

From: [Sarah Roy](#)
To: [Carpenter, Jennifer](#)
Subject: Resignation notice
Date: Wednesday, October 19, 2022 11:14:07 AM

Hi Jennifer,

This message is to officially state that I will be stepping down from the Fairfield Bicycle and Pedestrian Committee effective Thursday, October 20, 2022.

Steve Gnaidek is currently serving as Vice Chair and I have asked him to serve as acting chair through the December 2022 meeting. I have not yet heard back from him regarding this request.

Thank you, Jennifer, for all of your support over the past 15 months or so that I was chair of the committee. Your knowledge around FOIA and meeting procedures and your advice have been invaluable to me. Plus, you're always fun to talk to :-)

I wish you all the best, hope you have a wonderful Halloween and holiday season (can't believe that's almost here) and I look forward to the next time we connect.

Most sincerely,

Sarah Roy

--

Sarah Roy

cell: 617-460-2788
email: sdisanoroy@gmail.com

From: [Jennifer Downing](#)
To: [Carpenter, Jennifer](#)
Cc: [CT Chef](#)
Subject: BGAC
Date: Tuesday, November 1, 2022 9:36:59 PM

Hi Jennifer,

I hope this finds you well. I have decided to resign from the Burr Gardens Advisory Committee effective immediately. While I have enjoyed serving on the committee for many years, I have taken on other obligations which are requiring more of my time. I wish the committee continued success as they continue their endeavors to preserve and protect a historic treasure waiting to be discovered and enjoyed by all Fairfield residents. The restoration of the pond is a great start and hopefully only the beginning of more improvements to come with the Town's support.

Sincerely,

Jennifer Downing

From: [Jennifer Bradford Kennedy](#)
To: [Carpenter, Jennifer](#)
Cc: [Robert Twardzik](#)
Subject: BGAC Resignation
Date: Tuesday, November 1, 2022 6:39:34 PM

Dear Brenda~

I regret to say that I will need to resign as a member of the Burr Gardens Advisory Committee for recent personal and business commitments.

I thank you for the opportunity to work on the Burr Gardens and will continue to support it.

Respectfully yours,

Jennifer Bradford Kennedy

Jennifer Bradford Kennedy
+1 347.748.8539
jbkennedy400@gmail.com

From: f1c123clf@yahoo.com <f1c123clf@yahoo.com>
Sent: Thursday, September 29, 2022 5:39 PM
To: First Selectwoman <firstselectwoman@fairfieldct.org>
Cc: Laura Incerto <lincerto@truenorthpromotions.com>
Subject: Fw: Commission Resignation

Hi Brenda,

Hope you are well. It is with great disappointment that I need to resign from my position on the Human Services Commission.

I originally sent to Laura Incerto but was advised to forward to you.

I am hopeful I can be of help in another position at some point soon.

Blessings,
Lori McArthur

From: f1c123clf@yahoo.com <f1c123clf@yahoo.com>
Sent: Monday, September 26, 2022 8:57 PM
To: Laura Incerto <lincerto@truenorthpromotions.com>
Subject: Commission Resignation

Hi Laura,

Wanted to send this follow-up email regarding our phone conversation earlier today. I appreciate this wonderful opportunity that I have been given in order to serve as a commission member.

It is with great disappointment that I have to resign from my commission on the Human Services Commission's Board, as I have to attend to my family's needs at this time.

Again, thank you so much.

Blessings,
Lori McArthur

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #208)
Date: Thursday, December 23, 2021 1:03:14 PM

Boards and Commissions Interest Form

Record #208 submitted from IP address 38.81.106.73 on 12/23/2021 1:03 PM

[View form](#)

ID	208
First Name	Mary
Last Name	Tomey-Streeto
Street Address	137 Beaumont Street
Zip Code	06824
Email Address	marystreeto@gmail.com
Cell Phone	617-413-5245
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Bicycle and Pedestrian Committee
Read the Boards Role	Yes
How You Learned About the Position	Town of Fairfield website.
Who You Have	Board Chair

Spoken To	
Explanation of Interest and Contribution	I am a resident of Fairfield, an avid walker and outdoors person and I am passionate about improving pedestrian safety for all residents. I am interested in joining this committee to learn about current and future projects and upgrades. My professional background in environmental health and safety along with my experience working alongside the Harvard University Commuter Choice program have provided me with the knowledge and expertise in alternative modes of transportation and safety which I believe will enable me to make a positive contribution to this committee.
Resume or Bio	Mary Tomey-Streeto Resume 2021.docx
Additional Comments	Thank you for your time and consideration.

[Manage](#)

Mary Tomey-Streeto, MS
www.linkedin.com/in/marytomeystreetoms
617-413-5245, marystreeto@gmail.com

Education:

2009 - **Master of Science in Work Environment** – Occupational Safety/Ergonomics
University of Massachusetts Lowell - Lowell, Massachusetts.

1998 - **Bachelor of Science in Public Health** – Specializing in Environmental Health
Southern Connecticut State University –New Haven, Connecticut.

Employment History:

April 2021 - Present

Fordham University – Bronx, NY

Associate Director, Environmental Compliance & Occupational Safety, Facilities Management

Manages University environmental compliance, laboratory safety and occupational safety & health programs at Rose Hill and Lincoln Center Campuses and for all University facilities.

- Responsible for implementation and oversight of the University's Hazardous Waste Management plan and ensuring its compliance with latest regulatory requirements.
- Assists Facilities Operations staff in managing the Rose Hill Air Emissions (Title V) permit.
- Develop and provide occupational safety and health program management for Facilities Operations staff at Rose Hill and Lincoln Center campuses.
- Supports Facilities Management staff in reviewing and identifying potential project and maintenance related environmental and occupational safety hazards.
- Periodically inspects and reports on compliance at University facilities.

October 2019 – April 2021

Frontier Communications – New Haven, CT

Manager, Environmental Health & Safety, *Environmental Health Safety & Security*

Ensures compliance with company and legal environmental, health and safety (EHS) requirements utilizing company policies, procedures, programs, Code of Conduct, Federal, state and local regulatory requirements as a framework.

- Managed regional health & safety activities including audits, reviews and the monitoring of compliance programs as well as interfacing with key client organizations and regulatory agencies on behalf of the corporation.
- Monitored changes to health and safety laws and regulations and their impact to the organization, including: the preparation, maintenance and update of health & safety policy and procedure manuals.
- Traveled as needed to ensure adequate field -oversight, meet with clients and peer organizations and to conduct safety audits.
- Developed comprehensive and effective training programs to promote compliance with safety regulations.

December 2018 – April 2019

Boehringer Ingelheim – Ridgefield, CT

Environmental Health & Safety Manager, Environmental Health Safety & Security

Managed BIPI Environmental Health and Safety compliance programs in accordance with all applicable State and Federal regulations, including: Incident Reporting and Management System, OSHA Record Keeping, Field Force Sales and Ergonomics.

- Tracked accidents and injuries in Cority (incident reporting and management system) and develop statistical analyses to track trends and provide company wide data and metrics to provide OSHA record keeping and incident data reports.
- Re-designed and implemented Boehringer Ingelheim's ergonomics program.
- Assisted internal customers with their EHS needs and actively cultivate Boehringer Ingelheim's safety and sustainability culture.
- Lead and coordinated BIPI's outreach activities and worked with Senior Management to drive the BE SAFE culture.

July 2017- December 2018

Metro-North Railroad – New Haven, CT

Manager – Field Safety, Office of System Safety

Conducted programmed audits of Metro-North's System Safety Program Plan (SSPP) and all operating and non-operating departmental Safety Action Plans in the field and office.

- Performed field inspections and audits of departmental work efforts/operations and evaluates regulatory compliance.
- Participated in Safety Working Group meetings (Safety Committees) and provided safety-related technical assistance.
- Provided an oversight function to ensure that operating departments are tracking, and correcting deficiencies identified by the Safety Working Groups.

Mary Tomey-Streeto, MS
www.linkedin.com/in/marytomeystreetoms
617-413-5245, marystreeto@gmail.com

- Ensured a safe working environment and adherence to guidelines of company safety policies and procedures by visiting field locations for confirmation.
- Performed targeted audits of personnel working on the right of way to evaluate compliance with the roadway worker protection.

March 2017 – July 2017

Metro-North Railroad – New York, NY

Manager –Hazard Analysis, Office of System Safety

Conducted and managed various hazard analysis assessments and in-depth system safety reviews to identify, assess and resolve safety hazards which impact customer and employee safety in railroad operations.

- Developed mitigation strategies with consideration of operational parameters and design constraints.
- Participated on critical project Task Forces and Steering Committees.
- Provided technical expertise to other System Safety sections.
- Reviewed trends for rail accidents, fires and automotive accidents.
- Reviewed and revised the System Safety Program Plan (SSPP) as per APTA, FRA and PTSTB requirements.

October 2011 – March 2017

Harvard University – Cambridge, MA

Senior Safety Officer, Department of Environmental Health & Safety

Designated Environmental Health and Safety Officer for the Harvard University Dining Services and Transportation Service Operations; servicing over six hundred employees across a diverse operational structure.

- Provided service and assistance with local implementation and maintenance of all EH&S programs.
- Investigated and analyzed problem areas; developed corrective action plans and system tools.
- Designed calendars and matrices to track compliance data.
- Provided field-related and non-routine support activities including: emergency response, accident investigations, data gathering and verification, hazard assessments and job safety analysis.
- Participated as part of the EHS core services team in provision of EH&S inspections and evacuation drills.
- Developed written programs including: Standard Operating Procedures, technical guidance documents, reports and fact sheets.

November. 2003 – October 2011

Harvard University – Cambridge, MA

Assistant Industrial Hygienist, Department of Environmental Health & Safety

Designed, Implemented and Managed all aspects of the University Ergonomics Program, including: designing and implementing the computer ergonomics, back safety and laboratory ergonomics programs.

- Performed workstation evaluations and back safety observations with written report findings and recommendations.
- Designed and conducted classroom training sessions and the computer ergonomics web-based training tool.
- Reviewed outside furniture and equipment vendor qualifications with the University procurement on the implementation of ergonomics equipment purchases.
- Evaluated and qualified asbestos contractors and consultants to conduct asbestos related work and provided technical assistance.
- Provided asbestos awareness training to University employees.
- Provided support to various EH&S programs including: University Chemical Hygiene Plan, Respiratory Protection Program, Mechanical Room Inspections, Fire Safety and Indoor Air Quality Program.
- EH&S representative for the University Health Services Safety Committee.
- Emergency Responder (24 hour) throughout the University.

Training and Certifications:

- 40 Hour Hazardous Waste Site Worker Certification
- OSHA 30-Hour Construction Safety and Health Certification
- Certified Office Ergonomic Evaluator (COEE)
- Certified Occupational Hearing Conservationist (OHC)
- OSHA 7405 Fall Hazard Awareness Training
- OSHA 7115 Lock-Out, Tag-Out Training
- OSHA 7505 Introduction to Accident Investigation
- Hazardous Waste Management (RCRA) 310 CMR
- CPR/AED Certification

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #193)
Date: Wednesday, November 17, 2021 9:53:10 AM

Boards and Commissions Interest Form

Record #193 submitted from IP address 38.81.106.130 on 11/17/2021 9:53 AM

[View form](#)

ID	193
First Name	Jose
Last Name	Oromi
Street Address	211 Lloyd Drive
Zip Code	06825
Email Address	hr1jeo@hotmail.com
Cell Phone	203-331-6640
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	Bicycle and Pedestrian Committee
Read the Boards Role	Yes
How You Learned About the Position	I have attended two BPC meetings and attended a recent presentation by the committee
Who You Have	First Selectwoman, Other Person(s)

Spoken To	
Explanation of Interest and Contribution	Walker and cyclist safety in our town is very important to me. The ability to safely enjoy these activities in our town is one of the things that I love. I do have serious concerns about the safety of children and students safely walking or biking to school, and I think this should be a HIGH priority of this committee to look into and recommend solutions.
Resume or Bio	Jose Oromi resume.pdf
Additional Comments	

[Manage](#)

Jose E. Oromi
211 Lloyd Drive, Fairfield, CT 08825
(203) 331-6640
Hr1jeo@hotmail.com

PROFESSIONAL EXPERIENCE

2018-Present Executive Vice President, Horizons National

Primary focus has been new business and expansion of the network to 68 sites. Led the recruitment of new staff including new VP of Operations and VP of Programs. Convener for the Staff Equity and Diversity Working Group.

2016-2017 Chief Operations Officer, Horizons National

Focused on local and national growth strategy and sustainability systems for the affiliate network.

2009-2015. Chief Program Officer, Horizons National

Lead the development and implementation of program quality improvement strategies and support systems for the Horizons affiliate network. Helped grow the Horizons affiliate network from 18 to 47 affiliates during this time.

2005-2009 Executive Director, Horizons at Greens Farms Academy.

Grew student enrollment from 65 students to over 180 and increased fundraising revenue from \$250,000 to over \$800,000. Started a new school year and pilot high school program initiatives.

2003-2004 Sr. Director of Finance and Administration, Save the Children - US Programs

Responsible for the development of operating standards and procedures to improve the fiscal oversight of the \$14+ million US programs budget. Oversaw the sub-granting vetting and approval process for 100+ community-based organizations in 15 states.

2001-2002 Director of Community Programs, Save the Children - US Programs

Responsible for securing and developing Save the Children's AmeriCorps Program, managing Continuous Program Improvement initiative, developing education and health initiatives for the America's Forgotten Children Campaign (outreach to isolated rural communities), and fiscal oversight for the department.

2000 Associate Director for the National Leadership Collaborative, Save the Children - US Programs

Responsible for managing the David and Lucille Packard Foundation funded National Leadership Collaborative to support a network of rural and urban community program partnerships and leadership initiatives for staff, parents and youth leaders.

1999 Program Manager, Save the Children - US Programs

Managed urban program initiatives focusing on out-of-school time programming involving twenty community organizations. I coordinated training of program partner leadership, technical assistance on organizational development and evaluation design.

1997-1998 Program Manager, Louisiana Delta Service Corps

Responsible for recruitment, training and placement of 75 AmeriCorps members.

1995-1996 Youth Services Coordinator, DC Community Prevention Partnership

Responsible for coordinating city-wide drug and violence prevention program for adolescents in the District of Columbia in partnership with DCPS, city government, and other NGOs.

1994 Program Director, Academy of Hope

Developed and implemented GED initiatives for adults in recovery.

1992-1993 Coordinator, Regional Office of Central American Programs, Guatemala

Supported wide range of community programs ranging from environmental protection, housing, substance abuse prevention, gang intervention and teacher training in five Central American countries.

1992-1993 Substitute Teacher, The American International School of Guatemala

Taught history, math and civics. Cultural and peer group counselor for the eleventh grade. Head Coach for the Varsity Men's Volleyball team and Junior Varsity Men's Basketball team.

EDUCATION AND TRAINING

BA in History and Political Science, University of Florida.

Studied 1 year in Guatemala with a focus on Central American history.

Board Source Certified Consultant.

LANGUAGES

Fluent in Spanish.

PERSONAL

Proud and grateful father to Pasqual Oromi-Widmer, a very happy 8 year old.

RECEIVED

By Office of the First Selectman at 11:03 am, Feb 10, 2017



Town of Fairfield

Office of the First Selectman
Fairfield, Connecticut 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffd@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact Kathleen Griffin at 203-256-3030 or kgriffin@town.fairfield.ct.us.

Board/Commission: BOARD GARDENS ADVISORY COMMITTEE
Date: 2.8.2017

Name: ROBERT TWARDZIK Email: CHEFRJT@GMAIL.COM
Address: 561 PEQUOT AVE Home Phone: X
SOUTHPORT CT 06890 Work Phone: X
Cell Phone: 203.321.5549

1. How did you learn about this position?

THROUGH ELLEN GOULD

2. Why are you interested in serving and how can you contribute to this board / commission?

THIS IS AN OPPORTUNITY TO SHARE MY VOCATIONAL AND
AVOCATIONAL EXPERIENCE WITH THE COMMUNITY AND MAKE
A DIFFERENCE AT THE LOCAL LEVEL.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

REVIEWED MINUTES OF 2.17.12, 4.18.16 and 6.20.12 MINUTES

4. Have you spoken with the chair, any members, or the appropriate Department Head?

YES. LAURA FASANO AND ELLEN GOULD

5. Have you read the written description of the board's role?

YES

6. Do you have any potential conflict of interest?

NO

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

YES

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

REGISTERED INDEPENDANT

9. Use this space to ask any questions you may have or to provide additional information you'd like to share.

Robert J Twardzik

561 Pequot Avenue Southport CT 06890

chefrjt@gmail.com 203.321.5549

Innovative Design Leader with expertise in Architecture, Interior Design, Home Furnishings and Lifestyle segments, specializing in Branding, Design & Development, Sourcing & Production

RECEIVED

By Office of the First Selectman at 3:37 pm, Feb 10, 2017

Design: 1984 - Current

Multi-classification design, sourcing, merchandising and branding for hospitality & retail clients. Responsible for hard and soft categories, including lighting, furniture, textiles, carpets, wall coverings, table top, accents and accessories. National and International Clients include:

- **Au Bon Pain:** 2003-2004. Created Brand heritage guidelines for design and implementation of products, store planning and visual merchandising concepts. Developed trade channel-specific strategies to increase retail opportunities and reinforce brand heritage.
- **Casa Christina, IMG International & Christina Saralequi Enterprises:** 2003-2004. Designed, branded and merchandised Latin-inspired lifestyle bed & bath collection for JC Penney and Bed Bath and Beyond.
- **Havanera Home Collection** (JC Penney proprietary Brand): 2002-2003. Designed, branded and merchandised multi-classification Latin-inspired home furnishings collection. Developed and leveraged extensive demographic research in design of packaging system and merchandising for the Brand.
- **IZOD Home** (PVH): 2002-2003. Product design and merchandising of multi-classification home furnishings collection, including redesign of packaging.
- **Isetan Company Ltd:** 2001-2001. Designed and merchandised European-styled bed and bath collection for the Japanese market.
- **Lee Carpets:** 2001-2002. Researched, designed and launched *Perception Collection* of commercial carpet lines with goal of establishing Lee Carpets' position as leader in Hospitality and Healthcare carpets. Achieved 8% increase in Market Share with *Perception Collection* sales in first year of distribution.
- **ArcCom Textiles:** 2000-20002. Designed and developed fire code and maintenance compliant textiles and wall coverings for hospitality and healthcare verticals. Served as color consultant for seasonal textile collections.
- **Stanton Carpet Corporation:** 2004-2006. EVP Design and Production. Designed, branded and merchandised woven and tufted carpet collections and outdoor lifestyle products. Launched 44 products and 192 SKUs each season at Dometex and Surfaces. Managed design and sourcing, direct inventory control and marketing teams.
- **Perkins Eastman Architects:** 1996- 2001 Director of Hospitality Design. Directed studio teams working on selected high end projects including the award winning Sun City Takatsuki in Osaka, Japan and the Brooklyn Courthouse.
- **T Squared Architects:** 1984 - 1996 Principal of Hospitality Design focused award winning firm. Clients included Four Seasons Hotels, Trust House Forte Hotels, Greenhouse Spa, Palm Aire Spa, La Costa Spa, Ruth's Chris Steak House, Disney Hotels & Resorts.

Pastry & Confectionery Arts: 2001 - Current

Creative Director and Founder of gourmet pastry and fine confectionery purveyor, creating specialty foods & private label confections. Featured on Food Network series *Behind the Bash* with Giada De Laurentiis, at the NY Chocolate Show in 2004 and 2005, on the *Oprah Winfrey Show* with Carolyne Roehm "An Edible Gifts Luncheon Show" in 2002, and profiled in Florence Fabricant's *Dining Out* section of the NY Times in March 2002 & October 2002.

- **William Wayne & Company NYC:** 2000-2004. Created and merchandised line of chocolates and cookies sold in-store and online.
 - **NY Chocolate Show DIFFA Gala Fashion Event:** Co-designed and fabricated chocolate couture dresses with Nicole Miller (2004) and Austin Scarlett (2005).
 - **Taste NYC:** Pastry Chef
 - **Tabla NYC:** Assistant Pastry Chef
 - **Chanterelle NYC:** Assistant Pastry Chef
 - **Jacques Torres** Brooklyn, NY: Chocolatier Internship
-

Education

- Peter Kump's NY Cooking School
2001 Professional Pastry Arts Degree
- Temple University 1984 B of Architecture
- Haverford College 1976 - 1978

Affiliations

- NYC School of Visual Arts: Design Critic in Interior Design
- Drexel University: Guest Lecturer and Design Critic in Interior Design
- Arcadia University: Guest Lecturer and Design Critic in Interior Design and Graphic Design
- Mentor, Rites of Passage Program, Covenant House NYC

Selection of Awards

- Pantone Color Award Interiors, Pantone Color Institute
- Gold Key Award, Hospitality Design Magazine
- AIA Honor Award for Architecture
- Facility of the Year Award, Contract Magazine
- Medal, Salon de Culinaire, Société Culinaire Philanthropique
- Hospitality Interiors Award, Interior Design Magazine
- Design Award, Interiors Magazine
- AIA Award of Merit for Architecture
- Pennwalt Design Award
- Design Distinction Award, AIGA
- Innovations Award, Progressive Architecture Magazine

References

- Carolyne Roehm, lifestyle author & fashion designer NYC
- Nicole Miller, fashion designer NYC
- Oscar Feldenkreis, President & COO Perry Ellis International
- Cristina Saralequi, Cristina Saralequi Enterprises Miami, FL
- Jacques Torres, Food Network Personality and Chocolatier NYC
- Kei Kanasawa, CEO HCM Company LTD Tokyo, Japan
- Jasmine Khamis, COO Oriental Weavers Cairo, Egypt
- Thomas Lee, COO Hong Chia Carpet Weavers Tian Jin, China

Mr. Twardzik has served as Chairperson, Special Events Advisor and Volunteer to many non-profit community and arts organizations including UNICEF, American Red Cross, The Foundation for Architecture, Philadelphia Ballet, Philadelphia Dance Alliance, Historic Reading Terminal Market and Pequot Library in Southport, CT.

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #180)
Date: Wednesday, November 10, 2021 2:53:19 PM

Boards and Commissions Interest Form

Record #180 submitted from IP address 67.83.67.211 on 11/10/2021 2:53 PM

[View form](#)

ID	180
First Name	Pierre
Last Name	Ratzki
Street Address	pratzki@gmail.com
Zip Code	06890
Email Address	pratzki@gmail.com
Cell Phone	617-894-0316
Home Phone	617-894-0316
Work Phone	212-558-5711
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Greater Bridgeport Regional Planning Agency
Read the Boards Role	Yes
How You Learned About the Position	I was informed of a vacancy by the local party chair, and thereafter read more about the Board.
Who You Have	First Selectwoman, Other Person(s)

Spoken To	
Explanation of Interest and Contribution	I want to ensure that commuters, seniors, persons with disabilities, and all others who rely on our public transportation system enjoy the best service possible. I will bring to the board my personal experience as a longtime commuter, as well as my experience working in collaborative professional and political settings.
Resume or Bio	Pierre Ratzki - Resume.pdf
Additional Comments	

[Manage](#)

PIERRE RATZKI

105 Westford Drive • Southport, CT 06890 • (617) 894-0316
PRatzki@gmail.com

EDUCATION

Brooklyn Law School, Brooklyn, NY J.D., *magna cum laude*, June 2013
G.P.A.: 3.8 (Top 6%).
Honors: *Journal of Law & Policy*, Associate Managing Editor 2012-2013.
Awards: Dean's List (All Semesters); Stephen Jay Penzick Award for Excellence in Administrative Law; CALI Excellence Awards in Administrative Law and Products Liability; Rose L. Hoffer Endowed Scholarship; Margaret A. Berger Endowed Scholarship; Carswell Scholarship; Dean's Merit Scholarship; Centennial Grant.
Activities: Phi Delta Phi Legal Honors Fraternity.

University of California, Santa Cruz, Santa Cruz, CA B.A. in Politics, *cum laude*, August 2008
G.P.A.: 3.6 (Top 10%).
Activities: Semester Abroad at Bilkent University in Ankara, Turkey.
Awards: Dean's List; Honors in the Politics Department; Completed B.A. in three years.

BAR ADMISSIONS

New York State, Supreme Court, Appellate Division, First Department Admitted February 2014
United States District Court, Southern District of New York Admitted July 2014
United States Court of Appeals, Second Circuit Admitted March 2016

EXPERIENCE

Weitz & Luxenberg, P.C., New York, NY September 2013 – Present
Appellate Associate: Represent plaintiffs injured by asbestos, pesticides, pharmaceuticals, and medical devices. Handle briefing and oral advocacy for appeals and motion practice, in both state and federal actions. Draft and argue appellate briefs, summary judgment oppositions, motions *in limine*, and trial memoranda. Resolve discrete legal issues under trial-based time constraints. Coordinate with partners and managing associates on both our current caseload and possible new frontiers for the firm.

The Honorable J. Paul Oetken, S.D.N.Y., New York, NY January 2013 – May 2013
Judicial Intern: Conducted research for civil and criminal matters. Prepared memoranda and drafted proposed opinions, including an opinion deciding cross-motions to dismiss in a breach of contract action. Attended conferences, oral arguments, and trials, including a white-collar criminal trial involving charges of bank fraud. Worked closely with clerks on case management. Discussed conclusions and recommendations with Judge Oetken.

Morelli Ratner, P.C., New York, NY August 2012 – December 2012
Legal Intern: Assessed claims brought against British Petroleum for economic losses resulting from the 2010 Deepwater Horizon oil spill. Communicated with clients regarding their claims and required documentation. Assisted with the firm's growing class action practice, which focused on defective household and industrial products.

Holm & O'Hara, L.L.P., New York, NY Summer 2012
Summer Associate: Worked primarily with the firm's labor practice, which included the representation of labor unions in federal ERISA litigation matters, contract negotiations, tax disputes, and related arbitrations. Drafted interrogatory responses, demands for injunctive relief, and complaints. Drafted a motion for summary judgment in an employment law case involving theft of trade secrets.

Kings County District Attorney's Office, Brooklyn, NY January 2012 – April 2012
Legal Intern, Domestic Violence Bureau: Prepared motions, affidavits, and complaints, including motions *in limine* to admit evidence under hearsay exceptions and to admit defendants' prior bad acts. Interviewed complainants in domestic violence cases. Organized evidence in preparation for trial and in response to disclosure requests. Appeared on the record in court for calendar calls to present case updates.

Douglas & London, P.C., New York, NY Summer 2011
Legal Intern: Conducted research and drafted memoranda for multi-district litigations involving pharmaceutical products. Managed discovery for a mass tort litigation concerning muscular injuries resulting from the use of cholesterol medication. Helped draft complaints, discovery requests, and motion papers. Engaged in phone consultations with potential clients and assessed the viability of claims.

Your Voice Media, San Francisco, CA November 2008 – August 2010
Operations Director: Oversaw daily operations for a political fundraising organization dedicated to progressive activism. Trained and managed a fundraising staff. Developed campaign strategies and messaging. Representative clients included the Democratic National Committee, Earth Justice, and the NAACP Legal Defense Fund.

The Fund for Public Interest Research, Santa Cruz, CA October 2006 – January 2007
Canvasser, Field Manager: Fundraised for various non-profit organizations, including the Sierra Club and the Human Rights Campaign. Canvassed door-to-door and advocated for the passage of state and federal legislation, including the Employment Non-Discrimination Act, which aimed to prohibit sexual orientation-based employment discrimination. Managed a team of three-to-five canvassers in the field.

PERSONAL

Fluent in French.

Amateur chef.

Lead guitarist for the rock bands Slow Rapids and Cheek Meat.

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #245)
Date: Wednesday, October 12, 2022 2:57:06 PM

Boards and Commissions Interest Form

Record #245 submitted from IP address 68.198.33.84 on 10/12/2022 2:57 PM

[View form](#)

ID	245
First Name	Rosina
Last Name	Negron
Street Address	952 Old Post Road
Zip Code	06824
Email Address	rcnegron@hotmail.com
Cell Phone	678-458-2873
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Unaffiliated (No party affiliation)
Board or Commission	Historic District Commission
Read the Boards Role	Yes
How You Learned About the Position	Been in the Historic District Commission since Nov. 2017 and would like to continue for one more term.
Who You Have	Board Chair, First Selectwoman, Other Board Members

Spoken To	
Explanation of Interest and Contribution	<p>I find that the Historic District Commission plays an important role in our town, helping property Owners and their representatives in preserving and maintaining the character of our historic districts.</p> <p>My interest in Historic Preservation is innate, having grown in a historic town, volunteering in historic districts before and during university, pursuing degrees in architecture and preservation, and working in these fields.</p> <p>Being the Owner of a historic home in one of Fairfield's three historic districts, I value our town architectural and historical fabric. I would like to continue being a stakeholder to our town by continuing to serve in the HDC. I believe it is important to preserve our existing historic fabric but also finding a balance between old and new.</p>
Resume or Bio	NegronRosinaResume2022HDC.pdf
Additional Comments	

[Manage](#)

ROSINA C. NEGRÓN MENICUCCI

952 Old Post Road, Fairfield CT 06824

(678) 458-2873 ♦ ♦ rcnegron@hotmail.com

PROFILE

Detail-oriented **Project Architect** with significant education and experience in *historic restoration*, including building projects of national prominence. Excels at construction administration and document development. Fluent in English and Spanish.

PROFESSIONAL EXPERIENCE

FAIRFIELD HISTORIC DISTRICT COMMISSION, *Commissioner & Vice-Chair*, Fairfield, CT 11/2017-PRESENT

OWNER OF LA CASITA DE ROSINA IMMERSIVE SPANISH PLAYGROUP, Fairfield, CT 05/2021-PRESENT

SUBSTITUTE TEACHER FAIRFIELD PUBLIC SCHOOLS, Fairfield, CT 05/2019-PRESENT

DAVID SCOTT PARKER ARCHITECT, Southport, CT 04/2016 - 04/2018

Project Architect

Greenwich Historical Society Master Plan, Cos Cob, CT

- ♦ Developed and coordinated architectural documentation and performed construction administration services.

LORD AECK SARGENT, Atlanta, GA 03/2006 – 02/2011

Intern Architect III / Project Architect

Coweta County Courthouse Rehabilitation, Newnan, GA

- ♦ Developed and coordinated construction documents and performed construction administration services for a \$7.5M project involving a 25,000-square-foot structure.

Dooly County Courthouse Re-roof project, Vienna, GA

- ♦ Developed documents for all design phases.

Armed Forces Retirement Home Chapel, Gulfport, MS

- ♦ Developed documents for all phases, complying with GSA standards.
- ♦ Performed construction administration services.

Abraham Lincoln Birthplace Memorial Building, Hodgenville, KY

- ♦ Developed architectural documents for all renovation design phases for 100-year-old memorial building enshrining Abraham Lincoln's symbolic birthplace cabin, complying with National Park Service standards.
- ♦ Performed construction administration services.

National Park Service Chalmette National Cemetery, Chalmette, LA

- ♦ Assisted with condition assessment and prepared documents for schematic design phase, complying with National Park Service standards.

Georgia State Capitol Exterior Stair and Wall Restoration, Atlanta, GA

- ♦ Developed documents for all design phases of the restoration of exterior limestone stairs and wing walls.
- ♦ Performed construction administration for the east stair and wing walls.

PROFESSIONAL EXPERIENCE *continued*

MARTIN RILEY ASSOCIATES, Decatur, GA

01/2005 – 02/2006

Intern Architect III / Project ArchitectHeritage Row and Heritage Corner, Savannah, GA

- ◆ Developed Part 3 Historic Preservation Certification Application.

1300 Block Newcastle Street, Brunswick, GA

- ◆ Produced documentation for three 2-story buildings contributing to the Old Town Brunswick Historic District.
- ◆ Developed proposal for cast iron façade reconstruction of 1319-1321 Newcastle Street.
- ◆ Developed Part 1 and 2 Historic Preservation Certification Application.

Multi-family Housing

- ◆ Developed documents for all phases.

HARTMAN-COX ARCHITECTS, Washington, DC

05/2000 – 11/2004

Intern Architect II & III / Project ArchitectThe Old Patent Office Building (Smithsonian Donald W. Reynolds Center for American Art & Portraiture)

- ◆ Worked on one of the most important Greek Revival buildings in America, consisting of four wings built in succession from 1836 through 1868. Previously restored in the 1930s and 1960s, the building required additional work to its fabric and infrastructure.
- ◆ Performed construction administration services for gross demolition, including removal of MEP systems, hazardous material, and salvage of historic fabric. Project divided into phases and included construction / renovation of 380,000+ gross sq. ft. of space, totaling \$283M.
- ◆ Oversaw construction administration services for exterior stone and window restoration.
- ◆ Developed construction documents for physical plan removal.
- ◆ Managed and developed HABS documentation as part of mitigation initiatives.

Information Technology Services (ITS) Building, University of North Carolina at Chapel Hill

- ◆ Coordinated construction documents, design development, and schematic design phases for 5-level, steel-frame facility to serve all technology infrastructure / application needs for entire campus. The 92,000-square-foot building was comprised of brick and precast veneer.
- ◆ Developed documents for all phases.

Renovation of The National Archives Building

- ◆ Developed construction documents for \$110M renovation project to include new mechanical systems and comply with accessibility standards and building codes.

Addition and Renovation of The Kennedy-Warren Apartment Building

- ◆ Developed construction documents for a \$48M 9-story apartment building addition consisting of 160 units and renovation of the public spaces in the existing building.

NATIONAL CENTER FOR CONSERVATION, RESTORATION AND MUSEOLOGY, Havana, Cuba

06/1999

Summer Intern

- ◆ Selected for internship by US/ICOMOS Summer Internship Program.
- ◆ Prepared architectural documentation for Third Cloister of the Convent of Santa Clara in Old Havana.

BERMELLO, AJAMIL & PARTNERS, Miami, FL, **Intern Architect I**

05/1997 – 05/1998

EDUCATION/CERTIFICATION

FUNDACIÓN ATENCIÓN ATENCIÓN La música como Herramienta educativa	April 2021
UNIVERSITY OF PENNSYLVANIA, Philadelphia, PA Master of Science in Historic Preservation <i>Focus on Building Conservation and Preservation Design</i>	2000
UNIVERSITY OF MIAMI, Coral Gables, FL Bachelor of Architecture; minor in Art History <i>Study Abroad Program in Italy, Spring 1996</i>	1997
COLEGIO SAN JOSÉ, San Germán, PR K-12th	1992
Green Building Certification Institute – LEED AP Certification	

PROFESSIONAL AFFILIATIONS

National Trust for Historic Preservation
Preservation Connecticut

RECEIVED

By Office of the First Selectman at 10:07 am, Feb 11, 2019



Town of Fairfield

Office of the First Selectman
Fairfield, Connecticut 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffld@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact Kathleen Griffin at 203-256-3030 or kariffin@town.fairfield.ct.us.

Board/Commission: Police Commission
Date: 2-6-19

Name: Peter Ambrose
Address: 830 Burr Street
Fairfield, CT 06824

Email: attypeterambrose@gmail.com
Home Phone: _____
Work Phone: 203-333-2116
Cell Phone: 203-895-2883

1. How did you learn about this position?
I learned of this position through my friends at the RTM.
2. Why are you interested in serving and how can you contribute to this board / commission?
I have been an active member of the Fairfield community in several ways and had the opportunity to participate in the Citizens Police Academy. I learned much about the work the department does for members of the community and this would be an opportunity for me to continue to give back to the community, but also be an active participant with the department that offers so much to our Town.
3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.
I have not attended meetings of the Police Commission.
4. Have you spoken with the chair, any members, or the appropriate Department Head?
I have spoken with members, but not the chair.
5. Have you read the written description of the board's role?
Yes I have read it and understand it.
6. Do you have any potential conflict of interest?
I have no potential conflicts of interest.

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

There is a meeting/month, potentially more and commit to attending each one.

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

Yes, I am a registered Republican.

9. Use this space to ask any questions you may have or to provide additional information you'd like to share.

I have always had an interest in the activities and service the police department is responsible for and I understand the enormous role they play within the community. I would enjoy having this opportunity to continue to give back to the Town of Fairfield and become an active participant within the commission. I have had the opportunity to work with members of the department during my time at RTM and got to know more about what is important to them. With my knowledge of the community and the values held by the community members, as well as my knowledge of and interest in the police department, I believe I can truly respect the wishes of both the public and the police and, if there were ever any opposition, I could be objective and find a way to bridge any gap. I look forward to the opportunity to learn from other commissioners and the continued opportunity to serve the Town of Fairfield.

RECEIVED

By Office of the First Selectman at 8:52 am, Feb 19, 2019

Peter Ambrose is a life-long resident of Fairfield, Connecticut. He is a graduate of Roger Ludlowe High School, as well as the University of Vermont with a Bachelor's of Science Degree in Commerce and Economics. He graduated from the University of Connecticut Law School with a JD Degree. Presently, he is a partner of the Law Office of Ambrose & Strazza, located in Fairfield. He is a member of the Bridgeport and Connecticut Bar Associations, as well as a member of the Connecticut Trial Lawyers Association.

Peter is a former member of the RTM of the Town of Fairfield, where he served as Finance Chair. He was formerly an Alternate on the Zoning Board of Appeals. He has also served on the Economic Development Commission for the Town of Fairfield. He was a member of the Board of Fairfield Community Services and served as its Chairman.

At present, Peter is a member of the Fairfield Rotary Club and is a former President of said organization. Peter is the Secretary and a Board Member of the Connecticut Burns Care Foundation, as well as the Foundation's counsel. He is a member of The Gaelic American Club, The Patterson Club, and the Fayerweather Yacht Club, for which he is also general counsel.

LAW OFFICE OF
AMBROSE & STRAZZA

Attorneys at Law
1100 KINGS HIGHWAY EAST
FAIRFIELD, CONNECTICUT 06825

PETER AMBROSE
ROBERT F. HILGENDORFF
**ALBERT T. STRAZZA
ALSO ADMITTED IN CT, RI

1st Selectwoman's Office

OCT 06 2022

TEL. (203) 333-2116

FAX (203) 334-6085

October 6, 2022

Fairfield Town Hall
Board of Selectmen
611 Old Post Road
Fairfield, CT 06824

RE: **Police Commission**

Dear Brenda, Tom & Nancy,

I appreciate the opportunity for serving on the Police Commission. I enjoy participating and sharing my comments with the Commission and the Fairfield Police Department. I believe that my background as an attorney is helpful in exchanging ideas on a range of topics raised in our meetings. I also like the opportunity to give back to our Town, which has provided a wonderful opportunity for both me and my family.

I would enjoy serving for another term on the Police Commission.

Thank You.

Peter Ambrose





Town of Fairfield
Office of the First Selectman
Fairfield, Connecticut 06824

Michael C. Tetreau
First Selectman
203-256-3030
FAX (203) 256-3008

Sullivan Independence Hall
725 Old Post Road
firstselectmanffd@town.fairfield.ct.us
www.fairfieldct.org

BOARDS AND COMMISSIONS QUESTIONNAIRE

Board/Commission:

Date:

Name:

Charlene Lebo

email:

Char J Lebo@aol.com

Address:

284 Berkeley Rd
Fairfield CT 06825

home phone:

work phone : 203 377. 2828

cell phone:

203. 209. 7014

1. How did you learn about this position?

I inquired about it because I have a strong interest in serving on this commission

2. Why are you interested in serving and how can you contribute to this board / commission?

I believe Police & Fire are important departments for Fairfield. I have been actively involved since 1992 to help make this a better community.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

I have in the past, before my Fire Commission appointment.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

Yes

5. Have you read the written description of the board's role?

Yes

6. Do you have any potential conflict of interest?

No

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

Yes

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

Yes, I am registered as a Democrat.

2.) in understanding the Town of Fairfield and the departments needs.

I believe my experience, interest and energy will be beneficial to Fairfield's Police Commission, Town and Department.

Charlene J Lebo
210 Schiller Road
Fairfield CT 06825

Email CharJLebo@aol.com Cell 203.209.7014

PROFESSIONAL SUMMARY

Corporate Management of business and marketing for over 30 years. Supervising businesses located in three states. Key accomplishments in financial planning, budgeting, capital projects and cost reductions, in-depth knowledge and extensive experience in managing and motivating employees, information technology, credit and collections, purchasing and inventory control. Excellent communicator with extensive leadership organizational and problem solving skills.

EXPERIENCE

2019 - Current Vice President of the Tool Steel Products at Chapin & Bangs

Vice President of Lindquist Steels, Inc. Stratford CT 06615, West Columbia SC 29172 & Powell TN 37849

Realtor, The Higgins Group of Fairfield, The Vanderblue Team

Member of the Fairfield Board of Realtors

Justice of the Peace

Notary

Current - Elected Constable for the town of Fairfield

Member of Holy Family Parish and former CCD Teacher

COMMUNITY SERVICES

2017 - 2022 Fairfield Police Commissioner

2022 - Current Police Commissioners Association of Connecticut. Inc.

2021 - Current Fairfield Police Foundation

Member of Fairfield Easton Medical Reserve Corps

2008 - 2014 Fairfield Fire Commissioner

2011 - 2012 Fairfield Fire Commissioner Chairperson

2010 Graduate of the Fairfield Cert Team

2008 - Present Fairfield Citizen Police Academy Alumni Associate

Former member of the Fairfield Citizen Corps Council as Asst Coordinator

1992 - 2008 Elected to Fairfield RTM

Served on the RTM Sub Committee of Public Works & Public Health & Safety

2002 - 2008 Served as Chairperson if Public Health & Safety Sub Committee

Served on several committees to pass ordinances for the town of Fairfield

2002 Graduate of the Fairfield Citizen Fire Academy

1997 Graduate of the Fairfield Citizens Police Academy

Past Assistant Marshall of Special Units for the 1992 Barnum Festival

EDUCATION

Sacred Heart University Business Management

Norwalk Tech Computer Science & English Literature

Graduate of Gimbell's two year Junior Executive Program for Fashion & Merchandise Management. Associates Degree

SoundView Studio

CHARITIES

Founder & Co Chair Person of A Night of Music, A Fundraiser for The Lebo-DeSantie Center for Liver & Pancreatic Disease at St.Vincent's Medical Center through St. Vincent's Swim Across the Sound.

Served on several other committee's raising funds for cancer patients at Swim Across the Sound.

Captain's Cove Annual Car Show - Co Chairperson - Current in its fifth year

January 2013 Served on the committee to affix 26 shiny stars on Sandy Hook Ct Volunteer Fire & Rescue Roof to Honor Victims of December 14, 2012

Fairfield's Santa's Ride with Fairfield Fire Fighters

HOBBIES

Photography, Writing, Playing the Guitar, Gardening & Bicycle Riding

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #170)
Date: Monday, November 8, 2021 4:12:27 PM

Boards and Commissions Interest Form

Record #170 submitted from IP address 69.126.189.16 on 11/8/2021 4:12 PM

[View form](#)

ID	170
First Name	Thomas
Last Name	Collimore
Street Address	132 Red Oak Road
Zip Code	06824
Email Address	tom.collimore.ffld@gmail.com
Cell Phone	434-249-1107
Home Phone	434-249-1107
Work Phone	434-249-1107
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	Joint Retirement Investment Board
Read the Boards Role	Yes
How You Learned About the Position	Colleague
Who You Have Spoken To	Other Person(s)
Explanation of Interest and Contribution	1. Extensive background in investments, billions of dollars in asset-backed and municipal finance. 2. Chartered Financial Analyst (CFA) 3. Education primarily in finance or investments, from Georgetown, NYU & Harvard. Study in Taiwan.

Resume or Bio	Thomas J Collimore CFA CV.pdf
Additional Comments	I am a lifelong resident keenly interested in keeping Fairfield a great place to live

[Manage](#)

Thomas Collimore CFA

132 Red Oak Road
Fairfield CT 06824-1815
434/ 249-1107 (cell)
tom.collimore.rdl@gmail.com

Investment Profession Leader Seeks Mutual Fund Board Role

- **Created and led executive steering committee for leading professional organization; members included CIOs and other leaders of major asset owners; focus on Inclusion & Diversity**
- **Advisory Board member, major investment-oriented not-for-profit organization**
- **Created strategic collaborations for professional body and leading investment managers**
- **Established derivative trading lines with 200+ investors; grew book for new credit derivatives organization from \$20 bn to \$120 bn**
- **Managed fixed-income portfolios, originated bank loans and sold asset-backed securities;**

EXPERIENCE

CFA Institute

2009-current

Senior Director, Institutional Relationships

- Manage strategic relationships: BlackRock, CalPERS, CalSTRS, Franklin, etc.
- Led team on "open letter" by 16 leading allocators (CalPERS, CalSTRS, Mass PRIM, etc.) endorsing CFA's Asset Manager Code; covered as news by WSJ columnist (Jason Zweig)
- Create client strategic engagement
 - Create executive steering committee with CIOs of US & Canadian pension plans
 - Lead Inclusion & Diversity initiatives; support creation of best practices guide
 - Launch microsite for Investment Research departments' CFA candidates
 - Certified Ethics in Investment Management Instructor

Formerly Head, Employer Relations and Director, Investor Education

NATIXIS CIFG ASSURANCE NORTH AMERICA INC. / CIFG EUROPE S.A.

Managing Director, Head of Investor Relations

2003-2008

Promoted from Director

- Directed marketing program taking company from \$30 billion to \$90 billion in guaranteed assets and increasing the number of clients from 30 to over 200
- Managed team marketing to investors across a broad range of fixed-income products, including structured, infrastructure and public finance securities
- Responded to inquiries from clients ranging from global asset managers and large banks to separate account managers and specialty investors
- Created marketing materials and presentations for fixed-income investors

- Attended to family matters; worked as math teacher, Bridgeport, Conn.

2002-2003

SOCIETE GENERALE/ S.G. COWEN SECURITIES CORPORATION

Director, Credit Sales, Head of Private Asset-Backed Sales

2000-2001

Promoted from Vice President

- Placed \$300 million securitization of federal energy conservation contracts
- Negotiated repurchase of under-performing Collateralized Debt Obligation (CDO)
- Sold debt of CDO transaction and private power project

ENHANCE REINSURANCE / ASSET GUARANTY INSURANCE COMPANY
Vice President, Investor and Transaction Marketing 1997-2000

- Managed relations with fixed-income investors globally
- Prepared and delivered presentations to portfolio managers and risk officers
- Marketed new guarantor to institutional investors in BBB and BB securities

FIRST NATIONAL BANK OF CHICAGO
Vice President, Insurance Banking Division 1994-1997

- Managed and expanded \$1 billion+ portfolio of investment and non-investment grade bank loans, lines of credit, trading and derivative lines
- Advised on rating agency and share price impact of equity repurchases and other capital changes
- Co-managed public note offering for insurance company issuer

CANADIAN IMPERIAL BANK OF COMMERCE
Vice President, US Corporate Banking 1986-1994
Promoted from Assistant Vice President

- In Financial Institutions Group
 - provided diversified financial company with over \$350 million in new loans
 - managed portfolio of financial institution loans
 - analyzed potential US and Canadian acquisition targets for CIBC as member of three-person project team reporting to the Chairman
- In Real Estate Banking Group
 - originated construction loans
 - syndicated \$600 million construction loan
 - managed portfolio of real estate loans

MANUFACTURERS HANOVER TRUST COMPANY
Associate, Westchester Corporate Lending Group 1984-1986

EDUCATION

HARVARD UNIVERSITY EXECUTIVE EDUCATION
Investment Management Workshop 2017

NEW YORK UNIVERSITY
Stern School of Business: MBA, Executive Program in Finance 1990

GEORGETOWN UNIVERSITY
School of Foreign Service: BSFS, International Economics 1982

NATIONAL CHENGCHI UNIVERSITY, Taipei, Taiwan
Certificate in China Studies 1981

MEMBERSHIPS/ OTHER

Girls Who Invest, Advisory Board

CFA Institute, CFA Society of New York, member

Proficient in French



Town of Fairfield

Office of the First Selectwoman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

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Board/Commission: **Shellfish Commission**

Date: 7/27/21

Name: Cynthia Wakeman

Address: 346 Wakeman rd. Fairfield, CT 06824

Party:

email: cwak631201@aol.com

home phone: **(203)256-9357**

work phone:

cell phone: (203)243-1887

1. How did you learn about this position? From a friend
2. Why are you interested in serving and how can you contribute to this board / commission? I am a hands on person that's not afraid of getting dirty. I'm able to help however is needed whether attending meetings or at the beach.
3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.
I have reviewed older minutes and emails when my father Sanford Wakeman was a member of the Shellfish Commission
4. Have you spoken with the chair, any members, or the appropriate Department Head?
Yes I have spoken with 2 members
5. Have you read the written description of the board's role?
Yes
6. Do you have any potential conflict of interest?
No
7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?
Yes

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

Yes I am registered. Democrat

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

My father grew up in Fairfield and enjoyed the beach very much. He would take me and my siblings fishing, crabbing and clamming often as kids. Because of him we have an appreciation of the beach and all that's included within them. I had considered Aquaculture as a career path but wasn't able to continue with that. When my kids entered school I volunteered for the Audubon society with CANE and Mill river wetland society. I enjoy learning about the science and conservation of the waters around us and feel like I can contribute to the commission.

Cynthia Wakeman
346 Wakeman Road
Fairfield, CT 06824
(203) 243-1887
Cwak631201@aol.com

Experience:

2006-present	Stay at home parent
1997-2006	Stop & Shop Corporation Full-time bakery department clerk Fairfield, Norwalk, Trumbull, Westport
1999-2000	Angela Mia Bakery Norwalk, CT Full-time bakery associate

Education:

	Bullard Havens RVTS Class of 1997 Graduated with a certificate in baking
1997-1998	Norwalk Community College Took credit courses to pursue a degree in Pastry Arts, but was offered a promotion at Stop & Shop.



Town of Fairfield

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Board/Commission: **Solid Waste and Recycling Commission**
Date: **April 10th, 2018**

Name: **Mary (Misty) Beyer**
Address: **4720 Congress St, FFLD CT 06824**

email: **mistybeyer@optonline.net**
home phone: **203-254-0123**
work phone: **203 2540123**
cell phone: **203 940-2776**

Party: **DEMOCRAT**

1. How did you learn about this position?

I was on this commission 20 years ago. I retired from the commission when we moved to Marblehead MA.

2. Why are you interested in serving and how can you contribute to this board / commission?

II am very interested in how our town processes our waste. I am also interested in learning more about how our town processes recycled materials in the schools and public property.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

I haven't had a chance to attend a meeting, but I hope to attend the Monday meeting in May. I had emailed Mike Z. to see if I could come, but I haven't heard back from him.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

I have spoken to Sharon Pistilli a number of times. She is now off the commission.

5. Have you read the written description of the board's role?

The Solid Waste and Recycling Commission oversees the Town's Department of Solid Waste and Recycling and the Town transfer station, where private haulers and Town residents bring garbage, recyclables and yard waste.

This is the information I have about the board. It looks like their job has not changed since I served on the board many years ago.

6. Do you have any potential conflict of interest **NO**

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

I would be available for those meetings

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

Democrat. I am registered to vote.

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

I think Solid Waste and Recycling plays an important role in the health and wellbeing of our town. I would like to learn more! I have played an active role in many community groups and committees and am dedicated to the town of Fairfield and giving back to this wonderful place we get to live.

I am still an active participant in the Forestry Committee that I started back in 2006. After my husband passed away I had less time to volunteer because I had to expand my work schedule. I am now getting close to retirement and my schedule is not as hectic.

MISTY BEYER

mistybeyer@optonline.net

RECEIVED

By Office of the First Selectman at 11:09 am, Apr 10, 2018

SUMMARY

Results-oriented Executive Program Director with diverse background in management. Dedicated to providing excellent educational music programs in our community that bridge cultural and economic boundaries. Director with a track record of managing a wide variety of programs efficiently with an eye on collaboration.

SKILLS

- Strong communicator skills
- Project management
- Computer Proficient
- Social media marketing
- Event planning
- Client and vendor relations
- Team building
- Team management
- Meticulous attention to detail
- Comfortable with a variety of different social media platforms that include Facebook, twitter, instagram, mail chimp.
- Experience with web design

EXPERIENCE

- 05/2014 to Current Executive Program Director
Music for Youth – Westport, CT
Coordinated Music for Youth Programs in the Community.
Maintained social media platforms.
Managed day to day operations for MFY.
Responsible for grant writing and maintaining relationships with donors.
- 05/2012 to 05/2014 Customer Service Coordinator
New England Smart Energy Group – Fairfield, CT
Customer Service coordinator for New England Smart Energy Services.
Set up appointments with contractors and researched options for energy solutions in residences.
Conducted outreach programs in the community
- 05/2006 to Current Owner
Meadow Music – Fairfield, CT
I teach part-time in my piano studio in Fairfield.

EDUCATION AND TRAINING

- 1977 Bachelor of Science: Nursing
University of Colorado – Denver , Colorado, USA
Coursework in Nursing with a focus on Maternal-Child and Public Health
- 1984 Associate of Arts: Graphic Design, Computer Graphics
Spokane Community College – Spokane, WA, USA
Coursework in computer graphics, design and illustration

ACTIVITIES AND HONORS

- Conservation awards from the CT State Forestry Association
Conservation awards from the Fairfield Garden Club
- Founded the Fairfield Forestry Committee in 2006. Served as Chairman for eight years.
- Served on Board of Greater Bridgeport Symphony
Education Chair for the GBS



Town of Fairfield

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725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

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Board/Commission: **Solid Waste and Recycling Commission**
Date: **July 20, 2020**

Name: **Timothy Bezler**
Address: **178 Glengarry Road**
Fairfield, CT 06825
Party: **Democratic**

email: **timbezler@att.net**
home phone:
Home Office phone: **203.373.9261**
cell phone: **203.731.4318**

1. How did you learn about this position? **Democratic Town Committee**
2. Why are you interested in serving and how can you contribute to this board / commission? **I'm an engineer and could contribute technical knowledge, and I'm a committed environmentalist.**
3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify. **No**
4. Have you spoken with the chair, any members, or the appropriate Department Head? **No**
5. Have you read the written description of the board's role? **Yes**
6. Do you have any potential conflict of interest? **I don't believe so, but see my response to question 9 for more information.**
7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position? **Yes**

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation? **Yes, I'm registered as a Democrat.**

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

I have a BS Chemical Engineering degree from Penn State University, and since 1988 I have worked in my home office as a manufacturers' representative. I'm self-employed and practice technical sales of mechanical equipment used in municipal water and wastewater treatment plants in southern New England, including Fairfield. My first choice of committees would be the WPCA, but I would have a conflict of interest with WPCA, as I have equipment in the Fairfield wastewater treatment plant, I know the treatment plant superintendent, and I work with both Tighe & Bond and Wright Pierce consulting engineers. None of the companies I represent are involved with solid waste or recycling, with the possible exception of BDP Industries, who manufacture the composting turning machine located in the composting building on the grounds of the treatment plant.

Timothy W. Bezler
178 Glengarry Road, Fairfield, CT 06825
Cell: 203-731-4318 timbezler@att.net

Personal Profile:

Since 1988, Tim Bezler has been an Associate of David F. Sullivan & Associates, a leading New England manufacturers' representative firm, specializing in mechanical process equipment used in municipal water and wastewater treatment plants. Examples of these products are sedimentation (clarifier) equipment, mechanical bar screens, sewage pumps, aeration blowers & diffusers, and sludge dewatering equipment.

Tim is self-employed and functions as a technical sales engineer, based in his home office in Fairfield, CT. The essence of the job is to assist consulting engineers with choosing equipment and writing specifications for design of new treatment plants and upgrades of existing plants. Tim also works directly with owners who are purchasing new or replacement equipment and with contractors who install equipment. Income is strictly sales commission on equipment sold to general contractors or purchased directly by cities and towns.

Tim has a Chemical Engineering degree from Penn State (1970) and began his career in wastewater treatment in 1980 with Dorr-Oliver, a major WWTP equipment manufacturer, formerly located in Stamford, CT. During the 1970s, Tim worked in sales, marketing, and product management for Stauffer Chemical Company, formerly of Westport CT. Tim owned a home in Newtown, CT prior to moving to Fairfield in 2001.

Tim met his life partner, Laura OBrien, during a bicycle ride in 1998. Tim & Laura spend their free time enjoying the outdoors by cycling, hiking, snowshoeing, and kayaking, locally and on vacations in and around National Parks and other beautiful places. They are both avid readers of both novels and non-fiction, and they enjoy spending time with Tim's son and his family, who live in West Hartford.

July 2020

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #205)
Date: Monday, December 6, 2021 5:17:23 PM

Boards and Commissions Interest Form

Record #205 submitted from IP address 24.184.95.99 on 12/6/2021 5:17 PM

[View form](#)

ID	205
First Name	Kirstin
Last Name	Etela
Street Address	90 South Pine Creek Road
Zip Code	06824
Email Address	kmetela@gmail.com
Cell Phone	203-343-3654
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Solid Waste & Recycling Commission
Read the Boards Role	Yes
How You Learned About the Position	Through First Selectman's weekly email
Who You Have Spoken To	

Explanation of Interest and Contribution	I want to be more involved in the community, and this topic is one I know about due to my profession and my personal interest in the issues of responsible waste management
Resume or Bio	Kirstin Etela CV 10-19-2021.pdf
Additional Comments	

[Manage](#)

KIRSTIN M. ETELA

Fairfield, CT | (203) 343-3654 | kmetela@gmail.com | [linkedin.com/in/kirstinetela](https://www.linkedin.com/in/kirstinetela)

SUMMARY

Accomplished general counsel and business professional with strengths in litigation, risk mitigation, M&A, compliance and complex problem solving. Significant experience in commercial, corporate compliance, environmental and regulatory law, product liability and employment litigation, real estate, and mergers and acquisitions. Highly motivated self-starter with strong problem-solving, analytical, project-management, and negotiating skills. Qualifications and achievements include:

- **EHS Compliance and Litigation.** Significant experience developing and managing compliance, enforcement defense strategies and defending citizen suits under numerous provisions of the Clean Air Act, Clean Water Act, CERCLA, EPCRA, OSHA, RCRA, TSCA, and state and foreign jurisdiction analogs.
- **Restructuring.** Responsible for resolving unliquidated claims against the bankruptcy estate after a successful chapter 11 restructuring, including product liability, environmental, personal injury, employment and commercial claims. Settled claims for de minimis amounts or got them withdrawn, and continued to successfully assert the discharge against new claims for product liability, personal injury and legacy environmental remediation orders.
- **Mergers & Acquisitions.** M&A team member responsible for the delivering >\$3 billion in shareholder value through the successful negotiation and divestiture of the AO/UV, Consumer, and Crop Protection businesses and the merger of Chemtura with LANXESS Deutschland GmbH, a wholly owned subsidiary of LANXESS AG. Responsible for structuring regulatory strategies to facilitate deals and mitigate liabilities associated with environmental, health and safety, regulatory and litigation risks.
- **Leadership Effectiveness.** Formed and led a multi-disciplinary teams to develop and implement environmental compliance audit protocols, data privacy policies, export control compliance program, third-party due diligence program, contract management, record retention, cybersecurity and risk mitigation programs. Executive sponsor responsible for design and implementation of legal budget and contract management systems.
- **Corporate Compliance.** Developed and implemented the compliance function and served as first compliance officer for a public company, including a compliance line call categorization and investigation protocol. Investigated incidents across the globe of alleged noncompliance with the Business Code of Conduct and law. Reported quarterly to the Audit Committee of the Board of Directors.
- **Risk Management.** Structured deals to dispose of real property and/or related remediation liability culminating in ~\$20M in cash and reversal of environmental reserves. Developed, implemented and managed crisis management protocols for two public companies.

PROFESSIONAL EXPERIENCE - LEGAL

TRADEBE ENVIRONMENTAL SERVICES, LLC. | Meriden, CT

October 2020 to Present

US General Counsel

Environmental services and hazardous waste management company serving all industries throughout the United States, with revenue of ~\$400 million, ~850 employees; global headquarters in Barcelona, Spain with global revenue of ~\$1 billion and 2500 employees providing services throughout Europe.

- Lead legal services team and environmental, health and safety compliance organization;
- Implemented contract management system and developed template agreements to reduce risk, improve transparency and maximize business opportunities;
- Significant public relations, lobbying and crisis management projects underway;
- Multiple air, waste and water permit renewals currently being negotiated with environmental justice and compliance challenges in play;
- Managing several complex commercial litigations;
- Developed and implemented debt collection policy that has significantly increased collections and reduced days to pay.

FACTSET RESEARCH SYSTEMS INC. | Norwalk, CT

May 2018 to October 2020

Senior Vice President, Assistant General Counsel, Chief Compliance Officer

Global financial data and analytics software company serving the banking and investment communities. Listed on NYSE and NASDAQ with worldwide revenue of \$1.22 billion, ~9600 employees (2017)
Building a complete, robust, global corporate compliance function including gap analysis, policy development and implementation, training, risk assessment, auditing, reporting and remediation.

- Leading cross-functional project to design and implement a contract lifecycle management system to improve legal efficiencies, sales responsiveness and revenue recognition across all products and services.
- Developed cross-functional partnerships to upgrade information security, ESG policies and programs, HR policies, and SOX-compliant ethics hotline to comply with evolving legal and client requirements.
- Direct risk mitigation and litigation strategies associated with M&A agreements and acquisition integration.
- Counsel on drafting and compliance with contracts regarding intellectual property, anti-trust, cybersecurity and data privacy aspects.
- Counsel engineering on patentability and potential intellectual property infringement risks of emerging technologies and code.
- Updated and implemented new on-line and live compliance training to focus on current topics and new legal requirements including data privacy, harassment, and cybersecurity.
- Implemented global data privacy protection program.
- Partnered with CFO to negotiate and paper amended multi-million-dollar revolving credit facility.
- Attend Audit and Comp and Benefits Committees of the Board of Directors; proposed, presented, and achieved affirmative vote on revised charters to reflect requirements with SOX, NASDAQ and NYSE requirements.
- Member and active participant of Enterprise Risk Committee, Information Security Risk Committee.
- Manage Litigation and HR attorneys on staff and direct legal oversight and strategy of all employment, labor, benefits, OFCCP audits, and litigation matters.

LANXESS SOLUTIONS US INC. | Middlebury, CT

May 2017 to December 2017

Associate General Counsel

Global developer, manufacturer and marketer of chemical intermediates, additives, specialty chemicals and plastics, based in Cologne, Germany. Listed on the Frankfurt Stock Exchange, with worldwide revenue of EUR 7.7B prior to the acquisition of Chemtura, 19,000 employees (2017).

- North America responsibility for Litigation, Environmental, Health, Safety and Security Law, Regulatory Affairs and Real Estate and commercial counsel for LANXESS Sybron Liquid Purification Technologies.
- Negotiated and drafted commercial agreements including supply, intellectual property licensing, and debt management.
- Member of M&A team responsible for negotiating the acquisition of US targets for North American expansion strategy.
- Assisted with the successful integration of the Chemtura legal function.

CHEMTURA CORPORATION | Middlebury, CT

April 2011 to April 2017

Associate General Counsel

Global developer, manufacturer, a marketer of industrial specialty chemicals, based in Philadelphia, PA. Was a NYSE-listed company before being acquired by Lanxess AG of Germany in 2017. Worldwide revenue upon joining \$3B, strategically managed to \$1.6 after restructuring, 2500 employees (2016).

- Global responsibility for all Litigation, Environmental, Health, Safety and Security Law, Regulatory Affairs and Real Estate of a \$2 billion specialty chemicals public company.
- Litigated complex litigation including intellectual property, marine casualty, product liability, breach of contract, employment matters and environmental and regulatory enforcement actions.
- Strategized with remediation team, successfully negotiated, and implemented an incremental approach to residential vapor-intrusion issue, managing communications through a local public relations company, avoiding citizen suits, penalties and fines for non-compliance, and achieving significant cost savings.
- Conceptualized and led a global effort to address the transfer of thousands of product registrations in the sale of Chemtura's crop protection business and devised and implemented a strategy to deliver a contractually required percentage of the product registrations upon closing.
- Avoided or mitigated penalties and prevented litigation by directing internal investigation, compliance review, litigation strategy and national media communications for chemical release incidents and whistleblower allegations of noncompliance with environmental law.
- Developed, implemented and managed a corporate-wide export control compliance program, including categorization of all products in accordance with US and EU control regulations, published a compliance manual, and managed day-to-day oversight of transactions to ensure compliance with global export control requirements.

ROBINSON & COLE LLP | Stamford, CT

Summer 2003, 2004 to April 2011

Senior Associate, Environmental and Utilities Practice Group

Am Law 200 firm serving regional, national, and international clients from nine offices throughout the Northeast, Florida, and California.

- Conceptualized and negotiated with EPA a novel application of PCB cleanup rules at a complex legacy remediation site, saving the client millions in remediation costs.
- Substantive knowledge and experience with all major federal environmental, health and safety statutes and regulations, several state requirements, and the European Union's Registration, Evaluation, Authorization and Restriction of Chemicals regulation.
- Performed due diligence, identified environmental liability risks, and negotiated appropriate contractual protections on acquisitions, divestitures, and joint ventures.
- One-year secondment with chemical manufacturing client and three-year secondment with Fortune 500 pharmaceutical client.
- Member of the firm's Professional Development Committee, designed several educational programs on business development and professional ethics.
- As a summer associate, worked on matters involving many areas of law including bankruptcy, corporate, employment, energy, environmental, general litigation, insurance, land use and real estate.

PROFESSIONAL EXPERIENCE - BUSINESS

Buyer and sales manager for national retail chains and brands

1994 to 2001

Managed the purchasing, marketing, sales and profitability of ~\$20 to ~\$60 million fashion and seasonal accessories businesses in over 70 stores for two national retail chains, Lord & Taylor and Macy's, and a leading fashion accessory brand, Echo Design Group. Achieved buyer promotion at Lord & Taylor within two years.

EDUCATION AND AWARDS

Pace University Law School	London School of Economics and Political Science	Tulane University
Juris Doctorate, Certificate in Environmental Law, <i>Magna cum laude</i> , 2004	Graduate Diploma in Business, <i>Distinction</i> , 1993	BA, History and Sociology <i>Magna cum laude</i> , 1991
Pace Environmental Law Review, Managing Editor	Masters of Science, Social Behavior, 1992	Graduated from a four-year program in three years.
Pace Environmental Law Clinic	Judge Barrington D. Parker, Jr., Second Circuit Court of Appeals	White House Council on Environmental Quality, Executive Office of the President
Pace Law School, Legal Intern, 2003-2004	Legal Externship, Spring 2003	Legal Intern, Summer 2002

Admitted to the Connecticut and New York bars and the U.S. District Court, District of Connecticut.

Connecticut Super Lawyers Rising Star list in Environmental Law, 2009, 2010

White Plains Bar Association Isaac Rubin Outstanding Clinical Student Award

White Plains Bar Association Bohn Vergari Public Service Law Student Award for Environmental Law

COMMUNITY INVOLVEMENT

Member, Board of Directors, Personnel Committee Chair, Susan B. Anthony Project, September 2017 to present

Member, Advisory Council, Susan B. Anthony Project, November 2016 to September 2017

Chair July 2010-March 2012, Fairfield First Selectman's Bicycle and Pedestrian Advisory Committee

Co-Founder, Fairfield Bike Walk Coalition

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #68)
Date: Friday, October 23, 2020 1:20:33 PM

Boards and Commissions Interest Form

Record #68 submitted from IP address 24.184.92.198 on 10/23/2020 1:20 PM

[View form](#)

ID	68
First Name	Ronald
Last Name	Drew
Street Address	187 Orchard Hill La
Zip Code	06824
Email Address	ron.drew@hotmail.com
Cell Phone	203-613-6743
Home Phone	203-259-3680
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	Water Pollution Control Authority
Read the Boards Role	Yes
How You Learned About the Position	Served on this board since 2001. 2001 appointment by Flatto (part term based on member leaving) and two terms under Tetreau
Who You Have	Board Chair, Other Person(s)

Spoken To	
Explanation of Interest and Contribution	I think I served and had excellent attendance which ended Nov2019. I know the commission and can hit the road running. Please talk to Mark Elletson or Chris Rogers for more information about me.
Resume or Bio	RonDrew-Resume-Oct2020.doc
Additional Comments	I am still on the Executive Board for the American Legion in town. We meet the first and second Monday of each month so there would be no conflict. Again Mark can talk to my attendance.

[Manage](#)

INFORMATION TECHNOLOGY PROFESSIONAL*Strategically Focused, Business Partner, Strong Team Leadership, Innovative Results***Management Strengths:**

- Ability to translate IT terminology into user friendly presentations developing business partnerships.
- Supervise interfaces to ServiceNow such as Single Signon (SSO) and Verizon eBonding.
- Technology leader within depth knowledge of all functional business processes (OTC, PTP, RTR, MTI).
- Qualities for building trust and integrity with executives, users, project managers and developers.
- Manage large multi-phase projects including P&L responsibility to successful completion.
- Supervise a Project Management Office (PMO) to manage the company's portfolio of projects.

Management Achievements:

- Member of transformation team to replace Remedy with ServiceNow
- Created a continuous improvement culture that delivered value to the business through frequent process and change initiatives enabling users to focus on their day jobs.
- Managed a PMO to support all global projects with staff of 20 PMs and BAs.
- Aligned Security Services/Processes/Procedures with partners IBM, Accenture, CSC, Infosys and Verizon.
- Operational P&L responsibility for IT department and major capital projects such as SAP and Oracle.
- Adhered to and trained staff on compliance standards for SDLC, SOX, PCI and FDA 21 CFR Part 11.

Business Software Experience:

- Managed the implementation of Titus, Varonis and Symantec Security software.
- Supervised changes to ServiceNow Service Desk system as part of the continuous improvement program.
- Global implementation of SAP 5 North American business units and 30 international country locations.
- Implemented systems for managing both large PMO portfolios and smaller short term incidents.
- Centralized a Logistics Center for 3 business units including real-time barcode automation. (252K sqft)
- Implemented SAP A/P Imaging, Salesman Handhelds and Automated Warehouse systems with RF devices

PROFESSIONAL EXPERIENCE (RETIRED FEB 2017)**EXEC2TECH, LLC – FAIRFIELD, CT Strategic Technical Executive Consultant 2003 – 2017**

Established practice with 3 individuals that specialized in providing expertise, hands-on management and technical services for building internal relationships between the business and IT department, ERP selection or implementation, network infrastructure, web design/development/hosting and network security audits.

DIAGEO NORTH AMERICA – NORWALK, CT World's leading wine and spirits brands. (2010 - 2017)**IT Security and ServiceNow (Service Desk, Service Delivery)**

- (Security)
 - Implemented Titus Classification, Varonis Monitoring and Symantec PKI for Security Department
 - Program Manager for encrypting mobile devices globally
 - Implemented 90 day deletion of older emails globally
 - Implemented enforcement of Information Classification of Emails and Office documents globally
 - Developed a SAP Governance Manual plus standardized SAP role design
 - Set processes/procedures for in place for TLS email Encryption, USB Encryption, PCI standards.
 - Aligned all security processes/procedures with partners IBM, Accenture, CSC, Infosys and Verizon.
 - Enabled all users of cloud based system to enter via Single Signon or PKI
 - Managed interfaces such as Verizon eBonding for network and Accenture for SAP
 - Participated in the scrubbing of users and resolver groups including workflows
- (Service Delivery Mobile) Reduced mobile activation turnaround time from 3.36 days to 24 hours.
- (Service Delivery Help Desk) Improved "First Time Fix" list by adding additional SLA components and established appropriate level 1.5 representatives to improve user experience.

MUTUAL SECURITY CREDIT UNION – SHELTON, CT 14 locations and 34,000 members. (2008-2010)

Acting CIO (small staff)

- Managed acquisition/merger of Boehringer Ingelheim CU and Timex CU into MSCU.
- Established an online branch for members that perform online banking.

VERTRUE, INC. – NORWALK, CT

Senior Director IT

2004 – 2008

600M Internet Consumer Service and Loyalty Company. Products sold primarily via Internet and third party relationships. Staff in Omaha NE, Montreal CA and Norwalk CT.

- Implemented and led a PMO to manage all project activity. Average active projects were 300. Effectively tracked all project activity using SDLC approach. Aligned to PMI PMBOK guidelines.
- Merged and converted six business units financial systems into one.
- Reduced the cost to go to market for Marketing by standardizing the mechanism for creation of a website from 2 weeks to 3 days
- Implemented a Centralized Distribution Center for 3 Vertrue companies with real-time email notification to customers
- Established extraordinary high speed real-time emails for high volume enrollment and order output from company websites interfacing to Siebel CRM. Approximately 250,000 emails per day.
- Integrated and trained staff on SDLC/SOA/PCI requirements using Lean Six Sigma and ITIL standard.
- Reduced daily billing issues by approximately \$1,000,000 monthly by identifying invalid changes to centralized outsourced vendor for hard/soft credit card chargeback.
- Implemented a Campaign interface within Siebel CRM to increase user experience for Customer Service when customers called.

Beiersdorf North America – Norwalk, CT

Vice President & CIO

1997-2003

Global eight billion-dollar Company with flagship brands of Nivea, Futuro, Curad, Eucerin, Jobst and Tesa Tape.

Directed Business and Technical support for multiple North American locations. Controlled operating and capital budgets and managed all major projects while increasing productivity and establishing common standards for all business units.

- Managed all aspects of SAP implementation for 5 North American locations and developed a prototype Client 901 using best practice for 30 countries including R/3, Business Warehouse (BW) and Advanced Planning Optimizer (APO).
- Replaced Manugistics planning software with APO saving \$120K annually in Demand Planning.
- Implemented paperless SAP Accounts Payable Imaging reducing offsite storage costs and AP headcount by 20%.
- Interfaced SAP with Manhattan Associates PkMS Logistics for Warehouse and EDI for orders/invoices/ASNs.
 - Consolidated 5 warehouses into one 252,000 sq ft. creating a paperless Centralized Distribution Center using Radio Frequency (RF) Barcode with Wave Management increasing shipment volume by 25%, sales volume by 33%, reduced Warehouse headcount by 50% and gained 25% increase in product movement.
- Managed and trained FDA 21 CFR Part 11 SAP validation to comply with cGMP (Good Manufacturing Practices).

The Coca-Cola Bottling Company of New York, Inc. – Hawthorne, NY

Regional CIO

1990-1997

Directed all IT services for Coca-Cola's 21 locations in the northeast. Controlled operating and capital budgets.

- Led conversion of Distributor delivery routes to Company delivery routes in NY and NJ
- Implemented Oracle Financials
- Computerized Inventory Management System for manufacturing and logistics.
- Established a Telemarketing and Customer Action Call Center generating additional revenue of \$2MM while reducing costs by \$500K.
- Improved production line capacity/scheduling and response time dealing with production change management.
- Reduced truck load time by 50% per vehicle with bulk pick hardware which in turn reduced warehouse headcount by 33%.
- Optimized haulage vehicle backhauls for over 100 vehicles in the northeast using CADEC and GPS.

PREVIOUS POSITIONS

PERKIN-ELMER CORPORATION: **Manager Finance Systems**
AVON CORPORATION: **Systems Analyst**

EDUCATION

Almeda University, Boise ID: MBA, BS Major Computer Science
Norwalk Community College, Norwalk CT: AS Major Computer Science

CERTIFICATIONS, PROFESSIONAL AFFILIATIONS AND OTHER

PMP September 2005, re-qualified every 4 years Member of PMI
CDP (Computer Data Processing) lifetime certification
CSP (Computer Systems Processing) lifetime certification
Satellite Engineer certification with Hughes Aircraft
Member of Society for Information Management (**SIM**)
Past Commissioner for Water Pollution Control Authority, Town of Fairfield
Board Director for The Westport Group
Past Commander American Legion Post 143, Fairfield
Member VFW Post 9427 Fairfield
Past Fairfield Memorial Day Parade Committee
Past Vice Chairman on board for Mutual Security Credit Union (25 years)

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #246)
Date: Tuesday, October 18, 2022 3:30:14 PM

Boards and Commissions Interest Form

Record #246 submitted from IP address 24.184.90.23 on 10/18/2022 3:30 PM

[View form](#)

ID	246
First Name	Gwen
Last Name	Palmer
Street Address	46 Chelsea Street
Zip Code	06824
Email Address	gp@judgetool.com
Cell Phone	203-216-4058
Home Phone	203-259-2284
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Republican Party
Board or Commission	Human Services Commission
Read the Boards Role	Yes
How You Learned About the Position	Laura Incerto recommended I apply for the open position.
Who You Have Spoken To	Board Chair
Explanation of Interest and Contribution	I am a senior resident in Fairfield and living here all of my life feel I would be a good representative for the seniors in town.
Resume or Bio	GwenPalmer - Bio.docx

**Additional
Comments**

I am very interested in hearing the specific programs/accomplishments this commission over the last few years.

[Manage](#)



Gwen Palmer

46 Chelsea Street
Fairfield, CT 06824
RTM District 8
H: 203.259.2284
C: 203.216.4058

Fairfield History:

I've lived in Fairfield all my life, and currently live in Fairfield with my husband. We have 3 sons who are all Fairfield residents, and 7 grandchildren all of whom live in Fairfield apart from one.

BIO FOR HUMAN SERVICES COMMISSION

Job History

I am currently retired from my most recent position as Office Manager and Part-Owner with my husband at our family business, Judge Tool & Gauge. Responsibilities included: accounts payable and receivable, bookkeeping, customer service, and training new employees. My other past job experience includes a sales rep at The Fairfield Store, and secretarial work at Grant Manufacturing & Machine in Bridgeport, CT.

Volunteer Experience/History

Al's Angels – holiday projects for 5 year.
Habitat For Humanity – 3 housing projects.
Operation Hope – Serving breakfast one day a week for 5 ½ years.
Curiale School, Bridgeport – Aide to second grade teacher for 4 years.
Fairfield Women's Club Member
Fairfield PTA Council - Secretary
Cub Scout Den Leader

Interests/Hobbies

My interests include travel, reading, crossword puzzles, jigsaw puzzles, and sewing.

Thank you for your consideration and please let me know if I can provide any further information.



Town of Fairfield

Office of the First Selectwoman
725 Old Post Road
Fairfield, CT 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission, please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectwoman's Office at jcarpenter@fairfieldct.org. Please note that your resume and completed questionnaire are public documents. If you have any questions, please contact Jennifer Carpenter in the First Selectwoman's Office at 203-256-3095 or jcarpenter@fairfieldct.org.

Board/Commission: CONSERVATION COMMISSION

Date: MAY 5, 2020

Name: email: DABNEY BOWEN
Address: home phone: 317 VERNA HILL ROAD
work phone: FAIRFIELD, CT. 06824
Party Affiliation: cell phone: (203) 461-4351
INDEPENDENT DABNEY.BOWEN@GMAIL.COM

1. How did you learn about this position?

I HAVE BEEN FOLLOWING THE ACTIVITIES OF THE CONSERVATION COMMISSION FOR 15 YEARS.

2. Why are you interested in serving and how can you contribute to this board/commission?

I BELIEVE THERE SHOULD BE CONSERVATION PROFESSIONALS ON THE CONSERVATION COMMISSION.

3. Have you attended any meetings or reviewed past minutes/agendas? If yes, please specify.

I HAVE ATTENDED DOZENS OF MEETINGS, READ AND REVIEWED AGENDAS AND MINUTES, OVER THE PAST 15 YEARS.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

I HAVE SPOKEN WITH SEVERAL OF THE COMMISSION MEMBERS AS WELL AS THE DEPARTMENT HEAD, BRIAN CAREY.

5. Have you read the written description of the board's role?

I HAVE READ STATE STATUTE SEC. 7-131a, CHARTER OF THE TOWN OF FAIRFIELD ARTICLE X SEC. 10.3, AND THE BYLAWS OF THE FAIRFIELD CONSERVATION COMMISSION.

6. Do you have any potential conflict of interest? NO KNOWN CONFLICTS OF INTEREST.

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

I AM AWARE THAT THE CONSERVATION COMMISSION MEETS THE THIRD WEDNESDAY OF EACH MONTH AND THAT THE INLAND WETLANDS AGENCY MEETS THE FIRST WEDNESDAY OF EACH MONTH, BOTH MEETINGS, AT 7:00 PM. YES I WILL BE ABLE TO ATTEND + FULFILL THE OBLIGATIONS.

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the Town Charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

I AM REGISTERED TO VOTE IN THE TOWN OF FAIRFIELD, CT.
I AM REGISTERED AS AFFILIATED WITH THE INDEPENDENT PARTY.

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

Curriculum Vitae & biographical information

Dabney Harrison Bowen

317 Verna Hill Road, Fairfield, CT 06824
(203) 461-4351

Professional Experience

2018-present Conservation Educator, Call of the Wild CT

2019-present Director, River-Lab Estuary Program, Mill River Wetland Committee

2015-2018 River-Lab Program Coordinator, Dwight Elementary, Mill River Wetlands Committee

2015-2018 CANE Program Coordinator, Dwight Elementary, Connecticut Audubon Society

1996-2007 Brownfields redevelopment professional specializing in adaptive reuse of former industrial sites. Areas of expertise included site evaluation, due diligence, acquisition, highest & best use analysis, discounted cash flow analysis, entitlements & permitting, and community relations.

Education

Masters Certificate in Wildlife Management & Conservation, candidate
University of Oregon (distance learning program)

Master of Science in Real Estate Development & Finance
New York University, 2005

Bachelor of Science in Corporate Communications
Towson University, 1996

Designations

Master Wildlife Conservationist, Connecticut Department Energy & Environmental Protection
Licensed Wildlife Rehabilitation Specialist, candidate
Master Naturalist, Connecticut Audubon Society
Marine Mammal Stranding Team, member (Nantucket. MA)

Volunteer Work

CT Audubon Birds of Prey animal care
Connecticut Wildlife Rehabilitation Transport Network, transporter

Affiliations

The Nature Conservancy
The Wildlife Conservation Society
Aspetuck Land Trust
Fairfield Bridle Trails Association
Mill River Wetlands Committee
Nantucket Conservation Foundation
Palmetto Bluff Conservancy

From: null@town.fairfield.ct.us
To: [Board of Selectmen](#)
Subject: New submission for form: Boards and Commissions Interest Form (ID #212)
Date: Saturday, January 22, 2022 9:55:23 AM

Boards and Commissions Interest Form

Record #212 submitted from IP address 74.88.72.53 on 1/22/2022 9:55 AM

[View form](#)

ID	212
First Name	Peter
Last Name	Hood
Street Address	542 Villa Avenue
Zip Code	06825
Email Address	phood999@yahoo.com
Cell Phone	203-726-0486
Home Phone	
Work Phone	
Voter Registration Status	Yes
Political Party Affiliation	Democratic Party
Board or Commission	Conservation Commission
Read the Boards Role	Yes
How You Learned About the Position	I have attended Commission meetings, have been on the mailing list for many years, and am always generally aware of the Commission's makeup and ongoing focus. I am familiar with the Commission's responsibilities, as described in state statute, Town Charter, and additionally the Commission's documents and Open Space Management Plan. I am aware that the Commission

	<p>meets as two bodies, both the (regular) Commission and acting as the Inland/Wetlands Agency, in separate meetings. I understand the importance of commitment to all aspects of the Commission's meeting schedule and the attending research required, including associated public hearings that may be required.</p>
Who You Have Spoken To	<p>First Selectwoman, Other Board Members, Other Person(s)</p>
Explanation of Interest and Contribution	<p>I have had family in Fairfield for more than three decades and have lived in Town for over fifteen years when I moved to undertake care for aging parents. I have a strong sense of the need for community involvement, with an appreciation of what Fairfield offers its citizens. I believe it is important that each of us should strive to find means to volunteer in support of sustained and responsible growth of the Town as essential to maintaining and building our quality of living here.</p> <p>The work of the Commission has and will continue to play a most critical role as Fairfield continues to navigate the challenge of balancing desirable growth with need for maintaining its well-earned reputation as a stable, value-rich, and welcoming community for families. Perhaps nothing is more important in that responsibility than protecting and promoting enjoyment of the Town's exceptional natural water and land resources, which in the end, belong to and benefit each citizen, no matter where they live in Town. To that end, it would be an honor to serve alongside respected fellow commissioners as they work to fulfill their role in this important process.</p> <p>I do not have a lengthy relatable resumé as I am aware that other present Commission members do. However, I have a proven record of collaborative work ethic with a focus on integrating the efforts and individual strengths of all stakeholders within the specific dialog. Most importantly, I am a careful listener and note taker, who strives to ensure that agreement is reflective of consensus that incorporates the interests of all.</p> <p>I believe I would bring a common-sense, "everyman" point-of-view that would positively complement the dynamics of the Commission.</p>
Resume or Bio	<p>Hood, P (abbreviated)22.pdf</p>
Additional Comments	<p>My approach in a work environment is practical: collaborative and anxious to take on constructive</p>

feedback; flexible, open-minded and comfortable asking questions, in order to support a shared vision of "the team."

I'm pleased to note that I've now reached a milestone of fourteen years of volunteer effort as co-founder of Fairfield Beach Access

(<https://www.fairfieldbeachaccess.org/>).

WARNING: external links can be malicious. Proceed with caution.

[Manage](#)

Peter C. Hood
542 Villa Avenue, Fairfield, CT 06825
Email: phood999@yahoo.com • cell: 203.726.0486

Summary: Work History/Other/for reference

Caretaker (aging parents) (2006 – 2016)
All aspects of home/health management, including financial, ensuring compliance/documentation for social services, Medicaid, and Section 8 support.

Town of Fairfield, CT (2008 – current)
Moderator; Registrars of Voters (ad hoc)

GE: Corporate Audit Staff, (Fairfield, CT (2010)
HR Immigration Consultant, (through Adecco)

McCarter & English, LLP/ Munro Law Group, LLC (2005 merger) Stamford, CT (2000 – 2006)
Paralegal/Legal Assistant
Employment-based nonimmigrant petitions for GE Corporate & industrial global businesses.

Butterscotch Auction Gallery, Pound Ridge, NY (1994 – 2000)
Assistant to Owner/Auctioneer

Earlier:
Partner in Home Renovations Business, Greenwich/Fairfield, CT

Bloomingdale's, Stamford, CT: retail management

Education

State University of New York, (Purchase, NY): BSci Political Science, cum laude
Norwalk Community College, (Norwalk, CT): varied coursework, legal
Greenwich High School, (Greenwich, CT)

Volunteerism: Connecticut Humane Society, Westport, CT (2006 – current)
Behavior Modification Team(s).

Private focus: (including):
Co-founder, [Fairfield Beach Access](#), 3,000+ members: networking group focused on coordinating community relations between Town of Fairfield government, dog guardians, and non-dog guardians. Group listed in Town government guide under "local organizations."

Building process forms, **Marine Corrosion Control Specialists, Cos Cob, CT** (2010s)



Town of Fairfield
Office of the First Selectman
Fairfield, Connecticut 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

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Board/Commission: **Conservation**
Date: 01/22/2022

Name: **Peter C. Hood**
Address: **542 Villa Avenue**
Fairfield, CT 06825-1946

Email: **phood999@yahoo.com**
Home Phone: _____
Work Phone : _____
Cell Phone: 203.726.0486

1. How did you learn about this position?

I have attended Commission meetings, have been on the mailing list for many years, and am always generally aware of the Commission's makeup and ongoing focus.

2. Why are you interested in serving and how can you contribute to this board / commission?

I have had family in Fairfield for more than three decades and have lived in Town for over fifteen years when I moved to undertake care for aging parents. I have a strong sense of the need for community involvement, with an appreciation of what Fairfield offers its citizens. I believe it is important that each of us should strive to find means to volunteer in support of sustained and responsible growth of the Town as essential to maintaining and building our quality of living here.

The work of the Commission has and will continue to play a most critical role as Fairfield continues to navigate the challenge of balancing desirable growth with need for maintaining its well-earned reputation as a stable, value-rich, and welcoming community for families. Perhaps nothing is more important in that responsibility than protecting and promoting enjoyment of the Town's exceptional natural water and land resources, which in the end, belong to and benefit each citizen, no matter where they live in Town. To that end, it would be an honor to serve alongside respected fellow commissioners as they work to fulfill their role in this important process.

I do not have a lengthy relatable resumé as I am aware that other present Commission members do. However, I have a proven record of collaborative work ethic with a focus on integrating the efforts and individual strengths of all stakeholders within the specific dialog. Most importantly, I am a careful listener and note taker, who strives to ensure that agreement is reflective of consensus that incorporates the interests of all.

I believe I would bring a common-sense, "everyman" point-of-view that would positively complement the dynamics of the Commission.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

I have attended meetings of the Commission, (also in its capacity as Inland/Wetlands Agency) for more than a decade, and am familiar with the construct and procedural process.

4. Have you spoken with the chair, any members, or the appropriate Department Head?

I have spoken with the VC, Dabney Bowen. The Commission has undergone change over the last year, and as such, other members and the Director are no longer present. Over the last two years, the meetings have been held via teleconference.

5. Have you read the written description of the board's role?

Yes, I am familiar with the Commission's responsibilities, as described in state statute, Town Charter, and additionally the Commission's documents and Open Space Management Plan.

6. Do you have any potential conflict of interest?

No: I have no potential conflict(s) of interest.

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

Yes, I am aware that the Commission meets as two bodies, both the (regular) Commission and acting as the Inland/Wetlands Agency, in separate meetings. I understand the importance of commitment to all aspects of the Commission's meeting schedule and the attending research required, including associated public hearings that may be required.

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

I am a registered in Fairfield, as a Democrat.

9. Use this space to ask any questions you may have or to provide additional information you'd like to share.

Within my background I have legal experiences such that I am comfortable with technical documents that the Commission is commonly confronted with. My approach in a work environment is practical: collaborative and anxious to take on constructive feedback; flexible, open-minded and comfortable asking questions, in order to support a shared vision of "the team."

I'm pleased to note that I've now reached a milestone of fourteen years of volunteer effort as co-founder of [Fairfield Beach Access](#).



RECEIVED

By Office of the First Selectman at 9:24 am, Feb 14, 2018

Town of Fairfield

Office of the First Selectman
725 Old Post Road
Fairfield, CT 06824

NEW BOARDS AND COMMISSIONS QUESTIONNAIRE

To be considered for appointment to a Board or Commission please fill out this form, save a copy and email the saved copy, along with a copy of your resume, to the First Selectman's office at firstselectmanffd@town.fairfield.ct.us. Please note that your resume and completed questionnaire are public documents. If you have any questions please contact the First Selectman's office at 203-256-3030 or firstselectmanffd@town.fairfield.ct.us.

Board/Commission: Economic Development Commission

Date: February 13, 2018

Name: Steven Rosato

Address: 85 Old Stratfield Road, Fairfield, CT 06825

email: rosato.steven@gmail.com

home phone: 203.331.9770

work phone: 216.573.6886. ext 1410

cell phone: 203.913.8700

Party: Democrat

- 1. How did you learn about this position?** I am a DTC Member and looking to get involved in serving my community. I learned there are openings on several committees that need staffing.
- 2. Why are you interested in serving and how can you contribute to this board / commission?**
The Economic Development Commission is an area that I am confident that my 30+ years of business experience can best be applied in serving the needs of the town. I have been an executive in the Trade Show and Publishing industry as well as having experience in running a branch of an East coast logistics company. I have experience in growing and generating revenue, events planning, dealing with unions, partnering with local and national government agencies as well as overseeing the P&L for \$12mm event. I have had to develop short and long term strategic plans that required buy in from various associations that have differing agendas. I am confident that I can have a positive impact on the town I have made my home where I am raising my family for the long-term benefit of the entire Fairfield community.
- 3. Have you attended the meetings of any similar committees or reviewed past minutes or agendas?** If yes, please specify. Yes, I have read minutes as posted on the Town website.
- 4. Have you read the committee charge?**
Yes: The Economic Development Commission is tasked with the promotion and development of the economic resources of the Town of Fairfield.
- 5. Do you have any potential conflict of interest?** None
- 6. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?**
Yes - Democrat
- 7. Please use this space to ask any questions you may have or to provide additional information you'd like to share**

RECEIVED

By Office of the First Selectman at 9:23 am, Feb 14, 2018

Steven Rosato

85 Old Stratfield Road, Fairfield, CT 06825

Home: (203) 331-9770 Mobile: (203)913-8700 rosato.steven@gmail.com

QUALIFICATIONS: *Driven to achieve organizational goals, infuse innovation and succeed*

- Adept in establishing strong relationships with key associations and partners
- Able to create and drive new revenue streams
- Effective and strategic cost manager
- Highly experienced in international business and developing partnerships with foreign government offices
- Passionate about creating and delivering value

EDUCATION: Bachelor of Science in Business Administration - Eastern Connecticut State University - Willimantic, CT

EMPLOYMENT

March 2016 to Present, Business Development Executive – OverDrive (OD) – Cleveland, OH \$300mm
Leading global digital distribution platform for institutions

Overview: Responsible for securing premium content from educational publishers, magazines as well as all content from Latin America, the Middle East and Eastern Europe

Select Achievements:

- Signed distribution partnership with Magzter, the world's largest digital magazine newsstand for OD
- Exceeded all KPIs in 2017 increasing title collections for Spanish, Arabic & EDU content beyond goal
- Secured China as 2015 BEA Guest of Honor - largest sale in the history of RX NA
- Named 2012 EXPO Elite—Expo Magazine's annual list of the most influential people in the event, trade show and exposition industries
- Acquired Book Bloggers Conference in 2011, Launched uPublish University in 2011
- Association of Author Representatives: Industry Person of the Year 2010
- Developed partnerships with senior government officials from China, Russia, Italy, UAE, Mexico, Poland & Spain for BEA's Guest of Honor program
- Member of the launch team for inaugural 2007 NY ComicCon, Creating Event Program from scratch and directed transition of program to fulltime dedicated staff
- Group Sales Director of the Year in 2005

**October 1995 to March 2016, Event Director – BookExpo America (BEA) - \$12mm event
Reed Exhibition (RX) - Norwalk, CT \$250mm**

- Create, implement and drive strategic business plan for short and long-term objectives
- Direct reports include Marketing, PR, Conference and Sales
- Manage all P&L responsibilities
- Oversee support functions that include Operations, Registration, eProduct Development and Client Services. Manage multiple remote independent contractors
- Responsible for achieving BEA's financial, attendee and satisfaction goals.
- Primary contact for all BEA association partners: Association of American Publishers, American Bookseller Association, IDPF and Association. of Author Representatives

1991-1995 Sales Executive, Eastern Connection - Stamford, CT \$18mm

Sales Executive responsible for all regional business development. Increased territory revenue by 150% in 18 months, exceeding all assigned targets. Received company's highest award in 1995 (Chairman's Club)

1988-1991 Operations Manager, Eastern Connection - Stamford, CT \$18mm

Responsible for all aspects of the Stamford, CT operation, including: staffing, P&L, route analysis, vendor negotiations, compliance to company standards, DOT regulations, training and personnel matters.

Current: Chairman of the NY Rights Fair Advisory Committee www.newyorkrightsfair.com



Town of Fairfield

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BOARDS AND COMMISSIONS QUESTIONNAIRE

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Board/Commission: **Employees Retirement Board/Joint Retirement Investment Board**

Date: **6/18/2015**

Name: **jack mahoney**

Address: **520 Fulling Mill Ln, Fairfield, CT 06824**

Party: **Independent**

email: **jackbmahoney@gmail.com**

home phone:

work phone: **212-702-7867**

cell phone: **203-530-3870**

1. How did you learn about this position? **An email from the town**
2. Why are you interested in serving and how can you contribute to this board / commission? **I work with pension boards and investment committees. The firm I work for, Russell Investments, is a pension consultant and investment manager. I'm interested in the position to both help the town and also see how things work from the other side of the table.**
3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify. **I have read the 2015 minutes.**
4. Have you spoken with the chair, any members, or the appropriate Department Head? **I reached out to Bob Mayer and I've met with Tom Dubrosky, and I've also talked at some length with Brian Vahey.**
5. Have you read the written description of the board's role? **Yes.**
6. Do you have any potential conflict of interest? **No.**
7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position? **Yes.**

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation? **I'm registered and I'm an independent. In the event my registration shows democrat or republican, it needs to be updated to reflect independent.**

9. Please use this space to ask any questions you may have or to provide additional information you'd like to share.

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Jack Mahoney, CAIA, CIMA

2nd

Regional Director at Russell Investments

Greater New York City Area | Financial Services

Previous Russell Investments, 2 Degrees Consulting, LLC, Gartner Inc.

Education Syracuse University

Connect Send Jack InMail

500+ connections

https://www.linkedin.com/pub/jack-mahoney-caia-cima/0/337/235

Background

Experience

Regional Director

Russell Investments

June 2014 – Present (1 year 1 month) | Greater New York City Area



As Regional Director for Russell Investments, Jack is responsible for building and maintaining Russell's investment management relationships with corporate, public, health services organizations and multi-employer retirement plans in the Northeastern, United States. Working as a strategic partner with client and retirement advisory committees, treasurers and CFO's, Jack helps them understand the complete scope of Russell's Outsourced CIO solutions and manager-of-managers approach.

Jack holds both the Chartered Alternative Investment Analyst and the Certified Investment Management Analyst designations. Jack is also a Chartered Financial Analyst Level II candidate.

Regional Director

Russell Investments

October 2007 – May 2014 (6 years 8 months)



Sales Specialist

- Sales Specialist, working with Sales force in expansion of new Russell products, including traditional and alternative beta products in the US and International markets
- Call on CIO's, PM's, analysts, and marketing across top 200+ global asset management firms
- Responsible for Sales quota driven through prospecting, relationships, and content knowledge
- Strong focus on Stability family of indexes due to Russell Research findings that suggests other key factors drive manager return patterns beyond volatility and valuation measures
- Articulate offerings in the context of Russell Consulting, Russell Multi-Manager Fund Outsourcing, and Russell Investment Management and Research manager due diligence process

Director Business Development

2 Degrees Consulting, LLC

January 2007 – October 2007 (10 months)



IT consulting services to large enterprise

Global Account Manager

Gartner Inc.

April 2000 – December 2006 (6 years 9 months)



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You



Kevin Lennon



Jack Mahoney, CAIA, CIMA

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In Common with Jack

Consult clients on maximizing technology ROI, improving product development, strategy and product launches

- Increased annual sales in excess of \$1.5M per year, seven consecutive years
- Achieved between 110% and 130% of annual quota from 2000 through 2006
- Overachieved first year goal by 110%, overachieved second year by 130%
- Ensured consistency in product delivery, pricing, and strategy worldwide
- Worked with leading industry analysts to assist technology vendors and users on product strategy and custom consulting needs
- Custom consulting: primary research, ROI/TCO, benchmarking, win/loss analysis, go-to-market

Owner & Co-Founder

HealthyWaters Enterprises, LLC

December 1997 – January 2000 (2 years 2 months)

Start-up Beverage Company aimed to capitalize on calcium deficient population

- HealthyWaters, an entrepreneurial, start-up venture of formulated and specialty waters
- Involved in the overall and day-to-day operations of sales, distribution, production, advertising, pricing, promotion, and placement of OSSO Water
- Responsible for developing and executing marketing, sales, and business strategies on a national level
- Conducted market research to develop consumer demographics and target markets to set realistic expectations
- Dealt with 100% of company contacts ranging from lawyers, bankers, and accountants, to bottlers, buyers, distributors, brokers, retailers and regulatory agencies
- Assisted with the design of promotional materials to increase consumer awareness
- Established a solid distribution platform including DSD, broker network, direct to warehouse and wholesales distribution
- Continual product development designed to expand niche market share
- Exceeded projected case sales by 400%

 Education

Syracuse University

BFA, Fine Arts

1989 – 1993



CAIA (Chartered Alternative Investment Analyst)

CIMA (Certified Investment Management Analyst)

CFA Level 2 candidate

Recommendations

Given (1)



Sharon O'Neill, DBA

Vice President, Global Client Director

“ Sharon works well at all levels within a client organization, and I believe she's at her best when working on highly strategic deals involving C-level executives. She is well suited in a complex sales environment, and a consummate professional through and through.

November 18, 2009, Jack reported to Sharon at Gartner, Inc.

Connections

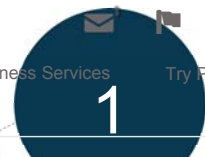
Shared (1)



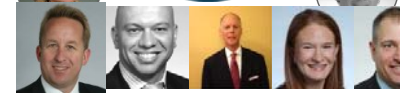
Kevin Lennon 1st



Advanced






People Similar to Jack



Scott Trautman 3rd

Regional Director at Russell Investments
Connect

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Compete with like minded developers and win killer prizes!
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You're Invited to Join the National Association of Professional Women.

Re: **FAIRFIELD HOUSING AUTHORITY**
Date: **1/17/2013**

Name: **John Madeo** email: **JMadeo@mountco.com**
Address: **63 Daybreak Road** phone 1: **914-723-1200**
Southport, CT 06890 phone 2: **203-524-0931**
Party: **Republican** phone 3:

QUESTIONNAIRE FOR BOARD / COMMISSION APPLICANTS

1. How did you learn about this position? **Newspaper Article**
2. Why are you interested in serving and how can you contribute to this board / commission?
I have an interest in public housing and have served as a Housing Authority Board Member in the past. I have considerable experience in the affordable housing field. I work with a number of public housing authorities and HUD in my professional work in New York.
3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.
No, but I am willing to do so.
4. Have you spoken with the chair, any members, or the appropriate Department Head?
No, but I am willing to do so.
5. Have you read the written description of the board's role?
Yes.
6. Do you have any potential conflict of interest?
None of which I am aware.
7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?
Yes.
8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?
I am registered with the Republican party.
9. Do you have any questions? **Not at this time.**

John Madeo
163 Daybreak Road
Southport, CT 06490
(203) 254-0931

EXPERIENCE:

Sept. 1999 - Mountco Construction and Development Corp. Scarsdale, NY
Present Executive Vice President

Responsible for all development operations, including site acquisition, contract negotiation, planning and design, financing, and local approvals. In July of 2010, Mountco has over \$70,000,000 of housing and other projects under construction. Mountco also has plans to commence development on another 300 dwelling units at a development cost of over \$40,000,000 by the end of the year.

Oct. 1997 - Creative Choice Homes
August 1999 Regional Vice President

Responsible for northeast operations for a national development corporation, including the implementation of a \$38,000,000 scattered site housing replacement program, tax credit housing development efforts in New York and New Jersey, and new business development.

Sept 1989 - Fairfield 2000 Homes Corporation
Oct. 1997 President

Responsible for all corporate activities including acquisition of property, negotiation of development fees and construction contracts, and structuring financing for over 300 affordable housing units in Fairfield county.

Oct 1979 - New Rochelle Neighborhood Revitalization Corporation
August 1989 Executive Vice President

Chief Executive Officer responsible for all corporate activities including acquisition of property, negotiation of development fees and construction contracts and structuring financing for all projects including \$14,000,000 and \$8,000,000 senior citizen complexes, a \$1,600,000 multi-family project, a \$3,000,000 moderate rehabilitation program, a \$1,400,000 townhouse development, and a \$8,000,000 HODAG project.

Private Legal Practice 1979-Present

General Practice specializing in real estate, landlord-tenant and administrative law.

EDUCATION:

Fordham University School of Law, J.D. 1978

Admitted to the New York State Bar, April 1979

Admitted to the Washington D.C. Bar, July 1987*

University of Southern California 1972

Master's Degree in Urban and Regional Planning

AOA Fellowship 1970-72

Fairfield University, B.A. 1970

*No longer practicing in Washington D.C.

COMMUNITY ACTIVITIES:

Chairman, Mayor Ernest D. Davis Scholarship Foundation

Treasurer, Mount Vernon Library Foundation

Former chairman, Fairfield Board of Education

Former Vice Chairman, New Rochelle Public Housing Authority

RECEIVED

By Office of the First Selectman at 3:55 pm, Feb 20, 2019



Town of Fairfield

Office of the First Selectman
Fairfield, Connecticut 06824

BOARDS AND COMMISSIONS QUESTIONNAIRE

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Board/Commission: Parking Authority
Date: February 20, 2019

Name: Richard Fitzgerald
Address: 210 Henderson Road
Fairfield CT 06824

Email: richfitzg@optonline.net
Home Phone: 203 259-1250
Work Phone : 212 822-0549
Cell Phone: 203 216-8691

1. How did you learn about this position?

There was a recent communication from the Parking Authority about an open position on the Board

2. Why are you interested in serving and how can you contribute to this board / commission?

I work in New York City and have held a parking permit for ~ 15 years. I have a vested interest to improve the current parking experience for commuters. I also have ~ 20+ years of finance/accounting experience and I am very comfortable working with committees.

3. Have you attended any meetings or reviewed past minutes / agendas? If yes, please specify.

No

4. Have you spoken with the chair, any members, or the appropriate Department Head?

Yes, I have known Gregory Alprin and his family for 10+ years

5. Have you read the written description of the board's role?

Yes

6. Do you have any potential conflict of interest?

No

7. Do you know the time, date and location of meetings and will you be able to attend and fulfill the obligations of the position?

Yes

8. Participation requires that you are registered voter in the town of Fairfield. Additionally, the town charter requires that party balance be maintained on all boards/commissions. Are you registered to vote and what is your party affiliation?

Yes, Republican

9. Use this space to ask any questions you may have or to provide additional information you'd like to share.

I have lived in Fairfield for 20+ years and look forward to assisting the Parking Authority Board of Commissions should I be nominated to the Board.

Richard E. Fitzgerald, MBA

210 Henderson Road, Fairfield, Connecticut, 06824 • Home: (203) 259-1250 • richfitzg@optonline.net

Summary

Achievement oriented treasury and financial professional with diversified experience in accounting, fund/cash flow management, business support, performance reporting, and financial analysis. Strong PC/spreadsheet skills, excellent multi-tasking and organizational aptitude, and proven ability to influence business partners. Effective communicator and problem-solver. Experienced supporting multiple departments with strong expertise in:

- Capital structure
- Bank relationship management
- Investment management
- Working capital management
- Financial modeling
- F/X risk management
- Budgeting
- Strong presentation skills
- Project management
- Cash flow forecasting

Experience

Apollo Global Management, LLC, New York, NY
Alternative Asset Manager with AUM of \$280 Billion
Director, Treasury

2013-Present

Responsible for Treasury activities including: liquidity management, reporting, capital structure, bank relationships and services, foreign exchange management, ISDA negotiations and short-term investments. Manage one employee.

Key accomplishments:

- Amended and renegotiated credit facility, reduced drawn spread and annual administration fee by 275bps, and \$100,000 respectively. Extended facility and diversified bank group by adding three new lenders. Conducted RFP for Joint Lead Arranger and Syndicate Role.
- Assumed oversight for Firm/Fund Bank Spend Report for over sixty-five counterparties, preparing report analytics and distribution to senior management team.
- Coordinated several subscription facilities for private equity and credit funds. Arranged joint facility for private equity segment saving \$125,000 annually. Negotiated pricing, agreements and prepared presentations to segment CFO's.
- Led three unsecured bond issuances (two ten year and one thirty-year bond). Coordinated: bank syndicate, rating agency and investor presentations, indenture and Treasury rate lock execution.
- Developed initial corporate rating agency relationship including: coordinating annual meeting presentations, review of report publications and managing ongoing dialogue.
- Established short-term investment program for Firm and Fund cash balances, diversifying into a mixture of Treasury Bills, Money Market Funds and Tactical Bank deposits. Reduced prime broker exposure and improved yield on cash balances by ~ 50 basis points with the goal of safety and soundness. Partnered with IT, automating daily trade file delivery for processing by General Ledger systems.
- Prepared policies governing Firm and Fund Treasury activities.

The Nielsen Company, Wilton, CT
Global Information and Media Company with annual revenues of \$5 Billion
Vice President & North American Treasurer, 2006-2013

2003-2013

Responsible for all global treasury operations including: cash management, \$7 Billion Debt Portfolio, \$635 Million Revolving Credit Facility, short-term cash flow forecasting, interest rate hedging, foreign exchange management, \$2 Billion + of pension & savings plans investments and Corporate Insurance Program. Manage staff of three including oversight for Netherlands Regional Treasury office.

Key accomplishments:

- Implemented cash pooling structure, resulting in a \$100MM reduction in cash balances.
- Supported Treasurer on the \$12 Billion Private Equity buyout of Nielsen (2006) & IPO (2011).
- Partnered with Tax Department to launch new Royalty Program to repatriate \$100MM+ annually.
- Prepared ISDA agreements and the placement of \$3 Billion Interest Rate Swaps.
- Coordinated Asset Liability Studies for US & UK Pension Plans and transitioned Fixed Income allocations to Long Duration Investment Managers.
- Coordinated RFP for Corporate Insurance Broker, saving \$500,000 in Broker Fees.
- Implemented new share classes for US 401(k) Plan. New share classes resulted in \$400,000+ annual fees savings for participants.
- Interim Treasurer for six months due to the retirement of Netherlands based Treasurer (2008).

Director, Treasury and Investments, 2003 to 2006

Pension coordinator for Nielsen's worldwide Defined Benefit and Defined Contribution Plans. Monitored all worldwide external investment managers and coordinated performance reporting for Investment Committees. Responsible for: coordinating asset liability studies, investment manager changes, investment policies and working with external Investment Consultants. Managed the Inter-company settlement process and related foreign exchange activity.

Key Accomplishments:

- Coordinated RFP to replace administrator to Canadian Defined Contribution Plan.
- Consolidated three US Defined Benefit Plans and transitioned \$150MM of assets to newly selected investment managers.
- Participated on team comprised of senior finance leaders from multiple countries evaluating the International Equity Asset Class and selection of two investment managers. Saved ~25bps in fees.
- Managed global travel & purchasing card RFP. Increased rebate by 35bps.
- Coordinated RFP for new lockbox provider saving ~ \$50,000 annually in bank fees.

The Reader's Digest Association, Inc., Pleasantville, NY

2001 to 2003

Global publisher and direct marketer with annual revenues of \$2 Billion

Manager, Treasury

Managed the overall liquidity of the company and its related business units. Oversaw the administration of \$1 Billion Debt facility, including the placement of debt, confirmation of interest payments and worked with agent bank on cash flows. Maintained Treasury workstation and was responsible for the data integrity and security management of the system. Assisted with the cash forecasting process. Worked with business unit CFO's to understand their business models and forecast global cash flows. Supervised one treasury analyst.

Key Accomplishments:

- Implemented a worldwide netting system for the company. Outsourced the administration to a bank, reducing Treasury's involvement in the process by two days.
- Implemented a treasury workstation to improve liquidity management and cash efficiency.
- Participated on team to issue \$1 Billion of long-term debt for an acquisition.

GE Capital Services, Stamford, CT

1997-2001

Financial services division of General Electric Company with annual revenues over \$50 Billion

Manager, Financial Reporting (Corporate Treasury), 1999 to 2001

Responsible for the domestic cash and short-term debt operations. Managed the Inter-company account reconciliation process between Treasury and the GECS business units. Coordinated the annual budget process and variance analysis on \$25MM operating plan. Analyzed average borrowings and related interest expense for the company and prepared borrowings footnote in the General Electric Annual Report. Prepared quarterly quality statistics package for senior treasury management.

Key Accomplishments:

- Automated daily reconciliation process saving over three hours per day.
- Led quality project aimed at improving the Inter-company reconciliation process, which reduced reconciliation items by 20%.
- Oversaw outsourcing initiative of Inter-company reconciliation's, saving \$100,000+ annually.

Senior Treasury Analyst, 1997 – 1999

Previous Financial Positions

1992-1997

Moore Capital Management, Inc., New York, NY, Corporate Accounting Manager and Senior Accountant, 1993-1997; and Morgan Stanley, New York, NY, Investment Accountant

Education

Fairfield University, Fairfield, CT

May 2002

MBA Concentration: Finance

Siena College, Loudonville, NY

May 1991

Bachelor of Business Administration, Major: Accounting

Advanced Computer Skills

SunGard Treasury Workstation, Microsoft Excel, Word, PowerPoint, Bloomberg, Reuters

Professional Memberships

- Association for Financial Management Professionals

20 YEAR

A RESOLUTION APPROPRIATING \$6,250,000 FOR COSTS ASSOCIATED WITH THE INSPECTION AND CONSTRUCTION PHASE OF THE EAST TRUNK WETLANDS CROSSING PROJECT, AUTHORIZING A GRANT TO REIMBURSE \$750,000 OF SUCH APPROPRIATION AND AUTHORIZING THE ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED \$2,000,000 TO FINANCE A PORTION OF SUCH APPROPRIATION.

WHEREAS, the Town of Fairfield, Connecticut (the “Town”) seeks to appropriate \$6,250,000 for the costs associated with the inspection and construction phases of the East Trunk Wetlands Crossing Project (the “Appropriation”); and

WHEREAS, the Appropriation shall be funded by several sources including: 1) \$3,500,000 from the Town’s Water Pollution Control Authority (the “WPCA”) fund balance; 2) \$750,000 in grant funds from the State of Connecticut’s Urban Act Grant Program (the “Grant”); and 3) \$2,000,000 in bonds issued by the Town (the “Bonds”); and

WHEREAS, the Town seeks to authorize the Appropriation, to negotiate and accept the terms of the Grant and the Bonds in an amount not to exceed \$2,000,000; and

WHEREAS, while the Town is liable for the debt service on the Bonds, for internal accounting purposes, it is appropriate that all costs of the Project including debt service on the Bonds be allocated to, and reimbursed to the Town by, the WPCA; and

WHEREAS, simultaneously herewith, the Town shall secure approval of a Supplemental Resolution providing that all debt service on the Bonds shall be paid by the WPCA from its own funds as such debt service becomes due and the obligation of the WPCA shall be set forth in a memorandum of understanding with the Town satisfactory to the First Selectwoman; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED:

1. As recommended by the Board of Finance and the Board of Selectmen, the Town of Fairfield (the “Town”) hereby appropriates the sum of Six Million Two Hundred Fifty Thousand and 00/100 Dollars (\$6,250,000) for costs of the inspection and construction phase of the East Trunk Wetlands crossing project, including but not limited to, the costs to replace the existing sanitary sewer pipe with a new pipe along the same alignment within an embankment across the Ash Creek Inlet wetlands adjacent to the Metro Center, and all related design, environmental inspection, administrative, financing, legal, contingency and other soft costs (the “Project”).
2. The First Selectwoman is hereby authorized and directed to negotiate and accept the terms of a state grant under the Urban Act Grant Program in the amount of Seven Hundred Fifty

Thousand and 00/100 (\$750,000) Dollars to fund a portion of the Project (the "Grant"). The First Selectwoman is also hereby authorized to enter into, on behalf of the Town, a Grant agreement or other document memorializing the terms of the Grant and to take all action necessary or reasonably required to carry out, give effect and consummate such Grant including executing on behalf of the Town such documents, agreements, contracts and certificates as deemed to be necessary or advisable by the First Selectwoman.

3. As recommended by the Board of Finance and the Board of Selectmen, the Town may borrow a sum not to exceed Two Million and 00/100 Dollars (\$2,000,000) and issue its general obligation bonds/bond anticipation notes for such indebtedness under its corporate name and seal and upon the full faith and credit of the Town in an amount not to exceed said sum for the purpose of financing the appropriation for the Project.
4. The Board of Selectmen, the Treasurer and the Chief Fiscal Officer of the Town are hereby appointed a committee (the "Committee") with full power and authority to cause said bonds to be sold, issued and delivered; to determine their form and terms, including provision for redemption prior to maturity; to determine the aggregate principal amount thereof within the amount hereby authorized and the denominations and maturities thereof; to fix the time of issue of each series thereof and the rate or rates of interest thereon as herein provided; to determine whether the interest rate on any series will be fixed or variable and to determine the method by which the variable rate will be determined, the terms of conversion, if any, from one mode to another or from fixed to variable; to set whatever other terms of the bonds they deem necessary, desirable or appropriate; to designate the bank or trust company to certify the issuance thereof and to act as transfer agent, paying agent and as registrar for the bonds, and to designate bond counsel. The Committee shall have all appropriate powers under the Connecticut General Statutes, as amended (the "Statutes") including Chapter 748 (Registered Public Obligations Act) and Chapter 109 (Municipal Bond Issues) to issue, sell and deliver the bonds and, further, shall have full power and authority to do all that is required under the Internal Revenue Code of 1986, as amended, and under rules of the Securities and Exchange Commission, and other applicable laws and regulations of the United States, to provide for issuance of the bonds in tax exempt form and to meet all requirements which are or may become necessary in and subsequent to the issuance and delivery of the bonds in order that the interest on the bonds be and remain exempt from Federal income taxes, including, without limitation, to covenant and agree to restriction on investment yield of bond proceeds, rebate of arbitrage earnings, expenditure of proceeds within required time limitations, the filing of information reports as and when required, and the execution of Continuing Disclosure Agreements for the benefit of the holders of the bonds and notes.
5. The First Selectwoman and Treasurer or Chief Fiscal Officer, on behalf of the Town, shall execute and deliver such bond purchase agreements, reimbursement agreements, line of credit agreement, credit facilities, remarketing, standby marketing agreements, standby bond purchase agreements, and any other commercially necessary or appropriate agreements which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the sale and issuance of bonds, and if the Committee

determines that it is necessary, appropriate, or desirable, the obligations under such agreements shall be secured by the Town's full faith and credit.

6. The First Selectwoman and Treasurer or Chief Fiscal Officer shall execute on the Town's behalf such interest rate swap agreements or similar agreements related to the bonds for the purpose of managing interest rate risk which the Committee determines are necessary, appropriate or desirable in connection with or incidental to the carrying or selling and issuance of the bonds, and if the Committee determines that it is necessary, appropriate or desirable, the obligations under such interest rate swap agreements shall be secured by the Town's full faith and credit.
7. The bonds may be designated "Public Improvement Bonds of the Town of Fairfield", series of the year of their issuance and may be issued in one or more series, and may be consolidated as part of the same issue with other bonds of the Town; shall be in serial form maturing in not more than twenty (20) annual installments of principal, the first installment to mature not later than three years from the date of issue and the last installment to mature not later than twenty (20) years from the date of issuance or as otherwise provided by statute. The bonds may be sold at an aggregate sales price of not less than par and accrued interest at public sale upon invitation for bids to the responsible bidder submitting the bid resulting in the lowest true interest cost to the Town, provided that nothing herein shall prevent the Town from rejecting all bids submitted in response to any one invitation for bids and the right to so reject all bids is hereby reserved, and further provided that the Committee may sell the bonds on a negotiated basis, as provided by statute. Interest on the bonds shall be payable semi-annually or annually. The bonds shall be signed on behalf of the Town by at least a majority of the Board of Selectmen and the Treasurer, and shall bear the seal of the Town. The signing, sealing and certification of the bonds may be by facsimile as provided by statute.
8. The Committee is further authorized to make temporary borrowings as authorized by the Statutes and to issue temporary notes of the Town in anticipation of the receipt of proceeds from the sale of the bonds to be issued pursuant to this resolution. Such notes shall be issued and renewed at such time and with such maturities, requirements and limitations as provided by the Statutes. Notes evidencing such borrowings shall be signed by the First Selectwoman and Treasurer or Chief Fiscal Officer, have the seal of the Town affixed, which signing and sealing may be by facsimile as provided by statute, be certified by and payable at a bank or trust company incorporated under the laws of this or any other state, or of the United States, be approved as to their legality by bond counsel and may be consolidated with the issuance of other Town bond anticipation notes. The Committee shall determine the date, maturity, interest rates, form and manner of sale, including negotiated sale, and other details of said notes consistent with the provisions of this resolution and the Statutes and shall have all powers and authority as set forth above in connection with the issuance of bonds and especially with respect to compliance with the requirements of the Internal Revenue Code of 1986, as amended, and regulations thereunder in order to obtain and maintain issuance of the notes in tax exempt form.

9. Pursuant to Section 1.150-2, as amended, of the Federal Income Tax Regulations the Town hereby declares its official intent to reimburse expenditures (if any) paid for the Project from its General or Capital Funds, such reimbursement to be made from the proceeds of the sale of bonds and notes authorized herein and in accordance with the time limitations and other requirements of said regulations.
10. The First Selectwoman, Chief Fiscal Officer and Town Treasurer are hereby authorized, on behalf of the Town, to enter into agreements or otherwise covenant for the benefit of bondholders to provide information on an annual or other periodic basis to the Municipal Securities Rulemaking Board (the "MSRB") and to provide notices to the MSRB of material events as enumerated in Securities and Exchange Commission Exchange Act Rule 15c2-12, as amended, as may be necessary, appropriate or desirable to effect the sale of the bonds and notes authorized by this resolution.
11. The Committee is hereby authorized to take all action necessary and proper for the sale, issuance and delivery of the bonds and notes in accordance with the provisions of the Statutes and the laws of the United States.
12. The First Selectwoman or other proper Town official is authorized to apply for and accept any available State or Federal grant, in addition to the Grant as defined in paragraph 2 herein, in aid of the financing of the Project, and to take all action necessary and proper in connection therewith. Any such grants or contribution received prior to the issuance of the Bonds authorized herein shall be applied to the costs of the Project or to pay at maturity the principal of any outstanding bond anticipation notes issued pursuant this resolution and shall reduce the amount of the Bonds that can be issued pursuant to this resolution. If such grants and contributions are received after the issuance of the Bonds, they shall be applied to pay the principal on the Bonds or as otherwise authorized by the Board of Selectmen, Board of Finance and Representative Town Meeting provided such application does not adversely affect the tax-exempt status of the Bonds or the Town's receipt of such grant or contribution.

SUPPLEMENTAL RESOLUTION

WHEREAS, the Town of Fairfield (the “Town”) has adopted at the request of the Water Pollution Control Authority (“WPCA”) a Resolution entitled “A RESOLUTION APPROPRIATING \$6,250,000 FOR COSTS ASSOCIATED WITH THE INSPECTION AND CONSTRUCTION PHASE OF THE EAST TRUNK WETLANDS CROSSING PROJECT, AUTHORIZING A GRANT TO REIMBURSE \$750,000 OF SUCH APPROPRIATION AND AUTHORIZING THE ISSUANCE OF BONDS IN AN AMOUNT NOT TO EXCEED \$2,000,000 TO FINANCE A PORTION OF SUCH APPROPRIATION” (the “Resolution”); and

WHEREAS, the Resolution appropriates \$6,250,000 (the “Appropriation”) for costs associated with the inspection and construction phases of the East Trunk Wetlands Crossing Project (the “Project”); and

WHEREAS, the Appropriation shall be funded by several sources including: 1) \$3,500,000 from the WPCA fund balance; 2) \$750,000 in grant funds from the State of Connecticut’s Urban Act Grant Program (the “Grant”); and 3) \$2,000,000 in bonds issued by the Town (the “Bonds”); and

WHEREAS, the Resolution authorizes the Appropriation, the negotiation and acceptance of the terms of the Grant and authorizes the Bonds in an amount not to exceed \$2,000,000; and

WHEREAS, while the Town is liable for the debt service on the Bonds, for internal accounting purposes, it is appropriate that all costs of the Project including debt service on the Bonds be allocated to, and reimbursed to the Town by, the WPCA; and

WHEREAS, the WPCA has agreed to pay for the costs of the Project and the debt service on the Bonds authorized by the Resolution; and

NOW, THEREFORE, IT IS HEREBY:

RESOLVED,

- 1) That the debt service on the Bonds as such debt service becomes due shall be paid by the WPCA from its own funds and the obligation of the WPCA shall be set forth in a memorandum of understanding (the “MOU”) with the Town satisfactory to the First Selectwoman; and
- 2) That the First Selectwoman is hereby authorized to execute the MOU on behalf of the Town.

East Trunk Sewer Metro Wetlands Crossing – Construction/Inspection Phase

Project cost - \$ 6,250,000 (includes Contingency)

Town Share – \$ 5,500,000 broken down as \$3.5 million to come from WPCA Fund Balance and \$2 million to be bonded.

Grant-\$ 750,000 Urban Act grant extended and transferred from East Trunk sewer project.

1. BACKGROUND – East Trunk Sewer Wetlands Crossing project will replace approximately 311 linear feet of existing 33” sanitary sewer pipe with a new 36” pipe along the same alignment within an embankment across the Ash Creek Inlet wetlands adjacent to the Metro Center. This project will reduce Inflow & Infiltration (I&I), reduce Sewer System Overflows (SSO), and increase capacity for future development. Design services for this project were awarded to D&B Engineers in April 2021. Construction Plans are completed. Permits have been obtained to start construction.
2. PURPOSE – To replace sewer main that carries about 2/3 of Town sewer flows to the WPCF plant. The new 36 inch line will expand capacity for Metro Center development and provide necessary improvements to the system.
3. DESCRIPTION OF PROPOSAL -The request includes Construction of the sewer, design services during construction, specialized inspections, environmental inspection, and general daily inspections.
4. RELIABILITY OF COST ESTIMATE – This estimate is based on the latest information of the design consultant for construction and inspection costs are based on number of days for anticipated construction. (13-16 months) Using 16 month as worst case scenario.
5. INCREASED EFFICENCY AND PRODUCTIVITY – same as number 2.
6. ADDITIONAL LONG RANGE COST – Cost to complete the pipe replacement will depend on actual contract bids and final field conditions.
7. ADDITIONAL USE OR DEMAND ON EXISTING FACILITES – increased capacity in sewer line. New line should have significantly less maintenance than current line.
8. ALTERNATES TO THIS REQUEST – None, Town might be liable for additional Sanitary Sewer Overflows and future development could be severely limited.
9. SAFETY AND LOSS CONTROL – Environmental conditions will improve with project.
10. ENVIRONMENTAL CONSIDERATIONS –are listed in construction bid documents (plans and specifications). Town must hire Licensed Environmental Professional and perform specialized inspections throughout the project per (IBC) building codes.
11. INSURANCE – Consultant will be required to carry the necessary insurance as directed by the Town of Fairfield Purchasing Department.
12. FINANCING – As detailed earlier, Project costs are broken down into different sections. The Town Share is anticipated to be \$ 5,500,000, broken down as \$3.5 Million to come from WPCA Fund Balance, \$ 2 Million to be Bonded by Capital Improvements and Town will be utilizing a \$ 750,000 grant that was extended and transferred from another East Trunk sewer project. Project has been listed on Capital Waterfall (5 year planning document) for some time now.
13. OTHER CONSIDERATIONS - None

14. APPROVALS – WPCA Oct 19, 2022 and Nov 2, 2012

BOS Nov 2022

BOF Nov 2022

RTM Nov 2022

**TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE**

Project name 22-0297

Estimator JF / PS

Labor rate table CT PW FAIRFIELD 23

Equipment rate table EQUIP2022

Report format Summary

Estimate Notes
TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

1. The estimating software that was utilized was Sage Estimating Version 20.1 for detailed back-up estimate and Excel for estimate summaries. Additionally R.S. Mean's data bases and historical databases were utilized for material pricing and labor/equipment productivity rates.
2. Pricing in the estimate is based on crew pricing in which individual line items are assigned a crew and a production rate for that crew. Each crew is comprised of individual resources (labor & equipment).
3. Labor rates are based on Prevailing Wage Rates as published by Connecticut Department of Labor for the period beginning July 2022. These labor rates (base rates and supplemental rates) including payroll taxes and insurance were loaded into the Sage Estimating database rate tables for use in this estimate. Equipment rates are based on R.S. Means 2022 equipment rate tables.
4. The estimate was developed in general accordance with guidelines established by the Association for the Advancement of Cost Estimating International (ACEI) and is most accurately described as a Class 4 cost estimate. A detailed description of the estimate class is provided below.

AACE International CLASS 4 Cost Estimate – Class 4 estimates are generally prepared based on limited information and subsequently have fairly wide accuracy ranges. Typically, engineering is 1% to 15% complete. They are typically used for project screening, determination of feasibility, concept evaluation, and preliminary budget approval. Virtually all Class 4 estimates use stochastic estimating methods such as cost curves, capacity factors, and other parametric and modeling techniques. Expected accuracy ranges are from –15% to –30% on the low side and +20% to 50% on the high side, depending on the technological complexity of the project, appropriate reference information, and the inclusion of an appropriate contingency determination. Ranges could exceed those shown in unusual circumstances. As little as 20 hours or less to perhaps more than 300 hours may be spent preparing the estimate depending on the project and estimating methodology (AACE International Recommended Practices and Standards).
5. The estimate is based on a single prime lump sum contract. Notice to proceed is anticipated to be December of 2022 with 16 month duration to substantial completion.
6. The estimate is based on crews working 8 hours day, 5 days per week. There is no planned use of overtime included in this estimate, although an allowance of 5% allocated to labor costs has been included for "incidental overtime".
7. Labor productivity is based on R.S. Means and historical in house production rates. Constraints due to construction sequencing and site conditions have been included in the individual line item's productivity rates
8. Escalation is calculated from October 2022 to a mid-point of construction of August 2023 at 5% per annum compounded.
9. Due to recent increases/fluctuations in construction materials a 10% contingency factor has been added to estimate

Estimate Notes

***TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE***

10. Estimate is based on the following:
 - Conceptual Documents, Dated August, 2022
11. The Followings in Not Included in estimate:
 - Professional/design fees
 - Construction management fees
 - Taxes (Except Sales Tax on Equipment, Construction Aides)
 - Financing costs
 - Permits
 - Construction Contingency (Management Reserve)

Summary

**TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE**

TOTAL, LUMP SUM	\$5,250,380
BID FORM ALLOWANCES & UNIT PRICES (ALLOW 5% OF LUMP SUM COST)	\$262,519
TOTAL ANTICIPATED PROJECT COST	\$5,512,899

Estimate Totals
TOWN OF FAIRFIELD, CT - DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING
CONCEPTUAL ESTIMATE

Description	Rate	Amount
<u>LUMP SUM</u>		
Labor		770,439
Material		826,406
Equipment		1,323,320
Other		13,500
Subtotal		2,933,665
General Conditions	20.00%	586,733
Subtotal		3,520,398
Incidental Overtime Allowance (Calculated On Labor)	5.00%	38,522
Small Tools (Calculated On Labor)	5.00%	38,522
Equipment Sales Tax (Calculated On Equipment)	8.63%	114,136
Material Cost Bidding Contingency (Calculated on Material)	10.00%	82,641
Subtotal		3,794,219
Escalation	3.73%	141,524
Subtotal		3,935,743
Contractor Overhead	10.00%	393,574
Subtotal		4,329,318
Contractor Profit	10.00%	432,932
Subtotal		4,762,249
Design Contingency	5.00%	238,112
Subtotal		5,000,362
Bonds & Insurance	5.00%	250,018
Subtotal		5,250,380
LUMP SUM, TOTAL		\$5,250,380



Principals

Steven A. Fangmann, P.E., BCEE
President & Chairman

Robert L. Raab, P.E., BCEE, CCM
Senior Vice President

William D. Merklin, P.E.
Senior Vice President

Joseph H. Marturano
Senior Vice President

November 2, 2022

William Hurley, P.E., Engineering Manager
Town of Fairfield
Fairfield Engineering Department
725 Old Post Road
Fairfield CT 06824

Re: Letter Proposal for Design Services during Construction and
Construction Management Services for the Town of Fairfield East
Trunk Sewer Wetland Crossing Project
D&B No. 5618

Dear Mr. Hurley:

D&B Engineers and Architects (D&B) is pleased to submit this Letter Proposal for Professional Engineering Services required to provide Design Services During Construction (DSDC), Construction Management (CM) and Inspection Services for the Town of Fairfield East Trunk Sewer Wetland Crossing.

The subject property is located in the vicinity of the Fairfield Metro Center Site which is located at 219 Ash Boulevard in Fairfield, Connecticut. During the period from 1940 to 1986 the site was owned and operated by either the Bullard Company or Best Cast and experienced significant contamination from utilization as a sand-casting foundry. Numerous soil and groundwater investigations and associated remediation activities have occurred on site as greater than 50% of the site was covered by casting sands.

Project Background:

D&B understands that the primary construction items include work associated with the excavation, demolition and removal of the existing 33-inch reinforced concrete gravity sewer, the installation and connection of a new 36-inch reinforced concrete gravity sewer pipe and the construction of a new precast reinforced manhole. The selected contractor will be required to complete their work within sixteen (16) months from the Notice to Proceed. The Town is now seeking a professional engineering consultant to provide design services during construction, construction administration, management and fulltime inspection services related to this work. D&B's proposal is based on our previous design experience on the project, review of the information provided by the Town, and internal technical discussions regarding projects with similar conditions.

William Hurley, P.E., Engineering Manager
Town of Fairfield
Fairfield Engineering Department
November 2, 2022

Scope of Work:

Design Services during Construction (DSDC)

D&B proposed to perform the following tasks associated with Design Services during Construction (DSDC)

1. D&B and their subconsultants will verify and approve samples, schedules, shop drawings and other submissions for conformance with information given in the Contract Documents. In addition, D&B will prepare responses to address Requests for Information from the Contractor.
2. D&B and their subconsultants will consult with the Town of Fairfield prior to the preparation of any change order documents requested by the Contractor. D&B will prepare the change order(s) accordingly and submit them to the Town of Fairfield for their review and approval.
3. D&B and their subconsultants will be available for conference calls, meetings and make site visits as requested. It is assumed that D&B would perform six (6) site visits throughout the project duration.

Construction Management Services (CM)

1. D&B and their subconsultants will provide construction management and inspection services related to the Town of Fairfield East Trunk Sewer Wetland Crossing Project and will include but not be limited to the following items:
 - a. Identify scheduled work assignments, contractors on-site and overall site conditions
 - b. Record contractor hours on the job site, number of contractor's work force, name of foreman and list of equipment used.
 - c. Record site conditions i.e., weather conditions/factors
 - d. Monitor change order work
 - e. Record list of visitors to the job site
 - f. Detail daily activities.
 - g. Identify field decisions
 - h. Provide general observations
 - i. Refer to specification as needed to provide the necessary descriptive details, for items such as test procedures.
 - j. Record work not performed as specified

William Hurley, P.E., Engineering Manager
Town of Fairfield
Fairfield Engineering Department
November 2, 2022

- k. Prepare daily written inspection reports including photographic record
- l. Maintain progress payment documents
- 2. D&B's proposed inspection cost is based on one full time inspector at a loaded rate of \$150/hr for a projected construction duration ranging from thirteen (13) to sixteen (16) months. D&B will also provide office support services to assist the field engineer on an as needed basis.

Construction Management Associated with Special Inspections and Support of Excavation

- 1. D&B's subconsultant Meuser Rutledge Consulting Engineers PLLC (MRCE) will perform construction management services associated with the support of excavation which will include the inspection of drilled soldier / foundation piles, SOE installation, soil subgrades and include the preparation of Daily Field Reports. Additionally, MRCE will provide office support to the Field Engineer and respond to any associated field questions.
- 2. This work will be billed at a rate of \$1,150 per day for field inspector services for a 9-hour day including travel time and travel expenses and the preparation of a Daily Field Report. Office support is to be billed at a rate of a half hour per day for \$150/day. The current estimated schedule related to the SOE is estimated to be approximately 80 days. Additional days will be charged at the specified rate. In order to minimize the risk associated with additional inspection, contractor liquidated damages could be included for exceedance of the time contractually allotted for completion of the SOE.

Fee & Fee Schedule

D&B proposes to provide these services for a not-to-exceed fee of **\$685,000**. The fee shall be broken out as follows:

Design Services During Construction (D&B)	\$95,000 to \$115,000
Design Services During Construction (MRCE)	\$16,000 to \$20,000
(Sub Total)	\$111,000 to \$135,000
Construction Management and Inspection (D&B)	\$339,000 to \$420,000
Special Inspections and Support of Excavation (MRCE)	\$104,000 to \$130,000
Total Fee	\$554,000 to \$685,000

William Hurley, P.E., Engineering Manager
Town of Fairfield
Fairfield Engineering Department
November 2, 2022

Page 4

Exclusions

As previously discussed with the Town of Fairfield, the range of costs and scope of work above have been provided on an expedited schedule for rough budgetary purposes and a final budgetary price proposal letter will be provided at a future date which will not exceed the maximum ranges provided above and include further exclusions of work which were not included in the above costs.

Very truly yours,

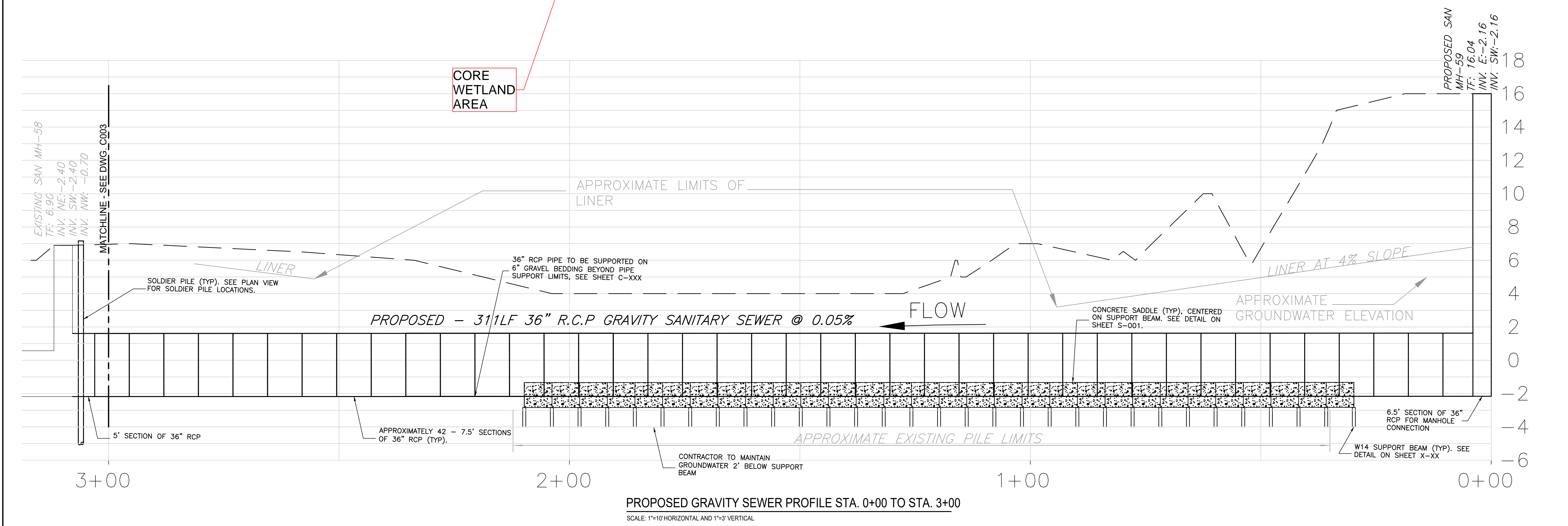
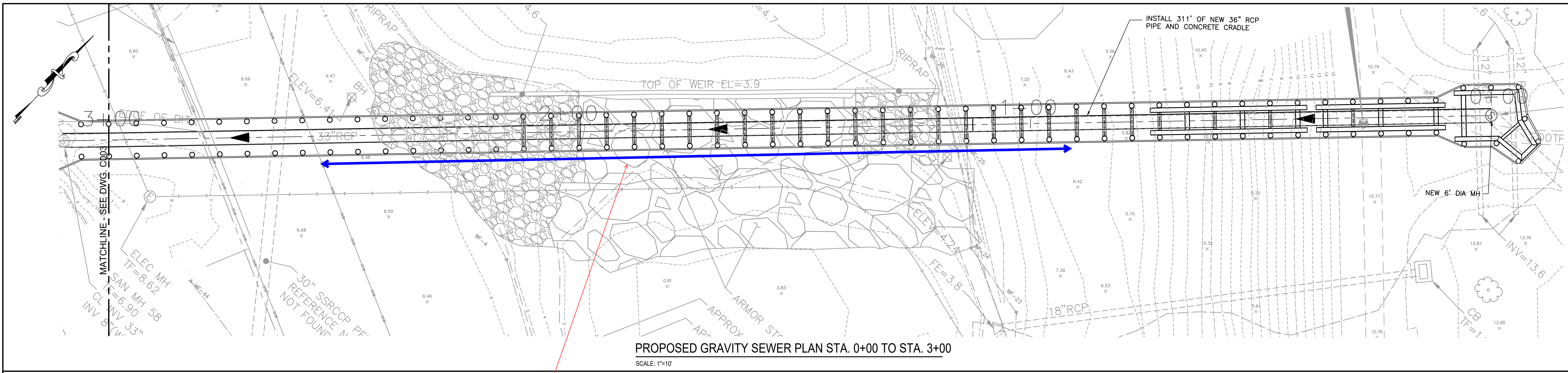
A handwritten signature in blue ink, appearing to read 'R. Raab', is positioned above the typed name.

Robert L. Raab, P.E., BCCE, CCM
Senior Vice President

RLR/KNt/cf
♦5618\RLR110222WH_Ltr



EAST TRUNK LINE INTERCEPTOR SEWER RELOCATION



NOTES:
1. SEE SITE PROPOSED WORK NOTES ON SHEET G-002

NO.	DATE	REVISION	INT.

PROJECT ENGINEER: AR	DRAWN BY: DC
DESIGNED BY: DC/KN	CHECKED BY: RR

D&B ENGINEERS AND ARCHITECTS, P.C.

THE TOWN OF FAIRFIELD, CT
DIVISION OF SANITATION
EAST TRUNK SEWER WETLAND CROSSING

PROPOSED GRAVITY SEWER
PLAN AND PROFILE STATION 0+00 TO 3+00

PROJECT NO. 5618	DRAWING NO. C007
DATE: AUGUST 2022	
SCALE: 1"=10' HORIZONTAL 1"=3' VERTICAL	



WATER POLLUTION CONTROL AUTHORITY COMMISSION Minutes

https://www.youtube.com/watch?v=q_PJGg55XuY

A WPCA Regular meeting was held via Webex at 7:00 p.m. on Wednesday, December 15, 2021.

Present: Vice Chair Joseph D'Avanzo, Ron Drew, Chairman Mark Elletson, Matt Manchisi, Chris Steiner

Absent: Tom McCarthy, Nancy Lefkowitz

Also Present: Christian Dockum, WPCA Superintendent John Bodie, Chris Cardany, John Clancy WPCA Administrator/Inspector, Fairfield University VP Facilities David Frasinelli, Steve Gniadek of 974 Fairfield Beach Road, Julie McGoldrick of 171 Acorn Lane, Gregory Sargent of 1450 Fairfield Beach Road.

1. Call to Order – Chairman Elletson called the meeting to order at 7:01 p.m. and welcomed Chris Steiner.

Joseph D'Avanzo motioned to add an item to the Agenda under 4. Old Business "b) To Act Upon a Request for Additional Funding for Micro Grid Project". Ron Drew seconded the motion which carried unanimously.

2. Bills and Communications - Approval of November 17, 2021, Regular Meeting Minutes

Joseph D'Avanzo motioned to approve the November 17, 2021, Regular Meeting Minutes. Matt Manchisi seconded the motion which carried unanimously.

3. New Business

1. Consider and act on election of officers for 2022 WPCA Commission

Joseph D'Avanzo motioned to elect Mark Elletson as Chair. Ron Drew seconded the motion which carried unanimously.

Ron Drew motioned to elect Joseph D'Avanzo as Vice Chair. Matt Manchisi seconded the motion which carried unanimously.

2. Approval of meeting dates for 2022

Joseph D'Avanzo motioned to approve the 2022 meeting dates as presented; meeting the third Wednesday of the month at 7:00 p.m. Chris Steiner seconded the motion which carried unanimously.

3. Consider and act on a request from Fairfield University to connect two multi-story townhouse residences with a total of 84 beds to the Fairfield Sewer system

Mr. Frasinelli gave a brief overview, then opened up to the Commission for questions and comments. He said they received P&Z approval to build two buildings in the north end of campus for student housing with a total of 84 beds. Flow testing capacity in two locations is complete and calculations prepared by Langan Engineering was submitted to WPCA. Mr. Bodie reviewed the report and doesn't see any issue with the added flow. Mr. Frasinelli described locations and confirmed they tested during a rain event.

Joseph D'Avanzo motioned to approve Fairfield University's request to connect two town house residences, buildings 16 and 17, with a total of 84 bedrooms. This approval will be effective for two years. The applicant will have to return to the Commission for approval in January 2024 if construction has not begun. The approval is subject to payment of \$136,765 which is calculated as the sewer usage fee. The fee is to be paid when the permit is issued. Matt Manchisi seconded the motion which carried unanimously.

4. Consider and act on additional funding for borings for East Trunk Wetlands Crossing Project

Mr. Elletson said he met with the Staff, Engineering and the contractor and shared the documentation (included in backup) with the Commission. He summarized the RFP process relative to the pipe replacement (36" to 30") on lining the Metro Center project. He said they could use the in-house test data. In some locations they need to bring in a large crane to drill down to determine the boring capacity. There is soil work associated with that work and need additional funding to perform the work.

Joseph D'Avanzo motioned to provide up to \$31,000 funding for borings for the East Trunk Wetlands Crossing Project. Matt Manchisi seconded the motion which carried. (Steiner abstained).

a) Sewer Adjustments: Mr. Elletson noted they are in the process of revising the policy so residents don't have to present to WPCA and the adjustments can be handled by the department. Mr. D'Avanzo summarized the below situations.

1. 222 High Ridge Road - Raul Herrera

Joseph D'Avanzo recommended they adjust the bill to \$150 which is the minimum usage fee and the credit the account \$1,494.96 that was already paid less the \$150. Chris Steiner seconded the motion which carried unanimously.

2. 171 Acorn Lane - Julie McGoldrick

Joseph D'Avanzo motioned to recalculate the bill eliminating March and use the months December, January, February and multiply by three giving an adjusted bill of \$510.60. A portion of the bill was previously paid and she will pay the difference. Ron Drew seconded the motion which carried unanimously.

3. 974 Fairfield Beach Road - Steven Gniadek

Mr. D'Avanzo stated the Commission is not prepared to approve without further review of the calculations.

No action taken.

4. 1174 Bronson Road – Steven Pfann

Joseph D'Avanzo motioned to postpone the item. The motion was seconded and carried unanimously.

Mr. D'Avanzo will review the history and will propose they give him credit for what was paid on the last three years' bills and then take the last three years' bills and charge the minimum rate of \$150. The premise is a nursery.

4. Old Business**a) 1450 Fairfield Beach Road – Gregory Oliver Sargent**

Joseph D'Avanzo motioned to adjust the last three years' charges (2019, 2020, 2021) totaling \$2,546.84 crediting the last three years back to Mr. Sargent and recommended a zero bill. The land is a farm, with no connection to Sewer system. Matt Manchisi seconded the motion which carried. (Elletson abstained).

b) To Act Upon a Request for Additional Funding for Micro Grid Project

Mr. Bodie explained the Yankee Electric May Change Order. WPCA approved \$144,388.43 in May. It is short \$91,166.57 which is for the additional work at the Fire Training Center, Conservation and Animal Control sites. Yankee Electric can't proceed without the additional funds. Mr. D'Avanzo said the Town and Commission had a 50/50 split agreement. Mr. Bodie said they received a bill for additional work for contaminated soil. Mr. Bodie will meet with Ms. Pulie for further clarification. Mr. Bodie said we can wait to take action until January.

No action taken.

5. Update on Current Projects - Status of projects were reviewed (document can be found in Back Up). Mr. Clancy walked through the projects in priority order.

6. Status Update on Sewer Bypasses – Mr. Clancy provided an update.

Christian Dockum's term has expired. Christian indicated he is willing to continue to help the WPCA Commission and appreciates their work. The Commission thanked Mr. Dockum for all his contributions.

7. Adjournment

Ron Drew motioned to adjourn the meeting adjourned at 8:16 p.m. Matt Manchisi seconded the motion which carried unanimously.

Respectfully submitted,
Sheila Tesei, Recording Secretary

WATER POLLUTION CONTROL AUTHORITY COMMISSION

Draft Minutes

<https://www.youtube.com/watch?v=JitjL65C2Rs>

A WPCA Regular meeting was held via Webex and In Person at 7:00 p.m. on Wednesday, October 19, 2022.

Present: Vice Chairman Joseph D'Avanzo, Ron Drew (via Webex), Chairman Mark Elletson (via Webex), Matt Manchisi, Tom McCarthy, Chris Steiner

Absent: Nancy Lefkowitz

Also Present: John Bodie WPCA Superintendent, John Clancy WPCA Administrator/Inspector, Bill Hurly Engineering (arrived 7:35 p.m.), Megha Jain Engineering

1. Call to Order – Chairman Elletson called the meeting to order at 7:00 p.m.

2. Bills and Communications

a. Approval of the September 21, 2022, Regular Meeting Minutes

Chris Steiner motioned to approve the September 21, 2022, Regular meeting minutes. Tom McCarthy seconded the motion which carried, 5-0-1. (D'Avanzo, Elletson, Manchisi, McCarthy, Steiner in favor and Drew abstained)

3. New Business

a) Sewer Adjustments

i. 931 Fairfield Beach Road

Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 931 Fairfield Beach Road to \$509.57 which represents the average bill of the average client of the sewer system. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

ii. 480 Hulls Highway

Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 480 Hulls Highway to the average of the prior two years' which calculates to be \$846.20. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

iii. 3915 Park Avenue Unit 58

Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 3915 Park Avenue Unit 58 to equal the prior years' sewer

bill of \$1,115.04. Chris Steiner seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

iv. 268 Berkley Road

Joseph D'Avanzo motioned to authorize the Fairfield Tax Collector to adjust the 2021 sewer usage bill for 268 Berkley Road to \$707.11 which is calculated to be the prior years' water usage times the current rate. Matt Manchisi seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

- b) To hear, consider and act on a request for funding environmental specs and design services for Tighe & Bond for the East Trunk sewer totaling \$7,500.

Chris Steiner motioned to approve up to \$7,500 for design services for Tighe & Bond. Tom McCarthy seconded the motion.

Ms. Jain explained there are two phases of the east trunk line. Tighe & Bond is Phase 2 and the cost for environmental boring services is \$7,500. Mr. Bodie supplied the cost breakdown. Ms. Jain said the investigation is to determine if there is suitable soil to make it constructible. Tighe & Bond will provide this data to Cardinal Engineering, which is designing the foundation. Ms. Jain said they will consider trenchless, if feasible. She said geotechnical information will be evaluated and will look into the specifications further. Further discussion on cost savings using one contractor vs. two, the geotechnical investigation, and deep borings and methods ensued.

Joseph D'Avanzo motioned to move Item (e) ahead of Items (b) & (d). Matt Manchisi seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor).

Discussion of Item (b) continued after voting on Item (e). Mr. Hurley gave his recollection of the project. He said the Town applied for a Connecticut Communities Grant. In the past the grant has been between \$1m and \$2m but now could be up to \$10m. The decision about grant availability should be made in approximately a month. Grants are dependent upon either "a quick build or shovel ready" so they could want us to start right away. Tighe & Bond is preparing the report, but not doing borings.

The motion carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

- c) To hear, consider and act on a request for funding change order from D&B Engineers for the Metro-Wetlands Crossing totaling \$35,000.

Mr. Hurley said the project fee increased and the Commission approved a \$31,000 change order last December but it never went further. There was confusion on the funding which was cleared up and he must get on the other Town boards' agendas.

No action taken.

- d) To hear, consider and act on a request for funding for Cardinal Engineering for Plan updating, utility coordination and revised bid documents for East Trunk Sewer totaling \$30,000. This could increase to an estimated \$50K, if laterals to connect houses on Kenwood Rd. need to be included in revised design.

Mr. Hurley gave the current status of the grant which has been submitted. He anticipates the award in 4-6 weeks. The State uses a designer and a different inspector. The item has to go to the other Town Boards. Mr. Bodie is concerned that the laterals are not included. Mr. Steiner thinks we should leave as designed. Mr. Elletson said the whole spec package hooking up the homeowners was not included in the original design. Mr. Hurley said they will work together to get better data and suggested to wait a month to get more information.

Chris Steiner motioned to act on a request for Cardinal Engineering for Plan updating, utility coordination and revised bid documents for East Trunk Sewer up to \$30,000. The motion failed with no second.

Mr. D'Avanzo and Mr. Manchisi suggested requesting homeowner's approval before any costs are included. Mr. D'Avanzo and Mr. Manchisi also indicated the homeowners can remain as currently connected, as it would be a significant expense to connect these homes. Mr. Drew feels it is premature to speak to the homeowners and said we could do our end and they can connect when they want.

Chris Steiner motioned to act on request for Cardinal Engineering for Plan updating, utility coordination and revised bid documents for East Trunk Sewer up to \$30,000. Joseph D'Avanzo seconded the motion.

Discussion.

Joseph D'Avanzo amended the motion to approve funding for Cardinal Engineering for Plan updating, utility coordination, deep borings and revised bid documents for East Trunk Sewer up to \$44,000. Matt Manchisi seconded the motion which carried unanimously, 6-0.

- e) To hear, consider and act on funding for a 250KW trailer mounted generator totaling \$125,000.

Mr. Bodie explained the generator at the Easton pump station failed in May and is under warranty but a rental unit is not included. Mike Ruddy agreed to cover the rental. As generators occasionally fail at various sites, it is beneficial both from a cost and logistics standpoint to have the flexibility with our own unit. Mr. D'Avanzo suggested management should replace/rotate this portable unit every two to three years, moving the portable "two/three" year old unit to replace an older permanent unit.

The generator has a 30-40 year life, runs on diesel, is fully insured, will cover all eight pump stations and part of plant that is not under generator power and Town Hall or other town locations, if necessary. The unit will reduce an operating budget line for rental. (the weekly rental cost is \$2,100).

Chris Steiner motioned act on funding for a 250KW trailer mounted generator up to \$125,000. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

Item (b) was discussed next.

- f) Preliminary: To hear, consider and act on a request for funding for Construction Administration, Daily and specialized Inspection and (re) Design Services during Construction for Metro East Trunk Wetland Crossing. This would involve 3 firms. Estimate \$500,000.

Mr. Hurley reported it is close to being finalized and has been put out to bid. It would include construction administration, inspection and redesign services. Mr. Hurley will follow up to get the number locked down.

Joseph D'Avanzo motioned to put on table for discussion. Matt Manchisi seconded the motion.

Mr. Hurley said construction costs are estimated to be \$5.5m. It is on the FY 24-25 waterfall to be bonded. He said there was a potential \$750,000 economic grant. Ms. Jain reviewed the timeline. Inspections were discussed.

The motion carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

- g) Preliminary: To hear, consider and act on a request for funding for Construction Administration, Daily and Specialized Inspection and "Re Design" Services during Construction for East Trunk Sewer Line for \$700,000.

Mr. Hurley reviewed timing and noted it will go out to bid next month.

Joseph D'Avanzo motioned to move Item (g) to a date certain our November 16, 2022, meeting. Tom McCarthy seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

- h) FUTURE Construction Estimates \$5M for wetlands crossing, \$8-10mM for East Trunk Sewer Line. (paving/Laterals)

This was covered in earlier items. Mr. Hurley added recommending soil testing.

4. Old Business

- a) Digester update - began dewatering today. No update on the insurance claim.
- b) Pool water discharge policy - no update, haven't heard back from SHU.

5. Update on Current Projects

The hardening project is not complete. They have to finish the pump station behind the Conservation building and the Fire Training School.

Carriage Drive has not gone out to bid.

6. Status Update on Sewer Bypasses – There were none.

7. Adjourn

Tom McCarthy motioned to adjourn the meeting at 9:13 p.m. Matt Manchisi seconded the motion which carried unanimously, 6-0. (D'Avanzo, Drew, Elletson, Manchisi, McCarthy, Steiner in favor)

Respectfully submitted,

Sheila Tesei
Recording Secretary

From: [Tesei, Sheila](#)
To: [Carpenter, Jennifer](#); "[Joseph Davanzo](#)"
Cc: [mark elletson](#); [Bodie, John](#); [Schmitt, Jared](#); [Tesei, Sheila](#)
Subject: WPCA November 2nd Draft Minutes
Date: Friday, November 4, 2022 3:19:18 PM

Here is the WPCA's vote at its special November 2, 2022 meeting:

Joseph D'Avanzo motioned to approve up to an additional \$5.75m for construction phase of the replacement pipe to the East Trunk Line Crossing through the Ash Creek/Metro Center Wetlands and to include the project proposal to be bonded with \$2m and the additional \$3.75m will come from the WPCA fund. Matt Manchisi seconded the motion carried unanimously, 5-0. (D'Avanzo, Drew, Elletson, Lefkowitz, Manchisi in favor).

Adjourned at 7:20 p.m.

Sheila Tesei
Recording Secretary

REFUNDS SUBMITTED FOR APPROVAL

11/7/2022

<u>Name</u>	<u>List No.</u>	<u>Tax</u>	<u>Interest</u>	<u>DMV</u>	<u>Bill</u>	<u>Reason</u>
<u>2021 REAL ESTATE</u>						
BREINER LORI	2021 01 01850	\$2,379.69				PAID IN ERROR
DELUCA MICHAEL	2021 01 05931	\$2,931.71				PAID IN ERROR
PHOENIX SURGICALS LLC	2021 01 08316	\$5,254.19				PAID IN ERROR
MARVA MARBLE & GRANITE CO	2021 01 16132	\$1,327.12				PAID IN ERROR
TAUTKUS JAMES	2021 01 19725	\$5,541.63				PAID IN ERROR
TOTAL		<u>\$17,434.34</u>				
<u>2021 MOTOR VEHICLE</u>						
ACAR LEASING LTD	2021 03 50119	\$467.50				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50125	\$916.24				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50135	\$471.94				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50172	\$232.76				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50175	\$333.82				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50181	\$379.18				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50194	\$137.28				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50218	\$374.32				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50227	\$679.38				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50236	\$433.40				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50238	\$590.16				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50246	\$303.96				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50253	\$650.28				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50280	\$948.21				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50284	\$382.10				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50285	\$394.44				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50310	\$252.38				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50313	\$777.59				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50323	\$294.28				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50328	\$320.82				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50329	\$124.12				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50332	\$286.70				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50342	\$538.88				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50473	\$358.48				OVERPAID DUE TO ADJUSTMENT
ACAR LEASING LTD	2021 03 50482	\$128.00				OVERPAID DUE TO ADJUSTMENT
BLACK ARLENE H	2021 03 53500	\$14.04				OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2021 03 56303	\$666.02				OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2021 03 56346	\$499.50				OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2021 03 56349	\$388.28				OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2021 03 56358	\$125.30				OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2021 03 56456	\$131.84				OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2021 03 56654	\$375.22				OVERPAID DUE TO ADJUSTMENT
CLEGG ROBERT J	2021 03 57595	\$92.60				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59152	\$717.94				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59180	\$58.92				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59186	\$735.65				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59217	\$524.62				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59219	\$472.34				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59222	\$601.64				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59246	\$127.58				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59247	\$996.36				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59250	\$671.08				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59264	\$1,331.06				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59290	\$509.62				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59294	\$401.10				OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2021 03 59297	\$319.94				OVERPAID DUE TO ADJUSTMENT

DAIMLER TRUST	2021 03 59400	\$209.54	OVERPAID DUE TO ADJUSTMENT
EASTERN LANDSCAPING INC	2021 03 61991	\$32.04	OVERPAID DUE TO ADJUSTMENT
ENTERPRISE FM TRUST	2021 03 62371	\$185.22	OVERPAID DUE TO ADJUSTMENT
ENTERPRISE FM TRUST	2021 03 62375	\$35.27	OVERPAID DUE TO ADJUSTMENT
ENTERPRISE FM TRUST	2021 03 62367	\$288.64	OVERPAID DUE TO ADJUSTMENT
ENTERPRISE FM TRUST	2021 03 62380	\$180.96	OVERPAID DUE TO ADJUSTMENT
GILBERTIE AMANDA L	2021 03 66100	\$21.98	OVERPAID DUE TO ADJUSTMENT
HAJDU JANOS T	2021 03 67539	\$177.86	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69067	\$711.78	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69110	\$386.38	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69194	\$177.92	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69223	\$783.16	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69227	\$292.28	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69241	\$265.80	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69395	\$279.02	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69397	\$279.10	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69403	\$222.88	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69412	\$194.66	OVERPAID DUE TO ADJUSTMENT
HONDA LEASE TRUST	2021 03 69600	\$202.64	OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2021 03 71412	\$284.58	OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2021 03 71443	\$452.68	OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2021 03 71598	\$594.52	OVERPAID DUE TO ADJUSTMENT
JP MORGAN CHASE BANK NA	2021 03 71636	\$493.82	OVERPAID DUE TO ADJUSTMENT
MAYZLER MARK	2021 03 77347	\$68.45	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT LLC	2021 03 80588	\$274.90	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT LLC	2021 03 80698	\$157.00	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT LLC	2021 03 80736	\$380.94	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT LLC	2021 03 80867	\$178.42	OVERPAID DUE TO ADJUSTMENT
NISSAN INFINITI LT LLC	2021 03 81026	\$353.92	OVERPAID DUE TO ADJUSTMENT
SOUVLIS ELLI H	2021 03 89031	\$66.95	OVERPAID DUE TO ADJUSTMENT
SOUVLIS ELLI H	2021 03 89032	\$59.63	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91325	\$379.46	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91327	\$594.04	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91349	\$588.66	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91365	\$126.94	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91393	\$261.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91404	\$256.36	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91408	\$316.48	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91434	\$578.18	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91484	\$600.10	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91534	\$805.76	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91576	\$442.44	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91581	\$686.68	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91635	\$505.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91639	\$485.30	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91657	\$282.76	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91697	\$363.24	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91703	\$575.92	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91705	\$632.97	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91707	\$540.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91708	\$508.72	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91709	\$723.60	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91711	\$511.57	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91725	\$217.14	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91728	\$256.36	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91730	\$575.92	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91741	\$563.92	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91755	\$737.75	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91759	\$322.52	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91771	\$217.14	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91821	\$528.20	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 91905	\$621.26	OVERPAID DUE TO ADJUSTMENT

TOYOTA LEASE TRUST	2021 03 92029	\$743.14	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 92074	\$915.50	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 92095	\$745.68	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 92096	\$473.34	OVERPAID DUE TO ADJUSTMENT
TOYOTA LEASE TRUST	2021 03 92107	\$815.30	OVERPAID DUE TO ADJUSTMENT
TRILLO THOMAS O	2021 03 92227	\$480.54	OVERPAID DUE TO ADJUSTMENT
TYLUTKI ANTHONY	2021 03 92446	\$10.34	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93266	\$75.34	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93268	\$166.48	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93271	\$98.38	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93272	\$441.88	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93284	\$290.46	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93295	\$100.54	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93322	\$262.62	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93331	\$187.60	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93343	\$372.36	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93377	\$280.46	OVERPAID DUE TO ADJUSTMENT
VAULT TRUST	2021 03 93409	\$125.32	OVERPAID DUE TO ADJUSTMENT
VCFS AUTO LEASING CO	2021 03 93710	\$345.08	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2021 03 94572	\$172.84	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2021 03 94648	\$151.58	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2021 03 94809	\$70.94	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2021 03 94869	\$565.90	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2021 03 94896	\$747.48	OVERPAID DUE TO ADJUSTMENT
WOOD DAVID L	2021 03 96394	\$10.14	OVERPAID DUE TO ADJUSTMENT
VW CREDIT LEASING LTD	2021 03 97320	\$49.85	OVERPAID DUE TO ADJUSTMENT
TOTAL		<u>\$52,335.47</u>	

2021 PERSONAL PROPERTY

ELEGANT EFFECTS INC	2021 02 35836	\$134.63	OVERPAID DUE TO ADJUSTMENT
TOTAL		<u>\$134.63</u>	

2021 SEWER USE

TREBING ADAM P & JACLYN M	2021 08 22783	\$75.00	OVERPAID IN ERROR
TOTAL		<u>\$75.00</u>	

2020 MOTOR VEHICLE

BRILLANT BIANCA	2020 03 54363	\$101.14	OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2020 03 56195	\$368.88	OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2020 03 56290	\$97.98	OVERPAID DUE TO ADJUSTMENT
CCAP AUTO LEASE LTD	2020 03 56319	\$612.86	OVERPAID DUE TO ADJUSTMENT
DAIMLER TRUST	2020 03 58960	\$492.16	OVERPAID DUE TO ADJUSTMENT
FINANCIAL SER VEH TRUST	2020 03 63466	\$1,938.78	OVERPAID DUE TO ADJUSTMENT
TOTAL		<u>\$3,611.80</u>	

2020 PERSONAL PROPERTY

HIGH LEVEL DRYWALL & PAINTING	2020 02 30241	\$47.19	OVERPAID IN ERROR
LEWIS ENTERPRISES LLC	2020 01 37894	\$35.84	OVERPAID IN ERROR
TOTAL		<u>\$83.03</u>	

2020 SEWER USE

DUNN KEVIN J & KATHLEEN M	2020 08 04831	\$232.37	OVERPAID DUE TO ADJUSTMENT
FROME ROBERT & MOORE LOUANN	2020 08 08314	\$605.28	OVERPAID DUE TO ADJUSTMENT
OCANA HUGO	2020 08 17221	\$51.76	OVERPAID IN ERROR
TREBING ADAM P & JACLYN M	2020 08 22783	\$75.00	OVERPAID IN ERROR
TOTAL		<u>\$964.41</u>	

2019 REAL ESTATE

BARBOUR KELLY SUE & MATTHEW	2019 01 04740	<u>\$1,510.59</u>	OVERPAID IN ERROR
TOTAL		<u>\$1,510.59</u>	

2019 MOTOR VEHICLE

GEROLIMATOS PAMELA	2019 03 66066	<u>\$96.18</u>	OVERPAID IN ERROR
TOTAL		<u>\$96.18</u>	

2019 PERSONAL PROPERTY

CLASP HOMES INC	2019 02 31329	<u>\$149.22</u>	OVERPAID DUE TO ADJUSTMENT
TOTAL		<u>\$149.22</u>	

2017 MOTOR VEHICLE

MCCARTHY KEVIN M	2017 03 77826	<u>\$343.74</u> <u>\$ 116.01</u>	OVERPAID DUE TO ADJUSTMENT
TOTAL		<u>\$343.74</u> <u>\$ 116.01</u>	

TOTAL TAX	\$76,738.41
TOTAL INTEREST	<u>\$116.01</u>
<u>GRAND TOTAL</u>	<u>\$76,854.42</u>