

BOARD OF SELECTMEN MEETING
Monday, September 11, 2023, 4:00 pm
Via Webex & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road, Fairfield, CT 06824

A recording of this meeting can be found here: [BOS Regular Meeting 9.11.2023](#).

FINAL MINUTES

MEMBERS PRESENT: First Selectwoman Brenda L Kupchick, Selectman Thomas M. Flynn, Selectwoman Nancy E. Lefkowitz

OTHERS PRESENT: Human Services Director Julie DeMarco, Bigelow Center Director Brenda Steele, Purchasing Director Adam Tulin, Town Buildings Manager James Ryan, Police Chief Robert Kalamaras, Planning Director James Wendt, Assistant Planning Director Emmeline Harrigan, CFO Jared Schmitt, CAO Tom Bremer, FairTV, Members of the public

1) CALL TO ORDER

First Selectwoman Brenda Kupchick called the meeting to order at 4:00 pm.

2) PLEDGE OF ALLEGIANCE

First Selectwoman Kupchick led the Pledge of Allegiance.

First Selectwoman Kupchick asked for a moment of silence for the lives that were lost on the attacks of 9/11 and also for Hartford Police Officer Bobby Garten who was killed in the line of duty and his partner Officer Brian Kearney who was seriously injured. She also asked for a moment of silence for North Haven Firefighter Anthony DeSimone who passed away and for all lives lost in Kostiantynivka, Ukraine, Fairfield's sister city.

3) RECOGNITION

To hear and recognize September as (Bigelow Center) Senior Center Month

First Selectwoman Kupchick read a Proclamation declaring September as Bigelow Senior Center Month and presented the Proclamation to Human Services Director Julie DeMarco and Bigelow Center Director Brenda Steele.

4) FAIRTV COMMISSION

To rescind the following previously adopted motion of appointing Paul R. Foley, Item 4bi, to the FairTV Commission that was approved by the BOS at its June 19, 2023 meeting:

4) APPOINTMENTS

b) FairTV Commission (requires unanimous BOS approval & RTM approval)

- i. *Paul R. Foley (R) 175 Old Spring Road, term 07/23-07/26
(To fill a vacancy for Anne Marie Lagnese (R) who resigned)*
- ii. *Lee G. Kamlet (D) 726 Beach Road, term 07/23-07/26
(To fill a vacancy for Mark Joyella (D) who resigned)*

Selectwoman Lefkowitz made a motion to rescind the June 19, 2023 appointment of Paul Foley to the FairTV Commission due to health reasons. Selectman Flynn seconded the motion which carried unanimously.

- 5) To consider and act upon the minutes of August 7, 2023 and August 21, 2023

First Selectwoman Kupchick reviewed Robert's Rules of Order for minute taking.

Selectman Flynn made a motion to approve the minutes of 8/7/23 & 8/21/23 as written. Selectwoman Lefkowitz seconded the motion which carried unanimously.

- 6) PURCHASING AUTHORITY

To hear and consider authorizing the Purchasing Authority to enter into the proposed contract with Antinozzi Associates to provide all architectural and engineering services necessary to perform Phase 1 Preparation of Schematic Design for Police Department Rehab Projects 1 through 5 as detailed in RFP #2023-144 in an amount not to exceed \$45,700. Funding for this contract is available in account 14501010-59996-81039 –Police Dept. Headquarters Rehab

Selectwoman Lefkowitz made a motion to approve Item 6. Selectman Flynn seconded the motion.

First Selectwoman Kupchick read an email from Town Attorney James Baldwin stating that Attorney Baldwin had read the contract and was comfortable with the project proceeding. Purchasing Director Adam Tulin reviewed the purchasing process leading up to the award of this project to Antinozzi Associates.

After a short discussion, the motion carried unanimously.

- 7) PLANNING DIRECTOR

To Hear and Discuss the Draft Plan of Conservation and Development

First Selectwoman Kupchick reviewed the timeline of the plan. Assistant Planning Director Emmeline Harrigan went through her presentation which is located both in the backup documents and in the meeting recording link. The Item was opened up for discussion with the Board of Selectpersons. Planning Director Jim Wendt said he will notify the public of the public hearing date when it's confirmed.

- 8) COMPENSATION RECOMMENDATION COMMITTEE FOR THE BOARD OF SELECTMEN (*Postponed from August 21, 2023 regular BOS meeting*)

To hear, consider and approve Board of Selectmen compensation for the next term

Selectman Flynn made a motion to approve Item 8. Selectwoman Lefkowitz seconded the motion.

CFO Jared Schmitt answered questions that were sent to him by the Selectpersons.

There was a brief discussion and then the motion carried unanimously.

9) TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$20,938.72

Selectwoman Lefkowitz made a motion to approve Item 9. Selectman Flynn seconded the motion which carried unanimously.

10) To hear, consider and act upon any other business which shall properly come before this meeting

CAO Tom Bremer gave an update on the status of Penfield Pavilion that included insurance, bids, when water and electricity will be turned off, when the fence will go up, as well as air monitoring, remediation and construction.

Mr. Bremer said he will have an update next month.

11) Adjourn

Selectman Flynn made a motion to adjourn. Selectwoman Lefkowitz seconded the motion which carried unanimously.

The meeting adjourned at 5:37 pm.

Respectfully submitted,

Pru O'Brien
Recording Secretary