per 1,000 square feet)	\$96.00	73,701	\$7,075.30	1	\$7,075.30	\$20.00	73,701	\$1,474.02	1	\$1,474.02
					\$10,391.84					\$2,690.09
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$295.00	1	\$295.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$165.00	1	\$165.00		
				•						

KIWANIS FIELD										
100,528 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	60	\$4,500.00			\$82.00	60	\$4,920.00		
Spring Cleanup	\$120.00	1	\$120.00			\$165.00	1	\$165.00		
Fertilizer Application	\$1,500.00	4	\$6,000.00			\$1,120.00	4	\$4,480.00		
Maintenance Groom BB 90FT	\$75.00	75	\$5,625.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB 90FT	\$95.00	75	\$7,125.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB 90FT	\$3,585.00	1	\$3,585.00			\$3,450.00	1	\$3,450.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Spray and Edge Warning Track	\$950.00	2	\$1,900.00			\$250.00	2	\$500.00		
Management Fee	\$50.00	8	\$400.00			\$345.00	8	\$2,760.00		
			\$29,775.00		_			\$30,700.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	100,528	\$502.64	3	\$1,507.92	\$2.50	100,528	\$251.32	3	\$753.96
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	100,528	\$1,005.28	3	\$3,015.84	\$3.00	100,528	\$301.58	3	\$904.75
Top Dress (price per 1,000 square feet)	\$96.00	100,528	\$9,650.69	1	\$9,650.69	\$20.00	100,528	\$2,010.56	1	\$2,010.56

2022-140 Athletic Fields Maintenance Services- Bid Results		Greer	nway Pro	perties		Diamo	ond Lands	caping	
				\$14,174.45				\$3	3,669.27
		Estimated]		Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances				# of Occurrances			
Fall Final Cleanup	\$180.00	1	\$180.00		\$350.00	1	\$350.00		
Fall Cleanup Light	\$120.00	1	\$120.00		\$165.00	1	\$165.00		

POP WARNER FIELD				_					_	
62,251 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	60	\$4,500.00			\$76.00	60	\$4,560.00		
Spring Cleanup	\$120.00	1	\$120.00			\$140.00	1	\$140.00		
Fertilizer Application	\$1,135.00	4	\$4,540.00			\$879.75	4	\$3,519.00		
Initial Football Lining	\$575.00	1	\$575.00			\$400.00	1	\$400.00		
Retrace Football Lining	\$170.00	15	\$2,550.00			\$150.00	15	\$2,250.00		
Initial Soccer Lining	\$400.00	1	\$400.00			\$300.00	1	\$300.00		
Retrace Soccer Lining	\$95.00	15	\$1,425.00			\$100.00	15	\$1,500.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$285.00	8	\$2,280.00		
			\$15,030.00					\$16,249.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	62,251	\$311.26	3	\$933.77	\$2.50	62,251	\$155.63	3	\$466.88
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	62,251	\$622.51	3	\$1,867.53	\$3.00	62,251	\$186.75	3	\$560.26
Top Dress (price per 1,000 square feet)	\$96.00	62,251	\$5,976.10	1	\$5,976.10	\$20.00	62,251	\$1,245.02	1	\$1,245.02
					\$8,777.39					\$2,272.16
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00	1		\$295.00	1	\$295.00	1	
Fall Cleanup Light	\$120.00	1	\$120.00			\$165.00	1	\$165.00		
				-					-	

SOUTH PINE CREEK SOCCER FIELD										
59,892 Total Square Feet		Estimated					Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	60	\$4,500.00			\$89.00	60	\$5,340.00		
Spring Cleanup	\$120.00	1	\$120.00			\$225.00	1	\$225.00		
Fertilizer Application	\$1,265.00	4	\$5,060.00			\$688.75	4	\$2,755.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$350.00	2	\$700.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$95.00	30	\$2,850.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$245.00	8	\$1,960.00		
			\$14,250.00					\$15,130.00		
				Estimated	1				Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	59,892	\$299.46	3	\$898.38	\$2.50	59,892	\$149.73	3	\$449.19
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	59,892	\$598.92	3	\$1,796.76	\$3.00	59,892	\$179.68	3	\$539.03
Top Dress (price per 1,000 square feet)	\$96.00	59,892	\$5,749.63	1	\$5,749.63	\$20.00	59,892	\$1,197.84	1	\$1,197.84
					\$8,444.77					\$2,186.06
		Estimated					Estimated		1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$335.00	1	\$335.00	1	
Fall Cleanup Light	\$120.00	1	\$120.00			\$250.00	1	\$250.00	1	
Fail Cleanup Light	φ120.00	I I	\$120.00			\$200.00		φ200.00		

OLD FIELD SENIOR CENTER COMPLEX						
		Estimated			Estimated	
	Unit Cost	# of Occurrances	TOTAL	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$70.00	30	\$2,100.00	\$50.00	30	\$1,500.00
Spring Cleanup	\$300.00	1	\$300.00	\$50.00	1	\$50.00
rash/Recycling Cans	\$8.00	65	\$520.00	\$18.00	65	\$1,170.00
		Estimated			Estimated	
DDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL	Unit Cost	# of Occurrances	TOTAL
all Final Cleanup	\$450.00	1	\$450.00	\$375.00	1	\$375.00
all Cleanup Light	\$300.00	1	\$300.00	\$250.00	1	\$250.00
dge Walkways	\$20.00	8	\$160.00	\$45.00	8	\$360.00
Edge Beds	\$50.00	1	\$50.00	\$50.00	1	\$50.00
Bush/Hedge Trimming	\$150.00	2	\$300.00	\$300.00	2	\$600.00

OLD FIELD SENIOR CENTER SOCCER FIELD										
65,247 Total Square Feet		Estimated					Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$70.00	60	\$4,200.00			\$75.00	60	\$4,500.00		
Spring Cleanup	\$120.00	1	\$120.00			\$235.00	1	\$235.00		
Fertilizer Application	\$1,550.00	4	\$6,200.00			\$1,100.00	4	\$4,400.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$345.00	8	\$2,760.00		
			\$15,090.00					\$15,980.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	65,247	\$326.24	3	\$978.71	\$2.50	65,247	\$163.12	3	\$489.35
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	65,247	\$652.47	3	\$1,957.41	\$3.00	65,247	\$195.74	3	\$587.22
Top Dress (price per 1,000 square feet)	\$96.00	65,247	\$6,263.71	1	\$6,263.71	\$20.00	65,247	\$1,304.94	1	\$1,304.94
					\$9,199.83					\$2,381.52
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$325.00	1	\$325.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$235.00	1	\$235.00		
Bush/Hedge Trimming	\$50.00	2	\$100.00			\$135.00	2	\$270.00		

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties	Diamond Landscaping

VERES STREET PARK			
		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$55.00	30	\$1,650.00
Spring Cleanup	\$200.00	1	\$200.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$340.00	1	\$340.00
Fall Cleanup Light	\$200.00	1	\$200.00
Add Playground Mulch (price per Yard)	\$55.00		
Remove Playground Mulch (price per Yard)	\$40.00		

VERES STREET PARK CLAY FIELD										
28,953 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	30	\$1,650.00			\$65.00	30	\$1,950.00		
Spring Cleanup	\$120.00	1	\$120.00			\$165.00	1	\$165.00		
Fertilizer Application	\$810.00	4	\$3,240.00			\$196.00	4	\$784.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$225.00	8	\$1,800.00		
			\$19,640.00					\$21,684.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	28,953	\$144.77	3	\$434.30	\$2.50	28,953	\$72.38	3	\$217.15
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	28,953	\$289.53	3	\$868.59	\$3.00	28,953	\$86.86	3	\$260.58
Top Dress (price per 1,000 square feet)	\$96.00	28,953	\$2,779.49	1	\$2,779.49	\$20.00	28,953	\$579.06	1	\$579.06
					\$4,082.37					\$1,056.78
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$275.00	1	\$275.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$195.00	1	\$195.00		
				-						

VERES STREET OUTSIDE DPW GARAGE							
		Estimated				Estimated	
	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$50.00	30	\$1,500.00		\$42.00	30	\$1,260.00
Spring Cleanup	\$120.00	1	\$120.00		\$140.00	1	\$140.00
Frash/Recycling Cans	\$8.00	65	\$520.00		\$16.00	65	\$1,040.00
		Estimated				Estimated	
DDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	1	\$180.00		\$235.00	1	\$235.00
Fall Cleanup Light	\$120.00	1	\$120.00		\$130.00	1	\$130.00
Bush/Hedge Trimming	\$125.00	2	\$250.00]	\$165.00	2	\$330.00

VETERANS PARK						
		Estimated			Estimated	
	Unit Cost	# of Occurrances	TOTAL	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$75.00	30	\$2,250.00	\$55.00	30	\$1,650.00
Spring Cleanup	\$300.00	1	\$300.00	\$165.00	1	\$165.00
Trash/Recycling Cans	\$8.00	65	\$520.00	\$19.00	65	\$1,235.00
		Estimated			Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL	Unit Cost	# of Occurrances	TOTAL
all Final Cleanup	\$450.00	1	\$450.00	\$435.00	1	\$435.00
all Cleanup Light	\$300.00	1	\$300.00	\$345.00	1	\$345.00
Edge Walkways	\$20.00	8	\$160.00	\$35.00	8	\$280.00
dge Beds	\$50.00	1	\$50.00	\$40.00	1	\$40.00
Fennis Courts	\$25.00	16	\$400.00	\$25.00	16	\$400.00
Add Playground Mulch (price per Yard)	\$55.00			\$76.00		
Remove Playground Mulch (price per Yard)	\$40.00			\$65.00		
		-			-	

VETERANS PARK CLAY FIELD				_					_	
71,968 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$75.00	30	\$2,250.00			\$105.00	30	\$3,150.00		
Spring Cleanup	\$120.00	1	\$120.00			\$365.00	1	\$365.00		
Fertilizer Application	\$890.00	4	\$3,560.00			\$604.00	4	\$2,416.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$325.00	8	\$2,600.00		
			\$20,560.00		_			\$25,581.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	71,968	\$359.84	3	\$1,079.52	\$2.50	71,968	\$179.92	3	\$539.76
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	71,968	\$719.68	3	\$2,159.04	\$3.00	71,968	\$215.90	3	\$647.71
Top Dress (price per 1,000 square feet)	\$96.00	71,968	\$6,908.93	1	\$6,908.93	\$20.00	71,968	\$1,439.36	1	\$1,439.36
					\$10,147.49					\$2,626.83
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$440.00	1	\$440.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$265.00	1	\$265.00		

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties	Diamond Landscaping

ROGER SHERMAN SCHOOL SOCCER & CLAY FIELDS										
81,256 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$125.00	60	\$7,500.00			\$137.00	60	\$8,220.00		
Spring Cleanup	\$120.00	1	\$120.00			\$265.00	1	\$265.00		
Fertilizer Application	\$975.00	4	\$3,900.00			\$875.00	4	\$3,500.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$3,405.00	1	\$3,405.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$275.00	8	\$2,200.00		
			\$29,800.00					\$34,865.00		
				Estimated					Estimated	1
	Unit Cost		TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	81,256	\$406.28	3	\$1,218.84	\$2.50	81,256	\$203.14	3	\$609.42
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	81,256	\$812.56	3	\$2,437.68	\$3.00	81,256	\$243.77	3	\$731.30
Top Dress (price per 1,000 square feet)	\$96.00	81,256	\$7,800.58	1	\$7,800.58	\$20.00	81,256	\$1,625.12	1	\$1,625.12
					\$11,457.10					\$2,965.84
				_					_	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$385.00	1	\$385.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$295.00	1	\$295.00		
				-					-	

RIVERFIELD SCHOOL CLAY FIELDS										
47,413 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$115.00	30	\$3,450.00			\$91.00	30	\$2,730.00		
Spring Cleanup	\$200.00	1	\$200.00			\$225.00	1	\$225.00		
Fertilizer Application	\$875.00	4	\$3,500.00			\$785.00	4	\$3,140.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED FIELD 1	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED FIELD 1	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED FIELD 1	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Maintenance Groom SB/BB LITTLE LEAGUE SKINNED FIELD 2	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB/BB LITTLE LEAGUE SKINNED FIELD 2	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB/BB LITTLE LEAGUE SKINNED FIELD 2	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$190.00	8	\$1,520.00		
			\$35,490.00		_			\$40,415.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	47,413	\$237.07	3	\$711.20	\$2.50	47,413	\$118.53	3	\$355.60
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	47,413	\$474.13	3	\$1,422.39	\$3.00	47,413	\$142.24	3	\$426.72
Top Dress (price per 1,000 square feet)	\$96.00	47,413	\$4,551.65	1	\$4,551.65	\$20.00	47,413	\$948.26	1	\$948.26
					\$6,685.23					\$1,730.57
				-					-	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Fall Final Cleanup	\$320.00	1	\$320.00			\$475.00	1	\$475.00		
Fall Cleanup Light	\$200.00	1	\$200.00			\$285.00	1	\$285.00		

MILL HILL CLAY FIELDS										
25,693 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	60	\$3,300.00			\$37.00	60	\$2,220.00		
Spring Cleanup	\$180.00	1	\$180.00			\$165.00	1	\$165.00		
Fertilizer Application	\$410.00	4	\$1,640.00			\$186.00	4	\$744.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE	\$80.00	75	\$6,000.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE	\$2,135.00	1	\$2,135.00			\$2,838.00	1	\$2,838.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Spray and Edge Warning Track	\$575.00	2	\$1,150.00			\$195.00	2	\$390.00		
Management Fee	\$50.00	8	\$400.00			\$299.00	8	\$2,392.00		
			\$19,450.00					\$23,109.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	25,693	\$128.47	3	\$385.40	\$2.50	25,693	\$64.23	3	\$192.70
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	25,693	\$256.93	3	\$770.79	\$3.00	25,693	\$77.08	3	\$231.24
Top Dress (price per 1,000 square feet)	\$96.00	25,693	\$2,466.53	1	\$2,466.53	\$20.00	25,693	\$513.86	1	\$513.86
					\$3,622.71					\$937.79
									_	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$220.00	1	\$220.00			\$275.00	1	\$275.00		
Fall Cleanup Light	\$180.00	1	\$180.00			\$195.00	1	\$195.00		
									-	

GOULD MANOR PARK			
		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$135.00	30	\$4,050.00
Spring Cleanup	\$300.00	1	\$300.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$475.00	1	\$475.00
Fall Cleanup Light	\$300.00	1	\$300.00
Edge Walkways	\$20.00	8	\$160.00
Edge Beds	\$50.00	1	\$50.00
Tennis Courts	\$20.00	16	\$400.00
Add Playground Mulch	\$55.00		

	Estimated	
Unit Cost	# of Occurrances	TOTAL
\$105.00	30	\$3,150.00
\$165.00	1	\$165.00
\$19.00	65	\$1,235.00
	Estimated	
Unit Cost	# of Occurrances	TOTAL
\$450.00	1	\$450.00
\$295.00	1	\$295.00
\$55.00	8	\$440.00
\$105.00	1	\$105.00
\$25.00	16	\$400.00

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties	Diamond Landscaping
Remove Playground Mulch	\$40.00	\$65.00

GOULD MANOR CLAY FIELDS										
90,000 Total Square feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$105.00	60	\$6,300.00			\$105.00	60	\$6,300.00		
Spring Cleanup	\$120.00	1	\$120.00			\$195.00	1	\$195.00		
Fertilizer Application	\$1,070.00	4	\$4,280.00			\$970.00	4	\$3,880.00		
Maintenance Groom BB LITTLE LEAGUE FIELD 1	\$55.00	75	\$4,125.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE FIELD 1	\$80.00	75	\$6,000.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE FIELD 1	\$2,135.00		\$2,135.00			\$2,838.00	1	\$2,838.00		
Maintenance Groom BB LITTLE LEAGUE FIELD 2	\$55.00	75	\$4,125.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE FIELD 2	\$80.00	75	\$6,000.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE FIELD 2	\$2,135.00	1	\$2,135.00			\$2,838.00	1	\$2,838.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Home Run Fence Installation/Removal	\$750.00	2	\$1,500.00			\$165.00	2	\$330.00		
Management Fee	\$50.00	8	\$400.00			\$295.00	8	\$2,360.00		
			\$37,640.00					\$46,291.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	90,000	\$450.00	3	\$1,350.00	\$2.50	90,000	\$225.00	3	\$675.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	90,000	\$900.00	3	\$2,700.00	\$3.00	90,000	\$270.00	3	\$810.00
Top Dress (price per 1,000 square feet)	\$96.00	90,000	\$8,640.00	1	\$8,640.00	\$20.00	90,000	\$1,800.00	1	\$1,800.00
					\$12,690.00					\$3,285.00
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$510.00	1	\$510.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$295.00	1	\$295.00		
				-						

HOLLAND HILL SCHOOL SOCCER FIELD										
64,000 Total Square feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00			\$82.00	60	\$4,920.00		
Spring Cleanup	\$180.00	1	\$180.00			\$165.00	1	\$165.00		
Fertilizer Application	\$710.00	4	\$2,840.00			\$629.50	4	\$2,518.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$325.00	8	\$2,600.00		
			\$12,390.00					\$14,353.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	64,000	\$320.00	3	\$960.00	\$2.50	64,000	\$160.00	3	\$480.00
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	64,000	\$640.00	3	\$1,920.00	\$3.00	64,000	\$192.00	3	\$576.00
Top Dress (price per 1,000 square feet)	\$96.00	64,000	\$6,144.00	1	\$6,144.00	\$20.00	64,000	\$1,280.00	1	\$1,280.00
					\$9,024.00					\$2,336.00
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Final Cleanup	Unit Cost \$220.00		TOTAL \$220.00			Unit Cost \$295.00	# of Occurrances 1	\$295.00		
		1	-				# of Occurrances 1 1	-		

PILOT HOUSE							
		Estimated		1		Estimated	
	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$40.00	30	\$1,200.00		\$28.00	30	\$840.00
Spring Cleanup	\$120.00	1	\$120.00		\$55.00	1	\$55.00
Trash/Recycling Cans	\$8.00	65	\$520.00		\$14.00	65	\$910.00
		Estimated				Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$180.00	1	\$180.00		\$125.00	1	\$125.00
Fall Cleanup Light	\$120.00	1	\$120.00		\$45.00	1	\$45.00
Edge Walkways	\$20.00	8	\$160.00		\$30.00	8	\$240.00
Edge Beds	\$50.00	1	\$50.00		\$55.00	1	\$55.00
Bush/Shrub Trimming	\$75.00	3	\$225.00		\$55.00	3	\$165.00
Add Playground Mulch (price per yard)	\$55.00			-	\$76.00		
Remove Playground Mulch (price per yard)	\$40.00				\$65.00]	
		-				-	

PILOT HOUSE CLAY FIELD										
10,200 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$50.00	30	\$1,500.00			\$33.00	30	\$990.00		
Spring Cleanup	\$120.00	1	\$120.00			\$55.00	1	\$55.00		
Fertilizer Application	\$360.00	4	\$1,440.00			\$320.00	4	\$1,280.00		
Maintenance Groom SB SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom SB SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) SB SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$14.00	65	\$910.00		
Management Fee	\$50.00	8	\$400.00			\$125.00	8	\$1,000.00		
			\$17,690.00					\$19,985.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per square feet)	\$5.00	10,200	\$51.00	3	\$153.00	\$2.50	10,200	\$25.50	3	\$76.50
Overseeding- Labor only (price per 100 square feet)	\$10.00	10,200	\$102.00	3	\$306.00	\$3.00	10,200	\$30.60	3	\$91.80
Top Dress (price per 1,000 square feet)	\$96.00	10,200	\$979.20	1	\$979.20	\$20.00	10,200	\$204.00	1	\$204.00
					\$1,438.20					\$372.30
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$145.00	1	\$145.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$95.00	1	\$95.00		

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties	Diamond Landscaping

JENNINGS SCHOOL SOCCER FIELD										
23,504 Total Square Feet		Estimated					Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	60	\$3,300.00			\$55.00	60	\$3,300.00		
Spring Cleanup	\$120.00	1	\$120.00			\$135.00	1	\$135.00		
Fertilizer Application	\$665.00	4	\$2,660.00			\$652.00	4	\$2,608.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$350.00	2	\$700.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$275.00	8	\$2,200.00		
			\$10,650.00		_			\$12,428.00		_
				Estimated					Estimated	
	Unit Cost		TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	23,504	\$117.52	3	\$352.56	\$2.50	23,504	\$58.76	3	\$176.28
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	23,504	\$235.04	3	\$705.12	\$3.00	23,504	\$70.51	3	\$211.54
Top Dress (price per 1,000 square feet)	\$96.00	23,504	\$2,256.38	1	\$2,256.38	\$20.00	23,504	\$470.08	1	\$470.08
					\$3,314.06					\$857.90
				_					_	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$325.00	1	\$325.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$165.00	1	\$165.00]	
				-					-	

FAIRFIELD WOODS M.S. SOCCER & CLAY FIELDS										
109,701 Total Square Feet		Estimated		1			Estimated		1	
100,101 1010104001000	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$175.00	60	\$10,500.00			\$165.00	60	\$9,900.00		
Spring Cleanup	\$215.00	1	\$215.00			\$450.00	1	\$450.00		
Fertilizer Application	\$1,730.00	4	\$6,920.00			\$1,450.00	4	\$5,800.00		
Maintenance Groom BB LITTLE LEAGUE	\$55.00	75	\$4,125.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE	\$80.00	75	\$6,000.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE	\$2,135.00	1	\$2,135.00			\$2,838.00	1	\$2,838.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$350.00	2	\$700.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$22.00	65	\$1,430.00		
Management Fee	\$50.00	8	\$400.00			\$375.00	8	\$3,000.00		
			\$34,465.00		_			\$39,493.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	109,701	\$548.51	3	\$1,645.52	\$2.50	109,701	\$274.25	3	\$822.76
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	109,701	\$1,097.01	3	\$3,291.03	\$3.00	109,701	\$329.10	3	\$987.31
Top Dress (price per 1,000 square feet)	\$96.00	109,701	\$10,531.30	1	\$10,531.30	\$20.00	109,701	\$2,194.02	1	\$2,194.02
					\$15,467.84					\$4,004.09
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurrances	TOTAL				# of Occurrances	TOTAL		
Fall Final Cleanup	\$350.00	1	\$350.00			\$810.00	1	\$810.00]	
Fall Cleanup Light	\$215.00	1	\$215.00			\$600.00	1	\$600.00		
Bush/Shrub Trimming	\$200.00	3	\$600.00			\$785.00	3	\$2,355.00]	
Tennis Courts	\$20.00	16	\$320.00			\$25.00	16	\$400.00]	
				-						

HIGH RIDGE PARK							
		Estimated				Estimated	
	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$55.00	30	\$1,650.00		\$45.00	30	\$1,350.00
Spring Cleanup	\$215.00	1	\$215.00		\$165.00	1	\$165.00
Trash/Recycling Cans	\$8.00	65	\$520.00		\$18.00	65	\$1,170.00
		Estimated				Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL		Unit Cost	# of Occurrances	TOTAL
all Final Cleanup	\$350.00	1	\$350.00		\$250.00	1	\$250.00
all Cleanup Light	\$215.00	1	\$215.00		\$165.00	1	\$165.00
Edge Walkways	\$20.00	8	\$160.00		\$880.00	8	\$7,040.00
Edge Beds	\$50.00	1	\$50.00		\$80.00	1	\$80.00
Bush/Shrub Trimming	\$50.00	3	\$150.00	1	\$80.00	3	\$240.00
Add Playground Mulch (price per Yard)	\$55.00			-	\$76.00		
Remove Playground Mulch (price per Yard)	\$40.00				\$65.00		
		-				-	

HIGH RIDGE PARK CLAY FIELD										
12,820 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	30	\$1,650.00			\$35.00	30	\$1,050.00		
Spring Cleanup	\$120.00	1	\$120.00			\$110.00	1	\$110.00		
Fertilizer Application	\$675.00	4	\$2,700.00			\$224.00	4	\$896.00		
Maintenance Groom BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$19.00	65	\$1,235.00		
Management Fee	\$50.00	8	\$400.00			\$150.00	8	\$1,200.00		
			\$19,100.00					\$20,241.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	12,820	\$64.10	3	\$192.30	\$2.50	12,820	\$32.05	3	\$96.15
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	12,820	\$128.20	3	\$384.60	\$3.00	12,820	\$38.46	3	\$115.38
Top Dress (price per 1,000 square feet)	\$96.00	12,820	\$1,230.72	1	\$1,230.72	\$20.00	12,820	\$256.40	1	\$256.40
					\$1,807.62					\$467.93
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$240.00	1	\$240.00			\$220.00	1	\$220.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$110.00	1	\$110.00		

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties	Diamond Landscaping

BURROUGHS PARK			
		Estimated	
	Unit Cost	# of Occurrances	TOTAL
Per Cut Mowing	\$40.00	30	\$1,200.00
Spring Cleanup	\$80.00	1	\$80.00
Trash/Recycling Cans	\$8.00	65	\$520.00
		Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL
Fall Final Cleanup	\$150.00	1	\$220.00
Fall Cleanup Light	\$80.00	1	\$165.00
Edge Walkways	\$20.00	8	\$600.00
Edge Beds	\$50.00	1	\$55.00
Bush/Shrub Trimming	\$100.00	3	\$885.00

	Estimated	
Unit Cost	# of Occurrances	TOTAL
\$30.00	30	\$900.00
\$145.00	1	\$145.00
\$16.00	65	\$1,040.00
	Estimated	
	Lounatoa	
Unit Cost	# of Occurrances	TOTAL
Unit Cost \$220.00		TOTAL \$220.00
		-
\$220.00		\$220.00
\$220.00 \$165.00	# of Occurrances 1 1 1	\$220.00 \$165.00
\$220.00 \$165.00 \$75.00	# of Occurrances 1 1 1	\$220.00 \$165.00 \$600.00

BURROUGHS PARK UPPER SOCCER FIELD										
62,765 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$80.00	60	\$4,800.00			\$105.00	60	\$6,300.00		
Spring Cleanup	\$80.00	1	\$80.00			\$165.00	1	\$165.00		
Fertilizer Application	\$950.00	4	\$3,800.00			\$850.00	4	\$3,400.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$350.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$335.00	8	\$2,680.00		
			\$13,250.00					\$16,695.00		
				Estimated	1				Estimated	1
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	62,765	\$313.83	3	\$941.48	\$2.50	62,765	\$156.91	3	\$470.74
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	62,765	\$627.65	3	\$1,882.95	\$3.00	62,765	\$188.30	3	\$564.89
Top Dress (price per 1,000 square feet)	\$96.00	62,765	\$6,025.44	1	\$6,025.44	\$20.00	62,765	\$1,255.30		\$1,255.30
					\$8,849.87					\$2,290.92
										-
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$150.00	1	\$365.00	1		\$365.00	1	\$365.00	1	
Fall Cleanup Light	\$80.00	1	\$255.00			\$255.00	1	\$255.00		
				-					-	

BURROUGHS PARK LOWER SOCCER FIELD										
29,041 Total Square Feet		Estimated					Estimated		1	
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$55.00	60	\$3,300.00			\$50.00	60	\$3,000.00		
Spring Cleanup	\$80.00	1	\$80.00			\$165.00	1	\$165.00	1	
Fertilizer Application	\$635.00	4	\$2,540.00			\$480.00	4	\$1,920.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$350.00	2	\$700.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$292.00	8	\$2,336.00		
			\$10,490.00					\$11,671.00		
				Estimated	1				Estimated	1 1
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	29,041	\$145.21	3	\$435.62	\$2.50	29,041	\$72.60	3	\$217.81
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	29,041	\$290.41	3	\$871.23	\$3.00	29,041	\$87.12	3	\$261.37
Top Dress (price per 1,000 square feet)	\$96.00	29,041	\$2,787.94	1	\$2,787.94	\$20.00	29,041	\$580.82	1	\$580.82
					\$4,094.78					\$1,060.00
		Estimated					Estimated		1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$150.00	1	\$150.00			\$375.00	1	\$375.00	1	
Eall Classing Light	\$80.00	1	\$80.00			\$250.00	1	\$250.00		
Fall Cleanup Light	\$00.00		\$00.00			φ200.00		φ200.00		

STRATFIELD SCHOOL SOCCER FIELD										
17,100 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Per Cut Mowing	\$35.00	60	\$2,100.00			\$32.00	60	\$1,920.00		
Spring Cleanup	\$80.00	1	\$80.00			\$55.00	1	\$55.00		
Fertilizer Application	\$290.00	4	\$1,160.00			\$250.00	4	\$1,000.00		
Initial Soccer Lining	\$400.00	2	\$800.00			\$350.00	2	\$700.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$18.00	65	\$1,170.00		
Management Fee	\$50.00	8	\$400.00			\$262.00	8	\$2,096.00		
			\$7,910.00					\$9,191.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	17,100	\$85.50	3	\$256.50	\$2.50	17,100	\$42.75	3	\$128.25
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	17,100	\$171.00	3	\$513.00	\$3.00	17,100	\$51.30	3	\$153.90
Top Dress (price per 1,000 square feet)	\$96.00	17,100	\$1,641.60	1	\$1,641.60	\$20.00	17,100	\$342.00	1	\$342.00
					\$2,411.10					\$624.15
									_	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$150.00	1	\$150.00			\$140.00	1	\$140.00		
Fall Cleanup Light	\$80.00	1	\$80.00			\$95.00	1	\$95.00		
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet) ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Final Cleanup	\$5.00 \$10.00 \$96.00 Unit Cost \$150.00	17,100 17,100 17,100 17,100	\$85.50 \$171.00 \$1,641.60 TOTAL \$150.00	3	\$256.50 \$513.00 \$1,641.60 \$2,411.10	\$2.50 \$3.00 \$20.00 Unit Cost \$140.00	17,100 17,100 17,100 17,100 Estimated	\$42.75 \$51.30 \$342.00 TOTAL \$140.00	3	\$12 \$15 \$34

SBORN HILL SCHOOL CLAY FIELD					
52,915 Total Square Feet		Estimated			Estimated
	Unit Cost	# of Occurrances	TOTAL	Unit Cost	# of Occurrance
Per Cut Mowing	\$65.00	30	\$1,950.00	\$82.00	30
Spring Cleanup	\$120.00	1	\$120.00	\$165.00	1

2022-140 Athletic Fields Maintenance Services- Bid Results		Gree	nway Pro	perties		Diamond Landscaping				
Fertilizer Application	\$765.00	4	\$3,060.00			\$1,248.00	4	\$4,992.00		
Maintenance Groom BB LITTLE LEAGUE SKINNED	\$60.00	75	\$4,500.00			\$85.00	75	\$6,375.00		
Game Lining/Groom BB LITTLE LEAGUE SKINNED	\$85.00	75	\$6,375.00			\$90.00	75	\$6,750.00		
Spring Field Prep (REG. CLAY) BB LITTLE LEAGUE SKINNED	\$2,835.00	1	\$2,835.00			\$2,625.00	1	\$2,625.00		
Trash/Recycling Cans	\$8.00	65	\$520.00			\$20.00	65	\$1,300.00		
Management Fee	\$50.00	8	\$400.00			\$200.00	8	\$1,600.00		
			\$19,760.00					\$26,267.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	52,915	\$264.58	3	\$793.73	\$2.50	52,915	\$132.29	3	\$396.86
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	52,915	\$529.15	3	\$1,587.45	\$3.00	52,915	\$158.75	3	\$476.24
Top Dress (price per 1,000 square feet)	\$96.00	52,915	\$5,079.84	1	\$5,079.84	\$20.00	52,915	\$1,058.30	1	\$1,058.30
					\$7,461.02					\$1,931.40
		Estimated		1			Estimated	1	1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Fall Final Cleanup	\$180.00	1	\$180.00			\$275.00	1	\$275.00		
Fall Cleanup Light	\$120.00	1	\$120.00]		\$165.00	1	\$165.00]	
	1									

TOWN HALL SOCCER FIELD										
9,820 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurrances	TOTAL			Unit Cost	# of Occurrances	TOTAL		
Initial Soccer Lining	\$400.00	2	\$800.00			\$300.00	2	\$600.00		
Retrace Soccer Lining	\$95.00	30	\$2,850.00			\$75.00	30	\$2,250.00		
Management Fee	\$25.00	8	\$200.00			\$120.00	8	\$960.00		
			\$3,850.00					\$3,810.00		
				Estimated					Estimated	
	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL	Unit Cost	Square Footage	TOTAL	# of Occurrances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	9,820	\$49.10	3	\$147.30	\$2.50	9,820	\$24.55	3	\$73.65
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	9,820	\$98.20	3	\$294.60	\$3.00	9,820	\$29.46	3	\$88.38
Top Dress (price per 1,000 square feet)	\$96.00	9,820	\$942.72	1	\$942.72	\$20.00	9,820	\$196.40	1	\$196.40
					\$1,384.62					\$358.43

TOMLINSON MIDDLE SCHOOL TURF FIELD						
		Estimated			Estimated	
	Unit Cost	# of Occurances	TOTAL	Unit Cost	# of Occurances	TOTAL
Artificial Turf Sweeping	\$320.00	3	\$960.00	\$250.00	3	\$750.00
Spring Cleanup	\$120.00	1	\$120.00	\$165.00	1	\$165.00
Trash/Recycling Cans	\$8.00	65	\$520.00	\$19.00	65	\$1,235.00
		Estimated			Estimated	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	Estimated # of Occurances	TOTAL	Unit Cost	Estimated # of Occurances	TOTAL
	Unit Cost \$180.00		TOTAL \$180.00	Unit Cost \$245.00		TOTAL \$245.00
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy Fall Cleanup Light				\$245.00 \$165.00		
Fall Cleanup Heavy	\$180.00		\$180.00	\$245.00		\$245.00
Fall Cleanup Heavy Fall Cleanup Light	\$180.00 \$120.00		\$180.00 \$120.00	\$245.00 \$165.00		\$245.00 \$165.00

ROGER LUDLOWE MIDDLE SCHOOL SOCCER FIELD									-	
169,013 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$175.00	42	\$7,350.00			\$160.00	42	\$6,720.00		
Spring Cleanup	\$180.00	1	\$180.00			\$240.00	1	\$240.00		
Fertilizer Application	\$3,590.00	4	\$14,360.00			\$1,591.00	4	\$6,364.00		
Initial Lining	\$125.00	2	\$250.00			\$350.00	2	\$700.00		
Soccer with Small box	\$45.00	15	\$675.00			\$75.00	15	\$1,125.00		
Trash/Recycling Cans	\$8.00	25	\$200.00			\$25.00	25	\$625.00		
Management Fee	\$50.00	8	\$400.00			\$375.00	8	\$3,000.00		
			\$23,415.00					\$18,774.00		
									•	
		Estimated		Estimated			Estimated		Estimated	
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	169,013	\$845.07	3	\$2,535.20	\$2.50	169,013	\$422.53	3	\$1,267.60
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	169,013	\$1,690.13	3	\$5,070.39	\$3.00	169,013	\$507.04	3	\$1,521.12
Top Dress (price per 1,000 square feet)	\$96.00	169,013	\$16,225.25	1	\$16,225.25	\$20.00	169,013	\$3,380.26	1	\$3,380.26
					\$23,830.83					\$6,168.97
		Estimated					Estimated		1	
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL		
Fall Cleanup Heavy	\$300.00	1	\$300.00			\$405.00	1	\$405.00	1	
Fall Cleanup Light	\$200.00	1	\$200.00			\$245.00	1	\$245.00	1	
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FWHS FIELD												
96,184 Total Square Feet		Estimated					Estimated					
	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL				
Per Cut Mowing	\$105.00	42	\$4,410.00			\$190.00	42	\$7,980.00	L			
pring Cleanup	\$120.00	1	\$120.00			\$275.00	1	\$275.00	L			
ertilizer Application	\$2,100.00	4	\$8,400.00			\$1,758.00	4	\$7,032.00	l			
nitial Lining	\$575.00	2	\$1,150.00			\$400.00	2	\$800.00	l			
ootball Practice Area Lining	\$170.00	14	\$2,380.00			\$96.00	14	\$1,344.00	L			
Grass JV Lacrosse	\$120.00	13	\$1,560.00			\$85.00	13	\$1,105.00	L			
Grass Freshan Lacrosse	\$120.00	13	\$1,560.00			\$85.00	13	\$1,105.00	L			
avelin Throwing	\$95.00	13	\$1,235.00			\$25.00	13	\$325.00	L			
thot Put Lines	\$50.00	13	\$650.00			\$25.00	13	\$325.00	L			
rash/Recycling Cans	\$8.00	25	\$200.00			\$25.00	25	\$625.00	L			
Aanagement Fee	\$50.00	8	\$400.00			\$395.00	8	\$3,160.00	L			
			\$22,065.00					\$24,076.00	l			
				-								
		Estimated		Estimated	TOTAL		Estimated		Ē	Estimated	Estimated	Estimated T
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL	Unit Cost	# of Occurances	TOTAL	l	# of Occurance	# of Occurances	# of Occurances

2022-140 Athletic Fields Maintenance Services- Bid Results		C	nway Dra	orties			Diarro	ond land-	caning	
Aerating (price per 1,000 square feet)	\$5.00	196,184	nway Pro \$980.92	3	\$2,942.76	\$2.50	196,184	ond Lands \$490.46	3	\$1,471.38
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	196,184	\$1,961.84	3	\$5,885.52	\$3.00	196,184	\$588.55	3	\$1,765.66
Top Dress (price per 1,000 square feet)	\$96.00	196,184	\$18,833.66	1	\$18,833.66	\$20.00	196,184	\$3,923.68	1	\$3,923.68
					\$27,661.94					\$7,160.72
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fall Cleanup Heavy	Unit Cost \$240.00	# of Occurances 1	TOTAL \$240.00			Unit Cost \$605.00	# of Occurances 1	TOTAL \$605.00		
Fall Cleanup Light	\$180.00	1	\$180.00			\$420.00	1	\$420.00		
FWHS SOCCER FIELD 209,311 Total Square Feet	<u> </u>	Estimated	r	l			Estimated	1		
209,311 10tal 340are 1 660	Unit Cost		TOTAL			Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$160.00	42	\$6,720.00			\$190.00	42	\$7,980.00		
Spring Cleanup Fertilizer Application	\$120.00 \$2,200.00	1 4	\$120.00 \$8,800.00			\$275.00 \$1,858.00	1 4	\$275.00 \$7,432.00		
Initial Lining	\$400.00	2	\$800.00			\$350.00	2	\$700.00		
Varsity Grass Soccer Field	\$95.00	18	\$1,710.00			\$75.00	18	\$1,350.00		
Sub-varsity Grass Soccer Field Trash/Recycling Cans	\$95.00 \$8.00	18 25	\$1,710.00 \$200.00			\$75.00 \$25.00	18 25	\$1,350.00 \$625.00		
Management Fee	\$50.00	8	\$200.00			\$395.00	8	\$3,160.00		
			\$20,460.00					\$22,872.00		
	┣───	Estimated	<u> </u>	Estimated			Estimated	, , , , , , , , , , , , , , , , , , , ,	Estimated	
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	209,311	\$1,046.56	3	\$3,139.67	\$2.50	209,311	\$523.28	3	\$1,569.83
Overseeding- Labor only (price per 1,000 square feet)	\$10.00 \$96.00	209,311 209,311	\$2,093.11 \$20,093.86	3	\$6,279.33 \$20.093.86	\$3.00 \$20.00	209,311 209,311	\$627.93 \$4,186.22	3	\$1,883.80 \$4,186.22
Top Dress (price per 1,000 square feet)	\$90.00	209,311	\$20,093.00	I	\$20,093.86 \$29,512.85	\$20.00	209,311	\$4,160.2Z	1	\$7,639.85
	⊢	E.C. S. S.	r	I			F . C			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	Estimated # of Occurances	TOTAL			Unit Cost	Estimated # of Occurances	TOTAL		
Fall Cleanup Heavy	\$180.00	1	\$180.00			\$385.00	1	\$385.00		
Fall Cleanup Light	\$120.00	1	\$120.00			\$265.00	1	\$265.00		
FWHS CLAY FIELDS (1 softball) 8,094 Total Square Feet	<u> </u>	Estimated	r –	1			Estimated	1		
	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing Spring Cleanup (Should be included in the clay alotment detailed in the RFP	\$55.00	42	\$2,310.00			\$55.00	42	\$2,310.00		
For school fields)	\$80.00	1	\$80.00			\$8,700.00	1	\$8,700.00		
Spring preason field opening (should be included in clay alotment in the RFP Fertilizer Application	\$6,500.00 \$415.00	1 4	\$6,500.00 \$1,660.00			\$150.00 \$125.00	1 4	\$150.00 \$500.00		
Maintenance Groom	\$65.00	75	\$4,875.00			\$90.00	75	\$6,750.00		
Initial Lining	\$90.00	2	\$180.00			\$55.00	2	\$110.00		
Game Lining Varsity Trash/Recycling Cans	\$90.00 \$8.00	26 25	\$2,340.00 \$200.00			\$55.00 \$25.00	26 25	\$1,430.00 \$625.00		
Management Fee	\$50.00	8	\$200.00			\$275.00	8	\$2,200.00		
× · · · · · · · · · · · · · · · · · · ·			\$18,545.00				•	\$22,775.00		
	<u> </u>	Estimated	1	Estimated			Estimated		Estimated	
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL	Unit Cost	# of Occurances	TOTAL	# of Occurances	
Aerating (price per 1,000 square feet)	\$5.00	8,094	\$40.47	3	\$121.41	\$2.50	8,094	\$20.24	3	\$60.71
Overseeding- Labor only (price per 1,000 square feet) Top Dress (price per 1,000 square feet)	\$10.00 \$96.00	8,094 8,094	\$80.94 \$777.02	3	\$242.82 \$777.02	\$3.00 \$20.00	8,094 8,094	\$24.28 \$161.88	3	\$72.85 \$161.88
		-1		· · · ·	\$1,141.25		-1	† · • · • • •	· · · ·	\$295.43
	1									
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurances	TOTAL \$160.00			Unit Cost	# of Occurances	TOTAL \$220.00		
Fall Cleanup Heavy Fall Cleanup Light	\$160.00 \$80.00	1	\$160.00 \$80.00			\$220.00 \$110.00	1	\$220.00 \$110.00		
		· · ·		I						
L	4									
FWHS CLAY FIELDS (1 baseball)										
95,089 Total Square Feet	Linit Cont	Estimated # of Occurances	TOTAL			Unit Cost	Estimated # of Occurances	TOTAL		
Per Cut Mowing	Unit Cost \$105.00	# of Occurances 42	\$4,410.00			\$55.00	# of Occurances 42	\$2,310.00		
Spring Cleanup (Should be included in the clay alotment detailed in the RFP										
For school fields)	\$120.00	1	\$120.00			\$165.00	1	\$165.00		
Spring preason field opening (should be included in clay alotment in the RFP	\$7,400.00	1	\$7,400.00			\$8,805.00	1	\$8,805.00		
Fertilizer Application	\$1,020.00	4	\$4,080.00			\$963.00	4	\$3,852.00		
Maintenance Groom	\$80.00 \$105.00	75	\$6,000.00 \$210.00			\$90.00 \$55.00	75 2	\$6,750.00 \$110.00		
Initial Lining Game Lining Varsity School	\$105.00 \$105.00	2 26	\$210.00 \$2,730.00			\$55.00 \$55.00	2 26	\$110.00 \$1,430.00		
Trash/Recycling Cans	\$8.00	25	\$200.00			\$25.00	25	\$625.00		
Management Fee	\$50.00	8	\$400.00 \$25,550.00			\$345.00	8	\$2,760.00 \$26,807.00		
			Ψ£0,000.00	l				ψ20,007.00		
		Estimated	TOTO	Estimated	TOTAL	11.5.4	Estimated	T.0.5.	Estimated	TOTAL
Aerating (price per 1,000 square feet)	Unit Cost \$5.00	# of Occurances 95,089	TOTAL \$475.45	# of Occurances 3	\$1,426.34	Unit Cost \$2.50	# of Occurances 95,089	TOTAL \$237.72	# of Occurances 3	\$713.17
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	95,089	\$950.89	3	\$2,852.67	\$3.00	95,089	\$285.27	3	\$855.80
	\$96.00	95,089	\$9,128.54	1	\$9,128.54	\$20.00	95,089	\$1,901.78	1	\$1,901.78
Top Dress (price per 1,000 square feet)	1				\$13,407.55					\$3,470.75
Top Dress (price per 1,000 square teet)										
Top Dress (price per 1,000 square teet)										
	Linit Cost	Estimated	TOTAL			Linit Cost	Estimated	TOTAL		
ADDITIONAL ON-CALL SERVICES UPON REQUEST Fail Cleanup Heavy	Unit Cost \$160.00		TOTAL \$160.00			Unit Cost \$245.00		TOTAL \$245.00		

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties						Diamond Landscaping						
Fall Cleanup Light	\$80.00	1	\$80.00			\$165.00	1	\$165.00					
				_									
FLHS SMALL GRASS FIELD (FRONT OF SCHOOL)													
94,823 Total Square Feet		Estimated	1	1			Estimated		1				
54,025 Total Square Feet	Linit Coat	# of Occurances	TOTAL			Linit Cost	# of Occurances	TOTAL					
Per Cut Mowing	\$55.00	42	\$2,310.00			\$82.00	42	\$3,444.00	•				
Spring Cleanup	\$180.00	42	\$2,310.00			\$165.00	42	\$165.00	-				
Fertilizer Application	\$720.00	4	\$2,880.00			\$963.00	4	\$3,852.00					
Javelin Throwing	\$95.00	15	\$1,425.00			\$30.00	15	\$450.00	-				
Shot Put Lines	\$50.00	15	\$750.00			\$30.00	15	\$450.00					
Field Hockey	\$125.00	24	\$3.000.00			\$78.00	24	\$1.872.00					
Trash/Recycling Cans	\$8.00	25	\$200.00			\$25.00	25	\$625.00					
Management Fee	\$50.00	8	\$400.00			\$345.00	8	\$2,760.00					
Management ree	00.00	-	\$11,145.00			φ0 1 0.00	0	\$13,618.00					
			••••	1				<i><i>\</i><i>\\\\\\\\\\\\\</i></i>	1				
		Estimated		Estimated			Estimated		Estimated				
	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL	Unit Cost	# of Occurances	TOTAL	# of Occurances	TOTAL			
Aerating (price per 1,000 square feet)	\$5.00	94,823	\$474.12	3	\$1,422.35	\$2.50	94,823	\$237.06	3	\$711.17			
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	94,823	\$948.23	3	\$2,844.69	\$3.00	94,823	\$284.47	3	\$853.41			
Top Dress (price per 1,000 square feet)	\$96.00	94,823	\$9,103.01	1	\$9,103.01	\$20.00	94,823	\$1,896.46	1	\$1,896.46			
					\$13,370.04					\$3,461.04			
		Estimated					Estimated		1				
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL					
Fall Cleanup Heavy	\$360.00	1	\$360.00			\$255.00	1	\$255.00	1				
Fall Cleanup Light	\$220.00	1	\$220.00]		\$165.00	1	\$165.00]				
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STURGES PARK CLAY FIELDS (softball)										
95,089 Total Square Feet		Estimated					Estimated			
	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$55.00	42	\$2,310.00			\$82.00	42	\$3,444.00		
Spring Cleanup (Should be included in the clay alotment detailed in the RFP For school fields)	\$240.00	1	\$240.00			\$150.00	1	\$150.00		
Spring preason field opening (should be included in clay alotment in the RFP	\$6,500.00		\$6,500.00			\$8,806.00	1	\$8,806.00		
Fertilizer Application	\$930.00	4	\$3,720.00			\$963.00	4	\$3,852.00		
Maintenance Groom	\$65.00	75	\$4,875.00			\$90.00	75	\$6,750.00		
Initial Lining	\$85.00	2	\$170.00			\$55.00	2	\$110.00		
Game Lining	\$85.00	20	\$1,700.00			\$55.00	20	\$1,100.00		
Trash/Recycling Cans	\$8.00	25	\$200.00			\$25.00	25	\$625.00		
Management Fee	\$25.00	8	\$200.00			\$295.00	8	\$2,360.00		
		Estimated	\$19,915.00	Estimated	1		Estimated	\$27,197.00	Estimated	
		# of Occurances	TOTAL	# of Occurances	TOTAL		# of Occurances	TOTAL	# of Occurances	TOTAL
Aerating (price per 1,000 square feet)	\$5.00	95,089	\$475.45	3	\$1,426.34	\$2.50	95,089	\$237.72	3	\$713.17
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	95,089	\$950.89	3	\$2,852.67	\$3.00	95,089	\$285.27	3	\$855.80
Top Dress (price per 1,000 square feet)	\$96.00	95,089	\$9,128.54	1	\$9,128.54	\$20.00	95,089	\$1,901.78	1	\$1,901.78
		Estimated	Γ	I	\$13,407.55		Estimated	I	1	\$3,470.75
ADDITIONAL ON-CALL SERVICES UPON REQUEST	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL		
Fall Cleanup Heavy	\$340.00	1	\$340.00			\$295.00	1	\$295.00		
Fall Cleanup Light	\$180.00	1	\$180.00			\$165.00	1	\$165.00		
				•					-	

STURGES PARK										
220.891 Total Square Feet		Estimated	1	1			Estimated	I		
	Unit Cost	# of Occurances	TOTAL			Unit Cost	# of Occurances	TOTAL		
Per Cut Mowing	\$160.00	42	\$6,720.00			\$240.00	42	\$10,080.00		
Spring Cleanup	\$240.00	1	\$240.00			\$300.00	1	\$300.00		
Fertilizer Application	\$2,160.00	4	\$8,640.00			\$2,034.00	4	\$8,136.00		
Boys Lacrosse	\$125.00	15	\$1,875.00			\$85.00	15	\$1,275.00		
Gorls Lacrosse	\$125.00	15	\$1,875.00			\$85.00	15	\$1,275.00		
Football	\$170.00	15	\$2,550.00			\$95.00	15	\$1,425.00		
Soccer	\$95.00	12	\$1,140.00			\$80.00	12	\$960.00		
Trash/Recycling Cans	\$8.00	25	\$200.00			\$25.00	25	\$625.00		
Management Fee	\$25.00	8	\$200.00			\$295.00	8	\$2,360.00		
			\$23,440.00					\$26,436.00		
		Estimated		Estimated	TOTAL		Estimated		Estimated	TOTAL
		# of Occurances	TOTAL	# of Occurances			# of Occurances	TOTAL	# of Occurances	_
Aerating (price per 1,000 square feet)	\$5.00	220,891	\$1,104.46	3	\$3,313.37	\$2.50	220,891	\$552.23	3	\$1,656.68
Overseeding- Labor only (price per 1,000 square feet)	\$10.00	220,891	\$2,208.91	3	\$6,626.73	\$3.00	220,891	\$662.67	3	\$1,988.02
Top Dress (price per 1,000 square feet)	\$96.00	220,891	\$21,205.54	1	\$21,205.54	\$20.00	220,891	\$4,417.82	1	\$4,417.82
					\$31,145.63					\$8,062.52
				_					-	
		Estimated					Estimated			
ADDITIONAL ON-CALL SERVICES UPON REQUEST		# of Occurances	TOTAL				# of Occurances	TOTAL		
Fall Cleanup Heavy	\$340.00	1	\$340.00			\$380.00	1	\$380.00		
Fall Cleanup Light	\$180.00	1	\$180.00			\$275.00	1	\$275.00		
Turf Fields				_					_	
		Estimated					Estimated			
Fairfield Ludlowe High School		# of Occurances	TOTAL				# of Occurances	TOTAL		
Spring Cleanup	\$380.00	1	\$380.00]		\$165.00	1	\$165.00		
Trash/Recycling Cans	\$8.00	25	\$200.00	1		\$34.00	25	\$850.00		
Turf Sweeping and Grooming	\$320.00	3	\$960.00]		\$250.00	3	\$750.00		

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Estimated

2022-140 Athletic Fields Maintenance Services- Bid Results	Greenway Properties	Diamond Landscaping
Fairfield Warde High School	Unit Cost # of Occurances TOTAL	Unit Cost # of Occurances TOTAL
Spring Cleanup	\$380.00 1 \$380.00	\$165.00 1 \$165.00
Trash/Recycling Cans	\$8.00 25 \$200.00	\$33.00 25 \$825.00
Turf Sweeping and Grooming	\$320.00 3 \$960.00	\$250.00 3 \$750.00
Kiwanis Baseball		
March 19th through June 11th	Estimated	Estimated
	Unit Cost # of Occurances TOTAL	Unit Cost # of Occurances TOTAL
Initial Lining	\$105.00 2 \$210.00	\$300.00 2 \$600.00
Game Lining	\$105.00 25 \$2,625.00	\$75.00 25 \$1,875.00
Owen Fish March 19th through May 30th Initial Lining Game Lining	Estimated Unit Cost # of Occurances \$105.00 2 \$210.00 \$105.00 25 \$2,625.00	Estimated Unit Cost # of Occurances \$300.00 2 \$600.00 \$75.00 25 \$1,875.00
School Tennis Courts		
School Tennis Courts	Estimated	Estimated
	Unit Cost # of Occurances TOTAL	Unit Cost # of Occurances TOTAL
Fairfield Ludlowe Tennis Courts (FLHS)	\$150.00 3 \$450.00	\$80,00 3 \$240,00
Blake Tennis Courts (FWHS)	\$150.00 3 \$450.00	\$80.00 3 \$240.00
Knapp Tennis Courts - (FWHS)	\$150.00 3 \$450.00	\$80.00 3 \$240.00



Town of Fairfield

Sullivan Independence Hall 725 Old Post Road Fairfield, Connecticut 06824 Purchasing Department (203) 256·3060 FAX (203) 256·3080

Award Recommendation Resolution:

On Thursday, 24 February, 2022 the Purchasing Authority recommended an award of RFP number 2022-128, to Aqua Turf Irrigation, LLC, Orange, CT for the design, build, supply and installation of a new splash pad system at Lake Mohegan Park, based on Aqua Turf Irrigation's qualifications, proposed design and proposed pricing structure for this project.

Base Bid Proposal	\$171,000.00
Town Project Contingency	\$ 12,825.00
Initial Not-to-Exceed Price:	\$183,825.00
Add Alternate #1 – splash pad perimeter fencing	\$ 7,900.00
Add Alternate #2 – slip resistant rubberized surface	\$ 19,400.00
Final Not-to-Exceed Price	\$211,125.00

The award of this contract is subject to the review and approval of the Board of Selectmen and is contingent upon the availability of funding for the project.

Brenda L. Kupchick, First Selectwoman

Gerald J. Foley, Director of Purchasing



Foley, Gerald

From:	Aquaturf <aquaturf96@aol.com></aquaturf96@aol.com>
Sent:	Tuesday, March 15, 2022 8:59 AM
То:	Foley, Gerald; Aquaturf
Subject:	Re: Contract - Splash Pad - Lake Mohegan Park, Fairfield CT [Bid #2022-128]
Attachments:	fairfield lake mohegan AIA contract to ff.pdf

Good morning,

Below is a brief mode of action and installation of the proposed splash pad- It is typical in any new construction, and the methods may differ slightly based on the ground conditions. however it will remain relative the same

The general demo will take place, after that, the lay out of the spray deck will be accomplished, having the overall pad excavated out and ready for the piping- sch 40-, once the piping is installed, the base and nozzles are set to grade, having reinforcement placed, piping checked, and secure for the type of spray that will be installed. - the piping will be backfilled with a soft material- sand, process or other, not allowing for any rock to be present. once the deck drains, and spray jets are installed, the subbase for the concrete deck is installed and pitched accordingly. The base material is a granular base, which is compactable to approx. 95% compaction, watered and set prior to cement. The forms are set to grade, concrete is poured once inspected, then cured. If the option of the deck coating is chosen, this will dictate the finish of the concrete-light broom or smooth, and the nozzles will be set accordingly to this.

Also attached is the AIA contract for signature- once signed, I can get the mark out reviewed, and the spray items ordered and procured. This AIA is a final copy, any revisions to be made will have to be either written in or a new template will have to be purchased for modifications

Please confirm receipt

Please feel free to call with questions

Thank you

-----Original Message-----From: Aqua-Turf <aquaturf96@aol.com> To: Foley, Gerald <GFoley@fairfieldct.org> Sent: Mon, Mar 14, 2022 10:08 am Subject: Re: Contract - Splash Pad - Lake Mohegan Park, Fairfield CT [Bid #2022-128]

Good Morning Gerald,

I am working on this now and will have these documents tomorrow by noon.

Thank you

Marc D'Andrea

Director of Operations Aqua-Turf Irrigation, Golf Turf & Athletic Fields NORTHEAST-Tri-State & East Coast Regions P.O.Box 678 Orange, CT 06477 Cell-203-410-1608 Office 203-799-2832 Fax 203-799-6935

AOUA	CURF	Transn	nittal Order
IRRIGAT	ION LLC SINCE 1965		Order Date:
SPORTS TURF S			
PO Box 6 Orange, CT aquaturf96@a	06477		
Tel. 203-799 Fax 203-799			
Submitted To :		Project #:	
Submitted By:		Project:	
You are hereby directed to make the following changes to the submittal(s) listed.	For ReviewFor Approval	Change as DirectedNOTES	Plans AttachedSpecifications Attached
Description of work – Iter	ns Submitted:		
Accepted by:		Date:	
Notes			

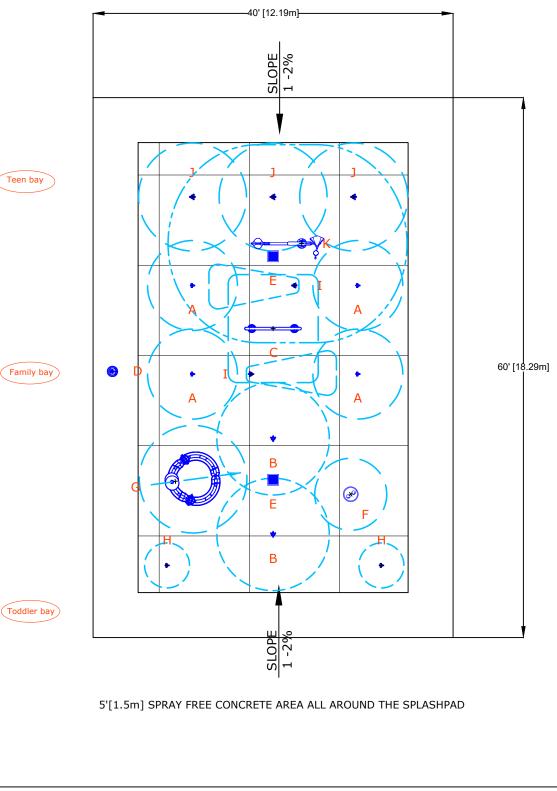
All changes/approvals must be original and printed in ink from owner or owner's representative to become official and part of contract.

Additional Comments:

Owner:	Date:
Contractor:	Date:

SPLASHPAD DIM	ENSION	
TOTAL AREA :	2400 ft ²	223m ²
SPRAY AREA :	1500 ft ²	139m²
GRID SIZE :	10 x 10 ft	3 x 3m
PRODUCT LEGEN	ID	

REF	PRODUCT	QTY	GPM	LPM
А	Geyser VOR 0301	4	7	26.5
В	Sparkle N°1 VOR 0324	2	3	11.36
С	Spray Loop VOR 0519	1	7.5	28.39
D	Bollard Activator No 3 VOR 0611	1	0	0
Е	Deck Drain VOR 1000	2		
F	Frog N°1 VOR 7200	1	11.5	43.53
G	Cascade Loop VOR-7250	1	5	18.93
н	Jet Stream N°1 VOR 7512	2	2.5	9.46
Ι	Split Stream VOR 7516	2	7.5	28.39
J	Side Winder VOR 7518	3	6.5	24.6
к	Flower N°5 VOR 7557	1	8	30.28
	TOTAL	QTY	GPM	LPM
	TUTAL	20	58.5	221.42



€\$₽

5

Lake Mohegan Park Splashpad, CT

37795 Version-A

February 02, 2022

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SCALE :3/32":1' 11" X 17" sheet size

CORTEX

Lake Mohegan Park Splashpad, CT Version A - 37795









We understand how every drop, stream, and splash shapes the world around us. By harnessing the transformative power of water, Vortex creates play experiences for children to develop, communities to flourish, and businesses to thrive. We exist to leave an impact—one that lasts long after families are dried off.



8,000 **Projects** worldwide

Why choose Vortex?

Our diverse expertise

To foster a rich understanding of your unique needs, our design team draws its talent from many disciplines. Engineers, creative designers, childhood development specialists, and water choreography experts tackle new projects from all exciting angles. Our multidisciplinary approach oversees countless variables including water management, accessibility, and (most importantly) play.

Our superior quality

Every Vortex project is engineered on-site to ensure the highest quality and safety standards. We use stainless and galvanized steel sourced from North America and are vertically integrated for maximum quality control. Manufactured and tested in our Montreal headquarters, products are designed to last and require little maintenance.

Our boots on the ground





Awards & honors

We put a lot of stock into local representation. Every collaboration begins by getting to know the families you're servicing and thinking creatively about how we can help them grow. We ensure that no matter where you're situated, our customer service and expert guidance come equipped with an intuitive understanding of what sets your facility apart.





Lake Mohegan Park Splashpad, CT Version A - 37795



Play Value Planning

Aquatic play may feel spontaneous, but it actually requires lots of planning. We design every play experience to keep families engaged, boost dwell times, and increase return visits.

To build lasting memories among moms, dads, and little ones of all abilities, we carefully consider how to integrate products that cater to everything from the location's footprint and capacity to its demographics and theming objectives.



Sensory Stimulates & develops multiple sense experiences



Encourages teamwork & competition



Tactile Promotes discovery of water textures

Iconic Features interactive fun & serves as a social gathering place



Circuit

Encourages physical development



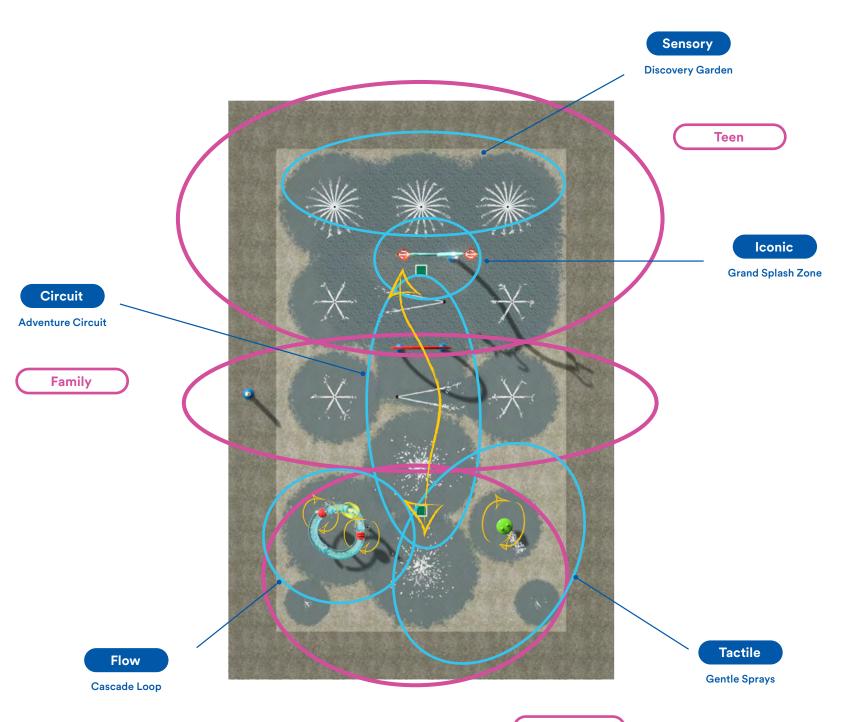
Flow Develops discovery & learning

Kinetic Features interactive fun &



Cloud-like experience gives refreshing thrills

encourages movement



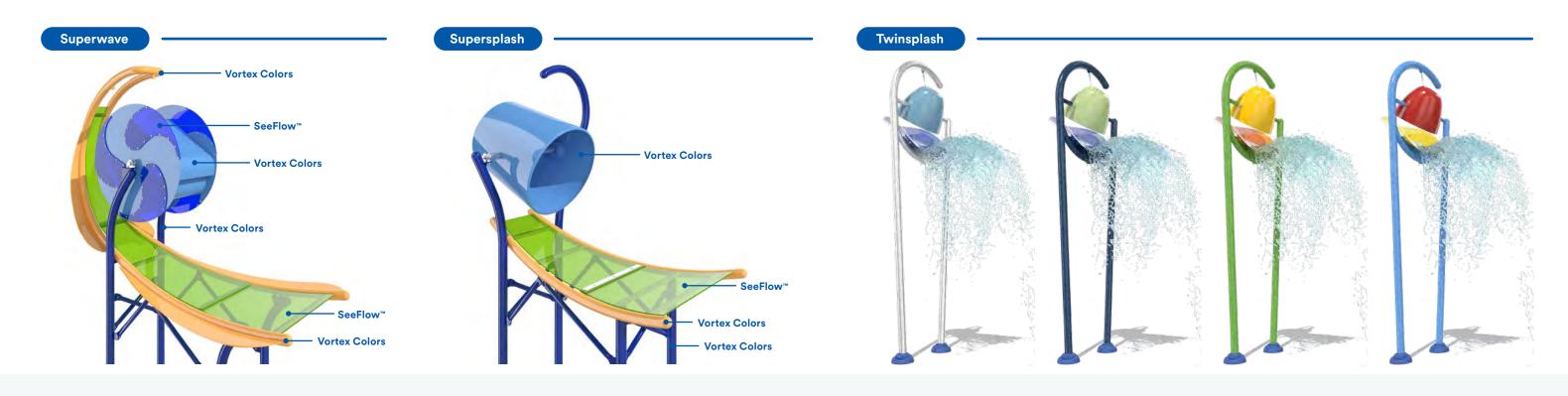












Lake Mohegan Park Splashpad, CT Version A - 37795

* An additional fee will apply on fiberglass waterslide applications.





vortex-intl.com

Vortex Aquatic Structures International info@vortex-intl.com

1.877.586.7839 (USA & Canada) +1.514.694.3868 (International)

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AOUA	CURF	Transn	nittal Order		
IRRIGAT	ION LLC SINCE 1965	Order Date:			
SPORTS TURF S					
PO Box 6 Orange, CT aquaturf96@a	06477				
Tel. 203-799 Fax 203-799					
Submitted To :		Project #:			
Submitted By:		Project:			
You are hereby directed to make the following changes to the submittal(s) listed.	For ReviewFor Approval	Change as DirectedNOTES	Plans AttachedSpecifications Attached		
Description of work – Iter	ns Submitted:				
Accepted by:		Date:			
Notes					

All changes/approvals must be original and printed in ink from owner or owner's representative to become official and part of contract.

Additional Comments:

Owner:	Date:
Contractor:	Date:

END OF SEASON/WINTERIZATION CHECKLIST

WATER MANAGEMENT SYSTEM	YES	NO	N/A
ENSURE THE WINTERIZATION PROCEDURE FOUND IN YOUR VORTEX OWNER OPERATOR MANUAL IS FOLLOWED			
WQMS SYSTEM IS FULLY DRAINED			
PUMP STRAINER BASKETS ARE CLEAN			
Y STRAINERS ARE CLEAN - DOES YOUR STRAINER MESH NEED REPLACING?			
WATER CONTAINMENT RESERVOIR IS APPROPRIATELY EMPTIED AND CLEANED			
CHEMICAL RESERVOIRS ARE EMPTY AND CHEMICALS ARE CORRECTLY DISPOSED OF			
CHEMICAL PROBES ARE REMOVED, CLEANED AND APPROPRIATELY STORED			
SAND FILTER IS APPROPRIATELY DRAINED AND CLEANED			
MAIN WATER SUPPLY IS SHUT OFF			-
MANIFOLD IS FULLY DRAINED - DRAIN VALVES OPEN			
MAIN ELECTRICAL SUPPLY IS TURNED OFF	1		
DEBRIS TRAP IS CLEANED AND IN THE STORM/SANITARY POSITION			
DECK DRAINS ARE CLEAN			

PLAY FEATURES	YES	NO	N/A
ENSURE ALL FEATURE LINES ARE APPROPRIATELY DRAINED			
INSPECT ALL FEATURE HARDWARE AND TIGHTEN / REPLACE AS NECESSARY			
REMOVE AND CLEAN ALL SPRAY NOZZLES - REPLACE ANY WITH WORN OR DAMAGED THREADS			
INSTALL ALL WINTER CAPS WHERE APPLICABLE - ARE YOU MISSING ANY?			
INSPECT ALL STATIC / ROTATIONAL JOINTS FOR WORN PARTS - GREASE AND REPLACE AS NECESSARY			
INSPECT ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLS, ETC) FOR ANY DAMAGE - REPLACE WHERE NECESSARY			
ALL FEATURES SHOULD BE THOROUGHLY CLEANED OF ANY HARD WATER DEPOSITS AND SURFACE DEFICIENCIES			

	YES	NO	N/A
ENSURE ALL POSTS, LINES AND ACCESSORIES ARE COMPLETELY DRAINED			
INSPECT ALL HARDWARE AND TIGHTEN OR REPLACE AS NECESSARY			
INSPECT ALL NETTING, ZIPPERS AND LOCKS - REPLACE AS NECESSARY			
INSPECT ALL SLIDES AND REPAIR AS NECESSARY			
CLEAN ENTIRE STRUCTURE REMOVING ANY HARD WATER DEPOSITS AND SURFACE DEFICIENCIES			
INSPECT ALL STATIC / ROTATIONAL JOINTS FOR WORN PARTS - GREASE AND REPLACE AS NECESSARY			
INSPECT ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLS, ETC) FOR ANY DAMAGE - REPLACE WHERE NECESSARY			
ENSURE ALL MANIFOLDS ARE DRAINED			



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MID-SEASON CHECKLIST

SYSTEM	YES	NO	N/A
INSPECT CHEMICAL LEVELS IN RESEVOIRS			
INSPECT AND RESOLVE ANY LEAKS FROM THE THREADED UNIONS			
INSPECT SOLENOID VALVES (IF IT OPENS AND CLOSES PROPERLY) AND CLEAN THEM IF NEEDED			
INSPECT ALL PUMP STRAINER BASKETS AND Y-STRAINERS			
INSPECT THE HOLDING TANK FLOAT VALVE FOR LEAKS			
VERIFY ALL ACTIVATOR'S FUNCTIONALITIES			
ADJUST YOUR SPLASHPAD FEATURES FLOW RATE (IF NEEDED)			
CLEAN CHEMICAL PROBES			
TEST FLOW SWITCHES AND CHEMICAL ALARMS			
ENSURE RAIN DIVERTER IS WORKING PROPERLY			
VERIFY AND ADJUST OPERATIONAL HOUR SETTINGS WITH THE CHANGING SUNSET TIME (IF NEEDED)			

PLAY FEATURES	YES	NO	N/A
CHECK FOR LOOSE OR MISSING HARDWARE (PLAY PRODUCT JOINTS, ANCHOR BOLTS)			
INSPECT FOR ANY FEATURES LEAKING AT THEIR JOINTS (STATIC/ ROTATIONAL)			
VERIFY O-RINGS (REPLACE OR LUBRICATE IF REQUIRED)			
REMOVE AND CLEAN ANY CLOGGED NOZZLES AND APPLY PRETROLEUM JELLY TO THREADS BEFORE PUTTING IT BACK IN PLACE			
CLEAN ALL FEATURES TO PREVENT EXCESS BUILD OF HARD WATER STAINS AND APPLY A COAT OF AUTOMOTIVE WAX			
ENSURE ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLSETC) ARE SECURE AND UNDAMAGED AND IN GOOD WORKING ORDER			
INSPECT AND CLEAN DECK DRAINS			
GREASE SUPERSPLASH AND SUPERWAVE BEARINGS			



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VORTEX LIMITED WARRANTY (CONT.)

- 7. Use of non-original manufacturer replacement parts;
- 8. Subjecting the structures and/or equipment to modification, alteration, or repair by persons other than the Seller or Seller's designees in any respect which, in the judgment of the Seller, affects the condition or operation of the structures and or components;
- 9. Products, equipment and parts that are exposed to water chemistry profiles outside environmental parameters and swimming pool industry standards;
- 10. Failure to properly winterize equipment according to best practices and the procedures and documentation provided by Vortex, including but not limited to improper drainage in freezing conditions;
- 11. Accidental damage, fire, acts of God or other circumstances outside the control of Vortex;
- 12. Personal injury due to improper use of Vortex equipment;
- 13. Vandalism;
- 14. Failure or Neglect to carry out regular inspection and maintenance of Vortex equipment according to best practices and the procedures and documentation provided by Vortex taking into account its frequency of use and the surrounding environmental conditions;
- 15. Product installed within 500 yards of saltwater shoreline will be covered for half the period of the standard warranty up to a maximum of 5 years, for defects caused by corrosion;
- 16. Damage or deterioration of cosmetic surface finishes, including cracking, crazing, discoloration, air voids, fading, or oxidation of gel coat, fabrics, vinyls, plastics, painted items or stainless steel finishes.

CLAIMS

To make a claim, please contact your local representative or send your written statement of claim, along with the original project number and/or project name to Vortex by:

Email: support@vortex-intl.com

- Mail: Vortex Aquatic Structures International, 7800 Trans Canada, Pointe-Claire, QC, H9R 1C1, Canada
- Fax: +1.514.989.0413

• VORTEX

To contact Vortex with any questions or comments with regards to this warranty, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to support@vortex-intl.com.

To contact Vortex with general questions or comments, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to info@vortex-intl.com.

Vortex Aquatic Structures International is not liable for any incidental expenses, inconvenience or loss due to warranty claims. For approved warranty replacements, Vortex shall deliver the repaired or replacement part or parts via economical ground shipping free of charge for one year from the date of the seller's invoice. After that period, shipping charges will be incurred by the client. Vortex will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts and the installation of any replacement part or parts. Replacement parts will be warranted for the balance of the original warranty. In no event shall Vortex have any liability or responsibility for any special, indirect, incidental, consequential or exemplary damages or for lost profits or costs for removal and installation required to perform repairs or replacements, including any labor, travel and rental equipment costs arising out of this warranty or any other agreement, the transactions contemplated hereby, the products or the use of the products.

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VORTEX LIMITED WARRANTY

All Vortex Aquatic Structures International ("Vortex") aquatic play equipment is designed and manufactured to the highest standards of quality and workmanship. Vortex warrants that all its products will be free of defects in manufacturing, workmanship and material for the coverage periods listed below only if the specified environmental parameters are met and none of the exclusions apply.

REGISTRATION

All warranties commence on the date of Vortex's invoice. Should any failure to conform to the warranties appear within the applicable warranty coverage periods, Vortex shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 90 days of written notification.

COVERAGE PERIODS

25 YEARS	10 YEARS	5 YEARS	2 YEARS	1 YEAR
• Stainless steel tubing	 Structural Stainless Steel* Weld workmanship 	 Aluminum Brass Polymer Panels 	 Finishes Galvanized steel structures Plumbing Components Mechanism & Hardware Polymer Elastomer 	 Concrete Components Electrical Components Paint graphic & Decal Fiberglass composite

*Stainless steel used for climbable structures or used to hold a minimum weight of 240 lbs.

EXCLUSIONS TO LIMITATIONS

Except as expressly set out herein, all warranties provided by the manufacturers and distributors of components, equipment, and parts ("Manufacturer") on products are hereby assigned to the owner, to the extent permitted by the Manufacturer, as the owner's sole and exclusive remedy with respect to such items. Any assistance by Vortex and/or its authorized partners with regard to component warranties shall not constitute an adoption of the responsibilities of a component manufacturer with regard to its component warranties. This Limited Warranty also does not apply to the following items:

- 1. Careless manipulation (including but not limited to mishandling, repackaging and transport) of Vortex equipment (products, systems, subassemblies and parts);
- 2. Exceeding product and system design capacities;
- 3. Misapplication, abuse, misuse, and/or operation of the equipment outside the parameters described in the user manual and/or design layouts provided by Vortex;
- 4. Failure to ensure that the structures and/or equipment are only subjected to normal use for the purpose for which the products were designed;
- 5. Failure to erect and/or install products according to the installation and assembly instructions provided by Vortex;
- Addition or substitution of parts or modification of any type to Vortex equipment or components unless approved by Vortex in writing;

SEASONAL START-UP CHECKLIST

ELEVATIONS [™] STRUCTURE	YES	NO	N/A
INSPECT ALL MAJOR COMPONENTS AND PIPING FOR SIGNS OF WEAR OR DAMAGE			
INSPECT ALL HARDWARE. TIGHTEN OR REPLACE AS NEEDED			
INSPECT ALL NETTING, ZIPPERS AND LOCKS			
INSPECT ALL FIBERGLASS AND/OR POLY SLIDES FOR CHIPS OR CRACKS			
VERIFY ALL ROTATIONAL JOINTS AND MOVING PARTS ARE SECURE			



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2

SEASONAL START-UP CHECKLIST

WATER MANAGEMENT SYSTEM	YES	NO	N/A
POWER TO THE CONTROLLER			
SET THE TIME CLOCK & OPERATIONAL HOURS		19 - 19 19	
ELECTRICALLY TEST EACH SOLENOID VALVE COIL THROUGH THE			
CONTROLLER			
TAKE APART EACH SOLENOID VALVE AND INSPECT THE			
DIAPHRAGMS FOR ANY WEAR			
ENSURE THE COIL ON EACH SOLENOID VALE IS IN THE OFF POSITION			
(FINGER TIGHT) FOR AUTOMATIC OPERATION			
TURN ON THE MAIN WATER TO PRESSURIZE THE SYSTEM AND			
CHECK FOR LEAKS AT THE MANIFOLD			
ENSURE THE STATIC PRESSURE IN THE MANIFOLD IS 30 PSI			
HOLDING TANK HAS BEEN CLEANED AND FILLED WITH FRESH WATER			
CHEMICAL RESERVOIRS HAVE BEEN FILLED			
CHEMICAL PROBES ARE INSTALLED			
SAND FILTER HAS ADEQUATE SAND			
PUMP STRAINER BASKETS ARE CLEAN			
Y-STRAINERS ARE CLEAN			
WQMS SYSTEM IS FULLY PRIMED WITH WATER, AIR POCKETS			
REMOVED AND CHECKED FOR LEAKS			
ALL SAFETY MECHANISMS ARE WORKING (FLOW SWITCHES,			
ALARMS)			

PLAY FEATURES	YES	NO	N/A
REMOVE ALL WINTER CAPS			
RUN EACH FEATURE INDIVIDUALLY ON MANUAL (FROM CONTROLLER) TO FLUSH THE LINES			
INSTALL ALL SPRAY CAPS			
INSPECT ALL HARDWARE ON THE FEATURES AND TIGHTEN WHERE NECESSARY			
INSPECT ALL STATIC AND ROTATIONAL JOINTS FOR WEAR ON THEIR O-RINGS AND OTHER COMPONENTS			
ALL FEATURES SHOULD BE CLEANED IN PREPARATION FOR THE SEASON. REMOVING HARD WATER STAINS AND APPLYING A COAT			
OF AUTOMOTIVE WAX WILL HELP WITH THE LONGEVITY OF THE PRODUCTS FINISH			
ENSURE ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLSETC) ARE SECURE AND UNDAMAGED AND IN GOOD			
WORKING ORDER GREASE SUPERSPLASH & SUPERWAVE BEARINGS			



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HOW-TO CONTINUED FROM PAGE 186

EASY TIPS CAN MAKE A SIGNIFICANT DIFFERENCE

There are also some very inexpensive but handy servicing tips that can really maximize the return on investment for a splash pad.

EXPERIENCE MATTERS: Some operators are concerned that as a splash pad ages, maintenance gets more challenging. However, since more experience is gained with time, an operator will often know their system inside/out after the first year or so, greatly facilitating troubleshooting.

DOCUMENTING A SCHEDULE: Developing and following a regular service schedule with individual items that can be ticked off can halve the worktime.

VIDEOS CAN SAVE THE DAY: Some of our customers make their own video recordings of our initial service training to complement what they learned when the site was first installed. These videos can be invaluable tools in municipal parks that employ students during the season, or for private aquatic centers impacted by staff vacations or retirement.

Spray park maintenance does not have to be intimidating, difficult or costly as long as planning incorporates servicing needs. •

DONALD DOUCETTE IS A SENIOR FIELD SERVICE TECHNICIAN AND CLIENT SUPPORT SPECIALIST WITH VORTEX AQUATIC STRUC-TURES INTL. WITH 12 YEARS' EXPERIENCE IN THE AQUATIC FIELD, DOUCETTE'S MAIN RESPONSIBILITIES AS PART OF VORTEX'S CUS-TOMER SERVICE TEAM ARE INSTALLATION, COMMISSIONING AND CLIENT TRAINING ON VARIOUS VORTEX SYSTEMS. WORKING CLOSELY WITH INSIDE SALES, ENGINEERING, INSTALLATION CREWS AND END-USERS, DOUCETTE'S EXPERTISE IS USED WHERE REQUIRED TO ENSURE SUCCESSFUL PROJECTS FROM START TO FINISH. WHEN Developing a regular service schedule or a checklist document similar to the one shown here can help save maintenance work time.

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rvice	SEASONAL START-UP CHECKLIST				
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NOT TRAVELLING, DOUCETTE IS PARTLY RESPONSIBLE FOR THE IN-STALLER CERTIFICATION PROGRAM AS WELL AS OTHER IN-HOUSE TRAININGS. BASED IN MONTREAL, CANADA, DOUCETTE HAS WORKED ON NUMEROUS PROJECTS THROUGHOUT CANADA AND THE UNITED STATES. OVER THE YEARS, SOME OF DOUCETTE'S MORE NOTABLE PROJECTS INCLUDE SUPERVISION OF INSTALLATIONS IN CHINA, SINGAPORE, FRANCE, TURKEY AND ALASKA.

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HOW-TO: MAINTENANCE

MAKE SPRAY PARK FUN LAST WITH SERVICING AND MAINTENANCE **KNOW-HOW**

BY DON DOUCETTE



WHILE IT'S AN old cliché, when it comes to waterpark maintenance, an ounce of prevention really is worth a pound of a cure. Knowing how to maintain features and structures in a spray park area not only keeps things running, but can make a huge difference in preventing potential issues from arising, and provides the operator with a solid return on investment.

INITIAL CONSIDERATIONS

One key to successfully maintaining a splash pad is to design and install it with maintenance in mind. Here is a list of the most critical design considerations, based on our experience with thousands of spray park installations:

LOCATION: In planning for a spray park or splash pad location, take into consideration the distance between the structure and its water source so that you

can allow for the correct water pressure. Many people place a splash pad in an unshaded area or near salt water. We've found that by carefully reviewing the location's service needs in the installation's planning stages, operators are able to address the elements of salt and sun.

WATER SOURCE: Consider the the type of water that will be used. Some customers successfully use well water, while others operate a splash pad using city water. By being aware of the water's calcium and iron content, and knowing how to test for both, you can maximize the life of the spray park's features.

COLORS, SIZE AND DESIGN: Bright colors are a key element in most splash pads, and different palettes require different maintenance, so that they remain looking new for years to come. Since some operators are interested in appealing to many age groups, their splash pad installations have lots of different parts that engage these different segments. Care tips will often vary depending on the type of part and how often it moves.

Finish is also important to consider. Splash pad features are powder coated or polished stainless steel, which are great because they stand the test of time.

STAFFING: Some splash pad installations are serviced by certified staff, while others, particularly in municipal parks, are staffed by part-time seasonal help. However the site is staffed, proper training needs to be planned for and executed.

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ALL IN A DAY'S WORK

Daily maintenance of a well-planned spray park or splash pad is not difficult or overly time consuming. Furthermore, it becomes less time consuming with each day because of the experience gained. For example, most operators have someone survey the park prior to daily opening for any debris on the surface or in any of the nozzles. This avoids any possible problems once the park is open.

Some maintenance tips will depend on whether the water system is a simple flow-through, or if it's recirculating. We have customers who have used both solutions, and find that either system can be kept in good working order. Some of our clients opt to perform an extra disinfection of their hand-contact play elements before opening for the day just as an extra precaution.

Additionally, with the growing trend toward UV light as a disinfectant, requirements can vary by municipality. Therefore, as part of the design process, operators need to be familiar with any upcoming local UV requirements. If the operator opts for a chlorinated solution, the design should be UV-adaptable for the future.

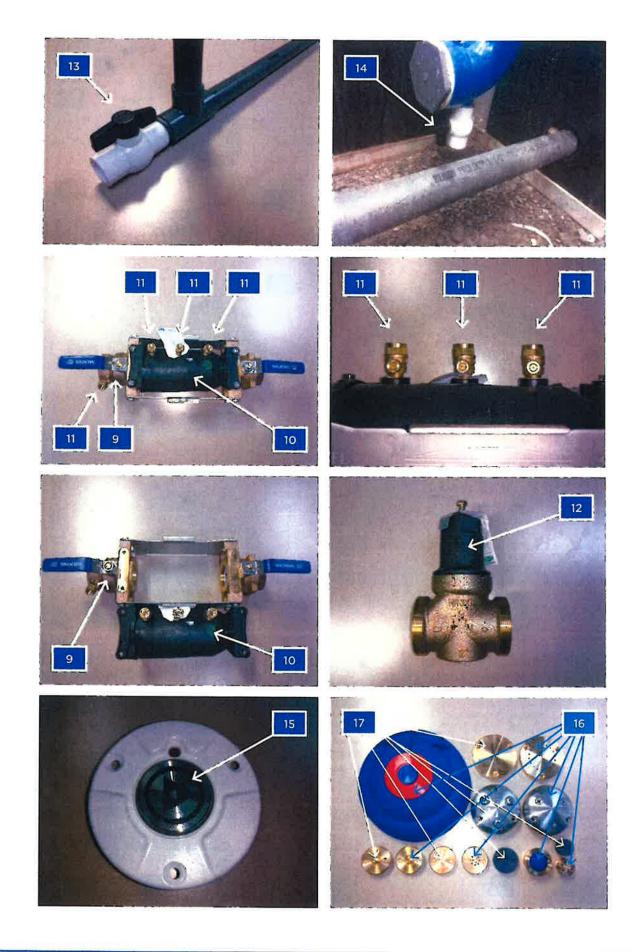
SPRAY PARKS VERSUS SWIMMING POOLS

Daily maintenance considerations in a splash pad are similar to those in a swimming pool when it comes to filter backwashing, strainer basket cleaning and manual chemical sampling. A system using potable water requires little maintenance as the water is treated at the source, sprayed on the splash pad and returned to the town's sanitary network as gray water.

If a customer will be using a recirculating system, they should consider monitoring and balancing the water electronically. We have even worked with some of our recirculating-system customers to use nearby pool water, reducing these needs.

One key to successfully maintaining a splash pad is to design and install it with maintenance in mind.

CONTINUED ON PAGE 188





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• VORTEX | FLOW THROUGH SYSTEM

CITY:	DATE:
PAD/	

PARK:

~	OPENING PROCEDURE			
	Change nozzle(16)			
	Connect the pressure regulator (12) to the backflow preventer (9) or re-install the backflow preventer cartridge (10).			
	Close all bleeder (11) on the backflow preventer (9).			
	Re-install all the coils (1) on their valves (6).			
	Close the bleeder (2) on each valve (6).			
	Close all the drain valve on each line (13).			
	Close drain valve on the manifold (14).			
	Check all valve (5-6) for crack or broken part before starting the splashpad.			
	Start the controller (Smart point, Smart flow, Smart touch, Maestro).			
	Adjust the controller (hour, date, purge hour, Schedule).			
	Ask the city to open the water city line.			
Start the splashpad with the activator (15).				
Adjust all feature with the adjustment knob (3) on the valve while the splashpad is running a sequence.Check if all features are working properly, if not, check if the coil (1) is working.				
				When the splashpad is not working, check all the feature, if water still coming out at low pressure you would need to clean the diaphragm (4).
	Inspect all structure for defect or broken parts.			
~	CLOSING PROCEDURE			
	Close the controler (Smart point, Smart flow, Smart touch, Maestro).			
	Ask the city the close the city water line.			
	Open all drain valves (13) on each line. If the line doesn't drain properly blow out the water.			
	Open manifold drain valve (14).			
	Open all bleeder (2) on every Valve (6).			
	Take out coil (1) from all valve (6).			
	Open all bleeder (11) on the backflow preventer (9).			
	Deconnect the pressure regulator (12) from the backflow preventer (9) or take out the backflow preventer cartridge (10)			
	Deconnect the pressure regulator (12) norm the backnow prevencer (5) or take out the backnow prevencer out and go (12)			
	Install all winter cap (17), if there is still water in the anchor, use a shop-vac to take it out.			





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SPLASHPAD DIM	ENSION	
TOTAL AREA :	2400 ft ²	223m ²
SPRAY AREA :	1500 ft ²	139 m²
GRID SIZE :	10 x 10ft	3 x 3m
PRODUCT LEGEN	D	

REF	PRODUCT	QTY	GPM	LPM
A	Geyser VOR 0301	4	7	26.5
в	Sparkle Nº1 VOR 0324	2	3	11.36
С	Spray Loop VOR 0519	1	7.5	28.39
D	Bollard Activator No 3 VOR 0611	1	0	0
E	Deck Drain VOR 1000	2		
F	Frog Nº1 VOR 7200	1	11.5	43.53
G	Cascade Loop VOR-7250	1	5	18.93
н	Jet Stream Nº1 VOR 7512	2	2.5	9.46
I	Split Stream VOR 7516	2	7.5	28.39
J	Side Winder VOR 7518	3	6.5	24.6
к	Flower N°5 VOR 7557	1	- 8	30.28
	TOTAL	QTY	GPM	LPM
		20	58.5	221.42

SLOP Teen bay Family bay ۲ B Toddler bay SLOP

40' [12.19

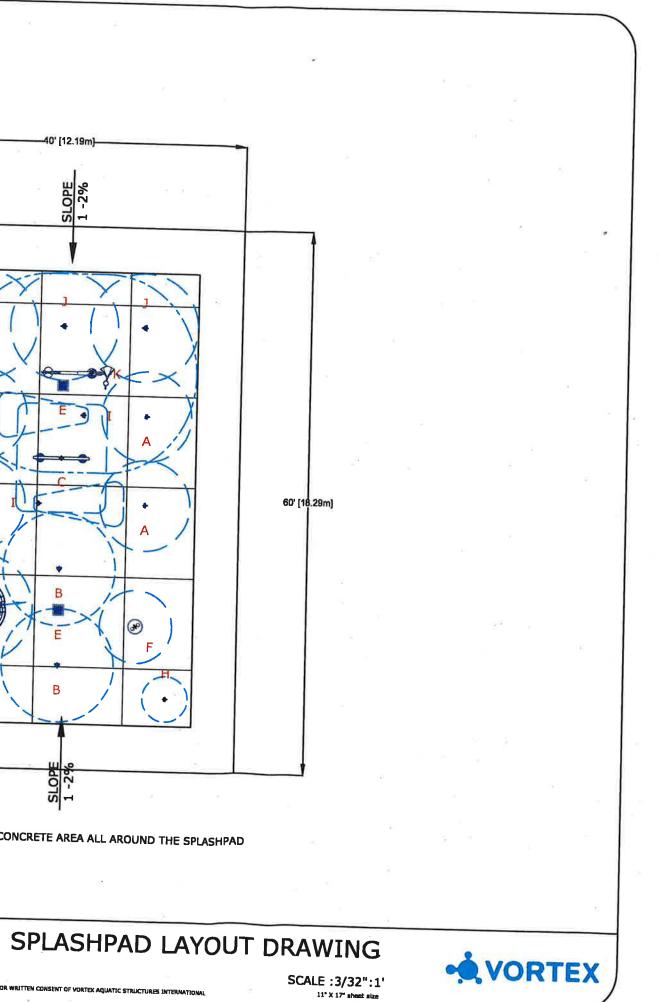
5'[1.5m] SPRAY FREE CONCRETE AREA ALL AROUND THE SPLASHPAD

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February 02, 2022



AIA Document A105[°] – 2017

Standard Short Form of Agreement Between Owner and Contractor

AGREEMENT made as of the 9th day of March 2022 in the year (*In words, indicate day, month and year.*)

BETWEEN the Owner: (Name, legal status, address and other information)

Gerald Foley Director of Purchasing Town of Fairfield, CT

725 Old Post Road Fairfield, CT 06824

and the Contractor: (Name, legal status, address and other information)

AquaTurf Irrigation 73 Rolling Ridge Road Orange, CT 06477

for the following Project: (Name, location and detailed description)

Lake Mohegan Park Build and Install Splashpad 2022-128 960 Morehouse Highway, Fairfield CT 06825

The Architect: (Name, legal status, address and other information)

None

The Owner and Contractor agree as follows.

ADDITIONS AND DELETIONS:

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An Additions and Deletions Report that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

TABLE OF ARTICLES

- 1 THE CONTRACT DOCUMENTS
- 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
- CONTRACT SUM 3
- PAYMENTS 4
- 5 INSURANCE
- **GENERAL PROVISIONS** 6
- 7 OWNER
- 8 CONTRACTOR
- ARCHITECT 9
- 10 CHANGES IN THE WORK
- 11 TIME
- 12 PAYMENTS AND COMPLETION
- 13 PROTECTION OF PERSONS AND PROPERTY
- 14 CORRECTION OF WORK
- 15 MISCELLANEOUS PROVISIONS
- **16 TERMINATION OF THE CONTRACT**
- 17 OTHER TERMS AND CONDITIONS

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ARTICLE 1 THE CONTRACT DOCUMENTS

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated 0, and enumerated as follows:

Drawings:		
Number	Title	Date
	Drawings Supplied by Vortex	3/2/2022
Specifications:		
Section	Title	Pages
Supplied by Vortex	Lake Mohegan Park	
addenda prepared by the Arc	hitect as follows:	
Number	Date	Pages

.3 a Number Date

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- .4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- .5 other documents, if any, identified as follows:

Chain link Fence, Non-slip Coating, Additonal Spray Loops and Manifold.

ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

§ 2.2 Date of Commencement:

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement. (Insert the date of commencement if other than the date of this Agreement.)

April 20th, 2022

§ 2.3 Substantial Completion:

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work: *(Check the appropriate box and complete the necessary information.)*

[] Not later than () calendar days from the date of commencement.

[X] By the following date: July 30th, 2022

ARTICLE 3 CONTRACT SUM

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

(\$171,000)

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work: (Itemize the Contract Sum among the major portions of the Work.)

Portion of the Work

Value

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:

(Identify the accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

§ 3.4 Allowances, if any, included in the Contract Sum are as follows: *(Identify each allowance.)*

Item

Price

§ 3.5 Unit prices, if any, are as follows:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

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ltem	Units and Limitations	Price per Unit (\$0.00)
add Chain Link Fence		\$7,900
add non-slip coating		\$19,400
add Spray ring and Manifold (ea.)		\$13,411
(two additonal SR and Manifold)		(2) \$26,822

ARTICLE 4 PAYMENTS

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:

(Insert below timing for payments and provisions for withholding retainage, if any.)

All amounts due under this Contract shall be paid twice monthly (on the 1st and 15th of each month) in accordance with Article 12.

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project. *(Insert rate of interest agreed upon, if any.)*

Prime interest rate +1 % Monthly

ARTICLE 5 INSURANCE

§ 5.1 The Contractor shall maintain the following types and limits of insurance until the expiration of the period for correction of Work as set forth in Section 14.2, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 Commercial General Liability insurance for the Project, written on an occurrence form, with policy limits of not less than (\$) each occurrence, (\$) general aggregate, and (\$) aggregate for products-completed operations hazard.

§ 5.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than (\$) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 5.1.3 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Section 5.1.1 and 5.1.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 5.1.4 Workers' Compensation at statutory limits.

§ 5.1.5 Employers' Liability with policy limits not less than (\$) each accident, (\$) each employee, and (\$) policy limit.

§ 5.1.6 The Contractor shall provide builder's risk insurance to cover the total value of the entire Project on a replacement cost basis.

§ 5.1.7 Other Insurance Provided by the Contractor

(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)

Coverage

Limits

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§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and shall provide property insurance to cover the value of the Owner's property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor's obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

ARTICLE 6 GENERAL PROVISIONS

§ 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

§ 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

§ 6.3 Intent

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

§ 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

§ 6.5 Electronic Notice

Written notice under this Agreement may be given by one party to the other by email as set forth below. (Insert requirements for delivering written notice by email such as name, title, and email address of the recipient, and whether and how the system will be required to generate a read receipt for the transmission.)

aquaturf96@aol.com

ARTICLE 7 OWNER

§ 7.1 Information and Services Required of the Owner

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

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§ 7.1.3 Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

§ 7.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

§ 7.3 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts

§ 7.4.1 The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

§ 7.4.2 The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

ARTICLE 8 CONTRACTOR

§ 8.1 Review of Contract Documents and Field Conditions by Contractor

§ 8.1.1 Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

§ 8.1.2 The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect. Is is understood, however, that the Contractor's review is done in its capcity as a contractor and not as a design professional and it only shall be required to notify the Owner of deficiencies it actually discovers. Contractor does not have any design responsibility under this Contract

§ 8.2 Contractor's Construction Schedule

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

§ 8.3 Supervision and Construction Procedures

§ 8.3.1 The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

§ 8.3.2 The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

§ 8.4 Labor and Materials

§ 8.4.1 Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

§ 8.4.2 The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

§ 8.5 Warranty

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

§ 8.6 Taxes

The Contractor shall pay sales, consumer, use, and similar taxes that are legally required when the Contract is executed.

§ 8.7 Permits, Fees and Notices

§ 8.7.1 The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

§ 8.7.2 The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.

§ 8.8 Submittals

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

§ 8.9 Use of Site

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

§ 8.10 Cutting and Patching

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

§ 8.11 Cleaning Up

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

§ 8.12 Indemnification

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

ARTICLE 9 ARCHITECT

§ 9.1 The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

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§ 9.2 The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

§ 9.3 The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

§ 9.4 Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

§ 9.5 The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

§ 10.4The market for building materials is considered to be volatile, and sudden price increases could occur. Should there be an increase in the prices of any individual materials or equipment after execution of the Contract that exceeds five percent (5%) of the costs the Contractor (including its subcontractors and suppliers) estimated for that material or equipment as part of coming to the Contract price, then the Owner agrees to pay that cost increase to the Contractor. Any claim by the Contractor for payment of such cost increase shall require written notice delivered by the Contractor to the Owner stating the increased cost, the building material or materials in question, and the source of supply, supported by invoices or bills of sale. Further, unpredictable supply chain interruptions and resulting delivery delays are occurring for material and equipment. In the case of a scheduling delay caused by this, the Contractor shall be entitled to additional time on the Project Schedule and shall be compensated for additional General Conditions and other costs related to the time extension.

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ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's reasonable control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

ARTICLE 12 PAYMENTS AND COMPLETION

§ 12.1 Contract Sum

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

§ 12.2 Applications for Payment

§ 12.2.1 At least ten days before the date established for each progress payment in Article 4, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment, all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

§ 12.3 Certificates for Payment

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

§ 12.4 Progress Payments

§ 12.4.1 After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

§ 12.4.2 The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

§ 12.4.3 Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

§ 12.4.4 A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

Init.

^{§ 12.4.5} Contractor shall be entitled to recover all attorney's fees and costs incurred to collect any amount due.

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§ 12.5 Substantial Completion

§ 12.5.1 Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

§ 12.5.2 When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

§ 12.6 Final Completion and Final Payment

§ 12.6.1 Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

§ 12.6.2 Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

§ 12.6.3 Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

ARTICLE 14 CORRECTION OF WORK

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

ARTICLE 15 MISCELLANEOUS PROVISIONS

§ 15.1 Assignment of Contract

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

§ 15.2 Tests and Inspections

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

§ 15.3 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

ARTICLE 16 TERMINATION OF THE CONTRACT

§ 16.1 Termination by the Contractor

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

§ 16.2 Termination by the Owner for Cause

§ 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

§ 16.3 Termination by the Owner for Convenience

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

ARTICLE 17 OTHER TERMS AND CONDITIONS

(Insert any other terms or conditions below.)

This Agreement entered into as of the day and year first written above. (If required by law, insert cancellation period, disclosures or other warning statements above the signatures.) **OWNER** (Signature)

Town of Fairfield - Duly authorized

(Printed name and title)

CONTRACTOR (Signature)

Aquaturf Irrigation (Printed name and title)



Town of Fairfield

Sullivan Independence Hall 725 Old Post Road

Fairfield, Connecticut 06824 **Purchasing Department**

(203) 256-3060 FAX (203) 256-3080

RFP #2022-128

Design, Build, Supply & Install - New Splash Pad - Lake Mohegan Park

TOWN OF FAIRFIELD PURCHASING AUTHORITY 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824.

SEALED BIDS are subject to the standard instructions set forth on the attached sheets, Any modifications must be specifically accepted by the Town of Fairfield, Purchasing Authority.

Thomas First Selectwoma

Date Submitted 2 - 16 - 22 2022

Bidder: Doing Business As (Trade Name)

73 Rolling Ride

Town, State, Zip

(Mr/Ms) Name and Title, Printed

Signature 703 410 1608 Telephone Fax aqueturt 96 @ 901. 10m

Sealed proposals will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

E-mail

2:00 pm, Thursday, 17th February, 2022

To provide labor, materials, equipment and all else necessary to design and construct a new splash pad with new equipment and new infrastructure at Lake Mohegan Park as detailed in the attached specifications.

NOTES:

- Proposers are to complete all requested data in the upper right corner of this page and must return this page and the Proposal 1. page with their bid.
- No proposals shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common 2. control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- Bid proposals are to be submitted in a scaled envelope and clearly marked "BID #2022-128" on the outside of the envelope, 3. including all outer packaging, such as, DHL, FedEx, UPS, etc. 4.
- It is the sole responsibility of the proposer to see that their submission is received by the Fairfield Purchasing Department prior to the time and date noted above. Bid proposals are not to be submitted via email or fax. 5.
- Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

2022-128 Design, Build, Supply & Install New Splash Pad – Lake Mohegan Park Page 1 of 18

BID PROPOSAL FORM

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

Marc Andres have received the following contract documents,

BID Document #2022-128, 1. 2.

Posted addenda (if any) numbered _____ thru ____, posted at https://fairfieldct.org/bids

and have included their provisions in my Proposal. I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc, to design, build, supply, deliver and install the services specified in this RFP:

1. BASE BID #1. Perform All Work required Splash Pad Replacement, Lake Mohegan, 960 Morehouse Hwy

(\$ 171,000) Aump sum Okehanderd serving othe thousand dollars See proposal

🕉 Work shall be completed _____ days after receipt of written notice to proceed / purchase order. 🔊

Wlather beginding -

2. DEDUCT ALTERNATE #1 - Demolition of existing splash pad, disposal of construction debris and preliminary preparation of project site area – These tasks removed from project scope and instead performed by the Town.

(\$	1000-) /lump sum	One thorsand	dullas	Dollars
			(Written Amount)		

All pricing shall include the cost of labor, materials, equipment, tools, mobilization, plant, delivery, permits (where not waived by the Town), licenses, overhead and profit, taxes (except from which Owner is exempt) and insurances.

A complete itemized schedule of values shall be required to be provided by the Proposer, prior to award of contract.

The Town has the right to add or remove items and/or quantities from this bid. Unbalanced bids will not be accepted. The Town of Fairfield reserves the right to award the bid with multiple items:

- a) To more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- To a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best **b**) availability, and broadest product range;
- May add, subtract or delete any item and/or quantity as deemed in the best interest of the Town. c)
- All pricing shall include the cost of labor, materials, equipment, tools, mobilization, incidentals, delivery, (where not waived by the Town), licenses, overhead and profit, taxes (except from which the Town is exempt) and insurances.

CHECKLIST

The following must be submitted with proposal:

- Cover page, completed and signed.
- Addenda acknowledged per Item 2 on Bid Proposal Form, or
- Signed and submitted with modified pricing if requested.
- D List of references where projects performed of comparable size and scope within the past three years.
- 🗌 Schedule of values.
- \sim List of all sub-contractors identifying each trade, hourly rates, and Tax ID number.
- Bid Bond or equal approved security.
- 🗆 Stated exceptions (if any are to apply).

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in this Bid Form.

Marc Marca Name and Title of Authorized Representative (Printed)

21622

2022-128 Design, Build, Supply & Install New Splash Pad - Lake Mohegan Park Page 10 of 18

AQUA-TURF

P.O. BOX 678 ORANGE, CT 06477 799-2832

MARC DAVID D'ANDREA

2.

5....

Town of Fairfield Sullivan Independence Hall 725 Old Post Road Fairfield, CT 06824

2022-128 Design, Build, Supply & Install New Splash Pad – Lake Mohegan Park Sent via bid proposal

To whom it may concern,

The total base bid price listed on the prior page, includes the mobilization to the site, demo of the current splash pad, removal of excess material, installing 6 foot high construction fence around the area, CBYD to the site; this also included the proposed new splash pad items from the vendor- raindrop(vortex is an alternate if approved) installation of the new items, drain line, electric conduit, and installing the water lines and testing. This base bid number includes a light brush finish on standard grey concrete deck. **see below for add alternates requested as per bid documents. **

& part of Bid Documents as Add Altr &

The base bid includes two options of spray deck equipment- the first choice is vortex, with its design for that area- colors choices based on towns option- the second choice is from rain-drop spray deck system, with the drawing from rain-drop for that area- please note listed on the SOV, there is a price difference for the rain drop system- as an add alternate

Any design rendering provide was supplied by the vendor – rain –drop spray system-AND vortex, and is solely based on the towns prior request and conceptual design. This does not contain any finish grades, bench marks, or surveyed plot plan based on the site- nor one was provided- This site design is based on the towns wants, and will be installed per design, per site conditions, and per in the field & towns direction. Color to be chosen by the town.

On the supplied pages, you will find the few references requested list on splahpads from our firm that we had installed this past year (2021), along with others prior. This past season, we have installed 11 spray decks. The items installed were supplied by the town itself- with several pads being a custom install with ground sprays only- sourced by Aqua-Turf for the job specific conditions. Please note that the spray deck items supplied by the town were done in advance, and were ready for install prior to contract signing. The procuring and sourcing of the design will be ordered upon contract execution, with lead times being set then. I can tell you from past communication- and my RFI to the town on supply timing, the vendor had firmly stated that the items are sold and build to order, with long lead times being implemented as of early February. The final date for delivery and building of the rain-drop items OR vortex are unknown as of date of this letter- and will be determined upon contract finalization.

Lastly, our company has been in contacting for over 56 years- being established in 1965, with the company trades being constantly refined, and turning into a general contractor for various projects, such as athletic field construction, renovation, irrigation, park and playground installation, splash pads, fencing, concrete and asphalt. All work is conducted in house and done with owned equipment.

LI WINDER MAN AND ROUT A LINE X OLIMANNE I LEVIL PROPORTION OF VILLAND



P.O. BOX 678 ORANGE, CT 06477 799-2832

MARC DAVID D'ANDREA

Base Bid---\$ 171,000.00

Deduct town to provide demo---\$1000.00

ADD alt #1 furnish and supply 200 LF of 4 ft high black CHF, one 4 ft gate & one 12 ft wide gate Add---\$7900.00

ADD ALT #2 --Provide non slip rubberized surface- to consist of Aqua-Bond, tuff coat, or other once approved---\$ 19,400.00 to consist of up to 2 color install- no design or curve lay out-- several color choices available.

ADD ALT #3 concrete color – integral** ---\$ 395 ---\$ 925 per yard- per color---- certain color choices available- no color choice posted in bid documents- earth tones lower price point- vibrant color higher price point- if available.

ADD ALT #4 concrete color—stained**---\$ 6800—certain color choices available.

ADD ALT #5 rain-drop spray equipment in lieu of vortex- ADD \$ 34,660.00 Sincerely Marc D'Andrea

See Attailed sleet

REFERENCES

 $x = x_{y}$

. . . 16

Provide reference details of most recent similar scope projects performed.

REFERENCE	#1	•
-----------	----	---

Name of Company City of Aluthan	Phone 203 9468095
Contact Person / Catherie Jarvin	Cell 475 227 1521
Company Address City of Ken Ken	Email 10 Jacobs a Marthaun Ct. gov
Project, Location, & Date Completed Cherry Inn Splash	pad / Cotte st
Spraderk - 2020 / 2021	

REFERENCE #2:

Name of Company Town of Eusy Window	Phone 860883 4987
Contact Person Tie Squee hoeler	Cell () ()
Company Address 27 Resource Re	Email 55 querhoeler @ post Lindsu ct.rom
Project, Location, & Date Completed Past winds monit	april spray deik
2021	

REFERENCE #3:

	0
Name of Company City of Quina Mg	Phone 617 847 4350 + 504
Contact Person Lester Gee	Cell 617 548 0939
Company Address Talrail Rd	Email LGee of Quing hy com
Project, Location, & Date Completed 74 Project Road	spry deck - play arg
2019	

REFERENCE #4:

Name of Company OF VILTER huy	Phone 203 574 6851 + 7177
Contact Person Tom Crone	Cell 203 964 9907
Company Address S. Main St	Email Terune a waterbuy (t-org
Project, Location, & Date Completed Fulty puck mile part	1 Humilton pull Bullshill
Fordam Pull=	

REFERENCE <i>‡</i>	#5	
---------------------------	----	--

LIFERENCE #5.	
Name of Company City of Holyoke Mg.	Phone 413 322 5-605
Contact Person Rubert Persent	Cell <u>913 5-63 15-01</u>
Company Address Ping Porte	Email plicent of polyole.org
Project, Location, & Date Completed 2021 Pini Put	
renovation, Installation.	
e e	

2022-128 Design, Build, Supply & Install New Splash Pad – Lake Mohegan Park Page 16 of 18

List of construction projects, in progress, completed and Complete services provided**ALL PROJECTS BONDED**

2 12 3

City of Beverly, Ma Birchwood design group, City engineering Mike Collins, 978-423-7813, construct 2 new softball fields, walking trail, 32 foot fence backstop, fencing, clay installation, 2 wire irrigation system, precast dugouts, cement work, wetland rain garden construction. 100,000 sqft sod- Approx value 648,721.00—100 sohier rd Beverly ma 01915

City of Cambridge, ma David Webster- Rindge field renovation, remove & install new infield mix, irrigation improvements, grade change and sod- 617-519-0785, approx. value \$51,750 ---143 pemberton st Cambridge ma 02140

**City of New Haven ct, Cherry Ann splash pad, construction, smart point command center, concrete deck-Katherine Jacobs- landscape designer- kjacobs@newhavenct.gov- Chris ozak- 203-627-0178

Town of Kittery Me, Weston & Sampson inc, construct new athletic field, irrigation, soil modification, slit drains, irrigation system, paving and water tap, fencing. Michael Roether- 603-502-2755- Portsmouth NH.2 cole st kittery me

**Town Of East Windsor- municipal splash pad- DPW Joseph sauerhoefer- 860-883-4987- water play items, concrete color- storage tank, fencing & planting.

Trump National Golf Club-owner, Bedminster NJ—sod removal, grade install sand based low cut, slit drain system, various fairway locations, site restoration for USGA women's open- 2017 Nate-814-574-1504/ Eric 618-980-0700 *approx 20k- lf ft- approx \$ private \$

** Waterville park splash pad/playground installation, fence, concrete flat work & in place curb for PIP rubber surface- Donald DaPonte. 860-841-0282 Mark Lombardo- owner rep, 203-574-6793x7174, approx value 237, 000 * 180,000 sqft seed –3 cooke st, Waterbury ct 06704

**City of Quincy, Ma Snug Harbor splash pad installation- Quincy housing authority- Lester Gee 617-548-0939- park construction project, basketball court, fencing, plantings- stantec design group.

Town of Wethersfield- Montanaro Field improvements. Install 12" drain system around perimeter, catch basins and drain vaults- with strict grade tolerances, renovation of field seed & sod, 110,000 sq ft, install, sand injection of 60 tons, irrigation main tap with main line installation and field irrigation zones. Martin Sitler 860-202-8966 approx \$ 193,021.00 ---154 mill woods park, Wethersfield ct

Quinnipiac University – multi use field and baseball & softball complex, Irrigation modification, sod install- various locations, seed and liquid treatments, deep tine and aeration, clay removal- install, on site screening, infield renovation. -John Copela owners rep 203 430 9364

Town of Sharon Ma- Football field / baseball stadium renovation project, 2 wire irrigation system, establish crown, grade & sod, renovation of infield, clay removal and install, correct grade-- Kevin Weber 781-784-1525 x 2322-130,000 sqft sod- Approx \$ 197,439.00—181 pond st sharron ma, 02067

**Town of Oxford Ma, DPW- Carbuncle Splash Pad park installation, paving, fence installation, bio-swale installation, drain and vault installation, Sean Diviol- Jared Duval- 508-987-6006. Approx \$ 132,021.00--- pond beach rd- high school- oxford, ma 01540

**City of Waterbury, Fulton park-MLK park-Curtain –bucks hill-Fairlawn-Washington & town plot splash pads- complete park projects- rubber surface, concrete, fencing, bituminous concrete- Tom Crowe- 203- 464-9907. City engineer.

10 Subs - electricia i only TBO

SUBCONTRACTORS

8.8 8.00

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:

Name of Company	50	Fed ID #_		
Contact Person	-2	Title		
Company Address	÷	Phone		
Trade	2	Email		
Rates: Supervisor \$/hr Foreman \$/hr Journeyn	nan \$	/hr	Apprentice \$	/hr
SUBCONTRACTOR #2:		ű.		
Name of Company	3	Fed ID #_		
Contact Person	-	Title		
Company Address		Phone		-
Trade		Email		
Rates: Supervisor \$/hr Foreman \$/hr Journeyn	nan \$	/hr	Apprentice \$	/hr
SUBCONTRACTOR #3:				
Name of Company	Ē.	Fed ID #		
Contact Person		Title		
Company Address	5.	Phone		
Trade	2	Email		
Rates: Supervisor \$/hr Foreman \$/hr Journeyn	nan \$	/hr	Apprentice \$	/hr
SUBCONTRACTOR #4:				
Name of Company		Fed ID #		
Contact Person	÷	Title		
Company Address		Phone		
Trade	-	Email		
Rates: Supervisor \$/hr Foreman \$/hr Journeyn	nan \$	/hr	Apprentice \$	/hr

NOTE: All sub-Contractors are subject to approval by the Town of Fairfield and are required to provide Fed ID #.



Sullivan Independence Hall 725 Old Post Road Fairfield, Connecticut 06824 Purchasing Department (203) 256·3060 FAX (203) 256·3080

ADDENDUM #1 RFP #2022-128 Design, Build, Supply & Install – New Splash Pad – Lake Mohegan Park

10th February, 2022 – It is intended that this Addendum incorporating the following corrections, revisions, additions, deletions and clarifications become part of the Contract Documents, including pricing as submitted.

New Information:

A pre-proposal conference for this solicitation was held at 11:00am on Thursday, February 3rd, 2022 at Lake Mohegan Park, 960 Morehouse Highway, Fairfield, CT 06825. A copy of the sign-in sheet from the pre-proposal conference is posted on the Purchasing Department's page of the Town's website. For your convenience a direct link to the sign-in sheet is provided below.

2022-128 Pre-proposal sign-in sheet

Response to Questions:

1. Question: Please confirm if you are looking for a flow-through or recirculation system for the new splash pad.

Response: The Town's existing splash pad system is a flow-thru system. The Town desires a flow-through design for the new splash pad. Please ignore any references in the RFP to any project requirements related to a recirculation system.

2. What is the budget for this project?

Response: \$150,000.00.

3. Question: The RFP states to install new splash pad into existing waste water drain- flow though system- however the bid states "• Provide and install a water Recirculation System for the splash pad" this is two different systems-which one is for the site specific bid?

Response: See response to question #1 of this addendum.

4. Question: how do you get a Proposer or their subcontractor, whichever shall be transporting the construction materials from the project site shall have a currently valid waste transporter permit.- material will be or could be disposed off site and not in the town- how do we get a permit described above ? and is it needed if material goes off site?

Response: Please ignore the requirement to possess a "valid waste transporter permit." This requirement does not apply to this project.

ADDENDUM #1 RFP #2022-128 Design, Build, Supply & Install – New Splash Pad – Lake Mohegan Park (page 2 of 2)

5. Question: The RFP also states to provide a non slip concrete top deck- standard concrete finish- however it states "• The Proposer shall construct a brushed concrete pad with color additives. Include as an alternate, in lieu of a brushed concrete pad surface, pricing for a concrete pad covered by a rubberized surface (ie. Aqua Bond, or other approve equal).---- is there a request to price the rubber top coat for this bid, or is this just concrete deck finish only? and is there proposed color for the concrete deck? integral or stain?

Response: The Town is seeking a concrete pad for the splash pad system. Concerning the top coating aspects of the concrete pad, the Town is requesting proposal pricing for (1) a brushed finish surface or; (2) a rubberized surface. Concerning the proposed color for the brushed finish surface, please provide proposed pricing for both an integral color and stained color concrete options.

6. Question: Also talking with a manufacture- they state that the equipment time for the order- once approved and contract are signed and notice is given to start work, that the equipment is- as of now 12 - 18 weeks of lead time to make- this will most definitely affect the final date of may 20, 2022- how does this affect the timing of the project, as this is not under our control?

Response: The Town understands that there may be some supply-chain related delays concerning the equipment for the proposed splash pad system. Therefore, please include as component of your proposal system, your company's proposed project timeline for the completion of the splash pad system. Since this is a time-sensitive project, the Town shall be considering the proposed completion date as a component of its review process.

7. Question: The RFP also states to "• A toddler fence installed around the outer perimeter of the facility to keep children enclosed" Is a permeant fence part of the bid drawings? if so what size is recommended-? Do we carry a number for the fence installation?

Response: As an "Add alternate", provide a separate cost to furnish and install approximately 200 linear feet of four (4) foot high 2" x 9 gauge black vinyl coated chain link fence around the perimeter edges of the proposed concrete pad of the new splash pad. Include one (1) four (4) foot wide x four (4) foot high gate adjacent to the path leading from the concession stand to the splash pad park and one (1) twelve (12) foot wide x four (4) foot high double swing gate adjacent to the system control panel vault. All gate posts shall be 3" Outside Diameter (OD) black vinyl coated pipe. All fence terminal posts shall be 2 1/4" OD black vinyl coated pipe. All line posts shall be 2" OD black vinyl coted pipe with a 1 5/8" top rail. All posts shall be set in concrete.

8. Question: The existing splash pad has a vault in the ground that contains the controls for the existing splash pad. Can we utilize that vault area to install the new system controls for the new splash pad in lieu of supplying a new cabinet as specified in the RFP?

Response: Yes, proposers can utilize the existing vault to install the new system controls for the new splash pad system. However, in the event that your proposed system controls do not fit within this vault area, provide proposed pricing for the supply and installation of a new cabinet for the proposed new system controls.

End of Addendum #1

Company: Aqualul Name: Mont _____ Date: 2 -11.22 Signature://

Page 2 of 2

THE AMERICAN INSTITUTE OF ARCHITECTS



AIA Document A310 Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Aqua-Turf Irrigation LLC 73 Rolling Ridge Rd Orange, CT 06477 as Principal, hereinafter called the Principal, and **Old Republic Insurance Company** 445 S. Moorland Road, Suite 200 Brookfield, WI 53005 a corporation duly organized under the laws of the State of **Pennsylvania** as Surety, hereinafter called the Surety, are held and firmly bound unto Town of Fairfield 725 Old Post Road Independence Hall FAIRFIELD, CT 06824 as Obligee, hereinafter called the Obligee, in the sum of Five Percent of the Amount Bid (5% of the Amount Bid) for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents. WHEREAS, the Principal has submitted a bid for: 2022-128 Design, Build, Supply & Install New Splash Pad – Lake Mohegan Park

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 17th day of February, 2022

XDJ	Aqua-Turf Irrigation LLC	C-1
, (Witness)	(Principal)	(seal)
	-A	
	Old Republic Insurance Compa (Surety)	ny (seal)
Brianne Vazquez (Witness)	Philip S. Tobey, Attorney in-Fact	
BBF-vs 1.0.1		

Consent of Surety

Old Republic Insurance Company, a corporation created and existing under the laws of the State of Pennsylvania, maintaining an office in Brookfield, WI, duly authorized to transact business in the State of Connecticut (hereinafter, the "Surety") does hereby consent and agree with the bid of Aqua-Turf Irrigation LLC (hereinafter, the "Principal"), as principal, for 2022-128 Design, Build, Supply & Install New Splash Pad – Lake Mohegan Park (hereafter the "Contract") be accepted and the Contract shall be properly and lawfully awarded to the Principal in the amount not to exceed the Principal's bid, the Surety shall execute and deliver to the Principal a bond(s) for the faithful performance of the Contract in such form as may set forth in, and as required by, the bid specifications, solicitation or advertisement (hereinafter, the "Bid Documents").

This Consent of Surety shall remain in force and effect for so long as the Bid Documents provide for acceptance of the Principal's bid or execution of the Contract. If no such period is set forth in the Bid Documents, for 90 days after bid opening, or as otherwise may be required by statue or regulation, whichever period is longer, unless the Principal and the Surety shall agree in writing to a longer period.

This Consent of Surety has been signed, sealed and dated on February 17, 2022

ATTEST:

Brianne Vazquez

Old Republic Insurance Company Philip S. Tobey, Attorney In fact

ACKNOWLEDGEMENT OF SURETY

State of New Jersey -]-ss. County of Morris

10

On February 17, 2022 before me personally came Philip S. Tobey to me known, who, being by me duly sworn, did depose and say that he is an Attorney-in-Fact of Old Republic Insurance Company the corporation described in and which executed the within instrument; that he knows the corporate seal, and that he signed that the said instrument and affixed the said seal as Attorney-in-Fact by authority of the Board of Directors of said corporation and by authority of this office under the Standing Resolutions thereof.



My commission expires:

Brenda J. Turello Notary Public

D REPUBLIC INSURANCE COMPANY

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania stock insurance corporation, does make, constitute and appoint: LIONEL D. JORGE, PHILIP S. TOBEY, JEFFREY BAUMAN, OF FLORHAM PARK, NJ

its true and lawful Attorney(s)-in-Fact, with unlimited power and authority for and on behalf of the Company as surety, to execute and deliver and affix the seal of the Company thereto (if a seal is required), bonds, undertakings, recognizances or other written obligations in the nature thereof, (other than self-insurance workers compensation bonds guaranteeing payment of benefits or black lung bonds) , as follows:

ALL WRITTEN INSTRUMENTS

and to bind OLD REPUBLIC INSURANCE COMPANY thereby, and all of the acts of said Attorneys-in-Fact, pursuant to these presents, are ratified and confirmed. This appointment is made under and by authority of the board of directors at a meeting on December 10, 2019. This Power of Attorney is signed and sealed by facsimile under and by the authority of the following resolutions adopted by the board of directors of the OLD REPUBLIC INSURANCE COMPANY on December 10, 2019.

RESOLVED FURTHER, that the chairman, president or any vice president of the Company's surety division, in conjunction with the secretary or any assistant secretary of the Company, be and hereby are authorized and directed to execute and deliver, to such persons as such officers of the Company may deem appropriate, Powers of Attorney in the form presented to and attached to the minutes of this meeting, authorizing such persons to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds, other than bail bonds, bank depository bonds, mortgage deficiency bonds, mortgage guaranty bonds, guarantees of installment paper and note guaranty bonds. The said officers may revoke any Power of Attorney previously granted to any such person.

RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the Company (i) when signed by the chairman, president or any vice president of the Company's surety division and attested and sealed (if a seal be required) by any secretary or assistant secretary; or

(ii) when signed by a duly authorized Attorney-in-Fact and sealed with the seal of the Company (if a seal be required).

RESOLVED FURTHER, that the signature of any officer designated above, and the seal of the Company, may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually affixed.

IN WITNESS WHEREOF, OLD REPUBLIC INSURANCE COMPANY has caused these presents to be signed by its proper officer, and its corporate seal to be affixed this 31ST day of _____ JANUARY, 2022.

Karen sta

Assistant Secretary



OLD REPUBLIC INSURANCE COMPANY

Vice President

STATE OF WISCONSIN, COUNTY OF WAUKESHA - SS On this 31ST

day of JANUARY, 2022

 Y, 2022
 , personally came before me,
 ALAN PAVLIC
 and

 to me known to be the individuals and officers of the OLD REPUBLIC INSURANCE COMPANY who
 KAREN J. HAFFNER executed the above instrument, and they each acknowledged the execution of the same, and being by me duly sworn, did severally depose and say; that they are said officers of the corporation aforesaid, and that the seal affixed to the above instrument is the seal of the corporation, and that said corporate seal and their signatures as such officers were duly affixed and subscribed to the said instrument by the authority of the board of directors of said organization.



Signed and sealed at the City of Brookfield, WI this

Notary Public

9/28/22 My commission expires: (Expiration of notary commission does not invalidate this instrument)

CERTIFICATE

I, the undersigned, assistant secretary of the OLD REPUBLIC INSURANCE COMPANY, a Pennsylvania corporation, CERTIFY that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore, that the Resolutions of the board of directors set forth in the Power of Attorney, are now in force. day of Fabru Ary. Karea Q. staffrer

66-3001



DALE GROUP, INC.

Assistant Secretary

OLD REPUBLIC INSURANCE COMPANY OF MT. PLEASANT, PENNSYLVANIA

STATUTORY FINANCIAL STATEMENT AS OF DECEMBER 31, 2020

ADMITTED ASSETS

Bonds	
	\$1,812,061,905
Common stocks	754,073,091
Cash, cash equivalents and short-term investments	120,480,692
Bonds, short-term investments and cash held under retrospective rating agreements	30,128,491
Premiums and considerations – uncollected premiums and agents' balances in the course of collection	364,550,945
Deferred premiums, agents' balances and installments booked but deferred and not yet due	6,072,420
Accrued retrospective premiums	427,106
Funds held by or deposited with reinsured companies	569,034
Other amounts receivable under reinsurance contracts	696,265
Amounts recoverable from reinsurers	63,668,406
Electronic data processing equipment and software	216,577
Investment income due and accrued	16,677,557
Receivables from parent, subsidiaries and affiliates	9,635,548
Other assets	6,388,963
TOTAL ADMITTED ASSETS	\$3,185,646,999
LIABILITIES AND SURPLUS	
Losses	\$881,402,375
Reinsurance payable on paid losses and loss adjustment expenses	10,833,823
Loss adjustment expenses	169,246,286
Commissions payable, contingent commissions and other similar charges	6,966,195
Other expenses (excluding taxes, licenses and fees)	
Taxes, licenses and fees (excluding federal income taxes)	21,565,624
Current federal income taxes	71,692,142
Net deferred tax liability	4,263,385
•	6,215,472
Unearned premiums	315,918,061
Dividends declared and unpaid - policyholders	147,614
Advance premium	492,897
Ceded reinsurance premiums payable (net of ceding commissions)	217,684,554
Funds held by company under reinsurance treaties Amounts withheld or retained by company for account of others	99,267,947
Remittances and items not allocated	38,963,460
Provision for reinsurance	29,403,261
Payable to parent, subsidiaries and affiliates	22,966,723
Contraction of the second se	63,129,510
TOTAL LIABILITIES	<u>3,288,237</u> \$1,963,447,566
	\$1,303, 44 7,500
Common capital stock	3,800,004
Surplus notes	155,000,000
Gross paid in and contributed surplus	103,869,422
Unassigned funds (surplus)	959,530,007
SURPLUS AS REGARDS POLICYHOLDERS	\$1,222,199,433
TOTAL LIABILITIES AND SURPLUS	\$3,185,646,999

Securities carried at \$367,151,205 are deposited with States or Other Authorities as required by law.

STATE OF WISCONSIN)

3 A. F.

COUNTY OF WAUKESHA)

Alan P. Pavlic, Vice President, and Karen J. Haffner, Vice President of Old Republic Insurance Company of Mt. Pleasant, Pennsylvania being duly sworn, each for himself, deposes and says that they are the above described officers of the said company, and that on the 31st day of December, 2020, the company was actually possessed of the assets set forth in the foregoing statement and that such assets were available for the payment of losses and claims and held for the protection of its policyholders and creditors, except as here-in-before indicated, and that the foregoing statement is a correct exhibit of such assets and liabilities of the said company on the 31st day of December, 2020, according to the best of their information, knowledge and belief, respectively.

Alan P. Pavlic Alan P. Pavlic, Vice President

- hand Halfar

Karen J. Haffner, Vice President

Sworn to and subscribed before me this 15th day of March, 2021. Deborah L. Vougts

)SS

Notary Public, State of Wisconsin My Commission expires: July 31, 2023



APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 PAGE OF

TO (OWNER): Town of fairfield PROJECT: Mohegan park spray deck

0:	1	Distribution to:
PERIOD TO:	00/00/2022	OWNER
CONTRACTOR'S		ARCHITECT
D:		CONTRACTOR
CONTRACT DATE:	00/00/2022	
	PO# NOT FOF	R PAYMENT

CONTRACTOR'S APPLICATION FOR PAYMENT

Change Orders approved in		ADDITIONS	DEDUCTIONS
previous months by Owner			
-	TOTAL		
Approved this month	Ĭ		
Number Date /	Approved		
1			
TOTALS			

Iner change by Change Orders

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By:

Date:

1. ORIGINAL CONTRACT SUM		171,000.00
2. Net change by Change Orders	3-	0.00
3.CONTRACT SUM TO DATE	5	171,000.00
4. TOTAL COMPLETED & STORED TO DATE		0.00
(Column G on G703)		
5. RETAINAGE:		
	\$0.00	
(Column D+E on G703)		
b5_% of Stored Material	\$0	
(Column F on G703)		
Total Retainage(line 5a+5b or Total in column		\$0.00
l of G703)		
6. TOTAL EARNED LESS RETAINAGE	-	\$0.00
(Line 4 less Line 5 Total)		
7. LESS PREVIOUS CERTIFICATES FOR	·	\$0.00
PAYMENT (Line 6 from Prior Certificate)		
8. CURRENT PAYMENT DUE		\$0.00
9. BALANCE TO FINISH, PLUS RETAINAGE		\$0.00
(Line 3 less Line 6)	2	

Application is made for Payment, as shown below, in connection with the Contract.

Continuation Sheet, AIA Document G703, is attached.

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED,

NOTICE: PROPERTY OWNERS IMPORTANT INFORMATION CONCERNING MECHANICS LIENS ON REVERSE SIDE.

AMOUNT CERTIFIED

(Attach explanation if amount certified differs from the amount applied for.) ARCHITECT:

Date: By:

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudiceto any rrights of the Owner or Contractor under this Contract.

CONTRACT FOR: ORANGE, CT 06477

FROM (CONTR.) AQUA-TURF IRRIGATION

73 ROLLING RIDGE RD

VIA (ARCHITECT):

CONTINUATION SHEET

AIA DOCUMENT G703

APPLICATION DATE: 00/00/2022

PERIOD TO:

00/00/2022 app 1

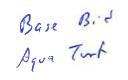
ARCHITECT'S BID SUBMITION ONLY

Contractor's signed Certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

	column for Contracts where variable	.					MITION ONLY		
А	В	С	D	E	F	G		Н	1
ITEM	DESCRIPTION OF WORK	SCHEDULED	WORK CO	MPLETED	MATERIALS	TOTAL	%	BALANCE	RETAINAGE
NO.	BID SUBMITION ONLY	VALUE	FROM PREVIOUS APPLICATION (D+E)	THIS PERIOD	PRESENTLY STORED (NOT IN D OR E)	COMPLETED AND STORED TO DATE (D+E+F)	(G/C)	TO FINISH (C-G)	5.09
2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19	Bond mobilization demobilization temp frence install tracking pad entrance tracking pad maintenance admin demo site- excavate to sub grade sub base material form and set spray equipment water line-spray features install concrete deck loam, seed restore area fence istalaltion outer walk (dry) drainage concrete color stain road tap-new water service C/O #1	\$15,000.00 \$15,000.00 \$3,500.00 \$0 \$0 \$17,000 \$8,500 \$35,000 \$35,000 \$3,800 \$3,800 \$3,400 \$6,300 \$7,000 \$0 \$0 \$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	\$0.00 \$0.00 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$	0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0% 0	\$15,000.00 \$15,000.00 \$3,500.00 \$0 \$0 \$0 \$0 \$17,000 \$35,000 \$28,000 \$35,000 \$35,000 \$35,000 \$33,400 \$6,300 \$7,000 \$6,300 \$7,000 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0	\$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$0 \$
					\$0 \$0	\$0 \$0	0% 0%	\$0 \$0	\$(\$(
	TOTAL	\$171,000	\$0	\$0	\$0	\$0	0%	\$171,000	\$(



Lake Mohegan Park Splashpad, CT Version A - 37795



• VORTEX

We understand how every drop, stream, and splash shapes the world around us. By harnessing the transformative power of water, Vortex creates play experiences for children to develop, communities to flourish, and businesses to thrive. We exist to leave an impact—one that lasts long after families are dried off.

• VORTEX



Projects worldwide Countries served Awards & honors

Why choose Vortex?

Our diverse expertise

To foster a rich understanding of your unique needs, our design team draws its talent from many disciplines. Engineers, creative designers, childhood development specialists, and water choreography experts tackle new projects from all exciting angles. Our multidisciplinary approach oversees countless variables including water management, accessibility, and (most importantly) play.

Our superior quality

Every Vortex project is engineered on-site to ensure the highest quality and safety standards. We use stainless and galvanized steel sourced from North America and are vertically integrated for maximum quality control. Manufactured and tested in our Montreal headquarters, products are designed to last and require little maintenance.

Our boots on the ground

We put a lot of stock into local representation. Every collaboration begins by getting to know the families you're servicing and thinking creatively about how we can help them grow. We ensure that no matter where you're situated, our customer service and expert guidance come equipped with an intuitive understanding of what sets your facility apart.



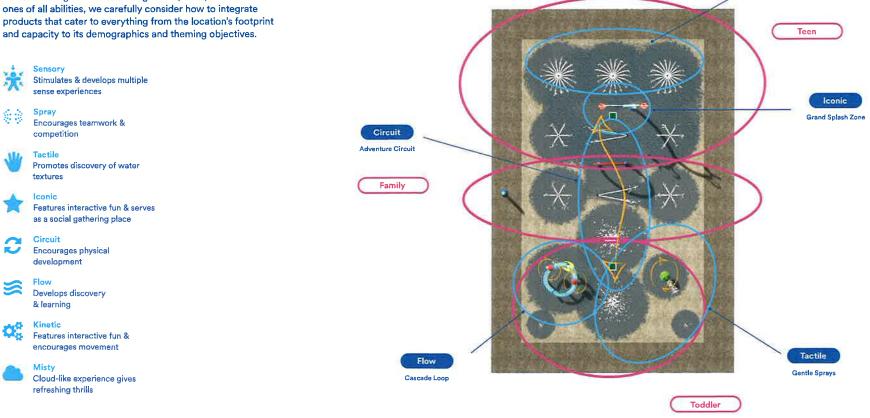


Splashpad

Play Value Planning

Aquatic play may feel spontaneous, but it actually requires lots of planning. We design every play experience to keep families engaged, boost dwell times, and increase return visits.

To build lasting memories among moms, dads, and little ones of all abilities, we carefully consider how to integrate products that cater to everything from the location's footprint and capacity to its demographics and theming objectives.





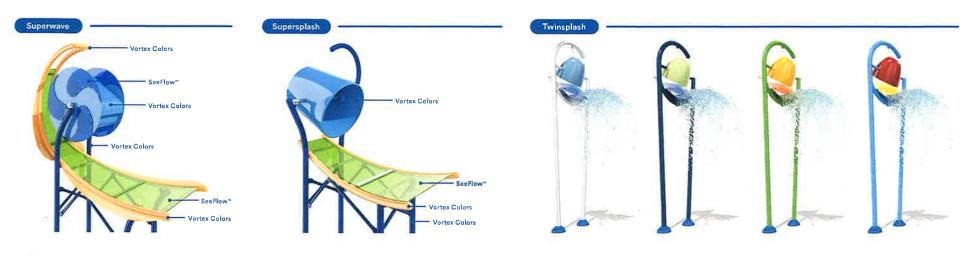
Splashpad* Play Value Planning

Sensory

Discovery Garden









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Lake Mohegan Park Splashpad, CT Version A - 37795

Splashpad[®] Color Options



vortex-intl.com

Vortex Aquatic Structures International info@vortex-intl.com

1.877.586.7839 (USA & Canada) +1.514.694.3868 (International)

© 2019 Vortex Aquatic Structures International

A Genyser VOR 0324 2 3 11.36 B Sparkle N*1 VOR 0324 2 3 11.36 C Spray Loop VOR 0519 1 7.5 28.39 D Beck Drain VOR 0611 1 0 0 F Frop A*1 VOR 7200 1 11.5 43.53 G Cassade Loop VOR 7512 2 2.5 9.46 I Spit Stream N*1 VOR 7516 2 7.5 28.39 J Sjide Winder VOR 7516 3 6.5 24.6	Teen bor
K Rever N*5 1 8 30.28 VOR 7557 1 8 30.28 TOTAL QTY GPM LPM 20 58.5 221.42	
	Tadaler bay 5'[1.5m] SPRAY FREE CONCRETE AREA ALL AROUND THE SPLASHPAD

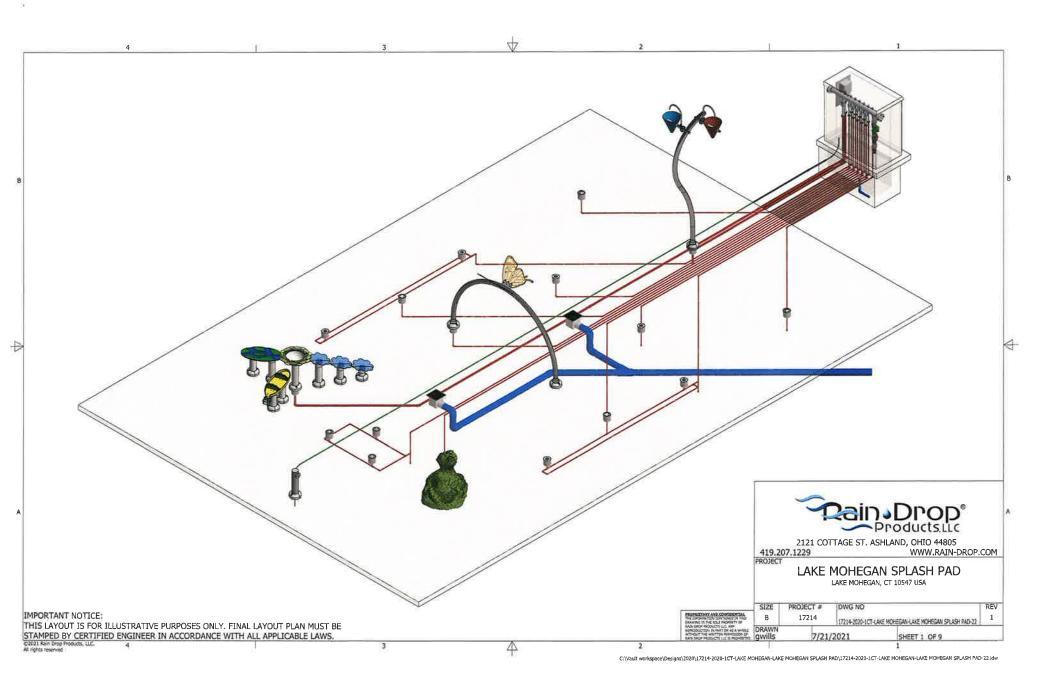
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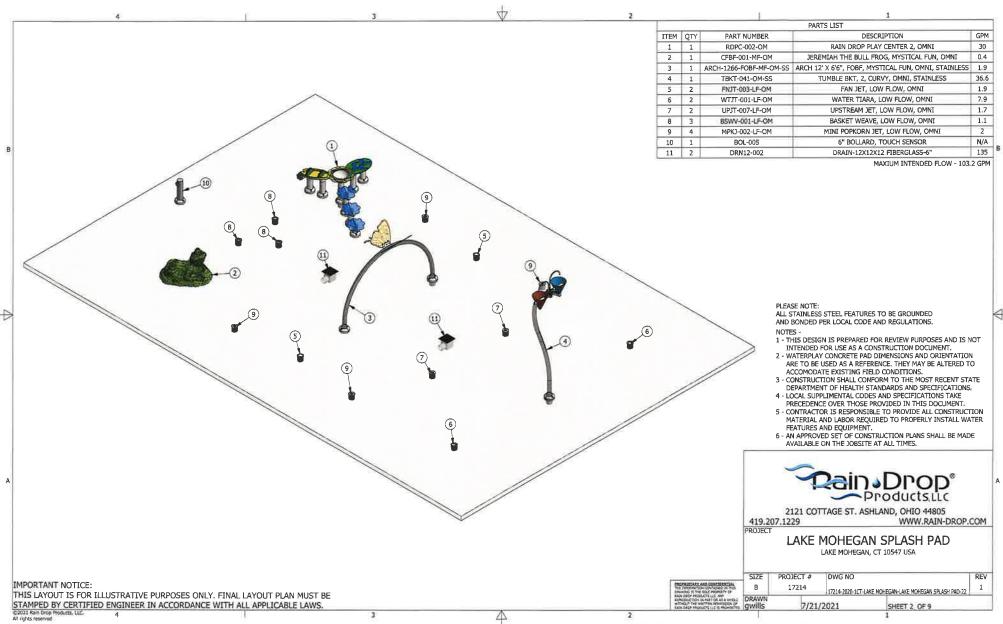
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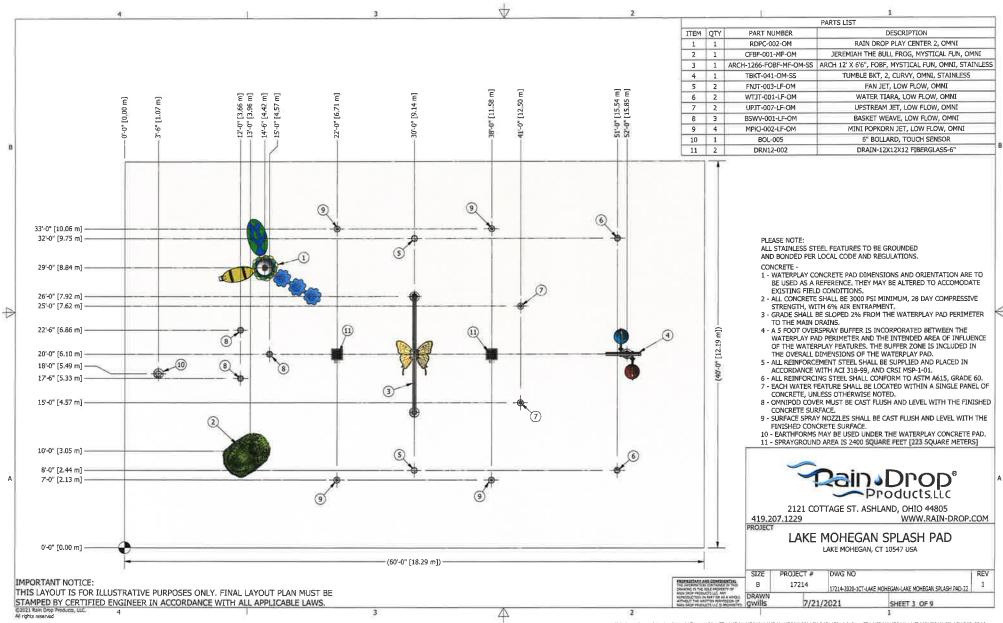




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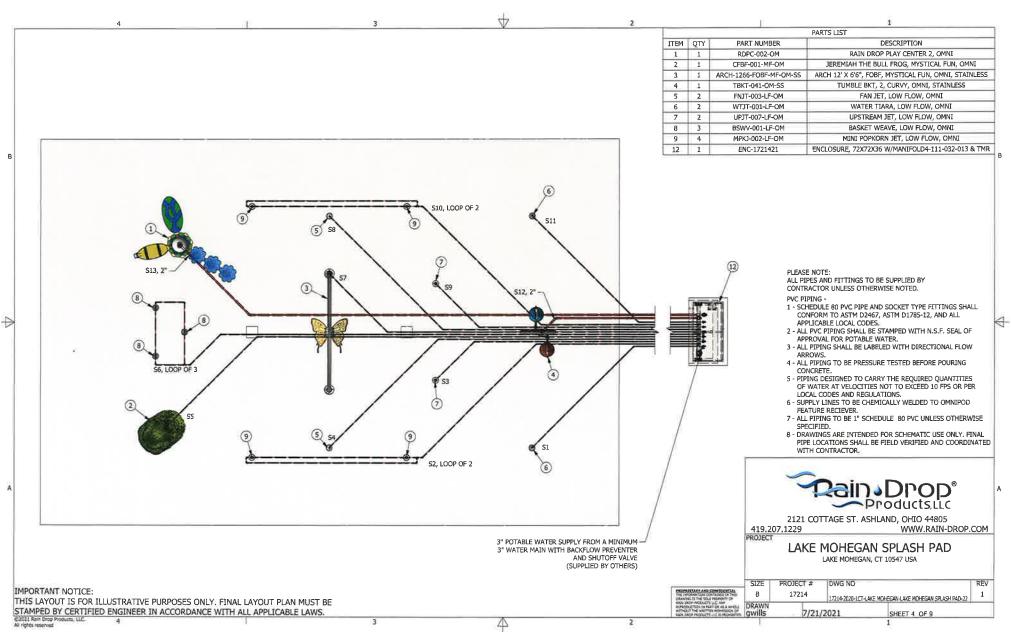


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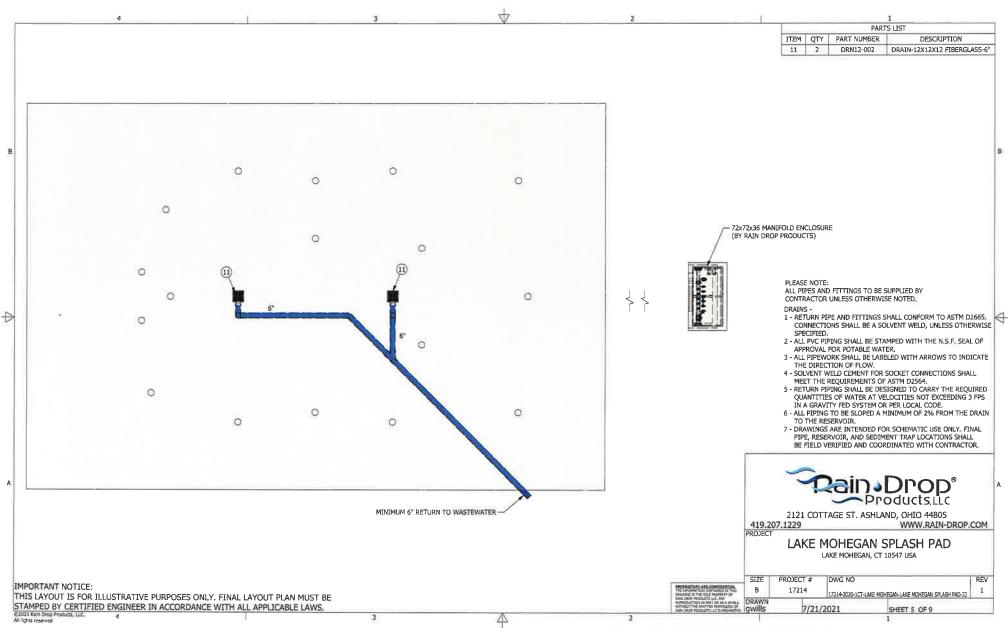


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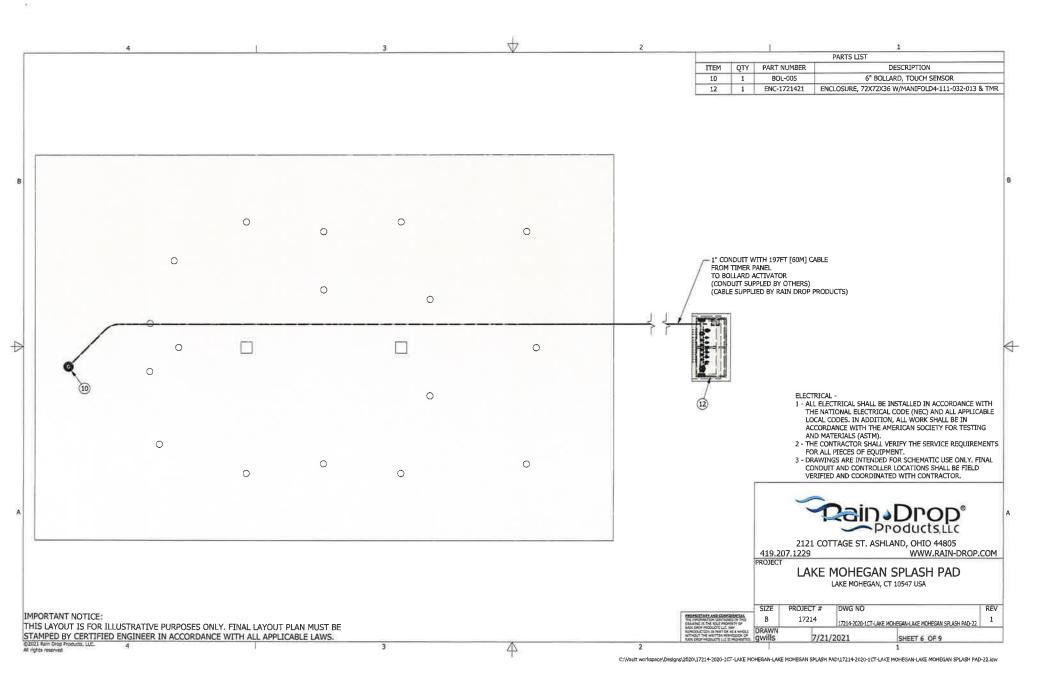
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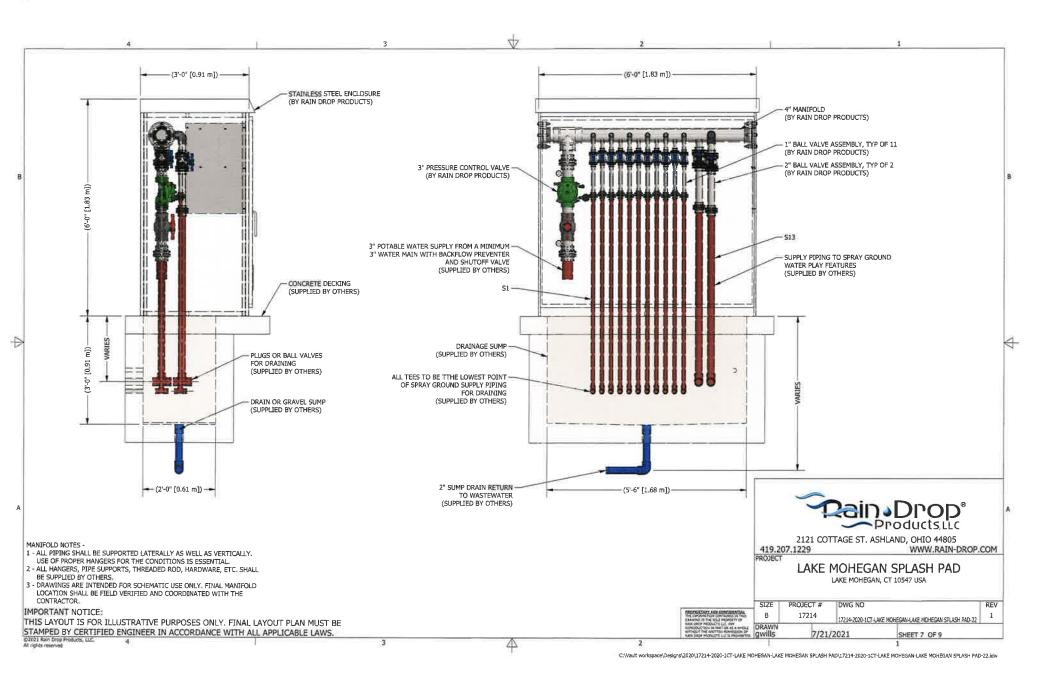


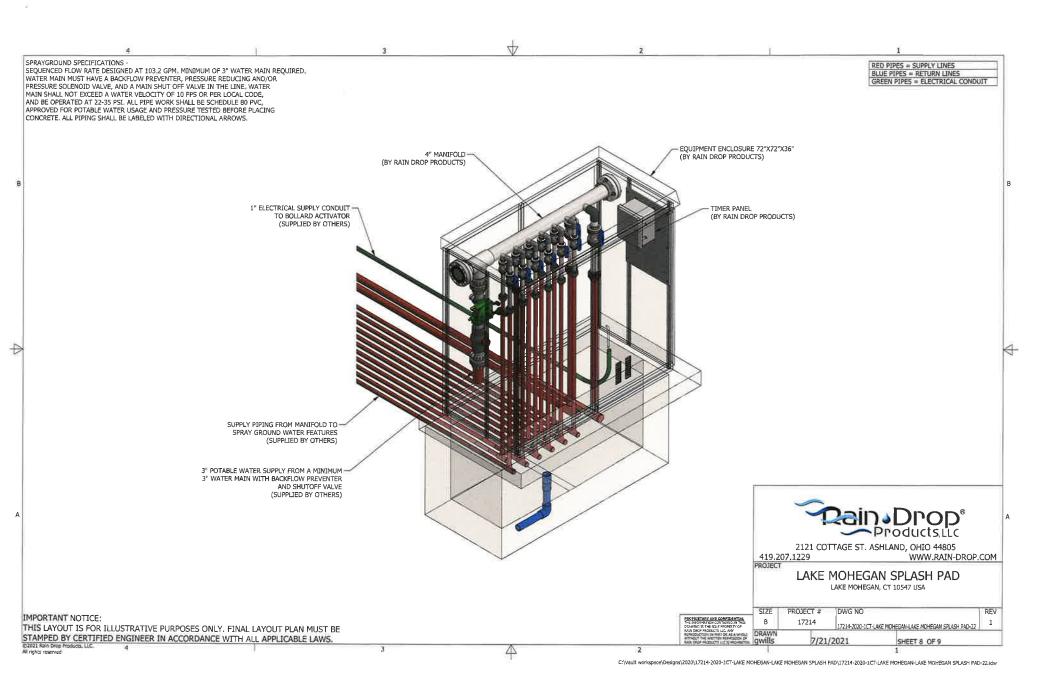
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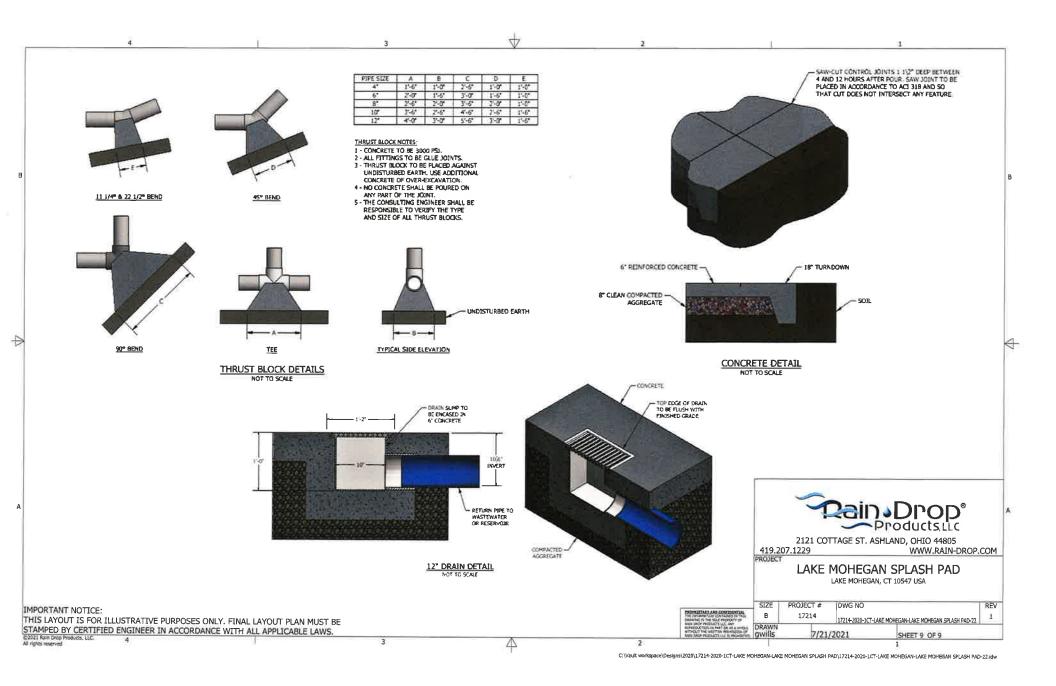


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Sullivan Independence Hall 725 Old Post Road

Fairfield, Connecticut 06824 Purchasing Department

(203) 256·3060 FAX (203) 256·3080

2022

RFP #2022-128

Design, Build, Supply & Install - New Splash Pad - Lake Mohegan Park

TOWN OF FAIRFIELD PURCHASING AUTHORITY Date Submitted 725 OLD POST ROAD INDEPENDENCE HALL FAIRFIELD, CT 06824. SEALED BIDS are subject to the standard Bidder: instructions set forth on the attached sheets. Any modifications must be specifically accepted by the Town of Fairfield, Doing Business As (Trade Name) Purchasing Authority. Address First Selectwom Town, State, Zip (Mr/Ms) Name and Title, Printed Signature Telephone Fax E-mail

Sealed proposals will be received by the Purchasing Authority at the office of the Director of Purchasing, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut 06824, up to:

2:00 pm, Thursday, 17th February, 2022

To provide labor, materials, equipment and all else necessary to design and construct a new splash pad with new equipment and new infrastructure at Lake Mohegan Park as detailed in the attached specifications.

NOTES:

- 1. Proposers are to complete all requested data in the upper right corner of this page and must return this page and the Proposal page with their bid.
- No proposals shall be accepted from, or contracts awarded to, any person/company/affiliate or entity under common control who is in arrears to the Town of Fairfield upon debt, or contract or who has been within the prior five (5) years, a defaulter as surety or otherwise upon obligations to the Town of Fairfield, and shall be determined by the Town.
- 3. Bid proposals are to be submitted in a sealed envelope and clearly marked "BID #2022-128" on the outside of the envelope, including all outer packaging, such as, DHL, FedEx, UPS, etc.
- 4. It is the sole responsibility of the proposer to see that their submission is received by the Fairfield Purchasing Department prior to the time and date noted above. Bid proposals are not to be submitted via email or fax.
- 5. Bid proposals are not to be submitted with plastic binders or covers, nor may the bid proposal contain any plastic inserts or pages.

REQUESTS FOR PROPOSALS

The Town of Fairfield (Town) on behalf of its Parks and Recreation Department is seeking competitive proposals from qualified contractors to provide all materials, labor and equipment necessary to provide the Town with a proposal to design, build, supply and install a fully automated, interactive, low-flow, new water recirculation splash pad system at Lake Mohegan Park, 960 Morehouse Highway, Fairfield CT 06825 as specified herein.

NOTES:

- 1. Upon award and subsequent notice to proceed, Proposer shall have immediate site access to the project site area.
- 2. The project, including all demolition, construction, testing, and commissioning, shall be completed and fully operational by May 20, 2022.

PRE-BID MEETING

A site meeting shall commence at **11:00 am**, Lake Mohegan Park, 960 Morehouse Highway, Fairfield, Connecticut 06825 on **Thursday**, **3 February**, **2022**, for prospective bidders to scope the site conditions.

- While the meeting is non-mandatory, prospective bidders will be required to sign-in at commencement of the meeting. The sign-in sheet will be posted on the Purchasing Department website as below. Copies will not be made available at the meeting, nor will they be faxed out.
- All requests for information will be answered in writing as specified below under Addenda.

ADDENDA / REQUESTS FOR INFORMATION (RFI)

Addenda concerning important information and/or modifications to specifications will be posted on the Fairfield Purchasing Department website at <u>https://fairfieldct.org/bids</u>

- It is each Bidder's sole responsibility to monitor the above website for all updated information.
- Addenda will not be mailed, e-mailed or faxed out.
- Written requests for information will not be accepted after **11:00am** on **Tuesday**, **8 February**, **2022**.
- Verbal requests for information via phone or other means will not be accepted.
- Failure to comply with these conditions will result in the bidder waiving the right to dispute bid specifications and conditions, no exceptions.

Questions concerning this bid must be submitted in writing and directed only to:

Gerald J. Foley, Director of Purchasing gfoley@fairfieldct.org

Response will be in the form of an addendum that will be posted approximately Friday 11 February, 2022 to the Town of Fairfield website, which is www.fairfieldct.org. It is the responsibility of each bidder to retrieve addenda from the website. Any contact about this bid between a Bidder and any other Town official and/or department manager and/or Town of Fairfield employee, other than as set forth above, may be grounds for disqualification of that Bidder. No questions or clarifications shall be answered by phone, in person or in any other manner than specified above.

ENCLOSURES

- 1. Conceptual Design of Proposed Project with specifications and drawings
- 2. Prevailing Wage Rates.
- 3. Aerial Images of the beach area of Lake Mohegan Park

General Notes:

- A. Price is to include all labor, materials, tools, equipment, plant, mobilization, permits, insurances, etc., required to properly complete the project.
- B. The Town of Fairfield reserves the right to award the proposal:

2022-128 Design, Build, Supply & Install New Splash Pad – Lake Mohegan Park

- to more than one proposer, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- to a single proposer who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- and may add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- C. The Proposer must not discriminate, nor permit discrimination, against any person on the grounds of race, color, national origin, religion, sex, handicap, or veteran status, in their employment practices, in any of their contractual arrangements, in all service and accommodations they offer to the public, and in any of their other business operations.
- D. The successful Proposer MUST secure all required permits (local, state, federal) prior to commencing work on the project site.
- E. The awarded Proposer will have access to the sites immediately upon award of contract and all work must be completed in a timely manner. Time is of the essence. All work time must be coordinated with the Town's Project Superintendent.
- F. Award of the project, either partial or in its entirety, is contingent upon funding approval by the applicable boards of the Town of Fairfield, including state and federal agencies.
- G. If total project exceeds \$100,000 prevailing wage rates shall apply.
- H. Upon Award, all bidding documents shall constitute a legal contract including but not limited to the following; RFP Invitation, Addendum, CT DOL Prevailing Wage Documents (if applicable), Award Resolution, Town Purchase Order, and AIA Contract or equivalent when applicable.
- I. In the instance the Proposer discovers unanticipated hazardous material, whether it be in nature or capacity, the Town reserves the right to terminate the Contract and regain possession of the project site.
- J. Legal and Regulatory Compliance:
- OSHA compliance is the sole responsibility of Proposer, and any deficiency will not be the responsibility of the Town. Proposer shall be solely responsible for ensuring that its employees and subcontractors have all appropriate safety equipment including hard hats, steel-toed boots, respirators, hearing protection, eye protection, skin protection, and fall protection. Copies of OSHA training records for all applicable employees shall be available for review upon request.
- Proposer shall provide fire suppression equipment for their equipment as is usual and customary for work being performed. A fire extinguisher (ABC or equivalent) shall be present and visible at all times during work.
- K. Security and Safety:
- Proposer shall be solely responsible for all safety precautions.
- Any excavation activities at the project site shall not commence until all vehicle traffic control and pedestrian safety protections are in place.
- Proposer shall provide temporary construction fencing around perimeter of project area and all other signs, safety devices, barricades, and any other safety equipment required to comply with all federal, state and local safety laws, roles, codes, ordinances and/or regulations.
- Proposer shall be solely responsible for means, methods, techniques, sequences and procedures in connection with the excavation work and safety precautions. Any open excavation and all work areas shall have their own safety devices or barricades that prevent public access.

Overview of the Project Site Area

Lake Mohegan and its surrounding open space comprise a total of 170.4 acres off Morehouse Highway. The <u>Conservation</u> <u>Commission</u> oversees <u>Lake Mohegan Open Space Area</u> with its many hiking trails. The popular swimming area is managed by the <u>Parks and Recreation Commission</u>.

During the summer months, the man made fresh water lake is open to swimmers in a designated area supervised by lifeguards. There are ropes at several depths, and young children aren't allowed beyond a certain point without an adult. The large beach is sandy and sunny. There's little natural shade, so beach umbrellas are a must.

In addition to the swimming, Lake Mohegan has a sprinkler park for children. Built and paid for by the volunteer organization Safe Parks and Recreation for Kids (SPARK), the fun zone is full of spouts, faucets and misters that will delight tiny toddlers and their older siblings too. The lake also has a playground, a snack bar, picnic shelter and restroom facilities. Fairfield Parks and Recreation holds swimming lessons in the calm lake waters for children beginning at age four.

Parking at Lake Mohegan is FREE, but a <u>fee is charged at the gate</u> to enter the swimming area from Memorial Day Saturday to Labor Day. The beach area is open daily from 10:00am - 8:00pm.

The existing splash pad at the park was installed in 1999 and has outlived its usefulness and is in need of complete replacement. This RFP is seeking a qualified firm to design, build, supply and install a new splash pad at Lake Mohegan. Proposal submissions for this offering should reflect all costs associated with the project.

Specifications & General Scope of Work

It is anticipated that the selected Proposer will provide demolition and disposal of the existing splash pad, as well as installation of a new splash pad as outlined below.

<u>REMOVAL, AND PROPER DISPOSAL OF EXISTING SPLASH PAD INFRASTRUCTURE AND SPLASH PAD</u> <u>EQUIPMENT:</u>

- Contractor Proposer shall obtain all necessary permits for the demolition of the existing splash pad structure and all related splash pad equipment and all necessary permits for the supply and installation of the new splash pad structure and the supply and installation of new splash pad equipment as deemed to be required by Local, State and Federal regulatory agencies.
- Properly dispose of the existing splash pad structure and all of the existing splash pad equipment. Disposal costs are to be included in the Base Proposed Fee amount(s).
- Excavation efforts are to include the removal of all associated splash pad piping, drainage and conduits from beneath the ground. And additionally the proper disposal of these components, as well as all existing concrete any unsuitable soils.
- A six (6) foot high chain link construction fence shall be installed around the work area for the duration of construction. The construction site must be properly secured at all times.
- Work area must be kept free of hazards and protected at all times.
- Proposer shall coordinate all demolition and removal activities with the Town's Project Superintendent.
- Proposer or their subcontractor, whichever shall be transporting the construction materials from the project site shall have a currently valid waste transporter permit.

Project Deduct Alternate:

Provide a deduct alternate option if the Town elected to perform the demolition, disposal and site preparation aspects of this project providing the proposer with a graded site that is prepped for new construction.

Existing Piping Connections and Termination:

• The Proposer shall remove and dispose of all of the existing splash pad system, construction debris, piping, drainage and conduit etc...from within and beneath the existing splash pad.

• Proper termination of these components is the sole responsibility of the Proposer including but not limited to disconnecting existing piping, drainage and conduits for proper disposal, and if necessary proper end termination and capping.

Utilities:

- Proposer shall mark out the project work area and notify Call-Before-You-Dig (CBYD) as required by law at least two full working days but not more than 30 days before any excavation starts (Excluding holidays & weekends).
- Proposer is responsible for contracting with a private utility locator to locate any private buried utilities in the construction area.
- All utilities are to remain in service during the work, if possible. Proposer shall inform the Town if any utilities need to be temporarily removed from service.
- Proposer shall confirm that any buried water, sewer or electrical lines damaged or turned off during demolition are repaired prior to backfilling and surfacing. Any buried water, sewer and/or electrical lines shall be inspected before they are put back into service.

Site Grading and Backfill:

- Proposer shall be responsible for all site grading.
- Any areas that are disturbed by the construction process shall be backfilled and graded.
- Backfill the excavated area with clean compacted fill to grade.
- Backfill materials should be compacted to 95% minimum density.
 - a. No demolition debris, trash, concrete, asphalt, or excavated soils shall be reintroduced into the excavation or used as backfill.

INSTALLATION OF NEW SPLASH PAD - DESIGN EXPECTATIONS AND/OR REQUIREMENTS:

The Proposer shall be expected to provide all equipment, design, installation and transportation to the site, in accordance with the following requirements:

• The new splash pad shall be approximately 40-feet by 60-feet in overall size which shall include a dry concrete apron.

• The Proposer shall be responsible for the design-build, supply and install of the water features to include sprays and/or stream jets, ground features and all appurtenances to operate the system in Lake Mohegan Park

• The Proposer shall include a site plan that illustrates that the spray pad is appropriately integrated into the surrounding park area. An aerial image of the Lake Mohegan beach area is included as an exhibit to this RFP. The existing splash pad is depicted on the left side of the image. The new splash pad system shall be installed in the same approximate location.

• The Proposer shall be responsible for obtaining any and all permits necessary for completion of the project.

• The Proposer shall be responsible to furnish all equipment and labor for the project.

• The Proposer shall construct a brushed concrete pad with color additives. Include as an alternate, in lieu of a brushed concrete pad surface, pricing for a concrete pad covered by a rubberized surface (ie. Aqua Bond, or other approve equal).

• The Proposer will construct any sidewalks needed to connect the splash pad to the existing walkway.

• All exposed splash pad components shall be adequately coated to resist rust and guard against degradation from UV exposure.

• All splash pad components, heads, spray nozzles and other items shall be constructed of materials resistant to vandalism, deterrent to theft, require special tools for removal and free from degradation in transmitting pressurized, chemically treated, potable water. Components, heads and nozzles constructed of Stainless Steel, Bronze or Red Brass shall be given preference.

• The Proposer shall install the activation post near the primary entrance to the splash pad.

• Installation of a flow-through/potable system shall be required to tie into the water system and the splash pad shall be designed to drain into the Town's storm system.

• System shall be designed and set up to properly drain for repairs and winterization. If a gravity drain cannot be accommodated, a sump pump that drains the entire system shall be installed.

• Control panel and Custom Manifold, including engineering are to be included and install in an above ground enclosure.

• The Proposer shall be responsible to test the system for proper operation.

• The Proposer shall provide Town staff with on-site in-person instructions and training on the proper operation of the new system.

• The Proposer shall provide the Town staff with on-site in-person instruction and training on the proper winterization procedures of the splash pad system at the close of the first year operations.

- The Proposer shall provide the Town staff with a list of all materials and products utilized for this project.
- The Proposer shall provide two (2) sets of operation and maintenance manuals with drawings of the installed splash pad.

The Town shall provide all utilities to the project site. The Proposer shall be responsible for connecting the newly installed equipment to the utilities provided by the Town.

All site work shall be performed by the Proposer.

The details of the splash pad design should include, but are not limited to:

- A toddler fence installed around the outer perimeter of the facility to keep children enclosed.
- Designed for a variety of ages; at a minimum, 2-5-year-old and 6-12-year-old cohorts should be considered.
- Provide an interesting variety of spray and water features while being conscious of water conservation measures;
- Nozzles, spray/ mist heads, spray caps and winter caps that are fastened with the ability to be removed from the play features using tamper resistant tools specifically designed for use with proprietary fixtures. The nozzle, spray heads, spray caps and winter caps are to be recessed into the spray amenity
- Provide a non-slip concrete surface;
- All electrical connections, grounding, connections for splash pad and feature apparatus;
- Multi-program sequencing and flow control on each splash pad apparatus (or equivalent);
- User-control features (e.g. push button start) and the ability to program the start and finish times of the water on and off demand basis;
- Control system flexibility to provide control of volume, length of time, and sequencing for all splash pad apparatus;
- Include with your submission details on the water consumption/unit time at given pressure for each spray feature;
- Provide and install a water Recirculation System for the splash pad.
- Supply and install any required backflow preventer valves (with double-check capabilities);
- Perform system start-up and final inspection;
- Provide the Town with an orientation, training and demonstration session(s) on the complete operation of the splash pad system; including but not limited to the electrical, mechanical and control systems prior to opening;
- Provide the Town with an orientation, training and demonstration session(s) regarding the seasonal closing procedures for the splash pad system;
- Include one (1) return visit in year two (Memorial Day year 2023) to assist the Town staff with startup of the splash pad and provide an hourly rate proposal for future training sessions for Town staff.

SPLASH PAD PRODUCTS

A. Embedded Anchoring and leveling Systems: The anchoring system of the splash pad equipment shall have an integrated leveling system facilitating installation, ensuring product is plumb and installed at the desired height.

B. When applicable, templates shall be supplied by the manufacturer to facilitate the installation of the embedded anchoring equipment.

C. All play products shall have electrical grounding studs incorporated into their associated anchoring equipment. All play products shall be grounded by the installer per local codes.

D. All installation conduit wiring including electrical supply panel, PVC connections, piping, elbows, tees, play product assembly if required and other items relating to the installation shall be supplied by the general Proposer.

E. Drawings and Instructions: Product drawings and installation manuals shall be supplied by the manufacturer for ease of installation.

F. Acceptable Products: Rain Products, LLC, 2121 Cottage Street, Ashland OH 44805 or other Town approved equal. For reference and use of proposers, a conceptual design for the splash pad system is included as an exhibit to this RFP. For Alternate Products, Respondents shall include detailed Manufacture's Specifications in their submissions.

PRODUCT DELIVERY, STORAGE AND HANDLING:

A. All splash pad aquatic play products and associated equipment must be properly wrapped and secured in place while in transport to the project site. Care shall be observed during offloading and handling to prevent excessive stress and abrasions.

B. At the site, the play products and associated equipment are to be stored in safe areas, out of the way of traffic and other construction activities, until the actual time of installation. Safety fencing or other like precautions must be taken for the protection of public and adjacent property.

C. Any protective wrapping on the aquatic play features must be left in place until construction work for the splash pad is complete.

COMMISSIONING OF THE SPLASH PAD

Upon completion of construction, the Proposer shall provide the Town with adequate training on facility operations and maintenance. The Proposer may request that the equipment manufacturer and/or manufacturer's representative provide onsite start-up and training for the owner/operator.

TESTING AND SYSTEM ADJUSTMENTS

A. The Proposer shall test all equipment as necessary to show that it complies with all requirements specified. All testing shall be done in a manner approved by the Town.

B. All water piping systems shall be flushed free of debris and pressure tested at 150% of operating pressure or 75psi minimum for discharge lines, 30p.s.i. minimum for suction lines, and 15p.s.i. minimum for drain lines, for a period of not less than 4 hours, and proven free of leaks or other defects, prior to and after backfilling and concrete pours. Repair leaks and repeat test as necessary until satisfactory results are obtained.

C. Splash Pad flow manifold assemblies shall be pressure tested to150 PSI for 30 minutes with zero leakage. Repair any leaks and retest until acceptable results are obtained.

D. All electrical circuits, feeders, and equipment shall be tested and proven free of improper grounds, open circuits or shorts, as required by the authorities having jurisdiction, to demonstrate compliance with codes and laws.

E. The Proposer shall place the installation in operation and make tests, adjustments, and corrections, until it is shown to be in proper operating condition.

SPLASH PAD EQUIPMENT WARRANTY

A. Include with your submission warranty information on:

- (1) Stainless steel Play Events/Products, stainless steel anchoring systems and aluminum spheres.
- (2) Reinforced fiberglass skid, sand filter fiberglass tank and cartridge filter fiberglass tank.

(3) Brass components including; spray nozzles, spray caps and spray heads. High density polyethylene components, polyurethane components, and ultra-high molecular weight polyethylene components. The Subterranean vault (enclosure and access hatches), stainless steel automated water distribution manifold, drain boxes, strainers, electrical enclosures, and chemical controllers.

(4) color coatings, stainless steel hardware & moving parts, fiberglass products, Polymers, Soft Touch Elastomers (Toe Guards), subterranean water containments system, circulation pumps, chemical injection pumps, chlorinator systems, acid feed systems, polyvinyl chloride (PVC); piping, fittings, ball valves, check valves, cartridge elements, pressure gauges, chemical sensing probes, motor starters, electrical relays, terminal blocks, actuated valves, programmable logic controller (PLC controller), time switches, manual switches, transformers, breakers, electrical wiring and connections.

(5) Other components not referenced above.

Note: It is the Town expectation that all warranties shall be managed by the equipment supplier. If you are proposing an alternate arrangement for the management of the warranties, include that information with your proposal submission.

PROPOSER'S REQUIREMENTS

Proposer scope of services shall include, and be in accordance with:

- A. Meeting with Town representatives to discuss proposed design details and secure final design approval
- B. Supply a list of component parts and replacement costs; and

C. Provide complete set of "As-Built" drawings (CAD file and PDF version), an Operation and Maintenance manual - for approval by the Town, prior to release of final payment.

D. Provide estimated annual operational costs of proposed designs.

REQUIREMENTS AT TIME OF EXECUTION AND PRIOR TO COMMENCEMENT OF WORK

The successful Proposer will be required to submit the following documentation, in a form satisfactory to the Town of Fairfield, at the time of the execution of the Contract:

- A. 100% Payment and Performance Bonds
- B. A one (1) year maintenance bond, effective from the Town's acceptance of the completed project.
- C. Public Works License
- D. Executed Agreement
- E. Plans for the selected design concept

F. Insurance Documents including, but not necessarily limited to: Commercial General Liability, Automobile Liability Policy, Standard Owners Automobile Liability Policy, Workman's Compensation, and Professional Liability Insurance.

FORM OF PROPOSAL

Proposals must include and repeat the same headings as listed below. Note: Proposal(s) shall be limited in length to twenty (20) single sided pages, appendix materials are permitted but are not score able:

1. Experience, Qualifications, Project Management

a. Provide an overview of the company history including past project samples. State the length of existence and types of services offered. Identify the technical details that make the Proposer uniquely qualified for this work.

b. Information is required of the makeup of staff including skills and qualifications of the project team. Show where these people will be physically located during the project phase. Identify key individuals that will be working on the project by name and title.

c. Demonstrate experience designing and constructing splash.

2. Design Concept (TOTAL PRICE)

a. Provide a conceptual design of a splash pad at the location shown in the Exhibit C.

b. Realizing that the design concept may be altered pending further consultation with the Town, consideration will be given if the elements listed within the RFP were implemented into the preliminary design; Comment on: were you able to incorporate creative features into the overall design that represent the unique area;

c. Detailed description of water conservation features utilized in design, and estimate of annual water usage per operating season (provided in cubic feet).

d. The Proposer shall also submit the following documents

i. Site Layout Drawings: the proposal shall site layout plan drawings, minimum of 11" x 17" showing clearly all equipment, concrete pad areas, splash components, drains, drainage lines, services, electrical, chambers, model numbers, colors, dimensions, etc.

ii. Three Dimensional Perspective Drawings: the proposal shall contain three dimensional perspective drawings showing the splash pad, minimum 11" x 17". iii. Materials/Type of Water Play Features: the proposal shall include detailed information and color images of the proposed types of water play features, surfaces and components.

3. References

Provide a list of four (4) professional references (on the form included in this RFP) of clients you have worked with in the last five years similar to this RFP.

4. Warranty

a. provide with your submission product information that details the term of the product warranties that are being proposed; Indicate what the proposed warranty would cover.

5. Other:

a. Provide a project timeline and outline your ability to guarantee the finished product by the deadline referenced herein;

b. Provide details concerning a proposed maintenance plan for the splash pad, with seasonal start-up and winterizing steps.

PROPOSAL EVALUATION

For the purpose of evaluation, the following criteria will be utilized to score each Proposer's Submission:

Rating Scores:	5.0 - Exc	ellent 4.0 –	Good 3.0 -	Satisfactory	2.0 - Mar	ginal 1.0 –	Unsatisfactory

Category	Description	Score	Weight	Total Points
Experience, Qualifications, Project Management	Company history, qualifications of staff, project management experience, references		X 5	
Design Concept	Design with a unique concept and minimum requirements		X 5	
Project Schedule	Detailed timeline for Splash Pad construction and commissioning		X 4	
Warranty	What type of warranty or guarantee will be offered on the product or service?		X 3	
Pricing	Project Budget Section		X 3	
Total				

All qualified Proposals will be reviewed and evaluated by the Town's selection committee. It will be the responsibility of said committee to initially read, review and evaluate each Proposal. The selection committee may "short list" those Proposals that are most feasible for further consideration. Proposers may be asked to make a Pre-award Presentation of plan to the Town of Fairfield.

BID PROPOSAL FORM

PROPOSAL TO: Town of Fairfield, Purchasing Department First Floor, Sullivan Independence Hall 725 Old Post Road, Fairfield, Connecticut 06824

I, ________ have received the following contract documents,
1. BID Document #2022-128,

2. Posted addenda (if any) numbered ______, posted at https://fairfieldct.org/bids

and have included their provisions in my Proposal. I shall provide all labor, materials, equipment, technical service, insurances, warranties, applicable taxes and licenses, etc, to design, build, supply, deliver and install the services specified in this RFP:

1. BASE BID #1. Perform All Work required Splash Pad Replacement, Lake Mohegan, 960 Morehouse Hwy

(\$) /lump sum	1	Dollars
	(Written Amount)	

Work shall be completed ______ days after receipt of written notice to proceed / purchase order.

2. DEDUCT ALTERNATE #1 – Demolition of existing splash pad, disposal of construction debris and preliminary preparation of project site area – These tasks removed from project scope and instead performed by the Town.

(\$______) /lump sum ______ *Dollars*

(Written Amount)

All pricing shall include the cost of labor, materials, equipment, tools, mobilization, plant, delivery, permits (where not waived by the Town), licenses, overhead and profit, taxes (except from which Owner is exempt) and insurances.

A complete itemized schedule of values shall be required to be provided by the Proposer, prior to award of contract.

The Town has the right to add or remove items and/or quantities from this bid. Unbalanced bids will not be accepted. The Town of Fairfield reserves the right to award the bid with multiple items:

- a) To more than one bidder, based on meeting the item(s) specification, cost, availability, or any combination of these criteria;
- b) To a single bidder who meets the specifications for all items, and offers the best combination of lowest cost, best availability, and broadest product range;
- c) May add, subtract or delete any item and/or quantity as deemed in the best interest of the Town.
- d) All pricing shall include the cost of labor, materials, equipment, tools, mobilization, incidentals, delivery, (where not waived by the Town), licenses, overhead and profit, taxes (except from which the Town is exempt) and insurances.

CHECKLIST

The following must be submitted with proposal:

- \Box Cover page, completed and signed.
- Addenda acknowledged per Item 2 on Bid Proposal Form, or
- □ Signed and submitted with modified pricing if requested.
- □ List of references where projects performed of comparable size and scope within the past three years.
- □ Schedule of values.
- List of all sub-contractors identifying each trade, hourly rates, and Tax ID number.
- □ Bid Bond or equal approved security.
- □ Stated exceptions (if any are to apply).

The Bidder hereby certifies that any and all defects, errors, inconsistencies or omissions of which he/she is aware, either directly or by notification from any sub-bidder or material supplier found in the Contract Documents are listed herewith in this Bid Form.

Signature

Date

Name and Title of Authorized Representative (Printed)

PURCHASING AUTHORITY TOWN OF FAIRFIELD INSTRUCTIONS FOR BIDDERS TERMS AND CONDITIONS OF BID

BID PROPOSALS

Bid proposals are to be submitted in a sealed envelope and clearly marked on the outside "<u>BID #2022-128</u>" including all outer packaging such as DHL, FedEx, UPS, etc. All prices and notations must be printed in ink or typewritten. No erasures are permitted. Bid proposals are to be in the office of the Purchasing Authority, First Floor, Independence Hall, 725 Old Post Road, Fairfield, Connecticut, prior to date and time specified, at which time they will be publicly opened.

RIGHT TO ACCEPT / REJECT

AFTER REVIEW OF ALL FACTORS, TERMS AND CONDITIONS, INCLUDING PRICE, THE PURCHASING AUTHORITY OF THE TOWN OF FAIRFIELD RESERVES THE RIGHT TO REJECT ANY AND ALL BIDS, OR ANY PART THEREOF, OR WAIVE DEFECTS IN SAME, OR ACCEPT ANY PROPOSAL DEEMED TO BE IN THE BEST INTEREST OF THE TOWN OF FAIRFIELD.

QUESTIONS

Questions concerning conditions, bidding guidelines and specifications should only be directed in writing to:

Mr. Gerald J. Foley, Director of Purchasing: <u>GFoley@Fairfieldct.org</u>

Inquiries must reference date of bid opening, requisition or contract number, and must be received <u>no later than as indicated in the bid documents</u> prior to date of bid opening. Failure to comply with these conditions will result in the bidder waiving the right to dispute the bid specifications and conditions.

PRICES

Prices quoted must be firm, for acceptance by the Town of Fairfield, for a period of ninety (90) days. Prices shall include all applicable duties. Bidders shall be required to deliver awarded items at prices quoted in their original bid.

F.O.B. DESTINATION

Prices quoted shall be Net - Delivered to destination. Bids quoting other than F.O.B. Destination may be rejected.

BID BOND

The BID BOND furnished, as bid security, must be duly executed by the bidder as principal. It must be in the amount equal to five percent (5%) of the total estimated bid, as guarantee that, in case the contract is awarded to the bidder, the bidder will, within ten days thereafter, execute such contract and furnish a Performance Bond and Payment Bond.

Small businesses may elect to obtain an irrevocable letter of credit or cashier's check in lieu of the Bid Bond. Such surety must also be in an amount equal to at least five percent (5%) of the total estimated bid.

All bid bonds shall be written by a surety company or companies licensed in the State of Connecticut, and shall have at least an A-VII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if an approved surety bond cannot be provided, the bidder shall be deemed non-responsive.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

NOTE: Failure to provide a Bid Bond or equivalent security is not cause for a waiver defect. Any bid not accompanied by such security will be excluded from consideration.

PERMITS

The contractor will be responsible for securing all necessary permits, state and local, as required by the Town of Fairfield. The Town will waive its application and permit fees for Town of Fairfield projects.

PAYMENT PROCEDURES

No voucher, claim or charge against the Town shall be paid without the approval of the Fiscal Officer for correctness and legality. Appropriate checks shall be drawn by the Fiscal Officer for approved claims or charges and they shall be valid without countersignature unless the Board of Selectmen otherwise prescribed.

PAYMENT PERIOD

The Town of Fairfield shall put forth its best effort to make payment within thirty days (30) after delivery of the item acceptance of the work, or receipt of a properly completed invoice, whichever is later. Payment period shall be net thirty days (30) unless otherwise specified. For projects that do not require a performance or bid bond, The Town of Fairfield reserves the right to retain five percent (5%) of total bid amount, which is payable ninety (90) days after final payment or acceptance of the work.

THE CONTRACTOR

The Contractor for the work described shall be thoroughly familiar with the requirements of all specifications, and the actual physical conditions of various job sites. The submission of a proposal shall be construed as evidence that the Contractor has examined the actual job conditions, requirements, and specifications. Any claim for labor, equipment, or materials required, or difficulties encountered which could have been foreseen had such an examination been carefully made will not be recognized.

ASSIGNMENT OF CONTRACT

No contract may be assigned or transferred without the consent of the Purchasing Authority.

AWARD OF BIDS

Contracts and purchases will be made or entered into with the lowest responsible bidder meeting specifications, except as otherwise specified in the invitation. If more than one item is specified in the invitation, the Town of Fairfield reserves the right to determine the low bidder on an individual basis or on the basis of all items included in the Invitation for Bids, unless otherwise expressed by the Town. Additionally, the Town reserves the right to consider other factors in an award, such as the Town's prior experience with a vendor for services previously provided.

PERFORMANCE AND LABOR AND MATERIAL BOND

The successful bidder, within seven (7) business days after notification of award, will be required to furnish Performance and Labor and Material Bond provided by a company authorized to issue such bonds in the State of Connecticut, or Certified Check or properly executed Irrevocable Letter of Credit equal to a hundred per cent (100%) of the award.

In the event that the Proposer where required to provide evidence of insurance and a performance bond does not do so before beginning work, the Town of Fairfield reserves the right to withhold payment from such supplier until the evidence of insurance and performance bond has been received by the Town.

All payment and performance bonds shall be written by a surety company or companies licensed to issue bonds in the State of Connecticut, and shall have at least an A-VIII policy holders rating, as reported by A.M. Best Rating Services, or otherwise deemed acceptable by the Town. The Town always reserves the right to reject surety companies, if approved surety bonds cannot be provided the contract shall be terminated.

A complete list of certified surety companies can be accessed on the U.S. Government Department of Treasury website: https://www.fiscal.treasury.gov/fsreports/ref/suretyBnd/c570 a-z.htm

BOND REQUIREMENT – NON-RESIDENT CONTRACTORS

- 1. Non-resident contractors are required to deposit with the Department of Revenue Services a sum equivalent to 5% of the total contract value, as assurance that personal property taxes and/or any other State taxes assessed and due the State during the contract will be paid.
- 2. If this surety is not deposited with the State, the Town is required to deduct and submit to the State 5% of the total contract value.

GUARANTEE

Equipment, materials and/or work executed shall be guaranteed for a minimum period of one (1) year against defective material and workmanship. The cost of all labor, materials, shipping charges and other expenses in conjunction with the replacement of defective equipment, and/or unsatisfactory work, shall be borne by the Proposer.

CATALOGUE REFERENCE

Unless expressly stated otherwise, any and all reference to commercial types, sales, trade names and catalogues are intended to be descriptive only and not restrictive; the intent is to indicate the kind and quality of the articles that will be acceptable. Bids on other equivalent makes, or with reference to other catalogue items will be considered. The bidder is to clearly state exactly what will be furnished. Where possible and feasible, submit an illustration, descriptive material, and/or product sample.

INSURANCE

A. The Town of Fairfield is requiring insurance coverage as listed below for this work.

Note: The term "Proposer" (hereinafter called the "Contractor") shall also include their respective agents, representatives, employees and subcontractors; and the term " Town of Fairfield" (hereinafter called the "Town") shall include their respective officers, agents, servants, officials, employees, volunteers, boards and commissions.

Note: The term "Town of Fairfield" or "Town" is to be taken to mean Town of Fairfield and the Fairfield Board of Education when the project includes the Board of Education.

At least five days before the Contract is executed and prior to commencement of work there under the Contractor will be required to submit to the Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824 a certificate of insurance, executed by an authorized representative of the insurance company, satisfactory to the Town's Risk Manager and in an acceptable form. The Town always reserves the right to reject insurance companies, if approved insurance policies cannot be provided the contract shall be terminated.

INSURANCE RIDER

Without limiting the Contractor's liability, the Contractor shall provide and maintain in full force and effect at all times until all work required by the contract has been fully completed, except that Products/Completed Operations coverage shall be maintained for five (5) years, insurance coverage related to its services in connection with the project in compliance with the following requirements.

The insurance required shall be written for not less than the scope and limits of insurance specified hereunder, or required by applicable federal, state and/or municipal law, regulation or requirement, whichever coverage requirement is greater. It is agreed and understood that the scope and limits of insurance specified hereunder are minimum requirements and shall in no way limit or preclude the Town from requiring additional limits and coverage to be provided under the Contractor's policies.

B. Minimum Scope and Limits of Insurance:

Worker's Compensation Insurance:

- In accordance with the requirements of the laws of the State of Connecticut.
- Five hundred thousand dollars (\$500,000) Employer Liability each accident.
- Five hundred thousand dollars (\$500,000) Employer Liability each employee by disease.
- Five hundred thousand dollars (\$500,000) Employer Liability policy limit coverage for disease.

Commercial General Liability Insurance:

- Bodily Injury, Personal Injury and Property Damage one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.
- Products/Completed Operations one million dollars (\$1,000,000) each occurrence, two million dollars (\$2,000,000) aggregate.

Automobile Liability Insurance:

A combined single limit of one million dollars (\$1,000,000). This policy shall include all liability of the Contractor arising from the operation
of all self-owned motor vehicles used in the performance of the Contract; and shall also include a "non-Ownership" provision covering the
operation of motor vehicles not owned by the Contractor, but used in the performance of the work, and, rider CA9948 or equivalent

Pollution Liability:

• One million dollars (\$1,000,000) each occurrence, one million dollars (\$1,000,000) aggregate.

Umbrella/Excess Liability Insurance:

 Five million dollars (\$5,000,000) each occurrence, five million dollars (\$5,000,000) aggregate. Such coverage must be follow form over Worker's Compensation, Commercial General Liability, Pollution Liability and Automobile Liability.

Indemnification: The Contractor shall defend, indemnify and save harmless the Town and its officers, agents, servants, officials, employees, volunteers, boards and commissions from and against any and all claims, demands, suits, proceedings, liabilities, judgments, awards, losses, damages, costs and expenses of any nature, including attorneys' fees, on account of bodily injury, sickness, disease, death or any other damages or loss sustained by any person or persons or injury or damage to or destruction of any property, directly or indirectly arising out of, relating to, or in connection with the work called for in the Contract, whether or not due or claimed to be due in whole or in part to the active, passive or concurrent negligence, fault or contractual default of the Contractor, its officers, agents, servants or employees, any of its sub-contractors, the Town, any of its respective officers, agents, servants, officials, employees, volunteers, boards and commissions and/or any other person or persons, and whether or not such claims, demands, suits or proceedings are just, unjust, groundless, false, or fraudulent, and the Contractor shall and does hereby assume and agrees to pay for the defense of all such claims, demands, suits and proceedings, provided, however, that the Contractor shall not be required to indemnify the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, against any such damages occasioned solely by acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, and commissions, other than supervisory acts or omissions of the Town, its officers, agents, servants, officials, employees, volunteers, boards and commissions, in connection with the work called for in the Contract.

"Tail" Coverage: If any of the required liability insurance is on a claims-made basis, "tail" coverage will be required at the completion of this contract for a duration of 36 months, or the maximum time period reasonably available in the marketplace. The Contractor shall furnish certification of "tail" coverages described or continuous "claims made" liability coverage for 36 months following Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage provided its retroactive date is on or before the effective date of this Contract. If continuous "claims made" coverage is used, the Contractor shall be required to keep the coverage in effect for duration of not less than 36 months from the end of the Contract. Acceptability of Insurers: The Contractor's policies shall be written by insurance companies licensed to do business in the State of Connecticut, with an A.M. Best rating of A- XV or otherwise acceptable by the Town's Risk Manager.

Subcontractors: The Contractor shall require subcontractors to provide the same "minimum scope and limits of insurance" as required herein, with the exception of Errors and Omissions/Professional Liability insurance/Fiduciary Liability, unless Errors and Omissions/Professional Liability/Fiduciary Liability insurance is applicable to the work performed by the subcontractor. All Certificates of Insurance shall be provided to and approved by the Town's Risk Manager prior to the commencement of work, as required herein.

Aggregate Limits: It is agreed that the Contractor shall notify the Town when fifty percent (50%) of the aggregate limits are eroded during the contract term. If the aggregate limit is eroded for the full limit, the Contractor agrees to reinstate or purchase additional limits to meet the minimum limit requirements stated herein. The premium shall be paid by the Contractor.

Deductibles and Self-Insured Retentions: Any deductible or self-insured retention must be declared to, and approved by, the Town. All deductibles or self-insured retentions are the sole responsibility of the Contractor to pay and/or to indemnify. Under no circumstances will the Town be responsible for paying any deductible or self-insured retentions related to this Contract

Notice of Cancellation or Non-renewal: Each insurance policy required shall be endorsed to state that coverage shall not be suspended, voided, cancelled, or reduced in coverage or in limits except after 30 days prior written notice by certified mail, return receipt requested, has been given to the Town, (provided ten (10) days' prior written notice shall be sufficient in the case of termination for nonpayment).

Waiver of Governmental Immunity: Unless requested otherwise by the Town, the Contractor and its insurer shall waive governmental immunity as defense and shall not use the defense of governmental immunity in the adjustment of claims or in the defense of any suit brought against the Town.

Additional Insured: The liability insurance coverage, except Errors and Omissions, Professional Liability or Workers Compensation, if included, required for the performance of the Contract shall include the Town as Additional Insured but only with respect to the Contractor's activities to be performed under this Contract. Coverage shall be primary and non-contributory with any other insurance and self-insurance and contain no special limitations on the scope of protection afforded to the Town of Fairfield. The Town and/or its representative retain the right to make inquiries to the Contractor, its agents or broker and insurer directly.

Waiver of Subrogation: A waiver of subrogation in favor of the Town is required on all policies.

Waiver/Estoppel: Neither approval by the Town nor failure to disapprove the insurance furnished by the Contractor shall relieve the Contractor of the Contractor's full responsibility to provide insurance as required under this Contract.

Contractor's Insurance Additional Remedy: Compliance with the insurance requirements of this Contract shall not limit the liability of the Contractor or its Sub-Contractors/Firms, employees or agents to the Town or others. Any remedy provided to the Town shall be in addition to, and not in lieu of, any other remedy available under this Contract or otherwise.

Certificate of Insurance: As evidence of the insurance coverage required by this Contract, the Contractor shall furnish Certificate(s) of Insurance to the Town's Risk Manager prior to the award of the Contract if required by the Bid document, but in all events prior to Contractor's commencement of work under this Contract. The Certificate(s) will specify all parties who are endorsed on the policy as Additional Insured (or Loss Payees). The certificates and endorsements for each insurance policy are to be signed by a person authorized by the insurer to bind coverage on its behalf. Renewals of expiring certificates shall be filed thirty (30) days prior to expiration. The Town reserves the right to require complete, certified copies of all required policies at any time. All insurance documents required should be mailed to Town of Fairfield, Chief Financial Officer, 725 Old Post Road, Fairfield, CT 06824 and Town of Fairfield, Risk Manager, 725 Old Post Road, Fairfield, CT 06824.

OSHA

The bidder will certify all equipment complies with all regulations and conditions stipulated under the Williams-Steiger Occupational Safety and Health Act of 1971, as amended. The successful bidder will further certify that all items furnished under this project will conform and comply with Federal and State of Connecticut OSHA standards. The successful bidder will agree to indemnify and hold harmless the Town of Fairfield for any and all damages that may be assessed against the Town.

LIFE CYCLE COSTING

Where applicable, Life Cycle Costing will be used as a criterion for awarding bids. This is a method of calculating total cost of ownership of an item over the life of the product, which may include operation and maintenance expenses, transportation, salvage value, and/or disposal costs.

FEDERAL, STATE, AND LOCAL LAWS

All applicable Federal, State and local laws, rules and regulations of all authorities having jurisdiction over the locality of the project shall apply to the contract and are deemed to be included herein. If the total amount of the project, including any current or future change orders, exceeds \$100,000.00 all work is to be done in accordance with Connecticut Department of Labor (CT-DOL) rules and regulations. More information may be obtained from: www.ctdol.state.ct.us

The Davis-Bacon and Related Acts, shall apply to contractors and subcontractors performing on federally funded or assisted contracts in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. More information may be obtained from: https://www.dol.gov/whd/govcontracts/dbra.htm

NOTE: The Town shall apply the most current wage decision applicable at the time of contract award.

CONFLICT OF INTEREST

No officer or employee or member of any elective or appointive board, commission or committee of the Town, whether temporary or permanent, shall have or acquire any financial interest gained from a successful bid, direct or indirect, aggregating more than one hundred dollars (\$100.00), in any project, matter, contract or business within his/her jurisdiction or the jurisdiction of the board, commission, or committee of which he/she is a member. Nor shall the officer / employee / member have any financial interest, direct or indirect, aggregating more than one hundred dollars (\$100.00) in any contract or proposed contract for materials or services to be furnished or used in connection with any project, matter or thing which comes under his/her jurisdiction or the jurisdiction of the board, commission, committee of which he/she is a member.

NON-WAIVER CLAUSE

The failure by the Town to require performance of any provision of this bid shall not affect the Town's right to require performance at any time thereafter, nor shall a waiver of any breach or default of a contract award constitute a waiver of any subsequent breach or default or a waiver of the provision itself.

ATTORNEY FEES

In the event of litigation relating to the subject matter of this bid document or any resulting contract award, the non-prevailing party shall reimburse the prevailing party for all reasonable attorney fees and costs resulting therefrom.

SCOPE OF WORK/SITE INSPECTIONS

The bidder declares that the scope of the work has been thoroughly reviewed and any questions resolved (see above for name and number of individual to contact for questions). If applicable, the bidder further declares that the site has been inspected as called for in the specifications (q.v.).

EXCEPTION TO SPECIFICATIONS

No protest regarding the validity or appropriateness of the specifications or of the Invitation for Bids will be considered, unless the protest is filed in writing with the Purchasing Authority prior to the closing date for the bids. All bid proposals rendered shall be considered meeting the attached specifications unless exceptions are noted on a separate page dated and signed by the bidder.

UNLESS OTHERWISE NOTED

It will be assumed that all terms and conditions and specifications will be complied with and will be considered as part of the Bid Proposal.

TAX EXEMPT

Federal Tax Exemption 06-6001998. Exempt from State Sales Tax under State General Statues Chapter 219-Section 12-412 Subsection A. No exemption certificates are required and none will be issued.

REFERENCES

Provide reference details of most recent similar scope projects performed.

REFERENCE #1:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #2:

REFERENCE #3:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #4:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

REFERENCE #5:

Name of Company	Phone
Contact Person	Cell
Company Address	Email
Project, Location, & Date Completed	

SUBCONTRACTORS

Provide subcontractor details if any are to be employed as part of this contract, including labor rates:

SUBCONTRACTOR #1:

Name of Company			Fed ID #
Contact Person			Title
Company Address			Phone
Trade			Email
Rates: Supervisor \$	/hr Foreman \$	/hr Journeyman \$_	/hr Apprentice \$/
SUBCONTRACTOR #2:			
Name of Company			Fed ID #
Contact Person			Title
Company Address			Phone
Trade			Email
Rates: Supervisor \$	/hr Foreman \$	/hr Journeyman \$	/hr Apprentice \$/
SUBCONTRACTOR #3:			
Name of Company			Fed ID #
Contact Person			Title
Company Address			Phone
Trade			Email
Rates: Supervisor \$	/hr Foreman \$	/hr Journeyman \$_	/hr Apprentice \$/
SUBCONTRACTOR #4:			
Name of Company			Fed ID #
Contact Person			Title
Company Address			Phone
Trade			Email
Potos: Supervisor	/hr. Foromon ¢	/h.m. T	/hr Apprentice \$

ATTACHMENTS

Conceptual Design Drawings

Prevailing Wage Rate Package

Aerial Images of the Lake Mohegan Beach Area

Image #1 Image #2

RFP#: 2022-128 DESC: Design Build Supply & Install - New Splash Pad - Lake Mohegan Park	Town of Fairfield - Bid Results			
DATE: 18th February 2022 TIME: 02:00PM	Aqua Turf Irrigation, LLC Orange, CT	M. E. O' Brien & Sons, Inc Medway, MA	Nunes Connecticut, Inc Bloomfield, CT	
1. BASE BID #1				
Perform all work required for Splash Replacement - Lake Mohegan Park	\$171,000.00	\$190,740.00	\$279,800.00	
Work shall bd completed in Days after receipt of notice to proceed	10-days* *weather dependent	115-days** ** 8 - 10 weeks lead-time for materials, 4-6 weeks for the install	Not provided	
2. DEDUCT ALTERNATE #1				
Demolition of existing splash pad, disposal of construction debris and preliminary preparation of project area - These tasks removed from the project scope and instead to be performed by the Town	(\$1,000.00)	(\$9,800.00)	Not provided	
	Add Alt. #1 - funish and supply 200LF of 4ft high black CHF, one 4ft gate and one 12ft wide gate - add \$7,900.00	Colored concrete = \$5,000.00	Total project w/ brushed colored concrete finish = \$279,800.00	
	Add Alt. #2 - Provide non slip rubberized surface, Aqua-Bond, tuff coat - add \$19,400.00	Install fence, per addendum #1 - \$12,000.00	Total project w/ rubberized surfacing = \$342,300.00	
Notes:		Water play surfacing system - supplied and installed - \$62,400.00	Alternate for 200ft of 4ft high BCL Fencing = \$14,000.00	
	Add Alt #4 - concrete color - Stained - \$6,800.00		Hourly Rate for future Training sessions = \$250.00 / hour	
	Add Alt #5 - rain-drop spray equipment in lieu of proposed Vortex equipment - Add \$34,660.00			

Micro Grid 14 Points

Micro grid project has been ongoing since its design inception around 2015. It will power the Wastewater Treatment Plant and surrounding town buildings during a major weather event and will be able to do so without outside fueling or electrical resources. It was shut down in 2018 when contaminated soil was found, and the project could not continue until hardening and soil remediation was completed.

The Micro Grid project is lacking funds due to delays and prices increase from global supply disruption. This money will allow the work to be done to finish the project.

Primary make-up of the funds we need approval for are as follows

Change Order for approximately \$92,000, which is for labor and material costs to complete project.

Approximately \$19,000 for switches, boxes, wire and applicable supporting material to tie in Fire Training,

Conservation and Dog Pound. The solar power contractor used what was originally installed for this project and we now need to reinstall what is needed.

Approximately \$9,000 dollars to hook the 400 KW Fuel Cell into the control system of the Micro Grid. The Fuel Cell was not in service at the time of original design. For the safety of the system and UI workers, this needs to be done.

Costs are costs given to us by Schneider Electric and they are holding the attached pricing until May 8, 2022. This will help the town avoid further mark ups and over runs.

Future costs would be maintenance of the system components

No additional burden will be put on other existing facilities.

No alternates were explored, project is close to completion.

No safety or Environmental concerns

No insurance issues

One hundred percent funding from the WPCA fund balance, no bonding or Grants needed.

Project initially funded through a Grant, project completion date is September of this year.

Board of SelectmenMarch 21, 2022Board of FinanceApril 5, 2022

RTM April 25, 2022?



WATER POLLUTION CONTROL AUTHORITY COMMISSION Draft Minutes

https://www.youtube.com/watch?v=YT8pwNaFJmA

A WPCA Regular meeting was held via Webex at 7:00 p.m. on Wednesday, February 16, 2022.

Present: Vice Chair Joseph D'Avanzo, Ron Drew, Chairman Mark Elletson, Nancy Lefkowitz 7:05, Tom McCarthy, Chris Steiner

Absent: Matt Manchisi

Also Present: WPCA Superintendent John Bodie, John Clancy WPCA Administrator/ Inspector, Larry Edwards, Dr. Lee, Lou Ann Moore, Attorney Chris Smith, Bob Wheway

1. Call to Order – Chairman Elletson called the meeting to order at 7:01 p.m.

Chairman Elletson welcomed Commissioner Tom McCarthy.

Joseph D'Avanzo motioned to move Item 4. 15 Unquowa Road to be heard after Item 2. Meeting Minutes approval. Chris Steiner seconded the motion which carried unanimously, 5-0. (D'Avanzo, Drew, Elletson, McCarthy, Steiner)

2. Bills and Communications - Approval of January 19, 2022, Regular Meeting Minutes

Chris Steiner motioned to approve the minutes. Ron Drew seconded the motion which carried, 3-0-2. (Drew, Elletson, Steiner in favor and D'Avanzo, McCarthy abstained)

4. Old Business

1. Consider and act on a request for a proposed 65 unit residential building at 15 Unquowa Road to connect to the Fairfield Sewer System

Mr. Elletson gave background on the project and said the project originally came in as a much smaller development in 2020. There was much discussion on the feasibility of tapping into the 8" sewer line in front of the property. The Commission decided it was not a good idea and the discussion led to the applicant pursuing the pipe going out to the back of the property to Sanford Street. The Commission gave that conception conditional approval where the applicant was going to assess the feasibility. The Commission did that as an accommodation so the applicant could get the application before P&Z. He understands P&Z did not approve. The applicant has returned with different coursel and a different conception plan that is double the size of the original application presented in October 2021 as a schematic design without the flow monitoring information. That

information was captured in the fall and came to the WPCA in January 2022 indicating the proposed flows had a peaking factor would put this over an 80% threshold in the event of a half inch rain event. At the January meeting the Commission decided to discuss with Wright Pierce.

Mr. Bodie updated the Commission on those conversations. Mr. Bodie said he and Mr. Manchisi discussed the proposal with Dennis Dievert of Wright Pierce and it was agreed upon that the industry standard best practice is to use an 80% threshold and it is where we have to stand firm. They concluded that more flow monitoring would justify if it was an anomaly. Mr. Elletson said a conversation had taken place with the Town in regard to the pipe, usage, location and size 8" and that more monitoring was necessary. He believes it's the applicant's position is that we have had enough time to consider. The Commission expressed their concerns.

Attorney Chris Smith said the Commission said last month they were going to reach out to Wright Pierce in relative to the spike and the one data point that is out of sync. The applicant was told to do more monitoring although he doesn't know what that monitoring would involve and what would resolve the issue. He asked if WP had a written report, there was not.

Mr. Bodie said they reviewed all the data given the applicant submitted. He said we can't make a decision when we don't know what caused the spike. Mr. Smith said he doesn't know why his client would be responsible for \$1m worth of improvements based on one spike. He doesn't understand why they would be asked to do more monitoring when they have four months' worth of testing. He would also like to know where the standard is. Mr. Bodie said it an industry standard best practice. Mr. Smith added if we are being held to the 80% and we do more monitoring are you going to hold to that one day, then there is no reason to do further testing. He needs to understand what his client is asked to do and why.

Mr. Elletson said you were asked to do more monitoring and your client chose to remove those monitors. If more data was gathered we would have a greater source of information. Mr. Elletson said he understands his client does not want to increase the pipe capacity. The Commission said no at 35 units and now you are back at 65 units. Mr. Smith wanted to ask Mr. Edwards a serious of questions. Mr. Elletson said the cross-examination is not helpful. Mr. D'Avanzo noted there is a sewer service in the area.

Joseph D'Avanzo motioned to deny without prejudice the request for a proposed 65 unit residential building at 15 Unquowa Road to connect to the Fairfield Sewer System based on the flow data submitted where the calculated peaking factor exceeds the 80% capacity best practice guidance adhered to by the Commission. Tom McCarthy seconded the motion which carried, 5-0-1. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy in favor and Steiner abstained)

3. New Business

1. Consider and act on a request for a proposed 9 unit residential building at 321 Reef Road.

Bob Wheway presented the project. He said there is an existing two-story medical on site and is proposed to be converted to a residential development consisting of nine units. Flow monitoring was performed over a four week period at two locations. He said they reviewed the data from the maximum flow data and found an anomaly at one location. After reviewing, the testing company attributed it to a block sensor. He reported further calculations and flow rates in detail and the data was discussed.

Mr. Bodie hasn't had a chance to extensively review the application. He can have the pipe scoped tomorrow.

Joseph D'Avanzo motioned to defer the item "to consider and act upon the 9 unit residential building at 321 Reef Road" to a date certain of next month's meeting on March 16, 2022. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner in favor)

2. Consider and act on bond release for 1143 Sasco Hill Road.

Tom McCarthy motioned to defer the item because it is not actionable. Nancy Lefkowitz seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner)

3. Consider and act on a revision to the flow monitoring requirement on the I&I Abatement Policy

No action taken.

4. Discussion on Budget for 2022-2023

The 2022-2023 budget was discussion in detail by account. Most lines increased. Mr. D'Avanzo and Mr. McCarthy will review over the next few weeks to assist Mr. Bodie.

a) Sewer Adjustments

1. Lou Ann Moore – 265 Riverside Drive

Joseph D'Avanzo motioned to adjust the 265 Riverside Drive sewer bill to the \$150 minimum and \$755.58 will be credited or refunded to Lou Ann Moore. Nancy Lefkowitz seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner)

2. Maria Zdru – 31 Garden Street

Joseph D'Avanzo motioned to credit Maria Zdru of 31 Garden Street \$190.77. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner)

5. Update on Current Projects

Mr. Elletson spoke with Mr. Marsilio regarding the Town hiring an engineer dedicated to WPCA work and activities. The position is open and an RFP will be issued for 20-30 hours of external support for Mr. Bodie and his team to move forward with projects particularly since prices are going up.

Mr. Bodie went through projects in priority order.

The Microgrid has an added cost of \$9,000 to integrate the field cell. Pricing will be held until May 8th. The funding approved last month and this month must be presented to the BOS, BOF and RTM.

Joseph D'Avanzo motioned to add the agenda "a vote to consider and approve \$9,000 for the additional fuel bill". Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner)

Joseph D'Avanzo motioned to approve up to \$9,000 to be expended for the connection of the fuel cell. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner)

6. Status Update on Sewer Bypasses - none.

7. Adjournment

Ron Drew motioned to adjourn at 8:19 p.m. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Lefkowitz, McCarthy, Steiner)

Respectfully submitted,

Sheila Tesei Recording Secretary

Micro Grid

120,000 dollars approved by the WPCA commission for the following costs due to project delay and supply costs.

Approximately \$92,000 dollars, from a change order in 2021, Micro Grid project work was stopped and could not resume until the Hardening of the Plant was completed. Completion was slowed as the site was found to have contaminated soil in numerous areas.

Approximately \$19,000 dollars for switches, boxes, wire, and applicable supporting material to tie in Fire Training center, Conservation building and Dog Pound. This equipment was installed, but all of it was utilized when solar power was installed at these locations, so this is an add-on to the WPCA that we are absorbing. Approximately \$9,000 dollars to tie the fuel cell into the Micro Grid. The Fuel Cell was not installed at the time the design was drafted, for the safety of the system and the UI workers; this piece of equipment needs to be integrated.

Pricing is being held until May 8, 2022

Bodie, John

From:	Pulie, Laura
Sent:	Thursday, December 9, 2021 8:43 AM
То:	Bodie, John
Subject:	FW: Schneider Change Order TOF Microgrid

Hi John,

We should talk about this additional fee that I thought would be covered with the overcharge of \$118,000. I was wrong. They had credited it back to us back in 2020, but it is still part of original cost of project. They had submitted a change order for \$235,000 and Bill Norton got \$144,000 of it approved because I had thought we had a credit of \$118,000 which we did not end up having. So question is, could you cover the \$91,000 for the remainder of this change order. Thank you. Laura

From: Jeffrey Hager <Jeffrey.Hager@se.com> Sent: Wednesday, December 8, 2021 3:22 PM To: Pulie, Laura <LPulie@fairfieldct.org> Subject: RE: Schneider Change Order TOF Microgrid

Laura,

As discussed, the change order needed for Yankee Elec for the re mobilization, parts/labor increases was \$235K.

You PO update was only for \$144,388.43 **(\$91,166.57 missing)**. I think you stated that you had requested the full \$235k and it was approved.

You mentioned an overdue payment with Dale of \$118K but that was credited back in feb 2020. This is also a different type of issue because that is an over payment and not the overall job price total anyway.

I did not book the \$144K yet as a partial booking. I was waiting on the full amount in the PO increase. Can we get the PO update for the full \$235K so I can issue that to Yankee elec? Or if easier, you can keep the \$144K and add the \$91K as a new one. Either way I need this \$235K total first before we address the other separate issues.

Best regards,

Jeff Hager

Jeff Hager, PMP

Project Manager Digital Power North America Operations Schneider Electric D 1+404-630-9138 M 1+404-630-9138 E jeffrey.hager@se.com Customer Care 615-287-3400

6700 Tower Circle Suite 700. Franklin, TN 37067 United States



Mr. Jeffery Hager Schneider Electric 6700 Tower Circle Suite 700 Franklin, TN 37067

September 16, 2021

Revised 12.7.2021

Re: Town of Fairfield MicroGrid Added Safety Switches

Dear Mr. Hager,

These changes were initiated by the owner / architect / builder at various job meetings, by fax or phone or verbally. These items were not specified on the bid plans and therefore not included in the original quotation and /or contract.

The following is our scope of work related to the adding of fused safety switches at three locations to be in compliance with the National Electric Code with regard to solar interconnects. The following buildings are included:

1.	Connecticut Fire Training, 800 amp, 3-phase, materials and labor\$ 8,050.00
2.	Animal Control Facility, 400 amp, 3-phase, materials and labor\$ 5,750.00
3.	Conservation Workshop Building, 200 amp, 3-phase, materials and labor\$ 5,175.00

4. Labor to install

Total all Locations...... \$ 18,975.00

Notes:

- 1. Sales tax is not included.
- 2. Installation is as per the one line Schneider Electric drawing dated 5-6-2021

Sincerely, Yankee Electric Construction Co Inc

Ray Barry

Ray Barry E1-103043, NY-1500 President

Accepted: Date:

YANKEE ELECTRIC CONSTRUCTION CO INC 150 CARTER HENRY DRIVE, FAIRFIELD, CT 06824 P-203-259-5499 F-203-259-4278 CT LIC# 103043,103265 [External email: Use caution with links and attachments]

Dale,

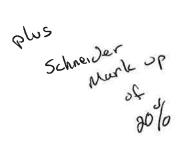
We have looked at adding a fiber link to the Direct Transfer Trip unit at the fuel cell. The following work would be involved:

- Saw cutting existing pavement 15 feet and remove
- Excavate a new trench to the side of the building
- Cut and remove the concrete encasement around the existing in ground box
- Install anew one inch conduit underground, up to a box and then to the existing Scada panel
- Install concrete over the conduit in the trench
- Back fill and replace pavement
- Install this section of fiber cable, add one fiber terminal box and terminate the fiber

Total cost labor and materials.....\$ 6,385.00

Regards, Ray

Ray Barry Yankee Electric Construction Co. Inc P 203-259-5499 F 203-259-4278 C 203-543-7980 Em rbarry@YankeeElectric.com CT 103043, NY 1500



Compost Agitator 14 points

The Town processes its sludge through the onsite composting process and has been doing so since 1989. The original design utilized 2 machines, they were replaced with one unit in 2005.The major component is the Agitator that mixes and moves the sludge/woodchip blend through the building for it to undergo the breakdown of the sludge and to destroy bacteria.

The Agitator needs to be replaces due to age; this will ensure continued and uninterrupted processing of sludge. The machine is subject to a corrosive atmosphere on a daily basis, and the deterioration is causing internal structural issues.

The Agitator, transport dolly and controls will be replaced with the latest innovations and technologies. Drawings and descriptions are attached. BDP has provided the cost for the replacement, and are the manufacturer of our current machine.

Future costs are maintenance and repair as required.

No additional demand on any existing operation, building or labor.

Alternates to not replacing the unit would to haul liquid sludge and or a dried, cake type sludge. I have attached supporting explanations and costs for comparison.

Safety, no issues.

No environmental impacts anticipated.

Insurance – no impact

New Agitator funding has been completely funded from the WPCA fund balance, no grants or bonding needed.

Lead-time for a new agitator is 48 weeks.

Board of Selectmen March 21, 2022

Board of Finance April 5, 2022

RTM April 25, 2022?



WATER POLLUTION CONTROL AUTHORITY COMMISSION Draft Minutes

https://www.youtube.com/watch?v=MVSCUgZoBbY

A WPCA Regular meeting was held via Webex at 7:00 p.m. on Wednesday, January 19, 2022.

Present: Ron Drew, Chairman Mark Elletson, Nancy Lefkowitz (8:00 p.m.), Matt Manchisi, Chris Steiner

Absent: Vice Chair Joseph D'Avanzo, Tom McCarthy

Also Present: WPCA Superintendent John Bodie, John Clancy WPCA Administrator/ Inspector, Larry Edwards, Dr. Lee, Attorney Chris Smith

1. Call to Order – Chairman Elletson called the meeting to order at 7:00 p.m.

Chairman Elletson welcomed Chris Steiner and Tom McCarthy both of whom have much experience and will be an asset to the Commission on numerous projects.

2. Bills and Communications - Approval of December 15, 2021, Regular Meeting Minutes

Ron Drew motioned to approve the December 15, 2021, Regular Meeting Minutes. Chris Steiner seconded the motion which carried, 4-0-1. (Drew, Elletson, Manchisi Steiner in favor, Lefkowitz abstained)

3. New Business

a) Consider and act on a funding request to replace the Agitator and Dolly at the WWTF

Mr. Clancy reported the existing equipment was installed in 2006 and at the end of its useful life. It is a critical component to process sludge. If this equipment fails, the costs could be considerable. Mr. Bodie confirmed the equipment would not be considered obsolete when the proposed plant upgrade is initiated. There is only one company that can provide the equipment, therefore the equipment will not go out to bid. The lead time is substantial, 48 weeks. Mr. Bodie gave an overview of installation responsibility and aspects that require Town involvement.

Chris Steiner motioned to approve an expenditure of \$540,000 to replace the Agitator and Dolly at the WWTF to be funded from the WPCA operating account. Nancy Lefkowitz seconded the motion which carried unanimously, 5-0. (Drew, Elletson, Lefkowitz, Manchisi, Steiner)

b) Sewer Adjustments

• 139 Short Hill Lane – Maria Donn

Mr. Clancy briefed the Commission on the issue.

Ron Drew motioned that Maria Donn of 139 Short Hill Lane receive a credit of \$258.75 toward next year's payment. Chris Steiner seconded the motion which carried unanimously, 5-0. (Drew, Elletson, Lefkowitz, Manchisi, Steiner)

4. Old Business

a) Consider and act on a request for a proposed 65 unit residential building at 15 Unquowa Road to connect to the Fairfield Sewer System

Mr. Elletson supplied background on the application. He said the applicant previously presented to the Commission most recently in October regarding the proposed modification for an acceptable pipe capacity and additional flow monitoring. He's not sure the WPCA Department has had a chance to review and indicated he does not have enough information to make a decision tonight.

Chris Steiner agreed to listen to the presentation but would recuse himself from voting.

Attorney Smith indicated in October, the client's intent to develop a 100% residential building consisting of 65 dwellings that would have a related capacity of 9,206 gallons per day. He said at the December 9th meeting the Commission gave conditional approval of a conceptual plan for a mixed use development with a commercial component and required the client to upgrade the line from 8" to 10" the cost being borne by his client. He said they are looking for confirmation of capacity with what his client wants to do with the property without upgrading the pipe at a potential cost of over \$1m.

Mr. Elletson disagreed with Attorney Smith's summary and that the Commission was not in favor of approving a smaller project based on 81%. He clarified the idea was the Commission approved conditionally that the applicant find a work around. Their concern at the time was that someone would say they approved this. The Commission never indicated going through an 8" pipe was a good idea, especially in this area.

Larry Edwards referred to the updated data report dated January 17, 2022, which was broken down in two phases. He presented a detailed analysis of the monitoring locations, rain events, readings, comparisons and capacity.

The Commission is concerned with eliminating test data because the applicant considers some test results to be an anomaly and questioned responsibility of cleanup costs. Attorney Smith believes there is more than adequate capacity. Mr. Elletson deferred to what Mr. Norton had said at a prior Commission meeting, that we would never approve anything over 80%.

Mr. Elletson proposed we engage Wright Pierce, at Commission expense, to review since they understand the terminology and flow and could give us direction on how to go forward. If we allow it to go forward, we would want some sort of protection that the applicant pay for pipe replacement. Mr. Drew agreed that it is in the middle of town and close to 80% and wants a professional review. Mr. Manchisi added March through May would include more rain events and in the newest flow monitoring report, the downstream photo looks like its 40-50% capacity now without adding additional homes to it. Attorney Smith respectfully requests if we send for a third party review that it is as soon as possible. Mr. Elletson agreed that time is of the essence. Mr. Bodie will give the package to Wright Pierce and contact the applicant.

5. Update on Current Projects

Mr. Elletson said we don't have internal capacity to undertake these significant major projects. Laura Pulie is retiring shortly and the Engineering Department staffing is thin. WPCA needs an RFP to get a third party to act as an owner's rep for the Town so the projects get scoped appropriately, on time and on budget. They would guide the Commission through the process and work with staff. Mr. Drew would like an ETA on the projects. Ms. Lefkowitz said it is critical to get support for the success of the projects. Mr. Bodie will act as liaison on this and report back next month. Mr. Manchisi will work with Mr. Bodie to work up an RFP.

Mr. Clancy reviewed the status of projects. Mr. Elletson requested the East Trunk Inceptor be added to list.

Chris Steiner motioned to add two budget items to the Agenda; "Funding for Hardening Project and Funding for Micro Grid Project". Matt Manchisi seconded the motion which carried unanimously, 4-0. (Drew, Elletson, Manchisi, Steiner)

a) Funding for Hardening Project

Mr. Clancy will send documentation to the Commission. No action taken.

b) Funding for Microgrid Project

Yankee microgrid project is short \$91,156.57. There is another component for labor and materials for work at the Fire Training Center, Conservation and Animal Control equaling \$18,975; these Town departments are not funding. The total number is \$111,000. Work needs to be done in order to get the microgrid to operate and the pump station powered up behind the Conservation building. This is the last item on the Microgrid. There was further discussion on allocating costs and expenses.

Mark Elletson motioned to approve up to \$111,000 to complete the work on the Microgrid. Matt Manchisi seconded the motion which carried unanimously, 4-0. (Drew, Elletson, Manchisi, Steiner)

6. Status Update on Sewer Bypasses - none.

WPCA charge back and Town allocating more expenses to WPCA will be discussed next month. Mr. Clancy will discuss the waste water bills with the CFO. He will furnish the budget book to Commission for the next meeting.

Mr. Manchisi thanked Mr. Bodie for giving his Cub Scout Troop a tour of the WWTP.

7. Adjournment

Matt Manchisi motioned to adjourn at 8:33 p.m. Chris Steiner seconded the motion which carried unanimously, 4-0. (Drew, Elletson, Manchisi, Steiner)

Respectfully submitted,

Sheila Tesei Recording Secretary The WPCA approved \$540,000 dollars for a new Compost Agitator. The system was originally supplied with two machines in 1989 and were replaced by a single unit at the end of 2005 (16 years old). We are now in need of a replacement machine as the current one is at the end of its useful life (@16 years). We were hoping to get it replaced during the plant upgrade, but that is still at least 3-4 years at best, hence the reason its replacement was not addressed using our yearly Capital project account. The lead-time for a new machine is 48 weeks, and the issues the machine has been having is troublesome and increasing. The alternative to Composting is to haul dewatered sludge to an incinerator. I talked to Pat Rimkoski at Synagro, who is the broker for sludge incineration, she has told me that there is not an operating incinerator that could accommodate us long term, if at all.

If the Agitator were to become inoperable due to catastrophic failure, I have attached a cost estimate if we were to haul our sludge in two forms for one full year. Subject to change, as fuel prices are increasing, as well as operating costs at the facilities that process the sludge.

Liquid sludge hauling estimated cost.

Average price paid from 2021 study is \$0.11 per gallon

We would need to truck 30,000 gallons per day, multiplied by six days a week equals 180,000 gallons a week. Multiplied by 52 weeks a year would be 9,360,000 gallons a year.

9,360,000 / 6,200 gal per tanker = 1511 tankers per year.

9,360,000 x \$0.11 = \$1,029,600 per year

Sludge cake hauling estimated cost.

Best guess cost per wet ton is \$125.00

We produce 15 wet tons per eight-hour day, multiplied by 6 days a week equals 90 wet tons. 90 tons multiplied by 52 weeks would equal 4,680 wet tons a year.

4,680 tons x \$125.00 = \$585,000 per year

At the present time, there is no room at any incinerator in the state that would be able to accommodate our needs. If there were room at one, we would need to send them 19% solids. In order to meet those criteria, we would need to run our dewatering operation slower, increasing time run per day. We would then run into added costs for overtime.

Liquid Sludge H	lauling & Disposal Sເ	urvey 2021			
Facility	Contact	e-mail	Vendor	cost	Comments
New Canaan	Jim Rogers	james.rogers@newcanaanct.gov	Synagro	.1134 /gal	6100 gals/load @ 6% solids
Glastonbury	Chuck Bohaboy	chuck.bohaboy@glastonbury-ct.gov	Wastewater Services Inc.	0.9967/gal	6500gals/load 5% to 7.9%
			1997 Bedford Street Bridgewater , MA 02324		Price change below 5% or more than the 7.9%
Westport	Manny Furtado	mfurtado@westport.gov	J&M Transfer	.1189/gal	
			315 Nooseneck Hill RD. Exeter RI. 02822		
East Windsor	Art Enderle	aenderle@eastwindsorct.com	Synagro	0.1353	6100 gals./load @ 6% solids
Southwindsor	Tony Manfre	Anthony.Manfre@southwindsor-ct.gov	H.I. Stone	.083/gal	@ 4-4.9%
			313 Main Street N Southbury, CT 06488	.092/gal .103/gal	@ 5-5.9% @ 6-6.9%
Stafford	Rick Hartenstein	hartenstein@staffordct.org	See comments	10.3/gəl	Plant personnell hauls loads to MDC @ 6%
					\$280/dry ton to MDC
Fairfield	John Bodie	ibodie@fairfieldct.org	N/A		Sludge is composted
Stamford	Bill Brink	wbrink@stamfordct.gov	N/A		N/A requests spreadsheet results
Meriden	Frank Russo	Frusso@meridenct.gov	N/A		N/A requests spreadsheet results
Norwich	Larry Sullivan	larrysullivan@npumail.com	N/A		N/A requests spreadsheet results
Brian Armet		barmet45@msn.com			N/A requests spreadsheet results



Date: January 5, 2022

To: Fairfield WPCF 330 One Rod Highway Fairfield,CT 06824

Attn:John S Bodie
SuperintendentPhone:203-256-3140Fax:203-256-3127E-mail :jbodie@fairfieldct.org

Subject: Fairfield, CT 50 HP Narrow Bay Agitator and Dolly BDP Quotation #: 010522-0747

John,

BDP is pleased to supply this firm priced quotation for a new Agitator, Dolly and festoon system for the Fairfield Compost Facility. The new agitator and dolly will include all recent design improvements and we have included provisions for providing complete installation except for the manlift and crane requirements at the Fairfield site. Below is a summary description of the proposed scope of supply.

EQUIPMENT DESCRIPTION

- 1. One (1) Narrow Bay Agitator with the following design features:
 - a) Designed to fit a bay depth 6 feet 0 in (Top of Rail) x @ 250 ft long (over pit) with bay walls of 6" wide.
 - b) 50 HP hydraulic power unit.
 - c) 460 Volt/ 60 Hertz/ 3 Phase.
 - d) Hydraulic four wheel drive.
 - e) Hardox[™] Conveyor Flights.
 - f) 304L stainless steel conveyor deck.
 - g) 304L stainless steel hardware.
 - h) Conveyor frame with Hardox[™] in high wear areas.
 - i) 304L stainless steel drum
 - j) Weld hardened steel drum tine mounts.
 - k) Hydraulically driven cable reel.
 - I) Capacity optimization gate ready if desired in future
 - m) Local Agitator panel
 - 1. 304L stainless steel,
 - 2. NEMA 4X
 - 3. Allen Bradley Compact Logix PLC.
 - 4. Allen Bradley 6" color Panelview OIT.
 - 5. Selector switches and buttons.



- 6. Radio communication with the Dolly panel.
- n) Painted ASTM A36 steel frame.
- o) PVC electrical conduit.
- p) TNEMEC high build epoxy 104 series paint.
- q) New tubular steel conveyor frame design cross members in place of channel steel.
- r) New conveyor shaft idler bearing seal guard.
- s) New dual canister hydraulic oil return filter.
- t) New stainless steel enclosure for housing the valve stack with valves labeled.
- u) New extreme dirt environment cooler for power unit.
- v) New external lighting for improved visibility if servicing unit in bay.
- w) New wheel drive power flow limiters.

See attachment for further details on these new features.

- 2 One (1) Transfer Dolly with the following design features:
 - a) ASTM 500 tubular steel frame.
 - b) TNEMEC high build epoxy 104 series paint.
 - c) Automatic electrically driven bay changes.
 - d) Four-wheel drive.
 - e) 304 stainless steel hardware.
 - f) Access platforms on both sides of dolly.
 - g) Local Dolly panel
 - 1) 304L stainless steel,
 - 2) NEMA 4X
 - 3) Allen Bradley Compact Logix PLC
 - 4) Allen Bradley 10" color Panelview OIT.
 - 5) Radio communication with the Agitator panel.

The Agitator and Dolly will come completely factory-assembled, tested and will be shipped in two pieces. The Dolly catwalks and stairs will be packed separately for installation by BDP staff at Start Up (with assistance of Fairfield Loader)

3. One (1) Festoon Power Supply to Dolly Panel

Complete new system including:

- Dolly festoon system with 60 feet of travel,
- (1) 100 amp feed service for connection to customers original Junction Box Presumed to be located on either the North or South building wall.

The festoon system will carry power wiring only. All communication between the new unit and the AgitaAer facility SCADA system will be now be done via radio with this scope of work. BDP shall be responsible for installing the festoon power cable and trollies and making



terminations in the feed JB as well as the Dolly panel. All interconnecting wiring, conduit and hardware between from the festoon power feed JB and Motor Control Center (MCC) should be confirmed by Fairfield to be in good working order and properly rated for the 100 amp service. *Fairfield to supply a man-lift for BDP's use for this installation.*

- 4. One-year mechanical warranty.
- 5. Operation and Maintenance manuals: One (1) hard copy and one (1) digital copy on thumb drive.
- 6. Ten (10) days of on-site services for start-up and operator training spread over two trips
- 7. Freight to the jobsite.

ITEMS NOT INCLUDED IN THIS SCOPE OF SUPPLY

- 1. Crane for unloading equipment at the jobsite.
- 2. Manlift for festoon system installation at jobsite.
- 3. Applicable taxes of any kind.

SUBMITTAL DATA

Submittals will be made in the number of copies specified and will be available within 4 to 8 weeks after firm purchase order and all information is received at the factory.

SHIPMENT

Approximate shipping weight of the unit is 25,000 pounds. Estimated shipping time is 48 weeks after receipt of submittal approval.

FIELD SERVICE

Installation observation, testing and operator instruction services as listed above will be supplied. Additional service can be supplied at a service rate of \$1,200 per day plus travel expenses.

PRICING

The price for the above equipment is \$_____Dollars. This price includes the shipping cost to the job site. The price does not include unloading cost and applicable taxes of any kind. This estimate will be valid for 1 year from the date of this proposal.



TERMS

Terms of payment are 30% upon receipt of purchase order, 60% upon shipment of equipment and 10% upon start up.

We appreciate this opportunity to extend our quotation. If we can answer questions or supply additional information, please do not hesitate to contact me at (518)-441-0141.

Sincerely,

Richard Nicoletti BDP Industries, Inc.

cc: A.J. Schmidt, BDP Industries, Inc. Tim Bezler - Carlsen



- Date: 4 January 2022
- To: Fairfield WPCF 330 One Rod Highway Fairfield,CT 06824
- Attn: John S Bodie Superintendent Ph: 203-256-3140 Fax: 203-256-3127 e-mail : jbodie@fairfieldct.org

Subject: Agitator and Dolly Upgrades

John,

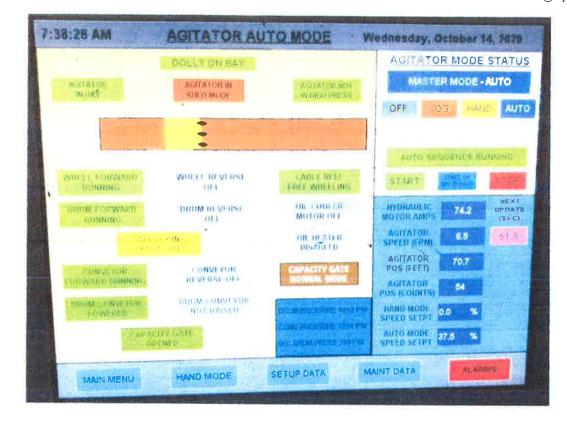
BDP Industries provides the following information detailing upgrades to the agitator and dolly since Fairfield's last machines were purchased in 2006. These upgrades have improved equipment reliability, performance, and ease of operator use.

Controls and Electrical

- 1. AGITATOR CONTROL FROM DOLLY PANEL.
 - a. Dolly panels now have Allen Bradley PanelView 7 touch screen protected by stainless steel housing with window.
 - b. Displays important agitator operational information such as pressures, agitator speed/position, and component status.
 - i. Easier identification of scenarios such as jams, spinning agitator wheels.
 - c. Agitator can be driven back to dolly from the dolly panel, saving time and limiting staff time out in the bays.

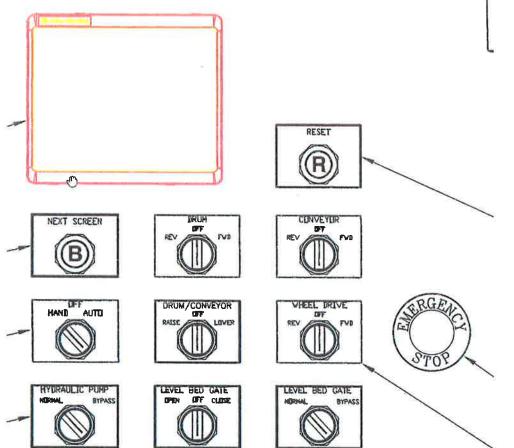






- 2. UPGRADED AGITATOR AND DOLLY PLCs.
 - a. Upgrade to Allen-Bradley CompactLogix PLCs.
 - b. Improved operational consistency.
 - c. Easier troubleshooting.
- WIRELESS COMMUNICATIONS BETWEEN AGITATOR AND DOLLY PLCs.
 - a. Allows for agitator control from agitator and dolly panel.
- 4. CONTROL TRANSFORMER MOVED FROM DOLLY TO AGITATOR PANEL.
 - a. No need to power ARU retrieval cart from agitator panel, which allows for a smaller transformer.
- 5. AGITATOR PANEL REDESIGN WITH TOUCH SCREEN, SELECTOR SWITCHES AND BUTTONS
 - a. Improves operator friendliness and controls redundancy/reliability





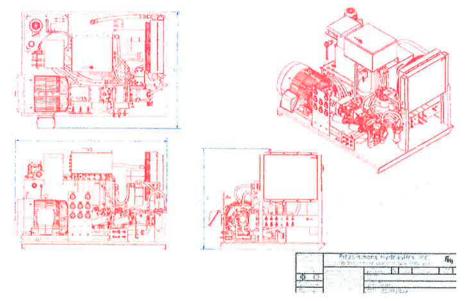
- 6. DIFFERENT POWER CABLE AND SLIP RING.
 - a. No longer required to supply low voltage to agitator panel due to transformer change.
 - b. 5 conductor instead of 8 conductor slip ring.
- 7. ADDED LIGHTING.
 - a. Improves observation during operation as well as during maintenance.





Hydraulics

- 8. HYDRAULIC RETRIEVAL SYSTEM BUILT INTO POWER UNIT.
 - a. Mounted on agitator in hydraulic tank.
 - b. No longer necessary to wheel out ARU retrieval cart in case of hydraulic system failure.



- 9. PRESSURE TRANSDUCERS INSTEAD OF PRESSURE SWITCHES ON DRUM, CONVEYOR, SECONDARY DRUM.
 - a. Pressure settings can be observed and adjusted from the dolly panel screen.
 - b. No longer need to adjust pressure settings manually on the agitator with a wrench.



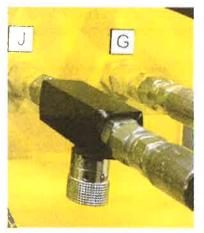
10. DUAL RETURN OIL FILTER CANISTERS

- a. Improves efficiency of oil cooler
- b. Reduces build-up inside cooler
- c. Much easier to access than previous versions located inside oil tank





- 11. HYDRAULIC OIL FLOW LIMITERS.
 - a. Better balances flow to the (4) agitator wheel drives.
 - b. Prevents wheels from excessive spinning due to lack of flow to opposite side drives.
 - c. Improves agitator speed through wet material.



- **12. EXTREME DIRT ENVIRONMENT COOLER FOR POWER UNIT**
 - a. No longer requires air filter
 - b. Reversing capability for improved cleaning



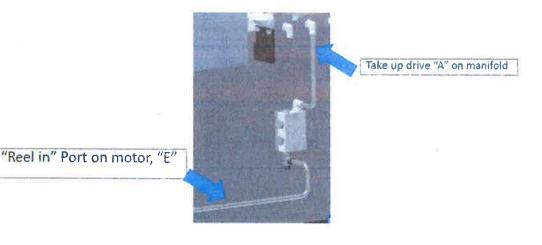


- 13. STAINLESS STEEL ENCLOSURE HOUSING FOR VALVE STACKS
 - a. Reduces corrosion on both electrical and mechanical portions of the valve assemblies
 - b. All valves labeled to reduce troubleshooting and maintenance time





- 14. CABLE REEL UNWIND METHOD UPGRADE.
 - a. Change to pressure relief system instead of flow control.
 - b. Maintains consistent tension during unwinding for lessened strain on power cable and reel for prolonged cable longevity.
- Suggested install similar to this image
- Does not need to be on the reservoir, can be on bulkhead, motor, etc.



Mechanical

15. INCREASE FROM 10" TO 12" DOLLY WHEELS.

- a. Improved traction and clearance.
- b. Accommodates shaft mounted gearboxes
- 16. DUAL SHAFT MOUNTED DOLLY GEARBOXES.
 - a. Upgrade to Nord gearboxes for dual dolly drive.
 - b. Eliminates chain drive.





Please do not hesitate to reach out with any questions about any of the above changes.

Sincerely,

Richard Nicoletti, PE. BDP Compost Systems Manager (518) 441 0141

cc: Socrates Fronhofer, BDP Industries, Inc. Jake DeFoe, BDP Industries, Inc.

		<u>BDP</u>	- Expendit	ures 2017-2	022	
	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
	\$ 6,200.00	\$ 1,000.00	\$ 1,970.97	\$ 7,797.70	\$ 893.89	\$ 875.29
	\$ 1,956.39	\$ 2,861.31		\$ 1,500.00	\$ 742.26	\$ 1,237.55
	\$ 11,565.76	\$ 12,248.67			\$ 912.49	\$ 6,037.98
	\$ 2,445.00	\$ 36,000.00			\$ 1,924.92	\$ 688.41
	\$ 25,500.00	\$ 2,768.50			\$ 1,116.01	\$ 8,529.61
	\$ 100.00				\$ 7,505.38	\$ 626.66
	\$ 2,400.00				\$ 1,500.00	·
	\$ 1,200.00				\$ 2,999.80	
	\$ 1,200.00				\$ 130.42	
Totals	\$ 52,567.15	\$ 54,878.48	\$ 1,970.97	\$ 9,297.70	\$ 17,725.17	\$ 17,995.50

**Lump Sum of last 5 years expenses \$154,434.97



February 23, 2022

Hugh Hayward Principal Engineer – Division of Highway Design – Local Roads Connecticut Department of Transportation 2800 Berlin Turnpike Newington, CT 06131

Dear Mr. Hayward,

On behalf of the Town of Fairfield, I am writing to request the addition of a right-of-way phase and funds for LOTCIP project L050-0002, the replacement of the Fairfield/Bridgeport Commerce Drive and State Street extension bridge (04225).

Due to the location of two car dealerships and repair shops on both sides of the bridge, permanent and temporary easements are necessary for this project to proceed. Temporary easements are required as construction will displace parked vehicles at both locations – a cost that the Town is not sure of. The Town anticipates that claims of lost business, relocating displaced vehicles and the need for additional paving may be costs associated with the temporary easement.

The following are the owners and properties that the Town has identified for temporary or permanent easements:

- 26 Commerce Drive Associates (Devan Infiniti Dealership): 26 Commerce Drive, Fairfield
- 65 Commerce Drive LLC (same owners as above; original owner was Arganese): 65 Commerce Drive, Fairfield
- One Commerce Drive (Jaguar/Land Rover Fairfield): 1 Commerce Drive, Fairfield
- DERI (Jaguar/Land Rover Fairfield leases from DERI): 2170 Commerce Drive, Bridgeport

Therefore, we request that a Commitment to Fund letter be provided to the Town of Fairfield for an amount of \$200,000 to cover fees associated with the ROW process and permanent and temporary easements. The requested amount is based on costs associated with the recently completed Kings Highway project (L050-0001/hybrid federal). The following costs are from 2017 and have been adjusted for 4% annual inflation (with the exception of the easement estimate):

Item	Unit - 2017	Qty	Total	Inflation*
Title Search	\$350	4	\$1,400	\$1,736
Appraisals - Temporary Easements	\$3,000	4	\$12,000	\$14,880
Appraisals - Permanent Easements	\$2,000	4	\$8,000	\$9,920
Attorney/Legal Fees	\$1,500	8	\$12,000	\$14,880
Filing Fees	\$200	1	\$200	\$248
Estimated Easement Payout (all)**	\$150,000	1	\$150,000	\$150,000
			TOTAL	\$191,664

*4% annually 2017-2022

**Inflation not included in easement estimate

Please contact me with any questions.

Regards,

Matt Fulda Executive Director

REFUNDS SUBMITTED FOR APPROVAL <u>3/21/2022</u>

Name	<u>List No.</u>	<u>Tax</u>	<u>Interest</u>	<u>DMV</u>	<u>Bill</u>	Reason
2020 REAL ESTATE						
SEUCH DAVID R & KATHRYN A	2020 01 08586	\$2,052.27				PAID IN ERROR
SYED MUHAMMAD ALI	2020 01 14505	\$2,536.86				PAID IN ERROR
MACRI STEVEN J & MARY L	2020 01 16785	\$6,798.02	-			PAID IN ERROR
TOTAL		\$11,387.15	-			
<u>2020 MOTOR VEHICLE</u> ACAR LEASING LTD	2020 03 50164	\$461.78				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 03 50104	\$365.04				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 03 50255	\$518.62				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 03 50319	\$311.88				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 03 50335	\$563.83				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 03 50370	\$326.78				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 03 50573	\$558.08				OVERPAID DUE TO ADJUSTMENT
AKCAM RESIT	2020 03 50859	\$72.58	\$ 5.41			OVERPAID DUE TO ADJUSTMENT
ANDERSON ELAINE S	2020 03 51365	\$72.00				OVERPAID IN ERROR
ARMAS DANIELLE L & THOMAS M	2020 03 51728	\$124.38				OVERPAID IN ERROR
ARMAS THOMAS M	2020 03 51730	\$497.38				OVERPAID IN ERROR
AUER WILLIAM B	2020 03 51892	\$21.38				OVERPAID DUE TO ADJUSTMENT
BABICH VALERIE	2020 03 52010	\$356.00				OVERPAID IN ERROR
BAKES CHRISTOS N	2020 03 52165	\$164.18				OVERPAID IN ERROR
BATTIMELLI DONALD C	2020 03 52674	\$196.12				OVERPAID IN ERROR
BISHOP ANN K	2020 03 53445	\$83.78				OVERPAID IN ERROR
BOCCUZZI JOSEPH	2020 03 53667	\$1,260.51				OVERPAID IN ERROR
	2020 03 54567	\$42.23				OVERPAID DUE TO ADJUSTMENT
BURKE KEVIN E CAPALBO CHARLES A	2020 03 54780	\$142.32 \$22.04				OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT
CAPALEO CHARLES A CAPODANNO MARGARET	2020 03 55492 2020 03 55507	\$22.04				OVERPAID DOE TO ADJOSTIMENT
CARROLL TIMOTHY F	2020 03 55871	\$225.43				OVERPAID IN ERROR
CARUSO GAIL C	2020 03 55912	\$195.74				OVERPAID IN ERROR
CASSIDY ELISE K	2020 03 56022	\$340.50				OVERPAID IN ERROR
COCOZZA MARIE E	2020 03 57538	\$393.92				OVERPAID IN ERROR
CUPP MARGARET F	2020 03 58656	\$12.16				OVERPAID DUE TO ADJUSTMENT
CURTY JOAO M	2020 03 58750	\$20.77				OVERPAID IN ERROR
DAIMLER TRUST	2020 03 58991	\$377.72				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 59058	\$403.82				OVERPAID DUE TO ADJUSTMENT
DAY ANDREW C	2020 03 59554	\$162.15				OVERPAID IN ERROR
DC HENRY ELECTRICAL CONT	2020 03 59570	\$15.62				OVERPAID IN ERROR
DEL BIANCO ALFRED J	2020 03 59878	\$24.71				OVERPAID DUE TO ADJUSTMENT
DENNISON THOMAS W	2020 03 60098	\$111.96				OVERPAID DUE TO ADJUSTMENT
DENNISON THOMAS W	2020 03 60099	\$36.10				OVERPAID DUE TO ADJUSTMENT
DERCALOUSDIAN-ALWAND GREG	2020 03 60145	\$76.22				OVERPAID DUE TO ADJUSTMENT
DIAZ-ANDINO MARIA J	2020 03 60416	\$89.56				OVERPAID DUE TO ADJUSTMENT
DIPRISCO ELISA DRYDEN TAMMY L	2020 03 60594 2020 03 61122	\$46.68 \$45.60				OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR
DUFFY MARTIN J	2020 03 61122	\$45.00 \$155.41				OVERPAID IN ERROR
DURGY CAROLYN H	2020 03 61314	\$101.04				OVERPAID IN ERROR
ENGSTROM SHARON L	2020 03 61956	\$103.00				OVERPAID IN ERROR
EVANS KATHERINE A	2020 03 62183	\$105.00				OVERPAID IN ERROR
FAIR AUTO SUPPLY INC	2020 03 62306	\$52.34				OVERPAID IN ERROR
FARRELL ALISON M	2020 03 62631	\$172.94				OVERPAID DUE TO ADJUSTMENT
FERREIRA HOSQUEM PIRES FU	2020 03 62968	\$43.71				OVERPAID DUE TO ADJUSTMENT
FERREIRA HOSQUEM PIRES FU	2020 03 62969	\$10.82				OVERPAID DUE TO ADJUSTMENT
GAYDOSH ROBERT M	2020 03 65246	\$27.33				OVERPAID DUE TO ADJUSTMENT

GLASS CO JR	2020 03 65750	\$35.86		OVERPAID DUE TO ADJUSTMENT
GOODFELLOW JOHN A	2020 03 66062	\$19.35		OVERPAID DUE TO ADJUSTMENT
GOODFELLOW JOHN A	2020 03 66063	\$64.48		OVERPAID DUE TO ADJUSTMENT
GOODFELLOW VIRGINIA W	2020 03 66066	\$49.83		OVERPAID DUE TO ADJUSTMENT
HARFF KAYLA M	2020 03 67237	\$57.87		OVERPAID IN ERROR
HITTELMAN ADAM B	2020 03 68097	\$24.34		OVERPAID DUE TO ADJUSTMENT
HOADLEY DAVID H	2020 03 68113	\$720.68		OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2020 03 68831	\$469.84		OVERPAID DUE TO ADJUSTMENT
IYER EASWAR R	2020 03 70083	\$28.93		OVERPAID DUE TO ADJUSTMENT
JANNOTTA ANTHONY A	2020 03 70304	\$270.75		OVERPAID IN ERROR
JOSEPH LASALA LLC	2020 03 70717	\$76.76		OVERPAID DUE TO ADJUSTMENT
JUDD GEORGE P	2020 03 71435	\$876.86		OVERPAID IN ERROR
KARDAMIS DEAN A	2020 03 71699	\$1,228.15		OVERPAID IN ERROR
KENNEDY NOELLE	2020 03 72142	\$43.30		OVERPAID DUE TO ADJUSTMENT
KING JOSEPH M JR	2020 03 72438	\$82.63		
KOFOED SCOTT R	2020 03 72828	\$20.92		OVERPAID DUE TO ADJUSTMENT
KRATZMAN VAL A	2020 03 73156	\$13.08		OVERPAID DUE TO ADJUSTMENT
KRAUS JAMES R KRAUS JAMES R	2020 03 73163 2020 03 73164	\$129.91 \$123.30		OVERPAID IN ERROR OVERPAID IN ERROR
KRAUS JAIVIES K KRAUSMAN HARRY L	2020 03 73164	\$125.50 \$183.20		OVERPAID IN ERROR
LEWIS ANDREW B	2020 03 73108	\$185.20		OVERPAID IN ERROR
LILLIS AND REW B	2020 03 74544	\$255.50		OVERPAID DOE TO ADJOSTIMENT
LOAIZA ANDREA C	2020 03 74832	\$430.06 \$	6.45	OVERPAID DUE TO ADJUSTMENT
LONG R JAMES	2020 03 74032	\$65.70	0.45	OVERPAID IN ERROR
MAROLDA JOSEPH A	2020 03 76071	\$202.35		OVERPAID IN ERROR
MASCIA ANTHONY A	2020 03 76340	\$23.44		OVERPAID DUE TO ADJUSTMENT
MCAREE JAMES F	2020 03 76682	\$74.50		OVERPAID DUE TO ADJUSTMENT
MCGOWAN CHRISTINE E	2020 03 77040	\$82.48		OVERPAID DUE TO ADJUSTMENT
MCHUGH MEGAN P	2020 03 77138	\$265.89		OVERPAID DUE TO ADJUSTMENT
MINTZ STACEY M	2020 03 78158	\$16.13		OVERPAID IN ERROR
MISHALANI SUHA H	2020 03 78213	\$160.14		OVERPAID IN ERROR
MULHALL PATRICIA A	2020 03 78967	\$260.60		OVERPAID IN ERROR
MURPHY JULIA GRIFFIN	2020 03 79137	\$43.12		OVERPAID DUE TO ADJUSTMENT
MUTHERSBAUGH MICHAEL J	2020 03 79243	\$19.65		OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2020 03 80000	\$103.32		OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT	2020 03 80195	\$261.61		OVERPAID DUE TO ADJUSTMENT
NOELDECHEN MARIA A	2020 03 80558	\$88.72		OVERPAID IN ERROR
OBOYLE ROBERT D	2020 03 80732	\$17.49		OVERPAID IN ERROR
OBOYLE ROBERT D	2020 03 80733	\$6.57		OVERPAID IN ERROR
OBOYLE ROBERT D	2020 03 80734	\$7.43		OVERPAID IN ERROR
OBOYLE ROBERT D	2020 03 80735	\$22.66		OVERPAID IN ERROR
OCONNOR ROBERT C	2020 03 80895	\$425.75		OVERPAID IN ERROR
ODONNELL JOHN T	2020 03 80943	\$239.85		OVERPAID DUE TO ADJUSTMENT
OHLENBERG ELISABETH A	2020 03 81018	\$376.38		OVERPAID IN ERROR
PANNIKODU KURIAKOSE	2020 03 81798	\$284.51		OVERPAID DUE TO ADJUSTMENT
PATAFIO CLEMENT P	2020 03 82018	\$646.45		
POLING JEFFREY H QUINLAN RAYMOND J	2020 03 83041 2020 03 83684	\$17.52		OVERPAID IN ERROR
ROBERGE STEPHANIE Z	2020 03 83084	\$751.67 \$125.67		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT
REGAN LAUREN A	2020 03 84171	\$79.86 \$	9.58	OVERPAID DUE TO ADJUSTMENT
ROMEO GARY J	2020 03 85123	\$36.38	5.50	OVERPAID DUE TO ADJUSTMENT
SAMPLE KAREN A	2020 03 86033	\$116.69		OVERPAID IN ERROR
SENECAL JO M	2020 03 86966	\$25.36		OVERPAID DUE TO ADJUSTMENT
SENECAL MATTHEW E	2020 03 86967	\$21.04		OVERPAID DUE TO ADJUSTMENT
SENECAL MATTHEW E	2020 03 86968	\$4.17		OVERPAID DUE TO ADJUSTMENT
SEQUEIRA EILEEN J	2020 03 86985	\$45.58		OVERPAID DUE TO ADJUSTMENT
SEUCH DAVID A	2020 03 87042	\$28.36		OVERPAID DUE TO ADJUSTMENT
SEUCH DAVID R	2020 03 87045	\$395.80		OVERPAID DUE TO ADJUSTMENT
SHEA JOHN A	2020 03 87280	\$174.56		OVERPAID IN ERROR
SMITH BRIAN W	2020 03 87958	\$293.54		OVERPAID IN ERROR
SMITH HUGH R	2020 03 87987	\$159.18		OVERPAID IN ERROR

SONG TAEHO	2020 03 88255	\$18.30	OVERPAID DUE TO ADJUSTMENT
TADDEI TIMOTHY R	2020 03 89502	\$108.86	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90641	\$378.68	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90665	\$275.42	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 90850	\$285.86	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91067	\$204.14	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2020 03 91257	\$58.82	OVERPAID DUE TO ADJUSTMENT
TRANSPORTATION SUPPLIERS	2020 03 91257	\$250.24	OVERPAID DOE TO ADJOSTIMENT
US ROSEMARIE G	2020 03 91918	\$67.05	OVERPAID IN ERROR
VANSLYCK JANE T	2020 03 92319	\$55.72	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92455	\$423.10	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92456	\$101.60	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92464	\$521.18	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92474	\$155.08	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92477	\$206.81	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92479	\$271.50	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92487	\$232.84	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92490	\$310.60	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92494	\$146.02	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92497	\$211.52	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92615	\$520.30	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2020 03 92675	\$574.49	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2020 03 92073	\$78.30	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2020 03 92787	\$169.84	
VCFS AUTO LEASING CO	2020 03 92901	\$928.38	OVERPAID DUE TO ADJUSTMENT
VIEBRANZ RICHARD V	2020 03 93117	\$38.71	OVERPAID DUE TO ADJUSTMENT
WARD TIMOTHY J	2020 03 94454	\$56.93	OVERPAID IN ERROR
WEITZER GRACE A	2020 03 94735	\$69.88	OVERPAID IN ERROR
WEITZER GRACE A	2020 03 94736	\$69.88	OVERPAID IN ERROR
WHITE KATHLEEN C	2020 03 95011	\$221.64	OVERPAID IN ERROR
WINGATE CAILEY	2020 03 95302	\$44.17	OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2020 04 80078	\$110.35	OVERPAID DUE TO ADJUSTMENT
COLELLI MICHAEL L	2020 04 81692	\$13.05	OVERPAID IN ERROR
DEL BIANCO ALFRED J	2020 04 82205	\$60.00	OVERPAID IN ERROR
FAIRFIELD STONE AND LAND	2020 04 82899	\$1,181.47	OVERPAID IN ERROR
GORDON STEVEN	2020 04 83737	\$47.51	OVERPAID DUE TO ADJUSTMENT
SIBRAVA JONATHAN J	2020 04 88290	\$38.26	OVERPAID IN ERROR
TOTAL	2020 04 00250	\$29,476.15 \$ 21.44	
TOTAL	:	<u>323,470.13</u> <u>3</u> 21.44	
2020 SEWER USE		4	
ZDRU MARIA	2020 08 01438	\$190.77	OVERPAID IN ERROR
WILSON WILLIAM G JR	2020 08 06697	\$154.86	OVERPAID IN ERROR
HATHEWAY JOAN MCKENNA	2020 08 11473	\$150.00	OVERPAID IN ERROR
DELACEY DANIEL J	2020 08 13583	\$141.00	OVERPAID IN ERROR
BUDAY ELEANOR SABO-	2019 01 19979	\$304.46	OVERPAID IN ERROR
TOTAL		\$941.09	
2019 REAL ESTATE			
2019 REAL ESTATE	2019 01 10645	\$124.62	
YOO CHANG KUN	2019 01 10645	\$124.62 \$4.285.40	
YOO CHANG KUN BAUMANN STEVEN & SHARON	2019 01 10719	\$4,385.40	OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON	2019 01 10719 2019 01 11119	\$4,385.40 \$2,458.52	OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY	2019 01 10719 2019 01 11119 2019 01 11868	\$4,385.40 \$2,458.52 \$1,445.86	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D KELLEMAN GEOFFREY	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156 2019 01 12628	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03 \$4,037.99	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03 \$4,037.99 \$4,764.67	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D KELLEMAN GEOFFREY	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156 2019 01 12628	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03 \$4,037.99	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D KELLEMAN GEOFFREY KLEBAN EVAN	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156 2019 01 12628 2019 01 12751	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03 \$4,037.99 \$4,764.67	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D KELLEMAN GEOFFREY KLEBAN EVAN JOHNSON CHARLES M	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156 2019 01 12628 2019 01 12751 2019 01 13722	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03 \$4,037.99 \$4,764.67 \$2,761.85	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
YOO CHANG KUN BAUMANN STEVEN & SHARON PASCONE DANIEL & SHANNON MCKENNA MICHAEL ABBY BUENO CHRISTINE D KELLEMAN GEOFFREY KLEBAN EVAN JOHNSON CHARLES M SHEA KYLE	2019 01 10719 2019 01 11119 2019 01 11868 2019 01 12156 2019 01 12628 2019 01 12751 2019 01 13722 2019 01 14005	\$4,385.40 \$2,458.52 \$1,445.86 \$1,714.03 \$4,037.99 \$4,764.67 \$2,761.85 \$1,790.44	OVERPAID IN ERROR OVERPAID IN ERROR

MURO CARLA	2019 01 14477	\$10,161.31		PAID IN ERROR-PROPERTY SOLD
ELLETSON CARMELLA D	2019 01 15019	\$127.92		OVERPAID IN ERROR
ONEILL THEODORE G JR	2019 01 15794	\$6 <i>,</i> 002.84		OVERPAID IN ERROR
PARENT ELIZABETH A	2019 01 16082	\$3,467.43		OVERPAID IN ERROR
SALAMONE GUISEPPE E	2019 01 16206	\$2,855.61		OVERPAID IN ERROR
VAHEY BRIAN P & CRISTIN M	2019 01 16694	\$106.89		OVERPAID IN ERROR
VAHEY BRIAN P & CRISTIN M	2019 01 16695	\$2,326.11		OVERPAID IN ERROR
OBERMAN MELANIE S	2019 01 16876	\$1,622.14		OVERPAID IN ERROR
DIMIRSKY STEVEN	2019 01 16900	\$3,708.88		OVERPAID IN ERROR
CHRISTENSEN TODD J	2019 01 17014	\$1,849.05		OVERPAID IN ERROR
DAMMEYER KENNETH A	2019 01 17060	\$2,899.22		OVERPAID IN ERROR
SZABO EDITH ANN	2019 01 17692	\$34.79		OVERPAID IN ERROR
ZELIN MARIA	2019 01 17803	\$3,292.56		OVERPAID IN ERROR
FULTON KATHLEEN M	2019 01 18194	\$750.00		OVERPAID IN ERROR
SPRAGUE RICHARD O JR	2019 01 18293	\$131.64		OVERPAID IN ERROR
UDDIN MD SHAMS	2019 01 18789	\$1,408.35		OVERPAID IN ERROR
PHOENIX AT 4 ARBOR TERRACE	2019 01 18834	\$2,183.32		OVERPAID IN ERROR
CONCEPCION NYDIA	2019 01 19093	\$2,075.49		OVERPAID IN ERROR
PENNINO MATTHEW	2019 01 19114	\$2,308.96		OVERPAID IN ERROR
BROWNE BLAKE PRICE	2019 01 19283	\$4,569.83		OVERPAID IN ERROR
WEST ERIC	2019 01 19203	\$2,536.81		OVERPAID IN ERROR
LIPTAK ALLEN J JR	2019 01 19475	\$1,298.18		OVERPAID IN ERROR
ORRISS CHRISTOPHER M	2019 01 19631	\$3,194.16		
DO COUTO EMERSON	2019 01 19692	\$2,232.08		OVERPAID IN ERROR
STEPANSKIY ARKADIY	2019 01 19788	\$2,624.95		OVERPAID IN ERROR
MORRISON SUSAN	2019 01 20771	\$3,855.62		OVERPAID IN ERROR
PESCE JOSEPH R & LILLIAN	2019 01 21408	\$542.91		OVERPAID IN ERROR
RONDINI RINALDO	2019 01 21482	\$1,337.56		OVERPAID IN ERROR
CLAYTON MARY BETH	2019 01 21595	\$298.84		OVERPAID IN ERROR
KNIGHT PETER R	2019 01 22412	\$1,888.90		OVERPAID IN ERROR
	2040 04 22024	650.00		OVERPAID IN ERROR
PARNESS PAIGE M	2019 01 22934	\$58.92		
PARNESS PAIGE M KEOGH BRYAN & MARIE	2019 01 22934 2019 01 22940	\$58.92 \$393.06		OVERPAID IN ERROR
		-		
KEOGH BRYAN & MARIE		\$393.06		
KEOGH BRYAN & MARIE		\$393.06		
KEOGH BRYAN & MARIE TOTAL		\$393.06		
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE	2019 01 22940	\$393.06 \$98,983.57		OVERPAID IN ERROR
KEOGH BRYAN & MARIE TOTAL <u>2019 MOTOR VEHICLE</u> ATKINS MEGAN A	2019 01 22940	\$393.06 \$98,983.57 \$42.28		OVERPAID IN ERROR
KEOGH BRYAN & MARIE TOTAL ATKINS MEGAN A COHEN ANDREA R	2019 01 22940 2019 03 51937 2019 03 57846	\$393.06 \$98,983.57 \$42.28 \$72.52		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL <u>2019 MOTOR VEHICLE</u> ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL <u>2019 MOTOR VEHICLE</u> ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL <u>2019 MOTOR VEHICLE</u> ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45	2.16	OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 65582	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$	2.16	OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 65582 2019 03 70254	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$11.73	2.16	OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 65582 2019 03 70254 2019 03 73285	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$47.82 \$11.73 \$53.72		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 65582 2019 03 70254 2019 03 73285 2019 03 74774	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$47.82 \$1.73 \$53.72 \$67.95 \$	2.16 6.21	OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 65582 2019 03 70254 2019 03 73285 2019 03 74774 2019 03 75864	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$47.82 \$11.73 \$53.72 \$67.95 \$ \$51.36		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 70254 2019 03 73285 2019 03 74774 2019 03 75864 2019 03 76505	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$47.82 \$11.73 \$53.72 \$67.95 \$ \$51.36 \$73.86		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 70254 2019 03 73285 2019 03 74774 2019 03 75864 2019 03 76505 2019 03 77023	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 70254 2019 03 73285 2019 03 74774 2019 03 75864 2019 03 76505 2019 03 77023 2019 03 79671	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 70254 2019 03 73285 2019 03 74774 2019 03 75864 2019 03 76505 2019 03 79671 2019 03 80826	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 59648 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 62310 2019 03 70254 2019 03 77254 2019 03 7723 2019 03 77023 2019 03 79671 2019 03 80827	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER NILT INC	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 70254 2019 03 73285 2019 03 74774 2019 03 75864 2019 03 76505 2019 03 79671 2019 03 80826	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28 \$204.74		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 59648 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 62310 2019 03 70254 2019 03 77254 2019 03 77253 2019 03 77023 2019 03 79671 2019 03 80827	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER NILT INC	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 59648 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 62310 2019 03 70254 2019 03 77254 2019 03 7723 2019 03 77023 2019 03 79671 2019 03 80826 2019 03 80944	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28 \$204.74		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER NILT INC NILT INC	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 58632 2019 03 58948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62143 2019 03 62310 2019 03 65582 2019 03 70254 2019 03 77023 2019 03 75864 2019 03 75864 2019 03 77023 2019 03 79671 2019 03 80826 2019 03 80944 2019 03 80945	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$1,070.45 \$47.82 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28 \$204.74 \$445.89		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER NILT INC NISSAN INFINITI LT	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 57846 2019 03 58632 2019 03 5948 2019 03 5948 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 62310 2019 03 65582 2019 03 70254 2019 03 77023 2019 03 75864 2019 03 75864 2019 03 77023 2019 03 79671 2019 03 80827 2019 03 80944 2019 03 80945 2019 03 80958	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$11.73 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28 \$204.74 \$445.89 \$199.30		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
KEOGH BRYAN & MARIE TOTAL 2019 MOTOR VEHICLE ATKINS MEGAN A COHEN ANDREA R COYNE KEVIN S CUNHA ELIZIANO DANEHY STEVEN L DELANEY HEATHER R DESAI UDAYA N EBC SECURITY LLC ELIMINATE EM PEST CONTROL GALVIN RICHARD A HUYSSEN ROGER P KINNEY BENJAMIN E LASHAR PATRICIA E LONSTEIN RANDY B MAGUIRE PHILIP J MARKOWICH JOHN J MOORE MICHAEL D NGUYEN CHRISTOPHER NGUYEN CHRISTOPHER NILT INC NISSAN INFINITI LT	2019 01 22940 2019 03 51937 2019 03 57846 2019 03 57846 2019 03 58632 2019 03 5948 2019 03 59648 2019 03 60141 2019 03 60518 2019 03 60518 2019 03 62310 2019 03 62310 2019 03 65582 2019 03 70254 2019 03 70254 2019 03 77023 2019 03 75864 2019 03 77023 2019 03 79671 2019 03 80827 2019 03 80944 2019 03 80945 2019 03 80958 2019 03 80960	\$393.06 \$98,983.57 \$42.28 \$72.52 \$21.67 \$13.80 \$12.49 \$1,246.14 \$70.64 \$12.38 \$1,070.45 \$47.82 \$67.95 \$53.72 \$67.95 \$51.36 \$73.86 \$88.60 \$234.68 \$32.83 \$148.28 \$204.74 \$445.89 \$199.30 \$227.24		OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT

REGAN LAUREN A	2019 03 85561	\$80.10 \$	24.03	OVERPAID DUE TO ADJUSTMENT
SANTIAGO ALEXANDER	2019 03 87570	\$100.44 \$	3.01	OVERPAID DUE TO ADJUSTMENT
SEXTON PROVISIONS INC	2019 03 88528	\$22.53 \$	5.94	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92153	\$297.98	0.0	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92205	\$26.96		OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92492	\$497.98		OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92523	\$183.34		OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92591	\$497.98		OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2019 03 92680	\$827.02		OVERPAID DUE TO ADJUSTMENT
TREMAINE JOHN M JR	2019 03 93077	\$794.86		OVERPAID IN ERROR
USB LEASING	2019 03 93629	\$306.22		OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2019 03 94446	\$257.66		OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2019 03 94511	\$138.56		OVERPAID DUE TO ADJUSTMENT
VERZARO JOHN J	2019 03 94773	\$18.11		OVERPAID DUE TO ADJUSTMENT
WALKER CONSTRUCTION INC	2019 03 95958	\$62.30		OVERPAID DUE TO ADJUSTMENT
WEITZER GRACE A	2019 03 96501	\$148.68		OVERPAID DUE TO ADJUSTMENT
TYNES FREDERICK W JR		· .		OVERPAID DUE TO ADJUSTMENT
	2019 03 93371	\$10.24		
BOUHADLA SOUMIA	2019 04 80678	\$13.04		OVERPAID IN ERROR
COCHRAN BRETT H	2019 04 81265	\$54.95		OVERPAID DUE TO ADJUSTMENT
DEVAN INFINITI	2019 04 81708	\$398.96		OVERPAID IN ERROR
DISANTO LILIANA M	2019 04 81749	\$68.74		OVERPAID IN ERROR
TOTAL		\$9,472.12 \$	41.35	
2019 SEWER USE				
CAREY JESSICA M	2019 08 01736	\$150.00		OVERPAID IN ERROR
BRACAGLIA PAOLO & BICE	2019 08 01759	\$160.20		OVERPAID IN ERROR
FAUCHER KYLE	2019 08 017 39			
		\$102.24		
GAGNE PATRICIA R	2019 08 06342	\$234.96		OVERPAID IN ERROR
WILSON WILLIAM G JR	2019 08 06697	\$154.86		OVERPAID IN ERROR
799 FAIRFIELD BEACH ROAD LLC	2019 08 08228	\$181.56		OVERPAID IN ERROR
PANAGOS STEVEN G & JOAN K	2019 08 08890	\$32.04		OVERPAID DUE TO ADJUSTMENT
CLEARY PETER	2019 08 10119	\$16.00		OVERPAID IN ERROR
HATHEWAY JOAN MCKENNA	2019 08 11473	\$150.00		OVERPAID IN ERROR
	2019 08 12175	\$181.56		PAID IN ERROR-PROPERTY SOLD
ATILES LESLIE & EDWIN	2013 00 121/3	9101.00		
25 JENNIFER DRIVE LLC	2019 08 12715	\$170.88		OVERPAID IN ERROR
25 JENNIFER DRIVE LLC	2019 08 12715	\$170.88		
25 JENNIFER DRIVE LLC DELACEY DANIEL J	2019 08 12715 2019 08 13583	\$170.88 \$162.99		OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L	2019 08 12715 2019 08 13583 2019 08 14666	\$170.88 \$162.99 \$218.94		OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359	\$170.88 \$162.99 \$218.94 \$23.78		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484 2019 08 21712	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL	2019 08 12715 2019 08 13583 2019 08 14666 2019 08 15359 2019 08 15935 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484 2019 08 21712	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$25.71		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 17060 2019 08 20133 2019 08 21411 2019 08 21484 2019 08 21712	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$29.51 \$3,422.82		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 20133 2019 08 21411 2019 08 21484 2019 08 21712 2018 03 54583 2018 03 60252 2018 03 66903	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$25.71 \$10.00 \$67.82	5 12	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E PRITCHARD VICTORIA A	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 20133 2019 08 21411 2019 08 21484 2019 08 21712 2018 03 54583 2018 03 54583 2018 03 60252 2018 03 66903 2018 03 84764	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$29.51 \$3,422.82 \$25.71 \$10.00 \$67.82 \$85.33 \$	5.12	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E PRITCHARD VICTORIA A TADDUNI ROBERT C	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 21411 2019 08 21444 2019 08 21712 2018 03 54583 2018 03 54583 2018 03 60252 2018 03 66903 2018 03 84764 2018 03 91000	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$25.71 \$10.00 \$67.82 \$85.33 \$ \$142.28	5.12	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E PRITCHARD VICTORIA A TADDUNI ROBERT C DEGROAT LORI S	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 20133 2019 08 21411 2019 08 21444 2019 08 21712 2018 03 54583 2018 03 54583 2018 03 60252 2018 03 66903 2018 03 84764 2018 03 91000 2018 04 81866	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$25.71 \$10.00 \$67.82 \$85.33 \$142.28 \$33.65	5.12	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E PRITCHARD VICTORIA A TADDUNI ROBERT C DEGROAT LORI S HEGEDUS JOHN J	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 20133 2019 08 21411 2019 08 21444 2019 08 21712 2018 03 54583 2018 03 54583 2018 03 66903 2018 03 84764 2018 03 91000 2018 04 81866 2018 04 83502	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$3,422.82 \$85.33 \$142.28 \$33.65 \$156.68	5.12	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E PRITCHARD VICTORIA A TADDUNI ROBERT C DEGROAT LORI S HEGEDUS JOHN J KINNEY BENJAMIN E	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 20133 2019 08 21411 2019 08 21444 2019 08 21712 2018 03 54583 2018 03 54583 2018 03 60252 2018 03 66903 2018 03 84764 2018 03 91000 2018 04 81866	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$3,422.82 \$85.33 \$142.28 \$33.65 \$156.68 \$20.55		OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID DUE TO ADJUSTMENT
25 JENNIFER DRIVE LLC DELACEY DANIEL J MARTIN ROBERT C & JOANNE L ROSENBLUH JEROLD A SHEFFIELD HOLLY DAMMEYER KENNETH A NAPOL SHEBA MIHELIC SONIA SILK CHRISTOPHER TESTANI EUGENIA TOTAL 2018 MOTOR VEHICLE BROOKS MARY DEMOUGEOT ROBERT E GRANEY ANNE E PRITCHARD VICTORIA A TADDUNI ROBERT C DEGROAT LORI S HEGEDUS JOHN J	2019 08 12715 2019 08 13583 2019 08 13583 2019 08 15359 2019 08 15355 2019 08 20133 2019 08 20133 2019 08 21411 2019 08 21444 2019 08 21712 2018 03 54583 2018 03 54583 2018 03 66903 2018 03 84764 2018 03 91000 2018 04 81866 2018 04 83502	\$170.88 \$162.99 \$218.94 \$23.78 \$320.40 \$283.02 \$181.56 \$150.00 \$256.32 \$291.51 \$3,422.82 \$3,422.82 \$85.33 \$142.28 \$33.65 \$156.68	5.12 5.12	OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR PAID IN ERROR-PROPERTY SOLD OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID IN ERROR OVERPAID DUE TO ADJUSTMENT OVERPAID IN ERROR

2018 SEWER USE

SWAN ELIZABETH	2018 08 06013	\$25.00	OVERPAID IN ERROR
LEAVITT OLGA S	2018 08 06594	\$53.40	OVERPAID IN ERROR
SIMON THOMAS G	2018 08 18320	\$501.96	OVERPAID IN ERROR
TOTAL	-	\$580.36	

TOTAL TAX	\$154,805.28
TOTAL INTEREST	\$67.91
GRAND TOTAL	\$154,873.19