

**TOWN OF FAIRFIELD
BOARD OF SELECTMEN
NOTICE OF PUBLIC MEETING**

A Special Meeting of the Board of Selectmen will be held at 4:00 pm on Tuesday, February 13, 2024, **via Webex 1 only.**

Members of the Public: To View or Listen by Phone:

- ✓ Via Webex: <https://tofit.my.webex.com/join/fairfield>
- ✓ By phone: Dial 510-338-9438. Enter Access Code or Meeting Number: 624 512 956 #
- ✓ From the Webex app, connect to meeting #: 624 512 956 #

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. Public Comment will be heard before all voting items (excluding the approval of minutes.) In addition, the public may also send their comments before the meeting to the following email: bos@fairfieldct.org. Comments should be submitted before 12 pm on Monday, February 12, 2024 and include the sender's full name and address.

**BOARD OF SELECTMEN SPECIAL MEETING
Tuesday, February 13, 2024
4:00 pm
Via Webex 1 only**

William A. Gerber, First Selectman
Christine Vitale, Selectman
Brenda L. Kupchick, Selectwoman

REVISED AGENDA

- 1) CALL TO ORDER / ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) FIRST SELECTMAN
To hear updates from the First Selectman
- 4) RESIGNATION (*for information only*)
Land Acquisition Commission
David M. Kanter (D) 11 Myren Street, term 11/21-11/25
(Resigned on January 31, 2024)
- 5) APPOINTMENTS
To hear, consider and act upon the following appointments:
 - a. Ethics Commission (*requires unanimous BOS approval with RTM approval*)
 - i. Lisa W. Callahan (D) 290 Beach Road, term 07/23-07/25
(to replace Donald Kleber (U) who passed away)
 - ii. Gerard McEnery (D) 24 Larkspur Road, term 07/23-07/25
(to replace Gilbert C. Donovan (D) who resigned)

- b. Fair Rent Commission Full Members (*requires RTM approval*)
 - i. Peter Didomenico (R) 187 Quincy Street, term 11/23-11/25
 - ii. Richard J. Roll (D) 90 Arbor Terrace, term 11/23-11/24
- c. Fair Rent Commission Alternates (*requires RTM approval*)
 - i. Eileen G. Francis (U) 665 Commerce Drive, #410, term 11/23-11/26
 - ii. Kimberly M. Merly (U) 294 Farist Road, term 11/23-11/26
- d. Land Acquisition Commission Alternate
 Mark J. Eagan (D) 404 Pine Creek Avenue, term 11/22-11/26
 (to take the place of Stephen Sivakoff (L) who's being moved to full member)
- e. Land Acquisition Commission Full Member
 Stephen Sivakoff (L) 128 Katona Drive, term 11/21-11/25
 (to fill a seat vacated by David M. Kanter (D) who was appointed Town Treasurer)
- f. Human Services Commission
 Cheryl A. Jones (R) 175 Old Black Rock Turnpike, term 11/23-11/27
 (to replace Suzanne S. Testani (R) whose term expired)

6) **FIRST SELECTMAN APPOINTMENT** (*for information only*)

Conservation Commission Alternate

Dianne L. Saunders (D) 162 Fairfield Place, term 11/19-11/24
 (to replace Peter C. Hood (D) who moved to full member)

7) **PURCHASING AUTHORITY**

To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed contract with Tighe & Bond, to provide all engineering services necessary to perform the preliminary investigation and field survey for the following three pump stations: Fairfield Beach, Center Street, and Pine Creek as detailed in RFP#2023-140 and the Tighe & Bond fee proposal dated October 24, 2023 for an estimated fee of \$1,175,000.00. Funding for this contract is available in account 13011110-59500 Authorized Appropriations from Fund Balance

8) **TOWN LIBRARIAN**

- a. To hear, consider, and act on an agreement between the Fairfield Public Library and Library Ideas for digital streaming services for music. This approval includes the authorization to enter into renewals on similar terms and conditions.
- b. To hear, consider, and act on two agreements between the Fairfield Public Library and Kanopy for digital services for eMaterial. This approval includes the authorization to enter into renewals on similar terms and conditions.
- c. To hear, consider, and act on four agreements between the Fairfield Public Library and OCLC for library material cataloging; a mobile app.; and annual renewal of user authentication. This approval includes the authorization to enter into renewals on similar terms and conditions.
- d. To hear, consider, and act on an agreement between the Fairfield Public Library and When to Work Inc. for staff scheduling software. This approval includes the authorization to enter into renewals on similar terms and conditions.
- e. To hear, consider, and act on an agreement between the Fairfield Public Library and SirsiDynix for an integrated library system software for managing loaned material and reporting. This approval includes the authorization to enter into renewals on similar terms and conditions.
- f. To hear, consider, and act on an agreement between the Fairfield Public Library and WHOFI for a web-based system to monitor Wifi usage. This approval includes the authorization to enter into renewals on similar terms and conditions.

g. To hear, consider, and act on an agreement between the Fairfield Public Library and Hive Class for a patron database and interactive sports database. This approval includes the authorization to enter into renewals on similar terms and conditions.

9) PLANNING DIRECTOR

To hear a FEMA CRS progress report on action items outlined in the Regional Hazard Mitigation Plan

10) ENGINEERING MANAGER

To hear, consider, and act upon the First Supplemental Agreement between Town and Wengell, McDonnell and Costello, Inc for Construction Inspection Services Required in conjunction with the replacement of the Duck Farm Road Bridge.

11) NON-RECURRING CAPITAL – 10 YEARS (*requires BOF and RTM approval*)

To hear, consider, and adopt a bond resolution entitled, “A resolution appropriating \$130,000 for the Costs of a Nonrecurring Capital Project and Authorizing the Issuance of Bonds To Finance Such Appropriation,” consisting of four pages, be, and hereby is, approved.

See Full Resolution in Backup

12) NON-RECURRING CAPITAL – 20 YEARS (*requires BOF and RTM approval*)

To hear, consider, and adopt a bond resolution entitled, “A resolution appropriating \$3,760,200 for the Costs of Certain Nonrecurring Capital Projects and Authorizing the Issuance of Bonds To Finance Such Appropriation,” consisting of five pages, be, and hereby is, approved.

See Full Resolution in Backup

13) NON-RECURRING CAPITAL – 20 YEARS (*requires BOF and RTM approval*)

To hear, consider and adopt a bond resolution amending and restating a resolution entitled, “A resolution appropriating \$3,717,899 for the Costs of certain Nonrecurring Capital Projects and Authorizing the Issuance of Bonds To Finance Such Appropriation,” to expand the scope of the Jacky Durrell Pavilion upgrades project description. *See Full Resolution in Backup*

14) REFUNDS - TAX COLLECTOR

To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$8,406.22.

15) Adjourn