

BOARD OF SELECTMEN REGULAR MEETING
Monday, October 3, 2022, 4:00 pm
Via Webex
and
In-Person in the First Floor Conference Room,
Independence Hall, 725 Old Post Road
Fairfield, CT 06824

A recording of this meeting can be found here: <https://www.youtube.com/watch?v=QzZ0QA84VaE>.

DRAFT MINUTES

MEMBERS PRESENT: First Selectwoman Brenda L. Kupchick, Selectman Thomas M. Flynn, Selectwoman Nancy E. Lefkowitz

OTHERS PRESENT: William Diaz, William Ferguson, Anne Marie Lagnese, WPCF Superintendent John Bodie, CFO Jared Schmitt, Controller Caitlin Bosse, Purchasing Director Gerald Foley, Director of Operations for Fairfield Public Schools Angelus Papageorge, Security and Building Manager for Fairfield Public Schools Salvatore Morabito, BOE Chair Christine Vitale, FairTV

1) **CALL TO ORDER**

First Selectwoman Brenda Kupchick called the meeting to order at 4:00 pm.

2) **PLEDGE OF ALLEGIANCE**

First Selectwoman Kupchick led the Pledge of Allegiance.

3) **MINUTES**

To consider and act upon the minutes of July 12, 2022, August 1, 2022, August 11, 2022, August 24, 2022, August 31, 2022, September 14, 2022

Selectwoman Lefkowitz made a motion to approve the minutes listed in Item 3 as written. Selectman Flynn seconded the motion which carried unanimously.

Selectwoman Lefkowitz made a motion to move Item 20 to right after Item 6. Selectman Flynn seconded the motion which carried unanimously. *

4) **RESIGNATION (*for information only*)**

RTM

William A. Diaz, III (D) 49 Melville Avenue, term 11/21-11/23
(resigned on September 27, 2022)

First Selectwoman Kupchick thanked Mr. Diaz for serving on the RTM.

5) **APPOINTMENTS**

a) **Ethics Commision (*requires unanimous BOS approval & RTM approval*)**

William A. Diaz, III (D) 49 Melville Avenue, term 07/22-07/24
(to replace Alexander J. Trembicki (D) whose term expired)

Selectwoman Lefkowitz made a motion to approve the appointment of William Diaz to the Ethics Commission. Selectman Flynn seconded the motion.

The Board thanked Mr. Diaz for serving on the RTM and the Ethics Commission.

The motion carried unanimously.

b) FairTV Commision (*requires unanimous BOS approval & RTM approval*)

i. William B. Ferguson (R) 12 Reynolds Drive, term 07/22-07/25

(to replace Alexander Vishno (R) whose term expired)

Selectman Flynn made a motion to approve the appointment of Mr. Ferguson to serve on the FairTV Commission. Selectwoman Lefkowitz seconded the motion.

The Board thanked Mr. Ferguson for serving.

The motion carried unanimously.

There was no public comment.

ii. Anne Marie Lagnese (R) 60 Steep Hill Road, term 07/20-07/23

(to replace Patrick G. Colligan (R) who resigned)

Selectman Flynn made a motion to approve the appointment of Ms. Lagnese to serve on the FairTV Commission. Selectwoman Lefkowitz seconded the motion.

The Board thanks Ms. Lagnese for serving.

The motion carried unanimously.

There was no public comment.

6) **FIRST SELECTWOMAN APPOINTMENTS** (*for information only*)

a. Conservation Commission (Alternate)

David L. Downie (R) 655 Warner Hill Road, term 11/19-11/24

(to fill a vacancy left by a member who moved to full member)

Due to Mr. Downie not accepting this position, the alternate seat remains open.

b. Fairfield Housing Authority

Claudine C. Civitello (R) 1083 Mill Plain Road, term 11/21-11/26

(to replace James D. Kelly (R) whose term expired)

These items were for information only. There was no public comment.

Selectwoman Lefkowitz made a motion to move Item 20 after Item 6. Selectman Flynn seconded the motion which carried unanimously.

Selectwoman Lefkowitz made a motion to waive the reading of Item 20. First Selectwoman Kupchick seconded the motion which carried unanimously.

20) **CHIEF FISCAL OFFICER** (*requires BOF and RTM approval*)

To hear, consider and act upon a resolution approving the transfer of Fiscal Year 2021-2022 Revenue Surplus as amended by the Board of Finance:

WHEREAS, the Town of Fairfield (“the Town”) is ending the 2021-2022 Fiscal Year with an

approximate \$12,000,000 operating fund surplus (“the Surplus”); and
WHEREAS, \$3.6 million of the Surplus amount is related to actual expenditures that were less than the amount of expenditures budgeted (“Spending Surplus”); and

WHEREAS, 8,400,000 of the Surplus amount is related to actual revenue receipts that exceeded the amount of budgeted revenue (“Revenue Surplus”); and

WHEREAS, the Town continues to be confronted with the impact of fill pile contamination and related costs, which are projected to greatly exceed the amount of the Revenue Surplus; and

RESOLVED, that, the Town hereby authorizes, approves and directs the transfer of the Fiscal Year 2020-2021 Revenue Surplus to the Fill Pile Remediation account as follows:

Increase:	Current Year Levy	\$ 2,000,000	01080-40000
Increase:	Prior Year Levy	\$ 3,000,000	01080-40010
Increase:	Interest on Delinquent Taxes	\$ 2,500,000	01080-40020
Increase:	Town Clerk-Conveyance	\$ 900,000	01001-42312
Increase:	Transfers Out-CNR- Remed Acct	\$ 8,400,000	01011010-58950

Selectwoman Lefkowitz made a motion to approve Item 20. First Selectwoman Kupchick seconded the motion.

First Selectwoman Kupchick said the Board of Finance is scheduling a meeting for transfers. She said these are specific accounts of money that the BOS will approve first. CFO Jared Schmitt explained there was a \$12 million surplus for FY22. He said this resolution is to figure out where the funding will be distributed. Mr. Schmitt struck the words, “as amended by the Board of Finance” from the introduction of the resolution. He said that the following sentence should be removed: “WHEREAS, the remaining Spending Surplus is expected to be deposited into the Town’s Fund Balance; and”. He also said that the Fiscal Year in the last sentence should read “2021-2022” instead of “2020-2021”.

Mr. Schmitt said a total of \$8.4 million was recognized as revenue and transferred out of the accounts listed above to a remediation account. He said the money will go into the Penfield Pavilion construction as well as to other remediation costs. There was a discussion about the breakdown of the funds and distribution.

The motion carried unanimously.

There was no public comment.

7) **PURCHASING AUTHORITY**

To hear, consider and authorize the Purchasing Authority to enter into the proposed contract with Denali Water Solutions to provide cleaning of the primary digester tank at the Water Pollution Control Facility (WPCF) as detailed in Bid #2023-40 for a total fee not to exceed \$531,600.00 with additional authority to execute change orders to said contract in an amount not to exceed \$53,160.00; for a combined grand total amount not to exceed \$584,760.00.

[Account #13011110-59500 – Operating Fund - Authorized Appropriation from WPCA surplus]

Selectwoman Lefkowitz made a motion to approve Item 7. Selectman Flynn seconded the motion.

First Selectwoman Kupchick said Town Attorney Baldwin sent an email saying he read the contract and approved it. Purchasing Director Gerald Foley said that this item was just for authorization to move forward with Denali Water Solutions for the digester cleaning.

The motion carried unanimously.

There was no public comment.

Selectwoman Lefkowitz made a motion to waive the full reading of Items 8-19. Selectman Flynn seconded the motion which carried unanimously.

- 8) **WATER POLLUTION CONTROL AUTHORITY (*requires BOF and RTM approval*)**
To hear, consider and approve a recommendation from the WPCA to approve additional funding of up to \$300,000 from the WPCA fund balance for the design of the Center Street Pump Station including the force main

Selectwoman Lefkowitz made a motion to approve Item 8. Selectman Flynn seconded the motion.

Selectman Flynn asked if Items 8 & 9 were related as they both referred to pump stations. Selectman Flynn also asked why there were additional costs involved and what the original amount had been. WPCF Superintendent John Bodie explained that this was the first time Center Street and South Pine Creek were before the BOS. He said the word “additional” was added in error. There was a discussion about the amounts and how they were determined. Mr. Bodie said an RFP will go out for all the pump stations in the same request.

The motion carried unanimously.

There was no public comment.

- 9) **WATER POLLUTION CONTROL AUTHORITY (*requires BOF and RTM approval*)**
To hear, consider and approve a recommendation from the WPCA to approve additional funding of up to \$300,000 from the WPCA fund balance for the design of the South Pine Creek Pump Station and force main

Selectwoman Lefkowitz made a motion to approve Item 9. Selectman Flynn seconded the motion.

WPCF Superintendent John Bodie said he is hoping to get funding from MetroCOG as well, but needs to be “shovel ready” to qualify.

The motion carried unanimously.

There was no public comment.

- 10) **BOARD OF EDUCATION (*requires Board of Finance and RTM approval*)**
To hear, consider and adopt a bond resolution entitled, “A Resolution Appropriating \$3,489,757 for the cost of roof replacement projects at Sherman Elementary School and Riverfield Elementary School and design services for the roof replacement project at Holland

Hill Elementary School and authorizing the issuance of bonds to finance such appropriation”

Selectman Flynn made a motion to approve Item 10. Selectwoman Lefkowitz seconded the motion.

Executive Director of Operations for Fairfield Public Schools Angelus Papageorge stated that Holland Hill is not part of this item. He said Sherman was on the waterfall last year, but there are now concerns with Riverfield and it is now a priority over Holland Hill.

Selectman Flynn made an amendment to remove “and design services for the roof replacement project at Holland Hill Elementary School” from the resolution. Selectwoman Lefkowitz seconded the motion which carried unanimously.

There was a discussion about the waterfall and budget. While looking into the waterfall, there was a difference in the amount budgeted for this item and it was lower.

Selectwoman Lefkowitz made a motion to amend the resolution amount to \$3,481,757. Selectman Flynn seconded the amendment which carried unanimously.

There was no public comment.

The main motion, as amended, carried unanimously.

11) BOARD OF EDUCATION (*requires RTM approval*)

RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Roger Sherman Partial Roof Replacement Project at Roger Sherman Elementary School; and

FURTHER RESOLVED that the Roger Sherman Elementary School Building Committee is hereby established as the building committee with regard to the Roger Sherman Partial Roof Replacement Project at Roger Sherman Elementary School; and

FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roger Sherman Partial Roof Replacement Project at Roger Sherman Elementary School.

Selectwoman Lefkowitz made a motion to approve Item 11. Selectman Flynn seconded the motion which carried unanimously.

There was no public comment.

12) ROGER SHERMAN ELEMENTARY SCHOOL PARTIAL ROOF BUILDING COMMITTEE

To hear, consider and approve a charge for the Roger Sherman Elementary School Partial Roof Building Committee

A friendly amendment was made to remove the word “partial” from the resolution title.

Selectwoman Lefkowitz made a motion to approve the item. Selectman Flynn seconded the motion which carried unanimously.

There was no public comment.

13) FIRST SELECTWOMAN

To hear, consider and act upon the following resolution as recommended by the First Selectwoman: RESOLVED, that the Special Projects Standing Building Committee shall serve as the Roger Sherman Elementary School Partial Roof Building Committee (RSRBC) for the purpose of performing a partial roof replacements at Roger Sherman Elementary School

Selectman Flynn made a motion to approve Item 13. Selectwoman Lefkowitz seconded the motion.

Selectman Flynn started a quick discussion about the Special Projects Standing Building Committee being able to handle this project given other projects its working on.

The motion carried unanimously.

There was no public comment.

14) BOARD OF EDUCATION (*requires RTM approval*)

RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Riverfield Partial Roof Replacement Project at Riverfield Elementary School; and FURTHER RESOLVED that the Riverfield Elementary School Partial Roof Building Committee is hereby established as the building committee with regard to the Riverfield Partial Roof Replacement Project at Riverfield Elementary School; and FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Riverfield Partial Roof Replacement Project at Riverfield Elementary School

Selectman Flynn made a motion to approve Item 14. Selectwoman Lefkowitz seconded the motion which carried unanimously.

There was no public comment.

15) RIVERFIELD ELEMENTARY SCHOOL PARTIAL ROOF BUILDING COMMITTEE
To hear, consider and approve a charge for the Riverfield Elementary School Partial Roof Building Committee

The word “partial” was removed from the resolution title.

Selectman Flynn made a motion to approve Item 15. Selectwoman Lefkowitz seconded the motion which carried unanimously.

There was no public comment.

16) FIRST SELECTWOMAN

To hear, consider and act upon the following resolution as recommended by the First Selectwoman: RESOLVED, that the Special Projects Standing Building Committee shall serve as the Riverfield Elementary School Partial Roof Building Committee (RRBC) for the purpose of performing a partial roof replacements at Riverfield Elementary School

Selectman Flynn made a motion to approve Item 16. Selectwoman Lefkowitz seconded the motion which carried unanimously.

- 17) BOARD OF EDUCATION (*requires RTM approval*)
RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the North Stratfield Air Conditioning Upgrade Project at North Stratfield Elementary School; and
FURTHER RESOLVED that the North Stratfield Elementary School Air Conditioning Building Committee is hereby established as the building committee with regard to the North Stratfield project at North Stratfield Elementary School; and
FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the North Stratfield project at North Stratfield Elementary School.

Selectwoman Lefkowitz made a motion to approve Item 17. Selectman Flynn seconded the motion.

Selectman Flynn asked if 17, 18 & 19 were related. Mr. Papageorge said committees are being established and funding is being put together for schematic drawings. He said there is a short timeframe to apply to the State for HVAC project funds. He said the State wants three resolutions for each item. Mr. Papageorge said this is a competitive grant for the air conditioning and all approvals must be made prior to applying for the funds as the projects need to be “shovel ready”. He said the projects have already been funded in Phase 1 and the amounts were on the waterfall. He said ARPA funds will be used for design and then the actual projects will be ready if funds from the State come through. There was a discussion about the wording.

Selectman Flynn made an amendment to insert the word “air-conditioning” to the last “Further Resolved” paragraph after “North Stratfield” and before “projects”. Selectwoman Lefkowitz seconded the amendment which carried unanimously.

There was no public comment.

The main motion, as amended, carried unanimously.

- 18) BOARD OF EDUCATION (*requires RTM approval*)
RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Osborn Hill Air Conditioning Upgrade Project at Osborn Hill Elementary School; and
FURTHER RESOLVED that the Osborn Hill Elementary School Air Conditioning Building Committee is hereby established as the building committee with regard to the Osborn Hill project at Osborn Hill Elementary School; and
FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Osborn Hill project at Osborn Hill Elementary School.

Selectwoman Lefkowitz made an amendment to insert the word “air-conditioning” in the last “Further Resolved” after “Osborn Hill” and before “project”. Selectman Flynn seconded the amendment which carried unanimously.

Selectwoman Lefkowitz made a motion to approve the item as amended. Selectman Flynn seconded the motion which carried unanimously.

There was no public comment.

- 19) BOARD OF EDUCATION (*requires RTM approval*)
RESOLVED, that the Town of Fairfield authorizes the Board of Education of the Town of Fairfield to apply to the Commissioner of Administrative Services and to accept or reject a grant for the Fairfield Woods Air Conditioning Upgrade Project at Fairfield Woods Middle School; and
FURTHER RESOLVED that the Fairfield Woods Middle School Air Conditioning Building Committee is hereby established as the building committee with regard to the Fairfield Woods project at Fairfield Woods Middle School; and
FURTHER RESOLVED that the Town of Fairfield hereby authorizes at least the preparation of schematic drawings and outline specifications for the Fairfield Woods project at Fairfield Woods Middle School.

Selectwoman Lefkowitz made an amendment to insert the word “air-conditioning” in the last “Further Resolved” after “Fairfield Woods Middle School” and before “project”. Selectman Flynn seconded the amendment which carried unanimously.

Selectwoman Lefkowitz made a motion to approve the item as amended. First Selectwoman Kupchick seconded the motion which carried unanimously.

There was no public comment.

- 21) To hear, consider and act upon any other business which shall properly come before this meeting

First Selectwoman Kupchick asked for a moment of silence for fellow Americans who lost their lives as a result of Hurricane Ian and asked for everyone to keep all those affected by Ian in their thoughts and prayers.

Selectman Flynn shared his personal account of the hurricane.

- 22) Adjourn

Selectman Flynn made a motion to adjourn the meeting at 5:24 pm. Selectwoman Lefkowitz seconded the motion which carried unanimously.

Respectfully submitted,

Pru O'Brien
Recording Secretary

From: Scott Craighead <scraighd@optonline.net>
Sent: Sunday, September 25, 2022 5:35 PM
To: Carpenter, Jennifer <JCarpenter@fairfieldct.org>
Cc: BikePedCommittee <bikewalkrun.fairfield.ct@gmail.com>
Subject: FW: FFBPC resignation

Hello Jennifer,

Per Sarah Roy's request below, I am forwarding you my resignation email for Fairfield's Biking and Pedestrian Committee further below. I hope that when I have more free time that I might revisit my interest in this Committee. Sarah has done a splendid job leading it the past year.

Scott Craighead

From: Fairfield Bike & Pedestrian Committee <bikewalkrun.fairfield.ct@gmail.com>
Sent: Thursday, September 22, 2022 7:59 AM
To: Scott Craighead <scraighd@optonline.net>
Subject: Re: FFBPC resignation

Hi Scott,

Thank you so much for all of your valuable contributions to the committee these past couple of years. I completely understand and respect your decision to step down. We can only do so much in a day :-)

In order to formalize your resignation, please email Jennifer Carpenter (jcarpenter@fairfieldct.org) in the First Selectwoman's office and let her know that you are stepping down.

I've really enjoyed working with you and your thoughtful, level headed, and practical approach to this work will be missed. You're leaving big shoes to fill :-)

With kindness,

Sarah

On Wed, Sep 21, 2022 at 9:41 PM Scott Craighead <scraighd@optonline.net> wrote:

Evening Sarah,

Well, I've given this a good amount of thought but, unfortunately, I have to resign from the Bike and Pedestrian Committee (FFBPC), effective immediately.

I feel I am unable to give the time that seems to be required to be an active contributing Committee member. My full time job has become even more time consuming than when I started with FFBPC to the point where it is impossible for me to do anything extracurricular during the

day, and I've had to miss the past 3 FFBPC meetings due to work-related events. On top of that, I accepted a leadership role in my Church about the same time as accepting the FFBPC role and my Church role has been the priority. Thus, I've less time to allocate to the FFBPC than I had anticipated two years ago when joining the Committee and don't believe what time I'm able to dedicate is enough to be of real value.

I've enjoyed our meetings the past 1 ½ years and enjoyed getting to know fellow Committee members. I'm sure the Committee will find another member more able to contribute to the safety and well being of our town's bikers and pedestrians.

All the best and stay safe.

Scott Craighead

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #199)
Date: Monday, November 22, 2021 9:42:17 AM

Boards and Commissions Interest Form

Record #199 submitted from IP address 47.19.109.241 on 11/22/2021 9:42 AM

[View form](#)

ID	199
First Name	Jay
Last Name	Behan
Street Address	503 Fairfield Woods Road
Zip Code	06825
Email Address	jfbehan71@aol.com
Cell Phone	203-913-2446
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	Bicycle and Pedestrian Committee
Read the Boards Role	Yes
How You Learned About the Position	email from the republican party
Who You Have	

Spoken To	
Explanation of Interest and Contribution	Develop a deeper understanding of Fairfield government & community.
Resume or Bio	Behan, Jay Franklin Resume Updated.docx
Additional Comments	I grew up in the surrounding area, went to school at Notre Dame high school and Southern Ct State University. I have two children, a boy and a girl. I have coached boys baseball, basketball and girls softball. I own a small business in Fairfield with my wife.

[Manage](#)

JAY FRANKLIN BEHAN, MBA, AIAF

503 Fairfield Woods Road
Fairfield, CT 06824

(203) 913-2446
Email: jfbehan71@aol.com

PROFILE

Highly skilled and accomplished professional with experience as a Investment Accounting Manager and General Accounting Manager, combined with a Master of Business Administration degree, and a track record of compliance with Statutory/GAAP and Best Practices.

COMPETENCIES

- *Strategic Planning*
 - *Internal Controls*
 - *Cash Management*
 - *Detailed Reporting*
 - *Process Improvements*
 - *Team Coaching & Development*
 - *Cross-Functional Communication*
 - *Real-Time Analytics*
 - *Goal Setting/Performance Metrics*
 - *Continuous Quality Improvement*
-

WORK EXPERIENCE

ODYSSEY GROUP, Stamford, CT

11/04 – Present

ASSISTANT SECRETARY, Investment Accounting/Odyssey Group Subsidiaries

6/10 – Present

- Perform all investment accounting including weekly, monthly and quarterly analysis of Statutory and GAAP equity, preparation of quarterly and annual schedules and issuance of reports for senior management.
- Review and perform monthly/quarterly reconciliations and asset roll-forwards of investment activity and holdings per the PAM system to the general ledger, custodian banks and outside portfolios.
- Assist in the preparation of investment related accounting and reporting for FAS 133 and FAS 115/ASC 320.
- Review Staff Accountant's investment entries, support and reports for Sarbanes-Oxley compliance with company's guidelines.
- Supervise a staff with a focus on goal attainment and Best Practices.
- Use real-time data collection and analysis to take a proactive versus reactive response versus reactive response to problems and opportunities.
- Streamline and improve communication flows and processes.
- Establish goals and compare actual performance versus goals to serve as a baseline for continuous improvement.
- Prepare customized reports and analytics for inclusion in the strategic planning process.

SENIOR INVESTMENT ACCOUNTANT

11/04 – 11/08

- Performed multiple accounting functions including monthly investment interface in general ledger for various entities, monthly bank reconciliations for investment activities and custodian reconciliation of investment assets between banks and PAM investment system.
- Prepared GAAP investment schedule for inclusion in SEC filings, quarterly and annual investment schedules including D, DA, E Part 2, and verifications.
- Ensured detailed data collection and analysis, as well as data accuracy and integrity.
- Identified and capitalized on opportunities for improved reporting practices and use of information to support strategic planning and investment strategies.
- Developed customized reports for department heads to assist them in goal attainment.
- Collaborated with senior management and department heads to help facilitate positive change and transformation management.

WORK EXPERIENCE (Continued)**SWISS REINSURANCE LIFE & HEALTH OF AMERICA**, Armonk, NY**3/97 – 11/04****GENERAL ACCOUNTING MANAGER****4/03 – 11/04**

- Prepared quarterly and annual Statutory and GAAP balance sheets and P&L for merged entities under FIN 46.
- Transitioned acquired and merged entities into parent company.
- Prepared and journalized Goodwill and Common stock entries for merged and acquired entities.
- Journalized and settled on new acquired assumption agreements.
- Served as Accounting Manager for Aurora National Life Assurance Company block of business.
- Prepared monthly expense report and write-ups that are reported to the Board of Directors for Aurora National Life Assurance Company.
- Changed the paradigm of accounting from a cost center to a value-added group by aligning efforts with broader strategic objectives.
- Facilitated cross-functional teams and collaborated working partnerships with business units.
- Used ongoing data collection, analysis and trending to mitigate risks and to improve data accuracy and integrity.

SENIOR ACCOUNTANT/STAFF ACCOUNTANT**9/99 – 4/03**

- Member of the development team for implementation of new Oracle GL.
- Developed new account structure for the GL.
- Directed and Assisted Excelon and E&Y Cap Gemini Consultants of transition of old ledger data to new Oracle GL.
- Directed Consultants to develop new financial reports.
- Assisted in the instruction of accounting staff on the new GL System.
- Assisted in the implementation of XML technology to third party administrators.
- Directed and assisted Excelon programmers and third party administrator programmers in the preparation of GL data for interfacing in to GL.
- Created the XML translation table to link third party administrators' data to GL account structure.
- Supervised the production of Statutory/GAAP quarterly and year-end statements.
- Performed variance analysis of FAS 97 and FAS 60 activity.
- Prepared and journalized company affiliated cession and retrocession statements.
- Used project management skills to support new system implementation.
- Combined new technology with process improvements to build a lean and efficient operation.
- Communicated cross-functionally with all stakeholders to achieve successful system conversions.

INVESTMENT ACCOUNTANT**6/98 – 9/99****TREATY ACCOUNTANT****3/97 – 6/98**

EDUCATION**SOUTHERN CONNECTICUT STATE UNIVERSITY**, New Haven, CT**Master of Business Administration**

- **Member of Delta Mu Delta International Honor Society**

Bachelor of Science in BUSINESS ADMINISTRATION, with a Major in ACCOUNTING, and a Minor in BUSINESS ECONOMICS**The Insurance Institute**

Associate in Insurance Accounting and Finance, 04/21

DALE CARNEGIE

Fairfield Board of Education Proposed Capital Project 2022-2023



**Fairfield Warde High School Fitts House
HVAC RTU Replacement**

Approved by the Board of Education on February 3, 2022

**Fairfield Public Schools
2022-2023
Capital Projects**

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<hr/>			
Total		\$ 1,094,485	

Fairfield Warde High School

Fitts House HVAC RTU Replacement (3) Project

\$1,094,485

Background: The existing Fitts House building houses four large HVAC Rooftop units that were installed around 1991. Two are 40-ton units, and two are 30-ton units. One of the 40-ton units and both of the 30-ton units are beginning to fail, and we are experiencing trouble keeping the units running for the occupants of the school building. As we continue to repair the units, the cost of keeping them up and running is escalating. We have reached a point where the existing units cannot meet the requirements to provide mechanical means of fresh air, heating, and cooling for a portion of the Fitts House building. This request is for funding the removal of the existing rooftop equipment and the installation of new Trane Voyager rooftop HVAC units. The decision was made to replace all existing units because of their condition, and by completing the replacement of all three at the same time, we will streamline the process and save funding.

Purpose & Justification: The existing HVAC rooftop units are deteriorating and failing on a regular basis. We can no longer obtain parts and circuit boards for replacement. These HVAC rooftop units are essential for the mechanical means of providing fresh air, heating, and cooling for portions of the Fitts House building where the school students and staff are located. Without this unit, the space temperature would be uncontrollable, making this area of the building unusable.

Detailed Description: This expenditure would cover the total cost of the project. This would include all labor and material, a 300-ton crane, roof work, controls, and start-up and testing. These funds would also cover the administrative construction costs for a licensed professional engineer and a contingency for unforeseen conditions that might arise during the construction activities.

Estimated Cost: The cost of this funding request is \$1,094,485. This number is based on estimates provided by several professional licensed contractors and from a professional licensed engineering firm in CT.

Long Range Costs: These new HVAC rooftop units with more recent technology are expected to last 30 years. Long-range costs would only relate to general HVAC preventative maintenance.

Demand on Existing Facilities: This project would reduce maintenance costs with a new system performing better than the existing system, virtually no downtime, new equipment energy use techniques and efficiency, and the latest technology with up-to-date configurations.

Security, Safety, and Loss Control: This project would enhance safety and loss control by drastically reducing the risk of failure to the equipment and the overall use of the Fitts House building for all the students and staff. With the current pandemic, we realize the need for adequately running HVAC equipment to serve our students and staff.

Environmental Considerations: Not applicable.

Funding, Financing & SDE Reimbursement: This project would not proceed without funding approval. There are no State or Federal regulations that require this project to be undertaken. This project is not eligible for reimbursement through the State Department of Education, Bureau of School Facilities.

Schedule, Phasing & Timing: The schedule is to have all this work done in the summer of 2022 and completed for school to open for the new year in September of 2022.

Other Considerations: The work will be bid out by the Town Purchasing Department and will be performed by outside professional licensed contractors.

Alternates to the Request: The alternative to this request is to do nothing. This alternative will delay this needed replacement and further delay other similar projects scheduled in the BOE future planning. This could increase the risk of injury to students and staff that need this space for teaching and learning and may shut down the space for use.

General Information

Initiation Date: 7/1/21
Project No: FWHS-003
Project Name: Fitts House HVAC RTU#1,2&3 Replacement

Non-Reoccurring Status

Project Description: 1/20/21 increased amount

Status:

Project Budget

Design Budget:	\$82,500
Construction Budget:	\$825,000
Construction Escalation:	\$67,320
Total Construction Budget:	\$892,320
Estimated Construction Start:	7/1/2023
Miscellaneous Fees and Expenses:	
- State Permits (.0026%)	\$2,320
- Testing & Inspections	\$0
- Advertising	\$0
Construction Admin	\$8,923
Commissioning	\$8,923
Other	\$0
Subtotal Fees & Expenses:	\$20,166
Project Subtotal	\$994,986
Project Contingency 10%	\$99,499
Total Budget	\$1,094,485

OSCGR Eligible?

OSCGR Reimbursement**Action Items**

1.00

Project Priority Ranking

- Security	0
- Severity of Condition	0
- Code/Statutory	0
- Programmatic Need	0
- Constructability/Sequencing	0

20 YEAR

A RESOLUTION AMENDING AND RESTATING A RESOLUTION ENTITLED “A RESOLUTION APPROPRIATING \$3,717,899 FOR THE COSTS OF CERTAIN NONRECURRING CAPITAL PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION” TO INCREASE THE APPROPRIATION AND BOND AUTHORIZATION BY \$100,000 TO A TOTAL OF \$3,817,899.

WHEREAS, on February 28, 2022, the Representative Town Meeting (“RTM”) of the Town of Fairfield, Connecticut (the “Town”) approved a resolution entitled: “A RESOLUTION APPROPRIATING \$3,717,899 FOR THE COSTS OF CERTAIN NONRECURRING CAPITAL PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION” (the “Resolution”);

WHEREAS, the Resolution included an authorization to appropriate and issue bonds in the amount of \$100,000 for the Town’s Tennis Center Light Replacement Project (the “Tennis Light Project”);

WHEREAS, the cost of the Tennis Light Project will be \$100,000 more than originally anticipated for a total cost of \$200,000;

WHEREAS, the Town seeks to increase the appropriation and bond authorization for the Tennis Light project from \$100,000 to \$200,000 and the total appropriation and bond authorization in the Resolution from \$3,717,899 to \$3,817,899 (the “Amended Appropriation and Bond Authorization”); and

WHEREAS, it is necessary for the Town to amend and restate the Resolution to reflect the Amended Appropriation and Bond Authorization; and

NOW, THEREFORE, BE IT RESOLVED, that the Resolution is hereby amended and restated to provide as follows:

Resolved:

1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield hereby appropriates the sum of Three Million Eight Hundred Seventeen Thousand Eight Hundred Ninety-Nine and 00/100 Dollars (\$3,817,899.00) to fund all costs associated with the nonrecurring capital projects described on **Exhibit A** attached hereto, inclusive of planning, design and engineering fees, other professional fees, demolition, construction and oversight costs and temporary and permanent financing costs (collectively, the “Projects”), in the amount of such appropriation allocated to each Project as set forth in **Exhibit A**. Any reallocation of unused bond proceeds from one project category listed as items 1-9 on **Exhibit A** to a different project category listed on

Exhibit A that would cause the cost of such project to exceed the cost listed on **Exhibit A** shall require approval by the Board of Selectmen, Board of Finance, and the Representative Town Meeting.

2. To finance such appropriation, and as recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield shall borrow a sum not to exceed Three Million Eight Hundred Seventeen Thousand Eight Hundred Ninety-Nine and 00/100 Dollars (\$3,817,899.00) and issue bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Projects.
3. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one interest rate mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, including Chapter 748 (Registered Public Obligations Act), Chapter 173 (School Building Projects) and Chapter 109 (Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.
4. The First Selectman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing agreement, standby marketing agreements, bond purchase agreement, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and

issuance of bonds, and if the Committee determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.

5. The bonds may be designated "Public Improvement Bonds," series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three (3) years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issue. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.
6. The Committee is further authorized to make temporary borrowings as authorized by the General Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Connecticut General Statutes. Notes evidencing such borrowings shall be signed by the First Selectman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel, and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the General Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.
7. Pursuant to Section 1.150-2 of the Federal Income Tax Regulations, as amended, the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Projects from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.

8. The First Selectman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the “MSRB”) and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
9. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Connecticut General Statutes and the laws of the United States.
10. The First Selectman or other proper Town official is hereby authorized to apply for and accept any available State or Federal grant in aid of the financing of any Project, and to take all action necessary and proper in connection therewith.

EXHIBIT A
TO

A RESOLUTION AMENDING AND RESTATING A RESOLUTION ENTITLED “A RESOLUTION APPROPRIATING \$3,717,899 FOR THE COSTS OF CERTAIN NONRECURRING CAPITAL PROJECTS AND AUTHORIZING THE ISSUANCE OF BONDS TO FINANCE SUCH APPROPRIATION” TO INCREASE THE APPROPRIATION AND BOND AUTHORIZATION BY \$100,000 TO A TOTAL OF \$3,817,899

Item	Department	Project	Amount
1	Conservation	Pine Creek – McCleary Tidegate Repair	\$500,000
2	Conservation	Riverside Creek Tidegate Repair	\$453,200
3	Engineering	Increase Resiliency AC Open Space – Jennings Beach - Design	\$250,000
4	Parks Dept	Lake Mohegan – Restoration from Storm Ida Damage	\$500,000
5	Park & Rec	Tennis Center Light Replacement	\$200,000
6	Park & Rec	Post-Tension Tennis Courts - Dwight	\$550,000
7	Park & Rec	Jacky Durrell Pavilion Upgrades	\$103,000
	Sub-total Non-Recurring Capital Town:		\$2,556,200
	Board of Education		
	School	Project	Amount
8	Burr	Boiler Burner Replacement	\$996,370
9	FLHS	Elevator Modernization	\$265,329
		Sub-total Non-Recurring Capital BOE	\$1,261,699
		Total:	\$3,817,899

FAIRFIELD TENNIS CENTER

LIGHTING UPGRADE

NON-RECURRING CAPITAL REQUEST

2022



Tennis Center Lighting **Non Recurring Capital Request**

1. **Background:**

The lighting at the five Har-Tru tennis courts was installed in 1989. We installed six new poles and 40 light fixtures with remote ballast. At the time, they were the state of the art in outdoor tennis lighting. Over the past several years we have encountered wiring issues and the need to replace several fixtures. In the spring of 2013 a sixth tennis court was built. In order to provide adequate lighting for summer usage the existing light fixtures need to be replaced. We are requesting \$200,000 to replace the existing lighting.

2. **Purpose & Justification:**

The tennis courts presently have six light poles and 40 light fixtures to cover the 5 Har-Tru tennis courts. The project will include all new wiring and ballast that will be mounted directly on the light poles. The cost for materials and installation is \$200,000 based on publicly solicited bids.

3. **Detailed Description of Proposal:**

The cost for materials and installation is \$200,000. Bid submissions included in backup.

4. **Reliability of Estimated Cost:**

The cost of materials and installation was publicly bid on within the last month causing the increase in cost. The new lighting system is energy efficient and provides for less spill and glare.

5. **Increase Efficiency or Productivity:**

The improved lighting on the tennis courts will allow additional play in the evenings during the summer season. The new LED lighting will also reduce current electrical costs by approximately 40% per estimates from each publicly solicited bid.

6. **Additional Long-Range Costs:**

I do not see any long range cost. The system guarantees constant light levels and lamp replacements and reduced energy consumption.

7. **Additional Use of Demand on Existing Facilities:**

We do expect a slight increase in the number of tennis players utilizing the courts in the evening hours due to the additional tennis court being lit.

8. **Alternates to this request:**

Leave the tennis court as a non-lighted court and do not replace current lights.

9. Safety & Loss Control

The new lighting will provide more light control directly on the courts and not on the area homes. The lights specified in the solicited bids comply to "Dark Sky" lighting.

10. Environmental Considerations

The new fixtures are LED fixtures that are less expensive to operate and provide less spill and glare. These also meet the "dark Sky" directives.

11. Insurance

Contractor will be required to carry insurance coverage

12. Financing

Bonded

13. Other Considerations

None

14. Other Approvals

Board of Selectman

Board of Finance

RTM

RFP #2023-30 DESC: Retrofit of Existing Tennis Court Exterior Lighting DATE: 28th, September 2022, 2:00 pm	Town of Fairfield - Summary	
	Earthlight Technologies, LLC Ellington, CT	Shock Electrical Contractors, Inc. Danbury, CT
<u>Base Bid - Lump Sum Pricing for the following:</u>		
1. Removal of the current forty (40) light fixtures from the six (6) existing poles.	\$119,230.00* *Bid price includes prevailing wage rate	\$150,785.00
2. Supply and installation of new energy efficient LED light fixtures on the existing six (6) light poles.		
3. System commissioning and system controls.		
Work shall be completed _____ days after receipt of written notice to proceed / purchase order.	30	60
<u>Alternates:</u>		
1. Supply and installation of new conduit (2"), wiring and pull boxes from existing electrical panel to all six (6) existing light poles.	\$69,938.00	\$50,050.00
Include your proposed unit pricing (per linear foot) for the above alternate: \$ _____ <i>per linear foot (l.f.)</i>	\$104.50	\$71.50
2. Supply and installation of two (2) new light poles (approximately 40' high) and new energy efficient LED light fixtures.	N/A - Additional poles and lighting not necessary	N/A - Light fixtures included in base bid to illuminate all 6 courts.
Bid Bond	Yes	Yes

A RESOLUTION AMENDING AND RESTATING A RESOLUTION ENTITLED “A RESOLUTION APPROPRIATING \$24,800,000 FOR THE COSTS RELATED TO USES OF CORONAVIRUS STATE FISCAL RECOVERY FUND AND THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND SPECIFIED IN EXHIBIT A,” TO REDUCE THE APPROPRIATION TO \$24,540,000 AND REVISE CERTAIN USES OF FUNDS IN THE PROJECT LIST AS REFLECTED IN THE ATTACHED AMENDED EXHIBIT A.

WHEREAS, on September 27, 2021, the Representative Town Meeting (“RTM”) of the Town of Fairfield, Connecticut (the “Town”) approved a resolution entitled: “A RESOLUTION APPROPRIATING \$24,800,000 FOR THE COSTS RELATED TO USES OF CORONAVIRUS STATE FISCAL RECOVERY FUND AND THE CORONAVIRUS LOCAL FISCAL RECOVERY FUND SPECIFIED IN EXHIBIT A” (the “Resolution”);

WHEREAS, the project list, attached as Exhibit A to the Resolution, included the Performance Stage, Public Restrooms project in the amount of \$450,000 (the “Stage & Restrooms Project”) and the Sidewalks – Southport and Stratfield project in the amount of \$700,000 (the “Sidewalks Project”);

WHEREAS, the Town no longer needs to spend the Coronavirus State Fiscal Recovery Funds or the Coronavirus Local Fiscal Recovery Funds on the Stage & Restrooms Project and desires to delete this project from the project list (the “Stage & Restroom Project Revision”);

WHEREAS, the cost of the Sidewalks Project will be \$200,000 more than originally anticipated for a total cost of \$900,000, and as such, the Town seeks to increase the use of funds for this project from \$700,000 to \$900,000 (the “Sidewalk Project List Revision,” together with the Stage & Restroom Project List Revision, the “Project List Revisions”);

WHEREAS, it is necessary for the Town to amend and restate the Resolution to reflect the Project List Revisions as reflected in the amended Exhibit A; and

WHEREAS, the total appropriation in the Resolution should be reduced from \$24,800,000 to \$24,540,000 to correspond to the amounts reflected in the amended Exhibit A; and

NOW, THEREFORE, BE IT RESOLVED, that the Resolution is hereby amended and restated to provide as follows:

Resolved:

As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield, Connecticut hereby appropriates the sum of Twenty-Four Million Five Hundred Forty Thousand and 00/100 Dollars (\$24,540,000) subject to the availability of such funds, for the uses specified in the project list set forth in the attached amended Exhibit A.

AMENDED EXHIBIT A

Coronavirus State Fiscal Recovery Fund and the Coronavirus Local Fiscal Recovery Fund Project List

	Item	CIP	Cost	ARPA Category
Social Services & Mental Health				
	Non-profit Mental Health		\$450,000	PublicHealth
	COVID Recovery Assistance		\$250,000	Economic Impact
Economic Development				
	Plan of Conservation and Development (POCD)		\$175,000	Economic Impact
	Downtown Resiliency - Permeable Surfacing		\$1,420,000	Water, Sewer, Broadband
Public Safety				
	Body Cam/Dash Cam/Tasers		\$3,700,000	Public Health
	Fire Station Rehabilitation	\$250k / yr	\$500,000	Revenue Loss
	Fill Pile	\$3.3MM / yr (22, 23, 24)	\$1,000,000	Revenue Loss
Quality of Life: Recreation, Arts & Culture				
	Senior Center Renovation	\$850k (23)	\$850,000	Revenue Loss
	Deck/patio behind senior center	\$100k (25)	\$100,000	Revenue Loss
	Paving and Sidewalk Repair		\$3,000,000	Revenue Loss
	Rooster River Detention Area	\$1.950MM (23)	\$3,250,000	Water, Sewer, Broadband
	Sidewalks - Southport and Stratfield		\$900,000	Public Health
	Jennings Beach Concession Upgrades	\$103k (24)	\$100,000	Public Health
	Tunxis Hill Park Playground	\$160k (23)	\$150,000	Public Health
	Melville Park Playground	\$150k (25)	\$175,000	Public Health
	Lincoln Park Playground Replacement	\$150k (24)	\$150,000	Public Health
	Dover Park Playground Replacement	\$150k (25)	\$150,000	Public Health
	Highwood Park Playground Replacement	\$250k (25)	\$300,000	Public Health
	Traffic Lights		\$1,000,000	Revenue Loss
	Fairfield Theatre Company - free outdoor concerts		\$50,000	Public Health
	Golf Course Maintenance Equipment		\$230,000	Revenue Loss
	HVAC	\$600k/yr (26, 27)	\$1,000,000	Public Health
Environment				
	Electric/Hybrid Vehicles		\$740,000	Revenue Loss
	Electric Car Charging Stations		\$200,000	Revenue Loss
	Burr Historical Gardens		\$25,000	Revenue Loss
	High Intensity Wave and Erosion Damage & Resiliency Study		\$400,000	Water, Sewer, Broadband
Town Modernization & Infrastructure				
	Town-wide Guard Rail and Fencing	\$200k (22)	\$200,000	Revenue Loss
	Town and BOE Fiber Optic Network		\$2,400,000	Revenue Loss
	Perry's Green Bulkhead	\$1MM (22)	\$1,000,000	Revenue Loss
	ADA Consultant		\$75,000	Revenue Loss
	Diversity & Inclusion Consultant		\$75,000	Revenue Loss
	Hybrid Meeting Technology		\$400,000	Public Health
	Digitizing Records (zoning, building, dpw)		\$125,000	Public Health
			\$24,540,000	
	*CIP: This project is currently included in the Capital Improvement Plan			
	*OPEX: Operating Expenditure			
	*CAPEX: Capital Expenditure			

Memorandum

To: Board of Selectmen, Board of Finance, Representative Town Meeting
From: Mark S. Barnhart, Director of Community & Economic Development
Date: 10/13/2022
Re: Stratfield Streetscape Enhancements

The Town has been working with the Stratfield Village Association (SVA) for the past three years on a project to make pedestrian and streetscape enhancements to the Stratfield Village Business District and the surrounding area. The project is intended to improve pedestrian safety, create additional pedestrian connections and to beautify the area around the four corners section of Stratfield.

The Town originally received \$650,000 in grant funding from the State of Connecticut toward the cost of the project. The Stratfield Village Association committed to raise another \$150,000 toward the project, which they have done. Additionally, the Town appropriated \$550,000 toward the project, of which \$450,000 was allocated from the Coronavirus Fiscal Recovery Funds (ARPA).

The Town solicited bids earlier this year. Three bidders responded, but all of the bids were over budget. A copy of the bid tabulation summary is attached, as compared to the engineer's estimate. It goes without saying that the project was conceived in a much different cost environment. Additionally, continued supply chain issues, high fuel costs and other inflationary effects also likely contributed to the higher than projected costs. For the past several months the Town has been working with the design consultant and the lowest responsible bidder to evaluate the potential costs savings from changes to the project scope. These efforts yielded only modest savings without compromising the overall intent of the project, however. As a result, we are requesting that Town Boards consider allocating an additional \$700,000 from ARPA funds to construct the project as designed.

I have also attached a statement comparing original sources and uses to the revised figures reflecting the additional ARPA funds and including a modest construction contingency.

I am happy to answer any questions that you may have. Thank you for your consideration.

S.Pellegrini
8/19/20202
BL Project No. 1901070
Streetscape Improvements in Stratfield Village Business
Opened 11:00 a.m. on 9 August 2022

				Engineer's Estimate		Colonna Concrete & Asphalt Paving LLC Woodbridge, CT			Star Construction Stratford, CT			Waters Construction Company Bridgeport, CT		
Item No.	Description	Unit	Qty.	Unit Price	Extended Total	Unit Price	Extended Price	% Difference	Unit Price	Extended Price	Sub	Unit Price	Extended Price	% Difference
201001	CLEARING AND GRUBBING	l.s.	1	\$8,105.61	\$8,105.61	\$60,000.00	\$60,000.00	640.23%	\$12,000.00	\$12,000.00	48.05%	\$24,000.00	\$24,000.00	196.09%
202000	EARTH EXCAVATION	c.y.	470	\$21.40	\$10,058.00	\$30.00	\$14,100.00	40.19%	\$35.00	\$16,450.00	63.55%	\$90.00	\$42,300.00	320.56%
202513	REMOVAL OF CONCRETE SIDEWALK	s.y.	10	\$18.80	\$188.00	\$30.00	\$300.00	59.57%	\$95.00	\$950.00	405.32%	\$116.00	\$1,160.00	517.02%
202529	CUT BITUMINOUS CONCRETE PAVEMENT	l.f.	2389	\$2.40	\$5,733.60	\$5.00	\$11,945.00	108.33%	\$4.50	\$10,750.50	87.50%	\$3.00	\$7,167.00	25.00%
202530	REMOVAL OF BITUMINOUS SIDEWALK	s.y.	165	\$33.80	\$5,561.98	\$10.00	\$1,650.00	-70.33%	\$20.00	\$3,300.00	-40.67%	\$16.00	\$2,640.00	-52.53%
0202559A	REMOVE AND RESET SURVEY MONUMENT	ea.	2	\$509.00	\$1,018.00	\$1,200.00	\$2,400.00	135.76%	\$2,500.00	\$5,000.00	391.16%	\$2,400.00	\$4,800.00	371.51%
212000	SUBBASE	c.y.	180	\$42.40	\$7,632.00	\$60.00	\$10,800.00	41.51%	\$65.00	\$11,700.00	53.30%	\$100.00	\$18,000.00	135.85%
219001	SEDIMENTATION CONTROL SYSTEM	l.f.	3694	\$5.40	\$19,947.60	\$4.00	\$14,776.00	-25.93%	\$5.50	\$20,317.00	1.85%	\$10.00	\$36,940.00	85.19%
0219011A	SEDIMENT CONTROL SYSTEM AT CATCH BASIN	ea.	15	\$108.00	\$1,620.00	\$300.00	\$4,500.00	177.78%	\$250.00	\$3,750.00	131.48%	\$206.00	\$3,090.00	90.74%
304002	PROCESSED AGGREGATE BASE	c.y.	62	\$48.00	\$2,976.00	\$60.00	\$3,720.00	25.00%	\$65.00	\$4,030.00	35.42%	\$110.00	\$6,820.00	129.17%
406170	HMA S1	ton	170	\$109.80	\$18,666.00	\$220.00	\$37,400.00	100.36%	\$230.00	\$39,100.00	109.47%	\$320.00	\$54,400.00	191.44%
406171	HMA S0.5	ton	450	\$125.00	\$56,250.00	\$180.00	\$81,000.00	44.00%	\$220.00	\$99,000.00	76.00%	\$211.00	\$94,950.00	68.80%
406236	MATERIAL FOR TACK COAT	gal	365	\$36.70	\$13,395.50	\$15.00	\$5,475.00	-59.13%	\$16.00	\$5,840.00	-56.40%	\$6.00	\$2,190.00	-83.65%
0406275A	FINE MILLING OF BITUMINOUS CONCRETE (0" TO 4")	s.y.	3000	\$5.00	\$15,000.00	\$7.00	\$21,000.00	40.00%	\$6.00	\$18,000.00	20.00%	\$6.50	\$19,500.00	30.00%
507001	TYPE "C" CATCH BASIN	ea.	6	\$3,638.60	\$21,831.60	\$5,000.00	\$30,000.00	37.42%	\$4,800.00	\$28,800.00	31.92%	\$7,000.00	\$42,000.00	92.38%
507006	TYPE "C" CATCH BASIN TOP	ea.	6	\$718.00	\$4,308.00	\$1,600.00	\$9,600.00	122.84%	\$1,000.00	\$6,000.00	39.28%	\$1,200.00	\$7,200.00	67.13%
507771	RESET CATCH BASIN	ea.	6	\$875.00	\$5,250.00	\$1,000.00	\$6,000.00	14.29%	\$1,200.00	\$7,200.00	37.14%	\$1,500.00	\$9,000.00	71.43%
507781	RESET MANHOLE	ea.	1	\$1,260.00	\$1,260.00	\$1,600.00	\$1,600.00	26.98%	\$1,200.00	\$1,200.00	-4.76%	\$2,000.00	\$2,000.00	58.73%
507831	CONVERT CATCH BASIN TO MANHOLE	ea.	5	\$1,692.80	\$8,464.00	\$2,400.00	\$12,000.00	41.78%	\$2,800.00	\$14,000.00	65.41%	\$2,500.00	\$12,500.00	47.68%
651011	12" R.C. PIPE	l.f.	30	\$53.60	\$1,608.00	\$150.00	\$4,500.00	179.85%	\$180.00	\$5,400.00	235.82%	\$230.00	\$6,900.00	329.10%
651012	15" R.C. PIPE	l.f.	24	\$60.80	\$1,459.20	\$160.00	\$3,840.00	163.16%	\$200.00	\$4,800.00	228.95%	\$350.00	\$8,400.00	475.66%
811001	CONCRETE CURBING	l.f.	1275	\$32.40	\$41,310.00	\$36.00	\$45,900.00	11.11%	\$65.00	\$82,875.00	100.62%	\$40.00	\$51,000.00	23.46%
815001	BITUMINOUS CONCRETE LIP CURBING	l.f.	105	\$7.20	\$756.00	\$20.00	\$2,100.00	177.78%	\$20.00	\$2,100.00	177.78%	\$18.00	\$1,890.00	150.00%
915000	TREE PROTECTION	l.s.	1	\$500.00	\$500.00	\$6,000.00	\$6,000.00	1100.00%	\$3,000.00	\$3,000.00	500.00%	\$4,300.00	\$4,300.00	760.00%
0921001A	CONCRETE SIDEWALK	s.f.	12115	\$11.00	\$133,265.00	\$13.00	\$157,495.00	18.18%	\$20.00	\$242,300.00	81.82%	\$15.00	\$181,725.00	36.36%
0921003A	MONOLITHIC CONCRETE SIDEWALK AND CURB	s.f.	2471	\$15.00	\$37,065.00	\$18.00	\$44,478.00	20.00%	\$23.00	\$56,833.00	53.33%	\$23.00	\$56,833.00	53.33%
921005	CONCRETE SIDEWALK RAMP	s.f.	1038	\$18.40	\$19,099.20	\$22.00	\$22,836.00	19.57%	\$21.00	\$21,798.00	14.13%	\$31.00	\$32,178.00	68.48%
0921008A	BRICK PAVER SIDEWALK	s.f.	1122	\$20.00	\$22,440.00	\$40.00	\$44,880.00	100.00%	\$51.00	\$57,222.00	155.00%	\$41.00	\$46,002.00	105.00%
921013	CONCRETE DRIVEWAY APRON	s.f.	2465	\$18.60	\$45,849.00	\$22.00	\$54,230.00	18.28%	\$23.00	\$56,695.00	23.66%	\$21.00	\$51,765.00	12.90%
921039	DETECTABLE WARNING STRIP	ea.	18	\$236.20	\$4,251.60	\$250.00	\$4,500.00	5.84%	\$275.00	\$4,950.00	16.43%	\$315.00	\$5,670.00	33.36%
922001	BITUMINOUS CONCRETE SIDEWALK	s.y.	15	\$57.00	\$855.00	\$60.00	\$900.00	5.26%	\$90.00	\$1,350.00	57.89%	\$442.00	\$6,630.00	675.44%
0922050A	DECORATIVE CROSSWALK	s.f.	2055	\$28.00	\$57,540.00	\$40.00	\$82,200.00	42.86%	\$20.00	\$41,100.00	-28.57%	\$22.00	\$45,210.00	-21.43%
922500	BITUMINOUS CONCRETE DRIVEWAY (COMMERCIAL)	s.y.	300	\$49.40	\$14,820.00	\$65.00	\$19,500.00	31.58%	\$110.00	\$33,000.00	122.67%	\$120.00	\$36,000.00	142.91%
922501	BITUMINOUS CONCRETE DRIVEWAY	s.y.	65	\$31.20	\$2,028.00	\$60.00	\$3,900.00	92.31%	\$90.00	\$5,850.00	188.46%	\$130.00	\$8,450.00	316.67%
939001	SWEEPING FOR DUST CONTROL	hr	19	\$66.00	\$1,254.00	\$30.00	\$570.00	-54.55%	\$200.00	\$3,800.00	203.03%	\$240.00	\$4,560.00	263.64%
944000	FURNISHING AND PLACING TOPSOIL	s.y.	1780	\$6.80	\$12,104.00	\$10.00	\$17,800.00	47.06%	\$15.00	\$26,700.00	120.59%	\$21.00	\$37,380.00	208.82%
947207	BICYCLE STAND	ea.	1	\$500.00	\$500.00	\$3,500.00	\$3,500.00	600.00%	\$2,000.00	\$2,000.00	300.00%	\$1,500.00	\$1,500.00	200.00%
949248	JUNPIERUS CHINENSIS SARGENTI (SARGENT JUNIPER)	ea.	28	\$37.00	\$1,036.00	\$100.00	\$2,800.00	170.27%	\$80.00	\$2,240.00	116.22%	\$68.00	\$1,904.00	83.78%
949832	CORNUS KOUSA (KOUSA DOGWOOD)	ea.	3	\$540.40	\$1,621.20	\$1,000.00	\$3,000.00	85.05%	\$900.00	\$2,700.00	66.54%	\$1,020.00	\$3,060.00	88.75%
949897	ILEX GLABRA (INKBERRY)	ea.	19	\$42.50	\$807.50	\$100.00	\$1,900.00	136.29%	\$200.00	\$3,800.00	370.59%	\$89.00	\$1,691.00	109.41%
992090	BENCH	ea.	1	\$1,000.00	\$1,000.00	\$4,000.00	\$4,000.00	300.00%	\$3,000.00	\$3,000.00	200.00%	\$1,200.00	\$1,200.00	20.00%
992103	TRASH CAN	ea.	1	\$750.00	\$750.00	\$3,000.00	\$3,000.00	300.00%	\$5,000.00	\$5,000.00	566.67%	\$3,200.00	\$3,200.00	326.67%
950005	TURF ESTABLISHMENT	s.y.	1780	\$1.40	\$2,492.00	\$6.00	\$10,680.00	328.57%	\$5.00	\$8,900.00	257.14%	\$4.00	\$7,120.00	185.71%
0952001A	SELECTIVE CLEARING AND THINNING	l.s.	1	\$500.00	\$500.00	\$12,000.00	\$12,000.00	2300.00%	\$6,000.00	\$6,000.00	1100.00%	\$5,400.00	\$5,400.00	980.00%
0969060A	CONSTRUCTION FIELD OFFICE, SMALL	mo.	8	\$2,827.40	\$22,619.20	\$4,000.00	\$32,000.00	41.47%	\$5,200.00	\$41,600.00	83.91%	\$4,200.00	\$33,600.00	48.55%
970006	TRAFFICPERSON (MUNICIPAL POLICE OFFICER)	est.	12000	\$1.00	\$12,000.00	\$12,000.00	\$12,000.00	0.00%	\$12,000.00	\$12,000.00	0.00%	\$12,000.00	\$12,000.00	0.00%
0971001A	MAINTENANCE AND PROTECTION OF TRAFFIC	l.s.	1	\$32,422.43	\$32,422.43	\$60,000.00	\$60,000.00	85.06%	\$25,000.00	\$25,000.00	-22.89%	\$35,000.00	\$35,000.00	7.95%
975004	MOBILIZATION AND PROJECT CLOSEOUT	l.s.	1	\$56,739.26	\$56,739.26	\$60,000.00	\$60,000.00	5.75%	\$42,000.00	\$42,000.00	-25.98%	\$198,000.00	\$198,000.00	248.96%
979003	CONSTRUCTION BARRICADE TYPE III	ea.	4	\$132.80	\$531.20	\$100.00	\$400.00	-24.70%	\$185.00	\$740.00	39.31%	\$100.00	\$400.00	-24.70%
980001	CONSTRUCTION STAKING	l.s.	1	\$8,102.63	\$8,105.61	\$40,000.00	\$40,000.00	393.49%	\$16,000.00	\$16,000.00	97.39%	\$19,000.00	\$19,000.00	134.41%
981100	42" TRAFFIC CONE	ea.	30	\$40.11	\$1,203.22	\$60.00	\$1,800.00	49.60%	\$60.00	\$1,800.00	49.60%	\$20.00	\$600.00	-50.13%
1001001	TRENCHING AND BACKFILLING	l.f.	190	\$25.00	\$4,750.00	\$40.00	\$7,600.00	60.00%	\$220.00	\$41,800.00	780.00%	\$105.00	\$19,950.00	320.00%
1002203	TRAFFIC CONTROL FOUNDATION-PEDESTALTYPE I	ea.	6	\$662.68	\$3,976.08	\$1,000.00	\$6,000.00	50.90%	\$900.00	\$5,400.00	35.81%	\$956.00	\$5,736.00	44.26%
1008115	2" RIGID METAL CONDUIT IN TRENCH	l.f.	79	\$18.52	\$1,463.41	\$35.00	\$2,765.00	88.94%	\$29.00	\$2,291.00	56.55%	\$73.00	\$5,767.00	294.08%
1008215	2" RIGID METAL CONDUIT UNDER ROADWAY	l.f.	130	\$21.71	\$2,821.92	\$35.00	\$4,550.00	61.24%	\$34.00	\$4,420.00	56.63%	\$32.00	\$4,160.00	47.42%
1008908A	CLEAN EXISTING CONDUIT	l.f.	230	\$3.42	\$785.83	\$10.00	\$2,300.00	192.68%	\$5.00	\$1,150.00	46.34%	\$8.00	\$1,840.00	134.15%
1010011	CONCRETE HANDHOLE - TYPE I	ea.	1	\$875.09	\$875.09	\$1,100.00	\$1,100.00	25.70%	\$1,000.00	\$1,000.00	14.27%	\$1,065.00	\$1,065.00	21.70%
1010021	CONCRETE HANDHOLE - TYPE II	ea.	1	\$667.55	\$667.55	\$1,000.00	\$1,000.00	49.80%	\$900.00	\$900.00	34.82%	\$850.00	\$850.00	27.33%
1010054	CAST IRON HANDHOLE COVER, TYPE II	ea.	1	\$387.33	\$387.33	\$600.00	\$600.00	54.91%	\$500.00	\$500.00	29.09%	\$508.00	\$508.00	31.15%
1010905	RESET CONCRETE HANDHOLE	ea.	1	\$576.00	\$576.00	\$600.00	\$600.00	4.17%	\$400.00	\$400.00	-30.56%	\$790.00	\$790.00	37.15%
1010060A	CLEAN EXISTING CONCRETE HANDHOLE	ea.	2	\$314.34	\$628.68	\$350.00	\$700.00	11.34%	\$385.00	\$770.00	22.48%	\$465.00	\$930.00	47.93%
1101302	POLE ANCHOR	ea.	1	\$717.00	\$717.00	\$3,000.00	\$3,000.00	318.41%	\$2,750.00	\$2,750.00	283.54%	\$2,500.00	\$2,500.00	248.68%
1102002	8' ALUMINUM PEDESTAL	ea.	6	\$642.62	\$3,855.73	\$1,300.00	\$7,800.00	102.30%	\$1,183.00	\$7,098.00	84.09%	\$1,000.00	\$6,000.00	55.41%
1106001A	1 WAY PEDESTRIAN SIGNAL POLE MOUNTED	ea.	1	\$829.12	\$829.12	\$1,300.00	\$1,300.00	56.79%	\$1,265.00	\$1,265.00	52.57%	\$1,050.00	\$1,050.00	26.64%
1106003A	1 WAY PEDESTRIAN SIGNAL PEDESTAL MOUNTED	ea.	5	\$669.75	\$3,348.77	\$1,300.00	\$6,500.00	94.10%	\$1,265.00	\$6,325.00	88.88%	\$1,050.00	\$5,250.00	56.77%
1106004A	2 WAY PEDESTRIAN SIGNAL PEDESTAL MOUNTED	ea.	1	\$1,261.71	\$1,261.71	\$2,500.00	\$2,500.00	98.14%	\$2,585.00	\$2,585.00	104.88%	\$2,100.00	\$2,100.00	66.44%
1107011A	ACCESSIBLE PEDESTRIAN SIGNAL AND DETECTOR (TYPE A)	ea.	8	\$893.17	\$7,145.33	\$1,300.00	\$10,400.00	45.55%	\$1,320.00	\$10,560.00	47.79%	\$1,200.00	\$9,600.00	34.35%
1108163A	MODIFY EXISTING CONTROLLER	ea.	1	\$3,266.67	\$3,266.67	\$5,000.00	\$5,000.00	53.06%	\$3,850.00	\$3,850.00	17.86%	\$3,700.00	\$3,700.00	13.27%
1111201A	TEMPORARY DETECTION (SITE 1)	l.s.	1	\$2,500.00	\$2,500.00	\$5,000.00	\$5,000.00	100.00%	\$4,950.00	\$4,950.00	98.00%	\$4,500.00	\$4,500.00	80.00%
1113103	7 CONDUCTOR NO. 14 CABLE	l.f.	1610	\$2.50	\$4,018.03	\$5.00	\$8,050.00	100.35%	\$3.85	\$6,198.50	54.27%	\$4.00	\$6,440.00	60.28%

Stratfield Pedestrian Streetscape Improvements
Sources Uses

Comments

Sources:

Estimated

Revised

Urban Act Grant	\$	650,000	\$	650,000
Fairfield	\$	550,000	\$	1,250,000
SVNA Contribution	\$	150,000	\$	150,000
	\$	1,350,000	\$	2,050,000

Uses:

Design	\$	150,000	\$	150,000
Construction	\$	1,077,351	\$	1,725,620
Miscellaneous	\$	2,000	\$	2,000
Contingency	\$	107,735	\$	172,380
	\$	1,337,086	\$	2,050,000

Net Source/Uses:	\$	12,914	\$	-
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Town Sources

Appropriation	\$	100,000	\$	100,000
ARPA	\$	450,000	\$	450,000
Supplemental ARPA	\$	-	\$	700,000
Total Available	\$	550,000	\$	1,250,000

Total ARPA = \$700K (\$250K to Southport)