

**TOWN OF FAIRFIELD  
BOARD OF SELECTMEN  
NOTICE OF PUBLIC MEETING**

The Regular Meeting of the Board of Selectmen will be held at 4:00 pm on Wednesday, March 27, 2024, both in person in the 1<sup>st</sup> Floor Conference Room, Independence Hall, 725 Old Post Road, Fairfield, CT and via Zoom.

To participate online via Zoom:

- ✓ Via web browser: <https://zoom.us/j/7250682401> (Passcode: 123)
- ✓ From the Zoom app on your computer, phone, or tablet:  
Meeting ID: 725 068 2401 / Meeting Passcode: 123

To view live:

- ✓ FairTV's cable channel (channel 79 for Fairfield Optimum Cablevision customers, and channel 6010 for Frontier Cable customers)
- ✓ FairTV's website: [www.fairfieldct.org/government/fairtv/index.php](http://www.fairfieldct.org/government/fairtv/index.php)
- ✓ YouTube: <https://www.youtube.com/@fairtvgovernment720>

Via Phone:

- ✓ Call (646) 931-3860 / Meeting ID: 725 068 2401 / Meeting Passcode: 123

Please note, if you call to listen, you will not be heard by board members and there will be no live public comment until called for by the Chair. Public Comment will be heard before all voting items (excluding the approval of minutes.) In addition, the public may also send their comments before the meeting to the following email: [bos@fairfieldct.org](mailto:bos@fairfieldct.org). Comments should be submitted before 12 pm on Monday, March 25, 2024 and include the sender's full name and address.

**BOARD OF SELECTMEN MEETING  
Wednesday, March 27, 2024  
4:00 pm  
Via Zoom & In-Person in the  
First Floor Conference Room, Independence Hall  
725 Old Post Road, Fairfield, CT 06824**

William A. Gerber, First Selectman  
Christine Vitale, Selectman  
Brenda L. Kupchick, Selectwoman

AGENDA

- 1) CALL TO ORDER / ROLL CALL
- 2) PLEDGE OF ALLEGIANCE
- 3) FIRST SELECTMAN - To hear updates from the First Selectman
- 4) MINUTES  
To consider and act upon the minutes of February 13, 2024, February 21, 2024

- 5) **PURCHASING AUTHORITY**  
To hear, consider, and act on authorizing the Purchasing Authority to enter into the proposed agreement with Young Developers LLC of Hamden, CT, to provide labor, materials and all else necessary to replace the existing roof areas at Holland Hill Elementary School, as detailed in Town of Fairfield Bid #2024-53 and the bid submitted by Young Developers dated 3/6/2024, for a total fee of \$1,170,400.00 with additional authority to enter into change orders in an amount not to exceed 10% of the original contract value. Funding for this contract is available in account 26608010-57005-HOLLH Roof Replacement- Holland Hill.
- 6) **PURCHASING AUTHORITY**  
To hear consider and act on authorizing the Purchasing Authority to enter into the proposed agreement with Antigua Point LLC, dba What's Cooking, of Bethany, CT for services related to the operation of the Seasonal Food & Beverage Concessions at Jennings Beach, for the 2024 and 2025 seasons with three additional one year optional renewal terms, per Town RFP 2024-30 and Antigua Point fee proposal dated December 1, 2023.
- 7) **FIRE CHIEF**  
To hear, consider, and act on an agreement between the Fire & Police Selection, Inc. (FPSI) and the Town of Fairfield Fire Department to use FPSI's online entry-level test during the bi-annual testing cycle and test dates. This approval includes the authorization to enter into renewals on similar terms and conditions.
- 8) **POLICE CHIEF**
  - a. To hear, consider, and act upon a Sales Authorization in the amount of \$1,277.35 between the Town of Fairfield and Covertrack Group Inc. for annual renewal of software subscription through February 2025 for GPS and other devices (already owned by FPD) utilized in the lawful, search warrant-based investigative tracking of individuals and activities. This approval includes the authorization to enter into renewals on similar terms and conditions or as more fully set forth in the Sales Authorization.
  - b. To hear, consider, and act upon a Sales Authorization in the amount of \$19,400 between the Town of Fairfield and Cellebrite Inc. for the period of July 7, 2024 through July 6, 2025 for subscription services. This approval includes the authorization to enter into renewals on similar terms and conditions.
  - c. To hear, consider, and act upon a Sales Authorization in the amount of \$12,866.00 between the Town of Fairfield and EMG to purchase 10 new defibrillators.
- 9) **HUMAN RESOURCES DIRECTOR**  
To hear, consider, and act on a Business Associate Agreement between the Town of Fairfield and Beacon Retiree Benefits Group LLC. This Agreement supersedes and replaces any prior Business Associate Agreements and related amendments thereto between the Parties.
- 10) **HUMAN RESOURCES DIRECTOR**  
To hear, consider and act on authorizing a Non-Disclosure Agreement between UKG (aka Kronos) and the Town of Fairfield Human Resources Department for access to information in line with a system evaluation of UKG's Time & Attendance application in potentially addressing Town administration needs.

11) TOWN LIBRARIAN

- a. To hear, consider, and act on an agreement between the Fairfield Public Library and TumbleBooks Inc for an Ebook collection for children, families, and educators. This approval includes the authorization to enter into renewals on similar terms and conditions.
- b. To hear, consider, and act on an agreement between the Fairfield Public Library and Scholastic Books for Printable worksheets and teaching guides suitable for early literacy and homeschooling. This approval includes the authorization to enter into renewals on similar terms and conditions.
- c. To hear, consider, and act on a software license agreement between the Fairfield Public Library and Baker and Taylor for an acquisition software package for purchasing material from the principal book supplier. This approval includes the authorization to enter into renewals on similar terms and conditions.
- d. To hear, consider, and act on an agreement between the Fairfield Public Library and Comics Plus for a digital comic-book collection. This approval includes the authorization to enter into renewals on similar terms and conditions.
- e. To hear, consider, and act upon a software license agreement between the Fairfield Public Library and Mosio Inc for chat and text reference interface. This approval includes the authorization to enter into renewals on similar terms and conditions.
- f. To hear, consider, and act on an agreement between the Fairfield Public Library and Overdrive for a digital magazine collection. This approval includes the authorization to enter into renewals on similar terms and conditions.
- g. To hear, consider, and act on six agreements between the Fairfield Public Library and EBSCO for management of journals, magazines, and packages. This approval includes the authorization to enter into renewals on similar terms and conditions.
- h. To hear, consider, and act on an agreement between the Fairfield Public Library and EBSCO for an online database for consumer reports and reviews. This approval includes the authorization to enter into renewals on similar terms and conditions.
- i. To hear, consider, and act a software license agreement between the Fairfield Public Library and EBSCO for book marketing material and tools. This approval includes the authorization to enter into renewals on similar terms and conditions.
- j. To hear, consider, and act on an agreement between the Fairfield Public Library and EBSCO for a database for collection development. This approval includes the authorization to enter into renewals on similar terms and conditions.
- k. To hear, consider, and act on an agreement between the Fairfield Public Library and EBSCO for a database for readers advisory, adult and children. This approval includes the authorization to enter into renewals on similar terms and conditions.
- l. To hear, consider, and act an agreement between the Fairfield Public Library and EBSCO for a database with full-text coverage of top business, management, and economics journals and periodicals. This approval includes the authorization to enter into renewals on similar terms and conditions.
- m. To hear, consider, and act on a software license agreement between the Fairfield Public Library and Springshare for a library program calendar and registration. This approval includes the authorization to enter into renewals on similar terms and conditions.
- n. To hear, consider, and act a software license agreement between the Fairfield Public Library and Strix Technology for meeting room display software. This approval includes the authorization to enter into renewals on similar terms and conditions.

- 12) CONSERVATION DIRECTOR  
To hear, consider, and act on authorizing the First Selectman to accept an offer from the State of Connecticut Department of Transportation to acquire a construction easement on property owned by the Town of Fairfield, as approved by the Inland Wetlands Agency on February 7, 2024 and as approved by the Conservation Commission on February 21, 2024.
- 13) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR  
To hear, consider, and authorize the First Selectman to enter into tax abatement agreements and amended declarations of covenants with Micah Housing Inc. for 58-60 Jarvis Court, 76-78 Jarvis Court, 82-84 Jarvis Court, and 87-89 Jarvis Court. The terms of said agreements will be consistent with the form agreements enclosed in the backup.
- 14) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR  
To hear, consider, and authorize the First Selectman to enter into tax abatement agreements and amended declarations of covenants with OH Properties, LLC for 141-149 Grasmere Avenue, 31-33 Soundview Avenue, 101-103 Sawyer Road, 18-20 Garden Drive, 5-7 Trefoil Court, 21-23 Durrell Drive, and 63-65 Durrell Drive. The terms of said agreements will be consistent with the form agreements enclosed in the backup.
- 15) COMMUNITY AND ECONOMIC DEVELOPMENT DIRECTOR  
To hear, consider and authorize the First Selectman to enter into the proposed Development Agreement with Habitat for Humanity of Coastal Fairfield County, Inc. for the redevelopment of up to five lots within the Parkview Commons development to create between ten and fourteen units of affordable housing in accordance with the Town's Request for Qualifications #2024-13.
- 16) WATER POLLUTION CONTROL  
To hear, consider, and act upon authorizing the First Selectman to enter into a Subscriber Agreement between the Town of Fairfield and the Connecticut Department of Energy & Environmental Protection.
- 17) PENFIELD PAVILION  
To Hear an Update on Penfield Pavilion
- 18) REFUNDS - TAX COLLECTOR  
To consider and act upon tax refunds as recommended by the Tax Collector in the amount of \$80,885.17.
- 19) FIRST SELECTMAN  
To hear, consider, and act upon authorizing the First Selectman to enter into a Consulting Agreement between the Town of Fairfield and Rome Smith Kowalski regarding the United Illuminating proposal contained in Connecticut Siting Council Docket 516.
- 20) Adjourn