

**TOWN OF FAIRFIELD  
BOARD OF SELECTMEN  
NOTICE OF PUBLIC MEETING**

The Regular Meeting of the Board of Selectmen will be held at 4:00 pm on Monday, December 4, 2023, both in person in the 1<sup>st</sup> Floor Conference Room, Independence Hall, 725 Old Post Road, Fairfield, CT and via Webex.

Members of the Public: To View or Listen by Phone:

- ✓ Via Webex: <https://tofit.my.webex.com/join/community>
- ✓ By phone: Dial 510-338-9438. Enter Access Code or Meeting Number: 126 944 3035 #
- ✓ From the Webex app, connect to meeting #: 126 944 3035 #
- ✓ FairTV's cable channel (channel 79 for Fairfield Cablevision customers and 6010 for Frontier Cable customers)
- ✓ FairTV's website: <https://fairfieldct.org/government/fairtv.php>
- ✓ YouTube: <https://www.youtube.com/@fairtvgovernment720>

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. The public is encouraged to send their comments before the meeting to the following email: [bos@fairfieldct.org](mailto:bos@fairfieldct.org).

**BOARD OF SELECTMEN MEETING  
Monday, December 4, 2023  
4:00 pm  
Via Webex & In-Person in the  
First Floor Conference Room, Independence Hall  
725 Old Post Road  
Fairfield, CT 06824**

William A. Gerber, First Selectman  
Christine Vitale, Selectman  
Brenda L. Kupchick, Selectman

AGENDA

1) CALL TO ORDER

2) PLEDGE OF ALLEGIANCE

3) MINUTES

To consider and act upon the minutes of October 2, 2023, October 16, 2023, October 19, 2023

4) RESIGNATION (*for information only*)

HVAC Indoor Air Quality Building Committee

Jason Li (R) 245 Sunnyridge Avenue, term May 2023-completion  
(resigned 12/01/23 due to election to BOE on November 7, 2023)

5) APPOINTMENTS

To hear, consider and act upon the following appointments:

a. Board of Library Trustees

May S. Bayer (D) 354 Towne House Road, term 07/01/2023 - 06/30/2029

(to fill a vacancy for seat held by Christina S. McGowan (D) whose term ended 07/01/23)

b. Harbor Management Commission – Full Member

i. George O. Harris (R) 95 Orchard Hill Lane, term 11/23-11/27

(moving from Alternate to Full Member to replace Jacob M. Herschler (D) whose term has ended)

ii. Dave J. Henry (D) 47 Edgewood Road, term 11/23-11/27

(moving from Alternate to Full Member to replace Kim Taylor (D) whose two terms are up)

iii. Christopher V. Smith (R) 470 Redding Road, term 11/23-11/27

(to replace Eric G. Sundman (R) whose term has ended)

c. Harbor Management Commission – Alternate Member

i. Michael D. Baisley (IT) 460 Old Oaks Road, term 11/23-11/25

(replacing George O. Harris (R) who is moving to full member)

ii. Belinda J. Shepard (D) 289 Sasco Hill Road, term 11/23-11/25

(replacing Dave J. Henry (D) who is moving to full member)

6) REAPPOINTMENTS

To hear, consider and act upon the following reappointments:

a. Fire Commission

William M. Burke (D) 245 Unquowa Road, term 11/23-11/28

b. Harbor Management Commission

Jeffrey S. Warren (U) 330 Parkwood Road, term 11/23-11/27

7) FIRST SELECTMAN APPOINTMENT (*for information only*)

Building Official - Patrick Mahoney, term 11/23-11/27

8) PURCHASING AUTHORITY

To hear, consider and act on authorizing the Purchasing Authority to enter into the proposed contract with WMC Consulting Engineers to provide all engineering services necessary to perform Design Services for the replacement of the Brookside Drive and Congress Street bridges, as outlined in RFP #2024-14, in an amount not to exceed \$327,200. Funding for this contract is available in account 228-09010-57000-020T2 for Brookside Drive bridge, and 228-09010-57000-020T3 and 228-09010-57000-022T8 for Congress Street bridge.

- 9) **POLICE CHIEF (*requires BOF and RTM approval*)**  
To hear, consider and act upon the following resolution as recommended by the Fairfield Police Chief:  
“RESOLVED, that, to achieve the purposes of the Federal Emergency Management Agency’s (FEMA) Port Security Grant (PSG) to maintain or reestablish maritime security, funds be, and hereby are, expended in the amount of \$50,000 to offset the maintenance costs of the Police Department’s marine vessels, 75% (\$37,500) of said maintenance costs be funded by PSG grant and 25% (\$12,500) of said funding to be matched by the Fairfield Police Department over a three-year budget cycle (\$4166.66 FY1, \$4166.66 FY2, \$4166.66 FY3) as administered by the Federal Emergency Management Agency (FEMA); and
- FURTHER RESOLVED, that, First Selectman William A. Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.”
- 10) **POLICE CHIEF (*requires BOF and RTM approval*)**  
To hear, consider and act upon the following resolution as recommended by the Fairfield Police Chief:  
“RESOLVED, that, as part of the Fairfield Police Department’s behavioral health services, funds be, and hereby are, expended in the amount of \$190,000 over a two-year period to expand Police Crisis in Teams (CIT) Behavioral Health Programs for proper resources, staffing, training, and equipment to meet the ever-increasing demands for behavioral health services, and to navigate cultural, financial, and communicative barriers that under-served communities face when attempting to access behavioral health services, 100% of said purchase to be funded by the COPS grant program as administered by the Department of Justice.
- FURTHER RESOLVED, that, First Selectman William A. Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.”
- 11) **HUMAN AND SOCIAL SERVICES DIRECTOR (*requires BOF and RTM approval*)**  
To hear, consider and act upon the following resolution as recommended by the Fairfield Human and Social Services Director:  
“RESOLVED, to achieve the purposes of the State Department of Aging and Disability Services ARPA grant for additional services that could include nutrition, wellness, educational, social, and recreational activities, funds be, and hereby are, expended in the amount up to \$131,000 to build an ADA compliant, outdoor fitness facility that will include a variety of accessible strength, agility, and conditioning equipment that will serve seniors with disabilities or physical limitations; and
- FURTHER RESOLVED, that, First Selectman William Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.”

- 12) HUMAN AND SOCIAL SERVICES DIRECTOR (*requires BOF and RTM approval*)  
To hear, consider and act upon the following resolution as recommended by the Fairfield Human and Social Services Director:

“RESOLVED, to achieve the State Department of Economic and Community Development’s purposes of expanded programming, a portion of \$350,000 in funds be, and hereby are, expended in the amount up to \$140,000 to build an ADA-compliant, outdoor fitness facility that will include a variety of accessible strength, agility, and conditioning equipment that will serve seniors with disabilities or physical limitations; and

FURTHER RESOLVED, that, First Selectman William Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.”

- 13) HEALTH DIRECTOR (*requires BOF and RTM approval*)  
To hear, consider and act upon the following resolution as recommended by the Fairfield Health Director:

“RESOLVED, that, as part of the Fairfield Health Department’s immunization activities and media campaigns to promote the importance of vaccinations, funds be, and hereby are, expended in the amount of \$143,667 to support the supplemental staffing to increase vaccination activities for influenza, COVID-19, and routine vaccinations, 100% of said purchase to be funded by Immunizations and Vaccines for Children COVID-19 Supplements and Media Funding with a project period of September 1, 2023 to June 30, 2025, as administered by the State of Connecticut Department of Public Health (DPH); and

FURTHER RESOLVED, that, First Selectman William A. Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.”

- 14) HEALTH DIRECTOR (*requires BOF and RTM approval*)  
To hear, consider and act upon the following resolution as recommended by the Fairfield Health Director:

“RESOLVED, that, as part of the Fairfield Health Department’s continued efforts to further workforce development by retaining staff, funds be, and hereby are, expended in the amount of \$152,729 for the cost of Fairfield's continued efforts to further Fairfield Health Department’s workforce development by retaining staff. 100% of said purchase to be funded by the Public Health Workforce Development and Infrastructure Grant as administered by the State of Connecticut Department of Public Health (DPH).

FURTHER RESOLVED, that, First Selectman William A. Gerber, is authorized to make, execute and approve on behalf of the Town of Fairfield, any and all contracts or amendments thereof to secure said grant.”

- 15) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR (*requires RTM approval*)  
To hear, consider, and act upon a request from the Affordable Housing Committee and the Director of Community and Economic Development to approve the purchase of 376 Quincy Street within the Parkview Commons development and to authorize the use of the Housing Trust Fund to pay all costs to finance said purchase.
- 16) TOWN ATTORNEY  
To hear, consider and act upon a retainer agreement between the Town of Fairfield (the "Client") and Cohen and Wolf, P.C. (the "Firm"), concerning the Client's retention of the Firm as legal counsel in connection with the matters described in this Retainer Agreement. The Firm agrees to provide legal services to the Client, and the Client agrees to pay the Firm's fees and expenses, as provided in this Retainer Agreement.
- 17) TAX COLLECTOR  
To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$83,713.75
- 18) To hear, consider and act upon any other business which shall properly come before this meeting
- 19) Adjourn