

BOARD OF SELECTMEN SPECIAL MEETING
Monday, November 27, 2023, 4:00 pm
Via Webex & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road, Fairfield, CT 06824

A recording of this meeting can be found here: [BOS Special Meeting 11/27/023 4:00 pm.](#)

DRAFT MINUTES

MEMBERS PRESENT: First Selectman William A. Gerber, Selectman Christine Vitale, Selectwoman Brenda L. Kupchick

OTHERS PRESENT: Fire Chief Denis McCarthy, Deputy Fire Chief Kyran Dunn, CFO Jared Schmitt, Town Attorney Phil Pires, FairTV, members of the public

- 1) CALL TO ORDER
First Selectman William Gerber called the meeting to order at 4:00 pm.
- 2) PLEDGE OF ALLEGIANCE
Selectwoman Christine Vitale led the Pledge of Allegiance.
- 3) RESIGNATION (*for information only*)
Golf Commission
Christine A. Hogan (D), 48 Thornhill Road, term, 04/2019 - 04/2024
(resigned due to 11/07/23 election to ZBA)

This item is for information only. First Selectman Gerber thanked Christine Hogan for her service.

- 4) FIRST SELECTMAN APPOINTMENT (*for information only*)
Town Attorney
Philip C. Pires (D) 69 Stoneleigh Road, term 11/23-11/27

This Item is for information only. First Selectman Gerber has appointed Attorney Philip Pires as the Town Attorney, beginning today and through November 2027.

- 5) FAIRFIELD FIRE DEPARTMENT CHIEF/EMERGENCY MANAGEMENT DIRECTOR
(*requires RTM approval*)
RESOLVED, that the Town of Fairfield and its Board of Selectmen and Representative Town Meeting may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, any and all documents which it deems to be necessary or appropriate; and
FURTHER RESOLVED, that William A. Gerber, First Selectman of the Town of Fairfield, is authorized and directed to execute and deliver any and all documents on behalf the Town of Fairfield, its Board of Selectmen and the Fairfield Representative Town Meeting, and to do and perform all acts and things which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

Selectwoman Vitale made a motion to approve Item 5. Selectwoman Kupchick seconded the motion.

Fire Chief Denis McCarthy gave background of the Emergency Response Team. He said the Fire Department receives \$34,000 per year from Homeland Security to offset salaries. He said new radios have been purchased as a statewide radio system is being developed. He said the Emergency Response Team also receives \$2.5 million - \$3 million from the Department of Emergency Services and Homeland Protection yearly to support programs and equipment that serve the region. Selectwoman Kupchick and Selectman Vitale spoke about the Emergency Team and thanked them for everything they do.

The motion carried unanimously.

6) **CHIEF FISCAL OFFICER (*requires RTM approval*)**

To hear, consider and act upon a resolution approving the transfer of Fiscal Year 2022-2023 Revenue Surplus:

RESOLVED, that, the Town hereby authorizes, approves and directs the transfer of the Fiscal Year 2022-2023 Revenue Surplus as follows:

The portion of the FY 2022-2023 surplus resulting from actual revenue amounts that were more than budgeted revenue amounts (“Revenue Surplus”) shall be appropriated to the Debt Service Reserve Account.

Selectman Vitale made a motion to approve Item 6. Selectwoman Kupchick seconded the motion.

CFO Jared Schmitt gave background and said the item had already been approved by the previous BOS, but was amended when going before the BOF and had to come back before the BOS for approval. He said there is a total surplus from FY2023 of \$9.8 million and if approved, this amount will be transferred to the Debt Service account and acted upon at a later date.

The motion carried unanimously.

7) **Adjourn**

Selectwoman Vitale made a motion to adjourn. Selectwoman Kupchick seconded the motion which carried unanimously.

The meeting adjourned at 4:15 pm.

Respectfully submitted,

Pru O’Brien
Recording Secretary