

BOARD OF SELECTMEN REGULAR MEETING
Monday, January 30, 2023
4:00 pm
Via Webex & In-Person in the
First Floor Conference Room, Independence Hall
725 Old Post Road
Fairfield, CT 06824

A recording of this meeting can be found here: [BOS1302023RME - YouTube.](#)

FINAL MINUTES

MEMBERS PRESENT: First Selectwoman Brenda L. Kupchick, Selectwoman Nancy Lefkowitz

MEMBERS ABSENT: Selectman Thomas Flynn

OTHERS PRESENT: Sally Connolly, Purchasing Director Adam Tulin, Assistant DPW Director John Cottell, CFO Jared Schmitt, Community and Economic Development Director Mark Barnhart, Town Attorney Jim Baldwin, FairTV

1) **CALL TO ORDER**

First Selectwoman Kupchick called the meeting to order at 4:00 pm. She said Selectman Flynn could not attend today's meeting due to a work conflict.

2) **PLEDGE OF ALLEGIANCE**

First Selectwoman Kupchick led the Pledge of Allegiance.

3) **MINUTES**

To consider and act upon the minutes of October 17, 2022, December 5, 2022 and January 9, 2023

Selectwoman Lefkowitz made a motion to approve the minutes of 10/17/22, 12/5/22 and 1/9/23 as written. First Selectwoman Kupchick seconded the motion which carried unanimously.

4) **RESIGNATIONS**

a) Burr Gardens Advisory Committee

Robert Twardzik (U) 561 Pequot Avenue, term 11/
(Resigned 01/02/23)

b) Town Plan and Zoning Commission

Sarah K. Keitt (D) 538 Winnepoge Drive, term 11/21-11/25
(Resigned 11/28/22)

The Selectwomen thanked both Robert Twardzik and Sarah Keitt for serving.

5) **REAPPOINTMENT**

Board of Health

Sally E. Connolly (R) 682 Tunxis Hill Road, term 11/22-11/26

First Selectwoman Kupchick made a motion to reappoint Sally Connolly to the Board of Health. Selectwoman Lefkowitz seconded the motion for discussion purposes.

Ms. Connolly spoke about her experience on the Board of Health which she has been serving on since 2019. She also spoke about her background in the health field.

Selectwoman Lefkowitz said she could not support the reappointment. She said by no means should Ms. Connolly's voice be silence and diverging opinions are important to get to informed decisions, but some of Ms. Connolly's points of view during the pandemic were counter to what the Board of Health and Administration advocated for during the pandemic.

First Selectwoman Kupchick made a motion to postpone the reappointment to the next scheduled BOS meeting. Selectwoman Lefkowitz seconded the motion which carried unanimously.

The full discussion can be heard by using the above meeting recording link.

6) PURCHASING AUTHORITY

To hear, consider and authorize the Purchasing Authority to enter into the proposed contract with Janney Montgomery Scott, LLC to provide investment advisory services regarding selected general operating fund assets as detailed in RFP #2023-07 for a total fee not to exceed 15 basis points.

Selectwoman Lefkowitz made a motion to approve Item 6. First Selectwoman Kupchick seconded the motion.

First Selectwoman Kupchick thanked Gerald Foley, retired Purchasing Director for his service, before introducing the new Purchasing Director Adam Tulin. Mr. Tulin said a RFP was put out in the summer of 2022 for Investment Advisory Services. He said there were nine responses which were shortlisted to four. He said those four were interviewed in January and Janney was unanimously selected. Attorney Baldwin said the Town has an existing agreement with Janney that will need to be changed and the approval today will be conditional on a new contract agreement.

There was no public comment.

The motion carried unanimously.

7) PURCHASING AUTHORITY

To hear, consider and authorize the Purchasing Authority to enter into the proposed contract with Anvil CT, LLP to provide repair and replace the stairs at the Town's Transfer Station Facility as detailed in Bid #2023-69R for a total fee not to exceed \$19,800.00 with additional authority to execute change orders to said contract in an amount not to exceed \$1,980.00; for a combined grand total amount not to exceed \$21,780.00. Account #26009010-57000-FY224– Transfer Station Repairs Fund

Selectwoman Lefkowitz made a motion to approve Item 7. First Selectwoman Kupchick seconded the motion.

Purchasing Director Adam Tulin said the bid was put out to repair and replace the stairs at the Transfer Station. He said there were four bids and after a scope review with the low bidder, Anvil CT, LLP, it was awarded the bid.
There was no public comment.

The motion carried unanimously.

8) **DIRECTOR OF COMMUNITY AND ECONOMIC DEVELOPMENT (*requires RTM approval*)**

To hear, consider and act upon the following resolution as recommended by the Director of Community and Economic Development:

“RESOLVED, that that the Town of Fairfield, by its First Selectwoman, Brenda L. Kupchick, is authorized to enter into a ground lease for 75 years with Habitat for Humanity to build four units of affordable home ownership housing at 244 Greenfield Street with no cost to the Town and;
FURTHER RESOLVED, that First Selectwoman Brenda L. Kupchick is authorized to execute all documents in connection thereto.”

Selectwoman Lefkowitz made a motion to approve Item 8. First Selectwoman Kupchick seconded the motion.

Community and Economic Development Director Mark Barnhart presented this item which has been before the board previously. He said the Town purchased property at 244 Greenfield Street through a CED trust fund. Mr. Barnhart said Habitat for Humanity submitted a bid to develop the project. He said the ground lease with Habitat is included in the backup documents. Mr. Barnhart said Habitat will be acting as the mortgagee with no interest. He said this is the last step in the process before acquiring a building permit and it will need to also be approved by the RTM. First Selectwoman Kupchick acknowledged Mr. Barnhart and all he has done for affordable housing in Fairfield. Selectwoman Lefkowitz also thanked Mr. Barnhart for advocating for affordable housing.

There was no public comment.

The motion carried unanimously.

9) **FIRST SELECTWOMAN**

To approve Board of Selectmen budget meeting dates for Calendar Year 2023 at 10:00 am via Webex and In-Person in the First Floor Conference Room in Independence Hall, 725 Old Post Road, Fairfield, CT:

a) Board of Selectmen Public Budget Hearing Dates:

February	21 Tuesday	10:00 am (BOS Public Budget Hearing #1)
February	22 Wednesday	10:00 am (BOS Public Budget Hearing #2)

b) Board of Selectmen Final Budget Deliberations & Vote - Public Executive Session:

February	27 Monday	10:00 am
----------	-----------	----------

Selectwoman Lefkowitz made a motion to approve Item 9. First Selectwoman Kupchick seconded the motion which carried unanimously.

10) TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$32,067.02

Selectwoman Lefkowitz made a motion to approve Item 10. First Selectwoman Kupchick seconded the motion.

The motion carried unanimously.

11) To hear, consider and act upon any other business which shall properly come before this meeting

First Selectwoman Kupchick noted the following:

- On January 23rd, she gave her State of the Town Address before the RTM highlighting achievements and initiatives our Town has made over the last year. The public can click on the Town website where there's information on the Address.
- The annual Capital Plan Workshop is tomorrow night at the BOF meeting. She said reviewing and prioritizing projects were performed differently this year with her bringing together representatives from the BOF, BOE, RTM, as well as the leadership of the school district and the Town's Finance Department who she met with for about seven months.
- Eligible seniors and disabled persons can submit applications to the Tax Assessor's Office for Tax Relief between Wednesday, February 1st and Monday, May 15th.
- This coming Wednesday is the Chamber of Commerce's Economic Outlook Breakfast. Tickets can be bought online on the Chamber's website. This is a well-attended event by local business owners where she makes a statement on the Town's economic outlook. The Economic Development Director will also speak on initiatives being worked on.
- She gave kudos to the Engineering and Planning departments for The Ct Chapter of the American Planning Association awarding Fairfield with the "Engaging with Graphics Award" for its efforts in the Post Road Circle Study.
- Sustainable CT recognized Fairfield as one of only five towns in Connecticut with the Climate Leader distinction for outstanding achievements in sustainability. First Selectwoman Kupchick thanked the SFTF and expressed her gratitude for doing a great job and all its hard work.
- The Norma Pfriem Breast Center honored our Town for its loyal support of Pink Pledge visiting many departments who participated in their efforts.

Selectwoman Lefkowitz noted it's the one year anniversary of the Racial Equity and Justice Task Force's blueprint and in light of the murder of Tyre Nichols, there are opportunities to look at systems in place and use the blueprint as a catalyst for ongoing work.

12) Adjourn

Selectwoman Lefkowitz made a motion to adjourn the meeting at 5 pm. First Selectwoman Kupchick seconded the motion which carried unanimously.

Respectfully submitted,

Pru O'Brien
Recording Secretary