

**BOARD OF SELECTMEN
PUBLIC BUDGET HEARING #1
Wednesday, February 22, 2023
10:00 am Via Webex And
In-Person in 1st Floor Conference Room
Independence Hall 725 Old Post Road
Fairfield, CT**

FINAL MINUTES

The Board of Selectmen held a Public Budget Hearing at 10:00 a.m. on Wednesday, February 22, 2023 in person in the First Floor Conference Room in Independence Hall, 725 Old Post Road, and via Webex in Fairfield, CT.

A recording of this meeting can be found here: [BOS Budget #1 - 2.22.2023](#).

MEMBERS PRESENT: First Selectwoman Brenda L. Kupchick, Selectman Thomas Flynn, Selectwoman Nancy E. Lefkowitz

OTHERS PRESENT: Police Chief Robert Kalamaras, Deputy Police Chief Keith Broderick, Fire Chief Denis McCarthy, Deputy Fire Chief Kyran Dunn, Engineering Manager Bill Hurley, DPW Interim Director John Marsilio, Assistant DPW Director John Cottell, Town Clerk Betsy Browne, Conservation Director Tim Bishop, Human Resource Director Cathleen Simpson, Assistant HR Director/Risk Manager Peter Ritchey, Tax Collector Dave Kluczowski, Tax Assessor Ross Murray, Town Librarian Scott Jarzombek, Deputy Town Librarian Jan Fisher, CFO Jared Schmitt, Budget Director Frank Magneri, Chief Fixed Income Strategist Janney Advisors Guy Lebas, Financial Advisor Carolyn Frzob, FairTV, members of the public.

1) Call to Order

First Selectwoman Kupchick called the meeting to order at 10:00 am.

2) Pledge of Allegiance

First Selectwoman Kupchick led the Pledge of Allegiance.

3) First Selectwoman - Budget Summary Presentation

First Selectwoman Kupchick thanked the Finance Department and Department Heads for all the help with the Budget. She also thanked all the Town Boards for all the work they do. She then presented her proposed FY 2024 Town Budget. The full presentation can be accessed by clicking the meeting recording above.

4) Budget Hearings – Town-Side

Departments were asked to speak about the highlights in their proposed budgets.

Departments presenting information to the BOS:

4030-Police: Chief Robert Kalamaras, Deputy Chief Keith Broderick: Discussed Officers, Animal Control, ECC.

4010 Fire: Chief Denis McCarthy, Deputy Chief Kyran Dunn: Discussed Fire Personnel, Regional Fire Training Center

5070-Engineering: Engineering Manager Bill Hurley: Discussed Payroll, Industry Software, Communications

6070-Solid Waste & Recycling: DPW Interim Director John Marsilio, Assistant Director John Cottell: Discussed receipt checker, change in process for recycling, changes going forward.

Lunch Break 1:00 pm – 1:45 pm

5030-DPW Operations: DPW Interim Director John Marsilio, Assistant Director John Cottell Discussed department operations, payroll.

1030-Town Clerk: Betsy Browne: Discussed advertising, Conveyance, Recording Fees.

1230-Conservation: Conservation Director Tim Bishop: Discussed fees/Fee Structure, Dump Truck request, Personnel.

1330-Human Resources: HR Director Cathleen Simpson, Assistant HR Director/Risk Manager Peter Ritchey: Discussed FOIA, Department Personnel, Union Classifications.

3090-Tax Collector: Dave Kluczowski: Discussed Payroll, Postage.

3050-Tax Assessor: Ross Murray: Discussed Payroll, Software, Communications, Fees & Professional Services.

7010-Main Library & Fairfield Woods Library: Town Librarian Scott Jarzombek, Deputy Town Librarian Jan Fisher: Discussed P/T Payroll at both Libraries.

3010-Finance: CFO Jared Schmitt, Budget Director Frank Magneri: Discussed General Funds and cash, Investment properties and policies, and New Investment Advisory Firm-Janney Advisors-with Guy Lebas, Chief Income Strategist, and Financial Advisor Carolyn Frzob.

130-WPCA-Discussion about operational audit, revenue and department strategy going forward.

Every department presentation was opened up to questions and a discussion with the BOS. The meeting can be accessed in its entirety at: [BOS Budget #1 - 2.22.2023.](#)

5) Public Comment

There was no public comment.

First Selectwoman Kupchick reminded everyone that there will be an open house forum with FEMA regarding Penfield Pavilion tomorrow night, Thursday, February 23, 2023 at Fairfield Ludlowe High School.

6) Adjourn

Selectwoman Lefkowitz made a motion to adjourn the meeting at 4:46 pm. Selectman Flynn seconded the motion which carried unanimously.

Respectfully submitted,
Pru O'Brien
Recording Secretary